

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
DECEMBER 12, 2023

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Pastor David Troxler of First Christian Church

Pledge of Allegiance

Roll Call	Present:	Councilman Tracy Grubbs Councilman Drew Bastian Councilman Scott Stiltner Mayor Don Burnette
	Absent:	Vice Mayor Reed Foley
	Also Present:	City Manager, Wayne Clark City Attorney, Matt Jones Deputy City Clerk, Tracee Cody

4. Appointments to Council Committees for 2024

Council discussed the current appointments. The only change was for Councilman Tracy Grubbs to be appointed to ArtHaus in place of Vice Mayor Reed Foley.

Motion to approve the appointments as listed below was made by Councilman Scott Stiltner and seconded by Councilman Drew Bastian. Motion carried unanimously by voice vote.

ArtHaus -Tracy Grubbs
General Employees Retirement Trust Fund - Scott Stiltner
River to Sea Transportation Planning Organization - Reed Foley
Municipal Firefighters Pension Board - Reed Foley
Municipal Police Officers Retirement Trust - Drew Bastian
Port Orange-South Daytona Chamber of Commerce - Don Burnette
Roundtable of Elected Officials - Don Burnette
First Step - Don Burnette

Council recessed at 6:33 p.m. to hold the Joint Meeting with the Town Center CRA Board, minutes of which are under separate cover.

CITY COUNCIL/TOWN CENTER CRA JOINT SPECIAL MEETING

Council reconvened at 6:54 p.m.

CONSENT AGENDA

5. Public Comments on Consent Agenda Items Only

There were none.

6. Agenda Approval

There were no changes requested by Council.

Motion to approve the agenda as presented was made by Councilman Scott Stiltner and seconded by Councilman Drew Bastian. Motion carried unanimously by voice vote.

7. Approval of Minutes

a. December 5, 2023 - Regular City Council Meeting

8. Bid Awards and Contract Items

a. Approval to award a Standard Contract for Services for dry cleaning services for the Police and Fire Departments to GR Inflection Point Ventures, Inc. d/b/a Diamond Cleaners of Port Orange

b. Approval of Task Authorization No. 1 with Halifax Paving, Inc. under Piggyback Agreement CA8207 (Seminole County IFB-603616-19/BJC Pavement Management Program) for the reconstruction/resurfacing of South Peninsula Drive in the amount of \$103,714.40

c. Approval of Task Authorization No. 1 with P&S Paving, Inc. under Piggyback Agreement CA8208 (Seminole County IFB-603616-19/BJC Pavement Management Program) for the reconstruction/resurfacing of Madeline Avenue in the amount of \$451,375.73

d. Approval of Task Authorization No. 2 with P&S Paving, Inc. under Piggyback Agreement CA8208 (Seminole County IFB-603616-19/BJC Pavement Management Program) for the reconstruction/resurfacing of Town West Blvd. in the amount of \$1,510,873.70 and authorize an allowance for unforeseen conditions (contingency) in an amount not to exceed \$50,000.00

e. Approval of Amendment No.1 to Standard Contract for Services dated March 14, 2017, with Shelley's Septic Tank, Inc. d/b/a Shelley's Environmental Systems, Inc. (CA5252) for Biosolids Hauling and Disposal

f. Approval of Amendment No. 1 to Task Authorization No. 13 with Kimley Horn and Associates, Inc. for Professional Planning Services related to the review and update of the City's Comprehensive Plan

9. Approval of the 2024 Public Hearing and Development Review Calendars
10. Acceptance of the 2023 Annual Concurrency Management Report
11. Approval of FDOT/City of Port Orange Causeway/Down Under Lease Agreement Addendum No. 2
12. Approval of Lease Extension with Cellco Partnership d/b/a Verizon Wireless for a communication tower (VZW 132567) on property located within Cambridge Acres
13. Resolution No. 23-68 - Approval of First Quarter Budget Amendments for Fiscal Year 2023-2024

Motion to approve the Consent Agenda as presented was made by Councilman Scott Stiltner and seconded by Councilman Drew Bastian. Motion carried unanimously by roll call vote.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

There were none.

