



PORT ORANGE CITY COUNCIL WORKSHOP

Council Chambers

Monday, July 18, 2016 @ 5:00 PM

WORKSHOP AGENDA

Pursuant to Section 3.06 of the Charter of the City of Port Orange, the Mayor has called a **Workshop** of the City Council to be held for the following purposes:

OPENING

1. Pledge of Allegiance
2. Silent Invocation
3. Roll Call
4. Rules of Procedure

DISCUSSION ITEMS

5. Operating Budget Presentation - FY17 Preliminary - General Fund
6. Financial Report

ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE; IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 1-800-955-8771.

ANY INVOCATION THAT IS OFFERED BEFORE THE OFFICIAL START OF THE CITY COUNCIL MEETING SHALL BE THE VOLUNTARY OFFERING OF A PRIVATE PERSON, TO AND FOR THE BENEFIT OF THE CITY COUNCIL. THE VIEWS OR BELIEFS EXPRESSED BY THE INVOCATION SPEAKER HAVE NOT BEEN PREVIOUSLY REVIEWED OR APPROVED BY THE CITY COUNCIL OR THE CITY STAFF, AND THE CITY IS NOT ALLOWED BY LAW TO ENDORSE THE RELIGIOUS BELIEFS OR VIEWS OF THIS, OR ANY OTHER SPEAKER. PERSONS IN ATTENDANCE AT THE CITY COUNCIL MEETING ARE INVITED TO STAND DURING THE OPENING INVOCATION AND PLEDGE OF ALLEGIANCE. HOWEVER, SUCH INVITATION SHALL NOT BE CONSTRUED AS A DEMAND, ORDER, OR ANY OTHER TYPE OF COMMAND. NO PERSON IN ATTENDANCE AT THE MEETING SHALL BE REQUIRED TO PARTICIPATE IN ANY OPENING INVOCATION THAT IS OFFERED. A PERSON MAY EXIT THE CITY COUNCIL CHAMBERS AND RETURN UPON COMPLETION OF THE OPENING INVOCATION IF A PERSON DOES NOT WISH TO PARTICIPATE IN OR WITNESS THE OPENING INVOCATION.

General Fund 001
FY17 Preliminary
Revenue & Expense
Budget
7-18-16

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
GENERAL FUND							
001-0000-311.10-00	CURRENT AD VALOREM	10,310,544	10,211,115	10,783,883	10,783,883	10,751,729	11,898,988
	LEVEL 3 TEXT					TEXT AMT	
	ESTIMATED PROP VALUE 2,784,425,826 X					11,502,062	
	4.3920 MILLS PER 1,000 AT 95% = 11,617,738						
	LESS TAX INCREMENT FUNDS EASTPORT = 62,881						
	LESS TAX INCREMENT FUNDS TOWN CENTER = 52,795						
	(JLM 06/24/16)						

	REVISED CALCULATIONS FOR CERTIFIED PROP VALUES					37,497	
	2,793,067,384 X 4.3920 MILLS PER 1000 AT 95% =						
	11,653,794						
	LESS TAX INCREMENT FUNDS EASTPORT = 61,440						
	LESS TAX INCREMENT FUNDS TOWN CENTER = 52,795						
	(JLM 06/29/16)						

	INCREASE MILLAGE BY .0948, KEEPING THE MILLAGE					249,078	
	LEVEL WITH THE REDUCTION SEEN FOR DEBT MILLAGE						
	2,793,067,384 X 4.4868 MILLS PER 1000 AT 95% =						
	\$11,905,338						
	LESS TAX INCREMENT FUNDS EASTPORT = 62,766						
	LESS TAX INCREMENT FUNDS TOWN CENTER = 53,935						
	(JLM 07/07/16)						

	INCREASE OF .0420 IN MILLAGE FOR OPERATING NEEDS					110,351	
	2,793,067,384 X 4.5288 MILLS PER 1000 AT 95% =						
	\$12,016,781						
	LESS TAX INCREMENT FUNDS EASTPORT = 63,353						
	LESS TAX INCREMENT FUNDS TOWN CENTER = 54,440						
	(JLM 07/14/16)						
						11,898,988	
001-0000-311.20-00	DELINQUENT	31,906	219,158	20,000	20,000	201,291	175,000
	LEVEL 3 TEXT					TEXT AMT	
	ESTIMATED BASED ON HISTORICAL					175,000	
						175,000	
001-0000-311.30-00	INTEREST DELINQ. TAXES	17,682	12,757	4,000	4,000	0	1,119
	LEVEL 3 TEXT					TEXT AMT	
	ACM BASED ON HISTORICAL					1,119	
						1,119	
001-0000-312.51-00	INSURANCE PREMIUM TAX FF	386,195	391,117	386,195	386,195	0	0
	LEVEL TEXT					TEXT AMT	

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001-0000-312.52-00	STATE POLICE RETIR CONTRB	331,402	345,822	331,402	331,402	0	0
	3	NOT A BUDGETED ITEM BEGINNING IN FY17					
	LEVEL	TEXT				TEXT AMT	
001-0000-314.10-00	ELECTRIC	3,971,420	4,103,884	3,900,000	3,900,000	2,566,785	4,222,823
	3	NOT A BUDGETED ITEM BEGINNING IN FY17					
	LEVEL	TEXT				TEXT AMT	
	3	BASED ON HISTORICAL TRENDS AND A STATE PROJECTION OF A 1.68% INCREASE (JLM 06/29/16)				4,222,823	
						4,222,823	
001-0000-314.30-00	UTILITY SERVICE TAX WATER	910,685	914,901	935,227	935,227	671,993	924,524
	3	TEXT BASED ON HISTORICAL MODEL THAT GENERALLY 69% OF REVENUE RECEIVED BY JUNE. DOES NOT ASSUME AN INC. (JLM 06/29/2016)				TEXT AMT	
	LEVEL	TEXT				TEXT AMT	
	3					924,524	
						924,524	
001-0000-314.40-00	UTILITY SERVICE TAXES-GAS	119,987	135,137	108,900	108,900	93,768	124,632
	3	TEXT BASED ON HISTORICAL MODEL. DOES NOT ASSUME AN INCREASE (07/08/16 JLM)				TEXT AMT	
	LEVEL	TEXT				TEXT AMT	
	3					124,632	
						124,632	
001-0000-315.20-00	COMMUNICATIONS SERVICES	1,972,034	1,886,648	1,862,251	1,862,251	1,086,321	1,722,687
	3	TEXT STATE PROJECTIONS (07/13/2016 JLM)				TEXT AMT	
	LEVEL	TEXT				TEXT AMT	
	3					1,722,687	
						1,722,687	
001-0000-316.10-00	CITY-OCCUPATION	122,860	113,499	123,000	123,000	56,896	150,000
	3	TEXT BASED ON PRIOR YEAR ACTUALS AND YEAR TO DATE (JLM 06/25/2016)				TEXT AMT	
	LEVEL	TEXT				TEXT AMT	
	3					150,000	
						150,000	
001-0000-323.10-00	FPL FRANCHISE FEE	3,125,315	3,230,972	3,431,809	3,431,809	1,665,641	3,182,037
	3	TEXT BASED ON HISTORICAL TRENDS WITH NO PROJECTED INC (JLM 06/25/16)				TEXT AMT	
	LEVEL	TEXT				TEXT AMT	
	3					3,182,037	
						3,182,037	
001-0000-323.40-00	PEOPLES GAS FRANCHISE	18,720	20,870	20,400	20,400	16,579	23,747

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	LEVEL 3 TEXT 3 BASED ON HISTORICAL TRENDS PLUS A 2.23% PROJ INCREASE (07/14/16 JLM)					TEXT AMT 23,747	
						23,747	
001-0000-323.75-00	RECYCLING	4,510	4,250	3,200	3,200	3,020	4,620
	LEVEL 3 TEXT 3 BUDGETED 95% OF FORECAST OF FY16 ACTUALS (07/08/16 JLM)					TEXT AMT 4,620	
						4,620	
001-0000-329.10-00	FEES & PERMITS	17,955	12,980	13,790	13,790	13,280	16,039
	LEVEL 3 TEXT 3 BASED ON HISTORICAL TRENDS THAT GENERALLY 73% OF REVENUE HAS BEEN REC. BY APRIL, PLUS AN EST OF A 3.01% INC.					TEXT AMT 16,039	
						16,039	
001-0000-329.10-08	ABANDONED PROP REG FEE	34,200	49,350	41,300	41,300	28,050	30,000
	LEVEL 3 TEXT 3 ACM EST BASED ON STABILITY OF TOTAL PROP REGIST					TEXT AMT 30,000 30,000	
001-0000-331.20-05	JAG-VARIOUS GRANTS	8,156	10,000	0	7,315	0	0
001-0000-331.51-10	FEMA HMPG 08HM3G067402048	0	0	0	0	405-	0
001-0000-331.56-01	BJA-BULLETPROOF VESTS	0	0	0	0	2,596-	0
001-0000-334.01-00	DEPT OF TRANSPORTATION	6,480	0	0	0	0	0
001-0000-334.10-11	VOCA GRANT V8004	49,853	59,719	64,908	64,908	39,781	76,500
	LEVEL 3 TEXT 3 BASED OFF 95% OF REQUESTED AMOUNT OF \$80,267					TEXT AMT 76,500 76,500	
001-0000-335.12-00	STATE REVENUE SHARING	1,679,572	1,838,434	1,856,144	1,856,144	1,341,855	2,067,000
	LEVEL 3 TEXT 3 ESTIMATED 6% INCREASE OVER YEAR END FORECAST (ACM)					TEXT AMT 2,067,000 2,067,000	
001-0000-335.14-00	MOBILE HOME LICENSES	137,779	148,549	137,500	137,500	122,828	143,744
	LEVEL 3 TEXT 3 BASED ON HISTORICAL PLUS AN ESTIMATED 2.37% INC FROM STATE FORECAST (ACM)					TEXT AMT 143,744	

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						143,744	
001-0000-335.15-00	ALCOHOLIC BEV LIC	38,238	34,593	27,310	27,310	29,711	35,767
	LEVEL 3 TEXT BASED ON HISTORICAL PLUS STATE FORECAST OF A 1.53% INC (ACM)					TEXT AMT 35,767	
						35,767	
001-0000-335.18-00	LOCAL GOVT 1/2[SALES TAX	2,741,746	2,956,303	3,003,804	3,003,804	1,836,523	3,305,794
	LEVEL 3 TEXT BASED ON HISTORICAL MODEL PLUS A PROJECTED 5.57% INCREASE (06/30/16 JLM)					TEXT AMT 3,305,794	
						3,305,794	
001-0000-335.21-00	FIRE EDUCATION PAY	28,904	26,412	28,000	28,000	19,767	26,392
	LEVEL 3 TEXT BASED ON HISTORICAL QUARTERLY REVENUE (7/8/16 JLM)					TEXT AMT 26,392	
						26,392	
001-0000-335.41-00	MTR FUEL TX REFUND	28,098	23,659	19,950	19,950	19,587	30,000
	LEVEL 3 TEXT ACM ESTIMATE					TEXT AMT 30,000	
						30,000	
001-0000-337.10-00	GRANT FROM LOCAL UNITS	3,216	0	0	0	0	0
001-0000-337.20-00	PUBLIC SAFETY	3,000	0	0	0	3,000	0
001-0000-337.32-00	VOLUSIA CTY MANTEE PRO FE	76	0	0	0	0	0
001-0000-338.20-00	COUNTY-OCCUPATION	59,355	55,041	34,390	34,390	12,308	39,000
	LEVEL 3 TEXT 95% OF ESTIMATED FY16 ACTUALS (JLM 07/08/16)					TEXT AMT 39,000	
						39,000	
001-0000-341.17-00	APPLICATION REVIEW FEES	314,068	297,792	250,000	250,000	461,230	340,000
	LEVEL 3 TEXT ACM ESTIMATE					TEXT AMT 340,000	
						340,000	
001-0000-341.31-00	ENGINEERING REVIEW FEE	9,725	9,400	9,800	9,800	7,400	9,800
	LEVEL 3 TEXT BUDGET FLAT					TEXT AMT 9,800	
						9,800	

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001-0000-341.39-00	ADMIN SERVICE FEES	1,336,750	1,418,012	1,372,725	1,372,725	1,029,544	1,575,604
	LEVEL 3						
	TEXT						
	UPDATED FOR FY17						

	ADMIN FEE FROM SOLID WASTE						336,904
	ADMIN FEE FROM VEHICLE MAINT						49,639
	ADMIN FEE FROM WATER & SEWER						772,970
	ADMIN FEE FROM IT						92,621
	ADMIN FEE FROM DRAINAGE						89,086
	ADMIN FEE FROM RISK MGMT						104,589
	ADMIN FEE FROM BLDG MAINT						68,794
	ADMIN FEE FROM CD BLDG						42,701
	ADMIN FEE FROM FIRE IMPACT						1,000
	ADMIN FEE FROM TRANS IMPACT						2,800
	ADMIN FEE FROM WS IMPACT						12,000
	ADMIN FEE FROM REC IMPACT FEE						2,500
							1,575,604
001-0000-341.42-00	CLERK'S RECORDING FEES	6,725	3,103	2,000	2,000	3,610	4,000
	LEVEL 3						
	TEXT						
	DEPENDENT ON PROJECTS & CUSTOMER SERVICE LIENS						
							4,000
							4,000
001-0000-342.20-00	SPECIAL FIRE SER	67,840	50,000	50,000	50,000	50,000	50,000
	LEVEL 3						
	TEXT						
	CONTRACT WITH VOLUSIA COUNTY						
							50,000
							50,000
001-0000-342.31-00	FIRE CPR/EMS FEES	6,198	6,156	4,808	4,808	1,854	2,000
	LEVEL 3						
	TEXT						
	FY16 PROJECTED \$2,953. SHOWING A DECREASE EACH YR						
							2,000
							2,000
001-0000-342.80-00	SPECIAL STREET SER	59,418	81,011	65,577	65,577	27,764	65,577
	LEVEL 3						
	TEXT						
	HIGHWAY MAINT MOA DATED 3/19/14, 3-YR TERM						
							65,577
							65,577
001-0000-342.82-00	OTHER FIRE SERVICES	1,300	1,450	0	0	1,100	0
001-0000-342.83-00	ANNUAL FIRE INSPECTIONS	6,609	6,704	6,600	6,600	6,859	6,700
	LEVEL 3						
	TEXT						

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3	BUDGETED FLAT BASED ON PY ACTUALS						6,700 6,700
001-0000-342.84-00	BLDG PLANS REVIEW FIRE	13,097	11,094	9,975	9,975	5,305	6,000
	LEVEL 3 TEXT BASED ON HISTORICAL TRENDS- DECLINING REVENUE					TEXT AMT 6,000 6,000	
001-0000-342.86-00	FIRE HYDRANT FLOW TESTS	300	495	120	120	450	400
	LEVEL 3 TEXT BASED ON FY16 ACTUALS					TEXT AMT 400 400	
001-0000-343.66-00	SERVICE CHARGE/ LATE FEE	44,974-	48,983	40,000	40,000	27,643-	30,000
	LEVEL 3 TEXT ACM ESTIMATE- ANTICIPATED TO BECOME MORE STABLE					TEXT AMT 30,000 30,000	
001-0000-343.66-05	SVC CHG BAD DEBT RESERVE	6,458	820,893-	0	0	0	0
001-0000-344.90-00	OTHER TRANS. REVENUE	41,667	208,492	130,667	130,667	143,513	147,787
	LEVEL 3 TEXT FDOT TRAFFIC SIGNAL MAINTENANCE FY17 FDOT STATE HIGHWAY LIGHTING MAINTENANCE FY17					TEXT AMT 29,243 118,544 147,787	
001-0000-347.21-00	CAMP T-REC	2,705	0	0	0	0	0
	LEVEL 3 TEXT BUDGET CONSOLIDATED IN FY14 TO 001-0000-347.54-00					TEXT AMT	
001-0000-347.54-00	OTHER RECREATION REV.	8,729	10,714	9,000	9,000	19,843	16,000
	LEVEL 3 TEXT BASED ON HISTORICAL TRENDS					TEXT AMT 16,000 16,000	
001-0000-347.55-00	ART SHOW REVENUE	5,872	500	500	500	0	2,500
	LEVEL 3 TEXT PARTNERSHIP WITH NEWSJOURNAL					TEXT AMT 2,500 2,500	
001-0000-347.56-00	SUMMER RECREATION FEES	105,525	114,583	110,000	110,000	116,194	115,500
	LEVEL 3 TEXT					TEXT AMT	

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3	BASED OF FY16 PROJECTED ACTUAL- DOES NOT INCLUDE AN INCREASE					115,500	
						115,500	
001-0000-347.59-00	RENTAL	97,154	126,976	117,300	117,800	89,189	128,418
LEVEL 3	TEXT CONSISTENT WITH FY16 ESTIMATED ACTUALS ***** *REVENUE LINES FOR PAVILION EVENT (347.75-00) AND PAVILION (347.78-00) CONSOLIDATED INTO THIS LINE IN FY2017					TEXT AMT 128,418	
						128,418	
001-0000-347.61-00	ATHLETIC REGISTRATION	120,303	184,759	122,500	144,580	145,184	153,000
LEVEL 3	TEXT BASED ON HISTORICAL TREND ***** *REVENUE LINES FOR BABE RUTH ALL STARS (347.69-00) AND GET FIT CHALLENGE (347.71-00) CONSOLIDATED INTO THIS LINE IN FY2017					TEXT AMT 153,000	
						153,000	
001-0000-347.62-00	SPONSOR FEES	48,200	35,056	30,000	30,000	27,168	33,000
001-0000-347.67-00	GYM USAGE FEE	15,380	0	0	0	0	0
001-0000-347.69-00	BABE RUTH ALL STARS	0	0	6,902	0	0	0
LEVEL 3	TEXT FY17: CONSOLIDATED INTO ATHLETIC REGISTRATIONS 001-0000-347-69-00					TEXT AMT	
001-0000-347.71-00	GET FIT CHALLENGE	7,100	200	5,178	0	0	0
LEVEL 3	TEXT FY17: CONSOLIDATED INTO ATHLETIC REGISTRATIONS 001-0000-347.61-00					TEXT AMT	
001-0000-347.75-00	PAVILION EVENT REVENUE	30,299	612	500	0	0	0
LEVEL 3	TEXT FY17: CONSOLIDATED INTO RENTAL 001-0000-347.59-00					TEXT AMT	
001-0000-347.78-00	PAVILION ALCOHOL FEE	1,050	0	0	0	0	0
LEVEL 3	TEXT FY17: CONSOLIDATED INTO RENTAL 001-0000-347.59-00					TEXT AMT	
001-0000-349.18-00	MISC RECORDING (N JOURNAL	6,086	6,855	4,517	4,517	9,079	9,000
LEVEL 3	TEXT BASED ON FY16 ACTUALS (JLM 07/11/16)					TEXT AMT 9,000	

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						9,000	
001-0000-351.10-00	FINES AND COURT CASES	115,301	114,883	100,000	100,000	77,974	105,000
	LEVEL 3 TEXT BASED ON HISTORICAL TREND					TEXT AMT 105,000 105,000	
001-0000-354.10-00	CODE ENFORCEMENT FINES	31,435	741,639	27,000	27,000	824,655	45,000
	LEVEL 3 TEXT CORRESPONDS WITH LINE 001-0000-354-66-05					TEXT AMT 45,000 45,000	
001-0000-354.20-01	PARKING VIOLATIONS	9,120	3,690	3,200	3,200	1,810	2,250
	LEVEL 3 TEXT BASED ON 71% OF REVENUE GENERALLY REC. BY JUNE					TEXT AMT 2,250 2,250	
001-0000-354.20-02	ANIMAL CITATIONS	7,579	4,771	5,000	5,000	2,174	2,850
	LEVEL 3 TEXT HISTORICAL TRENDS THAT GENERALLY 81% OF REVENUE REC. BY JUNE. ESTIMATING A 5% INCREASE					TEXT AMT 2,850 2,850	
001-0000-354.66-05	BAD DEBT RESERVE	0	0	0	0	758,644-	0
001-0000-359.10-01	INVESTIGATIVE RESTITUTION	1,751	1,850	2,200	2,200	1,900	2,500
	LEVEL 3 TEXT BASED ON FY16 PROJECTION OF \$2,519 (JLM 07/11/16)					TEXT AMT 2,500 2,500	
001-0000-361.10-00	INTEREST EARNINGS-INVESTM	52,430	93,025	100,000	100,000	48,771	100,000
	LEVEL 3 TEXT BASED ON HISTORICAL ACTUALS AND YTD (JLM 06/25/16)					TEXT AMT 100,000 100,000	
001-0000-361.15-00	INTERNAL INTEREST EARNING	880	880	0	0	0	0
001-0000-362.00-00	RENTS & ROYALTIES	1,300	1,200	1,200	1,200	900	1,200
	LEVEL 3 TEXT RON DESANTIS LOCAL OFFICE RENTAL @ \$100 PER MONTH					TEXT AMT 1,200 1,200	
001-0000-362.10-00	PALMER LAND LEASE	80,000	80,000	80,000	80,000	80,000	80,000

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001-0000-362.11-00	PALMER STORAGE LEASE	8,400	8,400	8,400	8,400	7,000	8,400
	LEVEL 3 TEXT PALMER STORAGE LEASE \$700/MO					TEXT AMT 8,400 8,400	
001-0000-362.12-00	PALMER RENT AGC	438,796	438,796	438,796	438,796	365,663	438,796
	LEVEL 3 TEXT PER CONTRACT THROUGH MARCH OF 2020					TEXT AMT 438,796 438,796	
001-0000-362.20-00	YMCA RENTAL	101,250	101,250	101,244	101,244	84,375	101,250
	LEVEL 3 TEXT AS PER CONTRACT					TEXT AMT 101,250 101,250	
001-0000-362.30-00	COUNCIL ON AGING	1,500	1,500	1,500	1,500	1,375	1,500
001-0000-362.40-00	VERIZON	23,805	23,805	23,805	23,805	27,376	27,376
	LEVEL 3 TEXT PER CONTRACT THROUGH 2025 (JLM 07/11/16)					TEXT AMT 27,376 27,376	
001-0000-362.60-00	AT&T RENTAL	30,126	29,486	29,517	29,517	28,633	30,000
	LEVEL 3 TEXT PER CONTRACT THROUGH 2036 (JLM 07/11/16)					TEXT AMT 30,000 30,000	
001-0000-364.22-00	PROPERTY	7,405	0	0	0	0	0
001-0000-364.23-00	SALE OF LAND	13,716	0	0	0	0	0
001-0000-365.10-00	SCRAP SALES	4,331	2,021	0	0	0	0
001-0000-366.45-00	TREE PLANTING	350	0	0	0	0	0
001-0000-366.51-00	YOUTH ADVISORY BOARD	284	411	0	0	0	0
001-0000-366.75-00	VETERANS PARK DONATIONS	2,150	2,300	0	0	300	0
001-0000-366.82-00	PET SMART GRANT	18,000	0	0	0	0	0
001-0000-366.90-00	PRIVATE DONATIONS	1,120	500	0	0	0	0
001-0000-366.90-04	SCOREBOARDS	4,735	0	0	0	0	0
001-0000-366.99-00	RECREATION DONATIONS	0	1,690-	0	0	0	0
001-0000-366.99-05	CENTENNIAL DONATIONS	400	0	0	0	0	0
001-0000-367.01-00	TREE MITIGATION	81,312	11,018	0	0	0	0
001-0000-367.10-00	LICENSES	4,256	3,906	3,500	3,500	3,384	3,781
	LEVEL 3 TEXT 95% OF PROJECTED FY16					TEXT AMT 3,781 3,781	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-0000-369.36-00	ICMA FORFEITURES	25,602	59,071	0	0	0	0
001-0000-369.90-00	MISC REVENUE	15,602	35,791	20,000	20,000	17,674	20,000
	LEVEL 3 TEXT BUDGETED FLAT					TEXT AMT 20,000 20,000	
001-0000-369.90-02	CASH OVER/SHORT	0	0	0	0	109	0
001-0000-369.90-07	POG TV	535	631	500	500	504	500
	LEVEL 3 TEXT BRIGHTHOUSE ANNUAL PAYMENT					TEXT AMT 500 500	
001-0000-369.90-15	LIEN SEARCH	46,743	56,574	50,000	50,000	43,279	28,553
	LEVEL 3 TEXT ACM ESTIMATE BASED ON OUTSOURCING PROCESS					TEXT AMT 28,553 28,553	
001-0000-369.90-16	BUS BENCH	56,353	35,753	22,000	22,000	0	0
	LEVEL 3 TEXT BUS BENCH ADVERTISING AGREEMENT NOT RENEWED					TEXT AMT	
001-0000-369.91-00	MISC REVENUE POLICE	81,392	95,208	90,000	90,000	83,702	105,000
	LEVEL 3 TEXT ACM ESTIMATE BASED ON HISTORICAL					TEXT AMT 105,000 105,000	
001-0000-369.91-10	WRECKER/TOWING CNT REVENU	105,489	72,939	96,000	96,000	74,450	105,092
	LEVEL 3 TEXT BASED ON CURRENT CONTRACT					TEXT AMT 105,092 105,092	
001-0000-369.98-00	MISC. FIRE REVENUE	11	0	0	0	0	0
001-0000-381.07-01	TRANS FRM 631 FUND	65	0	0	0	0	0
001-0000-381.21-00	TRANSFER FRM DRAINAGE	0	63,649	0	0	0	0
001-0000-381.73-00	TRANSFER FROM 317 FUND	0	0	0	32,000	32,000	0
001-0000-382.20-00	IN LIEU OF TAX WATER/SWR	1,276,118	1,260,543	1,225,404	1,225,404	919,053	1,219,069
	LEVEL 3 TEXT FY17					TEXT AMT 1,219,069 1,219,069	
001-0000-382.21-00	IN LIEU OF TAX DRAINAGE	186,277	191,841	184,572	184,572	138,429	187,758

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014		FY2015		FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNC		FY2017 CM PROP
		Actual		Actual						
		LEVEL 3	TEXT FY17					TEXT	AMT	
									187,758	
									187,758	
001-0000-382.70-00	SOLID WASTE			193,978	193,875	204,425	204,425	153,319		204,831
		LEVEL 3	TEXT FY17					TEXT	AMT	
									204,831	
									204,831	
001-0000-389.10-00	APPROPRIATED FUND BAL			0	0	1,000,000	2,470,040	0		2,912,000
		LEVEL 3	TEXT					TEXT	AMT	
			*FY17 INITIAL AMOUNT NEEDED TO FUND THE 317 CIP PROJECTS						2,182,000	
			*FY17 INITIAL AMOUNT NEEDED TO FUND THE 505 CIP LEASE & REPLACEMENT FUND						230,000	
			*FY17 AMOUNT TO FUND ONE TIME ITEMS CITYWIDE						500,000	
									2,912,000	
*				31,463,369	32,336,740	33,304,295	34,823,650	24,955,520		36,628,405
**	GENERAL FUND			31,463,369	32,336,740	33,304,295	34,823,650	24,955,520		36,628,405
***	GENERAL FUND			31,463,369	32,336,740	33,304,295	34,823,650	24,955,520		36,628,405
****	GENERAL FUND			31,463,369	32,336,740	33,304,295	34,823,650	24,955,520		36,628,405
				31,463,369	32,336,740	33,304,295	34,823,650	24,955,520		36,628,405

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
NON DEPARTMENTAL NON DEPTMENTAL							
001-1000-519.31-13	OTHER PROF. SERVICES	59,067	93,201	70,000	164,650	52,070	60,000
	LEVEL 3 TEXT					TEXT AMT	
	GOVERNMENTAL CONSULTING					40,000	
	OPEB UPDATED EVERY 2 YEARS					10,000	
	(LAST DONE IN FY15, DUE IN FY17)						
	OTHER MISC PROFESSIONAL SERVICES					30,000	
	RETIREMENT OPTIONS STUDY- NON LEGAL SERVICES					50,000	
	SEE ALSO 31-12. TOTAL PROJECT ESTIMATE \$100,000						
	*CM MEETING REDUCTION (06/27/16 JLM)					25,000-	
	RETIREMENT OPTIONS STUDY TO BE A TWO YR PROJECT						
	*REDUCTION PER CM MEETING (07/11/16 JLM)					20,000-	
	*ELIMINATE RETIREMENT OPTIONS STUDY (7/14/16 JLM)					25,000-	
						60,000	
001-1000-519.34-14	CONTRACT SERVICES OTHER	0	0	0	0	0	2,500
	LEVEL 3 TEXT					TEXT AMT	
	DISCLOSURE/DISSEMINATION SERVICES WITH DIGITAL					2,500	
	ASSURANCE CERTIFICATION LLC (DAC)						
	(NEW IN FY17...LP 5-31-16)						
						2,500	
001-1000-519.40-00	TRAVEL PER DIEM	1,776	2,167	0	0	0	0
001-1000-519.40-10	EMPLOYEE TRAINING	14,331	13,487	25,000	25,000	8,875	25,000
001-1000-519.44-13	FLEET FINANCING	1,202	1,202	1,202	1,202	902	601
	LEVEL 3 TEXT					TEXT AMT	
	SECURITY CAMERAS - DIAMOND QUEST. LAST PAYMENT					601	
						601	
001-1000-519.49-16	COMPUTER HARDWARE	0	0	0	3,351	0	0
001-1000-519.49-19	LICENSES, TAXES & FEES	2,820	13,458	11,000	11,000	8,117	8,000
	LEVEL 3 TEXT					TEXT AMT	
	PO BUSINESS PARK ASSESSMENT					8,000	
	OTHER TAXES, LICENSES, & FEES					3,000	
	*REDUCTION PER CM MEETING (07/11/16 JLM)					3,000-	
						8,000	
001-1000-519.49-20	EQUIP & OTHER NON-CAPITAL	0	6,228	0	0	0	0
001-1000-519.49-61	DATA PROCESSING 501	774,151	755,314	674,842	674,842	506,131	892,151
001-1000-519.49-64	INSURANCE 504	589,207	810,619	832,479	832,479	624,359	564,052
001-1000-519.49-66	TRF TO 506 BLDG MAINT FD	234,209	264,022	272,513	272,513	204,385	189,668
001-1000-519.52-00	OTHER OPERATING SUPPLIES	202	1,005	0	0	0	0
001-1000-519.52-02	SPECIAL INVENTORY ACCT	0	0	0	0	382,835	0

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNC	FY2017 CM PROP
001-1000-519.52-17	AGRICULTURE SUPPLIES	1,125	1,875	0	115,474	0	0
001-1000-519.52-19	OTHER OPERATING-DONATED'	412	1,338	0	4,635	175	0
* OPERATING EXPENSE		1,678,502	1,963,916	1,887,036	2,105,146	1,787,849	1,741,972
001-1000-519.63-97	PROJ CAPITAL OUTLAY	0	7,800	0	2,200	0	0
001-1000-519.64-00	MACH & EQUIPMENT	0	5,670	0	34,478	0	0
* CAPITAL OUTLAY		0	13,470	0	36,678	0	0
001-1000-519.81-19	VOL CTY BUSINESS DEV CORP	0	33,730	34,500	34,500	34,480	35,194
LEVEL 3 TEXT TEAM VOLUSIA BUSINESS DEV PARTNERSHIP (.50 PER CAPITA BASED OFF 58,656)						TEXT AMT 29,328	
VOLUSIA TPO (.10 PER CAPITA BASED OFF 58,656)						5,866	
						35,194	
001-1000-519.83-00	OTHER GRANTS AND AID	0	0	0	0	0	46,983
LEVEL 3 TEXT SALVATION ARMY BRIDGE BED PROGRAM *REDUCTION (07/14/16 JLM)						TEXT AMT 51,407 4,424- 46,983	
* GRANTS & AIDE		0	33,730	34,500	34,500	34,480	82,177
001-1000-581.91-09	TRANSFER TO 109	0	2,613	0	0	0	0
001-1000-581.91-14	TRANSFER TO 401	0	9,579	0	0	0	0
001-1000-581.91-18	TRANSFER TO 410	0	888	0	0	0	0
001-1000-581.91-30	TRANSFER TO 505	0	0	0	0	0	230,000
LEVEL 3 TEXT TRANSFER TO 505 LEASE FUND FOR ADD'L FUNDING ON THE PLANNED PURCHASE OF THE ERP						TEXT AMT 230,000	
						230,000	
001-1000-581.91-33	TRANSFER TO 412 FUND	0	847,500	0	677,000	677,000	0
001-1000-581.91-41	TRANSFER TO 501	0	1,911	0	0	0	0
001-1000-581.91-44	TRANSFER TO 504	0	4,104	0	0	0	0
001-1000-581.91-51	TRANSFER TO 201	1,125	1,125	1,125	1,125	844	1,125
LEVEL 3 TEXT TRANSFER TO 201 TO FUND ADMIN FEE AND AUDIT CONF FEE FOR 97 CAP IMPRV RV REF BNDS						TEXT AMT 1,125	
						1,125	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-1000-581.91-70	TRANSFER TO 317 FUND	250,000	596,000	500,000	500,000	0	2,182,000
	LEVEL 3 TEXT PLACEHOLDER FOR TRANSFER TO 317 FOR FY17 CIP PROJECTS					TEXT AMT 2,182,000	
						2,182,000	
001-1000-581.91-73	TFR TO 317 GEN CP REPL FD	300,000	0	0	0	0	0
001-1000-581.91-79	TRANSFER TO 626 FUND	34,824	0	0	0	0	0
*	TRANSFERS	585,949	1,463,720	501,125	1,178,125	677,844	2,413,125
001-1000-519.99-10	CONTINGENCY	0	0	1,340	18,469	0	0
001-1000-519.99-50	COMPRESSION RESERVE	0	0	0	0	0	114,000
	LEVEL 3 TEXT CONTINGENCY AMOUNT TO BE USED TO ADDRESS COMPRESSION ISSUES IDENTIFIED IN EMPLOYEES- THIS AMOUNT REPRESENTS THE COST FOR WAGES AND BENEFITS					TEXT AMT 114,000	
						114,000	
*	NON-OPERATING EXPENSE	0	0	1,340	18,469	0	114,000
**	NON DEPTMENTAL	2,264,451	3,474,836	2,424,001	3,372,918	2,500,173	4,351,274
***	NON DEPARTMENTAL	2,264,451	3,474,836	2,424,001	3,372,918	2,500,173	4,351,274

