

**CITY OF PORT ORANGE GENERAL EMPLOYEES' DEFINED BENEFIT RETIREMENT PLAN  
BOARD OF TRUSTEES QUARTERLY MEETING  
City Council Chambers  
1000 City Center Circle, 1<sup>st</sup> Floor  
Port Orange, FL 32129  
AGENDA  
Monday, June 2, 2025 – 1:00PM**

*Pursuant to Chapter 286, F.S., if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 506-5563 prior to the meeting.*

**I. CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM**

**II. PUBLIC COMMENT**

**III. APPROVAL OF MINUTES**

- a. March 3, 2025, quarterly meeting; drafted by BUSA
- b. April 29, 2025, special meeting

**IV. OLD BUSINESS**

**V. NEW BUSINESS**

- a. Update on trustee seats
- b. Update on officers
- c. RMLLO (Records Management Liaison Officer) designation
- d. Review of James Moore audit proposal
- e. Member portal demo

**VI. REPORTS**

- a. Southeastern Advisory, Jeff Swanson, Investment Consultant
  - i. Quarterly report as of March 31, 2025
- b. Lorium Law, Brent Chudachek, Board Attorney
  - i. Legislative update
  - ii. Financial disclosure forms
  - iii. Summary Plan Description

**VII. CONSENT AGENDA**

- a. Warrants for ratification
  - i. Warrant #10
- b. New invoices for payment approval
  - i. None
- c. Fund activity report for the period February 24, 2025 through May 27, 2025

**VIII. STAFF REPORTS, DISCUSSION, & ACTION**

- a. Foster & Foster, Ferrell Jenne & Kandyce Moss, Plan Administrator
  - i. Update on plan administration transition

ii. Educational opportunities

1. FPPTA 41<sup>st</sup> Annual Conference, June 22-25, 2025, Omni Champions Gate, Orlando
2. FPPTA Trustee School, October 5-8, 2025, Sawgrass Marriott

**IX. TRUSTEE REPORTS, DISCUSSION, & ACTION**

**X. NEXT MEETING:** September 8, 2025 @ 2:00PM

**XI. ADJOURNMENT**