



AGENDA
ENVIRONMENTAL ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Monday, July 27, 2026

Time: 5:15 PM

Type of Meeting: Regular

Location: 2nd Floor Conference Room
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes - April 27, 2026
3. Plant Giveaway Update/Coordination
4. School Education Program Ideas
5. Items for Next Agenda

C. PUBLIC COMMENTS

D. BOARD COMMENTS

E. ADJOURNMENT

6. Next Meeting Date: October 26, 2026
7. Board Report to City Council: November 4, 2026

NOTICES – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE ENVIRONMENTAL ADVISORY BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



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UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ENVIRONMENTAL ADVISORY BOARD
MEETING MINUTES
SECOND FLOOR CONFERENCE ROOM, CITY HALL
PORT ORANGE, FLORIDA
APRIL 27, 2026

THE REGULAR ENVIRONMENTAL ADVISORY BOARD MEETING of the City of Port Orange was called to order by Chair Kristine Cunningham at 5:15 p.m.

CALL TO ORDER

Roll Call

Present:

Philip Klema
Glenn Smith
Kristine Cunningham, Chair
John Macaluso, Vice Chair

Also Present:

Tim Burman, Community Development
Director
Margaret Tomlinson, Construction &
Engineering Manager
Christine Clowes, Sr. Administrative
Assistant

ELECTION OF OFFICERS

Motion to nominate Chair Kristine Cunningham to remain Chair was made by Vice Chair John Macaluso and seconded by Member Glenn Smith.

Chair Kristine Cunningham accepted the nomination.

Motion carried unanimously by voice by vote.

Motion to nominate Vice Chair John Macaluso to remain Vice Chair was made by Kristine Cunningham and seconded by Member Glenn Smith.

Vice Chair John Macaluso accepted the nomination.

Motion carried unanimously by voice by vote.

DISCUSSION/ACTION

2. Consideration of Minutes - October 27, 2025, and Special Meeting February 23, 2026

Motion to approve October 27, 2025, Regular Meeting minutes and February 23, 2026, Special Meeting minutes was made by Member Philip Klema and seconded by Vice Chair John Macaluso. Motion carried unanimously by voice vote.

3. Water Restrictions - Greg Lariscy, Code Enforcement

Gregory Lariscy, Code Enforcement Manager, addressed the Board's questions on water restrictions and enforcement, noting that most residents comply and only about a dozen violations have been identified. Mr. Lariscy explained that the community follows St. Johns county regulations and that adopting different rules could create confusion. Violations may carry fines of up to \$1,000 per day. However, only a few notices have been issued in the past two years, and none have progressed to a magistrate. Most violations have been complaint-driven. Residents are notified through door hangers and given ample time to comply. The Board asked about outreach efforts, reclaimed water, and business compliance. Mr. Lariscy explained that standard irrigation is limited to designed days and times. Wells are restricted to two days per week, while reclaimed water permits more usage.

4. Stormwater Projects/Reclaimed Water - Junos Reed, City Engineer

Junos Reed, City Engineer, provided an update on stormwater projects, reporting that research into the Adopt-a-Drain program found very little participation and no clear benefit to launching the program locally. Chair Cunningham, expressed disappointment, noting she frequently observes clogged drains throughout the city. Mr. Reed encouraged residents to report drainage concerns through Citizen Connect to ensure they receive priority attention.

Mr. Reed also discussed a newly launched joint study between the county and the city focused on the Nova Canal, particularly in Port Orange. The project is currently in the data collection phase. Mr. Reed emphasized that flooding and drainage concerns associated with the canal are regional challenges that will require large-scale regional solutions. While potential improvements will be identified through the study, securing funding for those solutions will likely be the greatest challenge.

Chair Cunningham asked for clarification regarding reclaimed water usage and watering restrictions, expressing concern that many residents may not know whether they receive reclaimed water service or understand the applicable watering schedules. Mr. Reed explained how reclaimed water systems operate, outlined the permitted watering days for residents, and suggested that Public Utilities distribute informational mailings to improve public awareness.

