



EASTPORT BUSINESS CENTER COMMUNITY
REDEVELOPMENT AGENCY MEETING AGENDA

COUNCIL CHAMBERS – 6:30 PM – CITY HALL

MARCH 15, 2016

A. OPENING

1. Roll Call
2. Election of Chair and Vice Chair

B. DISCUSSION/ACTION

3. Approval of Minutes - September 9, 2015
4. Eastport Business Center CRA Annual Report - FY 2014/2015
5. Public Comments
6. CRA Member Comments

C. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE COMMUNITY REDEVELOPMENT AGENCY FOR PORT ORANGE TOWN CENTER WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDING UPON WHICH THE APPEAL IS TO BE BASED.

NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER: 386-506-5563, WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE; IF YOU ARE HEARING OR VOICE IMPAIRED CONTACT THE RELAY OPERATOR AT 1-800-955-8771 FOR INFORMATION.



EASTPORT BUSINESS CENTER

COMMUNITY REDEVELOPMENT AGENCY

REQUESTED AGENCY MEETING DATE: 03/15/2016

Consent item: No

SUBJECT: Eastport Business Center CRA Annual Report - FY 2014/2015

DEPARTMENT: Community Development

RECOMMENDED MOTION: Move to accept the FY 2014/2015 Annual Report for the Eastport Business Center Community Redevelopment Agency, as presented.

SUMMARY: Pursuant to Chapter 163.356(3)(c), Florida Statutes, all CRAs are required to annually file a report of activities and a financial statement for the preceding fiscal year with the local governing body. The attached report has been provided to the Port Orange City Council in fulfillment of this requirement. The County of Volusia and Halifax Hospital, both of whom contribute to the Tax Increment Fund, have also been provided a copy of the Annual Report. Notice of availability of this report has been published in the Daytona Beach News Journal to meet legal advertising requirements, and a copy of the report has been posted on the City's website for review by the public.

ATTACHMENTS:

1.	FY14/15 Eastport Business Center CRA Annual Report	FY14-15 EASTPORT BUSINESS CENTER CRA ANNUAL REPORT.pdf
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Cruz, Penelope
Clark, Wayne
Riehm, Tracey
Johansson, M. Jake

Created/Initiated - 02/17/2016
Approved - 02/17/2016
Approved - 03/05/2016
Final Approval - 03/07/2016

AGENCY ACTION: New
CONTINUATION DATE:

Follow up letter/action needed by: Department-**No**, Clerk's Office-**No**, or N/A-**No**

EASTPORT BUSINESS CENTER

Community Redevelopment Agency Port Orange, Florida

ANNUAL REPORT FY 2014/2015

THIS IS EASTPORT

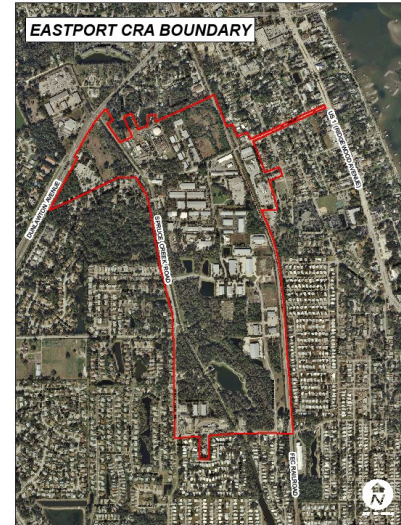
The Eastport Business Center Community Redevelopment Area (CRA) is situated within the eastern portion of Port Orange, west of and adjacent to the Florida East Coast Railroad. This area historically served as the industrial core of the City. The creation of the Eastport Business Center Community Redevelopment District in 1995 was the first of many steps to be undertaken by the City to diversify its tax base, bolster Eastport's image and desirability as a major employment center, and increase opportunities for higher wage manufacturing and industrial jobs within the City.

Eastport is comprised of one hundred thirty-nine (139) tax parcels constituting approximately two hundred seventy (270) acres of land. Based on the Volusia County Property Appraiser's Final Tax Roll data,

there was \$694,187 increase in taxable value between 2014 and 2015. The 2015 total taxable value within Eastport stands at \$27,996,466.

Eastport is also a Tax Increment Financing District, which is a dependent special district of the City of Port Orange. The Eastport Tax Increment Financing District targets ad valorem tax revenues to this area to fund infrastructure improvements and other programs as outlined in the Redevelopment Plan to help ensure that Eastport remains a viable economic center for decades to come.

