

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
OCTOBER 7, 2025

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Scott Stiltner at 6:30 p.m.

OPENING

Silent Invocation

Pledge of Allegiance

Roll Call	Present:	Councilman Jonathan Foley Councilman Shawn Goepfert Councilman Lance Green Vice Mayor Tracy Grubbs Mayor Scott Stiltner
	Also Present:	City Manager Wayne Clark City Attorney Matthew Jones Records Coordinator Tracee Cody

4. Volusia County District 2 Councilman Matt Reinhart – County Update

Volusia County District 2 Councilman Matt Reinhart provided a presentation about the approved Port Orange stormwater projects funded through the County's Transform 386 Program and other updates and initiatives from the County.

5. Public Comments on Consent Agenda Items Only

There were none.

CONSENT AGENDA

6. Approval of Minutes
 - a. September 16, 2025 - Regular City Council Meeting
 - b. September 17, 2025 - Special City Council Meeting
7. Approval of Major Special Event Request for Biketoberfest 2025 for The Turn, Inc. at 5164, 5204, 5218, and 5236 South Ridgewood Avenue
8. Approval of Major Special Event Request for Biketoberfest 2025 for The Doghouse Bar and Grill at 3400 S. Nova Road
9. Approval of Relocation and Reconstruction Agreement with Lamar Outdoor Advertising
10. Approval of Temporary License Agreement to Real Sub, LLC (Publix Super Market at Dunlawton Square) for Parking Lot Repairs

Councilman Jonathan Foley asked to pull Item #7 from the Consent Agenda.

Motion to approve the remaining items on the Consent Agenda was made by Councilman Jonathan Foley and Seconded by Vice Mayor Tracy Grubbs. Motion carried unanimously by roll call vote.

Item #7 - Approval of Major Special Event Request for Biketoberfest 2025 for The Turn, Inc at 5164, 5204, 5218, and 5236 South Ridgewood Avenue.

Councilman Jonathan Foley abstained from the vote due to a conflict of interest as he has been engaged in the past and may be engaged in the future to perform services for the business.

Motion to approve Item #7 was made by Councilman Shawn Goepfert and Seconded by Vice Mayor Tracy Grubbs. Motion carried 4-0-1 by roll call vote with Councilman Jonathan Foley abstaining.

RECOGNITION AND PROCLAMATIONS

11. Domestic Violence Awareness Month - Proclamation

Mayor Stiltner read the Proclamation for Domestic Violence Awareness Month and presented it to Odetta Horruitiner, City of Port Orange Victim Advocate Coordinator.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

Kathleen Tarnow, Sugar Forest resident, expressed her concerns about a hoarding neighbor and drainage in her subdivision. She also inquired if the City would consider purchasing a vacant lot at the corner of Madeline Avenue and Nova Road for stormwater management, forming a stormwater advisory board, and if there are any grants or bonds to help homeowners affected by flooding.

COMMENTS AND ADDITIONAL ITEMS

12. Council Members

Mayor Scott Stiltner briefly explained how the process works for projects approved through the Transform 386 Program and other projects that, even though are a major part of the City's infrastructure, are maintained and overseen by other agencies. He welcomed the Port Orange/South Daytona Chamber Leadership Program in attendance and had President/CEO, Don Burnette, explain what the program does.

Councilman Jonathan Foley advised he wouldn't be in attendance at the next Volusia Flagler TPO meeting and asked Vice Mayor Tracy Grubbs to be his alternate member. Councilman Foley expressed concern about the erratic timing sequence of the traffic light at the Village Trail and Dunlawton Avenue intersection that could potentially cause accidents. Even though traffic lights are controlled by Volusia County, he wanted to mention it to see if they would reconsider making an adjustment.

Vice Mayor Tracy Grubbs thanked the Leadership Class for being in attendance. He also thanked the City staff's hard work and dedication for getting funding through County, State, and Federal programs. He spoke about in-kind contributions/donations made to the Parks & Recreation Department and thanked businesses for re-investing in their community. He reminded residents of the upcoming event, Family Days, and the Art Festival for Arthaus. Lastly, he spoke about his idea for a short-term solution for pumping stormwater and the need to obtain the necessary permits from other agencies. He encouraged citizens to contact their State and Federal Representatives to request assistance with permits.

