



AGENDA
ENVIRONMENTAL ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Monday, October 27, 2025
Type of Meeting: Regular

Time: 5:15 PM
Location: 2nd Floor Conference Room
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes – July 28, 2025
3. Report on Benches
4. Plant Giveaway
5. Storm Drains
6. Items for Next Agenda

C. PUBLIC COMMENTS

D. BOARD COMMENTS

E. ADJOURNMENT

7. Next Meeting Date: January 26, 2026 @ 5:15 p.m.
8. Board Report to City Council: November 18, 2025 @ 6:30 p.m.

NOTICES – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE ENVIRONMENTAL ADVISORY BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



FOR SPECIAL ACCOMMODATIONS, PLEASE NOTIFY THE CITY CLERK'S OFFICE (PHONE: 386-506-5563) AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE.



HELP FOR THE HEARING IMPAIRED IS AVAILABLE THROUGH THE ASSISTIVE LISTENING SYSTEM RECEIVERS CAN BE OBTAINED FROM THE CITY CLERKS' OFFICE.

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IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ENVIRONMENTAL ADVISORY BOARD
MEETING MINUTES
SECOND FLOOR CONFERENCE ROOM, CITY HALL
PORT ORANGE, FLORIDA
JULY 28, 2025

THE REGULAR ENVIRONMENTAL ADVISORY BOARD MEETING of the City of Port Orange was called to order by Chair Kristine Cunningham at 5:15 p.m.

Roll Call	Present:	Philip Klema Glenn Smith Kristine Cunningham, Chair John Macaluso, Vice Chair
	Absent:	Mark Heldreth (Not Excused) Kathleen Mallegol (Not Excused) Eric Gregory (Execused)
		Also Present: Tim Burman, Community Development Director Chip Kent, Operations Manager Christine Clowes, Administrative Assistant

DISCUSSION/ACTION

2. Consideration of Minutes: May 5, 2025

Motion to approve the May 5, 2025, meeting minutes was made by Member Glenn Smith and Seconded by Vice Chair John Macaluso. Motion carried unanimously by voice vote.

3. Tree Planting for Ponds

Chip Kent, Operations Manager, expressed opposition to planting trees around the ponds, citing concerns about feasibility, tree management and preservation and tree survival in that environment.

Kristine Cunningham, Chair, advocated for shade around the ponds to support wildlife and provide comfort for people. Chair Cunningham suggested conducting a pilot project and consulting experts to evaluate the impact.

Tim Burman, Community Development Director, emphasized the importance of discussing tree planting during the planning phase of projects and proposed using a newer pond as a pilot site, starting with smaller trees. Mr. Burman also noted that early involvement in projects allows for better integration of trees into the design.

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4. Adopt A Storm Drain Update

Mr. Burman provided an update indicating Junos Reed, City Engineer, has included the program in the 2026 budget and plans to launch it later this fall. Mr. Reed will present this to the Environmental Advisory Board at the October 27, 2025, meeting.

5. Plant Giveaway

Chair Cunningham will begin sending out communications through each of the email addresses she obtained last year. All orders will be directed to Chair Cunningham, and she will be responsible for purchasing the plants. Mr. Burman discussed the booth location, with preference for a spot closer to the YMCA and will talk to Mike Springer, Public Information Officer, to help promote the plant giveaway.

6. Benches

Vice Chair Macaluso, mentioned he had discussed the idea of donations for garden benches with the City Council, receiving a positive response. Vice Chair Macaluso and Chair Cunningham will schedule a meeting with Councilman Shawn Goepfert to arrange a presentation for the organizations he has in mind as potential donors this fall.

7. Items for Next Agenda

- Report on Benches
- Plant Giveaway
- Storm Drains

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

There were none.

ADJOURNMENT – 5:42 p.m.

8. Next Meeting Date: October 27, 2025 @ 5:15 p.m.

9. Board Report to City Council: August 5, 2025 @ 6:30 p.m.

Chair Kristine Cunningham