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-1100-511.12-00	MAYOR & COUNCIL MAYOR & COUNCIL SALARIES AND WAGES	74,056	71,944	73,399	73,399	55,554	73,064
	LEVEL 3 TEXT CURRENT COUNCIL					TEXT AMT 73,064 73,064	
001-1100-511.21-00	FICA TAXES	4,925	4,782	5,619	5,619	3,452	5,593
	LEVEL 3 TEXT CURRENT COUNCIL					TEXT AMT 5,593 5,593	
001-1100-511.22-00	RETIREMENT CONTRIBUTION	465	465	468	468	349	465
	LEVEL 3 TEXT CURRENT COUNCIL					TEXT AMT 465 465	
001-1100-511.23-00	HEALTH INSURANCE	12,166	16,631	19,349	19,349	14,509	20,971
	LEVEL 3 TEXT HEALTH DENTAL LIFE					TEXT AMT 19,464 1,239 268 20,971	
001-1100-511.24-00	WORKER'S COMPENSATION	66	75	69	69	48	69
	LEVEL 3 TEXT CURRENT COUNCIL					TEXT AMT 69 69	
001-1100-511.26-00	EAP BENEFIT	187	187	186	186	140	187
	LEVEL 3 TEXT CURRENT COUNCIL					TEXT AMT 187 187	
* PERSONNEL SERVICES		91,865	94,084	99,090	99,090	74,052	100,349
001-1100-511.31-13	OTHER PROF. SERVICES	30,210	32,438	40,000	40,000	40,000	20,000
	LEVEL 3 TEXT CHAMBER OF COMMERCE CONTRACT STRATEGIC PLANNING PROCESS BASED ON QUOTES					TEXT AMT 20,000 35,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
	RECEIVED THIS YEAR CM MEETING REDUCTION (06/27/16 JLM) REMOVE STRATEGIC PLANNING PROCESS						35,000- 20,000
001-1100-511.40-00	TRAVEL PER DIEM	2,443	1,876	2,000	2,000	1,299	9,910
	LEVEL 3 TEXT					TEXT AMT	
	5 COUNCILMEMBERS TO FLC CONFERENCE @ \$1,071 EACH						5,360
	5 COUNCILMEMBERS TO VLOC DINNERS @ \$210 EACH/ YR						1,050
	5 COUNCILMEMBERS TO THE CAPITAL @ \$360 EACH						1,800
	2 COUNCILMEMBERS FLC IEMO TRAINING @ \$850 EACH						1,700
							9,910
001-1100-511.41-00	COMMUNICATION SERVICES	4,121	4,696	2,724	2,724	3,643	3,160
	LEVEL 3 TEXT					TEXT AMT	
	5 IPADS @ \$42 PER MONTH PER COUNCILMEMBER						2,520
	1 NEW IPAD FOR NEW COUNCILMEMBER						300
	3 LANDLINES @ \$6.13/MONTH						230
	LONG DISTANCE SERVICE FOR ONE LAND LINE @ \$8.50/MO						110
							3,160
001-1100-511.46-10	GENERAL EQUIP MAINT	151	112	200	200	75	100
	LEVEL 3 TEXT					TEXT AMT	
	COPIER MAINTENANCE BASED ON PRINT VOLUME 2015 ACT						100
							100
001-1100-511.48-04	PUB RELATION ACTIVITY	1,574	1,503	1,625	1,625	1,232	640
	LEVEL 3 TEXT					TEXT AMT	
	STUDENT GOV DAY						123
	FAMILY DAYS PROMOTIONAL ITEMS						517
							640
001-1100-511.49-66	TRF TO 506 BLDG MAINT FD	57,545	52,719	45,840	45,840	34,380	51,951
	LEVEL 3 TEXT					TEXT AMT	
	SECOND DRAFT						51,951
							51,951
001-1100-511.51-00	OFFICE SUPPLIES	671	119	4,000	4,000	718	400
	LEVEL 3 TEXT					TEXT AMT	
	PAPER, PENS, BINDERS, STAPLES, ETC (ON PCARD)						400
	BASED ON HISTORICAL ACTUALS						400

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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
001-1100-511.52-00	OTHER OPERATING SUPPLIES	0	410	9,246	9,246	4,444	4,880
	LEVEL 3 TEXT					TEXT AMT	
							800
	ADVISORY BOARD RECEPTION						400
	FREEMANVILLE DAY						3,380
	HOLIDAY GATHERING FOR ALL STAFF						300
	REFRESHMENTS FOR STRATEGIC PLANNING						300
	OFFICIAL BUSINESS VISITOR REFRESH (H20, COFFEE)						300-
	*REDUCE REFRESH FOR STRATEGIC PLAN (7/6/116 JLM)						4,880
001-1100-511.52-15	POSTAL SERVICE	67	40	100	100	3	50
	LEVEL 3 TEXT					TEXT AMT	
							50
	BASED ON HISTORICAL ACTUALS						50
001-1100-511.54-00	DUES & MEMBERSHIPS	6,137	7,850	12,072	12,072	8,266	12,590
	LEVEL 3 TEXT					TEXT AMT	
							6,610
	FLC DUES BASED ON EST. POP 58,656 * .112659765						2,000
	VOLUSIA LEAGUE OF CITIES DUES (NO CHANGE)						3,980
	ALLIANCE FOR INNOVATION DUES						12,590
001-1100-511.54-01	BOOKS & SUBSCRIPTIONS	3,900	3,900	0	0	0	0
*	OPERATING EXPENSE	106,819	105,663	117,807	117,807	94,060	103,681
**	MAYOR & COUNCIL	198,684	199,747	216,897	216,897	168,112	204,030
***	MAYOR & COUNCIL	198,684	199,747	216,897	216,897	168,112	204,030

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
001-1200-512.12-00	CITY MANAGER CITY MANAGER SALARIES AND WAGES	325,251	337,806	335,896	345,288	267,171	361,919
	LEVEL 3 TEXT					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	346,850
						WAGE INCREASE	7,122
						GRANTS MANAGER MOVED TO CD 001-1900	47,200-
						NEW: PUBLIC INFORMATION OFFICER	55,147
						NEW: PROJECT MANAGER (JUNE 2017)	15,231
						*REMOVE PROJ MANAGER- CONTRACT (JLM 06/29/16)	15,231-
							361,919
001-1200-512.12-10	CAR ALLOWANCE	5,712	905	6,000	8,400	6,526	8,400
	LEVEL 3 TEXT					TEXT AMT	
						PER CM CONTRACT @ \$500/MONTH	6,000
						PER ACM CONTRACT @ \$200/MONTH	2,400
							8,400
001-1200-512.14-00	OVERTIME	91	0	425	425	172	430
001-1200-512.21-00	FICA TAXES	23,338	25,904	26,191	27,151	20,326	28,364
	LEVEL 3 TEXT					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	27,212
						WAGE INCREASE	544
						GRANTS MANAGER MOVED TO CD 001-1900	3,611-
						NEW: PUBLIC INFORMATION OFFICER	4,219
						NEW: PROJECT MANAGER (JUNE 2017)	1,166
						*REMOVE PROJ MANAGER- CONTRACT (JLM 06/29/16)	1,166-
							28,364
001-1200-512.22-00	RETIREMENT CONTRIBUTIONS	36,131	11,640	43,602	44,602	35,198	46,449
	LEVEL 3 TEXT					TEXT AMT	
						CURRENT STAFF	45,729
						WAGE INCREASE	961
						GRANTS MANAGER MOVED TO CD 001-1900	7,411-
						NEW: PUBLIC INFORMATION OFFICER	7,170
						NEW: PROJECT MANAGER (JUNE 2017)	1,981
						*REMOVE PROJ MANAGER- CONTRACT (JLM 06/29/16)	1,981-
							46,449
001-1200-512.23-00	HEALTH INSURANCE	16,289	9,905	17,791	17,866	13,464	29,433
	LEVEL 3 TEXT					TEXT AMT	
						HEALTH INS	24,006
						DENTAL	1,528

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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	LIFE INS						1,776
	INCREASE ON LIFE						33
	GRANTS MANAGER MOVED TO CD 001-1900						4,944-
	NEW: PUBLIC INFORMATION OFFICER						7,034
	NEW: PROJECT MANAGER (JUNE 2017)						1,762
	*REMOVE PROJ MANAGER- CONTRACT (JLM 06/29/16)						1,762-
							29,433
001-1200-512.24-00	WORKER'S COMPENSATION	256	322	298	323	521	776
	LEVEL 3 TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)						321
	WAGE INCREASE						7
	GRANTS MANAGER MOVED TO CD 001-1900						43-
	NEW: PUBLIC INFORMATION OFFICER						491
	NEW: PROJECT MANAGER (JUNE 2017)						14
	*REMOVE PROJ MANAGER- CONTRACT (JLM 06/29/16)						14-
							776
001-1200-512.26-00	EAP BENEFIT	126	63	138	138	51	150
	LEVEL 3 TEXT					TEXT AMT	
	CURRENT STAFF						139
	GRANTS MANAGER MOVED TO CD 001-1900						26-
	NEW: PUBLIC INFORMATION OFFICER						37
	NEW: PROJECT MANAGER (JUNE 2017)						9
	*REMOVE PROJ MANAGER- CONTRACT (JLM 06/29/16)						9-
							150
* PERSONNEL SERVICES		407,194	386,545	430,341	444,193	343,429	475,921
001-1200-512.31-13	PROFESSIONAL SERVICES	0	1,103	0	13,230	8,077	3,300
	LEVEL 3 TEXT					TEXT AMT	
	FCCMA SHARED INTERN						3,300
							3,300
001-1200-512.40-00	TRAVEL PER DIEM	2,038	6,487	4,250	4,250	1,712	7,270
	LEVEL 3 TEXT					TEXT AMT	
	CONTRACTUAL OBLIGATION FOR CM TO 3 PROF CONF						4,040
	CONTRACTUAL OBLIGATION FOR ACM TO 1 PROF CONF						1,060
	MILEAGE PER CM CONTRACT AND OTHER AT STATE RATE						580
	VLOC DINNERS FOR CM 6/YR @\$35 EACH						420
	CHAMBER OF COMMERCE LEADERSHIP PROGRAM						250
	LEADERSHIP TRAINING FOR ACM						920
							7,270

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNC	FY2017 CM PROP
001-1200-512.41-00	COMMUNICATION SERVICES	4,908	4,426	3,556	3,556	3,358	4,080
	LEVEL 3 TEXT					TEXT AMT	
	3 CELL PHONES @ \$59/MONTH EACH					2,124	
	2 LAND LINES AT \$18.50/MONTH EACH					456	
	1 PHONE MODEM @ \$65/MONTH					780	
	8 PHONE LINES @ \$7.50/MONTH LONG DISTANCE					720	
						4,080	
001-1200-512.46-18	CONT MAINT/COMM EQUIP	0	730	0	0	0	0
	LEVEL 3 TEXT					TEXT AMT	
	NEW IPAD FOR NEW CM WITH COMMUNICATIONS PACKAGE					530	
	1 TIME EXPENSE						
	REMOVE IPAD PER CM					530-	
001-1200-512.47-00	PRINTING AND BINDING	0	0	12,000	12,000	11,660	300
	LEVEL 3 TEXT					TEXT AMT	
	11,322 QUARTERLY NEWSLETTERS @ \$0.124315/PIECE *4					5,630	
	THIS ASSUMES A 50% REDUCTION IN PRINT VOLUME						
	MOVING TO E-QUARTERLY NEWSLETTERS						
	*REDUCE PRINTING OF NEWSLETTER TO 500/QTR TO BE					5,330-	
	KEPT ON SITE FOR PICK UP AS REQUESTED. REMAINDER						
	TO GO TO AN E-QUARTERLY NEWSLETTER (7/8/16 JLM)					300	
001-1200-512.48-04	PUB RELATION ACTIVITY	0	0	0	5,100	2,550	5,000
	LEVEL 3 TEXT					TEXT AMT	
	PUBLIC RELATIONS CAMPAIGN (GOAL 6, OBJ 3)					20,000	
	CM MEETING REDUCTION (06/27/16 JLM)					15,000-	
						5,000	
001-1200-512.49-14	FURN & FIXTURE NON-CAP	0	0	0	10,900	10,750	10,000
	LEVEL 3 TEXT					TEXT AMT	
	CONTINUE UPDATE TO CM OFFICES					10,000	
						10,000	
001-1200-512.49-66	TFR TO 506 BLDG MAINT FD	57,299	52,493	45,644	45,644	34,233	51,729
	LEVEL 3 TEXT					TEXT AMT	
	SECOND DRAFT					51,729	
						51,729	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-1200-512.51-00	OFFICE SUPPLIES	3,089	1,798	2,600	2,600	1,709	2,000
	LEVEL 3 TEXT BASED ON STRAIGHT LINE FORECAST OFFICE SUPPLIES RELATED TO PROCESS IMPROVEMENT *CM/FIN REDUCTION (07/06/16 JLM)					TEXT AMT 3,020 1,000 2,020- 2,000	
001-1200-512.52-00	OTHER OPERATING SUPPLIES	0	558	1,571	1,571	400	1,000
	LEVEL 3 TEXT BASED ON CURRENT FORECAST PLUS \$200 FOR INTERNAL PROCESS IMPROVEMENT TEAM					TEXT AMT 1,000 1,000	
001-1200-512.52-15	POSTAL SERVICE	394	410	19,200	19,200	15,441	660
	LEVEL 3 TEXT MISC POSTAGE - BASED ON CURRENT FORECAST QUARTERLY NEWSLETTER \$2,690 @ 4 TIMES/YR BASED ON REDUCING # OF MAILINGS BY 50% AND MOVING TOWARDS E-MAIL *ELIMINATE MAILING OF QUARTERLY NEWSLETTER, TO BE AVAILABLE FOR PICK UP					TEXT AMT 660 10,740 10,740- 660	
001-1200-512.54-00	DUES AND MEMBERSHIPS	1,249	2,000	4,970	4,970	4,385	4,385
	LEVEL 3 TEXT ICMA FOR CITY MANAGER (BASED ON SALARY) FCCMA FOR CITY MANAGER (BASED ON SALARY) FCCMA FOR ACM (BASED ON SALARY) FLORIDA BENCHMARKING CONSORTIUM (ENTIRE ORG)					TEXT AMT 1,120 420 345 2,500 4,385	
001-1200-512.54-01	BOOKS & SUBSCRIPTIONS	0	0	0	0	0	500
	LEVEL 3 TEXT PER CITY MANAGER CONTRACT					TEXT AMT 500 500	
* OPERATING EXPENSE		68,977	70,005	93,791	123,021	94,275	90,224
001-1200-512.99-10	CONTINGENCY	0	0	49,718	17,718	0	0
	LEVEL 3 TEXT BASED ON PREVIOUS YEAR ROUNDED UP TO NEAREST 1,000					TEXT AMT 50,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
TO BE USED FOR POSSIBLE INCENTIVE PROGRAM OR OTHER UNFORESEEN EXPENSES DURING THE FISCAL YEAR *REMOVAL PER CM 07/07/16 JLM							50,000-
*	NON-OPERATING EXPENSE	0	0	49,718	17,718	0	0
**	CITY MANAGER	476,171	456,550	573,850	584,932	437,704	566,145
***	CITY MANAGER	476,171	456,550	573,850	584,932	437,704	566,145

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
001-1300-514.12-00	SALARIES AND WAGES	251,599	245,941	317,955	327,955	198,964	339,697
	LEVEL 3						
	TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)					327,323	
	WAGE INCREASE					5,542	
	NEW: PARALEGAL CERTIFICATION					2,657	
	NEW: PARALEGAL DUTIES OUT OF CLASS					359	
	NEW: POSSIBLE ADD'L STAFF INCREASES					5,000	
	*CM MEETING REDUCTION (JLM 06/29/2016)					1,184-	
						339,697	
001-1300-514.12-10	CAR ALLOWANCE	0	0	3,600	3,600	1,523	3,600
	LEVEL 3						
	TEXT					TEXT AMT	
	ALLOWANCE FOR ASST. CITY ATTORNEY					3,600	
	(\$300/MONTH)						
						3,600	
001-1300-514.12-20	CAP/OTHER LABOR OFFSET	19,275-	12,150-	0	8,760-	8,760-	0
001-1300-514.14-00	OVERTIME	8,995	8,695	13,000	13,000	2,168	8,700
	LEVEL 3						
	TEXT					TEXT AMT	
	ORIGINAL OVERTIME REQUEST					8,700	
						8,700	
001-1300-514.15-10	CERTIFICATION/LICENSES	940	185	1,600	1,600	896	1,500
	LEVEL 3						
	TEXT					TEXT AMT	
	FLORIDA BAR ASSOC - \$400 PER ATTORNEY					1,200	
	FL BAR REGISTERED PARALEGAL - \$150 PER PARALEGAL					300	
						1,500	
001-1300-514.21-00	FICA TAXES	19,103	18,200	25,599	26,364	14,518	26,933
	LEVEL 3						
	TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)					25,986	
	WAGE INCREASE					423	
	NEW: PARALEGAL CERTIFICATION					204	
	NEW: PARALEGAL DUTIES OUT OF CLASS					28	
	NEW: POSSIBLE ADD'L STAFF INCREASES					383	
	*CM MEETING REDUCTION (JLM 06/29/2016)					91-	
						26,933	
001-1300-514.22-00	RETIREMENT CONTRIBUTIONS	28,961	29,602	39,524	40,787	24,843	45,213
	LEVEL						
	TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
3	CURRENT STAFF					43,550	
	WAGE INCREASE					763	
	NEW: PARALEGAL CERTIFICATION					266	
	NEW: PARALEGAL DUTIES OUT OF CLASS					36	
	NEW: POSSIBLE ADD'L STAFF INCREASES					750	
	*CM MEETING REDUCTION (JLM 06/29/2016)					152-	
						45,213	
001-1300-514.23-00	HEALTH INSURANCE	22,066	24,957	36,360	36,410	19,608	32,156
LEVEL 3	TEXT					TEXT AMT	
	HEALTH					29,196	
	DENTAL					1,859	
	LIFE					1,064	
	INCREASE ON LIFE					21	
	NEW: PARALEGAL CERTIFICATION					7	
	NEW: POSSIBLE ADD'L STAFF INCREASES					12	
	*CM MEETING REDUCTION (JLM 06/29/2016)					3-	
						32,156	
001-1300-514.24-00	WORKER'S COMPENSATION	183	214	263	288	160	288
LEVEL 3	TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)					277	
	WAGE INCREASE					4	
	NEW: PARALEGAL CERTIFICATION					3	
	NEW: PARALEGAL DUTIES OUT OF CLASS					1	
	NEW: POSSIBLE ADD'L STAFF INCREASES					4	
	*CM MEETING REDUCTION (JLM 06/29/2016)					1-	
						288	
001-1300-514.25-00	UNEMPLOYMENT COMP	0	2,799	0	0	0	0
001-1300-514.26-00	EAP BENEFIT	141	152	205	205	114	168
LEVEL 3	TEXT					TEXT AMT	
	CURRENT STAFF					168	
						168	
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*	PERSONNEL SERVICES	312,713	318,595	438,106	441,449	254,034	458,255
001-1300-514.31-12	LEGAL SERVICES	116,966	111,986	141,032	190,165	169,742	125,000
LEVEL 3	TEXT					TEXT AMT	
	PROFESSIONAL SERVICES INCLUDES PRIVATE ATTORNEYS					134,032	
	SERVING AS SPECIAL LEGAL COUNSEL FOR LABOR AND						
	EMPLOYMENT, PENSION, ECONOMIC DEV. INCENTIVES,						
	CONSTRUCTION, LOCAL PROSECUTIONS, COURT REPORTERS						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	REAL ESTATE CLOSING/TITLE AND OTHER PROFESSIONAL SERVICES. *CM MEETING REDUCTION (JLM 06/29/2016)					9,032- 125,000	
001-1300-514.31-13	OTHER PROF. SERVICES	0	0	12,103	10,733	0	0
001-1300-514.34-15	TEMP HELP SERVICE FEE	1,783	5,861	0	0	0	0
001-1300-514.40-00	TRAVEL PER DIEM	3,458	4,471	6,018	6,018	1,134	6,270
	LEVEL 3 TEXT					TEXT AMT	
	FL MUNICIPAL ATTORNEYS ASSOC (FMAA)JULY					2,636	
	FL ASSOC OF POLICE ATTORNEYS (FAPA)SEPT-OCT					1,592	
	FL LEAGUE OF CITIES 2015 SUMMIT					48	
	CERTIFICATION REVIEW COURSE					1,790	
	ANNUAL GOV'T LAW IN FL					914	
	NATL ASSOC OF LEGAL ASSISTANTS (NALA)					1,290	
	NOTE TO CM: FMAA/CERT REVIEW COURSE/ANNUAL GOV'T LAW IN FL INCREASED FOR ADDITIONAL ATTORNEY *AMOUNTS FOR REGISTRATION MOVED TO 40-10					2,000-	
	*ADD'L ATTORNEY AND INCREASE IN ADD'L COURSEWORK RELATED TO LOCAL GOVERNMENT RESULTS IN INC. (JLM 06/29/16)						
						6,270	
001-1300-514.40-10	EMPLOYEE TRAINING	0	0	0	0	0	2,000
	LEVEL 3 TEXT					TEXT AMT	
	MOVED FROM 40-00. REGISTRATION FOR VARIOUS REQUIRED TRAINING/COURSEWORK (JLM 06/29/16)					2,000	
						2,000	
001-1300-514.41-00	COMMUNICATION SERVICE	2,935	3,252	3,000	3,000	1,682	3,000
	LEVEL 3 TEXT					TEXT AMT	
	TIME WARNER - CISCO DEPT PHONES (\$53/ MONTH)					636	
	AT&T MOBILITY - 2 EA. CELL PHONES (\$165/MONTH)					1,980	
	AT&T MOBILITY - ESTIMATED ANNUAL AIR CARD CHARGES					384	
						3,000	
001-1300-514.46-11	REGULAR MAINT/INSP EQUIP	88	808	1,200	1,200	1,062	1,200
	LEVEL 3 TEXT					TEXT AMT	
	COPY MACHINE MAINTENANCE & SUPPORT PURCHASED IN FY14					1,200	
						1,200	
001-1300-514.46-16	BUILDING MAINTENANCE	520	0	0	2,724	2,724	0
001-1300-514.46-18	CONT MAINT/COMM. EQUIP	0	200	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-1300-514.49-02	COMPUTER SOFTWARE	12,011	1,927	1,200	1,428	1,428	2,165
	LEVEL 3 TEXT MAINTENANCE FOR LEGAL FILES SOFTWARE LICENSE UNDERFUNDED FY16 RECURRING COSTS OF \$1927 PLUS ADDITIONAL LICENSE PURCHASED FY16 REQUIRES MAINTENANCE COSTS OF \$238					TEXT AMT 2,165	
						2,165	
001-1300-514.49-20	EQUIP & OTHER NON-CAPITAL	2,647	2,113	500	500	0	500
	LEVEL 3 TEXT SNAP SCANNER					TEXT AMT 500 500	
001-1300-514.49-66	TFR TO 506 BLDG MAINT FD	42,951	39,353	34,221	34,221	25,666	38,780
	LEVEL 3 TEXT SECOND DRAFT					TEXT AMT 38,780 38,780	
001-1300-514.51-00	OFFICE SUPPLIES	5,234	3,154	3,085	3,085	2,028	3,085
	LEVEL 3 TEXT OFFICE SUPPLIES					TEXT AMT 3,085 3,085	
001-1300-514.52-00	OTHER OPERATING SUPPLIES	0	464	400	400	141	400
	LEVEL 3 TEXT MISCELLANEOUS					TEXT AMT 400 400	
001-1300-514.52-15	POSTAL SERVICE	405	345	500	500	179	500
	LEVEL 3 TEXT POSTAL SERVICE					TEXT AMT 500 500	
001-1300-514.54-00	DUES & MEMBERSHIPS	948	995	1,500	1,500	1,230	1,030
	LEVEL 3 TEXT INTERNATIONAL MUNICIPAL LAWYERS ASSOCIATION (IMLA) FLORIDA ASSOCIATION OF POLICE ATTORNEYS VOLUSIA COUNTY BAR ASSOCIATION-ADDITIONAL ATTORNEY					TEXT AMT 695 50 285 1,030	
001-1300-514.54-01	BOOKS & SUBSCRIPTIONS	7,044	6,183	9,500	9,500	7,285	10,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	LEVEL 3						
	TEXT					TEXT	AMT
	ADDITIONAL ATTORNEY STAFF						12,500
	BASE CONTRACT RENEWAL NEW ATTY INCREASE OF \$3000						
	*CM MEETING REDUCTION (JLM 06/29/2016)						2,000- 10,500
*	OPERATING EXPENSE	196,990	181,112	214,259	264,974	214,301	194,430
001-1300-514.64-00	MACH & EQUIPMENT	6,273	0	0	0	0	0
*	CAPITAL OUTLAY	6,273	0	0	0	0	0
**	LEGAL SERVICES	515,976	499,707	652,365	706,423	468,335	652,685
***	LEGAL SERVICES	515,976	499,707	652,365	706,423	468,335	652,685

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
001-1500-513.12-00	CITY CLERK CITY CLERK SALARIES AND WAGES	97,494	118,164	129,804	136,992	101,836	143,117
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 139,692 3,425 143,117	
001-1500-513.14-00	OVERTIME	0	0	0	673	688	0
001-1500-513.15-10	CERTIFICATIONS/LICENSES	0	0	0	150	105	150
	LEVEL 3 TEXT NOTARY PUBLIC CERTIFICATION AND RENEWALS					TEXT AMT 150 150	
001-1500-513.21-00	FICA TAXES	7,260	8,813	9,932	10,534	7,549	10,951
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 10,690 261 10,951	
001-1500-513.22-00	RETIREMENT CONTRIBUTIONS	9,668	11,137	12,983	13,389	11,019	15,926
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 15,537 389 15,926	
001-1500-513.23-00	HEALTH INSURANCE	12,943	18,630	19,450	24,284	17,177	27,943
	LEVEL 3 TEXT HEALTH INS DENTAL INS LIFE INS INCREASE ON LIFE					TEXT AMT 25,952 1,652 331 8 27,943	
001-1500-513.24-00	WORKER'S COMPENSATION	87	117	110	117	94	131
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 127 4 131	
001-1500-513.26-00	EAP BENEFIT	109	112	149	149	94	150
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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
* PERSONNEL SERVICES		127,561	156,973	172,428	186,288	138,562	198,368
001-1500-513.31-13	OTHER PROF. SERVICES	16,757	16,739	19,000	18,500	10,954	0
001-1500-513.34-14	CONTRACT SERVICES OTHER	LEVEL 3	TEXT (MOVED TO 3414-OTHER CONTRACTING SERVICES)	0	25,000	0	14,000
		LEVEL 3	TEXT (FUNDS MOVED FROM 3113-OTHER PROF SERVICES)				
			SCANNING PROJECT			5,000	
			BIS DIGITAL (RECORDING SYSTEM)			3,390	
			CROWN SHREDDING			2,000	
			MUNICIPAL CODE CORP (CODIFICATION OF ORDINANCES)			8,610	
			CM MEETING REDUCTION (JLM 06/27/16)			5,000-	
			REMOVE SCANNING PROJECT			14,000	
001-1500-513.34-15	TEMP HELP SERVICE FEE	1,532	0	0	0	0	0
001-1500-513.40-00	TRAVEL PER DEIM	320	879	1,000	1,500	925	2,600
		LEVEL 3	TEXT FLORIDA ASSOC OF CITY CLERK'S CONFERENCES			2,600	
			CITY CLERK & ASST CITY CLERK TO ATTEND TWO CONFERENCES EACH YEAR FOR TRAINING.			2,600	
001-1500-513.40-10	EMPLOYEE TRAINING	1,124	2,114	1,000	1,000	540	1,730
		LEVEL 3	TEXT FLORIDA ASSOC OF CITY CLERK'S CONFERENCES (X2) FOR CITY CLERK AND ASST CITY CLERK PLUS WEBINARS & LIVE TRAINING AS AVAILABLE			1,730	
						1,730	
001-1500-513.41-00	COMMUNICATION SERVICES	1,194	1,202	1,680	1,680	1,490	1,800
		LEVEL 3	TEXT YEARLY EXPENSES FOR TIME WARNER, STATE OF FLORIDA, CLERK'S IPAD AND CELL PHONE			1,800	
						1,800	
001-1500-513.44-10	EQUIP/OTHER RENTAL/LEASE	2,292	2,700	2,700	3,860	3,686	3,770
		LEVEL 3	TEXT MAIL MACHINE LEASE			2,900	
			COPY MACHINE LEASE (CLERK'S PORTION)			870	
			(COPY LEASE MOVED FROM 4611)				

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
						3,770	
001-1500-513.46-11	REGULAR MAINT/INSP EQUIP	4,105	3,885	1,660	0	0	0
	LEVEL 3 TEXT KONICA MINOLTA (ESTIMATE FOR CLERK'S COPIES) (MOVED THESE COSTS TO 4700 - PRINTING & BINDING)					TEXT AMT	
001-1500-513.47-00	PRINTING AND BINDING	0	0	0	500	500	650
	LEVEL 3 TEXT KONICA MINOLTA (ESTIMATE FOR CLERK'S COPIES)					TEXT AMT	
						650	650
001-1500-513.49-01	ADVERTISING	30,000	46,612	43,000	43,000	40,000	51,400
	LEVEL 3 TEXT LEGAL ADVERTISEMENTS					TEXT AMT	
						51,400	51,400
001-1500-513.49-02	COMPUTER SOFTWARE	3,300	0	11,420	9,220	6,000	7,200
	LEVEL 3 TEXT BOARDSYNC - AGENDA & BOARD MANAGEMENT SOFTWARE (PUBLIC RECORDS REQUEST TRACKING SYSTEM CREATED INHOUSE. \$5420 SAVED) (SUITEONE WAS RENAMED BOARDSYNC)					TEXT AMT	
						7,200	7,200
001-1500-513.49-04	OTHER CHARGES FOR SERV	18,388	15,389	14,000	14,000	14,000	14,000
	LEVEL 3 TEXT CLERK OF COURT (RECORDINGS) SIMPLIFILE (E-RECORDINGS)					TEXT AMT	
						2,000	12,000
						14,000	14,000
001-1500-513.49-14	FURN. & FIXTURES NON-CAP	0	0	0	2,100	2,018	0
001-1500-513.49-20	EQUIP & OTHER NON-CAPITAL	430	0	0	0	0	0
001-1500-513.49-66	TFR TO 506 BLDG MAINT FD	43,107	39,490	34,336	34,336	25,752	38,915
	LEVEL 3 TEXT SECOND DRAFT					TEXT AMT	
						38,915	38,915
001-1500-513.51-00	OFFICE SUPPLIES	3,701	2,984	2,630	2,630	1,560	2,500
	LEVEL 3 TEXT GENERAL OFFICE SUPPLIES FOR THE CLERK'S OFFICE					TEXT AMT	
						2,500	2,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
001-1500-513.52-00	OTHER OPERATING SUPPLIES	917	1,320	1,100	950	605	950
	LEVEL 3 TEXT INCLUDES NAME PLATES, HAND SANITIZER, & OTHER MISC. SUPPLIES					TEXT AMT 950	950
001-1500-513.52-15	POSTAL SERVICE	569	417	800	800	494	560
	LEVEL 3 TEXT POSTAGE					TEXT AMT 560	560
001-1500-513.54-00	DUES & MEMBERSHIPS	235	855	1,070	1,070	1,960	1,190
	LEVEL 3 TEXT IIMC MEMBERSHIP X3-CLERK, ASST CLERK & ADMIN ASST					TEXT AMT 385	
	FACC MEMBERSHIP X3-CLERK, ASST CLERK & ADMIN ASST					375	
	FIRST AMENDMENT FOUNDATION MEMBERSHIP					275	
	FLORIDA RECORDS MANAGEMENT ASSOC MEMBERSHIP					155	
						1,190	
001-1500-513.54-01	BOOKS & SUBSCRIPTIONS	174	143	143	243	222	182
	LEVEL 3 TEXT NEWSJOURNAL SUBSCRIPTION					TEXT AMT 182	182
*	OPERATING EXPENSE	128,145	134,729	135,539	160,389	110,706	141,447
**	CITY CLERK	255,706	291,702	307,967	346,677	249,268	339,815
***	CITY CLERK	255,706	291,702	307,967	346,677	249,268	339,815

