



**AGENDA**  
**ENVIRONMENTAL ADVISORY BOARD**  
**CITY OF PORT ORANGE**

**Meeting Date:** Monday, October 28, 2024

**Time:** 5:15 PM

**Type of Meeting:** Regular

**Location:** 2<sup>nd</sup> Floor Conference Room  
City Hall, 1000 City Center Circle

**A. CALL TO ORDER**

1. Roll Call

**B. DISCUSSION/ACTION**

2. Consideration of Minutes - July 22, 2024, and Special Meeting September 9, 2024
3. Spring Plant Giveaway - Next Steps
4. Tree Bank Fund
5. Items for Next Agenda

**C. PUBLIC COMMENTS**

**D. BOARD COMMENTS**

**E. ADJOURNMENT**

6. Next Meeting Date: January 27, 2025
7. Board Report to City Council: November 6, 2024

**NOTICES** – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE ENVIRONMENTAL ADVISORY BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



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UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.



5. Garden Update

Ms. Cunningham gave an update regarding the Garden and how they are working on getting people to sponsor benches for the Garden. Ms. Cunningham stated the benches cost anywhere between \$1,600 and \$1,800, trying to keep them consistent with the Riverwalk. Ms. Cunningham would like to have 3 benches and would like to plant the garden and have signs up to say what the plants are as well.

Steve Edgar confirmed the irrigation system is working. Ms. Cunningham said the grass is growing back and that the border needs a bigger trellis. Ms. Cunningham suggested looking into a donation for a trellis. Mr. Macaluso suggested going to the Chamber to ask for donations.

Ms. Cunningham mentioned that with the water coming up and the expansion, including food trucks, there will be more garbage.

6. Watergoat Update

Ms. Cunningham stated that the Watergoat is working but needs more water and asked for another trash can. Mr. Mascaluso agreed. Ms. Tomlinson will see about getting one to place near the picnic table by the canal. People litter with cigarette butts, styrofoam from food truck events, etc. Ms. Cunningham stated that she goes out there at least once a month, to clean it. Ms. Cunningham explained the cleanup process and the need for upkeep. Ms. Cunningham stated that finding volunteers to help keep the canals clean has not been a problem.

7. Items for Next Agenda

Family Days on Special Meeting for September 9, 2024 at 4pm.

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

Mr. Macaluso had issues with the Council reducing the penalties for the previous historic tree removal. Mr. Macaluso felt it was a violation of the Ordinance.

Mr. Smith inquired about the definition of excused and unexcused absents for Board Members. Angelina Rossi, Member, has not reached out to the Board regarding absences and has not been seen since October 2023.

Motion to Remove Member, Angelina Rossi from Board due to excessive unexcused absences presented by Mr. Smith and seconded by Ms. Cunningham. Motion carried unanimously by voice vote.

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Ms. Cunningham spoke about adopting drains, where people can sign up to check their drains to make sure there is no debris before storms and keep them clear by removing the debris, in the same regard also adopting Islands, where residents can get involved with keeping the Islands clear. Board questions who owns the Islands (privately owned, State of Florida). Mr. Macaluso believes the Board should have guidance from the city attorney. The storm drain idea was well received by the other members of the Board.

Ms. Cunningham wants to focus on education and volunteers.

Mr. Heldreth wants a retention pond behind Palmer.

ADJOURNMENT

8. Next Meeting Date: October 28, 2024 @ 5:15 p.m.
9. Board Report to City Council: August 6, 2024

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Chair Kristine Cunningham

ENVIRONMENTAL ADVISORY BOARD  
SPECIAL MEETING MINUTES  
SECOND FLOOR CONFERENCE ROOM, CITY HALL  
PORT ORANGE, FLORIDA  
September 9, 2024

THE SPECIAL ENVIRONMENTAL ADVISORY BOARD MEETING of the City of Port Orange was called to order by Chair Kristine Cunningham at 5:15 p.m.

CALL TO ORDER

THE REGULAR ENVIRONMENTAL ADVISORY BOARD MEETING of the City of Port Orange was called to order by Chair Kristine Cunningham at 5:15 p.m.

Roll Call	Present:	John Macaluso Kristine Cunningham Glenn Smith Philip Klema Mark Heldreth Eric Gregory
	Absent:	Steve Edgar, City Forester
	Also Present:	Margaret Tomlinson Construction & Engineering Manager Tracee Cody, Deputy City Clerk Christine Clowes, Administrative Assistant

DISCUSSION/ACTION

2. Planning for Family Days 2024 Event

Kristine Cunningham, Chair stated that Family Days event is being held on October 10<sup>th</sup> through the 13<sup>th</sup>, 2024. The Environmental Advisory Board will be there on Saturday the 12<sup>th</sup> from around 10am to 2pm. During the event the board can rotate shifts if they would like. Margaret Tomlinson, Staff Liaison, said the booth location is not set yet, but the Environmental Advisory Board will probably be over by Lakeside.

Ms. Cunningham discussed that their focus is to explain to residents that they would like to give away bushes this year. Residents can sign up for them and pick them up during the Spring Event. Due to confusion last year, the Board is going to handle contacting the recipients themselves rather than the city staff. Ms. Tomlinson stated that they do not need to limit the bushes to only people who sign up.

Ms. Tomlinson suggested 3 choices, including blueberries, native bush (Beautyberry) and a butterfly bush (Milkweed). The Committee will be giving away two bushes per residence of Port Orange and will also be gathering information to keep on file at the

city of those who sign up for the bushes. Ms. Tomlison stated the Committee is planning to give away approximately 100-125 bushes this year. The suggested limit is one bush per residence for walkups and two per residence for those who sign up for them.

Ms. Cunningham asked if there was anything within the city that they should be talking about during the event. Ms. Tomlinson stated that Community Development staff will be out on Saturday the 12<sup>th</sup> to talk about flooding.

The Board would like to advertise the Watergoat and Garden and the Bench donation and to direct people where to go if they would like to donate. Ms. Tomlinson will get the contact information for that.

Ms. Cunningham commented that the Committee needs to start planning for the Spring Event and what they want to have as a target and will be checking the calendar to plan the event without any conflicting events. Ms. Tomlinson suggested maybe the Advisory Board put on their own event just to give out the bushes.

Ms. Cunningham will order shirts for the Committee. Mr. Gregory suggested using QR Codes on the display at the booth to use for people to find the information for the Watergoat and Garden and bench donation. Mr. Smith suggested having samples of the plants at the booth and photos to show what they will look like mature, so people can see what they will be getting in the spring. Ms. Tomlinson will pick up the Beauty Berry bush while Ms. Cunningham will pick up the Milkweed and Blueberry bushes. Ms. Cunningham and Ms. Tomlinson will work on the flyer.

Board member stated that a border is needed around the garden so not to be mistaken for weeds. When the landscapers come, they sometimes cut down the flowers by mistake.

### PUBLIC COMMENTS

Tracee Cody, Deputy City Clerk read a thank you note from Steve Edgar who was unable to attend the meeting.

### BOARD COMMENTS

Mr. Macaluso mentioned that the garden in South Daytona had received a \$200,000 Echo Grant and this should be kept in mind. Ms. Tomlinson reiterated that there is a Development Activities report online if anyone would like to see what is coming through and would like to have the contractor come in for one of the meetings, let the City Clerk know and they will forward that information to her.

ADJOURNMENT

3. Next Meeting Date: Monday, October 28, 2024 @ 5:15 p.m.

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Chair Kristine Cunningham