

REGULAR CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS – CITY HALL  
1000 CITY CENTER CIRCLE  
PORT ORANGE, FLORIDA  
JUNE 3, 2025

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Scott Stiltner at 6:30 p.m.

Silent Invocation

Pledge of Allegiance

Roll Call

Present:	Councilman Shawn Goepfert Councilman Lance Green Mayor Scott Stiltner
Absent:	Councilman Jonathan Foley (excused) Vice Mayor Tracy Grubbs (excused)
Also Present:	City Manager Wayne Clark Asst. City Attorney Shannon Balmer Deputy City Clerk Amanda Bonin

4. Public Comments on Consent Agenda Items Only

There were none.

CONSENT AGENDA

5. Approval of Minutes
  - a. May 20, 2025 - Regular City Council Meeting
6. Bid Awards and Contract Items
  - a. Approval to award ITB #25-12 to East Coast Marine Construction & Design for Causeway Park Renovations
7. Approval of Renewal No. 2 of the Interlocal Agreement with the Utilities Commission of New Smyrna Beach for Potable Water and Reclaimed Services
8. Resolution No. 25-30 - Budget Transfer for 413 Herbert Street Purchase - Depot Park

Motion to approve the Consent Agenda as presented was made by Councilman Shawn Goepfert and Seconded by Councilman Lance Green. Motion carried unanimously by roll call vote.

Rob Sabatino, resident, expressed his concerns regarding permitting for repairs needed in his neighborhood.

Cassandra Rhodes, Board Member with the Port Orange/South Daytona Chamber of Commerce, expressed the board's appreciation to City Council for their continued support and talked about upcoming events to include the Golf League which starts June 4, the Mega Mixer on June 5, and the Mix and Mingle on June 6.

COMMENTS AND ADDITIONAL ITEMS

9. Council Members

Councilman Green advised that cameras have been installed at the City parks and commended the Police Department for their efforts in catching a recent vandal.

Councilman Goepfert expressed his appreciation to the team at the Cypress Head Golf Course for their hard work and successful golf event.

Mayor Scott Stiltner spoke on the vandalism of public property, requests restitution for the damages caused, and mentioned the Memorial Day event was a success and well-attended.

10. City Attorney

There was nothing further.

11. City Manager

Wayne Clark, City Manager, explained the permitting issue that was brought up during the public comment section and clarified what the FEMA substantial flood zone letters were for.

SPECIAL REPORTS

12. Report from KemperSports on the Cypress Head Golf

Jeff Dayton, General Manager at Cypress Head Golf Club, provided an update on the golf course as well as the financials for February through April 2025.

Mayor Stiltner spoke about the Mayor's Golf Tournament and what the proceeds benefit.

13. Port Orange Community Trust Annual Update

Dawn LeBeau, Executive Director with Port Orange Community Trust, provided an

annual report, highlighted upcoming events, and spoke about the impact they have on the community.

Council members thanked the Port Orange Community Trust members and volunteers for a great job and for everything they do to give back to the community.

#### BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

##### 14. Golf Advisory Board Report

Richard Lee, Chairman, provided an update on the bunker project, expressed some concerns, and answered Council members' questions.

##### 15. Parks and Recreation Board Appointments (x2)

There are two positions for the Parks and Recreation Board with four applicants.

Applicants, Christina Berry, Jeff Brabham, and Kathleen Mallegol expressed their interest to serve on the advisory board and touched on their skillset and experience.

Applicant Brian Syford was unable to attend the Council meeting as he is currently out of town.

Mayor Stiltner spoke on the involvement/commitment that will be required of the board.

Motion to nominate Jeff Brabham to the Parks and Recreation Advisory Board was made by Councilman Lance Green and Seconded by Councilman Shawn Goepfert. Motion carried unanimously by roll call vote.

Motion to nominate Brian Syford to the Parks and Recreation Advisory Board was made by Councilman Shawn Goepfert and Seconded by Councilman Lance Green. Motion carried unanimously by roll call vote.

##### 16. Environmental Advisory Board Appointment

Motion to nominate Kathleen Mallegol to the Environmental Advisory Board was made by Councilman Shawn Goepfert and Seconded by Councilman Lance Green. Motion carried unanimously by roll call vote.

17. First Reading - Ordinance No. 2025-16 - Rezoning/422 Jefferson Avenue

Assistant City Attorney, Shannon Balmer, read Ordinance No. 2025-16 into the record.

ORDINANCE NO. 2025-16

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, REZONING PROPERTY LOCATED AT 422 JEFFERSON AVENUE, CONSISTING OF APPROXIMATELY ±0.26 ACRES FROM COMMUNITY COMMERCIAL (CC) TO NEIGHBORHOOD PRESERVATION (NP); AUTHORIZING REVISION OF THE OFFICIAL ZONING ATLAS; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance No. 2025-16 was made by Councilman Shawn Goepfert and Seconded by Councilman Lance Green.

Penelope Cruz, Planning Manager, presented the agenda item.

Motion carried unanimously by roll call vote.

REGULAR AGENDA

18. FY 2025-2026 Budget Discussions (Preliminary Capital Improvement Plan, Capital Outlay and Fleet)

Mark Simpson, Finance Director, and Mr. Clark provided a presentation for the Capital Improvement Projects (CIP) and answered the Council members' questions.

COUNCIL COMMITTEE REPORTS

19. City Council Committee Reports

a. Volusia Flagler TPO - Councilman Jonathan Foley

Councilman Jonathan Foley was absent and will follow up with his report at a later date.

b. Fire Pension Board - Councilman Jonathan Foley

Councilman Foley was absent and will follow up with his report at a later date.

c. Police Pension Board - Councilman Lance Green

Regular City Council Meeting

June 3, 2025

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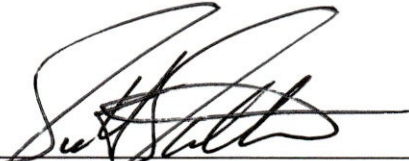
Councilman Green provided an update from the Police Pension Board's quarterly meeting.

d. General Employee's Pension Board - Mayor Scott Stiltner


Mayor Stiltner provided an update from the General Employee's Pension Board's quarterly meeting.

ADJOURNMENT - 8:08 p.m.



  
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Mayor Scott Stiltner

Attest:

  
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Robin Fenwick, MMC  
City Clerk