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
001-1600-513.12-00	SALARIES AND WAGES	468,635	575,903	706,024	698,010	487,058	791,850
	LEVEL 3					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	662,488
						WAGE INCREASE	15,470
						NEW: ACCOUNTING TECHNICIAN	30,181
						NEW: ASSISTANT FINANCE DIRECTOR	75,211
						NEW: FEDERAL REGULATORY ADJUSTMENTS	8,500
							791,850
001-1600-513.14-00	OVERTIME	3,524	8,553	4,500	4,500	1,933	15,000
001-1600-513.15-10	CERTIFICATIONS/LICENSES	0	0	0	0	0	600
	LEVEL 3					TEXT AMT	
						CPA LICENSE	600
							600
001-1600-513.21-00	FICA TAXES	34,375	43,630	54,364	54,364	35,785	61,734
	LEVEL 3					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	51,837
						WAGE INCREASE	1,183
						NEW: ACCOUNTING TECHNICIAN	2,309
						NEW: ASSISTANT FINANCE DIRECTOR	5,754
						NEW: FEDERAL REGULATORY ADJUSTMENTS	651
							61,734
001-1600-513.22-00	RETIREMENT CONTRIBUTIONS	50,237	59,114	84,901	84,901	56,633	95,855
	LEVEL 3					TEXT AMT	
						CURRENT STAFF	80,081
						WAGE INCREASE	1,872
						NEW: ACCOUNTING TECHNICIAN	3,019
						NEW: ASSISTANT FINANCE DIRECTOR	9,778
						NEW: FEDERAL REGULATORY ADJUSTMENTS	1,105
							95,855
001-1600-513.23-00	HEALTH INSURANCE	41,449	51,939	88,043	88,043	51,861	109,066
	LEVEL 3					TEXT AMT	
						HEALTH	87,588
						DENTAL	5,576
						LIFE	1,782
						INCREASE ON LIFE	43
						NEW: ACCOUNTING TECHNICIAN	6,974
						NEW: ASSISTANT FINANCE DIRECTOR	7,082

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
NEW: FEDERAL REGULATORY ADJUSTMENTS							21 109,066
001-1600-513.24-00	WORKER'S COMPENSATION	402	579	628	628	446	729
	LEVEL 3 TEXT					TEXT AMT	
							613
	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)						13
	WAGE INCREASE						27
	NEW: ACCOUNTING TECHNICIAN						68
	NEW: ASSISTANT FINANCE DIRECTOR						8
	NEW: FEDERAL REGULATORY ADJUSTMENTS						729
001-1600-513.25-00	UNEMPLOYMENT COMP	0	0	0	1,414	1,651	0
001-1600-513.26-00	EAP BENEFIT	318	377	502	502	325	579
	LEVEL 3 TEXT					TEXT AMT	
							505
	CURRENT STAFF						37
	NEW: ACCOUNTING TECHNICIAN						37
	NEW: ASSISTANT FINANCE DIRECTOR						579
* PERSONNEL SERVICES		598,940	740,095	938,962	932,362	635,692	1,075,413
001-1600-513.31-13	OTHER PROF. SERVICES	764	19,988	0	17,255	17,214	0
001-1600-513.31-16	AUDIT FEE	12,750	13,703	29,200	29,200	23,540	29,120
	LEVEL 3 TEXT					TEXT AMT	
							26,620
	*44% OF ANNUAL AUDIT FEE OF \$60,500 (THIS HAD BEEN 25% PRIOR TO FY16)						
	----- THE ANNUAL AUDIT FEE IS NOW ALLOCATED BASED ON REVENUE AS FOLLOWS: 44% GENERAL FUND 40% WATER SEWER FUND 9% SOLID WASTE FUND 7% DRAINAGE FUND ----- 100% TOTAL *ADDITIONAL AUDIT SERVICES AS NEEDED						2,500 29,120
001-1600-513.34-14	CONTRACT SERVICES OTHER	0	0	0	864	862	1,000
	LEVEL 3 TEXT					TEXT AMT	
							1,000
	REQUIRED TO RUN TWO NEW LINES FOR SERVICE FOR TWO NEW REQUESTED EMPLOYEES						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
							1,000
001-1600-513.40-00	TRAVEL PER DEIM	584	2,038	4,000	4,000	653	2,000
	LEVEL 3 TEXT FGFOA CONFERENCES, SUNGARD/HTE CONFERENCES, UCF SCHOOL OF GOVERNMENT, FGFOA BOOT CAMP, TRAINING RELATED TO ERP IMPLEMENTATION *REDUCTION PER CM/FIN (07/06/16 JLM)					TEXT AMT 4,000	2,000- 2,000
001-1600-513.40-10	EMPLOYEE TRAINING	3,585	1,043	7,000	3,000	1,241	4,000
	LEVEL 3 TEXT 15 CURRENT STAFF MEMBERS 2 ADDITIONAL POSITIONS *REDUCTION PER CM/FIN (07/06/16 JLM)					TEXT AMT 6,500 500 3,000- 4,000	
001-1600-513.41-00	COMMUNICATION SERVICES	1,188	1,313	1,500	1,500	931	2,520
	LEVEL 3 TEXT 29 DEPT PHONES ESTIMATED @ \$125/MO NEW- 2 NEW DEPT PHONES ESTIMATED @ 15/MO NEW- DEPT HEAD CELL PHONE- IPHONE & CASE NEW- DEPT HEAD CELL PHONE- SERVICE (\$60/MO)					TEXT AMT 1,500 180 120 720 2,520	
001-1600-513.46-11	REGULAR MAINT/INSP EQUIP	0	0	0	1,750	1,646	2,000
	LEVEL 3 TEXT RICOH/KONICA					TEXT AMT 2,000 2,000	
001-1600-513.46-36	SOFTWARE MAINTENANCE	1,865	0	1,119	1,119	0	0
001-1600-513.47-00	PRINTING AND BINDING	3,769	2,990	3,150	3,150	1,833	5,150
	LEVEL 3 TEXT BUDGET BOOK CAFR BLANK CHECK STOCK MISCELLANEOUS					TEXT AMT 1,800 1,000 2,000 350 5,150	
001-1600-513.49-02	COMPUTER SOFTWARE	6,907	0	5,789	3,757	0	3,670
	LEVEL 3 TEXT 4 SINGLE USER MONARCH LICENSES @ \$895/EA					TEXT AMT 3,580	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
	1 FOXIT LICENSES @ \$90						90 3,670
001-1600-513.49-14	FURN. & FIXTURES NON-CAP	0	0	0	0	0	3,000
	LEVEL 3 TEXT DESK, CHAIR, FILE CABINET, & BOOKCASE FOR TWO NEW POSITIONS					TEXT AMT 3,000	3,000
001-1600-513.49-16	COMPUTER HARDWARE	0	0	500	2,532	1,594	2,000
	LEVEL 3 TEXT MISC EQUIPMENT FOR 2 ADDITIONAL POSITIONS (IT IS BUDGETING FOR THE COMPUTER, MONITOR OFFICE SUITE, ANTI-VIRUS ETC.) NEW: SURFACE PRO X 3 *REDUCTION PER CM MEETING (07/11/16 JLM)					TEXT AMT 500 4,500 3,000- 2,000	
001-1600-513.49-19	LICENSES, TAXES & FEES	89	264	100	100	0	100
001-1600-513.49-20	EQUIP & OTHER NON-CAPITAL	3,837	100	1,500	3,175	3,166	0
001-1600-513.49-66	TFR TO 506 BLDG MAINT FD	69,362	63,018	65,013	65,013	48,760	74,553
	LEVEL 3 TEXT SECOND DRAFT					TEXT AMT 74,553 74,553	
001-1600-513.51-00	OFFICE SUPPLIES	19,351	12,866	13,000	10,461	11,407	11,000
	LEVEL 3 TEXT MISCELLANEOUS SUPPLIES AS NEEDED FOR 17 STAFF POSITIONS *REDUCTION PER CM/FIN (07/06/16 JLM)					TEXT AMT 12,000 1,000- 11,000	
001-1600-513.52-00	OTHER OPERATING SUPPLIES	4,878	5,572	6,000	4,699	1,421	5,000
	LEVEL 3 TEXT MISC ITEMS FOR DEPARTMENT *REDUCTION PER CM/FIN (07/06/16 JLM)					TEXT AMT 6,000 1,000- 5,000	
001-1600-513.52-15	POSTAL SERVICE	4,070	3,844	5,000	5,000	3,332	4,500
001-1600-513.54-00	DUES & MEMBERSHIPS	1,750	3,329	3,340	3,340	1,884	3,000
	LEVEL 3 TEXT FGFOA -\$35/PER PERSON TIMES 9					TEXT AMT 315	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	NIGP - \$185 BASE PLUS \$80 FOR 2-10 PERSON MEMBSHP						265
	FAPPO - \$50/PER PERSON TIMES 3						150
	AICPA - \$65/PER PERSON TIMES 1						65
	APA- \$254/PER PERSON TIMES 1						254
	GFOA ANNUAL MEMBERSHIP						595
	GFOA CAFR AND BUDGET AWARD PROGRAM DUES						1,200
	BJ'S MEMBERSHIP (PURCHASING)						40
	OTHER AS NEEDED						460
	*REDUCTION PER CM/FIN (07/06/16 JLM)						344-
							3,000
001-1600-513.54-01	BOOKS & SUBSCRIPTIONS	269	15	500	500	445	250
	LEVEL 3 TEXT INITIAL REQUEST					TEXT AMT	500
	*REDUCTION PER CM/FIN (07/06/16 JLM)						250-
							250
*	OPERATING EXPENSE	135,018	130,083	146,711	160,415	119,929	152,863
001-1600-513.64-15	ADP EQUIPMENT	7,010	0	0	0	0	0
*	CAPITAL OUTLAY	7,010	0	0	0	0	0
**	FINANCE	740,968	870,178	1,085,673	1,092,777	755,621	1,228,276
***	FINANCE	740,968	870,178	1,085,673	1,092,777	755,621	1,228,276

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
001-1700-513.12-00	PERSONNEL PERSONNEL SALARIES AND WAGES	121,061	179,208	167,360	157,360	114,670	207,233
	LEVEL 3					TEXT AMT	
						CURRENT STAFF	162,146
						WAGE INCREASE	4,053
						NEW: HR ADMINISTRATOR	39,546
						NEW: POSSIBLE ADD'L STAFF INCREASES	1,488
							207,233
001-1700-513.12-12	ADD'L SALARY & BENEFITS	0	0	0	0	2,500	0
001-1700-513.14-00	OVERTIME	0	0	600	600	131	600
	LEVEL 3					TEXT AMT	
						TO HANDLE HIGH WORKLOAD VOLUMES AT VARIOUS POINTS THROUGHOUT THE YEAR-FY END,CY END,OPEN ENROLLMENT SUPPORTS GOAL 6-ORGANIZATIONAL EXCELLENCE	600
							600
001-1700-513.21-00	FICA TAXES	8,344	12,223	12,851	12,851	7,905	15,902
	LEVEL 3					TEXT AMT	
						CURRENT STAFF	12,453
						WAGE INCREASE	309
						NEW: HR ADMINISTRATOR	3,026
						NEW: POSSIBLE ADD'L STAFF INCREASES	114
							15,902
001-1700-513.22-00	RETIREMENT CONTRIBUTIONS	14,020	17,403	21,714	21,714	14,767	26,611
	LEVEL 3					TEXT AMT	
						CURRENT STAFF	21,914
						WAGE INCREASE	548
						NEW: HR ADMINISTRATOR	3,955
						NEW: POSSIBLE ADD'L STAFF INCREASES	194
							26,611
001-1700-513.23-00	HEALTH INSURANCE	15,584	17,513	19,613	19,613	10,571	28,233
	LEVEL 3					TEXT AMT	
						HEALTH	19,464
						DENTAL	1,239
						LIFE	517
						INCREASE ON LIFE	13
						NEW: HR ADMINISTRATOR	6,996
						NEW: POSSIBLE ADD'L STAFF INCREASES	4
							28,233

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-1700-513.24-00	WORKER'S COMPENSATION	108	151	153	153	105	192
	LEVEL 3 TEXT					TEXT AMT	
							150
	CURRENT STAFF						4
	WAGE INCREASE						36
	NEW: HR ADMINISTRATOR						2
	NEW: POSSIBLE ADD'L STAFF INCREASES						192
001-1700-513.25-00	UNEMPLOYMENT COMP	4,675	0	0	260	259	0
001-1700-513.26-00	EAP BENEFIT	98	108	112	112	81	149
	LEVEL 3 TEXT					TEXT AMT	
							112
	CURRENT STAFF						37
	NEW: HR ADMINISTRATOR						149
* PERSONNEL SERVICES		163,890	226,606	222,403	212,663	150,989	278,920
001-1700-513.31-13	OTHER PROF. SERVICES	8,260	11,649	29,000	32,292	24,592	29,500
	LEVEL 3 TEXT					TEXT AMT	
							8,000
	HSA FEES 40@\$66; FSA FEES 25@\$51; HSA/FSA 20@\$81						
	DEGREE VERIFY 50@\$25; BACKGROUND CHECKS 80@\$30						
	PRE-EMPLOYMENT DRUG TESTS, PHYSICALS, PSYCH EVALS						22,000
	THIS WAS PREVIOUSLY BUDGETED IN 52-16 MEDICAL						
	AND LAB SUPPLIES. INCREASE DUE TO THE COST FOR						
	POLICE PRE-EMPLOYMENT PSYCH EXAMS INCREASING						
	SUPPORTS GOAL 6 ORGANIZATIONAL EXCELLENCE						
	*REDUCTION CM/FIN (07/06/16- JLM)						500-
							29,500
001-1700-513.34-15	TEMP HELP SERVICE FEE	0	7,372	0	10,000	10,000	0
001-1700-513.40-00	TRAVEL PER DEIM	100	2,814	6,100	3,100	2,730	7,000
	LEVEL 3 TEXT					TEXT AMT	
							8,100
	FPELRA CONFERENCE (2EES), FPHRA CONFERENCE (2EES)						
	OTHER INTERNAL HR STAFF TRAINING. DUE TO EVER						
	CHANGING REGULATIONS IT IS IMPORTANT HR STAFF						
	STAYS WELL TRAINED.						
	SUPPORTS GOAL 6 - ORGANIZATIONAL EXCELLENCE						
	*REDUCTION CM/FIN (07/06/16- JLM)						1,100-
							7,000
001-1700-513.40-10	EMPLOYEE TRAINING	4,242	12,687	12,500	12,500	10,158	12,500
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
3	BIZ TRAINING STREAMING LIBRARY AND OTHER CITY-WIDE EMPLOYEE TRAINING & SUPPLIES					12,500 12,500	
001-1700-513.41-00	COMMUNICATION SERVICES	714	1,147	750	750	801	750
LEVEL 3	TEXT ORIGINAL					TEXT AMT 750 750	
001-1700-513.44-10	EQUIP/OTHER RENTAL/LEASE	0	0	0	721	720	0
001-1700-513.47-00	PRINTING AND BINDING	0	0	0	550	550	0
001-1700-513.49-01	ADVERTISING	1,221	2,278	1,500	1,500	1,086	1,500
LEVEL 3	TEXT ADVERTISING					TEXT AMT 1,500 1,500	
001-1700-513.49-03	SERVICE AWARDS	10,623	8,262	10,100	9,077	9,077	12,000
LEVEL 3	TEXT SERVICE AWARDS BASED UPON EMPLOYEES RECEIVING AN AWARD THIS YEAR *REDUCTION CM/FIN (07/06/16- JLM)					TEXT AMT 15,000 3,000- 12,000	
001-1700-513.49-19	LICENSES, TAXES & FEES	677	75	0	0	0	0
001-1700-513.49-66	TFR TO 506 BLDG MAINT FD	64,931	59,487	51,727	51,727	38,795	58,622
LEVEL 3	TEXT SECOND DRAFT					TEXT AMT 58,622 58,622	
001-1700-513.51-00	OFFICE SUPPLIES	1,448	2,554	3,000	3,000	3,006	3,000
LEVEL 3	TEXT OFFICE SUPPLIES ADDITIONAL AMNT OF \$830 WHICH EQUALS 25% OF COPIER					TEXT AMT 2,170 830 3,000	
001-1700-513.52-00	OTHER OPERATING SUPPLIES	3,064	2,531	3,500	2,700	1,661	3,000
LEVEL 3	TEXT ORIGINAL REQUEST *REDUCTION CM/FIN (07/06/16- JLM)					TEXT AMT 3,500 500- 3,000	
001-1700-513.52-10	GAS,DIESEL,OIL,& GREASE	0	60	200	200	36	200

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	LEVEL 3 TEXT FOR MAINTENANCE OF CITY VEHICLE					TEXT AMT 200 200	
001-1700-513.52-15	POSTAL SERVICE	419	539	700	700	320	700
	LEVEL 3 TEXT POSTAL					TEXT AMT	
001-1700-513.52-16	MEDICAL & LAB SUPPLIES	15,689	14,228	0	2,022	2,022	0
	LEVEL 3 TEXT PRE-EMPLOYMENT DRUG TESTS, PHYSICALS, PSYCH EVALS MOVED TO 31-13 PROFESSIONAL SERVICES					TEXT AMT	
001-1700-513.54-00	DUES & MEMBERSHIPS	835	660	2,129	2,129	903	2,500
	LEVEL 3 TEXT SHRM NAT'L, SHRM LOCAL, IPMA, HRIC, FPELRA, FPHRA ALL HR STAFF NEED TO BE EDUCATED WITH THE TREMENDOUS AMOUNT OF CHANGES THAT OCCUR EACH YEAR (FLSA, ACA, ADA, EEOC, ETC). MORE COMPLEX ISSUES FACE HR THAN PRIOR YEARS. SUPPORTS GOAL 6- ORGANIZATIONAL EXCELLENCE *REDUCTION CM/FIN (07/06/16- JLM)					TEXT AMT 4,000 1,500- 2,500	
001-1700-513.54-01	BOOKS & SUBSCRIPTIONS	71	0	0	0	0	0
*	OPERATING EXPENSE	112,294	126,343	121,206	132,968	106,457	131,272
**	PERSONNEL	276,184	352,949	343,609	345,631	257,446	410,192
***	PERSONNEL	276,184	352,949	343,609	345,631	257,446	410,192

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
COMMUNITY DEVELOPMENT PLANNING & DEV DIVISION							
001-1900-515.12-00	SALARIES AND WAGES	302,712	304,028	301,561	301,561	220,054	403,653
	LEVEL 3					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	321,065
						WAGE INCREASE	6,813
						NEW: PRINCIPAL PLANNER- TRANSPORTATION	57,149
						GRANTS MANAGER MOVED FROM CM 001-1200	47,200
						*REDUCE TRANSPORT PLANNER TO APRIL (7/11/16 JLM)	28,574-
							403,653
001-1900-515.12-20	CAPITAL LABOR OFFSET	220-	0	0	0	0	0
001-1900-515.14-00	OVERTIME	152	9	0	0	0	0
001-1900-515.15-10	CERTIFICATIONS/LICENSES	0	0	0	0	0	725
	LEVEL 3					TEXT AMT	
						AICP CERTIFICATION RENEWALS FOR PLANNING STAFF	725
						AND DIRECTOR. SEVERAL RENEWALS OCCUR AFTER THE	
						MIDPOINT OF THE FY.	
						INCREASE DUE TO LICENSE FUNDING LINE NOT USED IN	
						PREVIOUS YEARS. FUNDS MOVED FROM LINE 54-00.	
							725
001-1900-515.21-00	FICA TAXES	21,846	22,146	23,073	23,073	15,344	30,883
	LEVEL 3					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)	24,565
						WAGE INCREASE	521
						NEW: PRINCIPAL PLANNER- TRANSPORTATION	4,372
						GRANTS MANAGER MOVED FROM CM 001-1200	3,611
						*REDUCE TRANSPORT PLANNER TO APRIL (7/11/16 JLM)	2,186-
							30,883
001-1900-515.21-20	CAP PROJ BENEFIT OFFSET	70-	0	0	0	0	0
001-1900-515.22-00	RETIREMENT CONTRIBUTIONS	28,154	32,098	34,080	34,080	21,391	43,292
	LEVEL 3					TEXT AMT	
						CURRENT STAFF	32,317
						WAGE INCREASE	706
						NEW: PRINCIPAL PLANNER- TRANSPORTATION	5,715
						GRANTS MANAGER MOVED FROM CM 001-1200	7,411
						*REDUCE TRANSPORT PLANNER TO APRIL (7/11/16 JLM)	2,857-
							43,292
001-1900-515.23-00	HEALTH INSURANCE	28,498	35,691	34,343	34,343	22,932	47,284
	LEVEL					TEXT	
						AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
3	HEALTH						35,684
	DENTAL						2,272
	LIFE						847
	INCREASE ON LIFE						18
	NEW: PRINCIPAL PLANNER- TRANSPORTATION						7,039
	GRANTS MANAGER MOVED FROM CM 001-1200						4,944
	*REDUCE TRANSPORT PLANNER TO APRIL (7/11/16 JLM)						3,520-
							47,284
001-1900-515.24-00	WORKER'S COMPENSATION	246	307	266	266	1,396	2,767
LEVEL 3	TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)						2,419
	WAGE INCREASE						50
	NEW: PRINCIPAL PLANNER- TRANSPORTATION						509
	GRANTS MANAGER MOVED FROM CM 001-1200						43
	*REDUCE TRANSPORT PLANNER TO APRIL (7/11/16 JLM)						254-
							2,767
001-1900-515.25-00	UNEMPLOYMENT COMP	0	0	0	68	68	0
001-1900-515.26-00	EAP BENEFIT	189	213	195	195	132	251
LEVEL 3	TEXT					TEXT AMT	
	CURRENT STAFF						206
	NEW: PRINCIPAL PLANNER- TRANSPORTATION						37
	GRANTS MANAGER MOVED FROM CM 001-1200						26
	*REDUCE TRANSPORT PLANNER TO APRIL (7/11/16 JLM)						18-
							251
-----		381,507	394,492	393,518	393,586	281,317	528,855
* PERSONNEL SERVICES							
001-1900-515.31-13	OTHER PROF. SERVICES	550	4,061	10,000	9,932	1,071	5,000
LEVEL 3	TEXT					TEXT AMT	
	FUNDING FOR CONSULTANT TRAFFIC IMPACT ANALYSIS						10,000
	REPORTS AND TRAFFIC ENGINEERING REVIEW OF						
	DEVELOPMENT PROPOSALS. PRIOR TO THE RECESSION,						
	TRAFFIC ENGINEERING CONSULTANTS REVIEWED ALL						
	DEVELOPMENT PROPOSALS AND THIS LINE WAS						
	SUBSTANTIALLY LARGER AT ABOUT \$150,000 IN THE						
	PRE-RECESSION YEARS. CURRENTLY, STAFF CONDUCTS						
	TRAFFIC ANALYSES FOR SMALLER PROJECTS AND THE						
	CONSULTANT SERVICES ARE NEEDED FOR MAJOR PROJECTS						
	LIKE RESIDENTIAL SUBDIVISIONS AND LARGER						
	COMMERCIAL DEVELOPMENTS. OTHER CONSULTANT SERVICES						
	MAY INCLUDE: ANNUAL TRAFFIC REPORT FOR PLANNED						
	COMMUNITY NO. 1, AS REQUIRED IN THE LDC, THE						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	INTERLOCAL AGREEMENT WITH VOLUSIA COUNTY AS WELL AS OTHER TRAFFIC STUDIES REQUIRED AS PART OF THE COMPREHENSIVE PLAN. ALSO INCLUDES OCCASIONAL SURVEY COSTS FOR CITY BOUNDARY UPDATES, VOLUNTARY ANNEXATIONS AND ADMINISTRATIVE REZONINGS. FUNDS HAVE NOT BEEN USED IN FY14, FY15 AND FY16 BECAUSE MAJOR WESTSIDE DEVELOPMENT (WOODHAVEN) HAS NOT MOVED AT THE PACE ORIGINALLY EXPECTED BUT ARE NOW ANTICIPATED TO MOVE FORWARD IN FY 17. ALSO INCLUDES FUNDS FOR THE 10% MATCH FOR TPO FEASIBILITY STUDIES FOR SIDEWALK, TRAIL, TURN LANES, AND TRAFFIC LIGHT IMPROVEMENTS. TPO MATCH FUNDING FOR SIDEWALK GAP PROJECT. ADDED TO BUDGET PER MEETING WITH CM 4-14-16. CM MEETING REDUCTION (06/27/16 JLM)						5,000- 5,000
001-1900-515.40-00	TRAVEL PER DIEM	7,459	9,108	9,000	9,000	6,537	9,000
	LEVEL 3 TEXT THIS LINE CONTAINS FUNDING FOR ALL TRAINING AND REQUIRED CONTINUING EDUCATION CLASSES FOR THE PLANNING STAFF AND DEPARTMENT DIRECTOR. THE LINE INCLUDES FUNDS FOR REGISTRATIONS AND TRAVEL WHEN NEEDED. MOST TRAINING FOR THE PLANNING STAFF OCCUR AFTER THE MIDPOINT OF THE FY INCLUDING THE STATE PLANNING CONFERENCE IN SEPT. ALSO INCLUDES FUNDS FOR WEBINARS. 4 AICP PLANNERS REQUIRE CONTINUING EDUCATION FOR AICP CREDITS.					TEXT AMT 9,000	
							9,000
001-1900-515.41-00	COMMUNICATION SERVICES	3,182	2,125	3,000	3,000	1,819	2,500
	LEVEL 3 TEXT PHONE LINES, FAX LINE, MOBILE PHONES, AND OTHER COMMUNICATIONS. LOW USAGE CURRENT YEAR DUE TO ABSENCE OF DIRECTOR FOR 2 MONTHS. *CM/FIN REDUCTION (07/06/16 JLM)					TEXT AMT 3,000	
							500- 2,500
001-1900-515.44-13	FLEET FINANCING	5,149	2,572	2,572	2,572	1,929	2,572
	LEVEL 3 TEXT CLICK2GOV PLANNING & ENGINEERING AND CLICK2GOV BUSINESS LICENSES MODULES					TEXT AMT 2,572	
							2,572

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-1900-515.45-19	VEHICLE INSURANCE	375	394	0	0	0	0
	LEVEL 3 TEXT VEHICLE INSURANCE					TEXT AMT	
001-1900-515.46-11	REGULAR MAINT/INSP EQUIP	2,171	1,995	2,100	2,100	2,100	2,100
	LEVEL 3 TEXT SERVICE CONTRACTS/OFFICE EQUIPMENT					TEXT AMT	
	OFFICE COPY MACHINES INCL MTHLY MAINT & OVERAGE CHARGES.					2,100	
						2,100	
001-1900-515.46-12	VEH MAINT/REPAIR	3,507	371	0	0	0	0
001-1900-515.46-18	CONT MAINT/COMM EQUIP	0	100	0	0	1	0
001-1900-515.47-00	PRINTING & BINDING	624	494	500	500	30	500
	LEVEL 3 TEXT BUSINESS CARDS, PLANS AND MAPS THAT ARE SENT OUT					TEXT AMT	
	DUE TO SIZE OR COPIER MAINTENANCE, BROCHURES, SIGNS AND MISCELLANEOUS PUBLIC EDUCATION MATERIALS.					500	
						500	
001-1900-515.49-01	ADVERTISING	0	0	0	403	403	200
	LEVEL 3 TEXT INCREASE DUE TO COSTS INCURRED FOR ADVERTISING					TEXT AMT	
	OPEN STAFF POSITIONS ON TRADE ORGANIZATION SITES (APA,FAPA, ETC.)					200	
						200	
001-1900-515.49-66	TFR TO 506 BLDG MAINT FD	33,299	30,537	26,604	26,604	19,953	30,097
	LEVEL 3 TEXT SECOND DRAFT					TEXT AMT	
						30,097	
						30,097	
001-1900-515.51-00	OFFICE SUPPLIES	2,086	1,859	3,000	2,597	1,611	2,250
	LEVEL 3 TEXT STANDARD OFFICE SUPPLIES AND OTHER GRAPHICS					TEXT AMT	
	SUPPLIES FOR STAFF OF 5. ALSO COVERS SUPPLIES FOR PLANNING COMMISSION, DEVELOPMENT REVIEW COMMITTEE, DISTRIBUTION OF FEASIBILITY STUDIES FOR REVIEW BY CITY STAFF, AND PREPARATION OF APPLICATIONS FOR TPO PROJECTS.					2,500	
	CM MEETING REDUCTION (JLM 06/27/16)					250-	
						2,250	

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-1900-515.52-00	OTHER OPERATING SUPPLIES	132	862	2,000	2,000	145	1,500
	LEVEL 3 TEXT PUBLIC HEARING SIGNS AND POSTS FOR VARIANCES, REZONINGS, PUDS, PCDS AND ZONING AMENDMENTS. OFFICE EQUIPMENT AND FURNITURE, CAMERA EQUIPMENT FOR SITE VISIT DOCUMENTATION, NOTIFICATIONS, AND FIELD TOOLS. ALSO USED TO PURCHASE LIMITED FOOD FOR NEIGHBORHOOD AND HOA MEETINGS. CM MEETING REDUCTION (JLM 06/27/16)					TEXT AMT 2,000	
							500- 1,500
001-1900-515.52-10	GAS,DIESEL,OIL,& GREASE	115	62	213	213	0	250
	LEVEL 3 TEXT EST 100 GALLONS @ \$2.50 PER GAL WITH SWITCH FROM DIVISION CAR TO DEPARTMENT POOL CAR, THE USE OF A VEHICLE HAS REDUCED.					TEXT AMT 250	
							250
001-1900-515.52-15	POSTAL SERVICE	206	420	1,250	1,250	1,849	2,000
	LEVEL 3 TEXT POSTAGE FOR GENERAL OFFICE MAIL, CERTIFIED MAIL FOR PUBLIC HEARING NOTICES, AND STATE PLANNING TRANSMITTAL. THERE HAS BEEN AN INCREASE IN THE NUMBER OF REDEVELOPMENT PROJECTS THAT HAVE REQUIRED VARIANCES OR SPECIAL EXCEPTIONS IN THE CURRENT FISCAL YEAR AND IT IS ANTICIPATED THAT THIS TREND WILL CONTINUE AS EXISTING SITES ARE REDEVELOPED.					TEXT AMT 2,000	
							2,000
001-1900-515.54-00	DUES & MEMBERSHIPS	3,868	5,320	5,000	5,000	2,710	4,500
	LEVEL 3 TEXT PLANNING STAFF AND DIRECTOR MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS INCLUDING APA, URBAN LAND INSTITUTE, ICSC AND INSTITUTE OF TRANSPORTATION ENGINEERS. SEVERAL RENEWALS OCCUR AFTER THE MIDPOINT OF THE FY. NOTE: EXPENDITURES WILL BE LOWER IN THE CURRENT FY BECAUSE THE DIRECTOR'S DUES WERE NOT PAID BY PORT ORANGE BUT WILL BE IN THE FY17 BUDGET. REDUCTION IS DUE TO MOVING APA AICP LICENSE FUNDING TO LINE 15-10.					TEXT AMT 5,000	
							500- 4,500

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
001-1900-515.54-01	BOOKS & SUBSCRIPTIONS	715	706	750	750	744	750
	LEVEL 3 TEXT					TEXT AMT	
	ZONING, TRANSPORTATION, TRADE MAGAZINE						750
	SUBSCRIPTIONS, AND OTHER PUBLICATIONS SUCH AS						
	PARKING AND TRIP GENERATION MANUALS. MONTHLY						
	SUBSCRIPTION FEE FOR ADOBE CREATIVE CLOUD LICENSE.						750
* OPERATING EXPENSE		63,438	60,986	65,989	65,921	40,902	63,219
001-1900-515.63-97	PROJ CAPITAL OUTLAY	0	0	0	10,000	10,000	0
* CAPITAL OUTLAY		0	0	0	10,000	10,000	0
001-1900-515.83-00	OTHER GRANTS & AIDS	0	0	0	0	0	20,000
	LEVEL 3 TEXT					TEXT AMT	
	NEW PROGRAM REQUEST FOR FY2017						
	RIDGEWOOD CORRIDOR REDEVELOPMENT GRANTS						50,000
	PROVIDES FUNDS FOR GRANTS AND APPLICATION FEE						
	WAIVERS OR REFUNDS FOR TARGETED BUSINESSES.						
	*THIS IS ALIGNED WITH GOAL 3, OBJECTIVE 2 AND						
	GOAL 2, OBJECTIVE 1						
	CM MEETING REDUCTION (JLM 06/27/16)						30,000- 20,000
* GRANTS & AIDE		0	0	0	0	0	20,000
** PLANNING & DEV DIVISION		444,945	455,478	459,507	469,507	332,219	612,074

