

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
JANUARY 17, 2023

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Rev. Susan McCaffrey of Grace Episcopal Church

Pledge of Allegiance

Roll Call	Present:	Councilman Drew Bastian Councilman Scott Stiltner Vice Mayor Reed Foley Mayor Don Burnette
	Absent:	Councilwoman Kat Atwood
	Also Present:	Wayne Clark, City Manager Matthew Jones, City Attorney Tracee Cody, Assistant City Clerk

Mayor Don Burnette regretfully announced Councilwoman Kat Atwood's resignation effective immediately. Mayor Don Burnette asked for two agenda items on the February 7th Council meeting. One to discuss the process for appointing an Interim Council Member and selecting dates for a Special Election and one to officially declare the vacancy of the District 2 seat.

RECOGNITION AND PROCLAMATIONS

4. Arbor Day Proclamation

Mayor Don Burnette read the proclamation for Arbor Day and presented it to Steve Edgar, City Forester.

5. Human Trafficking Awareness Day Proclamation

Vice Mayor Reed Foley read the proclamation for Human Trafficking Awareness Day and Mayor Don Burnette presented it to Christy Gillis, the Department of Children and Families' Circuit 7 Community Development Administrator.

CONSENT AGENDA

6. Public Comments on Consent Agenda Items Only

There were none.

7. Agenda Approval

There were no changes requested by Council.

Motion to approve the agenda as presented was made by Vice Mayor Reed Foley and Seconded by Councilman Scott Stiltner. Motion carried unanimously by voice vote.

8. Approval of Minutes
 - a. December 13, 2022 - Regular City Council Meeting
9. Bid Awards and Contract Items
 - a. Approval of Service Agreement with Halifax Humane Society
 - b. Approval of Change Order No. 2 with Paul Culver Construction, Inc. for Ceiling & HVAC Replacement at Fire Station #74
 - c. Approval of a six (6) month extension to the Standard Contract for Services (CA7037) with Danus Utilities Inc. under ITB 19-19 Rehabilitation of Sanitary Manholes for the term of October 31, 2022 through April 30, 2023.
 - d. Approval of Agreement with Flock Safety Government Agency for Flock Falcon license plate readers
 - e. Approval to Waive the Bidding Requirements and Enter into a Contract with Explosive Touch for Fireworks on July 4th
10. Resolution No. 23-01 - Approval of FDOT Locally Funded Agreement for 444033-1-32-01 Port Orange Sidewalk Gaps - Port Orange Project #OMI036
11. Resolution No. 23-02 - Approval of FDOT Locally Funded Agreement for 449770-2-32-01 Dunlawton Avenue Turn Lanes Bundle - Port Orange Project #PNC200
12. Resolution No. 23-03 - Approval of FDOT Locally Funded Agreement for 446285-1-32-01 Willow Run Boulevard Sidewalk from Harms Way to Clyde Morris Boulevard - Port Orange Project #OMI036
13. Resolution No. 23-04 - Approval of FDOT Locally Funded Agreement for 448772-1-32-01 Williamson Boulevard and Willow Run Boulevard Sidewalks - Port Orange Project #OMI036
14. Resolution No. 23-07 - Conveyance of the City's Mineral Rights for Land Adjacent to McDonald Road through a Quit Claim Deed
15. Resolution No. 23-08 - Reimbursement Resolution for Public Safety Equipment
16. Resolution No. 23-10 - Master Lease Purchase Agreement for Public Safety Equipment with TD Equipment Finance, Inc.
17. Approval to Remove a Residential Historic Tree located at 812 Kokomo Circle
18. Acceptance of the City Attorney's Report on Special Legal Counsel for 2023

Motion to approve Consent Agenda as presented was made by Vice Mayor Reed Foley and Seconded by

Councilman Scott Stiltner. Motion
carried unanimously by roll call vote.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

There were none.

COUNCIL COMMENTS

19. Comments/Concerns from Council Members

Vice Mayor Reed Foley voiced residents' concerns about speeding on Riverside Drive near Harbor Oaks and traffic lights being out along Nova Road. Councilman Scott Stiltner welcomed the East Coast Cruisers, a car enthusiast club, event to City Center. Mayor Don Burnette reminded residents about the annual Town Hall meeting on Thursday night.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

20. Citizen Advisory Committee for TPO

Bobby Ball, CAC member, provided an update from their recent meeting.

21. Parks & Recreation Advisory Board Report

Bobby Ball, Vice Chair, provided an update on the Parks & Recreation Advisory Board.

PUBLIC HEARING

22. Second Reading - Ordinance No. 2022-32 - LDC Amendment/Chapter 20 - Ridgewood Targeted Business Program

Mayor Don Burnette read Ordinance No. 2022-32.

ORDINANCE NO. 2022-32

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA AMENDING THE LAND DEVELOPMENT CODE CHAPTER 20 RELATING TO RIDGEWOOD CORRIDOR TARGETED BUSINESSES RELATING TO ADDITIONAL DEVELOPMENT INCENTIVES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2022-32
was made by Vice Mayor Reed Foley
and Seconded by Councilman Scott

Stiltner. Motion carried unanimously by roll call vote.

23. Approval of the Flagship Commons Final Subdivision Plat (Case No. 22-50000004)

Motion to approve was made by Vice Mayor Reed Foley and Seconded by Councilman Scott Stiltner.

Penelope Cruz, Planning Manager, provided details on the Approval of the Flagship Commons Final Subdivision Plat and answered questions from Council.

Robert Reinhagen, citizen, suggested the item be brought back for further clarification of the traffic pattern regarding entrances and exits.

Motion carried unanimously by roll call vote.

ADDITIONAL ITEMS

24. City Attorney

There was nothing further.

25. City Manager

Wayne Clark, City Manager, clarified with the Mayor that the Town Hall meeting will have a meet and greet with staff from 6:30-7:00 prior to the meeting presentation.

COUNCIL COMMITTEE REPORTS

26. City Council Committee Reports

a. First Step Shelter – No report was given and Mayor Don Burnette announced this committee assignment will become open.

b. Port Orange/South Daytona Chamber of Commerce - Mayor Don Burnette provided details of upcoming events.

ADJOURNMENT – 7:05 p.m.

Attest:



Robin Fenwick, MMC
City Clerk


Mayor Donald O. Burnette