



**AGENDA**  
**STAFF DEVELOPMENT REVIEW COMMITTEE**  
**CITY OF PORT ORANGE**

**Meeting Date:** Wednesday, October 12,  
2016

**Time:** 9:00 AM

**Location:** Community Development  
Conference Room, 2nd Floor  
City Hall, 1000 City Center Circle

**PROJECT REVIEW #1:**  
**9:00AM**

APPLICATION: Site Plan/Elite Plaza

CASE NO.: Case No. 16-80000011

LOCATION: 3821 Woodbriar Trail

STAFF PLANNER: Gwen Perney (386) 506-5673/gperney@port-orange.org

APPLICANT: Sun Glow Construction, Inc.; 230 North Beach Street, Suite 4,  
Daytona Beach, FL 32114

PROJECT ENGINEER: Daniel Johns, P.E.; 3889 South Nova Road, Suite 4, Port  
Orange, FL 32127

A proposal by the applicant to construct a  $\pm$  9,900 square-foot multi-tenant office building with associated site improvements on  $\pm$  1.55 acres. The subject property is located on west side of Woodbriar Trail, north of Dunlawton Avenue.

The Staff Development Review Committee (SDRC) provides technical review for all applications for development approval. All Project Engineers and/or applicants are requested to attend the SDRC meeting scheduled for their project. If for some reason you are unable to attend the meeting, please contact the Community Development Department as soon as possible at (386) 506-5674. All SDRC meetings are open to the public pursuant to F.S. 286.011.

For further information regarding items scheduled for this meeting, please contact the Community Development Department, 2<sup>nd</sup> floor City Hall, at (386) 506-5674. If you wish to obtain a verbatim record of this meeting, please contact the City Clerk's office at (386) 506-5563.

Note: If you are a person with a disability who needs any accommodation in order to participate in these proceedings, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk for the City of Port Orange, 1000 City Center Circle, Port Orange, Florida 32129, telephone number (386) 506-5563, within 2 working days of your receipt of this notice or 5 days prior to the meeting date. If you are hearing or voice impaired, contact the relay operator at 1-800-955-8771.