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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
001-1902-515.12-00	CODE ENFORCEMENT SALARIES AND WAGES	235,916	230,471	234,906	234,906	184,912	256,447
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 250,627 5,820 256,447	
001-1902-515.14-00	OVERTIME	133	62	1,000	1,000	0	1,000
	LEVEL 3 TEXT NEW -FUNDING FOR OVERTIME FOR OCCASIONAL AFTER HRS INSPECTIONS FOR LIGHT AT NIGHT, NOISE, LED SIGNS. MANAGER HAD DONE THESE INSPECTIONS BUT NOW NO CODE STAFF IS EXEMPT. PRIMARILY USED COMP TIME IN LIEU OF OVERTIME IN PAST YEARS BUT NEED TO BUDGET FOR THIS DUE TO IMPACT ON ACCRUED LEAVE TIME.					TEXT AMT 1,000 1,000	
001-1902-515.21-00	FICA TAXES	16,643	16,453	18,052	18,052	12,239	19,699
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 19,254 445 19,699	
001-1902-515.22-00	RETIREMENT CONTRIBUTIONS	28,795	27,026	30,941	30,941	23,393	35,597
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 34,781 816 35,597	
001-1902-515.23-00	HEALTH INSURANCE	31,380	29,749	34,095	34,095	25,314	38,626
	LEVEL 3 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE					TEXT AMT 35,684 2,272 652 18 38,626	
001-1902-515.24-00	WORKER'S COMPENSATION	1,772	2,032	1,773	1,773	1,415	1,985
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 1,940 45	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
							1,985
001-1902-515.26-00	EAP BENEFIT	202	204	195	195	146	206
	LEVEL 3 TEXT CURRENT STAFF					TEXT AMT	206 206

*	PERSONNEL SERVICES	314,841	305,997	320,962	320,962	247,419	353,560
001-1902-515.31-12	LEGAL SERVICES	18,644	16,796	28,000	22,560	12,500	20,000
	LEVEL 3 TEXT					TEXT AMT	
	FUNDING FOR THE SPECIAL MAGISTRATE AND CODE ATTORNEY. THERE ARE 22 SCHEDULED MAGISTRATE HEARINGS FOR THE YEAR. HEARINGS ARE AVERAGING 2.5 HOURS LONG. NUMEROUS CASES ARE OF A COMPLEX NATURE AND REQUIRE THE ASSISTANCE OF THE CODE ATTORNEY TO PROSECUTE. IT IS ANTICIPATED THERE WILL BE 12 APPEARANCES FOR THE STAFF ATTORNEY. THIS IS NOW THE 3RD FULL YEAR WITH MAGISTRATE AND STAFF SUPPORT ATTORNEY. STILL ANALYZING TRENDS OF CODE CASE VIOLATIONS AND EXPENSES IN THIS LINE. PRIOR YEAR ACTUALS REFLECT SOME OF THE PRIOR APPROACH WITH A CODE BOARD AND THEN A GRADUAL TRANSITION TO A MAGISTRATE WITH A STAFF SUPPORT ATTORNEY.						
	CM MEETING REDUCTION (JLM 06/27/16)						3,000- 20,000
001-1902-515.31-13	OTHER PROF. SERVICES	26,850	18,352	38,000	31,079	12,419	0
	LEVEL 3 TEXT					TEXT AMT	
001-1902-515.34-14	CONTRACT SERVICES OTHER	0	0	0	5,475	0	20,000
	LEVEL 3 TEXT					TEXT AMT	
	FUNDING FOR CONTRACTED VENDORS TO PROVIDE NUISANCE/CODE VIOLATION ABATEMENT SERVICE SUCH AS LAWN MOWING, DEBRIS REMOVAL, SECURING PROPERTIES, DEMOLITION, ETC. PARTIAL FUNDING OFFSET MAY COME FROM RECOVERED LIENS. ANTICIPATED WORKLOAD FOR VENDORS IS: 2 UNSAFE BUILDING ABATEMENTS (APPROX. \$7,000 EA) 1 MAJOR RESIDENTIAL CLEANUP (APPROX. \$4,000 EA) 50 LOT MOWINGS (AVERAGE APPROX. \$200 EA) 3RD FULL YEAR WITH THIS APPROACH TO NUISANCE						28,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
	ABATEMENT, STILL ANALYZING TRENDS OF CODE CASE VIOLATIONS AND EXPENSES. FOR THE CURRENT FY AT 50% COMPLETE, WE HAVE NOT HAD AS MANY DEMOLITIONS AS EXPECTED SO EXPENDITURES ARE BELOW EXPECTED. CM MEETING REDUCTION (JLM 06/27/16)					8,000- 20,000	
001-1902-515.40-00	TRAVEL PER DIEM	4,478	3,478	3,700	3,700	2,607	4,100
	LEVEL 3 TEXT TRAINING FUNDING FOR 6 EMPLOYEES TO MAINTAIN THEIR CERTIFICATIONS FOR: FLORIDA ASSOCIATION OF CODE ENFORCEMENT, FLORIDA BENCHMARKING CONSORTIUM, FLORIDA ASSOCIATION OF BUSINESS TAX OFFICIALS 1 CODE SUPERVISOR/MANAGER: F.A.C.E., FBC & FABTO 4 CODE INSPECTORS: F.A.C.E. 1 BUSINESS TAX OFFICIAL: F.A.B.T.O. AND MANAGER AS A BACKUP. THIS IS A NEW INITIATIVE TO HAVE THE CODE MANAGER CERTIFIED AND TRAINED TO BACK UP THE BUSINESS TAX FUNCTION. THIS INCLUDES TRAVEL AND TRAINING FOR CONFERENCES, PER DIEM, LODGING. A MAJORITY OF TRAINING OPPORTUNITIES FOR CODE OCCUR LATE IN THE FY USUALLY BETWEEN MAY AND JUNE.					TEXT AMT 4,100	
						4,100	
001-1902-515.41-00	COMMUNICATION SERVICES	6,740	5,771	6,100	6,274	4,900	6,100
	LEVEL 3 TEXT FUNDING FOR 5 MOBILE PHONES AND 5 AIR CARDS IN TABLETS. SUPPORTS COUNCIL OBJECTIVE TO HAVE MORE VISIBLE CODE ENFORCEMENT BY ALLOWING THEM TO DO MORE WORK IN THE FIELD.					TEXT AMT 6,100	
						6,100	
001-1902-515.44-13	FLEET FINANCING	4,291	8,499	11,251	11,251	8,438	15,175
001-1902-515.45-19	VEHICLE INSURANCE	2,625	2,758	2,608	2,608	1,956	1,934
001-1902-515.46-11	REGULAR MAINT/INSP EQUIP	2,174	1,992	2,100	2,100	2,100	2,100
	LEVEL 3 TEXT COPIER MAINTENANCE AGREEMENTS AND SOUND METER MAINTENANCE AGREEMENT.					TEXT AMT 2,100	
						2,100	
001-1902-515.46-12	VEH MAINT/REPAIR	10,647	8,589	7,588	7,588	5,928	4,000
	LEVEL 3 TEXT TREND IS DOWN DUE TO NEWER VEHICLES FOR STAFF.					TEXT AMT 4,000	

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	MAINTENANCE COSTS WILL INCREASE AS VEHICLES AGE.					4,000	
001-1902-515.46-18	CONT MAINT/COMM EQUIP	0	80	0	210	212	0
001-1902-515.47-00	PRINTING & BINDING	185	1,079	500	500	329	500
LEVEL 3	TEXT FUNDS USED FOR ITEMS SUCH AS DOOR HANGERS, BUSINESS CARDS, CITATIONS, AND COURTESY CARDS. CITATIONS ARE PROPOSED TO BE AUTHORIZED AS A NEW CODE ENFORCEMENT OPTION IN FY17.					TEXT AMT 500	
						500	
001-1902-515.49-04	OTHER CHARGES FOR SERVICE	0	750	0	0	0	0
001-1902-515.49-16	COMPUTER HARDWARE	0	4,837	0	0	0	0
001-1902-515.49-19	TAXES, LICENSES, AND FEES	0	174	0	0	257	0
001-1902-515.49-20	EQUIP & OTHER NON-CAPITAL	0	0	2,500	2,500	0	0
001-1902-515.49-66	TFR TO 506 BLDG MAINT FD	23,125	21,212	18,479	18,479	13,859	20,906
LEVEL 3	TEXT SECOND DRAFT					TEXT AMT 20,906 20,906	
001-1902-515.51-00	OFFICE SUPPLIES	3,743	2,370	3,000	2,790	1,536	2,500
LEVEL 3	TEXT STANDARD OFFICE SUPPLIES FOR STAFF OF 6. CM MEETING REDUCTION (JLM 06/27/16)					TEXT AMT 3,000 500- 2,500	
001-1902-515.52-00	OTHER OPERATING SUPPLIES	1,118	906	1,000	1,000	449	500
LEVEL 3	TEXT FIELD EQUIPMENT SUCH AS STAKES FOR POSTING PROPERTIES. EMERGENCY PREPAREDNESS EQUIPMENT AND DISASTER ASSESSMENT SUPPLIES.					TEXT AMT 500	
						500	
001-1902-515.52-10	GAS, DIESEL, OIL, & GREASE	7,052	4,715	4,500	4,500	2,875	4,500
LEVEL 3	TEXT EST 1800 GALLONS @ \$2.50 PER GALLON					TEXT AMT 4,500 4,500	
001-1902-515.52-12	UNIFORMS	1,290	1,326	1,300	1,300	232	1,000
LEVEL 3	TEXT FUNDING FOR UNIFORM PURCHASE.					TEXT AMT 1,200	

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	SHIRTS, JACKETS, AND PANTS FOR CODE ENFORCEMENT OFFICERS. MAXIMUM 5 SHIRTS/YEAR FOR 5 OFFICERS. SOME SAVINGS EXPECTED BASED ON ESTIMATES FROM SWITCH TO NEW COMPANY. CM MEETING REDUCTION (JLM 06/27/16)						200- 1,000
001-1902-515.52-15	POSTAL SERVICE	4,599	3,682	5,000	5,000	1,830	4,500
	LEVEL 3 TEXT FUNDING FOR MAILING OF BUSINESS TAX RENEWAL FORMS. 1ST MAILING IN JULY (APPROX. 3,000 MAILINGS) 2ND MAILING IN DEC.(APPROX. 1,500 MAILINGS) FOR ANY DELINQUENT. APPROX 3,000 BUSINESS TAX CERTIFICATES ARE EXPECTED TO BE MAILED ONCE RENEWED.					TEXT AMT 4,500	
							4,500
001-1902-515.54-00	DUES & MEMBERSHIPS	280	706	850	850	570	850
	LEVEL 3 TEXT AMERICAN ASSOCIATION OF CODE ENFORCEMENT, FLORIDA ASSOCIATION OF CODE ENFORCEMENT, FLORIDA ASSOCIATION OF BUSINESS TAX OFFICIALS, INTERNATIONAL CODE COUNCIL, AND OTHER PROFESSIONAL MEMBERSHIPS FOR 5 CODE STAFF AND 1 BUSINESS TAX OFFICER.					TEXT AMT 850	
							850
001-1902-515.54-01	BOOKS & SUBSCRIPTIONS	281	70	350	350	143	350
	LEVEL 3 TEXT SUBSCRIPTIONS FOR PROFESSIONAL JOURNALS AND MAGAZINES. TRAINING BOOKS. COPIES OF INTERNATIONAL PROPERTY MAINTENANCE CODE. INCONSISTENT USE REFLECTS YEARS WHERE NO IPMC BOOKS WERE ORDERED.					TEXT AMT 350	
							350
*	OPERATING EXPENSE	118,122	108,142	136,826	130,114	73,140	109,015
001-1902-515.64-15	ADP EQUIPMENT	0	0	0	10,880	10,880	0
*	CAPITAL OUTLAY	0	0	0	10,880	10,880	0
**	CODE ENFORCEMENT	432,963	414,139	457,788	461,956	331,439	462,575

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ENGINEERING DIVISION							
001-1903-515.12-00	SALARIES AND WAGES	213,319	238,937	346,108	346,108	267,799	371,915
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 364,918 6,997 371,915	
001-1903-515.12-20	CAPITAL LABOR OFFSET	8,593-	0	0	0	0	0
001-1903-515.14-00	OVERTIME	303	417	0	0	0	2,000
	LEVEL 3 TEXT AVERAGE OF 2 HRS/WK FOR CONSTRUCTION INSPECTOR @ \$19/HR. (52 X 2 = 104 HRS)					TEXT AMT 2,000 2,000	
001-1903-515.15-10	CERTIFICATIONS/LICENSES	0	0	0	0	0	550
	LEVEL 3 TEXT PROFESSIONAL LICENSE CERTIFICATIONS FOR 2 ENGINEERS AND DEPARTMENT MANAGER. PE RENEWALS @ \$100EA IN ODD YEARS. LANDSCAPE ARCHITECTURE RENEWAL @ 350 IN ODD YEARS.					TEXT AMT 200 350 550	
001-1903-515.21-00	FICA TAXES	15,013	17,105	26,481	26,481	18,538	28,608
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 28,072 536 28,608	
001-1903-515.21-20	CAP PROJ BENEFIT OFFSET	2,617-	0	0	0	0	0
001-1903-515.22-00	RETIREMENT CONTRIBUTIONS	25,878	24,744	41,492	41,492	27,675	45,194
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 44,313 881 45,194	
001-1903-515.23-00	HEALTH INSURANCE	19,949	21,727	38,742	38,742	26,322	36,631
	LEVEL 3 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE					TEXT AMT 33,543 2,135 934 19 36,631	

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001-1903-515.24-00	WORKER'S COMPENSATION	781	1,299	2,010	2,010	2,168	3,827
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE					TEXT AMT 3,756 71 3,827	
001-1903-515.26-00	EAP BENEFIT	125	132	220	220	142	194
	LEVEL 3 TEXT CURRENT STAFF					TEXT AMT 194 194	
* PERSONNEL SERVICES		264,158	304,361	455,053	455,053	342,644	488,919
001-1903-515.31-13	OTHER PROF. SERVICES	127,152	63,670	50,000	51,860	25,215	40,000
	LEVEL 3 TEXT SERVICES INCLUDE SURVEY WORK FOR FINAL PLAT REVIEW, ANNEXATIONS AND OTHER ENGINEERING STUDIES AS REQUIRED, ENGINEERING SITE PLAN REVIEW SUPPORT, SMALL PROJECT DESIGN, TO SUPPLEMENT CONSTRUCTION INSPECTION TO PROVIDE BACKUP FOR INSPECTOR FOR SICK LEAVE, TRAINING AND VACATIONS, OR IN THE EVENT OF A LARGE NUMBER OF PROJECTS OR STAFF TURNOVER.					TEXT AMT 40,000 40,000	
001-1903-515.40-00	TRAVEL PER DIEM	996	1,186	2,500	1,737	2,161	3,175
	LEVEL 3 TEXT FUNDS FOR TRAINING FOR REQUIRED CEU'S FOR MANAGER /LANDSCAPE ARCHITECT & PROFESSIONAL ENGINEERS. MOST TRAINING FOR THE ENGINEERING STAFF OCCURS AFTER THE MIDPOINT OF THE FY. INCREASE DUE TO ADDITION OF ENGINEER IN FY15/16.					TEXT AMT 2,500 675 3,175	
001-1903-515.41-00	COMMUNICATION SERVICES	738	951	2,400	1,435	1,195	1,650
	LEVEL 3 TEXT FUNDING FOR MOBILE PHONE AND AIR CARD FOR THE CONSTRUCTION INSPECTOR. FULL TIME IN-HOUSE INSPECTOR IN THE FIELD ALL DAY.					TEXT AMT 1,650 1,650	

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001-1903-515.44-13	FLEET FINANCING	0	0	0	0	0	4,733
001-1903-515.45-19	VEHICLE INSURANCE	375	394	373	373	280	773
001-1903-515.46-11	REGULAR MAINT/INSP EQUIP	1,974	1,992	2,100	2,100	2,100	2,100
	LEVEL 3 TEXT TO PAY PERCENTAGE OF MAINTENANCE AGREEMENT ON DEPT COPIER AND LARGE PLAN "BLUEPRINT" COPIER.					TEXT AMT 2,100 2,100	
001-1903-515.46-12	VEH MAINT/REPAIR	880	213	2,900	2,900	1,139	1,000
	LEVEL 3 TEXT MAINTENANCE FOR NORMAL WEAR AND TEAR ON 2 VEHICLES FULL TIME IN-HOUSE INSPECTOR DRIVING VEHICLE DAILY, PLUS INTERMITTENT DRIVING BY REST OF DIVISION THROUGHOUT THE FY FOR SITE INSPECTIONS. CM MEETING REDUCTION (JLM 06/27/16)					TEXT AMT 2,000 1,000- 1,000	
001-1903-515.47-00	PRINTING & BINDING	0	30	200	100	60	200
	LEVEL 3 TEXT TO PAY FOR PRINTING OF CRS OUTREACH MATERIAL, NPDES OUTREACH MATERIAL, POSSIBLE PLANS FOR CAPITAL PROJECTS AND LANDSCAPE PLANS.					TEXT AMT 200 200	
001-1903-515.49-02	COMPUTER SOFTWARE	0	95	200	1,450	1,250	1,850
	LEVEL 3 TEXT TO PAY FOR ONE SKETCH UP PRO ANNUAL LICENSE FOR THE PREPARATION OF PLANS AND PRESENTATIONS. ICRR VERSION 4 ANNUAL LICENSE FOR THE PREPARATION OF BASIN-WIDE STORMWATER MODELS TO MANAGE RAINFALL RUNOFF INFORMATION CITY WIDE, CHANGING INPUTS FROM INFO PROVIDED AS SITES AND SUBDIVISIONS DEVELOP.					TEXT AMT 200 1,650 1,850	
001-1903-515.49-16	COMPUTER HARDWARE	0	1,330	0	600	0	0
001-1903-515.49-20	EQUIP & OTHER NON-CAPITAL	0	799	0	0	0	0
001-1903-515.49-66	TFR TO 506 BLDG MAINT FD	19,968	18,311	15,951	15,951	11,963	18,048
	LEVEL 3 TEXT SECOND DRAFT					TEXT AMT 18,048 18,048	
001-1903-515.51-00	OFFICE SUPPLIES	1,963	1,849	2,000	2,000	1,495	1,750

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNC	FY2017 CM PROP
	LEVEL 3 TEXT					TEXT AMT	
	3 STANDARD OFFICE SUPPLIES FOR STAFF OF 5. CM MEETING REDUCTION (JLM 06/27/16)					2,000 250- 1,750	
001-1903-515.52-00	OTHER OPERATING SUPPLIES	1,031	598	1,000	900	140	750
	LEVEL 3 TEXT					TEXT AMT	
	3 OFFICE EQUIPMENT INCLUDING CAD ITEMS FOR SMALL DESIGN PROJECTS, DIGITAL CAMERA, OFFICE FURNITURE FOR NEW ENGINEER. CM MEETING REDUCTION (JLM 06/27/16)					1,000 250- 750	
001-1903-515.52-10	GAS, DIESEL, OIL, & GREASE	564	413	1,500	1,500	143	1,000
	LEVEL 3 TEXT					TEXT AMT	
	3 EST 600 GALLONS @ \$2.50 PER GALLON FULL TIME IN-HOUSE CONSTRUCTION INSPECTOR DRIVING VEHICLE ALL DAY AND INTERMITTENT USE BY REST OF STAFF FOR SITE INSPECTIONS. CM MEETING REDUCTION (JLM 06/27/16)					1,500 500- 1,000	
001-1903-515.52-12	UNIFORMS	0	220	300	90	40	300
	LEVEL 3 TEXT					TEXT AMT	
	3 UNIFORMS FOR CONSTRUCTION INSPECTOR: SHIRTS, PANTS, JACKET.					300 300	
001-1903-515.52-15	POSTAL SERVICE	57	87	625	125	50	325
	LEVEL 3 TEXT					TEXT AMT	
	3 OCCASIONAL OFFICE MAILINGS, REQUIRED MAILINGS FOR CRS REPETITIVE LOSS AREA NOTIFICATIONS AND PUBLIC OUTREACH. CM MEETING REDUCTION (JLM 06/27/16)					625 300- 325	
001-1903-515.54-00	DUES & MEMBERSHIPS	694	0	1,000	1,000	570	1,125
	LEVEL 3 TEXT					TEXT AMT	
	3 TO PAY FOR REQUIRED PROFESSIONAL LICENSES, MEMBERSHIPS AND PROFESSIONAL PUBLICATIONS. LICENSE RENEWALS FOR ENGINEERING STAFF OCCUR AFTER THE MIDPOINT OF THE FY.					450	

*	OPERATING EXPENSE	156,392	92,342	83,249	85,184	48,864	78,979
**	ENGINEERING DIVISION	420,550	396,703	538,302	540,237	391,508	567,898
***	COMMUNITY DEVELOPMENT	1,298,458	1,266,320	1,455,597	1,471,700	1,055,166	1,642,547

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
001-3100-522.12-00	FIRE SERVICES FIRE SERVICES SALARIES & WAGES	3,077,279	3,006,879	3,301,414	3,428,464	2,604,391	3,397,066
	LEVEL 3 TEXT					TEXT AMT	
						3,307,442	
	CURRENT STAFF (INC: SPECIALTY PAY, HOLIDAY PAY, RIDE UP PAY, ACCRUAL PAYOUT EST)						
	WAGE INCREASE					67,337	
	NEW: FIRE DIVISION CHIEF- TRAINING					79,151	
	NEW: ADMIN ASSISTANT					28,199	
	NEW: FIRE INSPECTOR					34,540	
	NEW: RECLASS SR ADMIN TO OFFICE MANAGER					2,227	
	*REDUCTION OF REQUEST FOR A NEW FIRE INSPECTOR, ADMIN ASSISTANT, AND RECLASS OF SR ADMIN. RECLASS VACANT FIREFIGHTER INTO THE DIV CHIEF (07/13/16 JLM)					108,643-	
	*DIV CHIEF RECLASS IN DECEMBER (7/14/16 JLM)					13,187-	
						3,397,066	
001-3100-522.14-00	OVERTIME	227,397	144,212	190,000	195,139	151,346	222,000
	LEVEL 3 TEXT					TEXT AMT	
						197,000	
	INCREASE DUE TO INCIDENT COMMAND TRAINING FOR 15 STAFF MEMBERS AND MONTHLY TRAINING STANDARD ACROSS 3 SHIFTS.						
	*ADD'L OT DUE TO DECREASE IN LINE PERSONNEL (07/13/16 JLM)					25,000	
						222,000	
001-3100-522.15-10	CERTIFICATION/LICENSES	1,750	2,425	0	0	0	2,600
	LEVEL 3 TEXT					TEXT AMT	
						2,600	
	EMT AND PM CERTIFICATION RENEWALS					2,600	
001-3100-522.21-00	FICA TAXES	239,926	230,519	267,121	276,946	200,549	276,889
	LEVEL 3 TEXT					TEXT AMT	
						268,125	
	CURRENT STAFF (INC: SPECIALTY PAY, HOLIDAY PAY, RIDE UP PAY, ACCRUAL PAYOUT EST, OVERTIME)						
	WAGE INCREASE					5,147	
	NEW: FIRE DIVISION CHIEF					6,116	
	NEW: ADMIN ASSISTANT					2,158	
	NEW: FIRE INSPECTOR					2,643	
	NEW: RECLASS SR ADMIN TO OFFICE MANAGER					171	
	*REDUCTION OF REQUEST FOR A NEW FIRE INSPECTOR, ADMIN ASSISTANT, AND RECLASS OF SR ADMIN. RECLASS VACANT FIREFIGHTER INTO THE DIV CHIEF					6,462-	

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	07/13/16 (JLM) *DIV CHIEF RECLASS IN DECEMBER (7/14/16 JLM)					1,009- 276,889	
001-3100-522.22-00	RETIREMENT CONTRIBUTIONS	3,314,773	2,725,842	2,660,443	2,724,854	2,062,141	2,580,378
	LEVEL 3 TEXT TEXT AMT						
	CURRENT STAFF					2,500,580	
	WAGE INCREASE					56,360	
	NEW: FIRE DIVISION CHIEF					68,673	
	NEW: ADMIN ASSISTANT					2,820	
	NEW: FIRE INSPECTOR					3,454	
	NEW: RECLASS SR ADMIN TO OFFICE MANAGER					350	
	*REDUCTION OF REQUEST FOR A NEW FIRE INSPECTOR, ADMIN ASSISTANT, AND RECLASS OF SR ADMIN.					40,531-	
	RECLASS VACANT FIREFIGHTER INTO THE DIV CHIEF						
	*DIV CHIEF RECLASS IN DECEMBER (7/14/16 JLM)					11,328-	

	STATE PENSION CONTRIBUTION NOT A BUDGETED ITEM IN FY2017. WAS \$386,195 IN FY16 BUDGET.						
						2,580,378	
001-3100-522.23-00	HEALTH INSURANCE	311,912	341,937	384,634	384,668	282,979	413,667
	LEVEL 3 TEXT TEXT AMT						
	HEALTH					382,792	
	DENTAL					24,367	
	LIFE					7,394	
	INCREASE ON LIFE					152	
	NEW: FIRE DIVISION CHIEF					7,093	
	NEW: ADMIN ASSISTANT					6,969	
	NEW: FIRE INSPECTOR					6,984	
	NEW: RECLASS SR ADMIN TO OFFICE MANAGER					6	
	*REDUCTION OF REQUEST FOR A NEW FIRE INSPECTOR, ADMIN ASSISTANT, AND RECLASS OF SR ADMIN.					20,955-	
	RECLASS VACANT FIREFIGHTER INTO THE DIV CHIEF (07/13/16 JLM)						
	*DIV CHIEF RECLASS IN DECEMBER (7/14/16 JLM)					1,135- 413,667	
001-3100-522.24-00	WORKER'S COMPENSATION	55,725	67,527	66,909	69,450	44,682	66,409
	LEVEL 3 TEXT TEXT AMT						
	CURRENT STAFF (INC: SPECIALTY PAY, HOLIDAY PAY, RIDE UP PAY, ACCRUAL PAYOUT EST, OVERTIME)					64,128	
	WAGE INCREASE					1,282	
	NEW: FIRE DIVISION CHIEF					1,690	
	NEW: ADMIN ASSISTANT					26	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	NEW: FIRE INSPECTOR						730
	NEW: RECLASS SR ADMIN TO OFFICE MANAGER						2
	*REDUCTION OF REQUEST FOR A NEW FIRE INSPECTOR, ADMIN ASSISTANT, AND RECLASS OF SR ADMIN. RECLASS VACANT FIREFIGHTER INTO THE DIV CHIEF (07/13/16 JLM)						1,170-
	*DIV CHIEF RECLASS IN DECEMBER (7/14/16 JLM)						279-
							66,409
001-3100-522.25-00	UMEMPLOYMENT COMP	170-	370-	0	0	0	0
001-3100-522.26-00	EAP BENEFIT	2,089	2,125	2,232	2,232	1,660	2,203
	LEVEL 3 TEXT					TEXT AMT	
	CURRENT STAFF						2,209
	NEW: FIRE BATTALION CHIEF						37
	NEW: STAFF ASSISTANT						37
	NEW: FIRE INSPECTOR						37
	*REDUCTION OF REQUEST FOR A NEW FIRE INSPECTOR, ADMIN ASSISTANT, AND RECLASS OF SR ADMIN. RECLASS VACANT FIREFIGHTER INTO THE DIV CHIEF (07/13/16 JLM)						111-
	*DIV CHIEF RECLASS IN DECEMBER (7/14/16 JLM)						6-
							2,203
* PERSONNEL SERVICES		7,230,681	6,521,096	6,872,753	7,081,753	5,347,748	6,961,212
001-3100-522.31-13	OTHER PROF. SERVICES	1,382	1,025	13,000	21,000	1,000	2,000
	LEVEL 3 TEXT					TEXT AMT	
	MISC. ACTUARIAL AS NEEDED						2,000
	*PROMOTIONAL LIST LASTS TWO YEARS. TO BE COMPLETED IN FY18.						2,000
001-3100-522.34-13	UNIFORM CLEANING	967	823	1,000	1,000	1,000	1,100
	LEVEL 3 TEXT					TEXT AMT	
	DRY CLEANING OF UNIFORMS						1,100
	ALTERATIONS PATCHES, HEMMING, ETC. **INCREASE DUE TO ADDITIONAL PERSONNEL						1,100
001-3100-522.34-14	CONTRACT SERVICES OTHER	0	0	0	0	0	21,600
	LEVEL 3 TEXT					TEXT AMT	
	FIREFIGHTER STRESS TESTS 54 @ 400 PER CBA **MOVED FROM 3113						21,600

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						21,600	
001-3100-522.40-00	TRAVEL PER DIEM	5,816	2,960	4,000	4,000	4,891	5,000
	LEVEL 3 TEXT					TEXT AMT	
						2,600	
						1,000	
						600	
						800	
						5,000	
001-3100-522.40-10	EMPLOYEE TRAINING	13,422	6,710	12,500	12,500	7,674	16,000
	LEVEL 3 TEXT					TEXT AMT	
						6,000	
						8,000	
						5,000	
						3,000-	
						16,000	
001-3100-522.41-00	COMMUNICATION SERVICES	29,731	23,944	15,775	26,157	19,979	12,950
	LEVEL 3 TEXT					TEXT AMT	
						3,850	
						650	
						300	
						1,700	
						1,000	
						9,000	
						300	
						3,024	
						3,024-	
						3,850-	
						12,950	
001-3100-522.44-13	FLEET FINANCING	218,153	294,860	359,957	359,957	269,968	426,412
001-3100-522.45-19	VEHICLE INSURANCE	18,628	15,595	15,954	15,954	11,966	7,734
001-3100-522.46-10	GENERAL EQUIP MAINT	22,459	15,400	11,500	9,500	7,625	12,500
	LEVEL 3 TEXT					TEXT AMT	
						5,000	

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	NOZZLE REPAIRS						2,500
	FIRE EXTINGUISHER RECHARGE/REPAIR APPARATUS						1,500
	REPAIRS/SEWING CANVAS HOSE COVERS/STRAPS						2,000
	APPARATUS GENERATORS (PORTABLE) REPAIRS						1,500
	**INCREASE DUE TO COST OF DOING BUSINESS						12,500
001-3100-522.46-11	REGULAR MAINT/INSP EQUIP	39,654	21,480	55,400	50,400	30,848	43,000
	LEVEL 3 TEXT					TEXT AMT	
	LIFE PAK ANNUAL MAINT.CONTRACT (COST SAVING)						14,800
	AUTOPULSE ANNUAL MAINT.CONTRACT (COST SAVING)						8,000
	LADDER TESTING ANNUAL (REQ. BY NFPA 1932)						3,200
	CASCADE SYSTEM CONTRACT (FILL SCBA BOTTLES)						2,500
	FITNESS EQUIPMENT MAINTENANCE CONTRACT						3,200
	AMKUS/TNT TOOL MAINTENANCE						5,000
	ANNUAL SCBA FACE MASK/REGULATOR FLOW TESTING						2,500
	SCBA PARTS AND REPAIRS						1,500
	HYDROSTATIC TESTING OF AIR PACKS & O2 BOTTLES						500
	PUMP TESTING						1,800
	**DECREASE DUE TO PURCHASE OF NEW LIFEPAK 15 CARDIAC MONITORS AND SELF CONTAINED BREATHING APPARATUS IN FY16						43,000
001-3100-522.46-12	VEH MAINT/REPAIR	191,858	151,974	175,000	175,000	137,393	170,000
001-3100-522.46-15	VEHICLE MAINT. LABOR	17,838	0	7,000	2,000	0	0
	LEVEL 3 TEXT					TEXT AMT	
	LABOR CHARGES FOR VEHICLE REPAIR OTHER THAN PW						7,000
	*CM/FIN REDUCTION (JLM 07/12/16)						7,000-
001-3100-522.46-16	BUILDING MAINT	31,844	19,807	500	500	395-	0
	LEVEL 3 TEXT					TEXT AMT	
	CARPET CLEANING						3,000
	TILE CLEANING						
	INCREASE DUE TO ALL 5 STATIONS NEED CARPET & TILE CLEANED						
	*CM/FIN REDUCTION (JLM 07/12/16)						3,000-
001-3100-522.46-18	CONT MAINT/COMM. EQUIP	11,168	9,613	11,300	11,300	11,037	12,000
	LEVEL 3 TEXT					TEXT AMT	
	CELL PHONE REPLACEMENT AND SUPPLIES						1,500
	*ADD 1 NEW IPHONE						

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	HARRIS CONTRACT FOR RADIOS						10,500
	**INCREASE DUE TO 1 NEW EMPLOYEE REQUIRING A PHONE AND AN INCREASE IS EXPECTED IN OUR RADIO CONTRACT						
							12,000
001-3100-522.47-00	PRINTING AND BINDING	1,642	1,996	3,000	3,000	1,361	2,000
	LEVEL 3 TEXT					TEXT AMT	
	INSPECTION FORMS						800
	EMS REPORT FORMS						700
	PARS TAGS						200
	LEAVE REQUEST/SICK/SHIFT EXCHANGE FORMS						800
	*CM/FIN REDUCTION (JLM 07/12/16)						500-
							2,000
001-3100-522.48-04	PUB RELATION ACTIVITY	113	4,909	5,000	3,000	668	4,000
	LEVEL 3 TEXT					TEXT AMT	
	SMOKE DETECTOR REPLACEMENT PROGRAM						2,500
	MISC. EDUCATIONAL ITEMS FOR CITY SPONSORED EVENTS						2,000
	KIDS HELMETS, PAMPHLETS, COLORING BOOKS, CRAYONS						
	MISC. ITEMS FOR NAT'L PREPAREDNESS MONTH						800
	**NEW EMERGENCY MGMT. PROGRAMS THAT WE HAVE NOT HAD IN PREVIOUS YEARS						
	*CM/FIN REDUCTION (07/13/2016 JLM)						1,300-
							4,000
001-3100-522.49-14	FURN. & FIXTURES NON-CAP	0	0	0	23,000	12,954	6,800
	LEVEL 3 TEXT					TEXT AMT	
	REPLACE MATTRESSES AT ALL STATIONS						7,427
	CURRENT ARE WORN AND DO NOT OFFER PROPER SUPPORT						
	28 MATTRESSES @ \$265.25 EACH						
	OFFICE SPACE - CUBICLE ADDITIONS						2,573
	REDUCTION- CM MEETING (06/30/16 JLM)						3,200-
							6,800
001-3100-522.49-16	COMPUTER HARDWARE	0	0	0	9,000	9,000	4,000
	LEVEL 3 TEXT					TEXT AMT	
	IPADS FOR USE WITH FIREHOUSE REPORTING PROGRAM						
	ALLOWS INSPECTIONS AND PATIENT CARE REPORTS TO BE COMPLETED ON SCENE AND INCORPORATE WITH FIRE HOUSE INCIDENT REPORTING SOFTWARE						
	10 IPADS @ \$400.00 EACH **NEW						4,000
							4,000

