

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
JANUARY 21, 2025

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Scott Stiltner at 6:30 p.m.

Silent Invocation

Pledge of Allegiance

Roll Call	Present:	Councilman Jonathan Foley Councilman Shawn Goepfert Councilman Lance Green Vice Mayor Tracy Grubbs Mayor Scott Stiltner
	Also Present:	City Manager Wayne Clark City Attorney Matthew Jones Deputy City Clerk Amanda Bonin

CONSENT AGENDA

4. Public Comments on Consent Agenda Items Only

There were none.

5. Agenda Approval

Motion to approve the Agenda as presented was made by Councilman Jonathan Foley and Seconded by Councilman Shawn Goepfert. Motion carried unanimously by roll call vote.

6. Approval of Minutes

a. December 10, 2024 - Regular City Council Meeting

7. Public Utilities Field Operations Facility

a. Approval of Amendment No. 1 to the AIA Agreement with Wharton-Smith for Public Utilities Field Operations Facility Construction Project amending Exhibit A - Guaranteed Maximum Price Amendment, establishing the Guaranteed Maximum Price (GMP) for the construction phase of the project.

b. Approval of Task Authorization No. 6 with Schenkel & Shultz, Inc. under the Master Contract for Architectural Services as it relates to the Construction Administration Phase for the Public Utilities Field Operations Facility

c. Resolution No. 25-02 - Reimbursement Resolution for Public Utilities Field Operations Facility

8. Resolution No. 25-03 - Approval of First Quarter Budget Amendments for Fiscal Year 2024-2025

Motion to approve the Consent Agenda as presented was made by Vice Mayor Tracy Grubbs and Seconded by Councilman Jonathan Foley. Motion carried unanimously by roll call vote.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

Barbara Ann Heegan, Port Orange/South Daytona Chamber of Commerce President and CEO introduced a new program that starts on February 1, 2025. This is a ten-week program that focusses on marketing and writing a business plan. Ms. Heegan also invited the Council members to the Mayor's dinner on February 26, 2025, at the Shores Resort.

Kristin Johansson, Vice Chair for Workforce Development with the Port Orange/South Daytona Chamber of Commerce, thanked City Council and staff for all they do to aid in the Workforce Development Program. The Teen Job Fair was a new program that started last May. This program provides an opportunity for businesses that cater to younger students, approximately age 16 through Senior year. The Teen Job Fair is scheduled to run again this year on May 17, 2025.

Mayor Scott Stiltner encouraged anyone who knows of any businesses in our City that would be interested in offering an opportunity for high school aged students, to contact either Ms. Johansson or Ms. Heegan.

Several citizens expressed their concerns regarding fluoride in the City's water supply. They mentioned there are several other cities and counties that don't use fluoride in their water, and requested this item be placed on the agenda for further discussion.

Several other citizens expressed their thoughts and concerns regarding the substantial damaged letters that were sent out, talked about drainage, asked for the status on the stormwater master plan, and would like to continue discussions on local hazard mitigation.

Mayor Scott Stiltner mentioned there is a comprehensive workshop coming in March for the Stormwater Master Plan and encouraged citizens to watch for meeting information to be published.

Heather Curry, resident, shared her story about the hoarder property in Sugar Forest and how it altered her life. Ms. Curry explained the activities that took place by her former neighbor, and how she lost everything after Hurricane Ian due to a fire that started in his home.

COUNCIL COMMENTS

9. Comments/Concerns from Council Members

Councilman Lance Green mentioned the emails he has received regarding fluoride and would like to discuss this, to see where we go moving forward. Councilman Green also mentioned he had a meeting with Charter/Spectrum regarding right-of-way permits and asked if the City can look into the status.

Councilman Shawn Goepfert thanked Ms. Curry for sharing her story. Councilman Goepfert would also like more information regarding fluoride. He also commented on flooding and the amount of water the City received in a short period of time. Tomorrow night's meeting is to discuss citizens' concerns. Council is willing to give staff the tools they need. Councilman Goepfert thanked staff for all their hard work during the holiday events. Halifax Health opened a new center on Williamson Blvd.

Vice Mayor Tracy Grubbs thanked City staff for their monumental progress on sidewalk repairs on Town West Blvd. and in Town Park. Since the organizational changes, things are coming together and getting completed. Thank you for getting these tasks done. Vice Mayor Grubbs mentioned the City recently received funding from past hurricanes. City projects are moving along and explained permitting through the State and Federal Government can take time.

