

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MARCH 19, 2024

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Pastor Nathan Buker of Victorious Life Church

Pledge of Allegiance

Roll Call	Present:	Councilman Reed Foley Councilman Drew Bastian Vice Mayor Scott Stiltner Mayor Don Burnette
	Absent:	Councilman Tracy Grubbs
	Also Present:	Wayne Clark, City Manager Matthew Jones, City Attorney Tracee Cody, Deputy City Clerk

STATE OF THE CITY

Staff provided a video showing the City's accomplishments in 2023 and projects for 2024.

Council thanked Staff, Department Heads, City programs, and the active and engaged citizens.

City Council recessed at 7:11 p.m. to hold the Eastport CRA and Port Orange Town Center CRA meetings, minutes of which are under separate cover.

EASTPORT CRA REGULAR MEETING

TOWN CENTER CRA REGULAR MEETING

Council reconvened at 7:17 p.m. to hold the regular City Council meeting.

RECOGNITION AND PROCLAMATIONS

4. Police Officer of the Year - Officer Eric Meislahn
5. Firefighter of the Year - Firefighter Tyler Simmons

Mayor Don Burnette announced that the Police Officer and Firefighter of the Year were unavailable but their recognitions will be on a future agenda.

6. Government Finance Professionals Week Proclamation

Mayor Burnette read the Government Finance Professionals Week Proclamation and presented it to Assistant City Manager/Finance Director Jonathan McKinney and Assistant Finance Director Linda Truitt.

CONSENT AGENDA

7. Public Comments on Consent Agenda Items Only

Robert Reinghagen, resident, commented on Item #13 to suggest the property be sold to be used for affordable housing.

8. Agenda Approval

Vice Mayor Scott Stiltner requested to move the Public Hearing portion of the agenda, Item #19, to be heard right after the Consent Agenda vote.

Motion to approve the agenda as amended was made by Vice Mayor Scott Stiltner and seconded by Councilman Drew Bastian. Motion carried unanimously by voice vote.

9. Approval of Minutes

- a. March 5, 2024 - Regular City Council Meeting

10. Bid Awards and Contract Items

a. Approval to Award RFSQ #23-18 Professional Engineering Services to seven firms: Baxter & Woodman Inc., CPH, LLC, Kimley-Horn & Associates Inc., Lassiter Transportation Group, Inc., Mead & Hunt, Inc., Stanley Consultants, Inc., and Zev Cohen & Associates Inc.

11. Approval to Co-Sponsor a Job Fair Event with Port Orange/South Daytona Chamber of Commerce

12. Approval of Community Development Fee Modifications

- a. Resolution No. 24-03 - Building Permit Fees

- b. Resolution No. 24-05 - Development Application Fees

13. Resolution No. 24-04 - Authorizing the sale of City-owned real estate on the south side of Reed Canal Road, east of Atlantic High School

Motion to approve the Consent Agenda as presented was made by Vice Mayor Scott Stiltner and seconded by Councilman Drew Bastian. Motion carried unanimously by roll call vote.

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City Council recessed at 7:29 p.m. for a short break and reconvened at 7:33 p.m. to hold the Joint Annual Meeting of Members, Directors and Design Review Board of Port Orange Property Development, Inc., minutes of which are under separate cover.

ANNUAL CORPORATE MEETING

14. Port Orange Property Development, Inc. Joint Annual Meeting of the Members, Directors and Design Review Board

The Annual Corporate meeting adjourned at 7:37 p.m. and Council reconvened to the regular City Council meeting.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

Tracy Keller with Port Orange/South Daytona Chamber thanked Council for the continued support and briefly announced some upcoming events.

Larry Powers with the Port Orange Railway Society provided updates on the Port Orange Railway Depot.

Scott Pettit, resident and board member of the Canalview Place Condominiums, commented about the street lights being out along Nova Road to Herbert Street toward Dunlawton Avenue. He expressed they are a safety concern and would like to know when they will be fixed.

COUNCIL COMMENTS

15. Comments/Concerns from Council Members

Councilman Reed Foley spoke to the public comment about the lights and agreed they are a safety concern. He explained that City staff has been trying to get answers but it is a joint responsibility of Florida Power & Light and Florida Department of Transportation. Councilman Foley also recommended anyone with children to take a stroll on the Parks & Recreation "Storybook Stroll" and commented that he's glad to see repairs are going to be made at Memorial Park.

Vice Mayor Stiltner complimented Parks & Recreation staff for a successful baseball opening day.

Mayor Burnette attended the groundbreaking for the Halifax Emergency Room opening on the south end of Williamson Boulevard near Airport Road. He noted that the planning and the infrastructure of this new location will help alleviate traffic and get emergency services to people who are in need in that area.

16. Fiscal Year 2023 - 2024, First Quarter Financial Report

Jonathan McKinney, Assistant City Manager/Finance Director, provided a brief report on the First Quarter Financial Report of Fiscal Year 2023-2024.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

17. Citizen Advisory Committee for TPO

Bobby Ball wasn't able to attend the meeting and had no report.

18. Selection of Alternate Member to serve on the River To Sea Transportation Planning Organization (TPO) Board

Councilman Foley explained there wasn't a quorum at the last meeting and that led TPO to consider having alternate members to serve on behalf of a member that can't attend physically and/or not allowed to attend virtually.

Motion to table the item to a date certain of April 2, 2024 was made by Councilman Reed Foley and seconded by Vice Mayor Scott Stiltner. Motion carried unanimously by voice vote.

PUBLIC HEARING

19. Approval of the Christ the King Community Church Conditional Use Extension Case No. CUSE-24-0001)

Motion to approve the extension of the Christ the King Church Conditional Use through July 2027, subject to the conditions in the Staff Report, was made by Councilman Reed Foley and seconded by Vice Mayor Scott Stiltner.

Penelope Cruz, Planning Manager, provided further details of the request.

Pastor Scott Kirschner, Applicant, thanked Council for their support and consideration.

Vice Mayor Stiltner commended Pastor Kirschner and church members for taking care of the property and being good stewards of the community.

Motion carried unanimously by roll call vote.

ADDITIONAL ITEMS

20. City Attorney

There was nothing further.

21. City Manager

Wayne Clark announced that three years ago he was interviewed and hired as the City Manager by Council and thanked all the members for keeping him on and staff for their support. He also spoke to the public comment regarding the traffic lights and thanked residents for their patience. Mr. Clark's intention is to have City staff, FPL, and FDOT all meet and get answers and a solution.

COUNCIL COMMITTEE REPORTS

22. City Council Committee Reports

a. Port Orange/South Daytona Chamber of Commerce - Mayor Don Burnette

Mayor Burnette reiterated the upcoming events announced by Tracy Keller's public comment.

b. Roundtable of Elected Officials - Mayor Don Burnette

Mayor Burnette provided details from their recent meeting.

c. Arthaus - Councilman Tracy Grubbs

Councilman Tracy Grubbs was absent.

Mayor Burnette brought up the students of Atlantic High School's Law and Government Academy that were in attendance and had them introduce themselves.

ADJOURNMENT – 8:09 p.m.

Mayor Donald O. Burnette

Attest:

Robin Fenwick, MMC
City Clerk