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*CM/FIN REDUCTION (JLM 07/12/16)							4,000- 31,000
001-3100-522.52-10	GAS, DIESEL, OIL, & GREASE	59,994	50,945	57,500	57,500	30,427	59,250
	LEVEL 3 TEXT					TEXT AMT	
							11,250
							30,000
							18,000
							59,250
001-3100-522.52-11	JANITORIAL SUPPLIES	11,509	8,119	8,000	8,000	4,249	7,300
	LEVEL 3 TEXT					TEXT AMT	
							2,500
							3,000
							800
							1,000
							7,300
001-3100-522.52-12	UNIFORMS	22,412	20,710	76,354	76,354	67,389	56,872
	LEVEL 3 TEXT					TEXT AMT	
							3,500
							3,000
							2,500
							4,800
							12,000
							9,500
							6,000
							1,800
							4,500
							33,840
							1,800
							400
							5,000
							31,768-
							56,872
001-3100-522.52-15	POSTAL SERVICE	854	508	900	900	308	900
	LEVEL 3 TEXT					TEXT AMT	
							900

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	CERTIFIED MAIL ITEMS						900
001-3100-522.52-16	MEDICAL & LAB SUPPLIES	39,168	50,817	52,000	51,305	30,416	48,000
	LEVEL 3 TEXT OXYGEN AIRWAY ADJUNCTS & RELATED RESPIRATORY EQUIPMENT CARDIAC MONITOR SUPPLIES BASIC LIFE SUPPORT SUPPLIES DRUGS & SOLUTIONS AUTOPULSE LIFE BANDS AED PUBLIC ACCESS DEFIBRILLATOR PROGRAM SUPPLIES EMS TRAINING EQUIPMENT AND SUPPLIES MISC. MEDICAL SUPPLIES (GLOVES, SCOPES, BACKBOARD, BANDAGING, IV, CATHETER, ETC) IMMUNIZATIONS (TB, HEP-A & B, TITER TEST) *CM/FIN REDUCTION (JLM 07/12/16)					TEXT AMT 49,500	1,500- 48,000
001-3100-522.52-17	CPR/EMS PROGRAM SUPPLIES	4,574	5,112	2,000	5,668	4,175	6,000
	LEVEL 3 TEXT CARD STOCK FOR AHA TRAINING CENTER DVDS, BOOKS, INSTRUCTOR MATERIALS FOR AMERICAN HEART ASSOCIATION (AHA) TRAINING CENTER *INCREASE DUE TO AHA UPDATE WHICH REQUIRES ALL NEW TRAINING MATERIALS AS WELL AS NEW AED'S FOR STUDENT/INSTRUCTOR CERTIFICATIONS					TEXT AMT 6,000	6,000
001-3100-522.52-18	SHARPS PROGRAM SUPPLIES	687	670	660	2,070	470	880
	LEVEL 3 TEXT SHARPS DISPOSAL **ANTICIPATING A SLIGHT INCREASE IN DISPOSAL FEES **COLLECTION OF SHARPS HAS INCREASED					TEXT AMT 880	880
001-3100-522.54-00	DUES & MEMBERSHIPS	784	1,192	1,900	1,900	549	1,700
	LEVEL 3 TEXT INTL. ASSOC. OF FIRE CHIEFS (FC/CW) FLORIDA FIRE CHIEFS ASSOC. (FC/CW) VOLUSIA COUNTY FIRE CHIEFS ASSOC (DEPT MEMBERSHIP) EAST CENTRAL FLORIDA FIRE INSPECTORS ASSOC.(CW/LY) FLORIDA EMERGENCY PREPAREDNESS ASSOC. NATIONAL FIRE PROTECTION ASSOC. (FM/CW)					TEXT AMT 750 300 150 200 100 200	

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001-3200-521.12-00	POLICE POLICE SALARIES AND WAGES	4,780,780	4,998,828	5,168,741	5,155,541	3,729,858	5,228,001
	LEVEL 3					TEXT AMT	
						CURRENT STAFF (INC: SPECIALTY PAY, HOLIDAY PAY, ACCRAUAL PAYOUT EST., CLOTHING ALLOW., INCREASE)	5,145,160
						WAGE INCREASE FOR THOSE NOT COVERED BY CBA	23,821
						NEW: CUSTODIAN	22,776
						NEW: 4 POLICE OFFICERS NOT TO EXCEED 5210 HRS	87,997
						NEW: ACCREDITATION MANAGER	36,959
						NEW: RECLASS CID LT. TO CAPT.	3,818
						NEW: RECLASS EVIDENCE TECH. TO SR. EVIDENCE TECH.	1,789
						NEW: ADD'L PT HRS- 8.5 HRS/WK	8,116
						*REDUCTION OF CUSTODIAN AND 3 POLICE OFFICERS CM MEETING (06/30/16 JLM)	75,574-
						*REDUCE ACCREDIT. MGR TO A JANUARY HIRE AND THE POLICE OFFICER TO AN APRIL HIRE (7/11/16 JLM)	26,861-
							5,228,001
001-3200-521.14-00	OVERTIME	458,349	478,935	460,000	460,000	363,476	463,000
	LEVEL 3					TEXT AMT	
						DEPARTMENT OVERTIME- UNSCHEDULED OT (ERT, CID, SHIFT COVERAGE, CRITICAL INCIDENTS, LATE CALLS/ARREST, ETC.)	463,000
						SCHEDULED OT (BIKE WEEK, RACE WEEK, FAIRS, BIKETOVERFEST, 4TH OF JULY, YMCA RUNS, BUBB RUN, XMAS PARADE, ETC.)	
							463,000
001-3200-521.21-00	FICA TAXES	374,136	394,623	430,656	430,886	289,648	435,418
	LEVEL 3					TEXT AMT	
						CURRENT STAFF (INC: SPECIALTY PAY, HOLIDAY PAY, ACCRAUAL PAYOUT EST., CLOTHING ALLOW., INCREASE)	429,080
						WAGE INCREASE FOR THOSE NOT COVERED BY CBA	1,821
						NEW: CUSTODIAN	1,743
						NEW: 4 POLICE OFFICERS NOT TO EXCEED 5210 HRS	6,732
						NEW: ACCREDITATION MANAGER	2,828
						NEW: RECLASS CID LT. TO CAPT.	293
						NEW: RECLASS EVIDENCE TECH. TO SR. EVIDENCE TECH.	137
						NEW: ADD'L PT HOURS- 8.5 HRS/WK	621
						*REDUCTION OF CUSTODIAN AND 3 POLICE OFFICERS CM MEETING (06/30/16 JLM)	5,782-
						*REDUCE ACCREDIT. MGR TO A JANUARY HIRE AND THE POLICE OFFICER TO AN APRIL HIRE (7/11/16 JLM)	2,055-
							435,418

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001-3200-521.22-00	RETIREMENT CONTRIBUTIONS	3,064,195	3,137,153	3,410,003	3,410,003	2,176,136	2,997,456
	LEVEL 3						
	TEXT					TEXT AMT	
	CURRENT STAFF (INCLUDING CBA WAGE AGREEMENTS)					2,977,262	
	WAGE INCREASE FOR THOSE NOT COVERED BY CBA					5,969	
	NEW: CUSTODIAN					3,576	
	NEW: 4 POLICE OFFICERS NOT TO EXCEED 5210 HRS					51,857	
	NEW: ACCREDITATION MANAGER					3,696	
	NEW: RECLASS CID LT. TO CAPT.					802	
	NEW: RECLASS EVIDENCE TECH. TO SR. EVIDENCE TECH.					281	
	*REDUCTION OF CUSTODIAN AND 3 POLICE OFFICERS					34,690-	
	CM MEETING (06/30/16 JLM)						
	*REDUCE ACCREDIT. MGR TO A JANUARY HIRE AND THE					11,297-	
	POLICE OFFICER TO AN APRIL HIRE (7/11/16 JLM)						

	STATE PENSION CONTRIBUTION NOT A BUDGETED ITEM IN						
	FY2017. WAS \$331,402 IN FY16 BUDGET.						
						2,997,456	
001-3200-521.23-00	HEALTH INSURANCE	548,072	575,380	698,520	698,520	472,694	759,022
	LEVEL 3						
	TEXT					TEXT AMT	
	HEALTH					694,216	
	DENTAL					44,192	
	LIFE					11,800	
	INCREASE ON LIFE					63	
	NEW: CUSTODIAN					6,956	
	NEW: 4 POLICE OFFICERS NOT TO EXCEED 5210 HRS					17,465	
	NEW: ACCREDITATION MANAGER					6,990	
	NEW: RECLASS CID LT. TO CAPT.					10	
	NEW: RECLASS EVIDENCE TECH. TO SR. EVIDENCE TECH.					5	
	*REDUCTION OF CUSTODIAN AND 3 POLICE OFFICERS					17,435-	
	CM MEETING (06/30/16 JLM)						
	*REDUCE ACCREDIT. MGR TO A JANUARY HIRE AND THE					5,240-	
	POLICE OFFICER TO AN APRIL HIRE (7/11/16 JLM)						
						759,022	
001-3200-521.24-00	WORKER'S COMPENSATION	70,071	82,735	76,544	76,544	59,361	85,728
	LEVEL 3						
	TEXT					TEXT AMT	
	CURRENT STAFF (INC: SPECIALTY PAY, HOLIDAY PAY,					84,528	
	ACCRUAL PAYOUT EST., CLOTHING ALLOW., INCREASE)						
	WAGE INCREASE FOR THOSE NOT COVERED BY CBA					236	
	NEW: CUSTODIAN					428	
	NEW: 4 POLICE OFFICERS NOT TO EXCEED 5210 HRS					1,419	
	NEW: ACCREDITATION MANAGER					596	
	NEW: RECLASS CID LT. TO CAPT.					62	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
	NEW: RECLASS EVIDENCE TECH. TO SR. EVIDENCE TECH.						29
	NEW: ADD'L PT HOURS- 8.5 HRS/WK						142
	*REDUCTION OF CUSTODIAN AND 3 POLICE OFFICERS CM MEETING (06/30/16 JLM)						1,279-
	*REDUCE ACCREDIT. MGR TO A JANUARY HIRE AND THE POLICE OFFICER TO AN APRIL HIRE (7/11/16 JLM)						433-
							85,728
001-3200-521.25-00	UNEMPLOYMENT COMP	1,173	2,963	0	0	560	0
001-3200-521.26-00	EAP BENEFIT	3,740	3,789	4,132	4,132	2,916	4,090
	LEVEL 3 TEXT					TEXT AMT	
	CURRENT STAFF						4,044
	NEW: CUSTODIAN						37
	NEW: 4 POLICE OFFICERS NOT TO EXCEED 5210 HRS						93
	NEW: ACCREDITATION MANAGER						37
	*REDUCTION OF CUSTODIAN AND 3 POLICE OFFICERS CM MEETING (06/30/16 JLM)						93-
	*REDUCE ACCREDIT. MGR TO A JANUARY HIRE AND THE POLICE OFFICER TO AN APRIL HIRE (7/11/16 JLM)						28-
							4,090
* PERSONNEL SERVICES		9,300,516	9,674,406	10,248,596	10,235,626	7,094,649	9,972,715
001-3200-521.31-12	LEGAL SERVICES	590	0	2,750	2,750	0	500
	LEVEL 3 TEXT					TEXT AMT	
	COURT DOCUMENTS FOR CID/SIU INVESTIGATIONS						1,200
	LAWSUITS/EMPLOYEE GRIEVANCES AND APPEALS						200
	FEES FOR WARRANTS, COURT ORDERS, ETC TO OBTAIN PHONE CALL SEARCHES AND RECORDS						750
	SUBPOENA MEDICAL RECORDS FOR INVESTIGATIONS						300
	DOCUMENTS FOR MOTOR VEHICLE RECORD SEARCHES						300
	*REDUCTION- CM MEETING (06/30/16 JLM)						2,250-
							500
001-3200-521.31-13	OTHER PROF. SERVICES	35,788	61,188	124,915	86,178	69,440	50,415
	LEVEL 3 TEXT					TEXT AMT	
	CALEA - NAT. ACCREDITATION FEES < TO \$4,065 NOT A CALEA INSPECTION YEAR. DUE IN FY18						4,065
	FLORIDA ACCREDITATION POWER STANDARDS DMS PROGRAM						300
	POLICE K-9 VET CARE/MED./SHOTS 5 DOGS(>1 DOG FY15)						10,500
	POLICE K-9 BOARDING (K-9 OFFICERS VACATIONS)						1,000
	HOG TRAPPING SERVICES, <\$1,000						500
	INTERPRETER SERVICES						500
	AGENCY TRANSCRIPTION COSTS - INVESTIGATIONS						5,000

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	AFTER HOURS EMERGENCY ANIMAL CLINIC SERVICES						1,000
	FERAL CAT TNR PROGRAM - 90 COLONIES MANAGED BY						
	CCFWA, MONTHLY COST INCREASING						16,000
	METH LAB CLEAN UP COSTS (FDLE NO LONGER HANDLES)						3,500
	CID/INVESTIGATIVE SERVICES & FUNDS						
	MEDICAL RECORDS SEARCHES FOR INVESTIGATIONS						1,750
	PERSONS/PHONE/ADDRESS/ASSOCIATE SEARCHES						2,500
	EQUIFAX CREDIT CHECKS (INCREASED WORKLOAD)						1,500
	SOCIAL MEDIA/CELLULAR, MISC. SERVICES						2,000
	ANNUAL NSB FIRING RANGE FEE (AGREEMENT)						300
	BODY CAMERAS & DIGITAL STORAGE MOVE TO 34-14						
						50,415	
001-3200-521.34-13	UNIFORM CLEANING	21,964	20,808	25,000	25,000	24,238	25,000
	LEVEL 3 TEXT					TEXT AMT	
	DRY CLEANING SERVICES FOR DEPARTMENT TO INCLUDE						25,000
	ALTERATIONS, UNIFORM REPAIRS, PATCH SEWING, ZIPPER						
	REPLACEMENT, JAIL JUMPSUIT CLEANING, ETC						25,000
001-3200-521.34-14	CONTRACT SERVICES OTHER	0	0	0	70,000	70,000	70,000
	LEVEL 3 TEXT					TEXT AMT	
	TASER INTERNATIONAL, BODY CAMERA LICENSING,						70,000
	EVIDENCE.COM LICENSING & DATA STORAGE						70,000
001-3200-521.35-00	INVESTIGATIONS	0	368	1,000	1,000	668	3,000
	LEVEL 3 TEXT					TEXT AMT	
	CID BUY MONEY REPLENISHMENT, >\$2000						3,000
							3,000
001-3200-521.40-00	TRAVEL PER DIEM	6,419	9,502	6,500	10,500	6,377	10,000
	LEVEL 3 TEXT					TEXT AMT	
	TRAVEL FOR: FPCA, IACP, FDLE LAB RUNS, FBINAA,						14,950
	DRE, VFPCA, EVIDENCE COURIER RUNS, DRUG/GUN						
	DESTRUCTS, CRIMINAL SUBPOENAS OUT OF COUNTY, STATE						
	PAL, OUT OF COUNTY INTERVIEWS FOR DETECTIVES, &						
	DEPT. TRAINING						
	*REDUCTION- CM MEETING (06/30/16 JLM)						4,950-
							10,000
001-3200-521.40-10	EMPLOYEE TRAINING	6,679	10,909	12,000	17,000	11,547	15,000
	LEVEL TEXT					TEXT AMT	

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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
3	VARIOUS TRAINING CLASSES FOR DEPARTMENT SWORN AND NON-SWORN PERSONNEL, ERT, CANINE, CSO, ACO, MOTORS, INVESTIGATIONS, ACCREDITATION, BACKGROUND INVESTIGATIONS, HIGH LIABILITY, MANAGEMENT CLASSES, INTERNAL AFFAIRS TRAINING, PUBLIC RECORDS CLASSES, DEFENSIVE TACTICS, GROUND FIGHTING, COMBAT SHOOTING CLASSES, LEADERSHIP TRAINING, DUI/FSE, RADAR TRAINING, DEFENSIVE DRIVING, SEX CRIMES, HOSTAGE NEGOTIATIONS, ACCIDENT RECONSTRUCTION, TRAFFIC HOMICIDE TRAINING, FIELD TRAINING OFFICER CLASSES, INTERVIEWS AND INTERROGATIONS TRAINING, NARCOTICS TRAINING, ETC. INCREASING COST & TRAINING HOURS DUE TO DOJ & OTHER RECOMMENDED CHANGES TO TRAINING *REDUCTION- CM MEETING (06/30/16 JLM)					20,000	
						5,000- 15,000	
001-3200-521.41-00	COMMUNICATION SERVICES	77,402	85,340	98,030	98,263	69,060	96,030
LEVEL 3	TEXT TELEPHONE SERVICES (AT&T, BELLSOUTH, IP PHONES) CELLULAR SERVICES (AT&T) - 41 CELL/SMART PHONES AIR CARD COSTS FOR 90 AT&T AIRCARD UNITS FOR: PATROL, MOTORS, ANIMAL CONTROL FOR VCSO CAD/RMS BRIGHTHOUSE NETWORK FOR INTERNET LINES (IT) CELL PHONE REPLACEMENT/SUPPLIES					TEXT AMT 11,000 42,720 40,760 1,050 500 96,030	
001-3200-521.44-10	EQUIP/OTHER RENTAL/LEASE	0	1,141	2,000	2,000	760	2,000
LEVEL 3	TEXT RENTAL OF VEHICLES FOR THE SPECIAL INVESTIGATIONS UNIT FOR COVERT UNDERCOVER OPERATIONS AS THEIR ASSIGNED VEHICLES BECOME KNOWN. THESE VEHICLES CAN BE RENTED AS NEEDED BY THE DAY, WEEK OR MONTH.					TEXT AMT 2,000 2,000	
001-3200-521.44-13	FLEET FINANCING	423,793	459,021	494,043	494,043	370,532	475,954
001-3200-521.45-19	VEHICLE INSURANCE	45,375	42,158	39,492	39,492	29,619	43,312
001-3200-521.45-20	MARINE UNIT INSURANCE	0	0	280	280	0	280
LEVEL 3	TEXT REGIONAL MARINE UNIT INSURANCE					TEXT AMT 280 280	
001-3200-521.46-10	GENERAL EQUIP MAINT	14,754	19,946	35,000	48,600	23,113	34,300
LEVEL	TEXT					TEXT AMT	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
3	COPY MACHINE CHARGES-MAINTENANCE/REPAIR(8 COPIERS) MAINTENANCE ON: WINDOW TINT METERS,DUI INTOXILYZER CAMCORDERS, LASER UNITS FIRE EXTINGUISHER MAINTENANCE (CARS), >200 FIREARM MAINTENANCE (PISTOLS, SHOTGUNS, AR-15'S) VIP GOLF CART MAINTENANCE/REPAIR (2 GOLF CARTS) LIVESCAN FINGERPRINT MAINT INCL. 12 RAPID ID UNITS PAPER SHREDDERS REPAIRS/MAINTENANCE TRAFFIC METRO COUNT DEVICES GUN CLEANING SYSTEMS MAINTENANCE (TWO UNITS) COMMUNITY SPEED TRAILER BATTERY REPLACEMENT (CY) TASER REPAIRS MESSAGE BOARD MAINTENANCE/REPAIRS/BATTERIES (CY) FITNESS/GYM EQUIPMENT SERVICE/MAINT., >500 ANNUAL CALIBRATION OF SOUND METERS, >100 ALPR ANNUAL MAINTENANCE CONTRACT, EFF MARCH FY16 EVIDENCE DRYER FILTERS REPLACED 4X ANNUALLY						6,600 1,174 1,200 3,500 2,000 4,200 500 500 200 1,000 2,500 1,500 1,500 600 5,184 2,142 34,300
001-3200-521.46-12	VEH MAINT/REPAIR	258,521	259,394	290,000	290,000	179,606	290,000
LEVEL 3	TEXT VEH. MAINTENANCE FOR PD FLEET					TEXT AMT 290,000 290,000	
001-3200-521.46-14	MOTORCYCLE MAINT	312	0	0	0	0	0
001-3200-521.46-16	BUILDING MAINT	66,404	23,363	21,500	27,900	25,900	34,360
LEVEL 3	TEXT BLDG SECURITY SYSTEM/ACCESS CONTROL MAINT CONTRACT NEW 5 YEAR SERVICE CONTRACT, SOLE SOURCE BUILDING FIRE ALARM SYSTEM MONITORING <390					TEXT AMT 34,000 360 34,360	
001-3200-521.46-18	CONT MAINT/COMM EQUIP	41,926	44,601	58,000	58,571	39,911	54,550
LEVEL 3	TEXT COMMUNICATIONS INT'L MONTHLY RADIO MAINTENANCE & REPAIRS FOR PORTABLE RADIOS, FLEET MOBILE RADIOS, EMERGENCY LIGHT BAR REPAIRS, SIREN REPAIRS, PA SYSTEM REPAIRS, ORION SS2000 REPAIRS LAPTOP MOUNTS/CONNECTIONS/ADAPTORS, CHARGE GUARDS, AND NECESSARY RADIO REPLACEMENT PARTS (ANTENNAS, MICS, WIRING, ETC.) >FY16 DUE TO FY15 COST REPAIRS OF MOTORS HELMET HEADSETS/PTT SYSTEMS COMM. INT'L RADAR REPAIRS FOR 2 SPEED TRAILERS BI-ANNUAL RADAR/LASER MANDATED CALIBRATIONS					TEXT AMT 40,050 2,000 2,000 10,500 54,550	

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001-3200-521.46-20	MARINE UNIT MAINTENANCE	2,074	2,851	2,000	2,000	1,173	2,000
	LEVEL 3 TEXT					TEXT AMT	
							2,000
							2,000
001-3200-521.47-00	PRINTING & BINDING	7,995	3,694	11,500	11,500	4,492	11,500
	LEVEL 3 TEXT					TEXT AMT	
							11,500
							11,500
001-3200-521.49-20	EQUIP & OTHER NON-CAPITAL	63,080	70,511	50,175	66,932	59,241	60,931
	LEVEL 3 TEXT					TEXT AMT	
							1,000
							600
							4,200
							2,000
							1,000
							4,800
							13,000
							7,000
							500
							1,500
							1,075
							5,000
							500
							10,000
							27,424
							18,668-
							60,931
001-3200-521.49-21	NON-CAP EQUIPMENT GRANT	8,842	0	0	0	0	0
001-3200-521.49-66	TFR TO 506 BLDG MAINT FD	183,919	374,587	277,053	277,053	207,790	537,010
	LEVEL 3 TEXT					TEXT AMT	

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3	SECOND DRAFT					537,010 537,010	
001-3200-521.51-00	OFFICE SUPPLIES	31,386	19,400	38,000	38,000	22,432	35,000
LEVEL 3	TEXT VARIOUS DEPARTMENT OFFICE SUPPLIES: (CD'S, DVD'S, PENS, PAPER CLIPS, PAPER, INVESTIGATOR NOTEBOOKS, CALCULATOR TAPE, LABEL SUPPLIES, STAPLES, POST IT PADS, FOLDERS, FILES, HANGING FOLDERS, BINDERS, BINDER CLIPS, 1A FOLDERS, CALENDARS, SCOTCH TAPE TONER CARTRIDGES FOR PATROL, EVIDENCE, DETECTIVES RECORDS, QUARTERMASTER, JAIL, ADMIN ASSISTANT) INK PRINTER CARTRIDGES FOR 74 DEPARTMENT PRINTERS FAX MACHINE PRINTER CARTRIDGES THERMAL PAPER FOR PATROL VEHICLE PRINTERS					TEXT AMT 24,500 6,000 2,000 2,500 35,000	
001-3200-521.52-00	OTHER OPERATING SUPPLIES	88,177	75,951	86,461	79,461	57,273	86,550
LEVEL 3	TEXT DEPARTMENT AMMUNITION-QUALIFICATIONS/TRAINING/ERT LESS LETHAL/SIMS/TRAINING SUPPLIES, >3000 PEPPER SPRAY REPLACEMENT CONF. LICENSE PLATE RENEWALS (20 PD CARS) >28 REPLACEMENT FLEET REGISTRATIONS/TITLES (15 CARS) ACO DOG/CAT FOOD, SUPPLIES & EQUIP, >500 FINGERPRINT KITS & CRIME SCENE SUPPLIES, <1500 QUARTERLY CITY MANAGER/VIP MEETINGS ANNUAL VIP AWARDS DINNER, >200 K-9 FOOD & SUPPLIES (5 POLICE DOGS) GRAPHIC REPLACEMENT FOR DAMAGED FLEET VEH >1000 PLAQUES FOR RETIREMENTS, ETC PATROL/CID/ADMIN/EVIDENCE - MISC. SUPPLIES ACCREDITATION AUTO DECAL REPLACEMENT INTOXILYZER SUPPLIES POLICE BICYCLE SUPPLIES (4 BICYCLES) ERT SUPPLIES (GAS, LESS LETHAL, SLINGS, STRAPS, TARGETS, GAS MASK FILTERS, GOGGLES/GLASSES, ETC.) POLICE ID CARDS (POLICE/SHERIFFS PRESS) TRAFFIC SAFETY VESTS RAINGEAR, >200 METH LAB TASK FORCE REPLACEMENT SUPPLIES *REDUCTION PER CHIEF (07/06/16 JLM)					TEXT AMT 38,100 10,000 1,000 1,000 2,200 3,000 1,500 500 1,200 8,200 2,000 500 4,500 500 1,250 500 7,500 300 300 500 5,000 3,000- 86,550	
001-3200-521.52-09	PD GRANT OP. SUPPLIES	2,235-	0	0	0	0	0
001-3200-521.52-10	GAS, DIESEL, OIL, & GREASE	301,324	215,428	227,550	207,550	135,722	229,650

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	LEVEL 3 TEXT					TEXT AMT	
	87,000 GAL 87 OCTANE @ \$2.50 PER GAL &					227,100	
	3,200 GAL DIESEL @ \$3.00 PER GAL						
	93 OCTANE FUEL FOR 2 POLICE HARLEY MOTORCYCLES					1,600	
	NATURAL GAS FOR PD GENERATORS, HOT WATER HEATERS					950	
						229,650	
001-3200-521.52-11	JANITORIAL SUPPLIES	7,367	5,893	8,000	8,000	3,268	8,000
	LEVEL 3 TEXT					TEXT AMT	
	JANITORIAL SUPPLIES: MOPS, GARBAGE BAGS, MOP HEADS,					8,000	
	TRASH BAG LINERS, FLOOR CLEANING SUPPLIES, BROOMS,						
	COUNTER TOP CLEANER, BLEACH, SOAP DISPENSER						
	SUPPLIES, TOILET PAPER, PAPER TOWELS, STAINLESS						
	STEEL CLEANER, DISINFECTANTS, GLASS CLEANER,						
	CARPET CLEANER, KITCHEN/DISHWASHER SOAP, LYSOL,						
	TOILET SEAT COVERS, WET FLOOR SIGNS, DUSTING						
	SUPPLIES, SCRUB PADS, DUST PANS, SPONGES, SPRAY						
	CLEANERS, MAID CART SUPPLIES, MOP BUCKET/WRINGER						
	REPLACEMENT BRUSHES/SQUEEGEES FOR FLOOR SCRUBBER						
	REPLACEMENT VACUUM CLEANERS						
						8,000	
001-3200-521.52-12	UNIFORMS	25,404	38,218	36,000	38,827	30,898	39,081
	LEVEL 3 TEXT					TEXT AMT	
	POLICE UNIFORM SHIRTS LONG/SHORT, SUMMER SHIRTS,					36,000	
	PANTS, ANIMAL CONTROL UNIFORMS, CSO UNIFORMS, VIP						
	UNIFORMS, PATROL CSO UNIFORMS, RECORDS STAFF						
	UNIFORMS, EMERGENCY RESPONSE TEAM BDU'S,						
	HONOR GUARD UNIFORMS, SHOES, BOOTS, HATS, BALLCAPS						
	DUTY BELTS, MOTOR BREECHES, TIES, TIE PINS,						
	K-9 UNIFORMS, CUSTODIAN SHIRTS, WINTER JACKETS,						
	DICKEYS, TRAINING INSTRUCTOR POLO'S, CPA SHIRTS,						
	ETC						
	DEPARTMENT PATCHES FOR UNIFORMS: (POLICE, VIPS,					3,081	
						39,081	
001-3200-521.52-15	POSTAL SERVICE	1,376	2,322	2,500	2,500	1,564	2,500
	LEVEL 3 TEXT					TEXT AMT	
	POST OFFICE SUPPLIES, STAMPS, ETC					1,500	
	FEDERAL EXPRESS SHIPPING/POSTAL SUPPLIES					1,500	
	REDUCED PER CM (MM 7/27/15)					500-	
						2,500	
001-3200-521.52-16	MEDICAL & LAB SUPPLIES	4,654	4,268	4,350	6,350	5,463	6,850

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	LEVEL 3					TEXT AMT	
						TITER TESTING FOR EMPLOYEES	350
						TETANUS SHOTS	675
						VACCINATION PROGRAM	650
						TB TESTING AND VACCINES	250
						BIO HAZARD AND EXPOSURE SUPPLIES	225
						DRUG TESTING NOT COVERED BY RISK MANAGEMENT	200
						RABIES VACCINATION FOR ANIMAL CONTROL OFFICERS	250
						PPE SUPPLIES (GLOVES, SPIT SHIELDS, FIRST AID)	250
						STERI-CYCLE BIO-HAZARD WASTE MONTHLY PICK UP	1,500
						NEW-90 RPD KIT SUPPLIES (I.E. CELOX/BANDAGES, ETC)	2,500
							6,850
001-3200-521.52-20	MARINE UNIT SUPPLIES/FUEL	0	332	1,000	1,000	68	1,000
	LEVEL 3					TEXT AMT	
						MARINE UNIT MAINTENANCE AND SUPPLIES	1,000
							1,000
001-3200-521.54-00	DUES & MEMBERSHIP	5,230	7,277	5,460	5,460	4,283	5,460
	LEVEL 3					TEXT AMT	
						POWER DMS TRAINING DUES	3,960
						FLORIDA POLICE CHIEFS ASSOCIATION,	700
						ROCIC, FBINAA, EQUIFAX, VOLUSIA POLICE CHIEFS	
						ASSOCIATION, FLORIDA SWAT, FLA-PAC, NOTARY PUBLIC	
						MEMBERSHIPS, FLORIDA ANIMAL CONTROL ASSOCIATION,	
						DATA SHARING CONSORTIUM, DRUG TRAK MEMBERSHIP,	
						INT'L CHIEFS OF POLICE ASSOCIATION, ERT TACTICAL	
						OFFICERS ASSOCIATION, PROPERTY & EVIDENCE	
						ASSOCIATION, AMERICAN POLYGRAPH ASSOCIATION,	
						LAW ENFORCEMENT EXECUTIVE DEVELOPMENT (LEEDA)	
						3SI GPS TRACKING SYSTEM DUES	400
						ANNUAL CANINE CODE BLUE LICENSING FEE (K-9)	400
							5,460
001-3200-521.54-01	BOOKS & SUBSCRIPTIONS	2,820	665	3,000	3,000	354	7,641
	LEVEL 3					TEXT AMT	
						ACCURINT, IPTM, DRUG BIBLES, NATIONAL NOTARY,	2,550
						LEXIS/NEXIS, IAPE, ETC	
						CRIME REPORTS.COM (FOR WEBSITE)	200
						NEWS JOURNAL PD SUBSCRIPTION	250
						NEW-ANNUAL REPLACEMENT OF LAW MANUALS	4,641
							7,641