Vice Mayor Grubbs said the City tries to get as much State funding as possible, so we don't have to raise taxes. The meeting tomorrow is for residents to discuss with staff the problems regarding flooding/drainage that you see. Vice Mayor Grubbs mentioned there is a cell tower/5G repeater that was installed in front of a home in an easement and asked, when the companies submit a permit, do they show a diagram as to what that looks like and can we put it in the common area instead of in front of someone's house? Lastly, Arthaus started the first segment of the Down Under Project. All of the major columns have been painted, and they will be stenciling the mural design next.

Councilman Johnathan Foley expressed his appreciation for the proactive approach on the flashing beacons near Sugar Mill Elementary. He also thanked the City Manager and the Fire Chief for their help with a local church that is putting in a school for autistic children. Councilman Foley briefly commented on the substantially damaged letters, and the story that Ms. Curry shared. The City is not the all-powerful being in the United States Government System, and we have things we need to do, and rules that we need to follow. Part of those rules help us to receive funding to do projects for our citizens. FEMA says we have to send out the substantially damaged letters. It's not staff coming up with the letters. They are just trying to do their job.

Councilman Foley would like more information from the City on the fluoride issue so they can discuss it but it doesn't need to be an agenda item. The food truck operation is opening in the March/April timeframe. Lastly, Councilman Foley thanked the crews for the maintenance on the Cambridge Canal.

Mayor Scott Stiltner attended the Legislative Delegation meeting in DeLand and talked about projects that are going to Tallahassee. Staff will be going to Tallahassee in February advocating for State dollars.

Mayor Stiltner attended the Roundtable of Elected Officials meeting. He mentioned that every city talked about stormwater, not just Port Orange. This is a statewide issue. There is going to be a formation of a County wide committee that will be co-chaired by Jake Johansson of Volusia County Council and Nancy Martin, Mayor of Daytona Beach Shores. This committee will look at projects for the County and how one project could affect another community as well. Some of these projects will include Army Corps of Engineers and federal dollars. Mayor Stiltner said Council members will be meeting with staff and the outside engineering firm to go over these projects and Council will bring this to the public in March. The Stormwater Master Plan is just about wrapped up while many other cities are just starting.

Mayor Stiltner mentioned there are FEMA regulations that the City has to comply with. While the substantially damaged letters may be uncomfortable, it is a requirement set by FEMA. Additionally, everything we do and send out to comply with FEMA's regulations has to touch the City Attorney's office to ensure the City is doing what they are required to do, and to make sure we stay out of trouble.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

10. Citizen Advisory Committee for TPO

Bobby Ball, CAC member, mentioned the Department of Transportation has a 5-year work program. A couple of those projects include the widening design of Williamson Blvd. from Madeline Avenue to Town West Blvd., as well as the intersection improvements at Madeline Avenue and Nova Road and Nova Road and Dunlawton Avenue. There was a presentation on the long-range transportation plan which is starting now. This comes up every five years. The Department of Transportation reports the Nova drainage system cleaning has been completed and the new traffic signal at Miles Drive and Nova Road intersection is starting soon.

11. Parks and Recreation Advisory Board Report

Bobby Ball, Chair, provided the quarterly meeting report. Project designs are underway. A couple of these include Willow Run Park and White Place. Regarding the REC Center West project, Mr. Ball previously asked staff where some of the participants of the REC Center are coming from. Staff was able to verify that 27% of the daily check ins are from residents West of I-95. That means of the six-thousand visitors the REC sees per month, they have approximately 1,500 coming from West of I-95.

The Director's report indicated there are at least ten major projects underway, from an athletic perspective, all of the programs have more participants than last year, and there is a huge number of special events coming up for the REC. These events can be found on the City's website.

PUBLIC HEARING

12. Second Reading - Ordinance No. 2024-25 - Comprehensive Plan Amendment/Annual Capital Improvements Element Update (Case No. CPAM-24-0004)

Matt Jones, City Attorney, read Ordinance No. 2024-25.