The County of Volusia and Halifax Hospital participate in the Tax Increment Trust Fund and are valued partners in the City's redevelopment efforts.



The Eastport Business Center CRA, outlined in red above, is approximately 270 acres in size and represents 1.07% of the City's total tax base.

EASTPORT GOALS AND OBJECTIVES

The Eastport Business Center Redevelopment Plan, adopted in 1995 and updated in 2010, establishes a series of goals, objectives and policies designed to help Eastport maintain its position as an important industrial center within the community. The four (4) primary goals of the plan are:

GOAL 1—Stimulate new development, redevelopment and investment;

GOAL 2—Establish the area as a primary employment center offering full-time skilled labor positions;

GOAL 3—Promote business retention and assistance in expansion, renovation, and improvement efforts; and

GOAL 4—Improve the physical condition to meet modern business park development criteria.

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SPECIAL POINTS OF INTEREST:

- *Eastport* is home to many of the City's top manufacturers that do business throughout the country and around the globe.
- The *Eastport Business Center* CRA was created in 1995.
- *Eastport's* taxable value has more than doubled since establishment of the CRA.

REDEVELOPMENT ACTIVITIES UPDATE



Implementation of the plans, projects and programs identified in the Eastport Redevelopment Plan is largely dependent on available revenues.

During FY 2014/2015, the Eastport CRA operated with an adopted budget of \$228,873. Of that amount, nearly 79% was slated to fulfill debt service obligations. This left a very limited amount of funding for plan implementation.

In late 2015, the Eastport Business and Technology Center identification sign, located at the intersection of Dunlawton Avenue and Spruce Creek Road, was modified to increase visibility of the dark green Eastport letters by raising the background of the sign so that there is a light

background behind the channel letters. A directional arrow with the distance to the Eastport Business Park was also added to the sign. Irrigation and landscaping were also installed around the sign.

Staff worked with Team Volusia Economic Development Corporation to secure the relocation of Pie Guy, a hand-made pie company from New England, to a site located within the Eastport Business Park at 4470 Eastport Parkway. The facility when fully operational will employ 40 individuals at an average wage of \$32,654. Additionally, the property will see an increase in taxable valuation of the property with the estimated property improvements and the added manufacturing and office equipment.

In 2015, Eastport Business & Technology Center company Quality Enclosures, a leading manufacturer of glass shower doors whose products are sold throughout the Southeast US, including Florida, Georgia, Tennessee and the Carolina's, was selected as one of the winners in the "GrowFL 2015 Florida Company to Watch".

In October 2015, the City contracted with Transact Realty Commercial Services, Inc. (Prudential), to assist in the sale of the last two City-owned lots in the Eastport Business Park, among other properties.

TIF Revenues may only be spent on redevelopment plans, projects and programs, as identified in the adopted CRA Plan.

TAX INCREMENT FINANCING

Tax Increment Financing, often referred to as "TIF", is a financial method employed to target ad valorem tax revenues to an area that has been designated for redevelopment. Upon creation of a TIF district, a base year for property values within the district is established. Growth in the taxable value of property within the district over time is then applied to the current ad valorem millage rate, resulting in the tax increment revenue.

This increment revenue is then deposited into a special Trust Fund account and may only be spent on redevelopment activities that are identified in the adopted redevelopment plan. The ad valorem millage from Volusia County (including General Fund, Echo, Forever, Mosquito Control and Ponce Inlet Port Authority), the City of Port Orange Operating and Halifax Hospital comprise the tax increment millage in Eastport.

The 2014/2015 adopted budget for the Eastport Tax Increment Fund (Fund #102), anticipated \$177,058 in TIF revenue. The City's unaudited figures show actual receipt of \$161,122 from TIF, and \$2,389 in interest, for total revenues of \$163,511.



The 2006 Eastport TIF note funded \$2.5 million in capital improvements in the Eastport CRA.

FINANCIAL STATEMENT & DEBT SERVICE

The Annual Financial Statement of each CRA in the State of Florida is required to set forth the Agency's assets, liabilities, income and operating expenses as of the end of the fiscal year. This information is presented on the following page.

The Eastport Business Center CRA operates on an October 1st - September 30th fiscal year.

The Debt Service Schedule for the Eastport Business Center CRA is available from the City's Finance Department.

The initial \$2.5 million note, issued in 2006, has an interest rate of 3.922% and is projected to be paid off by FY 2025. The majority of these funds were used for infrastructure improvements, including construction of Eastport Parkway and extending potable water

and sanitary sewer lines, to help create the Eastport Business Park. Master planned stormwater improvements were also constructed.

