

## **AGENDA**

**General Employee Retirement Committee Quarterly Meeting  
City of Port Orange – City Hall  
1000 City Center Circle, 2<sup>nd</sup> Floor Training Room  
Monday, January 23, 2023 @2:00 p.m.**

**I. Call to Order:**

Chair Peter Ferreira

Council Member Scott Stiltner

John McKinney

Tim Burman

Amanda Bonin

**II. Approval of Minutes:**

October 10, 2022 – 2022 Employee Pension Fund Conference

October 10, 2022 – Quarterly Meeting

**III. Participant/Public Participation**

**IV. Financials:**

a. October to December 2022 – Dave Leonard

b. Southeastern Advisory – Jeff Swanson

**V. New Business:**

a. Deborah Hupf – Retirement Payment for Ratification

b. Scott Allman – DROP Payment for Ratification

**VI. Consent Agenda:**

**For Ratification:**

**Warrant #181**

Benefits USA, Inc. (Admin Fees 11-12/2022)	\$ 5,000.00
LORIUM PLLC (Ste 46-47)	\$ 2,997.50
Highland Capital Management (4 <sup>th</sup> Qtr'22 Mgmt. Fees; INV 31639)	\$ 7,493.96
First State Trust (3 <sup>rd</sup> Qtr'22 Custodial Services)	\$ 4,500.00
Newton Investment Management North America, LLC (3 <sup>rd</sup> Qtr. 2022; INV #166225)	\$ 6,012.52

**For Approval:**

**Warrant #182**

Benefits USA, Inc. (Admin Fees 01/2022 plus Postage)	\$ 2,621.98
LORIUM PLLC (Ste 48)	\$ 797.50
Southeastern Advisory (Investment Consulting Services: INV #2204)	\$ 5,641.00
Integrity Fix Income Management (4 <sup>th</sup> Qtr. 2022; INV #285473)	\$ 2,785.93
James Moore (2022 Audit INV #767799)	\$ 8,000.00
First State Trust (4 <sup>th</sup> Qtr. Qtr'22 Custodial Services)	\$ 4,500.00
Highland Capital Management 1 <sup>st</sup> Qtr'23 Mgmt. Fees; INV 32294)	\$ 8,380.32

**VII. Distributions:**

**VIII. Reports:**

- a. Attorney
- b. Comments from Committee Members
- c. Administrator
- d. Correspondence

**IX. Next Meeting Date:**

- a. March 6, 2023@2:00 p.m. – Quarterly Meeting
- b. DRAFT 2023 Quarterly Meeting Schedules

**X. Adjournment:**

Any person who desires to appeal any decision made by the General Employee Retirement Committee will need a record of the proceedings, and for such purpose he or she may need to ensure at his or her own expense for the taking and preparation of a verbatim record of all testimony and evidence of the proceedings upon which the appeal is based.

**NOTE:** If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk for the City of Port Orange, 1000 City Center Circle, Port Orange, Florida 32129, Telephone Number (386) 506-5563, within (2) two working days of your receipt of this notice or (5) five days prior to the meeting date; If you are hearing or voice impaired, contact the relay operator at 1-800-955-8771.