

ENVIRONMENTAL ADVISORY BOARD
MEETING MINUTES
SECOND FLOOR CONFERENCE ROOM, CITY HALL
PORT ORANGE, FLORIDA
JANUARY 27, 2025

THE REGULAR ENVIRONMENTAL ADVISORY BOARD MEETING of the City of Port Orange was called to order by Chair Kristine Cunningham at 5:15 p.m.

Roll Call	Present:	Kristine Cunningham, Chair John Macaluso, Vice Chair Mark Heldreth Philip Klema
	Absent:	Glenn Smith (Excused) Eric Gregory (Unexcused)
	Also Present:	Margaret Tomlinson, Construction & Engineering Manager Christine Clowes, Administrative Assistant

ELECTION OF OFFICERS

Motion to nominate Chair Kristine Cunningham to remain Chair was made by Vice Chair John Macaluso and was seconded by Member Mark Heldreth.

Chair Kristine Cunningham accepted the nomination.

Motion carried unanimously by voice vote.

Motion to nominate Vice Chair John Macaluso to remain Vice Chair was made by Chair Kristine Cunningham and seconded by Member Philip Klema.

Vice Chair John Macaluso accepted the nomination.

Motion carried unanimously by voice vote.

DISCUSSION/ACTION

2. Consideration of Minutes - October 28, 2024

Motion to approve the October 28, 2024 meeting minutes was made by Chair Kristine Cunningham and seconded by Member Philp Klema. Motion carried unanimously by voice vote.

3. Mitigation for Removal of a Damaged Historic Tree Permit - 940 N Lakewood Terrace (HOA Common Area)

Margaret Tomlinson, Construction & Engineering Manager, provided an update regarding the historic tree from a report by Steve Edgar, City Forester. Ms. Tomlinson mentioned from the report that the tree is significantly damaged and is going to die. Staff recommends removal of the tree and to waive the mitigation requirements. The HOA will be responsible for the removal of the tree as it is located on their property. The recommendation for the removal of the tree with waived mitigation requirements will be presented to the City Council at the February 4, 2025, Council meeting for approval.

Motion to recommend waving the mitigation requirements, to Council, was made by John Macaluso, Member and seconded by Kristine Cunningham, Chair. Motion carried unanimously by voice vote.

4. Adopt a storm drain program

Ms. Tomlinson provided an update on the storm drain program and answered questions from the board. Members discussed ideas on how to bring the Adopt a Storm Drain program to the community.

5. Spring Plant Giveaway updated

Ms. Tomlinson recommends pushing back the plant giveaway until the fall festival as there are no current springtime events suitable for handing out plants. Ms. Cunningham suggested advertising and sending out emails for people to sign up during the summer, and then handing out the plants during the fall festival. If residents sign up for the plant giveaway in advance, they will receive two plants, while walk-ups will only receive one plant.

6. Items for Next Agenda

Adopt a Storm Drain
Plant Giveaway
Trees planting for Ponds

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

There were none.

ADJOURNMENT - 6:03 P.M.

7. Next Meeting Date: - April 28, 2025 @ 5:15 p.m.
8. Board Report to City Council: February 4, 2025



Chair Kristine Cunningham