

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
AUGUST 21, 2024

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Silent Invocation

Pledge of Allegiance

Roll Call

Present: Councilman Tracy Grubbs
Councilman Drew Bastian
Councilman Jonathan Foley
Vice Mayor Scott Stiltner
Mayor Donald Burnette

Also Present: City Manager Wayne Clark
City Attorney Matthew Jones
Assistant City Manager Robin Fenwick

CITY COUNCIL/TOWN CENTER CRA JOINT SPECIAL MEETING

Council recessed to hold the Joint Special Meeting with the Town Center CRA, minutes of which are under separate cover.

CONSENT AGENDA

4. Public Comments on Consent Agenda Items Only

There were none.

5. Agenda Approval

There were no changes requested by Council.

Motion to approve the agenda as present was made by Vice Mayor Scott Stiltner and seconded by Councilman Jonathan Foley. Motion carried unanimously by voice vote.

6. Approval of Minutes

- a. August 2, 2024 - Special City Council Meeting
- b. August 6, 2024 - Regular City Council Meeting

7. Bid Awards and Contract Items

- a. Approval to Award ITB #24-11 to Danus Utilities, Inc. for Christianity Lift Station (LS11) Rehabilitation

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b. Approval of Task Authorization No. 15 with Kimley-Horn & Associates, Inc. for Construction Phase Services relating to ITB #24-11 Christianity Lift Station Rehab Project

c. Approval of Task Authorization No. 5 under the Master Contract for Architectural Services (RFSQ #20-03) with Schenkel & Shutz, Inc. as it relates to the Field Operations Facility Additional Services

d. Approval to Award RFSQ #23-14 Construction Manager at Risk for Construction of Public Utilities Operations Facility to Wharton-Smith, Inc. and approve the Preconstruction Services Phase Proposal

e. Approval of Change Order No. 2 to the Standard Contract for Services as it relates to RFSQ #20-02 for the 20-inch Force Main River Crossing with Kimley-Horn & Associates, Inc. for a time extension request

f. Approval of Change Order No. 2 to the EJCDC Agreement with McMahan Construction Company for ITB #22-10 Water Reclamation Facility East Master Lift Station Upgrades

g. Ratification and approval of Volusia County Cooperative ITB #24-B-61LS for bulk fuel purchases from Sunoco LLC, Palmdale Oil Company, and Greens Energy Services, Inc.

h. Approval to Award ITB #24-09 to Rush Marine, LLC for Memorial Park Pier Renovations

8. Resolution No. 24-31 - Accepting the Edward Byrne Memorial Justice Assistance Direct Award Grant for \$10,000.00 from the Florida Department of Law Enforcement

9. Resolution No. 24-33 - Ratification of Emergency Powers Taken During Invest 97L (Hurricane Debby)

10. Amendment to Easement releasing portion of Access Drainage Retention and Maintenance Easement at 3738 Nova Road (Take 5 Oil Change)

Motion to approve the Consent Agenda as presented was made by Vice Mayor Scott Stiltner and seconded by Councilman Tracy Grubbs. Motion carried unanimously by roll call vote.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

Emma Clark, Chamber of Commerce member, announced their ribbon cuttings and events coming up.

COUNCIL COMMENTS

11. Comments/Concerns from Council Members

Councilman Jonathan Foley congratulated the candidates who were elected and thanked those who ran for their interest in serving. He thanked Staff for the added presence at Sugar Mill Elementary School this school year.

Councilman Tracy Grubbs spoke on the Parks Bond and pointed out the award

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approved on consent tonight for the Memorial Park Pier renovations that were damaged during Hurricane Ian. He also spoke regarding allowing "open house signs" over the weekends. Mayor Burnette asked for a workshop/further discussion regarding signs.

Vice Mayor Scott Stiltner also thanked the candidates who ran for office for their willingness to serve the community. He encouraged residents to participate in Port Orange University to learn more about the city.

Mayor Don Burnette echoed the thank yous to the candidates and encouraged those who didn't get elected to serve on the City's volunteer boards. He thanked Port Orange residents for their support during his campaign.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

12. Citizen Advisory Committee for TPO

Bobby Ball was unable to attend.

ADDITIONAL ITEMS

13. City Attorney - There was nothing further from the City Attorney.

14. City Manager

Wayne Clark, City Manager, provided a brief update on the timeline for the funding of the Parks Bond and the projects to come.

COUNCIL COMMITTEE REPORTS

15. City Council Committee Reports

a. First Step Shelter - Mayor Don Burnette provided details from their recent meeting.

b. Port Orange/South Daytona Chamber of Commerce - Mayor Don Burnette had nothing additional to add from Ms. Clark's report.

c. Councilman Jonathan Foley provided an update on the Fire Pension Board.

d. Councilman Drew Bastian provided an update from the recent Police Pension Board.

ADJOURNMENT - 7:00 p.m.

Attest:


Robin Fenwick, MMC, City Clerk


Mayor Donald O. Burnette

