

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MARCH 3, 2026

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Scott Stiltner at 6:30 p.m.

OPENING

Silent Invocation

Pledge of Allegiance

Roll Call Present:

Councilman Jonathan Foley
Councilman Shawn Goepfert
Councilman Lance Green
Vice Mayor Tracy Grubbs
Mayor Scott Stiltner

Also Present:

City Manager Wayne Clark
City Attorney Matthew Jones
Deputy City Clerk Amanda Bonin

4. Public Comments on Consent Agenda Items Only

There were none.

CONSENT AGENDA

5. Approval of Minutes

a. Regular City Council Meeting - February 17, 2026

6. Bid Awards and Contract Items

a. Approval of the Reassignment of Lease Agreement with Flagsticks Bar & Grill

7. Resolution No. 26-09 - Approval of a Florida Department of Transportation (FDOT) Local Agency Program (LAP) Agreement for Clyde Morris Boulevard Turn Lanes at Willow Run Boulevard, Madeline Avenue and Reed Canal Road - Port Orange Project CD205

8. Resolution No. 26-15 - Participation in the Hazard Mitigation Grant Program, as part of the Elevate Florida project IA-0000015729 to acquire 4490 Spruce Creek Road

9. Approval of First Amendment to the Interlocal Agreement between the County of Volusia and the City of Port Orange for Supplemental Operational Assistance and Voluntary Cooperation for Animal Control Services

10. Authorizing City Attorney's Office to Initiate Legal Proceedings Related to Code Enforcement at 706 Marshall Circle

11. Approval of Contract to Purchase 846 Bears Trail to support the Nixon Lane Stormwater Pond and Pump Station Project

12. Approval of Utility Billing and Accounts Receivable Accounting Adjustments

Motion to approve the Consent Agenda as presented was made by Vice Mayor Tracy Grubbs and Seconded by Councilman Shawn Goepfert. Motion carried unanimously by roll call vote.

City Council recessed at 6:31 p.m. to hold the Port Orange Property Development, Inc. Joint Annual Meeting of the Members of the Corporation and the Board of Directors, minutes of which are under separate cover.

ANNUAL CORPORATE MEETING

13. Port Orange Property Development, Inc. Joint Annual Meeting of the Members of the Corporation and of the Board of Directors

Council reconvened at 6:34 p.m. to hold the regular City Council meeting.

RECOGNITION AND PROCLAMATIONS

14. Government Finance Professionals Week

Mayor Scott Stiltner read the proclamation and asked Sue Wang, Finance Director, to come up and talk a little bit about Finance. Ms. Wang advised the Finance Department is wrapping up the annual audit and moving forward into the budget season.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

Kristen Johansson, representing the Port Orange South Daytona Chamber of Commerce, provided an update on several upcoming events, including the 3rd Annual Youth Job Fair, A Tasteful Affair, the Women's Day Luncheon, and the 10th Annual Youth Civic Leadership Experience. Mrs. Johansson also asked Council members to support the Youth Job Fair and assist in spreading the word to local businesses to encourage their participation in the event.

Mayor Scott Stiltner commended the Chamber of Commerce for its efforts in organizing the Youth Job Fair. He also referenced productive discussions held earlier that day at the Volusia County Council meeting regarding the lifeguard program, noting their willingness to work with applicants ahead of time and encouraged anyone interested to reach out to them.

Mrs. Johansson stated the Lifeguard Program has already reached out and they will be at the job fair.

Don Burnette, President/CEO for the Port Orange South Daytona Chamber of Commerce, advised the Atlantic High School basketball team has made the State final four and requested that Council bring them in to honor them. Mr. Burnette further asked for recognition from the community, noting the team will need to raise money for their trip

COMMENTS AND ADDITIONAL ITEMS

15. Council Members

Councilman Jonathan Foley stated that due to changes in his work schedule, attending TPO meetings will be difficult. While he will be able to attend the meeting in March, he asked if another Council member would be willing to step in for the remainder of the year. He requested that the matter be discussed further at the next Council meeting.

Vice Mayor Tracy Grubbs highlighted Resolution No. 26-09 for the FDOT turn lanes and the projects anticipated timeframe for completion. He also attended the Volusia County Council meeting for the Cultural and Art Grant and thanked County Council members Jake Johanson and Matt Reinhart for their support, noting that the grant funds 32 non-profit associations. Additionally, Vice Mayor Grubbs shared that the Volunteer in Police Services (VIPS) dinner was held this week and recognized these volunteers who have contributed 6,800 hours of service. Vice Mayor Grubbs encouraged anyone interested in volunteering their time to consider joining the VIPS. Lastly, he commented on upcoming Parks and Recreation events, including a seafood festival scheduled for March 14, and a garage sale at the Adult Center on March 21.

