



AGENDA
ENVIRONMENTAL ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Monday, April 27, 2026
Type of Meeting: Regular

Time: 5:15 PM
Location: 2nd Floor Conference Room
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. ELECTION OF OFFICERS

C. DISCUSSION/ACTION

2. Consideration of Minutes - October 27, 2025, and Special Meeting February 23, 2026
3. Water Restrictions - Greg Lariscy, Code Enforcement Manager
4. Stormwater Projects/Reclaimed Water - Junos Reed, City Engineer
5. Items for Next Agenda

D. PUBLIC COMMENTS

E. BOARD COMMENTS

F. ADJOURNMENT

6. Next Meeting Date: July 27, 2026
7. Board Report to City Council - May 5, 2026

NOTICES – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE ENVIRONMENTAL ADVISORY BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



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IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN

Environmental Advisory Board Meeting

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ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ENVIRONMENTAL ADVISORY BOARD
MEETING MINUTES
SECOND FLOOR CONFERENCE ROOM, CITY HALL
PORT ORANGE, FLORIDA
OCTOBER 27, 2025

THE REGULAR ENVIRONMENTAL ADVISORY BOARD MEETING of the City of Port Orange was called to order by Chair Kristine Cunningham at 5:15 p.m.

Roll Call	Present:	Philp Klema Glenn Smith Kristine Cunningham, Chair John Macaluso, Vice Chair
	Absent:	Mark Heldreth (Unexcused) Eric Gregory (Unexcused)
	Also Present:	Margaret Tomlinson, Construction & Engineering Manager Christine Clowes, Administrative Assistant

DISCUSSION/ACTION

2. Consideration of Minutes

Motion to approve the July 28, 2025, meeting minutes was made by Vice Chair John Macaluso and Seconded by Member Glen Smith. Motion carried unanimously by voice vote.

3. Report on Benches

Vice Chair, Macaluso reported no new updates on the benches. Chair, Kristine Cunningham, will explore an alternative approach with the Rotary Club to solicit donations.

4. Plant Giveaway

Margaret Tomlinson, Construction and Engineering Manager, proposed holding the Plant Giveaway during the Spring Festival, maintaining the concept of three plants: one blueberry, one butterfly, and either another edible or a native plant. Chair Cunningham will use the previous giveaway email list for outreach.

Ms. Tomlinson suggested consulting Michael Springer, Public Information Officer, about City Hall advertising and sending out POP email blasts.

Chair Cunningham has scheduled a Special Meeting for the Spring Plant Giveaway for February 23, 2026.

5. Storm Drains

Ms. Tomlinson shared that Junos Reed, City Engineer, would like to attend the January meeting to discuss Storm Drains.

Ms. Tomlinson provided a brief update on projects around the city. Chair Cunningham inquired about the Forester replacement. Ms. Tomlinson explained two new hires will assume similar responsibilities and will share an email with details on their roles.

6. Items for Next Agenda

- Report on Benches
- Plant Giveaway
- Storm Drains
- Update on Trees around the Ponds

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

There were none.

Board reviewed 2026 dates for regular and special meetings.

ADJOURNMENT 5:47pm

7. Next Meeting Date: January 26, 2026 @ 5:15 p.m.
8. Board Report to City Council: November 18, 2025 @ 6:30 p.m.

Chair Kristine Cunningham

ENVIRONMENTAL ADVISORY BOARD
MEETING MINUTES
SECOND FLOOR CONFERENCE ROOM, CITY HALL
PORT ORANGE, FLORIDA
FEBRUARY 23, 2026

THE SPECIAL ENVIRONMENTAL ADVISORY BOARD MEETING of the City of Port Orange was called to order by Chair Kristine Cunningham at 3:58 p.m.

