

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
JANUARY 9, 2024

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Pastor Tom Nelson of First United Methodist Church

Pledge of Allegiance

Roll Call

Present:

Councilman Reed Foley
Councilman Tracy Grubbs
Councilman Drew Bastian
Vice Mayor Scott Stiltner
Mayor Don Burnette

Also Present:

City Manager Wayne Clark
City Attorney Matthew Jones
Deputy City Clerk Tracee Cody

RECOGNITION AND PROCLAMATIONS

4. Donation from Jane Taylor to Port Orange Police K-9 Unit for Stealth Fighter K-9 Ballistic Vests

This item was re-scheduled for the February 6, 2024 Council meeting.

5. National Certified Registered Nurse Anesthetists Week Proclamation

Mayor Don Burnette read the proclamation for National Certified Registered Nurse Anesthetists Week.

6. Human Trafficking Awareness Day Proclamation

Mayor Don Burnette read the proclamation for Human Trafficking Awareness Day and presented it to Christy Gillis, Circuit 7 Community Development Administrator.

7. Florida Arbor Day Proclamation

Mayor Don Burnette read the proclamation for Florida Arbor Day.

Council recessed at 6:39 p.m. and reconvened at 6:55 p.m.

8. Public Comments on Consent Agenda Items Only

There were none.

9. Agenda Approval

There were no changes requested by Council.

Motion to approve the agenda as presented was made by Vice Mayor Scott Stiltner and seconded by Councilman Drew Bastian. Motion carried unanimously by voice vote.

10. Approval of Minutes

a. December 12, 2023 - Regular City Council Meeting

11. Bid Awards and Contract Items

a. Approval of Change Order No. 1 with GAI Consultants, Inc. d/b/a Community Solutions Group relating to the Parks Bond

b. Approval to Award RFP 23-16 for Disaster Recovery Consulting Services to Tetra Tech, Inc., as the primary vendor and Integrated Solutions Consulting and iParametrics, LLC, as alternate vendors

c. Approval of Task Authorization No. 1 with Ohlson Lavoie Corporation for design services for Park Restrooms at City Center Sports Complex

d. Approval of Task Authorization No. 3 with P&S Paving, Inc. under Piggyback Agreement CA8208 (Seminole County IFB-603616-19/BJC Pavement Management Program) for the reconstruction/resurfacing of Willow Run Blvd.

12. Police Department HVAC System Repairs/Replacement

a. Ratification of Emergency Contract with Energy Air, Inc. for the Rental of Temporary Chillers at the Police Department

b. Ratification of the emergency purchase order for Validated Custom Solutions for the purchase of two (2) chiller units at the Police Department

c. Approval of Amendment No. 1 to Task Authorization No. 3 with Schenkel & Schultz TLC Engineering as it relates to the Police Department HVAC Assessment

13. Adoption of Port Orange City Council Local Rules of Procedure for 2024

14. Approval of City Fire Pumper Pull Charity Event

15. Resolution No. 24-01 – Easement Vacation - Lot 45 of Woodhaven Phase 2 (6418 Highfield Village Drive)

16. Approval of Mutual Aid Agreement (MAA) adding the City of Ormond Beach to the Southeast Volusia Regional Special Weapons and Tactics Team

Motion to approve the Consent Agenda as presented was made by Vice Mayor Scott Stiltner and seconded by

Councilman Reed Foley. Motion carried
unanimously by roll call vote.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

There were none.

COUNCIL COMMENTS

17. Comments/Concerns from Council Members

Councilman Reed Foley expressed his concerns about the new Form 6 requirement, including the potential of identity theft. He suggested the City provide LifeLock or something similar to council members. Mayor Don Burnette requested that the City Manager add the suggestion to a future agenda for Council discussion.

Councilman Tracy Grubbs reminded residents to not blow debris in the street gutters and is grateful to staff on the upcoming sidewalk and paving projects.

