



AGENDA
ENVIRONMENTAL ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Monday, May 5, 2025

Time: 5:15 PM

Type of Meeting: Regular

Location: 1st Floor HR Conference Room
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes: January 27, 2025
3. Adopt a Storm Drain
4. Plant Giveaway
5. Tree Planting for Ponds
6. Items for Next Agenda

C. PUBLIC COMMENTS

D. BOARD COMMENTS

E. ADJOURNMENT

7. Next Meeting Date: July 28, 2025 @ 5:15 p.m.
8. Board Report to City Council: May 6, 2025 @ 6:30 p.m.

NOTICES – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE ENVIRONMENTAL ADVISORY BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



FOR SPECIAL ACCOMMODATIONS, PLEASE NOTIFY THE CITY CLERK'S OFFICE (PHONE: 386-506-5563) AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE.



HELP FOR THE HEARING IMPAIRED IS AVAILABLE THROUGH THE ASSISTIVE LISTENING SYSTEM RECEIVERS CAN BE OBTAINED FROM THE CITY CLERKS' OFFICE.

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IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ENVIRONMENTAL ADVISORY BOARD
MEETING MINUTES
SECOND FLOOR CONFERENCE ROOM, CITY HALL
PORT ORANGE, FLORIDA
January 27, 2025

THE REGULAR ENVIRONMENTAL ADVISORY BOARD MEETING of the City of Port Orange was called to order by Chair Kristine Cunningham at 5:15 p.m.

Roll Call	Present:	Kristine Cunningham, Chair John Macaluso, Vice Chair Mark Heldreth Philip Klema
	Absent:	Glenn Smith (Excused) Eric Gregory (Unexcused)
	Also Present:	Margaret Tomlinson, Construction & Engineering Manager Christine Clowes, Administrative Assistant

ELECTION OF OFFICERS

Motion to nominate Chair Kristine Cunningham to remain Chair was made by Vice Chair John Macaluso and was seconded by Member Mark Heldreth.

Chair Kristine Cunningham accepted the nomination.

Motion carried unanimously by voice vote.

Motion to nominate Vice Chair John Macaluso to remain Vice Chair was made by Chair Kristine Cunningham and seconded by Member Philip Klema.

Vice Chair John Macaluso accepted the nomination.

Motion carried unanimously by voice vote.

DISCUSSION/ACTION

2. Consideration of Minutes - October 28, 2024

Motion to approve the October 28, 2024 meeting minutes was made by Chair Kristine Cunningham and seconded by Member Philp Klema. Motion carried unanimously by voice vote.

3. Mitigation for Removal of a Damaged Historic Tree Permit - 940 N Lakewood Terrace (HOA Common Area)

Margaret Tomlinson, Construction & Engineering Manager, provided an update regarding the historic tree from a report by Steve Edgar, City Forester. The tree is significantly damaged and is going to die. Staff is recommending that the tree be removed and to waive the mitigation. The HOA will be removing the tree as it is on their property. The recommendation for the removal of the tree with waived mitigation will be presented to the City Council at the February 4, 2025, Council meeting for approval.

Motion to recommend waving mitigation to Council was made by John Macaluso, Member and seconded by Kristine Cunningham, Chair. Motion carried unanimously by voice vote.

4. Adopt a storm drain program

Ms. Tomlinson gave an update on the storm drain program and answered questions from the board. Members discussed ideas on how to bring the Adopt a Storm Drain program to the community.

5. Spring Plant Giveaway updated

Ms. Tomlinson recommends pushing back the plant giveaway until the fall festival as there are no current springtime events suitable for handing out plants. Ms. Cunningham suggested advertising and sending out emails for people to sign up during the summer, and then handing out the plants during the fall festival. If residents sign up for the plant giveaway in advance, they will receive two plants, while walk-ups will only receive one plant.

6. Items for Next Agenda

Adopt a Storm Drain
Plant Giveaway
Trees planting for Ponds

PUBLIC COMMENTS

None

BOARD COMMENTS

None

ADJOURNMENT - 6:03 P.M.

7. Next Meeting Date: - May 5, 2025
8. Board Report to City Council: February 4, 2025

Chair Kristine Cunningham