The debt service payment for the 2006 Eastport TIF Note for FY 2014/2015 was \$180,596.

FINANCIAL STATEMENT

	Port Orange Audited FY14	Port Orange Unaudited FY15
Eastport		
Assets:		
Equity in pooled cash	\$ 345,607	\$ 322,179
Receivables - Net	\$ -	\$ -
Prepaid items	\$ 4,950	\$ 5,116
Total	\$ 350,557	\$ 327,295
Liabilities:		
Due to other funds	\$ -	\$ -
Customer deposits	\$ -	\$ -
Accounts payable and accrued liabilities	\$ -	\$ -
Total	\$ -	\$ -
Sources (Revenues):		
City TIF	\$ 59,619	\$ 59,471
County TIF	\$ 87,220	\$ 88,722
Halifax Hospital TIF	\$ 12,687	\$ 12,929
Miscellaneous (includes transfers)	\$ 1,237	\$ 2,389
Total	\$ 160,763	\$ 163,511
Expenditures		
Salaries and Wages	\$ 24,181	\$ -
FICA Taxes	\$ 1,678	\$ -
Retirement Contributions	\$ 3,374	\$ -
Health Insurance	\$ 1,409	\$ -
Workmans Compensation	\$ 24	\$ -
EAP Benefit	\$ 8	\$ -
Other Professional Services	\$ -	\$ -
Communication Services	\$ 139	\$ -
Commercial Policy Insurance	\$ 4,882	\$ 4,950
Advertising Expense	\$ 679	\$ 679
Insurance 504	\$ 1,197	\$ -
Transfer to 506 Bldg. Maint. Fund	\$ 2,903	\$ -
Dues and Memberships	\$ 858	\$ 548
Professional Services	\$ -	\$ -
Transfer to 217 Eastport Note	\$ 179,813	\$ 180,596
Total	\$ 221,145	\$ 186,773
Net change in fund balance	\$ (60,382)	\$ (23,262)
Fund balance - beginning	\$ 410,939	\$ 350,557
Fund Balance - Ending	\$ 350,557	\$ 327,295

EASTPORT BUSINESS CENTER COMMUNITY REDEVELOPMENT AGENCY

AGENCY BOARD

Mayor Allen Green, Chairman
Vice-Mayor Drew Bastian, Vice Chair
Council Member Donald O. Burnette
Council Member Bob Ford
Council Member Scott Stiltner
Vacant
Vacant

Staff support provided by:

M.H. Johansson, City Manager

Margaret Roberts, City Attorney

Tracey Riehm, Finance Director

Nadia Todor, Accountant II

Wayne Clark, Community Development Director

Penelope Cruz, Principal Planner

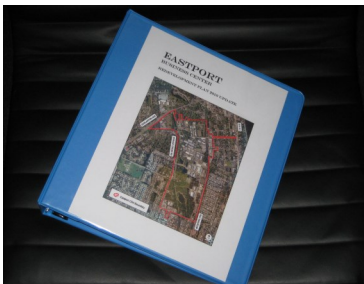
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We're on the web!
www.port-orange.org

This Annual Report has been prepared in compliance with the requirements of Chapter 163.356(3)(c), Florida Statutes. The notice of the availability of this report has been published in the Daytona Beach News Journal. Additionally, the governing body of each special district is required under Chapter 163.387 (8) to annually provide an independent financial audit of its trust fund to each taxing authority that pays into the trust fund. This audit of the Agency's assets, liabilities, income and expenses, as required under Chapter 163.356(3) (3) is included with the City's Comprehensive Annual Financial Report (CAFR) for each fiscal year.

REDEVELOPMENT PLAN & REDEVELOPMENT TRUST FUND PARTNERS



The Eastport Business Center Redevelopment Plan - Update 2010 is available for review on the City's website.

Redevelopment plans, projects and programs are made possible through tax increment financing. The County of Volusia and Halifax Health, along with the City of Port Orange, contribute to the Eastport Business Center Tax Increment Trust Fund. All revenue derived from tax incre-

ment financing is deposited into the Trust Fund. All expenditure of TIF revenues must be consistent with the plans, projects and programs outlined in the adopted Eastport Business Center Redevelopment Plan.

The Eastport Business Center Redevelopment Plan was originally adopted in 1995. A complete update of the Plan was undertaken throughout 2009, culminating with the adoption of the Eastport Business Center Redevelopment Plan - Update 2010. This updated Plan guides redevelopment activities in Eastport until the sunset of the CRA in 2036.



HALIFAX HEALTH