



THE COMMUNITY REDEVELOPMENT AGENCY
FOR PORT ORANGE TOWN CENTER
REGULAR MEETING AGENDA

COUNCIL CHAMBERS – 6:30 PM – CITY HALL
AUGUST 6, 2024

A. OPENING

1. Roll Call

B. PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE

C. DISCUSSION/ACTION

2. Approval of Minutes
 - a. March 19, 2024 - Regular Town Center CRA Meeting
3. Resolution No. 24-01 - Port Orange Town Center CRA Tax Increment District FY 2024-2025 Operating Budget

D. PUBLIC COMMENTS

E. BOARD COMMENTS

F. ADJOURNMENT

NOTICES – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMUNITY REDEVELOPMENT AGENCY FOR PORT ORANGE TOWN CENTER WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



FOR SPECIAL ACCOMMODATIONS, PLEASE NOTIFY THE CITY CLERK'S OFFICE (PHONE: 386-506-5563) AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE.



HELP FOR THE HEARING IMPAIRED IS AVAILABLE THROUGH THE ASSISTIVE LISTENING SYSTEM RECEIVERS CAN BE OBTAINED FROM THE CITY CLERKS' OFFICE.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

PORT ORANGE TOWN CENTER
COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MARCH 19, 2024

THE REGULAR MEETING of the PORT ORANGE TOWN CENTER COMMUNITY REDEVELOPMENT AGENCY of the City of Port Orange was called to order by Chairman Reed Foley at 7:15 p.m.

| | | |
|-----------|---------------|--|
| Roll Call | Present: | Reed Foley Don Burnette Drew Bastian Scott Stiltner Michael Benedict |
| | Absent: | Tracy Grubbs |
| | Also Present: | City Manager Wayne Clark City Attorney Matthew Jones Deputy City Clerk Tracee Cody |

2. Nomination of Chair

Motion to nominate Member Reed Foley as Chairman was made by Member Don Burnette and seconded by Member Drew Bastian. Motion carried unanimously by roll call vote.

3. Nomination of Vice Chair

Motion to nominate Member Michael Benedict as Vice Chair was made by Member Don Burnette and seconded by Member Scott Stiltner. Motion carried unanimously by roll call vote.

PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE

There were no objections to the notice; therefore, the notice was accepted.

DISCUSSION/ACTION

4. Approval of Minutes

a. December 12, 2023 - Regular Town Center CRA Meeting

Motion to approve the minutes of December 12, 2023 as presented was made by Member Don Burnette and Seconded by Member Scott Stiltner. Motion carried unanimously by roll call vote.

5. Port Orange Town Center CRA Annual Report - FY 2022/2023

Motion to accept the Annual Report - FY 2022/2023 as presented was made by Member Don Burnette and seconded by Member Scott Stiltner. Motion carried unanimously by roll call vote.

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

There were none.

There being no further business brought before the Members of the Port Orange Town Center Community Redevelopment Agency, the meeting adjourned at 7:17 p.m.

Chairman Reed Foley

Attest:

Robin Fenwick, MMC
City Clerk



COMMUNITY REDEVELOPMENT AGENCY FOR PORT ORANGE TOWN CENTER

AGENCY MEETING DATE: 8/6/2024

SUBJECT: (C3) Resolution No. 24-01 - Port Orange Town Center CRA Tax Increment District FY 2024-2025 Operating Budget

DEPARTMENT: Community Development

RECOMMENDED MOTION: Move to approve Resolution 24-01.

SUMMARY: Attached is the proposed operating budget for the Port Orange Town Center CRA tax increment district for FY 2024-2025 (October 1, 2024, to September 30, 2025).

The CRA budget was traditionally considered part of the first reading of the City's budget items. In 2022, the process was modified, and the CRA budget consideration has been moved to occur prior to the budget hearings so that the CRA Board has sufficient time to review and comment and to make any necessary changes prior to the City Council adopting the city's overall budget, which includes the CRA's budget.

The resolution is also written so that the revenues and expenditures are estimates that can be changed based on the final adopted millage rate and budget. Therefore, the tax increment can be adjusted to the final amount without requiring the CRA Board to reconsider the budget.

ATTACHMENTS:

| | | |
|----|--------------------------------|------------------------------------|
| 1. | Resolution No. 24-01 w exhibit | Resolution No. 24-01 w exhibit.pdf |
|----|--------------------------------|------------------------------------|

| | |
|----------------|-------------------------------|
| Penelope Cruz | Created/Initiated - 7/12/2024 |
| Tim Burman | Approved - 7/15/2024 |
| John McKinney | Approved - 7/18/2024 |
| Shannon Balmer | Approved - 7/30/2024 |
| Wayne Clark | Approved - 7/31/2024 |
| Tracee Cody | Final Approval - 7/31/2024 |

RESOLUTION NO. 24-01

A RESOLUTION OF THE PORT ORANGE TOWN CENTER COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, ADOPTING THE ANNUAL BUDGET FOR THE PORT ORANGE TOWN CENTER COMMUNITY REDEVELOPMENT AGENCY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; PROVIDING FOR CONFLICTING RESOLUTIONS; PROVIDING FOR SCRIVENER’S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 189.016(3), Florida Statutes requires that the governing body of each special district shall adopt a budget by resolution each fiscal year; and

WHEREAS, the Port Orange Town Center Community Redevelopment Agency deems it is in the best interest to adopt the Annual Budget of the Port Orange Town Center Community Redevelopment Agency for Fiscal Year beginning October 1, 2024, and ending September 30, 2025, as more particularly set forth hereinafter.

NOW, THEREFORE, BE IT RESOLVED BY THE PORT ORANGE TOWN CENTER COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. Adoption. That the following is adopted as the Annual Budget of the Port Orange Town Center Community Redevelopment Agency for Fiscal Year beginning October 1, 2024, and ending September 30, 2025, is hereby as set forth in **Exhibit “A”** attached hereto.

Section 2. Conflicting Resolutions. That all resolutions or parts thereof that conflict with this resolution are hereby rescinded or repealed.

Section 3. Scrivener’s Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

Section 4. This resolution shall become effective immediately upon adoption.

CHAIRMAN REED FOLEY

ATTEST:

Robin Fenwick, MMC, City Clerk

Adopted on the _____ day of _____

Reviewed and Approved: _____
Shannon K. Balmer, Senior Assistant City Attorney

EXHIBIT "A"

**103 Town Center CRA
FY2025 Total Requested Budget**

| | |
|--------------------------------|------------------------|
| Revenue | |
| Intergovernmental Revenue | 406,144 |
| Miscellaneous Revenues | 5,000 |
| <u>Total revenues</u> | <u>411,144</u> |
| | |
| Operating Expenditures | |
| Contractual Services | 5,000 |
| Other Supplies and Expenses | 3,775 |
| <u>Debt Service</u> | <u>402,369</u> |
| <u>Total expenditures</u> | <u>411,144</u> |
| | |
| Net change | <u><u>0</u></u> |