

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
May 20, 2025

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Scott Stiltner at 6:30 p.m.

OPENING

Invocation by Pastor Joshua Owen of Spruce Creek Presbyterian Church

Pledge of Allegiance

Roll Call	Present:	Councilman Jonathan Foley Councilman Shawn Goepfert Councilman Lance Green Mayor Scott Stiltner
	Absent	Vice Mayor Tracy Grubbs (excused)
	Also Present:	City Manager Wayne Clark City Attorney Matthew Jones Deputy City Clerk Amanda Bonin

SPECIAL REPORTS

4. Causeway Docks project update

Susan Lovallo, Parks and Recreation Director introduced Shailesh Patel with Dredging and Marine Consultants, LLC.

Mr. Patel provided a presentation of the Causeway Park Boat Ramp and Parking Lot Improvements, detailing the design and answered Council Members' questions.

Ms. Lovallo, Mr. Patel, and Council Members discussed the project, to include specifics on the sheet piling, slope of the loading ramp, resurfacing of the parking lot, funding, obtaining supplies, construction timeframes, and safety concerns to include signage at the docks to prohibit cleaning of fish on the docks, which creates a slipping hazard.

Ms. Lovallo also advised the contract to award the bid to a contractor will come before them at the next Council meeting. At that time, they can get a realistic schedule to move forward. Staff will be placing signage with QR codes in the Causeway Park, so anyone can scan it to get updates on the project at any time.

Eugene T. Healey III, resident, talked about safety hazards with only having one dock available at this time. Mr. Healey suggested contract incentives for the contractors to get the construction job done quickly.

Lastly, Mayor Stiltner further clarified the City staff's diligence to get this moving and how all options were looked at prior to choosing this project.

5. Public Comments on Consent Agenda Items Only

There were none.

CONSENT AGENDA

6. Approval of Minutes

- a. May 6, 2025 - Regular City Council Meeting

7. Bid Awards and Contract Items

- a. Approval of Contract to Purchase 413 Herbert Street
 - b. Approval of Amendment No. 1 to Task Authorization No. 9 to Stanley Consultants, Inc. (f/k/a Traffic Engineering Data Solutions, Inc.) for a time extension to finalize the design plans for the SJR2C Loop SUN Trail Project, remove Task Item 12 (Post-Design Services), and decrease Task Authorization No. 9 by \$11,285.00.
 - c. Approval of Task Authorization No. 4 to the Continuing Services Contract with Stanley Consultants, Inc. (#CA8377) for Post-Design Services for the SJR2C Loop SUN Trail Project
 - d. Approval of Task Authorization No. 1 to the Continuing Services Contract (CA #8360) with Kimley-Horn for Construction Engineering Inspections Services (CEI) for the SJR2C Loop SUN Trail Project
 - e. Approval of Task Authorization No. 3 to the Continuing Services Contract with Zev Cohen & Associates (#CA8378) for design services of the Down Under Phase I infrastructure improvements
 - f. Approval of the Second Amendment to the Second Addendum to the Third Amendment and Restatement of Lease Agreement with Palmer College Foundation, Inc. for the Allen Green Center
 - g. Approval of a New Standard Contract with G&G Outdoors, LLC. for Services for Public Utilities Landscaping Maintenance
8. Resolution No. 25-27 - Authorizing the Submittal of the Florida Boating Improvement Program (FBIP) Grant Application
9. Approval of the Closest Unit Response Interlocal Agreement with Neighboring Municipalities for Fire-Rescue and Emergency Medical Services

Motion to approve the Consent Agenda as presented was made by Councilman Jonathan Foley and Seconded by Councilman Shawn Goepfert. Motion carried unanimously by roll call vote.

STATE OF THE CITY

The State of the City Video presentation was displayed for all to view.

Regular City Council Meeting

May 20, 2025

Page 3 of 8

Council Members commended the positive developments featured in the State of the City video, noting highlights such as the clean audit reflecting strong financial health, stable staffing levels, progress on the Parks Bond Initiative, stormwater infrastructure improvements, enhanced transparency, ongoing city maintenance, and the dedication and hard work of City staff.

Lastly, Mayor Stiltner mentioned that on July 1, 2025, the City should find out where they stand with Tallahassee regarding approval of some major funding that was requested for some of the larger projects throughout the City.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

Larry Powers with the Railroad Society for the Port Orange Depot thanked Council Members for the recent approval to purchase the extra property for the Port Orange Depot. He mentioned they are trying to make the Port Orange Depot self-sustaining and have been receiving donations as well. Mr. Powers also expressed his appreciation to City staff for their help when they needed it.

Herb Stewartson, a board member with the Port Orange/South Daytona Chamber of Commerce, expressed the boards appreciation for Council's support and discussed upcoming events to include a weekly Chamber Golf Swing happening on Wednesdays, a ribbon cutting at the new Splash Salon, coffee and connections at Copperline Coffee, and the Annual Chamber Golf Tournament at Cypress Head.