Vice Mayor Scott Stiltner also spoke about his concerns with Form 6 and would like staff to see what other municipalities are using to protect their elected officials. He also mentioned emails being sent to multiple recipients (including attorneys, Police Pension Board, Administrators, etc.) from the widow of a city police sergeant regarding the Line of Duty Death benefit and wanted clarification as to who is supposed to respond. City Attorney, Matt Jones, provided his input and made Council aware that a possible Memorandum of Understanding (MOU) will be coming forward at some point to address if the Line of Duty Death benefit was retroactive and if the death qualifies as Line of Duty.

Mayor Don Burnette spoke about the upcoming Town Hall in February and requested that Mr. Jones keep Council apprised of a possible MOU.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

18. Citizen Advisory Committee for TPO

Bobby Ball, CAC member for TPO, will provide a report at the February 20 Council meeting.

REGULAR AGENDA

19. Discussion on Utility Billing Mail Surcharge

Councilman Tracy Grubbs presented his idea regarding the emailing of utility bills versus hard copies being sent through the regular mail, including cost savings of approximately \$250,000.00 (with billing and postcards combined), environmental reasons, and having direct contact via email to homeowners for other information including boil water notices. Mayor Don Burnette said he still gets a paper bill only because he hasn't had to make the

choice to receive an electronic bill. Councilman Drew Bastian believes there could be technical issues down the line and that there are residents who just won't do electronic billing. Vice Mayor Scott Stiltner brought up past issues with our utility billing software. He believes a lot of residents might remember that and look at electronic billing in a negative light. He brought up the senior residents who don't even have computers or emails. Councilman Reed Foley doesn't see it as a savings; however, he suggested he could be in favor of a surcharge that is only effective on new accounts. Mayor Don Burnette suggested doing community education over the next six months to promote the idea and possibly charging a fee on new accounts in six months for new water accounts and then a fee for all accounts two years from now that choose paper billing. Mayor would like to vote on a fee for new customers as soon as possible on a future agenda.

Stan Schmidt, resident, expressed his opinion about being in favor of the surcharge and savings to the City.

Robert Reinhausen, resident, commented that he will pay a surcharge to receive a paper bill and was concerned about e-billing and having to enter his credit card information electronically. However, Council explained the surcharge is only to receive the bill electronically, not pay electronically.

20. Table Sponsorship for the Mayor's Gala presented by First Step Shelter

Motion to sponsor a table at the First Step Shelter Mayor's Gala in the amount of \$1,000 was made by Vice Mayor Scott Stiltner and seconded by Councilman Tracy Grubbs. Motion was carried unanimously by roll call vote.

ADDITIONAL ITEMS

21. City Attorney

Mr. Jones made Council aware that some cities are coming together to bring forward a suit against the new Form 6 requirements and that he will keep Council updated if they are interested in proceeding with the legal challenges.

22. City Manager

Vice Mayor Scott Stiltner asked Mr. Clark to provide an update on initiatives taking place in Tallahassee. Mr. Clark explained the legislative appropriation requests and projects including infrastructure and stormwater repairs. He noted that every project has a match of at least 50 percent.

COUNCIL COMMITTEE REPORTS

23. City Council Committee Reports

a. River to Sea TPO - Councilman Reed Foley

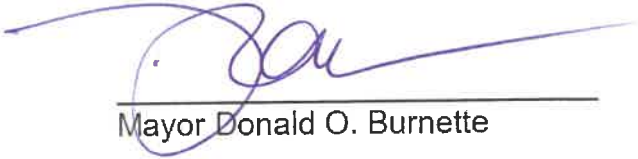
Councilman Reed Foley had nothing to report.

b. Roundtable of Elected Officials - Mayor Donald Burnette

Mayor Don Burnette provided details from their recent meeting.

Mayor Don Burnette advised Council of the Teachers of the Year proclamations in Port Orange's schools. Council will present them with Proclamations at their schools.

ADJOURNMENT – 8:00 p.m.



Mayor Donald O. Burnette

Attest:



Robin Fenwick, MMC
City Clerk

