

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
APRIL 1, 2025

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Scott Stiltner at 6:30 p.m.

Invocation by Deacon Mike Rosolino of Epiphany Church

Pledge of Allegiance

Roll Call	Present:	Councilman Jonathan Foley Councilman Shawn Goepfert Councilman Lance Green Vice Mayor Tracy Grubbs Mayor Scott Stiltner
	Also Present:	City Manager Wayne Clark Asst. City Attorney Shannon Balmer Deputy City Clerk Amanda Bonin

4. Public Comments on Consent Agenda Items Only

Robert Reinhagen, resident, expressed his concerns about Item #7 Memorandum of Agreement (MOA) with ICE and requested an explanation of it.

CONSENT AGENDA

5. Approval of Minutes

a. Regular City Council Meeting - March 18, 2025

6. Bid Awards and Contract Items

a. Award of ITB #24-17 for the Police Department Generator Replacement to Paul Culver Construction, Inc.

b. Approval of Change Order No. 1 to Task Authorization No. 5 with Mead and Hunt, Inc. as it relates to the Police Department Generator Replacement project under ITB #24-17

c. Approval of Task Authorization No. 1 to Paul Culver Construction, Inc. for repairs at Riverwalk Park

7. Approval of a Memorandum of Agreement (MOA) between the United States Immigration and Customs Enforcement (ICE), a component of the Department of Homeland Security (DHS) and the City of Port Orange

Motion to approve the Consent Agenda as presented was made by Councilman Shawn Goepfert and Seconded by Councilman Jonathan Foley. Motion carried unanimously by voice vote.

There were none.

COMMENTS AND ADDITIONAL ITEMS

8. Council Members

Vice Mayor Tracy Grubbs, spoke on the Arthaus Down Under Painting Project, the Mayor's Golf Tournament on June 14, 2025, and the Parks and Recreation Bunny search from April 11–17, 2025.

Councilman Foley mentioned he will be leaving at 7:30 p.m. due to an appointment.

Mayor Stiltner thanked and congratulated staff on the recent Spring Brew and Food Fest, and advised that Tony Delmonte passed away. Mr. Delmonte previously served on the City's Golf Advisory Board. Mayor Stiltner recognized Mr. Delmonte and his service to the city.

9. City Attorney

There were none.

10. City Manager

Wayne Clark, City Manager, introduced the City's new Finance Director Mark Simpson, and thanked Assistant Finance Director Linda Truitt for the work she and her team did during the interim.

Motion to move the Golf Advisory Board Appointment to follow the City Manager's comments was made by Councilman Lance Green and seconded by Councilman Jonathan Foley. Motion carried unanimously by voice vote.

Item #13 - Golf Advisory Board Appointment was moved up to be discussed before the Audit.

SPECIAL REPORTS

11. FY2024 Audit Discussion with James Moore & Company

Zach Chalifour, partner with James Moore and Company, provided the annual audit presentation for the year-ending September 30, 2024, and answered the Council's questions.

Council members commented on the importance of the pension, thanked staff, and Mr.

Chalifour for his knowledge and presentation.

Councilman Foley advised the City does not have a fund balance policy and spoke on the possibilities of moving unassigned funds to prepare for natural disasters and touched on the benefits of doing so.

Mayor Stiltner requested the topic of moving funds be placed on an agenda for further discussion.

12. Capital Financing Discussion

Toby Wagner, Financial Advisor with Southeastern Investment Securities, LLC, provided a presentation on the finance plan overview regarding funding for the Parks Bond and the new Public Utilities facility and answered the Council's questions.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

13. Golf Advisory Board Appointment

Motion to re-appoint Richard Lee and Jane Taylor to the Golf Advisory Board was made by Councilman Lance Green and Seconded by Vice Mayor Tracy Grubbs. Motion carried unanimously by voice vote.

COUNCIL COMMITTEE REPORTS

14. City Council Committee Reports

a. Volusia Flagler TPO - Councilman Jonathan Foley

Councilman Foley stated there is nothing new to report.

b. Fire Pension Board - Councilman Jonathan Foley

Councilman Foley provided an update and mentioned member Chris Taylor was re-appointed as the 5th member on the board, but there is still a vacant seat. The Council-appointed member position needs to be filled.

ADJOURNMENT - 7:26 p.m.

Attest:


Robin Fenwick, MMC
City Clerk


Mayor Scott Stiltner

