

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
APRIL 7, 2026

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Scott Stiltner at 6:30 p.m.

OPENING

Silent Invocation

Pledge of Allegiance

Roll Call

Present:

Councilman Jonathan Foley
Councilman Shawn Goepfert
Councilman Lance Green
Vice Mayor Tracy Grubbs
Mayor Scott Stiltner

Also Present:

City Manager Wayne Clark
City Attorney Matthew Jones
Deputy City Clerk Amanda Bonin

4. Public Comments on Consent Agenda Items Only

Chuck Helman, resident, requested an approximate start time for item #7 for the Madeline Ave./Pepperhill Stormwater Pond and Pump Station.

CONSENT AGENDA

5. Approval of Minutes

a. Regular City Council Meeting - March 17, 2026

6. Bid Awards and Contract Items

a. Approval of Change Order No. 1 to the Masci General Contractor, Inc. Contract for the St. John's River to Sea Loop Shared-Use Nonmotorized (SUN) Trail Project

b. Approval of Contract with GSM Engineered Fabric, LLC for Belt Filter Press Repairs at the Water Reclamation Facility in the amount of \$27,934.00

c. Approval of Amendment No. 1 to the J&A Balboa Enterprises, Inc. d/b/a Arrow Service & Towing Contract for Wrecker Services

7. Resolution No. 26-18 - Approval of State of Florida Department of Environmental Protection Grant Agreement in the amount of \$3,000,000 for the Madeline Ave./Pepperhill Stormwater Pond and Pump Station

8. Resolution No. 26-19 - Tow Rates for Wrecker Service Agreement

9. Approval of a Utility Easement to the City of Daytona Beach Shores on a portion of 2844 Ridge Road for Upgrades to the Force Main

Motion to approve the Consent Agenda as presented was made by Vice Mayor Tracy Grubbs and Seconded by Councilman Jonathan Foley. Motion carried unanimously by roll call vote.

RECOGNITION AND PROCLAMATIONS

10. FCCMA Recognition for being a Council-Manager City for 55 years

Ken Parker, resident and representative of the Florida City and County Management Association (FCCMA) and International City/County Manager Association (ICMA), personally commended the Port Orange Police Department and the detective who was very professional and thorough in his investigation during a recent interaction.

On behalf of FCCMA and ICMA, Mr. Parker commended the City, as well as the City Councils of the past, for its charter under the Council Manager form of Government and presented a certificate of recognition for 55 years as a Council Manager form of Government.

11. Water Conservation Month

Mayor Scott Stiltner read the Water Conservation Month proclamation and presented it to Gretchen Smith, Conservation Coordinator with St. Johns River Water Management District. Gretchen Smith commented on water conservation and how each person can contribute to saving water.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

Adam Dovi, citizen, commented on over development, and the potential increased burden such as flooding and traffic that it may cause.

John Beldon, on behalf of Port Orange South Daytona Chamber of Commerce, thanked Council for their continued support and updated them on the upcoming Chamber events to include the business after hours event, a CPR class, the Youth Job Fair, After Hours at Daytona, and A Tasteful Affair.

Adam Sari, resident, spoke about a code enforcement issue on his property regarding parking and provided his view on the aesthetics.

Clayton Crain, representing Lazy Acres, commented on the bid process for the hunting lease, some of the events that took place, consistency, and fairness. Mr. Crain suggested the Council hold off on the intent to reject all bids at the next City Council meeting.

COMMENTS AND ADDITIONAL ITEMS

12. Council Members

Regular City Council Meeting

April 7, 2026

Page 3 of 7

Mayor Scott Stiltner commented that the Hunt Club item is on the next City Council agenda and conversations will take place at that meeting. In regard to parking, Mayor Scott Stiltner stated the City tries to be as consistent as possible and suggested Adam Sari speak to the Police Department for all legal parking suggestions. Lastly, he advised the Youth Job Fair is going to be Wednesday, April 22, and highlighted the Volusia County Beach Department as a participant.

Councilman Jonathan Foley thanked Clayton Crain for coming to speak since he will not be available at the next meeting and neither will he. Councilman Jonathan Foley believes the Hunting Lease needs to go back out for bid. Councilman Jonathan Foley reported that the Easter Seals are hosting an event for Autism Awareness on April 11 at City Center. Finally, Councilman Jonathan Foley advised he will not seek re-election for his City Council seat. He enjoyed his service and it's been a great honor as Port Orange is a great place to live, work, and raise a family, but his career is taking more and more time, and it would be a dis-service to continue in his capacity.