Councilman Shawn Goepfert also thanked staff for getting funding. He attended the ribbon cutting ceremony for the remodel of the YMCA and was impressed with the facility.

Councilman Lance Green also commented on the grand reopening of the YMCA and how it's a great facility. He also noted consent agenda item #10 and mentioned it's crucial to get done.

On a final note, Mayor Scott Stiltner emphasized that, due to staff's hard work, Port Orange received more money than any other city in Volusia County through Legislative appropriation funds and the most funding of any city that participated in Transform 386 projects.

13. City Attorney

City Attorney Matt Jones gave an update on the property located at 828 Sugar House Boulevard. The City has secured the judgment and should have a sale date within the coming weeks for a new owner to take over.

14. City Manager

Per Mayor Scott Stiltner's request, City Manager Wayne Clark provided further information about the Transform 386 projects and other projects funded through different agencies. He explained the process of projects in progress and the expected timeline of Cambridge, Sugar Forest, and Sleepy Hollow.

TABLED ITEMS

15. Approval of a Partial Release of Tree Conservation Easement for 4629 Clyde Morris Boulevard

Motion to take item #15 off the table was made by Councilman Jonathan Foley and Seconded by Vice Mayor Tracy Grubbs. Motion carried unanimously by roll call vote.

Motion to approve item #15 was made by Councilman Shawn Goepfert and Seconded by Councilman Jonathan Foley.

Tim Burman, Community Development Director, provided further details of the request and answered questions from Council. Council discussed their opinions in favor or opposition of the request. Mr. Clark clarified the terminology of a conservation easement and how the subject property was termed as such 25 years ago.

The applicant, Michael Saljnin, spoke to Council about the factors that had him request the partial release of the tree conservation easement and his proposed idea.

Robert Reinhagen, resident, expressed his reasoning for why Council should not approve this request.

Motion carried 4-1 by roll call vote with Councilman Lance Green voting no.

PUBLIC HEARING

16. Second Reading - Ordinance No. 2025-19- Land Development Code (LDC) Amendment/Chapter 15 - Signs - Nonconforming signs

City Attorney Matt Jones read Ordinance No. 2025-19.

ORDINANCE NO. 2025-19

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA AMENDING THE LAND DEVELOPMENT CODE CHAPTER 15 RELATING TO NONCONFORMING SIGNS TO INCENTIVIZE THE REMOVAL OF CERTAIN EXISTING NONCONFORMING SIGNS AND SIGN FACES IN EXCHANGE FOR THE ALLOWANCE OF RECONSTRUCTING BY AGREEMENT CERTAIN EXISTING NONCONFORMING SIGNS AND SIGN FACES ALONG THE I-95 CORRIDOR AND RIDGEWOOD AVENUE; REMOVING UNINTENDED DUPLICATE LANGUAGE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2025-19 was made by Vice Mayor Tracy Grubbs and Seconded by Councilman Shawn Goepfert. Motion carried unanimously by roll call vote.

COUNCIL COMMITTEE REPORTS

17. City Council Committee Reports

- a. Volusia Flagler TPO - Councilman Jonathan Foley

Councilman Foley had nothing to report.

ADJOURNMENT - 7:56 p.m.



Mayor Scott Stiltner

Attest:



Robin Fenwick, MMC
City Clerk



FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Foley, Jonathan R	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE City Council - City of Port Orange
MAILING ADDRESS 1000 City Center Circle	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY Port Orange	COUNTY Volusia
DATE ON WHICH VOTE OCCURRED 10/7/2025	NAME OF POLITICAL SUBDIVISION: City of Port Orange
MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Jonathan Foley, hereby disclose that on October 7, 20 25 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of The Turn, Inc., by whom I am retained; or
- inured to the special gain or loss of _____ , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The Turn, Inc. has applied for a special event permit for its Biketoberfest Event. Although I do not have any current contract(s) with The Turn, Inc., I have been engaged in the past and may be engaged in the future to perform services for the business. Thus, in order to avoid any appearance of impropriety, I am abstaining from the vote.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

10/7/25
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.