

REGULAR CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS – CITY HALL  
1000 CITY CENTER CIRCLE  
PORT ORANGE, FLORIDA  
FEBRUARY 6, 2024

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Reverend Melissa Frantz of Daytona Beach Drive In Christian Church

Pledge of Allegiance

Roll Call

Present:

Councilman Reed Foley  
Councilman Tracy Grubbs  
Councilman Drew Bastian  
Vice Mayor Scott Stiltner  
Mayor Don Burnette

Also Present:

City Manager, Wayne Clark  
City Attorney, Matt Jones  
Deputy City Clerk, Tracee Cody

RECOGNITION AND PROCLAMATIONS

4. Donation from Jane Taylor to Port Orange Police K-9 Unit for Stealth Fighter K-9 Ballistic Vests

Police Chief Manny Marino, along with Officer Jarrad Alevisatos and his K-9 partner Officer Niko, recognized Jane Taylor for her thoughtful and generous donation of the Stealth Fighter K-9 Ballistic Vests for the K-9 unit.

5. World Encephalitis Day Proclamation

Mayor Don Burnette read the proclamation for World Encephalitis Day and presented it to Kat Atwood. Mrs. Atwood briefly spoke about the disease and being affected.

CONSENT AGENDA

6. Public Comments on Consent Agenda Items Only

Robert Reinhausen, resident, commented on Item 9b that he doesn't see any significant public interest in leasing riverfront property to the Riverside Pavilion Association. He believes the lease should terminate, buy the structure back in accordance with the lease and offer the lease and the land back to the Association for the current fair market price of prime riverfront property.

7. Agenda Approval

There were no changes requested by Council.

Motion to approve the agenda as presented was made by Vice Mayor Scott Stiltner and seconded by Councilman Drew Bastian. Motion carried unanimously by voice vote.

8. Approval of Minutes

- a. January 9, 2024 - Regular City Council Meeting

9. Bid Awards and Contract Items

a. Approval of the Amendment and Extension of the Post-Closing Occupancy Agreement for 5797 Devon Street

b. Approval of Third Amendment to the Lease Agreement with Riverside Pavilion Association, Inc.

c. Approval of Lease Extension with Clear Channel Outdoors for property located on I-4 for an outdoor advertising sign

d. Ratification of the Approval of FDOT State-Funded Grant Agreement Time Extension No. 2 to Contract G1X03 for the St. John's River to Sea (SJR2C) Loop Trail SUN Trail design

e. Approval of Change Order No. 4 for Task Authorization No. 9 to TEDS/Stanley Consultants (SUN Trail design)

f. Approval of Task Authorization No. 6 with Mead & Hunt for Wellfield Consumptive Use Permit Monitoring

g. Approval for Standard Contract for Services with Danus Utilities, Inc. for Lift Station Repairs

10. Resolution No. 23-65 - Amending Resolution No. 23-64 - Approval of Grant Agreement for \$1,000,000 with Florida Department of Environmental Protection for the Ridgewood Avenue & North Commonwealth Water Main Replacement

Motion to approve the Consent Agenda as presented was made by Vice Mayor Scott Stiltner and seconded by Councilman Reed Foley. Motion carried unanimously by roll call vote.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

Kristin Johansson, Chair of the Workforce Development Committee at the Port Orange/South Daytona Chamber of Commerce, spoke about the upcoming career fairs and other events.

Skip Simmons, resident and Executive Director of No Longer Fatherless non-profit organization, spoke about their mission and looking for interested mentors.

### COUNCIL COMMENTS

#### 11. Comments/Concerns from Council Members

Vice Mayor Scott Stiltner spoke about past practices allowing the use of golf carts in the Cypress Head Golf Course community. Matt Jones, City Attorney, clarified that the City Ordinance does not designate golf carts on any private roads and that there would need to be an official legislative act from Council to make them allowed in the Cypress Head community. Mayor Burnette instructed Mr. Jones to draft an Ordinance for possible adoption and place it on a future agenda to be considered.

Vice Mayor Stiltner also suggested co-hosting, along with the POSD Chamber of Commerce, a job fair with businesses that need immediate hires for high school graduates (at the Rec or Chamber in May). He would like city staff and Council to find businesses hiring and to spread the word. Council agreed with this idea.

Councilman Tracy Grubbs thanked Jane Taylor for her donation. He also spoke about ponds within the city, city pumps, and groundwater and would like to educate residents on how the city staff is diligently working to try and avoid flooding.

Mayor Burnette announced a Town Hall meeting will be on February 22 and that residents can come and speak with staff. Mayor Burnette asked for an update on the derelict vessels and Chief Marino provided a brief status report.

### BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

#### 12. Environmental Advisory Board Report

Kristine Cunningham, Chair of the Environmental Advisory Board, provided details from their recent meeting. Of note, the board received a grant for a watergoat and it will be installed soon to prevent trash from getting into the Halifax River.

### ADDITIONAL ITEMS

#### 13. City Attorney

There was nothing further.

#### 14. City Manager

There was nothing further.

### COUNCIL COMMITTEE REPORTS

#### 15. City Council Committee Reports

a. River to Sea TPO - Councilman Reed Foley

Councilman Reed Foley provided details from their recent meeting.

b. Arthaus - Councilman Tracy Grubbs

Councilman Tracy Grubbs has not attended a meeting yet and had nothing to report.

ADJOURNMENT – 7:32 p.m.



Mayor Donald O. Burnette

Attest.



Robin Fenwick, MMC  
City Clerk