Vice Mayor Tracy Grubbs thanked Adam Sari for coming in to speak about the parking situation, highlighted the codes in place, and commented on possibly adding pavers for tire tracks in the row and would like to have further discussions on this. Vice Mayor Tracy Grubbs stated the Arthaus grant was released, and they are planning the second phase of the Down Under project. Lastly, he was able to go on a ride along with the Council on Aging and said that is one of the most under spoken agencies that doesn't get the recognition for what they do.

Mayor Scott Stiltner also highlighted the Victim Advocates at the Police Department who work well with the Council on Aging and stated most municipalities/agencies have a similar program.

Councilman Shawn Goepfert stated the City's Parks and Recreation Department is helping the Council on Aging with an annual fundraising event that is coming up in September called Dancing Through the Decades. He thanked staff for the progress on the Jackson and Oak Street project as it looks much safer. Additionally, Councilman Shawn Goepfert looks forward to discussions at the next meeting about the lease agreement on the hunt club property, stating it's a great resource and a great way to get people out in nature.

Councilman Lance Green commented on Consent Agenda item #6a regarding a change order for the River to Sea Loop Shared-Use Nonmotorized (SUN) Trial Project, and asked if there is going to be any more.

Wayne Clark stated there is one more change order on next City Council agenda, provided details on the item, and why there are change orders in place.

Councilman Lance Green looked at Adam Sari's property, commented on why the City has codes and advised the intent of the code is not to park in the front yard. Lastly, Councilman Lance Green stated there is still a need for a city non-emergency line.

Councilman Jonathan Foley advised he spoke with a County Representative on the non-

emergency phone line this week and stated if Councilman Lance Green wants to spearhead this, there may be one or two County Council Members that may be willing to discuss this. Councilman Jonathan Foley agreed the City needs better service for a non-emergency phone line.

13. City Attorney

There was nothing further.

14. City Manager

a. Riverwalk Update

Wayne Clark, City Manager, advised there is some expressed interest in purchasing the Riverwalk property. He advised there will be an in-person site visit in the next couple of weeks and there may be a code amendment coming in June that will put some of the MDA requirements in the written code. In addition, Mr. Clark stated there is positive conversation that Dunkin Donuts is possibly looking to relocate.

Mayor Scott Stiltner stated there used to be legal parking along US-1 and would like to see what the City can do to bring that back and asked Mr. Clark to have staff speak with FDOT about street parking from Meeker Place to the northern City limits.

Wayne Clark mentioned the City will have that conversation and advised the traffic count has gone down on US-1, making the possibility more favorable.

b. Stormwater Projects Update

Mr. Clark reported that the Jackson and Oak Street project is nearly completed. The Cambridge Pump Station Project is moving forward. There was a mandatory pre-bid meeting that took place on April 6 for the Cambridge Project, with thirty people showing up. The bids for the Cambridge Pump Station are due by May 1, the bid should be awarded in June, and construction is anticipated to start later this summer.

Mr. Clark reported that the Sugar Forest Drainage Project is approaching the sixty percent design stage, which is when the City can go to the State agencies to apply for permits, and the design completion is slated for the end of the year.

Councilman Lance Green asked what the percentage of funding is with the Sugar Forest Drainage Project. Mr. Clark provided an update on the funding stating a portion of the Fund Balance will cover some of this project.

Mayor Scott Stilner stated there is a joint meeting coming up with Volusia County and the Army Corps of Engineers, and he would like someone from the City of Port Orange to attend this meeting as well.

Mr. Clark advised the Portona and Powers Avenue Improvements are Transform 386 Projects. The design scope has been finalized, and they will be entering the design phase

Mr. Clark provided an update on the FEMA Grant projects, stating there are 13 homes that are going through the elevation process. The City has been given notice that the awards are coming and the anticipation is that the elevations will be completed in 2027.

c. Parks and Recreation Bond Projects Update

Mr. Clark reported the City Center Sports Complex bid release is coming April 17 and staff is expecting to bring the project back to Council for an award in June. The architect is working on the design and permitting for the White Place Project, but this will also be placed into the ECHO cycle in an attempt to get funds from ECHO.

He also stated the Florida East Coast Railway (FEC) owns the land that sits close to the Depot Park, and for the City to make full use of this area, the City will need a lease from FEC. The award for the architect for the REC West Project will come before Council at the April 21 City Council meeting for a vote, and the TPO is discussing feasibility on the Trail project.

Lastly, for the Coraci Sports Project Expansion on the North side, the land is owned by Volusia County Schools and private property owners. The school isn't interested in building a school as enrollment is on the decline so there are talks about possible land acquisitions from both the school and private property owners.