Councilman Shawn Goepfert commended the Port Orange Police Department and the surrounding law enforcement agencies for taking care of some bad individuals working their way into our city. Councilman Goepfert also mentioned he volunteered at the Senior event put on by Parks and Recreation and commended everyone involved for creating such a successful event.

Mayor Scott Stiltner highlighted some events taking place at Riverwalk, noting that events such as the Halifax River Market are promoted on social media and have been bringing the community together, which in turn is helping to bring the City's vision for this area to life. The boat ramp project is underway. Mayor Stiltner requested that the City Manager have staff evaluate the area to make sure operations are running as efficiently as possible. Lastly, he announced we are in the middle of Bike Week and encouraged everyone to exercise extra caution while driving.

16. City Attorney

There was nothing further.

17. City Manager

There was nothing further.

SPECIAL REPORTS

18. Report from KemperSports on the Cypress Head Golf

Jeff Dayton, Kemper Sports General Manager, provided an update on the Cypress Head Golf Course financials, the team's achievements, and course conditions. Mr. Dayton advised that the bunker renovation was completed by the second week of February, a new golf cart fleet will be delivered next week, they are hosting the PGA Hope Seminar next month and answered council members questions.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

19. Golf Advisory Board Report

Richard Lee, Chair, provided an update from the Golf Advisory Board meeting, noting a change in restaurant management. He further advised the staff has been very helpful, the course conditions are phenomenal, and there are Saturday group lessons for only \$20. Mr. Lee also advised two of the board members are resigning from the board, but they have three people who have an interest and indicated they will submit an application for Council's consideration.

REGULAR AGENDA

20. Removal of a Historic Live Oak Tree at 164 Sweetgum Lane

Motion to approve the removal of a historic live oak tree at 164 Sweetgum Lane and waive the mitigation fee, was made by Councilman Shawn Goepfert and Seconded by Vice Mayor Tracy Grubbs.

Tim Burman, Community Development Director, introduced the item, provided details and answered council members' questions.

Council members commented they are in favor of waving the required mitigation fee due to the circumstances outlined in the presentation Mr. Burman provided.

Motion carried unanimously by voice vote.

21. Removal of a Historic Live Oak Tree at 5952 Riverside Drive

Motion to approve the removal of a Historic Live Oak Tree at 5952 Riverside Drive, waive the mitigation fee, and issue a license agreement, was made by Councilman Shawn Goepfert and Seconded by Vice Mayor Tracy Grubbs.

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Mr. Burman introduced the item, provided details and answered council member's questions.

Ben Walker, property owner, thanked Council for their consideration and provided further information on the item.

Councilman Foley, requested clarification on the location of the remaining tree closest to the home, to ensure it wouldn't be an issue in the future.

Vice Mayor Grubbs thanked Mr. Walker for trying to conserve the remaining trees.

Councilman Goepfert mentioned he is in favor of waiving the required mitigation fee for the property owner, as the tree is in the cities right of way and further clarified that the tree belongs to the City and if it were to fall, it would be the City's responsibility to clean it up. Councilman Goepfert further stated Mr. Walker is saving the City money by paying to have this tree removed.

Councilman Green requested clarification on the amount of trees that would need to be replanted and is in favor of waiving the mitigation fee.

Mr. Burman added that with a recommended approval, it will authorize the City Manager and City Attorney's Office to prepare and finalize a License Agreement with the property owner of 5952 Riverside Drive to allow the property owner's tree removal contractor to remove the tree within the City right-of-way.

City Manager, Wayne Clark, stated the license agreement is a formal document that allows a resident to do work in the City's right-of-way.

Motion carried unanimously by voice vote.

COUNCIL COMMITTEE REPORTS

22. City Council Committee Reports

a. Volusia Flagler TPO - Councilman Jonathan Foley

Councilman Jonathan Foley no report as he was unable to attend due to a technological issue.

b. Fire Pension Board - Councilman Jonathan Foley

Councilman Jonathan Foley provided an update on the Fire Pension Quarterly Meeting.

c. Police Pension Board - Councilman Lance Green

Councilman Lance Green provided an update on the Police Pension Board Quarterly Meeting to include the plans legal counsel has moved to another company unexpectedly.

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The board will have a special meeting too to discuss whether they will find new legal counsel or follow the current legal counsel to the new agency.

d. General Employee's Pension Board - Mayor Scott Stiltner

Mayor Scott Stiltner was not in attendance as he had a last-minute conflict but will provide an update at the next meeting.

ADJOURNMENT - 7:31 p.m.



Mayor Scott Stiltner

Attest:



Robin Fenwick, MMC
City Clerk

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