Chair Cunningham commented that many residents assume the city will handle drainage issues without homeowner involvement. She recalled cleaning ditches before Hurricane Milton and noted significant problems along the Nova Canal between Herbert Street and Madeline Avenue. Additional discussion focused on post-storm flooding and excessive overgrowth of invasive vegetation near drains, which can obstruct water flow and contribute to flooding problems.

In response to questions about pond management, Mr. Reed explained that ponds cannot be pumped without state approval unless a permanent pump system is already in place. Unauthorized pumping could increase flooding risks for neighboring properties.

Mr. Reed concluded with a positive update on the Sugar Forest project, stating that design work is approximately 60% complete and is expected to be finished by the end of the year. He noted that it will be a major infrastructure project and addressed concerns regarding drainage impacts associated with new development.

5. Items for Next Agenda

- Plant Giveaway Update/Coordination.
- School Education Program Ideas

PUBLIC COMMENTS

Derek LaMontagne, Spruce Creek River Works Inc., addressed the board regarding funding allocated for plants and trees. Margaret Tomlinson, Construction & Engineering Manager, provided an update on the available funding and related expenditures.

Mr. LaMontagne expressed interest in launching educational and tree-planting programs, stating that local schools have expressed interest, but the School Board has been unresponsive and hoped the City could help move projects forward.

Mr. LaMontagne also discussed proper palm tree trimming, noting that palms require specific pruning methods. Tim Burman, Community Development Director, addressed the concern and provided information on proper maintenance practices.

Philip Klema, Member, inquired about the trail project, which prompted further discussion with Mr. Burman and Ms. Tomlinson regarding its status and potential plans.

Concerned about tree removals at the new Aldi development, Mr. LaMontagne reported seeing trees cut down that he believed should have been preserved and asked whether permits were required for such work. Mr. Burman advised using Citizen Connect to report any concerns. He explained that under a new process, staff will revisit sites after development, and if required trees are missing, the property owner will be required to replace them. Mr. Burman added that this may eventually become part of an annual inspection program.

Additional discussion focused on residential tree replacement requirements. Mr. Burnman stated that hazardous trees confirmed by an arborist do not require replacement, otherwise property owners must replant. Mr. LaMontagne also asked whether Citizen Connect should be used to report potential residential tree violations and inquired about penalties when insurance companies require tree removal and potential penalties.

Mr. LaMontagne inquired about funds associated with the Flea Market historic tree case. He referenced code requirements indicating that payment was required and wanted to know whether the party responsible paid a fine or planted replacement trees. Mr. Burman and Ms. Tomlinson stated they would research the matter and provide an update.

Finally, Mr. LaMontagne raised concerns related to Dark Sky Week and excessive lighting at a new shopping center. He questioned whether the lighting complied with city codes. Mr. Burman stated that staff would research the matter and provide Mr. LaMontagne with an answer.

BOARD COMMENTS

Mr. Burman discussed with the Board, reducing the quorum requirement from seven members to five to help ensure a quorum is achieved and outlined the process for bringing the change to Council.

Motion to reduce Environmental Advisory Board membership from seven members to five members was made by Vice Chair, John Macaluso and seconded by Chair, Kristine Cunningham. Motion carried unanimously by voice vote.

Ms. Tomlinson mentioned the Spring Festival, while Chair Cunningham inquired about the tree near the library, which was noted to be County property.

Mr. Burman reported there were no updates regarding trees or ponds due to the absence of recent pond-related projects. Chair Cunningham also raised the topic of the tree fund, and Mr. Burman suggested prioritizing the funds for visible park projects.

Chair Cunningham expressed interest in involving schools in environmental initiatives, with Vice Chair Macaluso, proposing the development of an educational program.

ADJOURNMENT - 6:21pm

6. Next Meeting Date: July 27, 2026

7. Board Report to City Council - May 5, 2026

Chair Kristine Cunningham