

GOLF ADVISORY BOARD MEETING MINUTES  
CITY OF PORT ORANGE  
DOROTHY L. HUKILL CITY CENTER ANNEX  
1395 DUNLAWTON AVE – CONFERENCE ROOM  
PORT ORANGE, FLORIDA  
AUGUST 1, 2023

THE REGULAR GOLF ADVISORY BOARD MEETING of the City of Port Orange was called to order by Chair Richard Lee at 5:00 p.m.

Pledge of Allegiance

Roll Call

Present:

Richard Lee, Chair  
Michael Bagnato  
Jane Taylor  
Lance Green

Absent:

Dennis Flesch

Also Present:

Kevin Sweat, Parks Manager  
Susan Lovallo, Parks &  
Recreation Director  
Tracee Cody, Deputy City Clerk

DISCUSSION/ACTION

3. Consideration of Minutes - June 6, 2023

Chair Richard Lee mentioned former member William Schell resigned and introduced new member Michael Bagnato who was appointed to fill the vacancy. Susan Lovallo, Parks & Recreation Director, mentioned she will no longer be at these meetings and Kevin Sweat, Parks Manager, will be the new staff liaison.

*Motion to approve the June 6, 2023 meeting minutes as presented was made by Vice Chair Jane Taylor and seconded by Member Lance Green. Motion carried unanimously by voice vote.*

4. Financial and Evaluation Reports from KemperSports

Jeff Dayton, General Manager of KemperSports, provided an overview of the financials and answered questions from the board. Mr. Dayton also informed the board that KemperSports is using a new software called True Demand for online booking.

5. Update on Cart Path Milling

Member Green reached out to a couple of companies for cart path milling options and

was told by one contact that they could mill an 8 foot wide cart path. Darren Bache, Superintendent, said it's hard to get a company that wants to do 8x8 pours because it isn't a large enough project according to the companies. The board will continue to search for options and keep discussions active on the subject.

#### 6. Update on Technology and Sales/Marketing Position

Mr. Dayton announced they hired Leslie House as the new Sales/Marketing position to start September 12, 2023.

#### 7. Meeting Schedule

Ms. Lovallo gave the board the option to have quarterly meetings starting the new year. She explained that when the current meeting schedule was set, there were a lot of issues needing attention. She also explained that if the members go to quarterly meetings and any golf course issues arise, the Chair has the authority to call for a Special Meeting. The general consensus of the members was that the golf course is running smooth for the time being and are in favor of quarterly meetings.

#### PUBLIC COMMENTS

There were none.

#### STAFF COMMENTS

Mr. Sweat provided an update on the bathrooms that are being done "in house". Countertops are to be done on August 9, plumbing should be done by the 10th and the project should be completed a week after.

#### BOARD COMMENTS


Vice Chair Taylor complimented the golf course. Member Green sees good feedback on the raffles and noted that recovery time of the course condition after heavy rains is noticed and appreciated. He mentioned needing to cut a trench to the lake between 13 and 14 because water collects there. He also asked Ms. Lovallo and Mr. Sweat for clarification on the restaurant owner's access, insurance and responsibilities he has to the City. Member Bagnato said he started playing at Cypress Head Golf Course in 2009 and said it's the best condition he's ever seen it. Chair Lee agreed with the course conditions and notices smaller amenities like cooling towels, ice, employee uniforms and name badges, etc that are helping. Mr. Dayton said they are trying to come up with a marketing plan to offer annual passes to Woodhaven residents.

#### ITEMS FOR NEXT AGENDA

Discussion on Cart Path Milling  
Quarterly meetings (consideration for a vote)

ADJOURNMENT – 5:46 p.m.

8. Next Meeting Date: Tuesday, October 3, 2023 @ 5:00 p.m.
9. Board Report to City Council: Tuesday, August 1, 2023

  
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Chair Richard Lee  
*FOR* Vice chair Jane Taylor