Councilman Lance Green stated he would like to acquire as much of that school land as possible.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

15. Appoint a new Volusia Flagler TPO member

Councilman Jonathan Foley advised that Vice Mayor Tracy Grubbs has been filling in for him when he is unable to attend the TPO meetings. The meetings are typically held on the fourth Wednesday of the month at 9 am, and they typically last about an hour. He also advised that as long as there is a physical quorum, the member can attend virtually.

Motion to appoint Vice Mayor Tracy Grubbs as the Volusia Flagler TPO member replacing Councilman Jonathan Foley with Councilman Lance Green as the backup was made by Councilman Shawn Goepfert and Seconded by Councilman Jonathan Foley. Motion carried unanimously by voice vote.

PUBLIC HEARING

16. Second Reading - Ordinance No. 2026-4 - LDC Amendment/Chapters 2 and 16 - Outdoor Donation Bins & Temporary Storage Containers (Case No. DCAM-2026-0001)

City Attorney Matt Jones read Ordinance No. 2026-4.

ORDINANCE NO. 2026-4

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA AMENDING THE LAND DEVELOPMENT CODE CHAPTER 2 DEFINITIONS AND INTERPRETATIONS AND CHAPTER 16 MISCELLANEOUS REGULATIONS, RELATING TO OUTSIDE STORAGE, ESTABLISHING STANDARDS FOR OUTDOOR DONATION BINS, AND ESTABLISHING STANDARDS FOR TEMPORARY STORAGE CONTAINERS ON NON-RESIDENTIAL PROPERTIES ASSOCIATED WITH CONSTRUCTION AND RENOVATION PROJECTS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance No. 2026-4 was made by Vice Mayor Tracy Grubbs and Seconded by Councilman Jonathan Foley. Motion carried unanimously by roll call vote.

17. Second Reading - Ordinance No. 2026-5 - LDC Amendment/Chapters 2, 14, and 15 - Measurement to Determine Paint Color & Paint Requirements for Murals (Case No. DCAM-2026-0001)

City Attorney Matt Jones read Ordinance No. 2026-5.

ORDINANCE NO. 2026-5

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA AMENDING THE LAND DEVELOPMENT CODE CHAPTER 2 DEFINITIONS AND INTERPRETATIONS, CHAPTER 14 ARCHITECTURAL DESIGN, AND CHAPTER 15 SIGNS, RELATING TO DESIGN CRITERIA, UPDATING THE METHOD FOR DETERMINING WHETHER A COLOR QUALIFIES AS AN EARTH TONE OR PASTEL TO ALIGN WITH CURRENT PAINT INDUSTRY STANDARDS; RELATING TO PERMANENT SIGN TYPES, SPECIFICALLY MURALS, CLARIFYING THAT MURALS ARE EXCLUDED FROM PAINT REGULATIONS, EXCEPT THAT REFLECTIVE AND FLUORESCENT PAINTS REMAIN PROHIBITED; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance No. 2026-5 was made by Vice Mayor Tracy Grubbs and Seconded by Councilman Jonathan Foley. Motion carried unanimously by roll call vote.

REGULAR AGENDA

18. FY2025 Audit Discussion with James Moore & Company

Zach Chalifour, CPA with James Moore Co., presented the Annual Audit for the year ending September 30, 2025, indicating another clean audit for the City of Port Orange.

Mayor Scott Stiltner commented on the management of funds and commended the staff for their hard work.

Council members thanked Mr. Chalifour for his thorough and unbiased report and for staff's hard work.

COUNCIL COMMITTEE REPORTS

19. City Council Committee Reports

a. Volusia Flagler TPO - Councilman Jonathan Foley

Councilman Jonathan Foley provided an update on the Volusia Flagler TPO.

b. General Employee's Pension - Mayor Scott Stiltner

Mayor Scott Stiltner provided an update on the General Employee's Pension Boards Quarterly meeting held in March and asked Wayne Clark to have the Finance Director provide investment returns for the last 6–8 quarters for all three pension plans, so the City can make sure there isn't a plan under performing.

Mr. Clark commented on item #6a for the change order on the Sun Trail Project, stating the damaged sidewalk section is in a City right of way and was a large part of the change order cost. By putting the sidewalk repair in the change order, the State is now responsible for paying to fix the sidewalk. Otherwise, the City would have to pay for it.

ADJOURNMENT - 7:54 p.m.

Attest:


Robin Fenwick, MMC
City Clerk