ORDINANCE NO. 2024-25

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, AMENDING THE COMPREHENSIVE PLAN CAPITAL IMPROVEMENT ELEMENT; PROVIDING FOR THE FY2025-2030 FIVEYEAR SCHEDULE OF CAPITAL IMPROVEMENTS AND SUPPORTING DATA; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES AND RESOLUTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve was made by
Councilman Jonathan Foley and
Seconded by Vice Mayor Tracy Grubbs.
Motion carried unanimously by roll call
vote.

13. First Reading - Ordinance No. 2025-01 - LDC Amendment/Chapter 15 - Signs (Case No. DCAM-24-0002)

This item was continued as requested by the applicant and will be brought back at a later date.

REGULAR AGENDA

14. First Reading - Ordinance No. 2025-02 - Revising Defined Contribution Retirement Plan

Matt Jones, City Attorney, read Ordinance No. 2025-02.

ORDINANCE 2025-02

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, AMENDING CHAPTER 54, ARTICLE VI, 2003 GENERAL EMPLOYEES' RETIREMENT SYSTEM, AMENDING SECTION 54-175, DEFINED CONTRIBUTION RETIREMENT PLAN, TO RELY ON THE PLAN ADOPTION AGREEMENTS APPROVED BY CITY COUNCIL DESCRIBING THE TERMS APPLICABLE TO EACH OF THE PLANS; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve was made by
Councilman Jonathan Foley and

Seconded by Vice Mayor Tracy Grubbs.

Mr. Jones explained this is a clean-up item.

Motion carried unanimously by roll call vote.

15. Adoption of Port Orange City Council Local Rules of Procedure (Local Rules) for 2025

Mr. Clark explained that modifications to the agenda were made based on Council member's previous comments. The section for public comments on Consent Agenda items was moved outside of the Consent Agenda. The City Manager and City Attorney comments were moved up to follow Council Comments.

Council members agreed there is a need to update the agenda outline. Councilman Foley suggested combining items D and E in the sample agenda together. This would be the Council Comments and the Additional Items sections.

Robert Reinhausen, resident, doesn't believe there is enough back up information on the consent agenda items, and would like a better explanation of these items moving forward.

Mayor Scott Stiltner advised that if anyone has questions or concerns about agenda items, to please reach out to staff or Council members for clarification as they are here to help.

Motion to approve the Adoption of Port Orange City Council Local Rules of Procedure (Local Rules) for 2025 as presented to include the combination of the Council Comments and Additional Items sections into one section was made by Councilman Jonathan Foley and Seconded by Vice Mayor Tracy Grubbs. Motion carried unanimously by roll call vote.

ADDITIONAL ITEMS

16. City Attorney

There was nothing further.

17. City Manager

Wayne Clark, City Manager, explained the process for the Vulnerability Assessment Study meeting being held tomorrow night. This public meeting is to hear from residents

and allows the City to be eligible for funding from the Resilient Florida program.

The County has money available through their Transform 386 program that the City is applying for. They are providing funds to do a regional drainage basin study for each of the basins in the city.

Mr. Clark also explained the FEMA 50% Rule and why the letters were sent out. He also clarified how the City was reimbursed from FEMA after Hurricane Irma and clarified a few other items that were discussed earlier this evening.

Mayor Scott Stiltner mentioned there seems to be support at the County level for purchasing property for stormwater solutions, and suggested the City at least look at any of the available properties to see if it may be beneficial for the City.

COUNCIL COMMITTEE REPORTS

18. City Council Committee Reports

a. First Step Shelter - Councilman Shawn Goepfert

Councilman Shawn Goepfert attended his first board meeting at the First Step Shelter and provided an update from their meeting

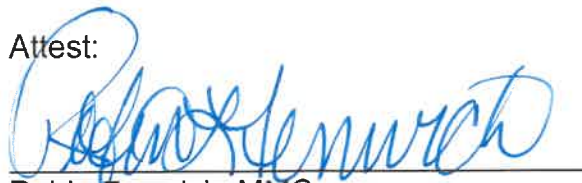
b. Port Orange/South Daytona Chamber of Commerce - Councilman Shawn Goepfert

Councilman Shawn Goepfert reported the Chamber had a great turn out for the Morning Mix and Mingle at the Ocean Oaks Apartment Complex. The Business after hours was held at the new Tiki Adventure Park. The Mayor's dinner is coming up soon and there are nine new Chamber members.

ADJOURNMENT - 8:09 p.m.


Mayor Scott Stiltner

Attest:



Robin Fenwick, MMC
City Clerk