



AGENDA
PARKS & RECREATION ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Tuesday, November 8, 2022

Time: 5:15 PM

Type of Meeting: Special

Location: 2nd Floor Conference Room

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes - July 19, 2022
3. Comprehensive Plan Level of Service Update

C. PUBLIC COMMENTS

D. BOARD COMMENTS

E. ADJOURNMENT

NOTICES — PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE PARKS & RECREATION ADVISORY BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



FOR SPECIAL ACCOMMODATIONS, PLEASE NOTIFY THE CITY CLERK'S OFFICE (PHONE: 386-506-5563) AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE.



HELP FOR THE HEARING IMPAIRED IS AVAILABLE THROUGH THE ASSISTIVE LISTENING SYSTEM RECEIVERS CAN BE OBTAINED FROM THE CITY CLERKS' OFFICE.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

PARKS & RECREATION ADVISORY BOARD
MEETING MINUTES
DOROTHY L. HUKILL CITY CENTER ANNEX
CONFERENCE ROOM
1395 DUNLAWTON AVENUE
PORT ORANGE, FLORIDA
JULY 19, 2022

THE REGULAR PARKS & RECREATION ADVISORY BOARD MEETING of the City of Port Orange was called to order by Vice Chairman Bobby Ball at 5:15 p.m.

CALL TO ORDER

Roll Call

Present: John Cameron, Jr.
Maria Mills-Benat
Mike Navarra
Bobby Ball, Vice Chair

Absent: Shawn Holmes
Mark Bowling, Chair
James Richard, Jr.

Also Present: Susan Lovallo, Parks & Recreation
Department Director
Peter Ferreira, Parks & Recreation
Department Deputy Director
Tracee Cody, City Clerk's Office

DISCUSSION/ACTION

2. Consideration of Minutes - April 19, 2022

Motion to approve the April 19, 2022 Minutes as presented was made by Member Navarra and Seconded by Member Mills-Benat. Motion carried unanimously by voice vote.

3. Bond Project Discussion

Jonathan McKinney, Finance Director, discussed the process and types of bonds, including a general obligation bond. Information would need to be gathered to present to City Council and then to voters at election time. He explained that an annual tax would be added to property renters and owners to pay back the bond, if awarded. He also pointed out important time frames to have information for the bond in respect to election dates.

Mr. McKinney informed the Board that a financial advisor will be doing a presentation to Council to explain the whole process and that the members of the Board should attend to understand the details.

Susan Lovallo, Parks & Recreation Department Director, stressed the importance of volunteers getting education out to the community so they know to vote.

4. Fall Baseball/Softball Cancellation - Further Discussion

Peter Ferreira, Parks & Recreation Department Deputy Director, gave an update that due to increased participants for soccer and limited field space, Parks and Recreation had to cancel fall baseball/softball. The first season soccer was moved to winter there were 490 participants and that number jumped up to 717 the following season, as opposed to 60-80 participants for baseball.

Board Members brought up concerns about needing more field space or putting lights at other locations to bring back fall baseball/softball.

Mr. Ferreira made the Board aware that other organizations that rent out the fields had to be turned away.

5. House Bill 105 - Regulation of Smoking by Counties and Municipalities Discussion

Mr. Ferreira explained that the bill changed from the Florida Clean Indoor Air Act to now the Florida Clean Air Act which allows the city to regulate smoking. However, there is a need to get clarification on statutes and sign requirements.

Member Cameron asked if there would be designated areas, but other members and staff believed it would be better to regulate distance from certain locations.

PARKS & RECREATION DIRECTOR'S REPORT

Mr. Ferreira provided an update regarding the REC renovation, He explained the project is slowly moving forward. Flag football is currently underway, and the season is going well. Playoffs should be first week of August.

Funding was secured for the anticipated Parks office building for staff. Hall & Ogle will be the architects to build a 2,500 square foot facility complete with bathrooms, showers and locker rooms.

Staff has been using a "turf tank" which is a machine that sprays paint on the fields by satellite GPS programming. It's been used for a couple months and has increased efficiency.