COUNCIL COMMENTS

14. Comments/Concerns from Council Members

Councilman Tracy Grubbs encouraged local businesses to bid on contracts with the city and learn about the process. He also mentioned the paving projects for Madeline Avenue and Town West Boulevard being approved and is looking forward to them being repaved this summer.

Councilman Scott Stiltner echoed Councilman Grubbs' comments regarding the bidding process and paving projects as well. He also thanked the various registered local non-profit organizations that serve our community, especially this time of year. Lastly, he reminded residents to visit the Parks & Recreation webpage for upcoming holiday events.

Mayor Don Burnette informed residents about the trash/recycling pickup schedule for Christmas. He also mentioned the Town Hall meeting will be held in early February.

Wayne Clark, City Manager, added that the city held a workshop back in August regarding the bidding process and becoming a vendor, "Doing Business with the City", which has been posted to the City's website under Purchasing.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

15. Fiscal Year 2022 - 2023, Fourth Quarter Financial Report

John McKinney, Finance Director/Assistant City Manager, provided a brief overview of the FY22-23 financials.

16. Civil Service Board Appointments

Motion to appoint John Junco, Debbie Connors, and Maria Mills-Benat to the Civil Service Board was made by Councilman Scott Stiltner and seconded by Councilman Drew Bastian. Motion carried unanimously by roll call vote.

PUBLIC HEARING

17. Second Reading - Ordinance No. 2023-18 - Land Development Code Amendment/Chapters 2, 3, 9, and 10 - Code Clean-Up Amendment (CASE NO.: DCAM-23-0002)

Mayor Don Burnette read Ordinance No. 2023-18.

ORDINANCE NO. 2023-18

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA AMENDING THE LAND DEVELOPMENT CODE CHAPTERS 2, 3, 9, AND 10 RELATING TO DEFINITIONS AND INTERPRETATIONS, CLAIRFYING DEVELOPMENT APPLICATIONS CONSIDERED TO BE MAJOR DEVELOPMENTS; ADJUSTING RESUBMITTAL TIMEFRAMES; CLARIFYING REQUIREMENTS FOR MEETINGS AND MEMEBERSHIP OF STAFF DEVELOPMENT REVIEW COMMITTEE (SDRC); RENAMING CHANGE OF GRADE PERMIT TO MINOR ENGINEERING PERMIT AND CLARIFYING WHAT IS INCLUDED; REMOVING OUTDATED REFERENCES TO STORMWATER MANAGEMENT PERMIT AND WETLANDS ALTERATION PERMIT; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2023-18 was made by Councilman Scott Stiltner and seconded by Councilman Drew Bastian.

Councilman Tracy Grubbs commented on the language change and wanted residents to know that it doesn't negate the requirements of such permits.

Robert Reinhausen, resident, expressed his concern that the name change to minor engineering permit would allow wetlands to be destroyed.

Motion carried unanimously by roll call vote.

ADDITIONAL ITEMS

18. City Attorney

There was nothing further.

19. City Manager

There was nothing further.

COUNCIL COMMITTEE REPORTS

20. City Council Committee Reports

a. First Step Shelter - Mayor Don Burnette would like Council's consideration to sponsor a table at the 2nd Annual Gala on the January agenda.

b. Port Orange/South Daytona Chamber of Commerce - Mayor Don Burnette had Barbara Ann Heegan, Chamber President and CEO, speak on upcoming events.

c. River to Sea TPO - Vice Mayor Reed Foley

No report was given as Vice Mayor Reed Foley was absent.

d. Arthaus - Vice Mayor Reed Foley

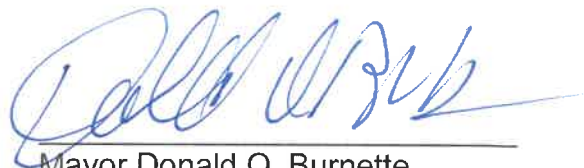
No report was given as Vice Mayor Reed Foley was absent.

ADJOURNMENT – 7:39 p.m.

Attest:



Robin Fenwick, MMC
City Clerk



Mayor Donald O. Burnette