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*	OPERATING EXPENSE	1,731,340	1,859,136	1,963,559	2,019,210	1,454,792	2,237,874
001-3200-521.64-00	MACH & EQUIPMENT	0	15,754	0	3,907	3,906	0
	LEVEL 3 TEXT NEW-4 STATIONARY RADAR SIGNS @ \$7,650 PER *REDUCE TO 2 NEW RADAR SIGNS- CM MEETING (06/30/16 JLM) *REDUCTION PER CHIEF (07/06/16 JLM)					TEXT AMT 30,600 15,300- 15,300-	
001-3200-521.64-22	GRANT CAPITAL	0	10,000	0	0	0	0
*	CAPITAL OUTLAY	0	25,754	0	3,907	3,906	0
001-3200-521.81-10	AIDS TO HUMANE SOCIETY	63,451	63,331	72,500	68,500	68,500	65,000
	LEVEL 3 TEXT COSTS FOR ANIMALS PICKED UP EMANATING WITHIN THE CITY AND DELIVERED TO HALIFAX HUMANE SOCIETY BY ANIMAL CONTROL OFFICERS AND/OR A PRIVATE CITIZEN (DOMESTIC ANIMALS AND WILDLIFE) TO INCLUDE: 1,2,AND 3 DAY IMPOUNDMENT, LIVESTOCK, DECEASED ANIMALS, QUARANTINED ANIMALS, CONFISCATED ANIMALS, ALL STRAY ANIMALS, RABIES IMPOUNDMENT, INJURED ANIMALS, ETC, <7500					TEXT AMT 65,000 65,000	
*	GRANTS & AIDE	63,451	63,331	72,500	68,500	68,500	65,000
**	POLICE	11,095,307	11,622,627	12,284,655	12,327,243	8,621,847	12,275,589
***	POLICE	11,095,307	11,622,627	12,284,655	12,327,243	8,621,847	12,275,589

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-4300-541.12-00	PUBLIC WORKS PUBLIC WORKS SALARIES AND WAGES	465,585	532,644	628,180	628,180	435,056	660,090
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 647,118 12,972 660,090	
001-4300-541.12-20	CAPITAL/PROJ LABOR OFFSET	68-	0	0	0	0	0
001-4300-541.14-00	OVERTIME	14,061	20,832	16,000	16,000	16,487	30,000
	LEVEL 3 TEXT CALL OUTS FOR ADVERSE WEATHER, DOWN TREES, ROADWAY DISCREPANCIES, AND SPECIAL EVENTS. AVG MONTHLY EXPENDITURES 2260 X 12 MONTHS ADD'L OVERTIME FOR FLSA CHANGES (JLM 06/22/16)					TEXT AMT 25,000 5,000 30,000	
001-4300-541.15-10	CERTIFICATION/LICENSES	407	415	0	0	0	0
001-4300-541.21-00	FICA TAXES	35,510	40,979	49,289	49,289	32,916	52,802
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 52,039 763 52,802	
001-4300-541.22-00	RETIREMENT CONTRIBUTIONS	57,842	61,858	93,019	93,019	58,565	96,752
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 94,768 1,984 96,752	
001-4300-541.23-00	HEALTH INSURANCE	85,110	87,900	119,626	119,626	79,207	136,128
	LEVEL 3 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE					TEXT AMT 126,516 8,054 1,524 34 136,128	
001-4300-541.24-00	WORKER'S COMPENSATION	14,141	18,175	16,753	16,753	12,148	19,283
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY) WAGE INCREASE					TEXT AMT 19,007 276	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
						19,283	
001-4300-541.26-00	OPEB / EAP BENEFIT	542	543	688	688	480	730
	LEVEL 3 TEXT CURRENT STAFF					TEXT AMT 730 730	

* PERSONNEL SERVICES		673,130	763,346	923,555	923,555	634,859	995,785
001-4300-541.34-14	CONTRACT SERVICES OTHER	20,715	18,945	87,500	75,298	48,343	23,000
	LEVEL 3 TEXT HAZARDOUS AND LARGE TREE REMOVAL SERVICE					TEXT AMT 20,000	
						500	
	CLEANING SERVICE FOR WHITE TOWELS IN SIGN SHOP					2,500	
	**NOTE: REMOVED DUNLAWTON MEDIAN FERTILIZER AND PEST CONTROL ANNUAL SERVICES \$4,500.00 AND CONTRACT HERBICIDE SPRAYING FOR WEEDS ON CURBS, SIDEWALKS, AND FLOWER BEDS. INCLUDED IN NEW LANDSCAPE CONTRACT.						
						23,000	
001-4300-541.34-15	TEMP HELP SERVICE FEE	91,789	6,374	0	0	0	0
001-4300-541.34-20	MOWING CONTRACT SERVICE	106,397	257,322	492,148	539,873	554,861	895,732
	LEVEL 3 TEXT MOWING CONTRACT SECTION 1-FACILITIES					TEXT AMT 337,846	
						533,076	
	MOWING CONTRACT SECTION 2-RIGHTS OF WAY					24,810	
	MOWING CONTRACT SECTION 3-PALM TREE PRUNING						
	NOTE CITY COUNCIL APPROVAL ON 03/15/2016 FOR INCREASED SERVICE LEVELS.						
						895,732	
001-4300-541.40-00	TRAVEL PER DIEM	205	0	1,000	500	0	1,000
	LEVEL 3 TEXT TRAINING SEMINARS (MOT CERT, CHAIN SAW SAFETY COURSE, HERBICIDES CERTIFICATIONS & RE-CERTIFICATIONS)					TEXT AMT 1,000	
						1,000	
001-4300-541.40-10	EMPLOYEE TRAINING	0	385	2,500	1,446	204	2,500
	LEVEL 3 TEXT MAINTENANCE OF TRAFFIC CERTIFICATION, HERBICIDES/					TEXT AMT 2,500	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	FERTILIZATION CERTIFICATION/RENEWAL, AND SAFETY & FIRST AID TRAINING						
						2,500	
001-4300-541.41-00	COMMUNICATION SERVICES	15,606	11,602	8,558	9,357	9,268	8,558
	LEVEL 3 TEXT					TEXT AMT	
	CELL PHONES & SERVICE					3,816	
	FAX AND LAND LINE					664	
	BRIGHT HOUSE					2,160	
	GPS FLEET MONITORING 23 UNITS					1,918	
						8,558	
001-4300-541.43-10	ELECTRICAL SERVICES	635,320	625,894	660,000	660,000	462,139	660,000
	LEVEL 3 TEXT					TEXT AMT	
	STREET LIGHTS -- \$55K/MONTH					660,000	
	EST REVIEWED AND APPEARS TO BE SUFFICIENT TO COVER EXPECTED FPL INC 06-02-16 TR						
						660,000	
001-4300-541.44-10	EQUIP/OTHER RENTAL/LEASE	8,000	18,000	5,000	5,000	0	5,000
	LEVEL 3 TEXT					TEXT AMT	
	MISCELLANEOUS RENTAL OF EQUIPMENT OR TRUCKS					5,000	
	**AS NEEDED BASIS						
						5,000	
001-4300-541.45-19	VEHICLE INSURANCE	10,875	9,062	6,334	6,334	4,750	6,574
001-4300-541.46-10	GENERAL EQUIP MAINT	7,551	2,035	13,000	12,614	5,644	5,745
	LEVEL 3 TEXT					TEXT AMT	
	COPY MACHINE SERVICE/MAINTENANCE					1,500	
	MISC. REPAIRS TO EQUIPMENT AS NEEDED					5,300	
	**NOTE: MOVED EMERGENCY GENERATOR SERVICE/MAINT. TO 506-4200-539-46-10 \$6,200.00.						
	*REDUCE COPY MACHINE MAINT.- ACM 06/30/16 (JLM)					1,055-	
						5,745	
001-4300-541.46-11	REGULAR MAINT/INSP EQUIP	38,164	49,421	36,500	40,028	26,110	28,000
	LEVEL 3 TEXT					TEXT AMT	
	COPYTRONICS MAINT AGREEMENT (COPIER-AVER.\$70/MO)					1,500	
	MAINTENANCE, REPAIR, & REPLACEMENT ON SHED DOORS					3,000	
	**NOTE: PREVIOUS REQUEST FOR FUNDING OF TRAFFIC SIGNAL REPAIRS FOR NEW WILLIAMSON AND CRANE LAKES SIGNAL MOVED TO 301-4300-541-46-03 \$7,000						
	UNEXPECTED REPAIRS FOR TRAFFIC CONTROL AND SCHOOL					25,000	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
ZONE SIGNALS							
*COPYTRONICS MAINT AGREE BUDGETED IN 46-10							
							1,500- 28,000
001-4300-541.46-12	VEH MAINT/REPAIR	78,839	73,282	96,000	94,500	45,496	90,000
	LEVEL 3	TEXT				TEXT AMT	
		AVERAGE 9,700 PER MONTH				116,400	
		*REDUCTION FIN/PW/CM (07/07/16 JLM)				26,400- 90,000	
001-4300-541.46-18	CONT MAINT/COMM EQUIP	0	200	0	2,352	2,452	0
001-4300-541.49-02	COMPUTER SOFTWARE	0	0	0	0	0	1,000
	LEVEL 3	TEXT				TEXT AMT	
		*AUTOCAD-2D CAD DRAFTING, DRAWING AND DOCUMENTING				1,000	
		SOFTWARE-ANNUAL SUBSCRIPTION (NEW)					
		PARTIAL FUNDING IN 412-1800					1,000
001-4300-541.49-14	FURN. & FIXTURES NON-CAP	0	0	0	16,041	16,041	0
001-4300-541.49-20	EQUIP & OTHER NON-CAPITAL	0	4,983	5,000	5,000	2,125	5,000
	LEVEL 3	TEXT				TEXT AMT	
		MINOR EQUIPMENT AND PARTS - WEED EATERS,				5,000	
		JET HEADS, GRINDERS, AND BLADES, ETC.					
		TV, MOUNT, AND SUPPORT COMPUTER FOR TRAINING.				1,500	
		*REMOVE TV, MOUNT, AND SUPPORT COMPUTER				1,500- 5,000	
001-4300-541.49-66	TRF TO 506 BLDG MAINT FD	37,755	36,455	34,599	34,599	25,949	39,196
	LEVEL 3	TEXT				TEXT AMT	
		SECOND DRAFT				39,196 39,196	
001-4300-541.51-00	OFFICE SUPPLIES	3,028	2,938	2,500	2,500	1,945	4,000
	LEVEL 3	TEXT				TEXT AMT	
		MISC. OFFICE SUPPLIES				4,500	
		**NOTE: INCREASE REQUESTED DUE TO DEPARTMENT					
		OFFICE STAFF GROWTH BY OVER 50%.					
		*REDUCTION FIN/PW/CM (07/07/16 JLM)				500- 4,000	
001-4300-541.52-00	OTHER OPERATING SUPPLIES	32,062	26,810	29,200	10,807	13,443	16,400
	LEVEL	TEXT				TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
	3 MISC. SUPPLIES (BLADES, CHEMICALS, SHOVELS, ETC.)					13,000	
	ROADWAY/GROUNDS/LANDSCAPING SUPPLIES					2,500	
	BATTERY FOR MESSAGE BOARD					900	
						16,400	
001-4300-541.52-01	IRRIGATION	0	0	2,000	1,275	296	2,000
	LEVEL 3 TEXT					TEXT AMT	
	IRRIGATION SUPPLIES AND EQUIPMENT					2,000	
						2,000	
001-4300-541.52-10	GAS, DIESEL, OIL, & GREASE	52,155	37,082	39,125	32,454	19,346	39,125
	LEVEL 3 TEXT					TEXT AMT	
	EST UNLEADED 4,900 GAL @ \$2.50					12,250	
	EST DIESEL 11,000 GAL @ \$3.00					33,000	
	EST GENERATOR DIESEL 500 GAL @ \$3.00					1,500	
	BUDGET REDUCTION					7,000-	
	ADD'L BUDGET REDUCTION					625-	
						39,125	
001-4300-541.52-12	UNIFORMS	3,327	3,697	4,752	4,752	4,350	4,752
	LEVEL 3 TEXT					TEXT AMT	
	UNIFORM RENTAL FOR 24 EMPLOYEES					4,752	
						4,752	
001-4300-541.52-15	POSTAL SERVICE	53	32	60	60	48	60
	LEVEL 3 TEXT					TEXT AMT	
	\$5.00 PER MO. FOR 12 MONTHS					60	
						60	
001-4300-541.52-17	AGRICULTURE SUPPLIES	2,108	3,693	17,646	7,246	1,485	10,000
	LEVEL 3 TEXT					TEXT AMT	
	FERTILIZER					5,000	
	MULCH					2,000	
	SOD FOR VARIOUS AREAS IN CITY RIGHTS OF WAY					8,000	
	*REDUCTION FIN/PW (07/07/16 JLM)					5,000-	
						10,000	
001-4300-541.53-00	ROAD MATERIAL & SUPPLY	8,240	9,037	14,000	13,834	6,646	12,000
	LEVEL 3 TEXT					TEXT AMT	
	ASPHALT FOR POTHOLE AND SHOULDER REPAIRS					7,500	
	TACK					1,500	
	SHELL					2,000	

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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNC	FY2017 CM PROP
	LIMEROCK						3,000
	*REDUCTION FIN/PW/CM 07/07/16 JLM						2,000-
							12,000
001-4300-541.54-00	DUES & MEMBERSHIPS	0	0	1,350	1,100	0	1,350
	LEVEL 3 TEXT					TEXT AMT	
	CERTIFICATIONS FOR MOT, EROSION CONTROL, AND						1,000
	STORMWATER INSPECTION						350
	APWA MEMBERSHIP						1,350
001-4300-541.54-01	BOOKS & SUBSCRIPTIONS	605	0	500	375	0	500
	LEVEL 3 TEXT					TEXT AMT	
	SIGNS AND MOT MANUAL						500
							500
*	OPERATING EXPENSE	1,152,794	1,197,249	1,559,272	1,577,345	1,250,941	1,861,492
001-4300-541.64-00	MACH & EQUIPMENT	49,286	0	34,000	35,200	35,164	0
	LEVEL 3 TEXT					TEXT AMT	
	TRAFFIC CONTROL ARROW BOARDS FOR M.O.T. USE						10,000
	(2 UNITS @\$5,000 EACH)						
	NEW EQUIPMENT - 29FT AERIAL LIFT BUCKET TRUCK TO						67,000
	BE USED FOR OVER THE ROAD TRIMMING AND TREE						
	TRIMMING IN TIGHT SPACES.						
	*REMOVE TRAFFIC CONTROL ARROW BOARDS AND AERIAL						77,000-
	LIFT BUCKET TRUCK- ACM (06/30/16 JLM)						
*	CAPITAL OUTLAY	49,286	0	34,000	35,200	35,164	0
**	PUBLIC WORKS	1,875,210	1,960,595	2,516,827	2,536,100	1,920,964	2,857,277
***	PUBLIC WORKS	1,875,210	1,960,595	2,516,827	2,536,100	1,920,964	2,857,277

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
001-4400-572.12-00	PARKS MAINTENANCE PARKS MAINTENANCE SALARIES AND WAGES	526,773	576,781	708,169	708,169	493,039	754,231
	LEVEL 3 TEXT					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)	707,109
						WAGE INCREASE	14,823
						NEW PT CUSTODIAN- 28 HR/WK (MAY 2017)	6,740
						NEW PT MAINTENANCE WORKER- 25 HR/WK (MAY 2017)	7,059
						NEW PT MAINTENANCE WORKER- 25 HR/WK (MAY 2017)	7,059
						NEW MAINTENANCE WORKER (MAY 2017)	11,196
						NEW CREW CHIEF (MAY 2017)	12,792
						NEW FOREMAN (MAY 2017)	14,617
						RECLASS PT PROG SPECIAL. TO FT ADMIN. ASSIST.	12,860
						*REDUCTION OF FT MAINT. WORKER, MOVEMENT OF	40,024-
						ADD L NEW POSITIONS FOR RIVERWALK TO AUGUST	
						CM MEETING (06/30/16 JLM)	
							754,231
001-4400-572.14-00	OVERTIME	33,082	28,613	34,500	34,500	23,050	31,595
	LEVEL 3 TEXT					TEXT AMT	
						ORIGINAL BUDGET	31,595
						INCREASE DUE TO INCREASED RENTALS,EVENTS, &	2,905
						TOURNAMENTS	
						*REDUCTION ACM (06/30/16 JLM)	2,905-
							31,595
001-4400-572.21-00	FICA TAXES	39,135	42,519	56,802	56,802	36,074	60,094
	LEVEL 3 TEXT					TEXT AMT	
						CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)	56,708
						WAGE INCREASE	1,134
						NEW PT CUSTODIAN- 28 HRS/WK (MAY 2017)	516
						NEW PT MAINTENANCE WORKER- 25 HRS/WK (MAY 2017)	541
						NEW PT MAINTENANCE WORKER- 25 HRS/WK (MAY 2017)	541
						NEW MAINTENANCE WORKER (MAY 2017)	857
						NEW CREW CHIEF (MAY 2017)	979
						NEW FOREMAN (MAY 2017)	1,119
						RECLASS PT PROG. SPEC. TO FT ADMIN. ASSIST.	984
						*REDUCTION OF FT MAINT. WORKER, MOVEMENT OF	3,285-
						ADD L NEW POSITIONS FOR RIVERWALK TO AUGUST	
						CM MEETING (06/30/16 JLM)	
							60,094
001-4400-572.22-00	RETIREMENT CONTRIBUTIONS	62,458	62,885	108,880	108,880	61,627	102,003
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	3						
	CURRENT STAFF						96,124
	WAGE INCREASE						2,122
	NEW MAINTENANCE WORKER (MAY 2017)						1,732
	NEW CREW CHIEF (MAY 2017)						1,983
	NEW FOREMAN (MAY 2017)						2,269
	RECLASS PT PROG. SPEC. TO FT ADMIN. ASSIST.						2,020
	*REDUCTION OF FT MAINT. WORKER, MOVEMENT OF ADD L NEW POSITIONS FOR RIVERWALK TO AUGUST CM MEETING (06/30/16 JLM)						4,247-
							102,003
001-4400-572.23-00	HEALTH INSURANCE	82,189	88,751	151,735	151,735	87,188	148,291
	LEVEL 3						
	TEXT					TEXT AMT	
	HEALTH						132,486
	DENTAL						8,448
	LIFE						1,511
	INCREASE ON LIFE						35
	NEW MAINTENANCE WORKER (MAY 2017)						3,478
	NEW CREW CHIEF (MAY 2017)						3,482
	NEW FOREMAN (MAY 2017)						3,486
	RECLASS PT PROG. SPEC. TO FT ADMIN. ASSIST.						3,482
	*REDUCTION OF FT MAINT. WORKER, MOVEMENT OF ADD L NEW POSITIONS FOR RIVERWALK TO AUGUST CM MEETING (06/30/16 JLM)						8,117-
							148,291
001-4400-572.24-00	WORKER'S COMPENSATION	8,246	10,294	10,970	10,970	8,688	13,862
	LEVEL 3						
	TEXT					TEXT AMT	
	CURRENT STAFF (INC. ACCRUAL PAYOUT AND SPEC. PAY)						13,292
	WAGE INCREASE						265
	NEW PT CUSTODIAN- 28 HRS/WK (MAY 2017)						118
	NEW PT MAINTENANCE WORKER- 25 HRS/WK (MAY 2017)						121
	NEW PT MAINTENANCE WORKER- 25 HRS/WK (MAY 2017)						121
	NEW MAINTENANCE WORKER (MAY 2017)						193
	NEW CREW CHIEF (MAY 2017)						221
	NEW FOREMAN (MAY 2017)						253
	RECLASS PT PROG. SPEC. TO FT ADMIN. ASSIST.						12
	*REDUCTION OF FT MAINT. WORKER, MOVEMENT OF ADD L NEW POSITIONS FOR RIVERWALK TO AUGUST CM MEETING (06/30/16 JLM)						734-
							13,862
001-4400-572.25-00	UNEMPLOYMENT COMPENSATION	4,636	0	0	0	0	0
001-4400-572.26-00	EAP BENEFIT	648	639	967	967	582	798
	LEVEL						
	TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
3	CURRENT STAFF						786
	NEW MAINTENANCE WORKER (APRIL 2017)						19
	NEW CREW CHIEF (APRIL 2017)						19
	NEW FOREMAN (APRIL 2017)						19
	*REDUCTION OF FT MAINT. WORKER, MOVEMENT OF ADD L NEW POSITIONS FOR RIVERWALK TO AUGUST CM MEETING (06/30/16 JLM)						45-
							798
-----		757,167	810,482	1,072,023	1,072,023	710,248	1,110,874
*	PERSONNEL SERVICES						
001-4400-572.31-13	OTHER PROF. SERVICES	1,803	0	0	1,900	1,900	0
001-4400-572.34-14	CONTRACT SERVICES OTHER	99,078	97,477	65,736	82,745	67,623	83,893
LEVEL	TEXT					TEXT	AMT
3	TURF MAINTENANCE CONTRACT (SPRAY & FERTILIZER)						43,152
	ATHLETIC FIELDS, DOG PARK, PARK BUILDINGS						
	* NEW CONTRACT * FOR FULL YEAR FIELD AT CORACI, RIVERWALK 1A & 5 MONTHS RIVERWALK 1B						19,407
	TREE MAINT.(TRIMMING/REMOVAL SERV)DON'S TREE SERV						4,800
	POND FOUNTAIN MAINTENANCE - FL. WATER FEATURES						3,128
	FIRE EXTINGUISHER/INSPECT,EXT. FOR ADULT CENTER, ADULT ANNEX,LAKESIDE,GYM,PARKS BUILDING,AND 3 CONCESSION STAND BUILDINGS - CERT.ELECT., MASTERCRAFT,FLORIDA FIRE						2,671
	PEST & RODENT REMOVAL(PIGS,RACOONS,ETC.)						1,300
	WELDING MAINTENANCE - DOCKS,SOCCER GOALS,BLEACHERS						3,500
	STRIPPING/WAXING FLOORS @ ADULT CENTER-BROOM HILDY						2,685
	NEW RIVERWALK SPLASH PAD MAINTENANCE 5 MONTHS						6,250
	ALLEN GREEN CENTER - VARIOUS SERVICES						2,000
	*REDUCE RIVERWALK SPLASH PAD MT. TO 1 MO. (07/07/2016 JLM)						5,000-
							83,893
001-4400-572.34-15	TEMP HELP SERVICE FEE	51,176	3,807	3,000	3,000	3,000	3,000
LEVEL	TEXT					TEXT	AMT
3	TEMP SERVICES (REMEDY)						
	SPECIAL PROJECTS,STAFF SHORTAGE COVERAGE						3,000
							3,000
001-4400-572.34-20	MOWING CONTRACT SERVICE	129,837	153,478	198,530	217,530	216,891	249,000
LEVEL	TEXT					TEXT	AMT
3	* NEW MOWING CONTRACT *						249,000
	ANNEX,LAKESIDE,AIRPORT,SPRUCE CREEK RECREATIONAL FACILITY,AMPHITEATER,CITY CENTR						

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	GYM, MEMORIAL, RIVER FRONT, SOUTHWINDS, WHITE PLACE, WILLOW RUN, HARBOR OAKS CORACI, SKATE PARK, POWER LINE AREA @ CITY CENTER POWER LINE AREA CITY CIRCLE, RIVERWALK.					249,000	
001-4400-572.34-63	PROJECT OTHER CONTRACT	0	0	1,100	1,100	0	0
001-4400-572.40-00	TRAVEL PER DIEM	0	60	500	500	333	600
	LEVEL 3 TEXT MISC TRAVEL * NEW STAFF *					TEXT AMT 500 100 600	
001-4400-572.40-10	EMPLOYEE TRAINING	400	415	1,700	1,700	950	1,900
	LEVEL 3 TEXT TRAINING MEDIA (SAFETY VIDEOS, BOOKS, ETC.) SEMINARS, COURSES INSIDE AND OUTSIDE CITY *NEW STAFF*					TEXT AMT 1,700 200 1,900	
001-4400-572.41-00	COMMUNICATION SERVICES	6,079	1,799	7,200	7,791	3,228	4,920
	LEVEL 3 TEXT COMMUNICATIONS SERVICES - EJ WARD ST OF FL DLS SERVICE @ RUSSELL PROPERTY *REDUCTION OF FUNDS*					TEXT AMT 7,200 920 3,200- 4,920	
001-4400-572.43-10	ELECTRICAL SERVICES	0	0	0	0	0	1,100
	LEVEL 3 TEXT ALLEN GREEN CENTER -ELECTRICAL SERVICES					TEXT AMT 1,100 1,100	
001-4400-572.44-10	EQUIP/OTHER RENTAL/LEASE	8,700	12,815	12,000	12,000	14,649	15,900
	LEVEL 3 TEXT STORAGE CONTAINERS(SOS STORAGE ON SITE) SEPTIC SERVICES (GODAWA) 45FT LIFT RENTAL FOR TREE LIGHTS * NEW *LAKESIDE ROOF & CORACI NETS LIFT RENTAL SMALL LIFT FOR GYM (SOUTHERN EQUIPMENT) * NEW* LAKESIDE CEILING RENTAL					TEXT AMT 3,600 4,500 2,359 2,900 1,541 1,000 15,900	
001-4400-572.44-13	FLEET FINANCING	76,193	101,543	120,928	120,928	90,696	120,900

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001-4400-572.45-19	VEHICLE INSURANCE	9,750	6,698	6,706	6,706	5,029	6,961
	LEVEL 3 TEXT VEHICLE INSURANCE					TEXT AMT 6,961 6,961	
001-4400-572.46-10	GENERAL EQUIP MAINT	2,420	5,223	5,500	5,500	2,194	5,500
	LEVEL 3 TEXT GENERAL EQUIPMENT MAINT/SMALL EQUIPMENT REPAIRS CHARGED BACK FROM PUBLIC WORKS ALLEN GREEN CENTER - GENERAL MAINTENANCE					TEXT AMT 2,500 3,000 5,500	
001-4400-572.46-12	VEH MAINT/REPAIR	65,366	56,574	54,746	54,746	35,999	54,746
	LEVEL 3 TEXT VEHICLE MAINTENANCE TRSF					TEXT AMT 54,746 54,746	
001-4400-572.46-16	BUILDING REPAIRS	386	14,952	110,367	125,367	60,967	117,767
	LEVEL 3 TEXT PAINTING PROJECTS MISC. *NEW* LAKESIDE CENTER EXTERIOR PAINTING AC REPAIRS - FLAIR CONTRACT ELECTRICAL REPAIRS/INSTALLATION SIDE WALK /CONCRETE REPAIRS - SPARKS CONCRETE LOCK REPAIRS TO PDL DOORS - ABC LOCK *NEW* LOCK REPAIRS TO PDL DOORS -INCREASE IN COST *NEW* RIVERWALK RESTROOM PDL DOOR LOCKS PLUMBING REPAIRS-BILL SHAFER & MASTERCRAFT PLUMB SOUND EQUIPMENT REPAIRS-CITY CENTER & EVENTS DECKING BOARD REPLACEMENT/STAINLESS STEEL SCREWS REPLACEMENT PARK FURNITURE - TABLES, TRASH CANS, ETC.FOR ALL PARKS,& CAUSEWAY REPAIR SUPPLIES FOR PARKS - LUMBER,HARDWARE,ETC. ALLEN GREEN CENTER - MISC BLDG REPAIRS					TEXT AMT 8,000 6,000 21,800 27,000 3,700 2,800 600 800 6,900 2,000 8,557 10,000 10,000 9,610 117,767	
001-4400-572.46-17	BALLFIELD MAINT.	26,043	16,272	47,554	54,699	23,538	47,554
	LEVEL 3 TEXT VARIOUS ITEMS: DIAMOND DRY 95 BAGS @ \$10.46 = \$994 FIELD DRY MARKER 110 BAGS @ \$8.66 = \$9,526 FIELD MARKER PAINT 460 CS @ \$39.00 = \$17,940 CLAY /TOP DRESS 200 YARDS @ \$ 24.00 = \$4,800					TEXT AMT 34,054	

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	FIELD TOOLS (RAKES, SHOVELS, STRING, ECT) = \$794						
	REPLACE BASES, HOME PLATES, PITCHING RUBBERS, PITCHING MOUNDS, ETC.					8,000	
	SPORTS FIELD IRRIGATION REPAIRS & REPLACEMENTS CLOCK, VALVES, SPRINKLER HEADS, LINES, ETC.					5,500	
						47,554	
001-4400-572.46-18	CONT MAINT/COMM EQUIP	0	0	0	2,436	2,436	0
001-4400-572.49-20	EQUIP & OTHER NON-CAPITAL	23,651	8,940	0	6,936	0	13,580
	LEVEL 3 TEXT					TEXT AMT	
	HAND TOOLS, SHOVELS, PRUNERS, DRILLS, HAMMERS, ETC.					5,800	
	GAS HAND TOOLS, WEED EATERS, BLOWERS, EDGER, POLE SAW, CHAIN SAW, ETC., SPREADERS					7,780	
						13,580	
001-4400-572.49-66	TRF TO 506 BLDG MAINT FD	219,433	290,853	166,233	166,233	124,675	256,058
	LEVEL 3 TEXT					TEXT AMT	
	SECOND DRAFT TRF TO 506 BLDG FUND					256,058	
						256,058	
001-4400-572.52-00	OTHER OPERATING SUPPLIES	36,776	32,512	18,000	18,000	12,285	5,500
	LEVEL 3 TEXT					TEXT AMT	
	EVENT FOOD AND SUPPLIES					2,500	
	TAPE, ZIP TIES, CAUTION TAPE, SURVEY FLAGS, ETC.					3,000	
						5,500	
001-4400-572.52-10	GAS, DIESEL, OIL, & GREASE	38,962	28,424	36,400	36,400	16,744	39,910
	LEVEL 3 TEXT					TEXT AMT	
	EST UNLEADED 7,600 @ \$2.50 PER GALLON					19,000	
	* ADD NEW GATOR @ 5 GAL./WK,					650	
	*ADD NEW 1500 TRUCK @ 10 GAL./WK					1,300	
	EST DIESEL 4,000 & \$3.00 PER GALLON					12,000	
	*ADD NEW 2500 TRUCK @ 10 GAL./WK					1,560	
	EST DIESEL FOR GENERATORS 1,800 @ \$3.00 PER GAL					5,400	
						39,910	
001-4400-572.52-11	JANITORIAL SUPPLIES	13,690	18,328	18,000	18,000	10,452	21,500
	LEVEL 3 TEXT					TEXT AMT	
	TRASH BAGS, PAPER TOWELS, DOGGY BAGS, CLEANING SUPPLIES, VACUUM CLEANERS, ETC.					18,000	
	INCREASE IN SUPPLIES FOR RENTALS, EVENTS, TOURNAMENTS					2,500	
	NEW RIVERWALK SUPPLIES					1,000	

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						21,500	
001-4400-572.52-12	UNIFORMS	2,270	5,140	5,600	5,755	4,576	6,350
	LEVEL 3 TEXT					TEXT AMT	
						UNIFORM PURCHASE	4,900
						*INCREASE OF NEW HIRE EMPLOYEES UNIFORMS	400
						GLOVES,SAFETY GLASSES/VESTS,RAIN GEAR,RUBBER BOOTS	700
						*INCREASE NEW HIRES	350
							6,350
001-4400-572.52-17	AGRICULTURE SUPPLIES	33,843	29,626	35,200	26,782	12,704	35,200
	LEVEL 3 TEXT					TEXT AMT	
						MULCH, PINE BARK, SOD, PLAYGROUND MULCH	14,200
						FERTILIZER, TOP CHOICE, WEED CHEMICALS	17,000
						(JOHN DEERE LANDSCAPE, HOWARDS SUPPLY)	
						RYE SEED	4,000
							35,200
001-4400-572.52-18	REP & MAINT SUPPLIES	43,561	31,108	35,472	38,622	34,894	35,472
	LEVEL 3 TEXT					TEXT AMT	
						LANDSCAPING TREES,SHRUBS,PLANTS	4,000
						FENCING SUPPLIES 500FT @ \$10.00	5,400
						PLUMBING REPAIRS TOILET ,SINKS,WATER HEATERS,	1,000
						FAUCETS,MIRRORS,MINOR PARTS,ETC.	
						GLASS REPAIRS	2,000
						IRRIGATION PUMP REPAIRS/REPLACEMENT	5,672
						REPAIR SUPPLIES FOR ALL PARKS,BUILDINGS,	17,400
						BOARDWALKS,BOAT RAMPS,FISHING PIERS AND	
						PLAYGROUND EQUIPMENT, HAND TOOLS, FLORESCENT	
						BULBS,BUBBLERS,FIXTURES,SCREWS, NAILS, NUTS,	
						BOLTS,TIES	
						*NEW ANNUAL TENNIS COURT RESURFACE	4,000
						*REMOVE TENNIS COURT RESURFACE- ACM (6/30/16 JLM)	4,000-
							35,472
* OPERATING EXPENSE		889,417	916,044	950,472	1,015,376	745,763	1,127,311
001-4400-572.63-00	IMP. OTHER THAN BLDGS	105,875	0	0	0	0	20,500
	LEVEL 3 TEXT					TEXT AMT	
						* NEW * ELECTRICAL PANEL SCRP TENNIS COURTS	14,500
						* NEW * 2 EMPLOYEE OFFICE FURNITURE: DESKS,CHAIRS	6,000
						FILE CABINETS.	
						** FINANCE TO MOVE FUNDS FOR FURNITURE TO	

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4400-4914 ONCE ACCOUNT IS ESTABLISHED **							20,500
001-4400-572.63-97	PROJ CAPITAL OUTLAY	13,464	1,643	0	0	0	0
001-4400-572.64-00	MACH & EQUIPMENT	64,826	9,865	37,000	70,555	56,155	56,500
	LEVEL 3 TEXT					TEXT AMT	
	*NEW FLEET * 1500 TRUCK FOR RIVERWALK					21,000	
	*NEW FLEET * 2500 TRUCK FOR RIVERWALK					28,000	
	*NEW FLEET * GATOR ATV FOR RIVERWALK					7,500	
						56,500	
* CAPITAL OUTLAY		184,165	11,508	37,000	70,555	56,155	77,000
001-4400-581.91-32	TRANSFER TO 450/451	0	0	0	10,000	10,000	0
* TRANSFERS		0	0	0	10,000	10,000	0
** PARKS MAINTENANCE		1,830,749	1,738,034	2,059,495	2,167,954	1,522,166	2,315,185
*** PARKS MAINTENANCE		1,830,749	1,738,034	2,059,495	2,167,954	1,522,166	2,315,185