PUBLIC COMMENTS

Robert Reinhausen, citizen, asked about the impact fees on new developments. Ms. Lovallo confirmed that the city collects impact fees and explained these fees are used for mostly new construction or increased capacity. Mr. Reinhausen suggested it be brought up to Council to raise the impact fees so there's more public infrastructure for parks and recreation. Member Cameron said the county was doing a study and presenting it next month sometime.

BOARD COMMENTS

There were none.

ADJOURNMENT – 6:07 p.m.

6. Next Meeting Date: October 18, 2022
7. Board Report to City Council: July 19, 2022

Chairman Mark Bowling



CITY OF PORT ORANGE COMPREHENSIVE PLAN 2045

Parks and Recreation Advisory Board • November 8, 2022

Why are we here today?

- Review current and proposed Level-of-service (LOS) standards in the Recreation & Open Space Element of the Comprehensive Plan
- Parks & Recreation Advisory Board Input on Proposed LOS

Level of Service

- An indicator of the extent or degree of service provided by or proposed to be provided by a facility based on and related to the operational characteristics of the facility.
- *Simply Put: How Much Infrastructure do we need to plan for now and in the future?*

For example:

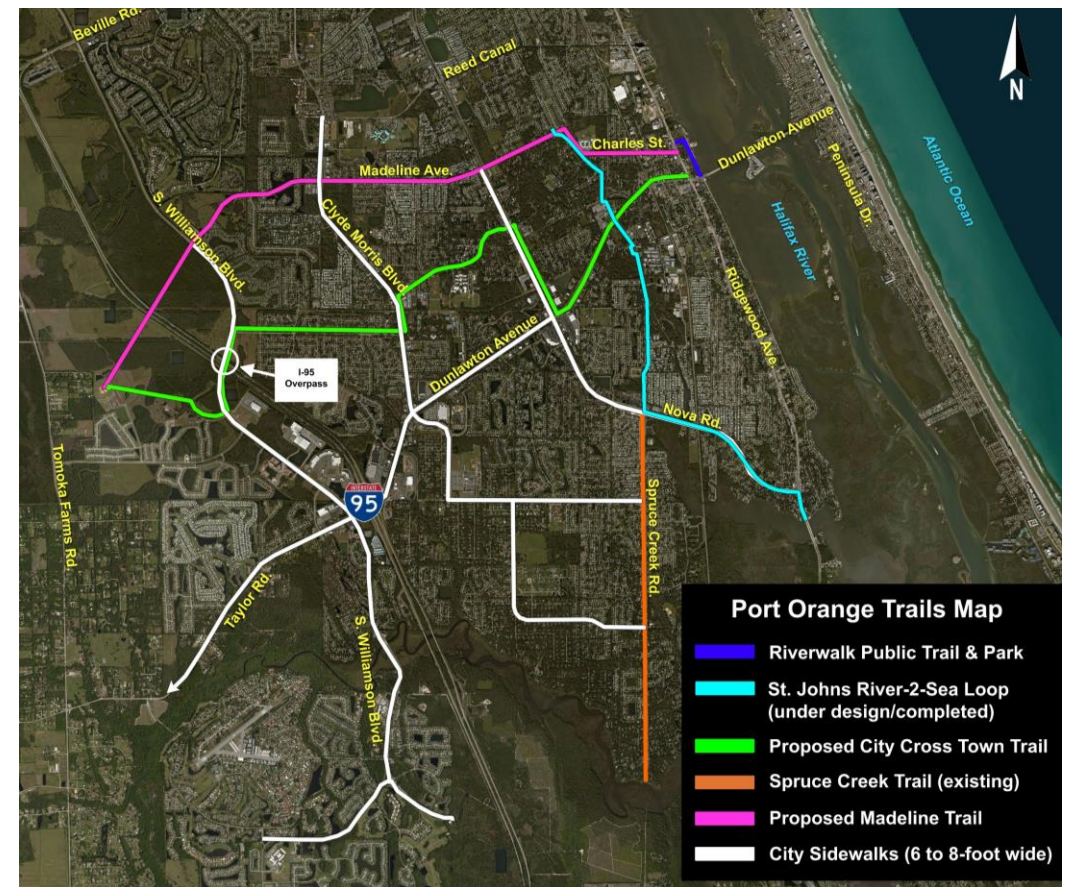
- **Potable Water** = 180 gallons per day/equivalent residential unit
- **Parkland** = 7 acres/ 1000 persons



