



AGENDA
PARKS & RECREATION ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Tuesday, April 12, 2016

Time: 5:00 PM

Type of Meeting: Regular

Location: 2nd Floor Conference Room
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes
 - a. Regular Meeting Minutes 1/12/16
 - b. Special Meeting Minutes 2/16/16
 - c. Special Meeting Minutes 3/14/16
3. Council Priorities
 - a. Foundation
 - b. Facilities naming rights procedure
 - c. Spruce Creek Kayak Launch - (Clay Henderson)
 - d. Park consolidation/expansion - Coraci parking
 - e. Community Center - Airport Road
 - f. Community Center - Gym
 - g. Mega Sports Complex
 - h. Linear Parks - Community Development
4. Funding of Priorities
5. Meeting dates schedule

C. PARKS & RECREATION DIRECTOR'S REPORT

D. PUBLIC COMMENTS

E. BOARD COMMENTS

F. NEXT MEETING DATE

6. Next Meeting Date: 7-12-16

G. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE **PARKS & RECREATION ADVISORY BOARD** WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED. NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE; IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 1-800-955-8771.

PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY HALL – SECOND FLOOR – CONFERENCE ROOM
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
JANUARY 12, 2016 AT 5:00 P.M.

The Parks & Recreation Advisory Board was called to order by Chairman Wiles at 5:01 p.m.

Present: Jack Wiles, Chairman
Mark Bowling
Aime Bischoff
Maria Mills-Benat
Patricia Barraco
Sean Maroney
Bobby Ball (Arrived late)

Absent: John Cameron, Vice Chairman (Excused)
Dianne Gardner (Excused)
Marc Campbell

Also Present: Susan Lovallo, Parks & Recreation Director
Tim Burman, Senior Planner
Fran Gosnell, City Clerk's Office
Barbara Abbate, City Clerk's Office

B. ELECTION OF OFFICERS

Motion was made by Member Mills-Benat to nominate Member Wiles for Chairman, seconded by Member Maroney. Member Wiles accepted the nomination. Motion carried unanimously by voice vote.

Susan Lovallo, Parks & Recreation Director, spoke to Member Cameron, who advised her of another obligation for his new job on the 2nd Tuesday of every month but would like to continue to serve on the Parks & Recreation Advisory Board. There was some discussion on changing meeting dates to accommodate Member Cameron. Ms. Lovallo will check with the City Clerk's Office and bring some new dates back to the next meeting.

Motion was made by Member Bowling to nominate Member Cameron for Vice Chairman, seconded by Member Bischoff. Member Cameron was not present to accept the nomination. Motion carried unanimously by voice vote.

C. DISCUSSION/ACTION

2. Consideration of Minutes

Motion made by Member Bowling to approve the minutes for the meeting held December 8, 2015, Seconded by Member Maroney. Motion carried unanimously by voice vote.

3. 2016 Calendar review

There was some discussion before the nomination of Member Cameron as Vice Chairmen to changing the dates for the 2016 calendar.

4. Update: Linear Trails

Tim Burman, Senior Planner, went over current and future TPO projects with the Board. There was some discussion on where sidewalk will be installed. Mr. Burman will put in a sidewalk gap application to fill some of the gaps throughout the City. He went over what sections of sidewalks would be on that application. Chairman Wiles said on Commonwealth Blvd. there is a section of sidewalk that is needed near the railroad tracks for the trail system. Mr. Burman said that would need to be a separate project. Ms. Lovallo said there will be some grant funding for safe cross to parks that will help with some of the sidewalk gaps.

Mr. Burman talked about the cross town trail that will link Coraci Sports Complex with Riverwalk. Ms. Lovallo said most of the trail has already been laid out and will run with the power lines.

5. Update: Spruce Creek Canoe & Kayak Launch

Member Barraco believes the residents in the area are opposed with having this Canoe & Kayak Launch. Ms. Lovallo said yes the residents are very much opposed of this project. Ms. Lovallo doesn't believe there will be as much of an impact on the area as the residents think.

6. Update: Sports Complex

There was some discussion about the Sports Complex.

7. Update: Foundation

Ms. Lovallo will be meeting with the City Manager to discuss the Foundation. She said the Board needs to make a decision as to the Foundation. If there isn't going to be a Foundation the monies collected will need to be returned. Ms. Lovallo has gathered some information on different foundations in the area; she will use this information to help guide a foundation plan and bring something back to the Board in April.

There was some discussion on how the Foundation will run and if City Council should have a say in how the foundation monies are dispersed.

D. PARKS & RECREATION DIRECTOR'S REPORT

Chairman Wiles asked if there was any money in the budget for a Community Center. Ms. Lovallo said the Community Center is in the Capital Plan but it isn't funded. She said one of the goals of City Council is to have a Parks & Recreation Master Plan. The Parks & Recreation Department is working with Community Development to bring some options to City Council. Ms. Lovallo said there will be a meeting scheduled between City Council and the Parks & Recreation Advisory Board in March or April.

Ms. Lovallo reminded the Board there will be an ordinance workshop on January 26, 2016 at 6:30 p.m. and went over some of the potential changes with the Board.

E. PUBLIC COMMENTS

There was none.

F. BOARD COMMENTS

Member Mills-Benat said the owner of Bully Me Now is opening a community center and anyone from the public is welcomed.

Member Ball said by the next Parks & Recreation meeting construction will be under way at Coraci Sports Complex.

