

PORT ORANGE CITY COUNCIL & TOWN CENTER CRA
JOINT SPECIAL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
AUGUST 15, 2023

THE JOINT SPECIAL MEETING OF THE PORT ORANGE CITY COUNCIL AND TOWN CENTER CRA was called to order by Mayor Donald O. Burnette at 6:31 p.m.

Roll Call

Present:	Councilman Tracy Grubbs Councilman Drew Bastian Councilman Scott Stiltner Vice Mayor Reed Foley Mayor Donald Burnette
CRA Members:	Reed Foley, Chairman Donald Burnette Drew Bastian Scott Stiltner Tracy Grubbs
Absent:	Michael Benedict
Also Present:	Wayne Clark, City Manager Matthew Jones, City Attorney Tracee Cody, Deputy City Clerk

PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE

There were no objections to the notice; therefore, the notice was accepted.

DISCUSSION/ACTION

2. Approval of Minutes
 - a. August 1, 2023 - Regular Town Center CRA Meeting
 - b. August 1, 2023 - City Council & Town Center CRA Joint Special

Meeting

CRA: Motion to approve the August 1, 2023, meeting minutes as presented was made by Member Scott Stiltner and seconded by Member Drew Bastian. Motion carried unanimously by voice vote.

Council: Motion to approve the August 1, 2023, meeting minutes as presented

was made by Vice Mayor Reed Foley and seconded by Councilman Drew Bastian. Motion carried unanimously by voice vote.

Mayor Don Burnette opened all further items for joint discussion by the City Council and the CRA.

3. First Reading - Ordinance No. 2023-10 - Riveryard Master Development Agreement and Conceptual Development Plan

Mayor Don Burnette read Ordinance No. 2023-10.

ORDINANCE NO. 2023-10

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, APPROVING THE RIVERYARD MASTER DEVELOPMENT AGREEMENT AND CONCEPTUAL DEVELOPMENT PLAN; FOR APPROXIMATELY 12.4 ACRES LOCATED WITHIN THE PLANNED COMMUNITY-PORT ORANGE RIVERWALK (PCR) DISTRICT; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

CRA: Motion to recommend approval of the proposed Riveryard Master Development Agreement and Conceptual Development Plan, as set forth in Ordinance No. 2023-10, consistent with the Port Orange Town Center Plan, as amended, subject to City Council approval of the right-of-way vacation of portions of Halifax Drive and Herbert Street on the September 5, 2023 agenda; and authorizing CRA Chair and Agency Clerk to execute all necessary documents was made by Member Don Burnette and seconded by Member Scott Stiltner. Motion carried unanimously by roll call vote.

Council: Motion to approve Ordinance No. 2023-10 approving the Riveryard Master Development Agreement and Conceptual Development Plan, subject to the approval of the right-of-way vacation of a portion of Halifax Drive

and Herbert Street on the September 5, 2023 agenda; and authorizing Mayor and City Clerk to execute all necessary documents was made by Vice Mayor Reed Foley and seconded by Councilman Drew Bastian. Motion carried unanimously by roll call vote.

4. Vacation of a portion of the Halifax Drive right-of-way and a portion of Herbert Street right-of-way

This item is for discussion only tonight – a vote on this item will occur at the September 5, 2023 City Council meeting in conjunction with the final reading of the Riveryard Master Development Agreement and Conceptual Development Plan.

5. Temporary Construction Easement for property generally located at the Northeast Corner of Ridgewood Avenue and Dunlawton Avenue and 3641 Ridgewood Avenue (Dave's Pest Control Property)

CRA: Motion to approve temporary construction easements for parcels owned by the CRA and jointly owned with the City, subject to the approval of Ordinance No. 2023-10; and authorize Chair and Agency Clerk to execute all necessary documents was made by Member Don Burnette and seconded by Member Tracy Grubbs. Motion carried unanimously by roll call vote.

This is a discussion item only for the Council and no motion was needed. Tim Burman, Community Development Director, provided details of each item and Charles Carlisle, Bristol Development Group, provided further in-depth details on the overall concept for the Riveryard area. Council and CRA members commented that this project has been highly anticipated and are looking forward to its progress.

There was no further business to be brought before the members of the Town Center Redevelopment Agency and City Council.

ADJOURNMENT – 7:14 p.m.

Attest:



Reed Foley
Chairman Reed Foley

Tracee Cody
For: Robin Fenwick, MMC/City Clerk

Tracee Cody, Deputy City Clerk