Recreation & Open Space

Recreation & Open Space Element

- Plan for a comprehensive system of recreation including parks, natural reservations, playgrounds, waterways, open spaces, and other recreational facilities



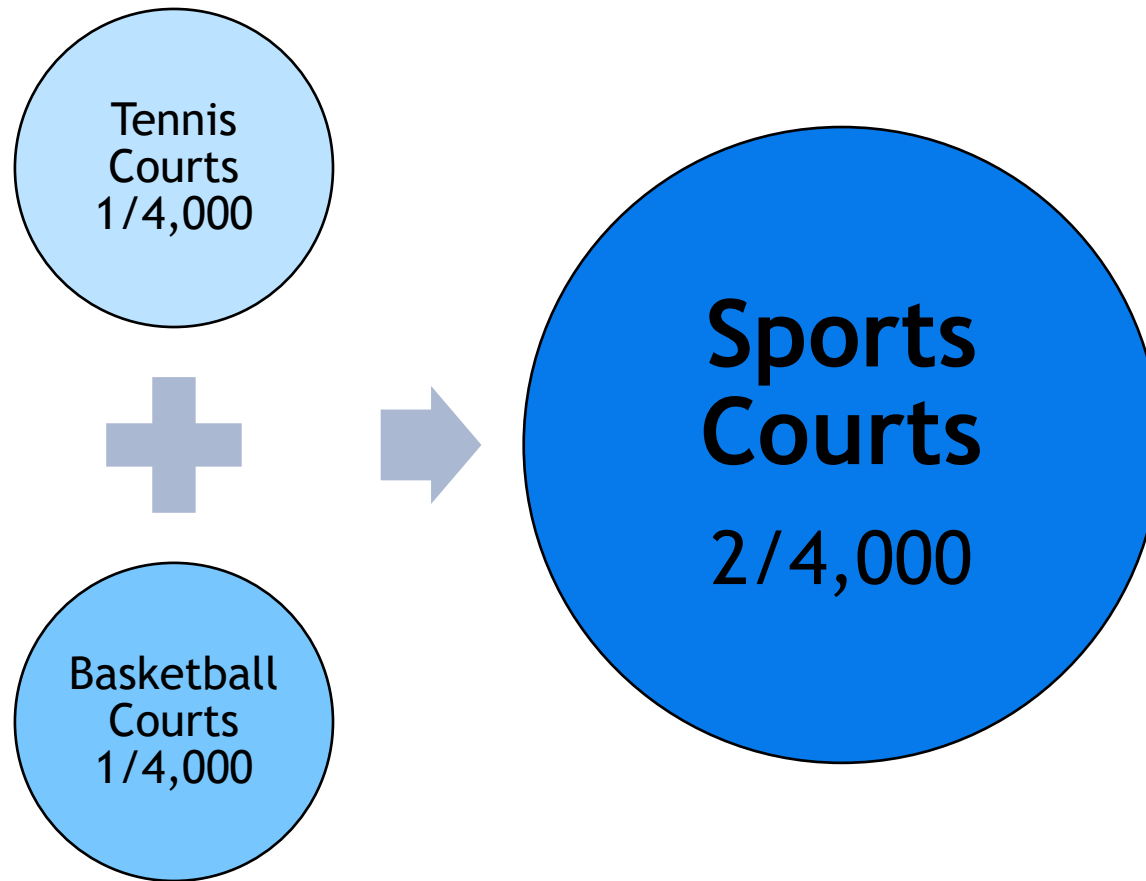
Adopted Level of Service Standards

- **Recreation**

Facility	Standard
Parkland	7 acres per 1,000 persons
Ball Field*	1 field per 5,000 persons
Basketball Court	1 court per 4,000 persons
Multipurpose Field*	1 field per 3,500 persons
Tennis Court	1 court per 4,000 persons
Neighborhood Center	1 facility per 15,000 persons

**Ball Fields also count as Multipurpose Fields.*

Consolidation of Recreation Standards



Level of Service remains the same.