Barbara Ann-Heegan, President and CEO of the Port Orange/South Daytona Chamber of Commerce, expressed her gratitude to the job fair and thanked Councilman Green for attending the event and offering his support for next year's event. Ms. Heegan also thanked Robin Fenwick and Mayor Scott Stiltner for their support, and Mike Springer for his marketing and promotion assistance.

Robert Reinhausen, resident, expressed his concerns regarding construction and wetlands in relation to the annexation of Vintage Acres which passed first reading at the last meeting on May 6, 2025. He also requests the Land Development Code be revised to declare that wetlands and ponds are not buildable acreage.

Sophia Marie-Norwood with Tobacco-Free Volusia spoke on the statistics of tobacco use and nicotine. Ms. Marie-Norwood invited the Council Members to their next meeting in August and provided contact information for anyone looking to get support with tobacco/nicotine cessation. Additionally, Ms. Marie-Norwood invited the youth, ages 12-17 to join their SWAT Team, Students Working Against Tobacco.

Kathleen Tarnow, resident, spoke on the flooding in Sugar Forest and asked for updates on drainage projects in the area.

Don Drogowski, resident, spoke about the flooding along Spruce Creek Road and Central Park Blvd. as well as the flood factor modeling with the National Association of Realtors and Insurance.

10. Council Members

Councilman Green advised a golf course worker, Dennis Pickevance, passed away in April, and spoke on his work ethic. Councilman Green received a concern from a resident regarding the Airport Road Park and the cleanliness of the facility. When he asked staff about the concern, he learned of vandalism happening often in the parks. Staff advised him that cameras have been set in place and Councilman Green encourages parents to talk to their kids in an effort to help end the vandalism.

Councilman Green pointed out that the Allen Green Center purchase was approved in the consent agenda tonight, and suggests the City look at how the funds will be utilized. Additionally, Councilman Green expressed his continuing concerns with the County's non-emergency line and feels as though residents aren't getting the response they deserve.

Lastly, Councilman Green talked about the emergency utility number on the City's website and commented on the job fair.

Councilman Goepfert spoke on the fluoride bill that was signed by the Governor and confirmed as of July 1, 2025, fluoride will no longer be in the City's water supply.

City Attorney Jones mentioned a Resolution will come forward on the fluoride topic to adhere to the newly passed law.

Councilman Foley advised he will be out of town for the next Council meeting and suggested everyone be mindful of what Memorial Day weekend is for and to be safe.

Mayor Stiltner spoke about a recent tragic situation that occurred in our City a couple of weeks ago. He praised and thanked the emergency personnel who responded to the scene so quickly and efficiently. Mayor Stiltner also talked about information being added to the City's website regarding stormwater projects and updates as the projects progress. Lastly, Mayor Stiltner briefly discussed the Transform 386 Program and FEMA, and advised the citizens to reach out to City staff for updates and questions they may have.

11. City Attorney

There was nothing further.

12. City Manager

Mr. Clark confirmed there is a page dedicated to stormwater on the City's website to provide updates, links about different topics of the stormwater system, how stormwater works, and a link to the County's website with County specific details.

Mr. Clark advised the utilities emergency line has been relocated on the website, so the

phone number is easier to find when searched. Mr. Clark expressed his appreciation for the feedback and ideas from Council members to help make things better on the new stormwater page and suggested citizens contact the City and if there's something on the City's website that is hard to find or information they'd like to see.

The City is applying for funds through the Transform 386 program for the Sugar Forest, Pepper Hill, Sleepy Hollow, Portona, and Powers Avenue areas. Mr. Clark touched on the projects and funding from the State Legislature as well as Resilient Florida and advised the City should find out in August if the funds will be received through Transform 386.

Councilman Goepfert briefly talked about the website updates and expressed his appreciation.

Mr. Clark mentioned the City will be bringing some recommendations to Council in June that will cover construction projects and funding, and advised the community meetings to cover stormwater are anticipated to start the week of June 20th.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

13. Citizen Advisory Committee for TPO

Bobby Ball, CAC for the TPO, provided an update to include the long-range transportation plan, mentioning it is nearing completion. Additionally, there is a virtual workshop on June 2, 2025, that Council is welcome to join. The information on the workshop is on their website. Lastly, Mr. Ball spoke about the TIP 5-year program with the DOT mentioning three of the six projects are in Port Orange.

14. Volusia Growth Management Commission Member Appointment

Member Debbie Connors is seeking re-appointment.

Motion to re-appoint Debbie Connors to the Volusia Growth Management Commission was made by Councilman Jonathan Foley and Seconded by Councilman Shawn Goepfert.