CALL TO ORDER

Roll Call

Present:

Philip Klema
Glenn Smith
Kristine Cunningham, Chair
John Mascaluso, Vice Chair

Also Present:

Tim Burman, Community Development
Director
Margaret Tomlinson, Construction &
Engineering Manager
Christine Clowes, Sr. Administrative
Assistant

DISCUSSION/ACTION

2. Recommendation of Mitigation Options for the Removal of a Historic Live Oak Tree at 164 Sweetgum Lane

Tim Burman, Community Development Director, provided details regarding the historic live oak tree removal located at 164 Sweetgum Lane. Mr. Tim Burman explained that the tree is located approximately one foot from the house and is causing structural issues, including lifted concrete and water intrusion and that the homeowner had looked into alternative ways to address the problem. However, the tree is considered a significant and worsening problem, as it is close to the front door and will eventually interfere with the patio door. With this being considered a multifamily home, there are 3 options: the mitigation payment, which is listed in the staff report at \$6441.00; the planting of 15 trees in its place; or a combination of both. The staff's recommendation is not to replace the tree as there is not enough room on the property, so it would be a mitigation payment. The applicant intends to request that Council waive that fee due to the damage to the property and the cost of removing the tree the homeowner will incur from removal.

Chair, Kristine Cunningham, who lives on Sweetgum, explained the street layout and how the tree is impacting the area. The firewall and pipes are shared within the neighborhood, meaning the issue could affect surrounding homes, not just the subject property.

Mr. Chris Ford, Homeowner, was present and answered the board's questions and provided photos for review.

The recommendation for the removal of the tree with waived mitigation requirements will be presented to the City Council at the March 3, 2026, Council meeting for approval.

Motion to approve removal of tree from 164 Sweetgum Lane with recommendation to waive mitigation payment made by Kristine Cunningham and 2nd by Glenn Smith. Motion carried unanimously by voice vote.

3. Spring Festival/Plant Giveaway

Margarete Tomlinson, Construction & Engineering Manager, shared that the Spring Festival has been moved to June, so the planned Spring plant giveaway will be moved to the Fall Festival. Chair Kristine Cunningham suggests for the fall event, purchasing approximately 120 plants and reaching out to previous participants to see if they are interested in receiving them. Any remaining plants will be given away on the day of the event.

Philip Klema, Member, asked whether the same types of plants discussed in previous meetings would be offered. Chair Kristine Cunningham noted that the selection will depend on what is available for purchase at that time.

4. Items for Next Agenda

- Tree's by Ponds.
- Water Restrictions - Greg Lariscy, Code Enforcement Manager
- Stormwater Projects and Reclaimed Water – Junos Reed, City Engineer

PUBLIC COMMENTS

Robert Reinlagen, Resident, asked if removing one tree would set a precedent for removing others. Chair Kristine Cunningham and Mr. Tim Burman explained that the tree is on the homeowner's property and is the closest one to a structure.

BOARD COMMENTS

Chair Kristine Cunningham inquired about future tree-related issues, including Ridgewood properties, where flood-damaged homes are being demolished, and whether tree bank money would be used for replanting. Ms. Margaret Tomlinson explained that the preferred approach is to use tree bank funds for larger stormwater or parkland projects rather than scattered tree plantings. Ms. Margaret Tomlinson also discussed FEMA-funded demolition of three repeatedly flooded homes purchased by the City. After demolition, existing trees along property lines will remain, and disturbed areas may be used for a small native-plant demonstration project, with the primary

focus remaining on tree canopy preservation. Chair, Kristine Cunningham noted an expected countywide push to recanopy streets.

The board discussed potable reuse (“toilet to tap”), which had previously been addressed at a council meeting. Ms. Margaret Tomlinson indicated that this reclaimed water issue along with stormwater projects that are ongoing could be presented in more detail at a future meeting by Junos Reed, City Engineer.

Resident Robert Reinhausen, asked about Code Enforcement rules for watering lawns during drought conditions. Ms. Margaret Tomlinson stated she would arrange for Greg Lariscy, Code Enforcement Manager, to attend a future meeting to address water restriction regulations.

Chair Kristine Cunningham suggested creating a program to establish standards for purchasing and planting trees around ponds to help cool water temperatures, including guidance on tree size and placement to prevent issues with landscapers cutting newly planted trees.

The board also discussed member recruitment and briefly noted that no City property was known to be affected by the recent I-95 fire.

ADJOURNMENT - 4:47pm

5. Next Meeting Date: April 27, 2026
6. Board Report to City Council

Chair Kristine Cunningham