

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MAY 16, 2023

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Chaplain Daniel Deig of Advent Health Mission & Ministry

Pledge of Allegiance

Roll Call	Present:	Councilman Tracy Grubbs Councilman Drew Bastian Councilman Scott Stiltner Vice Mayor Reed Foley Mayor Don Burnette
	Also Present:	City Attorney Matthew Jones City Manager Wayne Clark Assistant City Clerk Tracee Cody Administrative Assistant Meghan Meyer

RECOGNITION AND PROCLAMATIONS

4. Recognition of Sunshine State Sonar and Recon Dive Recovery for their efforts in finding Robert Heikka's vehicle

William "Bill" Proctor, Assistant Police Chief, along with the Mayor and Council, presented citizen commendation awards to Mike Sullivan and John Martin of Sunshine State Sonar and Ken Fleming of Recon Dive Recovery for their efforts in finding Robert Heikka's vehicle. Assistant Chief Proctor provided the details of the case and the men recalled the events that led to the discovery of the missing teacher's vehicle.

5. Teachers Appreciation Week

Mayor Don Burnette read the proclamation for Teachers Appreciation Week and presented it to Christine "CJ" Allen, President of Volusia United Educators-Retired, and her colleagues.

CONSENT AGENDA

6. Public Comments on Consent Agenda Items Only

There were none.

There were no changes requested by Council.

Motion to approve the agenda as presented was made by Vice Mayor Reed Foley and seconded by Councilman Scott Stiltner. Motion carried unanimously by voice vote.

8. Approval of Minutes
 - a. April 25, 2023 - City Council Workshop Meeting
 - b. May 2, 2023 - City Council Regular Meeting
9. Bid Awards and Contract Items
 - a. Approval to award RFSQ #23-11 Grant Management Services for FEMA Hazard Mitigation Grant Program (HMGP) and Flood Mitigation Assistance (FMA) Stormwater & Drainage Improvement Projects to Pegasus Engineering, LLC
 - b. Approval of Task Authorization No. 3 to Schenkel & Shultz, Inc. for the Police Department HVAC Assessment
10. Resolution No. 23-17 - Approval of Second Quarter Budget Amendments for Fiscal Year 2022-2023
11. Resolution No. 23-18 - Adoption of Facility Plan for Water Reclamation Facility
12. Approval for Reinstatement of Years of Service for Charles Quinn
13. Approval of the Proportionate Fair-Share Agreement for the Sherwin Williams Paint Retail Store (Case No. SPIN 23-0005)
14. Approval of the Economic Incentive Agreement for Olsen Custom Homes & Consulting Inc. - Chapter 20 Targeted Business Program

Motion to approve the Consent Agenda as presented was made by Vice Mayor Reed Foley and seconded by Councilman Scott Stiltner. Motion carried unanimously by roll call vote.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

Robert Reinhausen, resident, recommended that Council consider turning over the YMCA building to Parks & Recreation department. He believes the pool and workout equipment would be a complement to the newly renovated REC center.

COUNCIL COMMENTS

15. Comments/Concerns from Council Members

Councilman Tracy Grubbs commented about the REC center and that it can be utilized for meetings. He also wanted to make residents aware and remind them that when

using See, Click, Fix, the City is being notified to address an issue. However, based on multiple factors, some may take a bit longer to address than others but assured the residents that the City is tending to the issues. Lastly, he suggested creating trails, for walking and biking, to connect the city parks together. He would like Council to consider initiating discussions with FPL to also connect power lines to tie the parks together.

Councilman Scott Stiltner touched on the car show event that comes to City Center on the 2nd Saturday of the month and encouraged residents to attend for a nice, relaxing day.

Mayor Burnette advised residents and businesses that the City has an Ordinance that requires a solicitation permit in hopes of businesses operating lawfully and protecting residents; however, Councilman Stiltner pointed out that they would need extra permission from a homeowner's association to solicit in those subdivisions that are posted "No Soliciting".

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

16. Citizen Advisory Committee for TPO

Bobby Ball, member of CAC for TPO, provided an update. Councilman Stiltner requested future updates on the Pioneer Trail/I-95 project.

PUBLIC HEARING

17. Second Reading - Ordinance No. 2023-03 – Fourth Amendment to the Master Development Agreement for the Riverwood Planned Unit Development / Case No. PRZA-23-0001

Mayor Don Burnette read Ordinance No. 2023-03.

ORDINANCE NO. 2023-03

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, APPROVING THE FOURTH AMENDMENT TO RIVERWOOD PUD (PLANNED UNIT DEVELOPMENT) AGREEMENT; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY OF; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance No. 2023-03 was made by Vice Mayor Reed Foley and seconded by Councilman Scott Stiltner. Motion carried 4-1 by roll call vote with Councilman Drew Bastian voting no.

18. Approval of a Special Exception to allow off-site parking at 3640 Nova Road (Case No. CUSE-23-0001)

Motion to approve a Special Exception to allow off-site parking at 3640 Nova Road was made by Vice Mayor Reed Foley and seconded by Councilman Scott Stiltner.

Penelope Cruz, Planning Manager, provided details of the request for off-site parking at Giuseppe's Steel City Pizza.

Motion carried unanimously by roll call vote.

ADDITIONAL ITEMS

19. City Attorney

There was nothing further.

20. City Manager

Mr. Clark said a link is on the City's website to the I-95/Pioneer Trail Department of Transportation project.

a. City Manager Evaluation

Council provided the City Manager with feedback based on the past year's performance. Compensation was discussed and Mayor Burnette recommended a \$12,000 increase to stay competitive with the market.

Motion to approve a \$12,000.00 annual raise for the City Manager, effective October 1, 2023, was made by Councilman Scott Stiltner and seconded by Councilman Drew Bastian. Motion carried unanimously by roll call vote.

Mr. Clark thanked Council and the community for the opportunity and City Staff for their hard work.

COUNCIL COMMITTEE REPORTS

21. City Council Committee Reports

a. Arthaus - Vice Mayor Reed Foley

There hasn't been a meeting since Vice Mayor Foley was appointed.

b. Fire Pension Board - Vice Mayor Reed Foley

Vice Mayor Foley provided details from their recent meeting. The next meeting will have a presentation to consider hiring an independent auditor.

c. Police Pension Board - Councilman Drew Bastian

Councilman Bastian provided details from their recent meeting.

d. Roundtable of Elected Officials - Mayor Don Burnette

Mayor Burnette provided details from their recent meeting.

e. First Step Shelter - Mayor Don Burnette

There hasn't been a meeting since Mayor Burnette was appointed.

f. Port Orange/South Daytona Chamber of Commerce - Mayor Don Burnette

Mayor Don Burnette introduced Barbara Ann Heegan, President and CEO, and Tony Tucci, board member, to speak on upcoming events.

ADJOURNMENT – 7:29 p.m.

Attest:



Robin Fenwick, MMC
City Clerk



Mayor Donald O. Burnette