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-5100-572.12-00	RECREATION RECREATION SALARIES AND WAGES	300,302	334,580	366,754	366,754	272,861	314,264
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE ***** NOTE: CURRENT PROGRAM SPECIALIST FUNDING MOVED TO 001-5109 AND CURRENT SPECIAL EVENTS COORDINATOR FUNDING MOVED TO 001-5125					TEXT AMT 306,764 7,500	
						314,264	
001-5100-572.14-00	OVERTIME	234	233	7,500	7,500	3,154	3,000
	LEVEL 3 TEXT OVERTIME TO COVER HOLIDAYS, PROGRAM COVERAGE, EVENTS *REDUCTION OF OVERTIME ACM (06/30/16 JLM)					TEXT AMT 5,500 2,500- 3,000	
001-5100-572.21-00	FICA TAXES	21,633	24,821	28,636	28,636	20,571	24,275
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.) WAGE INCREASE *RELATED TO REDUCT. OF OVERTIME ACM (06/30/16 JLM)					TEXT AMT 23,892 574 191- 24,275	
001-5100-572.22-00	RETIREMENT CONTRIBUTIONS	37,594	40,743	50,374	50,374	37,513	43,894
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE					TEXT AMT 42,822 1,072 43,894	
001-5100-572.23-00	HEALTH INSURANCE	33,754	41,073	45,674	45,674	31,982	35,500
	LEVEL 3 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE					TEXT AMT 32,440 2,065 970 25 35,500	
001-5100-572.24-00	WORKER'S COMPENSATION	2,082	2,362	2,427	2,427	2,254	3,334
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)					TEXT AMT 3,300	

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	WAGE INCREASE *RELATED TO REDUCT. OF OVERTIME ACM (06/30/16 JLM)						78 44- 3,334
001-5100-572.26-00	EAP BENEFIT	266	245	260	260	204	187
	LEVEL 3 TEXT CURRENT STAFF					TEXT AMT	187 187
* PERSONNEL SERVICES		395,865	444,057	501,625	501,625	368,539	424,454
001-5100-572.31-13	OTHER PROF. SERVICES	463	0	0	0	0	50,000
	LEVEL 3 TEXT HIRING FIRM TO DO AN UPDATE TO PARKS & RECREATION DEPARTMENT MASTER PLAN ** CITY COUNCIL PERFORMANCE OBJECTIVE **					TEXT AMT	50,000 50,000
001-5100-572.34-14	CONTRACT SERVICES OTHER	0	0	1,000	1,000	215	1,000
	LEVEL 3 TEXT COPY MACHINE SERVICE					TEXT AMT	1,000 1,000
001-5100-572.40-00	TRAVEL PER DIEM	2,861	4,623	3,661	3,661	135	2,041
	LEVEL 3 TEXT TRAVEL FOR: STATE CONFERENCE - 4 EMPLOYEES AGENCY SUMMIT - 2 EMPLOYEES NATIONAL CONFERENCE - 1 EMPLOYEE *SPLIT OUT FUNDS FOR TRAINING FUND 4010*					TEXT AMT	2,041 2,041
001-5100-572.40-10	EMPLOYEE TRAINING	0	0	0	0	0	1,820
	LEVEL 3 TEXT FRPA PROGRAM CLASSES FOR EMPLOYEES					TEXT AMT	1,820 1,820
001-5100-572.41-00	COMMUNICATION SERVICES	11,917	14,914	12,000	12,000	10,520	14,292
	LEVEL 3 TEXT ST OF FL APPROX. \$221 MO. ANALOG LINES = 12					TEXT AMT	2,652

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						4,200	
001-5100-572.52-00	OTHER OPERATING SUPPLIES	10,015	4,334	4,000	3,848	2,832	4,000
	LEVEL 3 TEXT					AMT	
						3,000	
	MISC ITEMS FOR MEETINGS, TRAINING, PARKS BOARD, RIBBON CUTTING, ETC. COFFEE SUPPLIES					1,000 4,000	
001-5100-572.52-12	UNIFORMS	324	0	0	0	0	0
001-5100-572.52-15	POSTAL SERVICE	180	124	200	200	221	200
	LEVEL 3 TEXT					AMT	
						200 200	
	POSTAL SERVICE						
001-5100-572.52-19	OTHER OPERATING- DONATED	500	0	0	500	0	0
001-5100-572.54-00	DUES & MEMBERSHIPS	1,459	390	2,000	2,000	1,160	2,000
	LEVEL 3 TEXT					AMT	
						2,000	
	DUES & MEMBERSHIPS FRPA MEMBERSHIP 4 EMPLOYEES NRPA MEMBERSHIP 2 EMPLOYEES					2,000	
*	OPERATING EXPENSE	38,414	28,388	39,861	38,762	24,258	85,353
**	RECREATION	434,279	472,445	541,486	540,387	392,797	509,807

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001-5101-572.12-00	SALARIES AND WAGES	0	0	0	0	0	993
	LEVEL 3					TEXT AMT	
						NEW PT PROGRAM LEADER- 10 HRS/WK (MAY 2017)	2,427
						*CHANGE REQUEST TO BEGIN IN AUGUST- CM MEETING (06/30/16 JLM)	1,434-
							993
001-5101-572.21-00	FICA TAXES	0	0	0	0	0	76
	LEVEL 3					TEXT AMT	
						NEW PT PROGRAM LEADER- 10 HRS/WK (MAY 2017)	186
						*CHANGE REQUEST TO BEGIN IN AUGUST- CM MEETING (06/30/16 JLM)	110-
							76
001-5101-572.24-00	WORKER'S COMPENSATION	0	0	0	0	0	18
	LEVEL 3					TEXT AMT	
						NEW PT PROGRAM LEADER- 10 HRS/WK (MAY 2017)	43
						*CHANGE REQUEST TO BEGIN IN AUGUST- CM MEETING (06/30/16 JLM)	25-
							18
* PERSONNEL SERVICES		0	0	0	0	0	1,087
001-5101-572.31-13	OTHER PROF. SERVICES	26,682	20,131	21,800	800	650	0
001-5101-572.34-14	CONTRACT SERVICES OTHER	0	0	0	21,000	16,980	22,100
	LEVEL 3					TEXT AMT	
						FAMILY DAYS INFLATABLES	150
						HALLOWEEN ENTERTAINMENT	300
						* ADDITIONAL DUE TO INCREASED PARTICIPATION	300
						CONCERTS IN THE PARK ENTERTAINMENT	3,500
						SPRING FAIR INFLATABLES	150
						4TH OF JULY ENTERTAINERS & INFLATABLES	8,500
						JAZZ FEST & ART FEST ENTERTAINMENT	1,000
						MUSIC LICENSES, CERTIFICATIONS, WORKSHOPS, BACKGROUND CHECKS, ETC.	3,700
						GET FIT INSTRUCTORS	500
						CHRISTMAS EVENTS	4,000
							22,100
001-5101-572.48-03	FIREWORKS	0	0	20,000	20,000	19,500	20,000
	LEVEL					TEXT	
						TEXT AMT	

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	3 JULY 4TH FIREWORKS PROGRAM					20,000 20,000	
001-5101-572.49-01	ADVERTISING	11,849	13,797	14,547	14,547	14,474	16,547
	LEVEL 3 TEXT CITY EVENT ADVERTISING					TEXT AMT 14,547	
	HALLOWEEN, GET FIT, CONCERTS, ARTFEST, 4TH OF JULY. CHRISTMAS PARADE, TREE LIGHTING, ETC. GRAPHIC DESIGN WORK * TRANSFER FROM 5125-4901					2,000 16,547	
001-5101-572.52-00	OTHER OPERATING SUPPLIES	8,162	8,871	23,327	23,327	19,655	23,327
	LEVEL 3 TEXT FAMILY DAYS SUPPLIES					TEXT AMT 200	
	HALLOWEEN DECORATIONS, PRIZES, GIFT BAGS, SUPPLIES, ECT.					780	
	GET FIT EXPO BAGS, LUNCH AND LEARN FOOD, FINALE GIVEAWAY PRIZES AND LUNCH.					3,200	
	SPRING FAIR HAND-OUTS & SUPPLIES					150	
	PARK OPENING DEDICATIONS, COUNCIL WORKSHOP/MEETING EQUIPMENT & SUPPLIES					2,197	
	SUPPLIES & DECORATIONS FOR ARTFEST, JAZZFEST, 4TH OF JULY, CHRISTMAS PROGRAMS, ETC.					16,800 23,327	
*	OPERATING EXPENSE	46,693	42,799	79,674	79,674	71,259	81,974
**	SPECIAL EVENTS	46,693	42,799	79,674	79,674	71,259	83,061

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	SENIOR DANCES						
001-5104-572.31-13	OTHER PROF. SERVICES	800	1,100	0	0	0	0
001-5104-572.52-00	OTHER OPERATING SUPPLIES	500	1,349	0	0	0	0
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*	OPERATING EXPENSE	1,300	2,449	0	0	0	0
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**	SENIOR DANCES	1,300	2,449	0	0	0	0

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001-5106-572.12-00	SUMMER RECREATION SALARIES AND WAGES	13,516	9,490	25,588	25,588	4,283	20,396
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE *REDUCTION OF HOURS- ACM MEETING (06/30/16 JLM)					TEXT AMT 24,775 619 4,998- 20,396	
001-5106-572.14-00	OVERTIME	0	12	0	0	0	0
001-5106-572.21-00	FICA TAXES	991	727	1,958	1,958	328	1,561
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE *REDUCTION OF HOURS- ACM MEETING (06/30/16 JLM)					TEXT AMT 1,896 47 382- 1,561	
001-5106-572.22-00	RETIREMENT CONTRIBUTIONS	541	0	0	0	0	0
001-5106-572.23-00	HEALTH INSURANCE	644	0	0	0	0	0
001-5106-572.24-00	WORKER'S COMPENSATION	186	125	403	403	48	357
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE *REDUCTION OF HOURS- ACM MEETING (06/30/16 JLM)					TEXT AMT 434 10 87- 357	
001-5106-572.26-00	EAP BENEFIT	4	0	0	0	0	0
*	PERSONNEL SERVICES	15,882	10,354	27,949	27,949	4,659	22,314
001-5106-572.31-13	OTHER PROF. SERVICES	57,279	51,722	62,500	2,500	500	0
001-5106-572.34-15	TEMP HELP SERVICE FEE	0	0	0	60,000	60,000	62,500
	LEVEL 3 TEXT REMEDY STAFFING - FOR PLAYGROUNDS 17 SEASONAL EMPLOYEES					TEXT AMT 62,500 62,500	
001-5106-572.44-10	EQUIP/OTHER RENTAL/LEASE	27,671	29,239	33,000	33,000	29,867	33,000
	LEVEL 3 TEXT VOLUSIA COUNTY BUSSES FOR FIELD TRIPS CAMP T-REC BUS SCHOOL RENTAL JUMPING BEANS INFLATABLES RENTAL					TEXT AMT 14,500 11,000 4,500 3,000 33,000	

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001-5106-572.47-00	PRINTING AND BINDING	300	300	300	300	300	600
	LEVEL 3 TEXT FLYERS & HANDBOOKS * NEW *INCREASE DUE TO PARTICIPATION					TEXT AMT 300 300 600	
001-5106-572.52-00	OTHER OPERATING SUPPLIES	15,359	20,008	20,000	20,000	1,658	20,000
	LEVEL 3 TEXT FIELD TRIPS FOR TEEN SITE AND ELEMENTARY SITE ENTRY FEES FOR THEME PARKS, ETC. GAMES, MEGAPHONES, ARTS & CRAFTS, ETC.					TEXT AMT 17,000 3,000 20,000	
001-5106-572.52-12	UNIFORMS	2,313	1,765	2,400	2,400	2,400	2,400
	LEVEL 3 TEXT STAFF & CAMPER UNIFORMS * NEW *INCREASE DUE TO PARTICIPATION					TEXT AMT 2,000 400 2,400	
001-5106-572.52-13	ED. & REC. SUPPLIES	292	2,486	0	0	0	0
001-5106-572.52-16	MEDICAL & LAB SUPPLIES	98	0	0	0	0	0
*	OPERATING EXPENSE	103,312	105,520	118,200	118,200	94,725	118,500
**	SUMMER RECREATION	119,194	115,874	146,149	146,149	99,384	140,814

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X-MAS PROGRAM							
001-5108-572.31-13	OTHER PROF. SERVICES	5,725	4,088	0	0	0	0
001-5108-572.47-00	PRINTING AND BINDING	374	390	0	0	0	0
001-5108-572.49-01	ADVERTISING	2,703	1,775	0	0	0	0
001-5108-572.52-00	OTHER OPERATING SUPPLIES	2,983	6,404	0	0	0	0
-----		-----		-----		-----	
*	OPERATING EXPENSE	11,785	12,657	0	0	0	0
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**	X-MAS PROGRAM	11,785	12,657	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

		FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
ACCOUNT NUMBER	ACCOUNT DESCRIPTION						
ADULT ACTIVITY							
001-5109-572.12-00	SALARIES AND WAGES	26	0	5,402	5,402	0	42,936
	LEVEL 3						
	TEXT					TEXT AMT	
	CURRENT STAFF					33,471	
	WAGE INCREASE					837	
	NEW: ADD'L PT HOURS- 15 HRS/WK					8,628	

	PROGRAM SPECIALIST MOVED HERE FROM 001-5100						
						42,936	
001-5109-572.14-00	OVERTIME	0	0	0	0	0	1,000
	LEVEL 3						
	TEXT					TEXT AMT	
	CURRENT STAFF					1,000	
	PROGRAM SPECIALIST MOVED FROM 001-5100						
						1,000	
001-5109-572.21-00	FICA TAXES	2	0	414	414	0	3,364
	LEVEL 3						
	TEXT					TEXT AMT	
	CURRENT STAFF					2,639	
	WAGE INCREASE					64	
	NEW: ADD'L PT HOURS- 15 HRS/WK					661	

	PROGRAM LEADER MOVED HERE FROM 001-5100						
						3,364	
001-5109-572.22-00	RETIREMENT CONTRIBUTIONS	0	0	0	0	0	3,474
	LEVEL 3						
	TEXT					TEXT AMT	
	CURRENT STAFF					3,389	
	WAGE INCREASE					85	

	PROGRAM LEADER MOVED HERE FROM 001-5100						
						3,474	
001-5109-572.23-00	HEALTH INSURANCE	0	0	0	0	0	6,971
	LEVEL 3						
	TEXT					TEXT AMT	
	HEALTH					6,488	
	DENTAL					413	
	LIFE					68	
	INCREASE ON LIFE					2	

	PROGRAM LEADER MOVED HERE FROM 001-5100						
						6,971	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-5109-572.24-00	WORKER'S COMPENSATION	0	0	85	85	0	272
	LEVEL 3 TEXT					TEXT AMT	
							119
	CURRENT STAFF						2
	WAGE INCREASE						151
	NEW: ADD'L PT HRS- 15 HRS/WK						

	PROGRAM LEADER MOVED HERE FROM 001-5100						272
001-5109-572.26-00	EAP BENEFIT	0	0	0	0	0	37
	LEVEL 3 TEXT					TEXT AMT	
							37
	CURRENT STAFF						

	PROGRAM LEADER MOVED HERE FROM 001-5100						37
-----		-----	-----	-----	-----	-----	-----
* PERSONNEL SERVICES		28	0	5,901	5,901	0	58,054
001-5109-572.31-13	OTHER PROF. SERVICES	4,463	957	1,500	1,500	1,215	1,500
	LEVEL 3 TEXT					TEXT AMT	
							1,500
	BANDS FOR DANCES & EVENTS						1,500
001-5109-572.34-14	CONTRACT SERVICES OTHER	0	0	2,500	2,500	1,475	6,500
	LEVEL 3 TEXT					TEXT AMT	
							2,000
	FLOOR WAXING & CLEANING, WINDOW CLEANING						500
	COPIER SERVICES						4,000
	* NEW COPY MACHINE *						
	** FINANCE TO MOVE FUNDS OF \$4000 TO 5109-4920						
	ONCE ACCOUNT IS CREATED.						6,500
001-5109-572.46-11	REGULAR MAINT/INSP EQUIP	0	226	800	800	440	800
	LEVEL 3 TEXT					TEXT AMT	
							800
	FIRE SPRINKLER INSPECTIONS						800
001-5109-572.47-00	PRINTING AND BINDING	80	548	0	0	0	0
001-5109-572.52-00	OTHER OPERATING SUPPLIES	445	2,335	6,000	6,000	1,680	6,000
	LEVEL 3 TEXT					TEXT AMT	
							6,000
	REFRESHMENTS/FOOD FOR CLUB PARTIES, SHELIVING,						

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	CENTER SUPPLIES, DANCE DECORATIONS, ETC.					6,000	
*	OPERATING EXPENSE	----- 4,988	----- 4,066	----- 10,800	----- 10,800	----- 4,810	----- 14,800
**	ADULT ACTIVITY	----- 5,016	----- 4,066	----- 16,701	----- 16,701	----- 4,810	----- 72,854

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
	CENTENNIAL CELEBRATION						
001-5121-572.31-13	OTHER PROF. SERVICES	5,220	0	0	0	0	0
*	OPERATING EXPENSE	5,220	0	0	0	0	0
**	CENTENNIAL CELEBRATION	5,220	0	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
ALLEN GREEN CENTER							
001-5124-572.34-14	CONTRACT SERVICES OTHER	0	2,238	0	0	0	0
001-5124-572.46-10	GENERAL EQUIP MAINT	620	555	0	0	0	0
001-5124-572.46-16	BUILDING REPAIRS	1,457	1,663	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
*	OPERATING EXPENSE	2,077	4,456	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
**	ALLEN GREEN CENTER	2,077	4,456	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-5125-572.12-00	LAKESIDE CENTER SALARIES AND WAGES	22,440	12,475	14,733	14,733	14,019	53,596
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE NEW: ADD'L PT HOURS- 10 HRS/WK ***** SPECIAL EVENTS COORDINATOR MOVED HERE FRM 001-5100					TEXT AMT 46,682 1,167 5,747	
						53,596	
001-5125-572.14-00	OVERTIME	140	0	0	0	153	1,000
	LEVEL 3 TEXT CURRENT STAFF SPECIAL EVENTS COORDINATOR MOVED FROM 001-5100					TEXT AMT 1,000 1,000	
001-5125-572.21-00	FICA TAXES	1,728	954	1,129	1,129	1,084	4,179
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE NEW: ADD'L PT HOURS- 10 HRS/WK ***** SPECIAL EVENTS COORDINATOR MOVED HERE FRM 001-5100					TEXT AMT 3,650 89 440	
						4,179	
001-5125-572.22-00	RETIREMENT CONTRIBUTIONS	1,468	0	0	0	0	4,703
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE ***** SPECIAL EVENTS COORDINATOR MOVED HERE FRM 001-5100					TEXT AMT 4,588 115	
						4,703	
001-5125-572.23-00	HEALTH INSURANCE	2,166	0	0	0	0	6,988
	LEVEL 3 TEXT HEALTH DENTAL LIFE INCREASE ON LIFE ***** SPECIAL EVENTS COORDINATOR MOVED HERE FRM 001-5100					TEXT AMT 6,488 413 85 2	
						6,988	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
001-5125-572.24-00	WORKER'S COMPENSATION	151	233	233	233	234	342
	LEVEL 3 TEXT					TEXT AMT	
	CURRENT STAFF					234	
	WAGE INCREASE					7	
	NEW: ADD'L PT HOURS- 10 HRS/WK					101	

	SPECIAL EVENTS COORDINATOR MOVED HERE FRM 001-5100						342
001-5125-572.26-00	EAP BENEFIT	16	0	0	0	0	37
	LEVEL 3 TEXT					TEXT AMT	
	CURRENT STAFF					37	

	SPECIAL EVENTS COORDINATOR MOVED HERE FRM 001-5100						37
* PERSONNEL SERVICES		28,109	13,662	16,095	16,095	15,490	70,845
001-5125-572.31-13	OTHER PROF. SERVICES	8,866	8,526	7,710	0	0	0
001-5125-572.34-14	CONTRACT SERVICES OTHER	0	0	0	7,710	6,399	6,580
	LEVEL 3 TEXT					TEXT AMT	
	APS MONITOR SECURITY SYSTEM					480	
	*NEW INCREASE BI-ANNUAL SECURITY INSPECTIONS					250	
	COASTAL CLEAR WINDOW CLEANING					2,400	
	*NEW ADD 3 ADDITIONAL CLEANINGS DUE TO USE					600	
	PLANT PEOPLE SERVICES					1,500	
	LINEN CLEANING SERVICES - CORNER CLEANERS					500	
	MASSEY PEST SPRAY SERVICE					350	
	* FIRE SUPPRESSION SERVICES-KITCHEN HOODS					250	
	*NEW INCREASE SERVICE DUE TO USE					250	
	**FIRE SUPPRESSION SERVICE & INSPECTIONS						
	**** FUNDS MOVED FROM 5125-4616						6,580
001-5125-572.41-00	COMMUNICATION SERVICES	0	180	360	360	248	360
	LEVEL 3 TEXT					TEXT AMT	
	TIME WARNER CABLE SERVICE \$30 MONTHLY					360	
						360	
001-5125-572.43-10	ELECTRICAL SERVICES	14,428	21,711	15,300	15,300	10,818	16,800
	LEVEL 3 TEXT					TEXT AMT	
	FPL ELECTRIC SERVICE AVERAGE \$1,375 MONTHLY					16,500	

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNC	FY2017 CM PROP
	* INCREASE DUE TO USAGE *						
	TECO GAS SERVICE \$25 MONTHLY						300
							16,800
001-5125-572.46-16	BUILDING REPAIRS	0	6,786	7,808	13,021	7,728	10,838
	LEVEL 3 TEXT					TEXT AMT	
	CEILING TILES, PAINT TOUCH-UP, ETC.						2,000
	RE-SEAL FLOORS KITCHEN & BATHROOMS						2,000
	PAINT RESTROOMS AND KITCHEN						1,000
	MASTER CRAFT PLUMBING REPAIRS						135
	AUDIO VISUAL EQUIPMENT MAINT - SOUND STAGE						1,000
	* NEW INCREASE FOR AV REPAIRS DUE TO USAGE						630
	FRIDGE/FREEZER AND ICE MACHINE SERVICE						1,673
	CARPET CLEANING SERVICES						1,200
	NEW ROTO ROOTER SEWER SERVICE/CLEANING						1,200
							10,838
001-5125-572.49-01	ADVERTISING	5,120	9,072	9,000	6,421	2,955	5,500
	LEVEL 3 TEXT					TEXT AMT	
	PERFECT WEDDING GUIDE, NEWS JOURNAL,						2,500
	MARKETING MATERIALS, FOLDERS, FLYERS, HANDOUTS, ETC.						3,000
							5,500
001-5125-572.49-14	FURN. & FIXTURES NON-CAP	0	0	0	6,525	6,465	0
001-5125-572.49-19	LICENSES, TAXES & FEES	0	0	200	200	0	200
	LEVEL 3 TEXT					TEXT AMT	
	HEALTH DEPT.						200
							200
001-5125-572.52-00	OTHER OPERATING SUPPLIES	2,530	3,734	4,000	4,000	960	4,600
	LEVEL 3 TEXT					TEXT AMT	
	BUILDING SUPPLIES, TABLE CLOTHS, TABLE & CHAIR						4,000
	REPLACEMENTS, TABLE DECORATIONS, MISC.						
	KITCHEN ITEMS, SIGNAGE REPLACEMENT, ETC.						
	* ADD STAFF UNIFORMS TO 5125-5212 ONCE ESTABLISHED						600
							4,600
*	OPERATING EXPENSE	30,944	50,009	44,378	53,537	35,573	44,878
**	LAKESIDE CENTER	59,053	63,671	60,473	69,632	51,063	115,723

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
***	RECREATION	684,617	718,417	844,483	852,543	619,313	922,259

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
ATHLETICS ATHLETICS 001-5200-579.12-00	SALARIES AND WAGES	102,750	132,720	216,990	216,990	152,425	238,735
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)					TEXT AMT 215,063	
	WAGE INCREASE					4,483	
	NEW: ADD'L PT HOURS- 27.4 HRS/WK					14,689	
	FEDERAL REGULATORY ADJUSTMENTS					4,500	
						238,735	
001-5200-579.14-00	OVERTIME	94	138	5,500	3,500	1,468	5,500
	LEVEL 3 TEXT OVERTIME					TEXT AMT 5,500	
	TOURNAMENTS, HOLIDAYS, EVENTS					5,500	
001-5200-579.21-00	FICA TAXES	7,742	9,760	17,029	17,029	11,113	18,694
	LEVEL 3 TEXT CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)					TEXT AMT 16,884	
	WAGE INCREASE					341	
	NEW: ADD'L PT HRS- 27.4 HRS/WK					1,124	
	FEDERAL REGULATORY ADJUSTMENTS					345	
						18,694	
001-5200-579.22-00	RETIREMENT CONTRIBUTIONS	7,324	9,745	19,373	19,373	11,696	18,417
	LEVEL 3 TEXT CURRENT STAFF					TEXT AMT 17,278	
	WAGE INCREASE					432	
	FEDERAL REGULATORY ADJUSTMENTS					707	
						18,417	
001-5200-579.23-00	HEALTH INSURANCE	10,331	15,238	25,900	25,900	16,825	27,964
	LEVEL 3 TEXT HEALTH					TEXT AMT 25,952	
	DENTAL					1,652	
	LIFE					340	
	INCREASE ON LIFE					9	
	FEDERAL REGULATORY ADJUSTMENTS					11	
						27,964	
001-5200-579.24-00	WORKER'S COMPENSATION	974	1,883	3,084	3,084	2,207	3,811
	LEVEL TEXT					TEXT AMT	

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2017

ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
3	CURRENT STAFF (INC. ACCRUAL PAYOUT EST.)						3,409
	WAGE INCREASE						66
	NEW: ADD'L PT HRS- 27.4 HRS/WK						257
	FEDERAL REGULATORY ADJUSTMENTS						79
							3,811
001-5200-579.26-00	EAP BENEFIT	74	92	149	149	109	150
LEVEL 3	TEXT CURRENT STAFF					TEXT AMT	150 150
-----		-----	-----	-----	-----	-----	-----
*	PERSONNEL SERVICES	129,289	169,576	288,025	286,025	195,843	313,271
001-5200-579.31-13	OTHER PROF. SERVICES	67,431	67,219	0	0	0	0
001-5200-579.34-14	CONTRACT SERVICES OTHER	0	0	71,558	69,400	74,740	80,045
LEVEL 3	TEXT YOUTH & ADULT UMPIRES AND SCOREKEEPERS INCREASE DUE TO MORE ENROLLMENT *NEW PROGRAM* VOLLEYBALL UMPIRES & SCOREKEEPERS *NEW PROGRAM* ADULT CO-ED SOCCER UMPIRES&SCOREKEEP *NEW PROGRAM* ADULT CO-ED KICKBALL UMPIRES/SCOREKP BACKGROUND CHECKS @ \$15 EACH RECALERT-TEXT MESSAGING SYSTEM FOR RAINOUTS, ETC. *RECALERT IN COMPUTER SOFTWARE					TEXT AMT	64,650 3,050 4,000 1,435 2,660 4,250 2,658 2,658- 80,045
001-5200-579.40-00	TRAVEL PER DIEM	1,066	2,857	6,000	6,000	1,652	4,500
LEVEL 3	TEXT ATHLETIC CONFERENCE / FRPA 4 EMPLOYEES BABE RUTH TOURNAMENTS					TEXT AMT	1,500 3,000 4,500
001-5200-579.40-10	EMPLOYEE TRAINING	0	0	0	0	0	1,500
LEVEL 3	TEXT ATHLETIC CONFERENCE / FRPA 4 EMPLOYEES ATHLETIC BUSINESS CONFERENCE / 2 EMPLOYEES					TEXT AMT	1,500 1,500
001-5200-579.47-00	PRINTING AND BINDING	194	0	3,000	0	0	0
001-5200-579.49-01	ADVERTISING	0	0	0	2,000	1,587	4,000
LEVEL 3	TEXT ATHLETIC ADVERTISING, FLYERS, ADS, RACK CARDS, ETC.					TEXT AMT	3,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD ENCMBRNCE	FY2017 CM PROP
				*NEW PROGRAM ADVERTISING - YOUTH VOLLEYBALL			700
				*NEW PROGRAM ADVERTISING - ADULT CO-ED KICKBALL			150
				*NEW PROGRAM ADVERTISING - ADULT CO-ED SOCCER			150
							4,000
001-5200-579.49-02	COMPUTER SOFTWARE	0	631	0	2,658	1,464	2,664
	LEVEL 3 TEXT					TEXT AMT	
				*NEW * SERVER FEES TO SUPPORT REC- ALERT			2,664
				AVERAGE MONTHLY FEE \$220.00			2,664
001-5200-579.49-19	TAXES, LICENSES, FEES	6,530	12,457	8,483	14,816	14,900	16,344
	LEVEL 3 TEXT					TEXT AMT	
				BABE RUTH STATE DUES			75
				BABE RUTH CHARTER FEES			1,475
				BABE RUTH INSURANCE			4,733
				* INSURANCE INCREASE DUE TO MORE TEAMS			2,461
				ALL STAR TOURNAMENT FEES			2,200
				* INCREASE DUE TO MORE TEAMS			600
				CREDIT CARD MERCHANT FEES,VISA,MASTER CARD,AM EXP, TELECHECK			4,800
							16,344
001-5200-579.49-20	EQUIP & OTHER NON-CAPITAL	0	1,500	0	0	0	0
001-5200-579.52-00	OTHER OPERATING SUPPLIES	30,090	20,733	24,900	31,367	28,400	27,485
	LEVEL 3 TEXT					TEXT AMT	
				YOUTH & ADULT EQUIP., BASKETBALLS, BASEBALLS, BATS, HELMETS, PITCHING MACHINE, KICKBALLS, CATCHER GLOVES, PENNIES, SOFTBALL MASKS, SOCCER NETS, GOALS, ETC.			5,500
				EQUIPMENT INCREASE DUE TO HIGHER PARTICIPATION			1,100
				*NEW PROGRAM VOLLEYBALL EQUIPMENT			1,000
				*NEW PROGRAM ADULT CO-ED SOCCER EQUIPMENT			300
				*NEW PROGRAM ADULT CO-ED KICKBALL EQUIPMENT			285
				MISC SUPPLIES FOR SPECIAL ACTIVITIES, TRYOUTS, YOUTH CLINICS, STAFF MEETINGS, ETC.			2,800
				BANNERS			3,500
				YOUTH & ADULT TROPHIES / AWARDS			9,100
				*ADD FOR YOUTH & ADULT SPORT TROPHIES & AWARDS DUE TO INCREASE IN PARTICIPATION			1,000
				TROPHIES/AWARDS FOR NEW PROGRAM VOLLEYBALL			1,000
				*ADD TROPHIES/AWARDS INCREASE IN PARTICIPATN			400
				SENIOR GAMES EQUIPMENT & AWARDS			600
				* ADD SENIOR GAMES INCREASE IN PARTICIPATION			900
							27,485

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNCE	FY2017 CM PROP
001-5200-579.52-12	UNIFORMS	29,245	37,074	41,320	45,820	43,570	47,220
	LEVEL 3 TEXT					TEXT AMT	
							39,200
							5,000
							1,500
							1,520
							47,220
001-5200-579.52-13	ED. & REC. SUPPLIES	155	0	0	0	0	0
001-5200-579.52-16	MEDICAL & LAB SUPPLIES	291	300	600	600	111	750
	LEVEL 3 TEXT					TEXT AMT	
							600
							150
							750
* OPERATING EXPENSE		135,002	142,771	155,861	172,661	166,424	184,508
001-5200-579.64-00	MACH & EQUIPMENT	23,667	0	0	0	0	6,000
	LEVEL 3 TEXT					TEXT AMT	
							6,000
							6,000
							6,000
* CAPITAL OUTLAY		23,667	0	0	0	0	6,000
** ATHLETICS		287,958	312,347	443,886	458,686	362,267	503,779
*** ATHLETICS		287,958	312,347	443,886	458,686	362,267	503,779

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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D INCLD	ACTUAL ENCMBRNCE	FY2017 CM PROP
ADMINISTRATION ADMINISTRATION 001-7000-519.12-00	SALARIES AND WAGES	5,143	2,092	15,666	15,666		1,102	7,500
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE *REDUCTION PER CM (07/06/16 JLM)						TEXT AMT 15,082 377 7,959- 7,500	
001-7000-519.21-00	FICA TAXES	393	160	1,199	1,199		84	574
	LEVEL 3 TEXT CURRENT STAFF WAGE INCREASE *REDUCTION PER CM (07/06/16 JLM)						TEXT AMT 1,154 29 609- 574	
001-7000-519.24-00	WORKER'S COMPENSATION	5	2	15	15		1	7
	LEVEL 3 TEXT CURRENT STAFF *REDUCTION PER CM (07/06/16 JLM)						TEXT AMT 14 7- 7	
* PERSONNEL SERVICES		5,541	2,254	16,880	16,880		1,187	8,081
001-7000-519.31-13	OTHER PROF. SERVICES	46	0	300	300		0	0
001-7000-519.41-00	COMMUNICATION SERVICES	83	90	90	90		62	90
	LEVEL 3 TEXT TIME WARNER LONG DISTANCE CHARGES (ABOUT \$7.50/MO)						TEXT AMT 90 90	
001-7000-519.52-00	OTHER OPERATING SUPPLIES	393	539	450	450		38	450
	LEVEL 3 TEXT DVDS FOR ARCHIVING AND PUBLIC RECORDS GENERAL OFFICE SUPPLIES						TEXT AMT 400 50 450	
* OPERATING EXPENSE		522	629	840	840		100	540
001-7000-519.83-00	OTHER GRANTS AND AID	250	250	450	450		200	600
	LEVEL TEXT						TEXT AMT	

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ACCOUNTING PERIOD 10/2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2014 Actual	FY2015 Actual	FY2016 Orig/Adopted Budget	FY2016 Adjusted Budget	FY2016 Y-T-D ACTUAL INCLD ENCMBRNC	FY2017 CM PROP
3	CASH PRIZES FOR FILM FESTIVAL POSTERS AND AWARDS ***** BRIGHTHOUSE COMMUNICATIONS HAS BEEN PROVIDING A \$500 SPONSORSHIP EACH YEAR TO OFFSET THESE COSTS *****						400 200
							600
*	GRANTS & AIDE	250	250	450	450	200	600
**	ADMINISTRATION	6,313	3,133	18,170	18,170	1,487	9,221
***	ADMINISTRATION	6,313	3,133	18,170	18,170	1,487	9,221
****	GENERAL FUND	30,075,329	31,413,661	33,304,295	34,823,650	25,177,638	36,628,405
		30,075,329	31,413,661	33,304,295	34,823,650	25,177,638	36,628,405



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 07/18/2016

Consent item: No

SUBJECT: Financial Report

DEPARTMENT: Finance

GOAL:

OBJECTIVE:

RECOMMENDED MOTION:

SUMMARY: The financial report as of May 31, 2016 and the Sole Source/Piggyback report for the third quarter are attached.