G. NEXT MEETING DATE

8. Next Meeting Date: 4-12-16

H. ADJOURNMENT

Motion made by Member Bowling. Seconded by Member Maroney to adjourn. Motion carried unanimously by voice vote and the meeting ended at 6:17 p.m.

Chairman Wiles

PARKS AND RECREATION ADVISORY BOARD
SPECIAL MEETING
CITY HALL – SECOND FLOOR – CONFERENCE ROOM
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
FEBRUARY 16, 2016 AT 5:00 P.M.

The Parks & Recreation Advisory Board was called to order by Chairman Wiles at 5:00 p.m.

Present: Jack Wiles, Chairman
Mark Bowling (arrived late)
Aime Bischoff
Maria Mills-Benat
Patricia Barraco
Sean Maroney
Bobby Ball
John Cameron, Vice Chairman
Dianne Gardner

Absent:

Also Present: Susan Lovallo, Parks & Recreation Director
Peter Ferreira, Assistant Parks & Recreation Director
Jennifer Sisk, Athletic Superintendent
Barbara Abbate, City Clerk's Office

A. DISCUSSION/ACTION

1. Review chapter 50 of the code of ordinances.

Chairman Wiles asked Susan Lovallo, Parks & Recreation Director, to go over the significant changes with the Board.

Ms. Lovallo said the code hasn't been updated since 1981; which is a long time to wait to do updates. She and staff have been working on the changes for approximately 3 years. She said there was a camping section added to keep people from sleeping in the parks. Park hours have also been added. There are two big issues; the co-sponsored groups and non-resident fees. Ms. Lovallo went over the changes with the Board.

Motion made by Member Cameron to remove non-resident fees from the ordinance, seconded by Member Maroney. Motion carried unanimously by voice vote.

Ms. Lovallo said the City can't restrict smoking in the parks because state law doesn't restrict smoking and our City laws can't be stricter than state law. She said the signs haven't been taken down yet and they are looking at alternative signage.

Ms. Lovallo discussed the camping portion of the ordinance. She said there will be park hours and that will help with homeless people sleeping in our City Parks.

Chairman Wiles asked about animals in City Parks. Ms. Lovallo said dogs are allowed in all City Parks. They must be on a leash and you must clean up after your pet. However, they are not allowed on any playgrounds, splash pads or playing fields.

Peter Ferreira, Assistant Parks & Recreation Director, said there is also some changes for becoming a Parks & Recreation partner. Ms. Lovallo went over the changes with the Board.

B. ADJOURNMENT

Motion made by Member Mills-Benat. Seconded by Member Maroney to adjourn. Motion carried unanimously by voice vote and the meeting ended at 5:54 p.m.

Chairman Wiles

PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY HALL – SECOND FLOOR – CONFERENCE ROOM
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MARCH 14, 2016 AT 5:00 P.M.

The Parks & Recreation Advisory Board was called to order by Chairman Wiles at 5:00 p.m.

Present: Jack Wiles, Chairman
John Cameron, Vice Chairman
Mark Bowling (arrived late)
Aime Bischoff
Patricia Barraco
Dianne Gardner
Bobby Ball
Sean Maroney
Robert Maxwell (arrived late)

Absent: Maria Mills-Benat (Excused)

Also Present: Susan Lovallo, Parks & Recreation Director
Matthew Burnette, Youth Advisory Board Chairman
Scott Kelley, Youth Advisory Board Vice Chairman
Barbara Abbate, City Clerk's Office

A. DISCUSSION/ACTION

1. Renaming Coraci Sports Complex

Chairman Wiles turned the meeting over to Matthew Burnette, Youth Advisory Board Chairman. Mr. Burnette presented that the Youth Advisory Board would like to rename Coraci Sports Complex to Zackary Siegfried Park in honor of Zackary. Mr. Burnette said the cost would be approximately \$3,500 to put in a new sign at the entrance and a plaque in the park with Zackary's story. Mr. Burnette is asking the Parks & Recreation Advisory Board to join the Youth Advisory Board in the renaming of Coraci Sports Complex to Zackary Siegfried Park.

There was some discussion about the renaming of Coraci Sports Complex. The Board believes the entire sports complex shouldn't be renamed but they are willing to rename one of the fields at Coraci Sports Complex after Zackary.

Mr. Burnette believes the Youth Advisory Board would be fine with renaming a field Zackary Siegfried Field.

Ms. Lovallo believes there should be a banner put on the field and a plaque on the building explaining why the field was renamed.

Chairman Wiles asks how the renaming banner and plaque would be funded. Mr. Burnette said the Youth Advisory Board has less than \$100 that was raised with a Sweet Frogs fundraiser. Mr. Burnette was told by a City Council member that the City Manager could direct

funds under \$5000. Chairman Wiles believes the Youth Advisory Board should raise the money for the banner.

Motion made by Member Bischoff to name a field at Coraci Sports Complex Zackary Siegfried Field. The Youth Advisory Board will purchase the banner for the field and naming will expire when the foundation is no longer active; seconded by Member Maroney. Motion carried by voice vote.

B. PUBLIC COMMENTS

C. BOARD COMMENTS

D. ADJOURNMENT

Motion made by Member Maroney. Seconded by Member Bowling to adjourn. Motion carried unanimously by voice vote and the meeting ended at 5:43 p.m.

Chairman Wiles