

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
DECEMBER 13, 2022

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Pastor Pete Keirstead of Thrive Church

Pledge of Allegiance

Roll Call	Present:	Councilman Reed Foley Councilwoman Kat Atwood Councilman Drew Bastian Vice Mayor Scott Stiltner Mayor Donald Burnette
	Also Present:	City Manager Wayne Clark Assistant City Attorney Shannon Balmer Assistant City Clerk Tracee Cody

CONSENT AGENDA

4. Public Comments on Consent Agenda Items Only

There were none.

5. Agenda Approval

There were no changes requested by Council.

Motion to approve the Agenda as presented was made by Vice Mayor Scott Stiltner and Seconded by Councilman Reed Foley. Motion carried unanimously by voice vote.

6. Approval of Minutes

- a. December 6, 2022 - Regular City Council Meeting

7. Bid Awards and Contract Items

- a. Approval of Lease for Office Space for U.S. Representative Cory Mills
- b. Approval of one-month extension to the Annual Service and Trap Neuter

Release (TNR) Agreement with Halifax Humane Society (HHS)

8. Resolution No. 22-46 - Financial Investment Policy

9. Approval to Reactivate the Department of Defense Surplus Equipment Program - The Florida 1033 Program

Motion to approve the Consent Agenda as presented was made by Vice Mayor Scott Stiltner and Seconded by Councilman Reed Foley. Motion carried unanimously by roll call vote.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

There were none.

COUNCIL COMMENTS

10. Comments/Concerns from Council Members

Councilman Reed Foley wished residents, Staff, and Council a happy holiday season. Councilwoman Kat Atwood thanked Staff for welcoming her and helping her get set up. Vice Mayor Scott Stiltner and Councilman Drew Bastian also wished everyone a happy and healthy new year, despite some challenging and unexpected events in 2022.

Mayor Don Burnette congratulated City Manager Wayne Clark for getting the reorganization well underway and is looking forward to the new Public Information Officer starting next week. Mayor Don Burnette also expressed his goal for 2023 is to be proactive and ready to serve our citizens.

PUBLIC HEARING

11. Second Reading - Ordinance No. 2022-30 - Comprehensive Plan Amendment/Annual Capital Improvements Element Update (Case No. 22-27500001)

Mayor Don Burnette read Ordinance No. 2022-30.

ORDINANCE NO 2022-30

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, AMENDING THE COMPREHENSIVE PLAN CAPITAL IMPROVEMENT ELEMENT; PROVIDING FOR THE FY2023-2028 FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS AND SUPPORTING DATA; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES AND RESOLUTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance No. 2022-30 was made by Vice Mayor Scott Stiltner and Seconded by Councilman Reed Foley. Motion carried unanimously

by roll call vote.

12. Approval of the Final Plat & Plans for Leila's Hammock Subdivision (Case No. 22-50000002)

Motion to approve the Final Plat & Plans for Leila's Hammock Subdivision (Case No.22-50000002) was made by Vice Mayor Scott Stiltner and Seconded by Councilwoman Kat Atwood.

Penelope Cruz, Planning Manager, spoke regarding the details of the plat & plans being proposed and answered questions from the Council.

Laurel Burchard, a homeowner on Mediation Loop, expressed her concerns regarding the traffic pattern but supports the project as a whole.

Motion carried unanimously by roll call vote.

REGULAR AGENDA

13. Update from Raftelis on Utility Rate Study - Water, Wastewater, Reclaimed Water rates, miscellaneous service charges and fees

John McKinney, Assistant City Manager, provided a brief overview of the item. Henry Thomas, Managing Partner of Raftelis, provided an update on the Utility Rate Study and proposed rate increases.

Mayor Don Burnette recommended the water usage charges be broken down to include a 2,001-6,000 gallons and a 6,001-12,000 gallons usage category. Council requested clarification from Staff regarding master meters before making a decision. Mr. McKinney informed Council that we do not have a police impact fee for police stations and vehicles and that he will provide further information for the impact fee review.

Council recessed at 7:57 p.m. and reconvened at 8:02 p.m.

14. Discussion on Legislative Priorities

Robin Fenwick, Assistant City Manager, provided an overview of legislative priorities to present to the State to request funds and answered questions from Council.

ADDITIONAL ITEMS

15. City Attorney

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There was nothing further.

16. City Manager
a. Hurricane Update

Wayne Clark, City Manager, stated debris pickup is back to a regular schedule by WastePro and provided an update on the Cambridge wall.

Mayor Don Burnette requested Facebook posts on the Cambridge wall to update residents. He also announced that Town Hall will be held on January 19, 2023 at 7:00 pm.

COUNCIL COMMITTEE REPORTS

17. City Council Committee Reports
- a. Port Orange/South Daytona Chamber of Commerce – Mayor Don Burnette provided details on the upcoming events and introduced Diane Charles as the new President of the Chamber.
 - b. Round Table of Elected Officials - Mayor Don Burnette provided details from their recent meeting.

ADJOURNMENT – 8:28 p.m.



Attest:

Robin Fenwick, MMC
Assistant City Manager/City Clerk

Mayor Donald O. Burnette