Project	Funding Account
No.:	No.:

ATTACHMENTS:

1.	Financial Report-May 2016	finrptMay2016 publ.pdf
2.	Sole source/Piggyback Report Q3	SoleSource-Piggyback CM Approvals over 25k FY16 - 3rd Qrt.pdf

Tracey Riehm
Tracey Riehm
M. Jake Johansson

Created/Initiated - 07/15/2016
Approved - 07/15/2016
Final Approval - 07/15/2016



**The City of Port Orange
Finance Department**

MEMORANDUM

TO: Michael H. Johansson, City Manager
FROM: Tracey Riehm, Finance Director
DATE: June 14, 2016
SUBJECT: Highlights of the May 2016 Financial Report

Attached are interim financial reports and highlights for the City's major operating activities for the period ending May 31, 2016, which represents 67% of the fiscal year. Also attached are the financial reports from Cypress Head Golf Course and the YMCA. Detailed reports for all funds are available on the City's website at: http://www.port-orange.org/finance/?p=budget_and_financial_reports. Highlights of these funds are as follows:

GENERAL FUND (Fund 001)

Revenues: During the first eight months of the current fiscal year, the General Fund received a total of \$22,525,536 in revenues, of which \$21,449,269 reflected operating revenue and \$1,076,268 account for contributions from the enterprise funds. These revenues include \$10,665,975 or 99% of the annual estimated ad valorem tax revenue. The majority of ad valorem taxes are collected in the first few months of the fiscal year. General fund revenues are 65% of the budget, however after allowing for the budgeted use of appropriated equity, the percent collected increases to 70%. Ad-valorem taxes account for the majority of the overall increase in revenue of \$366,220 compared with this time last year.

Expenditures: The first eight months operating expenditures amounted to \$19,901,234 or 57% of the estimated expenditures for the year, with an additional encumbered amount of \$1,533,535. Actual expenditures are \$278,882 higher than at this time last year.

Please also see the attached financial statement for additional detail.

BUILDING SPECIAL REVENUE FUND (Fund 109)

Revenues: During the first eight months of the current fiscal year, the Building Special Revenue Fund received \$696,326 in operating and non-operating revenues, inclusive of transfers. This equates to 50% of the annual budget, and is \$70,325 (9.2%) less than last year. Revenues in this fund are typically received in a sporadic nature.

Expenditures: Year-to-date expenditures in the Building Special Revenue fund are \$655,247 or approximately 47% of estimated expenditure for the year. On a percent of budget basis, year-to-date expenditures are 17% lower than this time last year; with actual expenditures \$30,124 higher than this time last year.

Year to date, the Building Special Revenue Fund's net position has increased by \$41,078.

Please also see the attached financial statement for additional detail.

WATER & SEWER FUND (Fund 401)

Revenues: The Water and Sewer Fund collected \$15,629,669 in operating revenues during the first eight months, which is 62% of projected revenues for the year. This is \$472,187 higher than last year and \$559,388 higher than in 2014.

Expenses: The first eight months operating expenses excluding depreciation amounted to \$8,618,102 or 58% of estimated expenses for the year, with an additional \$1,368,716 encumbered. Non-operating activity reports a net loss of \$217,262, compared to a net loss of \$25,939 reported at the same time last year. Currently, the water and sewer fund is reporting an income of \$6,794,305, but after transfers the fund is posting a gain of \$204,460 which is a \$227,366 change in net position from this time last year.

The attached financial statement provides additional detail.

SOLID WASTE FUND (Fund 410)

Revenues: The Solid Waste Fund's total operating revenues for the first eight months were \$4,236,759, which is 60% of the annual budget and \$32,970 less than this time last year.

Expenses: The Solid Waste Fund's first eight months operating expenses excluding depreciation total \$3,926,457 or 58% of estimated expenses for the year, with an additional encumbered amount of \$2,493,385. The Solid Waste Fund currently is reporting an income before transfers of \$322,311 and a change in net position of \$186,027 after allowing for transfers. The change in net position is \$74,817 less than at this time last year.

The attached financial statement provides additional detail.

DRAINAGE UTILITY FUND (Fund 412)

Revenues: The Drainage Utility Fund's first eight months operating revenues amount to \$3,641,936, or 92% of the annual budget and \$5,243 higher than this time last year. Revenues in this fund include the collection of drainage fees by the non-advalorem method.

Expenses: For the first eight months, operating expenses totaled \$929,709 which is 52% of the annual budget and \$75,631 less than last year. An additional \$640,064 is

debt service payment transfers, the Drainage Fund is reporting an increase in net position for the first eight months of \$1,299,312 which is \$695,417 less than at this time last year.

The attached financial statement provides additional detail.

YMCA REPORT

The financial report for the period ending May 31, 2016 for the YMCA is attached.

GOLF COURSE REPORT

The financial reports for the period ending May 31, 2016 for the Cypress Head Golf Course are attached. Detailed statements are available in the Finance Department.

IN SUMMARY:

As appropriations lapse at the end of each year, City Council re-appropriates funding for open purchase orders and existing funded projects. Total budget projections as they are presented in the attached reports incorporate current year appropriations plus prior year carryover pertaining to open and in process projects. Available liquid equity has been evaluated and is adequate to meet or exceed revenue policies as established by City Council.

Should you have any questions as they relate to this report or its attachments, please feel free to contact me.

Thank you,

Tracey Riehm
Finance Director

TR/lb

City of Port Orange Revenue Comparison - General Fund (001) Period Ending: May 31 (67% of the Fiscal Year)									
Sub Activity	2014			2015			2016		FYTD16 % of Budget
	FYTD Actual	Audited Annual Receipts	FYTD14 % of Total	FYTD Actual	Audited Annual Receipts	FYTD15 % of Total	FYTD Actual	Total Current Budget	
ADVALOREM TAXES	10,095,273	10,360,132	97%	10,115,237	10,443,031	97%	10,665,975	10,807,883	99%
SALES & USE TAXES	0	717,597	0%	0	736,939	0%	0	717,597	0%
UTILITY SERVICE TAXES	2,824,694	5,002,091	56%	2,885,836	5,153,922	56%	2,876,575	4,944,127	58%
COMMUNICATIONS SERVICE TX	1,008,938	1,972,034	51%	957,524	1,886,648	51%	943,674	1,862,251	51%
LOCAL BUSINESS TAX	39,720	122,860	32%	37,809	113,499	33%	54,684	123,000	44%
FEES & PERMITS	1,456,027	3,200,700	45%	1,544,550	3,333,346	46%	1,274,892	3,510,499	36%
INTER GOVT	2,611,558	4,784,473	55%	2,784,451	5,152,710	54%	2,989,018	5,172,006	58%
CHARGES FOR SERVICE	1,605,916	2,273,583	71%	1,751,316	3,380,323	52%	1,803,426	2,348,669	77%
FINES & FORFEITS	97,658	165,185	59%	103,271	45,940	225%	106,879	137,400	78%
MISC REVENUE	889,841	1,208,274	74%	818,167	380,473	215%	734,146	1,066,462	69%
INTERFUND TRANSFER	65	65	100%	63,649	63,649	100%	0	0	0%
CONTRB FROM ENTERPRISE FD	1,104,248	1,656,372	67%	1,097,506	1,646,259	67%	1,076,268	1,614,401	67%
APPROPRIATED EQUITY	0	0	0%	0	0	0%	0	2,445,040	0%
GENERAL FUND REVENUE:	\$21,733,940	\$31,463,366	69%	\$22,159,316	\$32,336,738	69%	\$22,525,536	\$34,749,335	65%

City of Port Orange Expense Comparison - General Fund (001) Period Ending: May 31 (67% of the Fiscal Year)									
Department Description	2014			2015			2016		FYTD16 % of Budget
	FYTD Actual	Audited Annual Expenditures	FYTD14 % of Total	FYTD Actual	Audited Annual Expenditures	FYTD15 % of Total	FYTD Actual	Total Current Budget	
NON DEPARTMENTAL	1,160,930	2,264,450	51%	2,467,111	3,474,836	71%	1,935,833	3,372,918	57%
MAYOR & COUNCIL	140,414	198,686	71%	134,861	199,746	68%	144,542	216,897	67%
CITY MANAGER	302,599	476,171	64%	256,467	456,549	56%	361,648	584,932	62%
LEGAL SERVICES	297,713	515,978	58%	288,059	499,708	58%	347,450	706,423	49%
CITY CLERK	156,566	255,705	61%	178,759	291,702	61%	204,434	321,677	64%
FINANCE	478,181	740,966	65%	543,953	870,178	63%	626,591	1,092,777	57%
PERSONNEL	167,266	276,184	61%	208,459	352,949	59%	203,941	345,631	59%
COMMUNITY DEVELOPMENT	828,508	1,298,459	64%	794,238	1,266,317	63%	846,547	1,471,700	58%
FIRE SERVICES	4,928,517	8,268,579	60%	4,759,755	7,646,521	62%	5,198,403	8,292,999	63%
POLICE	6,857,091	11,095,306	62%	7,129,128	11,622,625	61%	6,878,955	12,319,928	56%
PUBLIC WORKS	1,194,059	1,875,210	64%	1,221,316	1,960,595	62%	1,358,241	2,536,100	54%
PARKS MAINTENANCE	1,155,327	1,830,748	63%	1,055,097	1,738,032	61%	1,095,203	2,167,954	51%
RECREATION	362,545	684,616	53%	365,761	718,415	51%	404,520	857,343	47%
ATHLETICS	178,962	287,958	62%	217,137	312,346	70%	293,448	443,886	66%
POGTV	3,607	6,313	57%	2,252	3,133	72%	1,479	18,170	8%
GENERAL FUND EXPENSES:	\$18,212,284	\$30,075,329	61%	\$19,622,352	\$31,413,652	62%	\$19,901,234	\$34,749,335	57%
Excess of Revenue over(under) Expenditures	\$3,521,656	\$1,388,037		\$2,536,964	\$923,086		\$2,624,302	\$ -	

Note: minor variances in totals may exist due to rounding

CITY OF PORT ORANGE

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - BUILDING SPECIAL REVENUE FUND (109)
 Period Ending: May 31 (67% of the Fiscal Year)

	FY2014			FY2015			FY2016		
	FYTD Actual	Audited Annual	%	FYTD Actual	Audited Annual	%	FYTD Actual	Budgeted Annual	%
Revenues									
Permits and fees	772,002	1,176,045	66%	752,467	1,250,379	60%	689,513	1,136,200	61%
Miscellaneous	-	83	0%		140	0%	126		0%
Total operating revenues	772,002	1,176,128	66%	752,467	1,250,519	60%	689,639	1,136,200	61%
Expenditures									
General government:									
Planning and community development	554,270	863,069	64%	625,123	982,921	64%	655,247	1,389,621	47%
Total operating expenses - w/o depreciation	554,270	863,069	64%	625,123	982,921	64%	655,247	1,389,621	47%
Operating income (loss)	217,732	313,059	70%	127,344	267,598	48%	34,392	(253,421)	-14%
Non-operating revenues (expenses)									
Interest earnings	5,445	3,180		11,570	9,047		6,687	7,000	
Other income (expense)									
Interest and amortization expense									
Total nonoperating revenue (expenses)	5,445	3,180	171%	11,570	9,047	128%	6,687	7,000	96%
Income (loss) before contributions and transfers	223,177	316,239	71%	138,914	276,645	50%	41,079	(246,421)	-17%
Appropriated Fund Balance								246,421	
Transfers									
Transfers in				2,613	2,613				
Transfers (out) - In Lieu of Tax									
Transfers (out) - Debt Service									
Change in net position	223,177	316,239		141,527	279,258		41,079	-	

Note: minor variances in totals may exist due to rounding

CITY OF PORT ORANGE

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

BUDGET AND ACTUAL - UTILITIES OPERATING FUND (401)

Period Ending: May 31 (67% of the Fiscal Year)

	FY2014			FY2015			FY2016		
	FYTD Actual	Audited Annual	%	FYTD Actual	Audited Annual	%	FYTD Actual	Budgeted Annual	%
Operating revenues									
Charges for services:									
Water sales	6,581,447	10,957,095	60%	6,802,474	11,274,679	60%	6,662,130	10,984,280	61%
Hydrant rentals	47,287	35,235	134%	31,105	36,165	86%	41,221	46,010	90%
Sewer charges	7,739,879	12,893,433	60%	7,827,683	13,639,842	57%	8,455,184	13,058,784	65%
Connections service, and cut-off charges	611,760	937,684	65%	475,731	796,698	60%	449,899	891,308	50%
Other revenues	89,909	309,840	29%	20,489	178,259	11%	21,235	36,253	59%
Total operating revenues	15,070,281	25,133,286	60%	15,157,482	25,925,643	58%	15,629,669	25,016,635	62%
Operating expenses²									
Personal services	3,726,536	5,696,318	65%	3,630,581	5,801,431	63%	3,728,357	6,452,595	58%
Contractual services (Professional & Other)	253,665	2,230,218	11%	582,447	2,904,120	20%	1,700,983	2,923,907	58%
Utilities	846,366	1,349,753	63%	895,168	1,321,228	68%	793,621	1,411,209	56%
Maintenance and repairs	192,409	1,933,414	10%	179,720	1,895,478	9%	315,974	874,386	36%
Other supplies and expenses	2,789,672	2,906,828	96%	3,202,844	2,145,414	149%	2,079,167	3,205,469	65%
Total operating expenses - w/o depreciation	7,808,648	14,116,531	55%	8,490,760	14,067,671	60%	8,618,102	14,867,566	58%
Operating income (loss)	7,261,633	11,016,755	66%	6,666,722	11,857,972	56%	7,011,567	10,149,069	69%
Non-operating revenues (expenses)									
Interest earnings	31,203	53,444		73,568	129,347		54,177	54,500	
Other income (expense)	(166,565)	445,747		(94,487)	0		(268,905)	(1,874,807)	
Interest and amortization expense	(7,456)	(1,361,091)		(5,020)	(1,205,050)		(2,534)	(259,793)	
Total nonoperating revenue (expenses)	(142,818)	(861,900)	17%	(25,939)	(1,075,703)	2%	(217,262)	(2,080,100)	10%
Income (loss) before contributions and transfers	7,118,815	10,154,855	70%	6,640,783	10,782,269	62%	6,794,305	8,068,969	84%
Appropriated Fund Balance							-	1,815,798	
Capital Contributions					1,926,860				
Transfers									
Transfers in	-	-		9,579	9,579		-	-	
Transfers (out) - In lieu of tax	(850,745)	(1,276,118)		(840,362)	(1,260,543)		(816,936)	(1,225,404)	
Transfers (out) - debt service ¹	(6,499,572)	-		(5,832,906)	-		(5,772,909)	(8,659,363)	
Change in net position	(231,502)	8,878,738		(22,906)	11,458,165		204,460	-	

¹ Proprietary Debt Service transfers zero out as part of the year-end funds consolidation process.² For comparison purposes FY16 expense classifications adjusted to comply with FY15 audit classifications

Note: minor variances in totals may exist due to rounding

CITY OF PORT ORANGE

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

BUDGET AND ACTUAL - SOLID WASTE OPERATING FUND (410)

Period Ending: May 31 (67% of the Fiscal Year)

	FY2014			FY2015			FY2016		
	FYTD Actual	Audited Annual	%	FYTD Actual	Audited Annual	%	FYTD Actual	Budgeted Annual	%
Operating revenues¹									
Charges for services:									
Waste Disposal Fees	4,220,330	6,943,255	61%	4,257,968	7,052,339	60%	4,236,748	7,049,150	60%
Other revenues	18,381	41,749	44%	11,761	42	28009%	11	-	
Total operating revenues	4,238,712	6,985,004	61%	4,269,729	7,052,381	61%	4,236,759	7,049,150	60%
Operating expenses²									
Personal services	135,479	226,705	60%	137,084	223,365	61%	152,544	299,999	51%
Contractual services (Professional & Other)	3,338,129	4,805,927	69%	3,401,077	6,286,101	54%	3,761,890	6,425,508	59%
Utilities	128	1,014	13%	571	858	67%	441	890	50%
Maintenance and repairs	735	6,843	11%	1,743	7,251	24%	3,156	6,606	48%
Other supplies and expenses	296,030	1,414,561	21%	357,104	54,882	651%	8,426	11,525	73%
Total operating expenses (w/o depreciation)	3,770,501	6,455,050	58%	3,897,580	6,572,457	59%	3,926,457	6,744,528	58%
Operating income (loss)	468,211	529,954	88%	372,148	479,924	78%	310,302	304,622	102%
Non-operating revenues (expenses)									
Interest earnings	7,947	6,580		17,058	13,809		12,009	14,000	
Other income (expense)					-			(114,197)	
Interest and amortization expense									
Total nonoperating revenue (expenses)	7,947	6,580	121%	17,058	13,809	124%	12,009	(100,197)	-12%
Income (loss) before contributions and transfers	476,158	536,534	89%	389,206	493,733	79%	322,311	204,425	158%
Appropriated Fund Balance									
Transfers									
Transfers in				888	888		-	-	
Transfers (out) - In lieu of taxes	(129,319)	(193,978)		(129,250)	(193,875)		(136,284)	(204,425)	
Transfers (out) - debt service									
Change in net position	346,839	342,556		260,844	300,746		186,027	-	

¹ For comparison purposes FY16 operating revenue classifications adjusted to comply with FY15 audit classifications

² For comparison purposes FY16 expense classifications adjusted to comply with FY15 audit classifications

Note: minor variances in totals may exist due to rounding

CITY OF PORT ORANGE									
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE									
BUDGET AND ACTUAL - STORMWATER OPERATING FUND (412)									
Period Ending: May 31 (67% of the Fiscal Year)									
	FY2014			FY2015			FY2016		
	FYTD Actual	Audited Annual	%	FYTD Actual	Audited Annual	%	FYTD Actual	Budgeted Annual	%
Operating revenues									
Charges for services:									
Drainage Fees	3,615,368	3,805,631	95%	3,636,693	3,860,256	94%	3,641,678	3,978,063	92%
Other revenues	127	127	0%	-	218	0%	258		0%
Total operating revenues	3,615,495	3,805,758	95%	3,636,693	3,860,474	94%	3,641,936	3,978,063	92%
Operating expenses²									
Personal services	460,266	721,017	64%	454,965	734,663	62%	443,178	930,854	48%
Contractual services (Professional & Other)	40,744	613,143	7%	66,723	610,614	11%	387,190	639,163	61%
Utilities	-	-	0%	-	-	0%	723	2,737	0%
Maintenance and repairs	50,528	93,595	54%	101,170	141,756	71%	74,623	158,506	47%
Other supplies and expenses	419,714	65,509	641%	382,483	69,426	551%	23,995	73,970	32%
Total operating expenses (w/o depreciation)	971,251	1,493,264	65%	1,005,340	1,556,459	65%	929,709	1,805,230	52%
Operating income (loss)	2,644,244	2,312,494	114%	2,631,352	2,304,015	114%	2,712,227	2,172,833	125%
Non-operating revenues (expenses)									
Interest earnings	14,390	20,586		22,664	30,007		9,564	26,700	
Other income (expense)	(1,399,779)	500,000		(88,627)	255,496		(951,765)	(2,956,312)	
Interest and amortization expense	-	(460,404)		-	(420,188)		-	(42,686)	
Total nonoperating revenue (expenses)	(1,385,389)	60,182	-2302%	(65,963)	(134,685)	49%	(942,201)	(2,972,298)	32%
Income (loss) before contributions and transfers	1,258,855	2,372,676	53%	2,565,390	2,169,330	118%	1,770,026	(799,465)	-221%
Appropriated Fund Balance								1,844,034	
Transfers									
Transfers in				847,500	847,500		677,000	677,000	
Transfers (out) - General Fund				(63,649)	(63,649)		0	0	
Transfers (out) - In Lieu of Tax	(124,184)	(186,277)		(127,894)	(191,841)		(123,048)	(184,572)	
Transfers (out) - debt service ¹	(986,348)	(83,520)		(1,226,617)	(83,501)		(1,024,665)	(1,536,997)	
Change in net position	148,323	2,102,879		1,994,730	2,677,839		1,299,313	-	

¹ Proprietary Debt Service transfers zero out as part of the year-end funds consolidation process. The remaining balance of Transfer (Out) - Debt Service represents governmental debt.

² For comparison purposes FY16 expense classifications adjusted to comply with FY15 audit classifications

Note: minor variances in totals may exist due to rounding

Financial Report
for period ending
May 31, 2016
Provided by
YMCA

Statement Of Activities Report
Unaudited
Volusia Flagler Family YMCA
Period 5 May 2016

Branch: Port Orange 07

Account Group Number	Account Group Name	Period 5 May 2016					Year to Date 2016				
		Actual	Budget	\$ Variance	Last Year	\$ Variance	Actual	Budget	\$ Variance	Last Year	\$ Variance
Revenue											
01	Contributions	9,654	7,250	2,404	11,695	-2,041	53,218	60,000	-6,782	68,667	-15,449
03	Special Events	1,382	250	1,132	265	1,117	21,992	18,034	3,958	6,003	15,989
08	United Way	3,466	3,466	0	3,466	0	17,331	17,331	0	17,331	0
10	Grants	1,995	2,303	-308	2,540	-545	10,640	12,851	-2,211	11,748	-1,108
11	Membership	105,187	112,630	-7,443	112,301	-7,114	538,281	577,362	-39,081	581,712	-43,431
13	Program Fees	53,263	52,003	1,260	63,979	-10,716	264,729	232,564	32,165	245,850	18,879
14	Other -	1,343	200	1,143	188	1,155	7,482	9,900	-2,418	10,005	-2,523
16	Merchandise/Vending										
16	Late Fees/Misc Income	705	1,075	-370	325	380	1,510	2,187	-677	1,037	473
19	Release from Restriction	0	0	0	-420	420	-1,390	1,830	-3,220	-2,979	1,589
Total Revenue		176,995	179,177	-2,182	194,339	-17,344	913,793	932,059	-18,266	939,374	-25,581
Expenses											
21	Salaries & Wages	60,288	65,108	4,820	68,622	8,334	323,687	317,710	-5,977	363,923	40,236
22	Employee Benefits	4,091	3,378	-713	4,354	263	22,352	16,305	-6,047	22,184	-168
23	Payroll, Taxes & W/C	4,644	6,265	1,621	8,159	3,515	30,913	30,570	-343	35,356	4,443
24	Contract Services	3,799	4,705	906	5,179	1,380	18,928	18,225	-703	22,800	3,872
25	Supplies	4,420	3,597	-823	4,208	-212	15,862	18,135	2,273	22,465	6,603
26	Telephone	830	770	-60	866	36	4,436	3,850	-586	5,553	1,117
27	Postage & Shipping	144	33	-111	13	-131	242	167	-75	25	-217
28	Facility Costs	38,606	38,589	-17	37,355	-1,251	197,260	200,671	3,411	197,969	709
29	Equipment Costs	4,716	4,444	-272	4,452	-264	24,629	23,762	-867	24,747	118
30	Program Expenses	5,877	3,874	-2,003	4,279	-1,598	29,775	29,242	-533	21,329	-8,446
31	Marketing & Promotion	0	46	46	46	46	49	157	108	157	108
32	Travel & Mileage	312	90	-222	0	-312	510	450	-60	153	-357
33	Conference & Training	-27	117	144	108	135	623	433	-190	693	70
34	Fundraising Expense	0	0	0	0	0	0	0	0	324	324
35	National & Other Dues	2,616	2,616	0	2,505	-111	13,081	13,081	0	12,527	-554
38	Insurance	2,344	2,322	-22	2,244	-100	11,666	11,612	-54	11,221	-445
39	Miscellaneous Expense	319	0	-319	0	-319	1,283	0	-1,283	0	-1,283
40	Depreciation & Amortization	2,332	1,666	-666	443	-1,889	10,809	8,327	-2,482	11,480	671
48	Metro Services	25,116	25,116	0	28,704	3,588	130,619	130,620	1	140,805	10,186
Total Expenses		160,427	162,736	2,309	171,537	11,110	836,724	823,317	-13,407	893,711	56,987
Change in Net Assets		16,568	16,441	127	22,802	-6,234	77,069	108,742	-31,673	45,663	31,406

Financial Reports for period ending May 31, 2016

Golf Course

The Golf Club at Cypress Head
Comparative Income Statement
For the Eight Months Ending May 31, 2016

	MTD Prior Year	YTD Prior Year	Audited Prior Year	Percent of Total	MTD Actual	YTD Actual	Annual Budget	Percent of Total
REVENUES								
Green Fees & Cart Fees	(238)	713,705	714,869	100%	93,268	798,092	1,023,426	78%
Merchandise	288	47,613	53,694	89%	4,494	37,856	61,281	62%
Other Pro Shop	0	6,655	10,198	65%	1,085	11,265	10,769	105%
Range	0	16,885	16,885	100%	3,447	25,285	35,044	72%
Food and Beverage	6	182,967	182,967	100%	0	0	0	
Membership Initiation Fees	0	0	750		0	0	0	
Other Operating Revenues	0	24,901	24,901	100%	3,434	27,174	35,106	77%
Other G&A Income	0	0	(866)		0	0	0	
TOTAL REVENUE	56	992,725	1,003,396	99%	105,729	899,673	1,165,626	77%
COST OF SALES								
Merchandise	128	35,365	44,543	79%	2,563	27,023	33,672	80%
Food & Beverage	493	73,003	72,592	101%	0	0	0	
TOTAL COGS	621	108,368	117,135	93%	2,563	27,023	33,672	80%
COGS - Merchandise %	44.6%	74.3%	83.0%	89.5%	57.0%	71.4%	54.9%	129.9%
COGS - Food %	8077.5%	40.0%	39.8%	100.6%				
PAYROLL								
Course and Grounds	19,949	190,199	291,280	65%	25,412	223,360	302,225	74%
Carts, Range, Starters, Etc.	(130)	39,741	39,741	100%	7,714	56,102	73,469	76%
Pro Shop	662	33,566	33,566	100%	4,593	35,747	53,508	67%
Food and Beverage	244	94,510	94,245	100%	0	0	0	
General and Administrative	12,579	85,920	126,613	68%	10,376	84,872	127,761	66%
Marketing	2,688	32,592	45,103	72%	4,124	32,891	45,604	72%
TOTAL PAYROLL	35,991	476,529	630,548	76%	52,218	432,972	602,567	72%

The Golf Club at Cypress Head
Comparative Income Statement
For the Eight Months Ending May 31, 2016

	MTD Prior Year	YTD Prior Year	Audited Prior Year	Percent of Total		MTD Actual	YTD Actual	Annual Budget	Percent of Total
OPERATING EXPENSES									
Course and Grounds	11,574	118,668	220,151	54%		30,871	138,081	194,632	71%
Carts, Range, Starters, Etc.	11,948	87,039	113,365	77%		7,282	55,572	85,831	65%
Pro Shop	10	7,017	10,087	70%		738	7,983	11,155	72%
Food and Beverage	2,360	28,621	30,128	95%		0	322	0	
General and Administrative	12,704	142,545	182,159	78%		14,914	134,283	197,717	68%
Marketing	2,367	16,018	29,588	54%		3,196	27,091	39,686	68%
TOTAL OPERATING EXPENSES	40,963	399,909	585,477	68%		57,000	363,333	529,021	69%
TOTAL EXPENSES	77,575	984,806	1,333,159	74%		111,781	823,327	1,165,260	71%
OTHER INCOME (EXPENSE)									
MANAGEMENT FEES	(3,685)	(55,171)	(66,226)	83%		(5,713)	(47,360)	(65,296)	73%
Depreciation & Amortization	(535)	(4,280)	(9,405)	46%		(381)	(3,048)	(6,420)	47%
TOTAL OTHER INCOME (EXPENSE)	(4,220)	(59,451)	(75,631)	79%		(6,094)	(50,408)	(71,716)	70%
NET INCOME	(81,739)	(51,532)	(405,394)	13%		(12,146)	25,938	(71,350)	-36%
Paid Rounds	0	25,909	25,909	100%		3,130	25,214	38,507	65%
Annual Pass Rounds	0	2,970	2,970	100%		785	6,206	4,295	144%
Other Rounds	0	1,772	1,772	100%		278	1,621	2,819	58%
Total Rounds	0	30,651	30,651	100%		4,193	33,041	45,621	72%
Revenue/Paid Rounds	0	38	39	99%		34	36	30	118%
Revenue/Total Rounds	0	32	33	99%		25	27	26	107%

City of Port Orange, Florida
Statement of Net Position
May 31, 2016
Consolidated Golf Course

ASSETS

Cash	\$ 401,691.94
Accounts Receivable	\$ 5,978.03
Inventory	\$ 14,350.00
Prepaid Items	\$ 15,632.00
Total Current Assets	<u>\$ 437,651.97</u>
Land	\$ 1,003,352.00
Buildings & Improvements	\$ 5,027,547.03
Equipment	\$ 112,291.39
Accum Depr	<u>\$ (2,438,693.13)</u>
Total Non-Current Assets	<u>\$ 3,704,497.29</u>
TOTAL ASSETS	\$ 4,142,149.26

LIABILITIES

Accounts Payable	\$ 39,712.31
Unearned Revenue	<u>\$ 129,984.00</u>
Total Current Liabilities	<u>\$ 169,696.31</u>
Advances from Other Funds	<u>\$ 3,288,551.86</u>
Total Non-current Liabilities	\$ 3,288,551.86

TOTAL LIABILITIES **\$ 3,458,248.17**

NET POSITION

Net Investment In Capital Assets	\$ 819,913.80
Income (Loss)	<u>\$ (136,012.71)</u>
TOTAL NET POSITION	\$ 683,901.09

City of Port Orange, Florida
Statement of Revenue, Expenses and Changes in Net Position
Fiscal year to date as of May 31, 2016
Consolidated Golf Course

<u>Operating Revenues</u>	<u>Total</u>
Golf Course	\$ 899,673
Restaurant	\$ 18,000
<u>Operating Expenses</u>	
Golf Course	\$ 896,294
Operating Income (Loss)	\$ 21,379
<u>Nonoperating revenues (expenses)</u>	
Interest & Misc.	\$ 101
Capital	\$ (167,492)
Transfers in (out)	\$ 10,000
Change in Net Position	\$ (136,013)

*Note: Capital Assets have not been reclassified &
Depreciation expense is not yet recorded*

FY16 City Manager Approval of Exempt Purchases exceeding \$25,000 per Ordinance No. 2015-47 amending § 2-267

Quarter 3 - May 1, 2016 thru June 30, 2016

<u>Vendor</u>	<u>Approved Amount</u>	<u>Date Approved</u>	<u>Procurement Type</u>
SunGard Public Sector	36,700.00	04/21/16	Sole Source - Proprietary/Copyright
Lawman's and Shooters' Supply Inc.	28,786.75	04/22/16	Piggyback State of FL Contract 46000000-15-1
Fence Service Inc. dba AAA Fence (for Spruce Creek Road Park Tennis Courts)	24,800.00	06/04/16	Piggyback - Ormond Beach RFP 2015-06
Fence Service Inc. dba AAA Fence (for Coraci Ballfields)	19,000.00	06/27/16	Piggyback - Ormond Beach RFP 2015-06
GSX, Inc. dba Great Southern Construction Equipment Co. (for Gradall)	343,151.00	05/20/16	Piggyback FL Sheriff's Association ITB 15-13-0904