Mayor Stiltner requested to have Ms. Connors to provide an update periodically to Council.

Mr. Clark advised it would be efficient to have the update annually and Ms. Connors can discuss what's going on regionally as well.

Motion carried unanimously by voice vote.

15. Fire Pension Board Appointment - Council Appointment

Motion to nominate Michael Russin to the Fire Pension Board was made by Councilman Shawn Goepfert and Seconded by Councilman Lance Green.

Mr. Russin addressed Council expressing his interest to serve on the board and touched on his skill set and background.

Councilman Foley appreciates Mr. Russin's interest and background. Councilman Foley mentioned he would be a good fit with his financial background.

Council Members expressed their appreciation for his interest and willingness to serve.

Motion carried unanimously by voice vote.

PUBLIC HEARING

16. Second Reading - Ordinance No. 2025-05 - Amending Chapter 58 - Streets, Sidewalks and Other Public Places, Article IV. Communications Facilities in Public Rights-of-Way

City Attorney Matt Jones read Ordinance No. 2025-05 into the record.

ORDINANCE NO. 2025-05

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, AMENDING CHAPTER 58, ARTICLE IV, SECTIONS 58-74, 58-75, 58-77 AND 58-78; TO REMOVE REQUIREMENT FOR PHOTOGRAPHIC/VIDEOGRAPHIC DOCUMENTATION OF THE WORK AREA PRIOR TO CONSTRUCTION, DISPENSING WITH PERMITTING REQUIREMENTS FOR CERTAIN ROUTINE MAINTENANCE TASKS, REMOVING VARIOUS CERTIFICATIONS OF THE ENGINEERING PLAN, AND THE REQUIREMENT TO PROVIDE AS-BUILTS UPON COMPLETION; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2025-05 was made by Councilman Jonathan Foley and Seconded by Councilman Shawn Goepfert. Motion carried unanimously by roll call vote.

17. Capital Finance Items

a. Second Reading - Ordinance No. 2025-15 - Authorizing and Securing Capital Improvement & Refunding Revenue Bonds Series 2025

City Attorney Jones read Ordinance No. 2025-15 into the record.

ORDINANCE NO. 2025-15

AN ORDINANCE OF THE CITY OF PORT ORANGE, FLORIDA, AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$38,000,000 CAPITAL IMPROVEMENT REFUNDING REVENUE BONDS, SERIES 2025, TO REFUND ALL OR A PORTION OF THE CITY'S OUTSTANDING STORMWATER UTILITY REVENUE BONDS, SERIES 2005 AND CAPITAL IMPROVEMENT REFUNDING REVENUE BONDS, SERIES 2014, TO FINANCE OR REIMBURSE CAPITAL IMPROVEMENTS; PROVIDING FOR THE PAYMENT OF SUCH BONDS FROM LEGALLY AVAILABLE NON-AD VALOREM REVENUES DEPOSITED PURSUANT TO A COVENANT TO BUDGET AND APPROPRIATE; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2025-15 was made by Councilman Jonathan Foley and Seconded by Councilman Lance Green. Motion carried unanimously by roll call vote.

b. Resolution No. 25-28 – Authorizing the issuance of not-to-exceed \$38,000,000 City of Port Orange Capital Improvement Refunding Revenue Bonds, Series 2025

Mark Simpson, Finance Director introduced Resolution No. 25-28.

Motion to adopt Resolution No. 25-28 was made by Councilman Shawn Goepfert and Seconded by Councilman Jonathan Foley. Motion carried unanimously by roll call vote.

c. Resolution No. 25-29 – Supplementing Resolution No. 25-28 and authorizing and approving the negotiated sale of the City of Port Orange Capital Improvement Refunding Revenue Bonds, Series 2025 to Hilltop Securities Inc. and providing further details and authorization

Mr. Simpson introduced Resolution No. 25-29.

Motion to adopt Resolution No. 25-29 was made by Councilman Jonathan Foley and Seconded by Councilman Shawn Goepfert. Motion carried unanimously by roll call vote.

COUNCIL COMMITTEE REPORTS

18. City Council Committee Reports


a. First Step Shelter - Councilman Shawn Goepfert

Councilman Goepfert provided an update on the First Step Shelter. The shelter has received funding from United Way, and they are getting ready to celebrate their 1,000th resident that they have placed, and also spoke about the funding of the program.

b. Port Orange/South Daytona Chamber of Commerce - Councilman Shawn Goepfert

Councilman Goepfert mentioned the Port Orange/South Daytona Chamber of Commerce held a member reception and spoke about the opportunities they provide to help people who have been incarcerated to find jobs. Additionally, the annual fund-raiser for the Chamber's Golf Tournament is on May 31, 2025.

ADJOURNMENT - 8:30 p.m.



Mayor Scott Stiltner

Attest.



Robin Fenwick, MMC
City Clerk

