

ENVIRONMENTAL ADVISORY BOARD
MEETING MINUTES
SECOND FLOOR CONFERENCE ROOM, CITY HALL
PORT ORANGE, FLORIDA
OCTOBER 27, 2025

THE REGULAR ENVIRONMENTAL ADVISORY BOARD MEETING of the City of Port Orange was called to order by Chair Kristine Cunningham at 5:15 p.m.

Roll Call	Present:	Philp Klema Glenn Smith Kristine Cunningham, Chair John Macaluso, Vice Chair
	Absent:	Mark Heldreth (Unexcused) Eric Gregory (Unexcused)
	Also Present:	Margaret Tomlinson, Construction & Engineering Manager Christine Clowes, Administrative Assistant

DISCUSSION/ACTION

2. Consideration of Minutes

Motion to approve the July 28, 2025, meeting minutes was made by Vice Chair John Macaluso and Seconded by Member Glen Smith. Motion carried unanimously by voice vote.

3. Report on Benches

Vice Chair, Macaluso reported no new updates on the benches. Chair, Kristine Cunningham, will explore an alternative approach with the Rotary Club to solicit donations.

4. Plant Giveaway

Margaret Tomlinson, Construction and Engineering Manager, proposed holding the Plant Giveaway during the Spring Festival, maintaining the concept of three plants: one blueberry, one butterfly, and either another edible or a native plant. Chair Cunningham will use the previous giveaway email list for outreach.

Ms. Tomlinson suggested consulting Michael Springer, Public Information Officer, about City Hall advertising and sending out POP email blasts.

Chair Cunningham has scheduled a Special Meeting for the Spring Plant Giveaway for February 23, 2026.

5. Storm Drains

Ms. Tomlinson shared that Junos Reed, City Engineer, would like to attend the January meeting to discuss Storm Drains.

Ms. Tomlinson provided a brief update on projects around the city. Chair Cunningham inquired about the Forester replacement. Ms. Tomlinson explained two new hires will assume similar responsibilities and will share an email with details on their roles.

6. Items for Next Agenda

- Report on Benches
- Plant Giveaway
- Storm Drains
- Update on Trees around the Ponds

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

There were none.

Board reviewed 2026 dates for regular and special meetings.

ADJOURNMENT 5:47pm

7. Next Meeting Date: January 26, 2026 @ 5:15 p.m.
8. Board Report to City Council: November 18, 2025 @ 6:30 p.m.


Chair Kristine Cunningham