Recommendation:

- Track and calculate wider range of court types

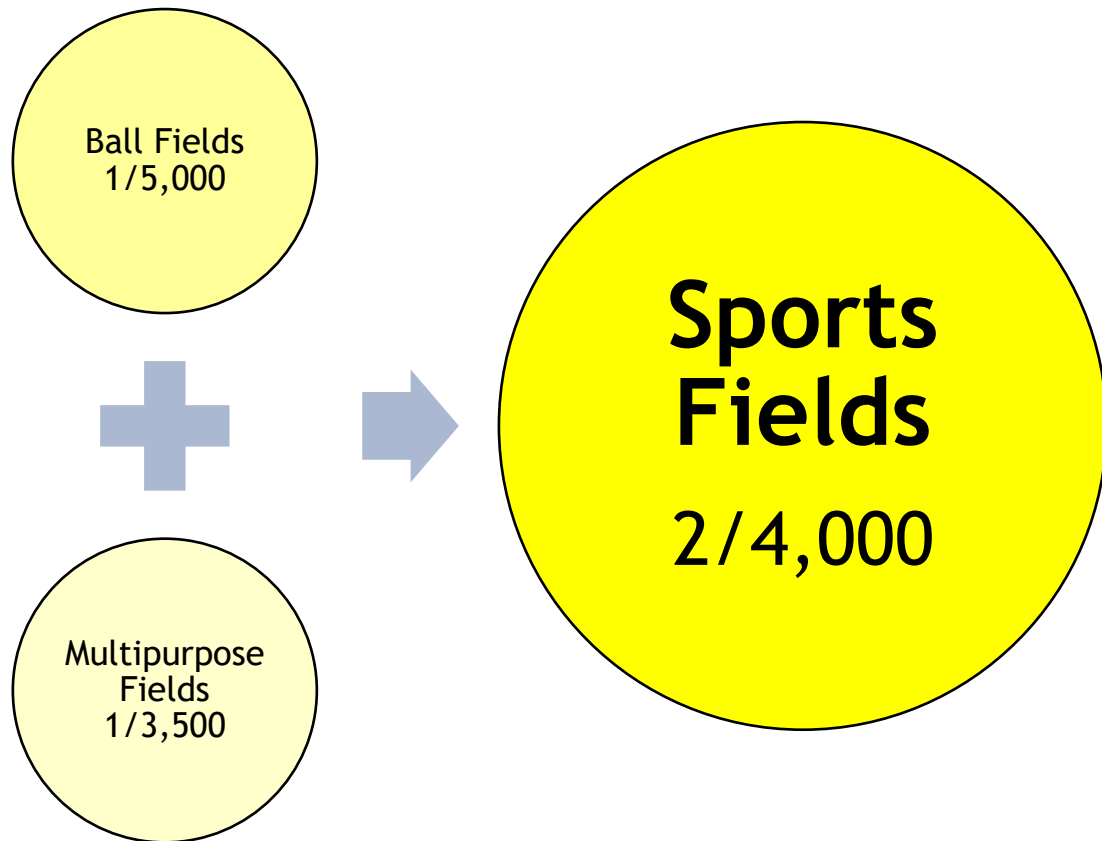
Existing:

Basketball Courts	22
Tennis Courts	20
Total	42

Proposed:

Basketball Courts	22
Tennis Courts	18
Pickleball Courts	16
Bocci Ball Courts	2
Shuffleboard Courts	6
Total	64

Consolidation of Recreation Standards



Level of Service cannot be neatly combined.

Recommendation:

- Combine into alternative Sports Fields Levels of Service that tracks all field types.

Facility Type	LOS	Exis.	2021 Req'd	+/-
Ball Field	1/5,000	17	13	+4
Multipurpose Field	1/3,500	26	18	+8
Sports Field	2/5,000	43	25	+18
	2/4,500	43	28	+15
	2/4,000	43	31	+12
	1/3,500	43	18	+25
	1/3,000	43	21	+22

Data & Analysis

Existing Facility LOS Standards				2021		2025			2030		2035		2040		2045		
Facility	#	per X persons	Existing	Required	+/-	Required	+/-		Existing	Required	+/-	Required	+/-	Required	+/-	Required	+/-
Parkland	7	1,000	485.8	438	48	464	22	School Interlocal Agreements End	447.9	486	(38)	503	(55)	517	(69)	529	(81)
Ball Field	1	5,000	17	13	4	13	4		14	14	0	14	(0)	15	(1)	15	(1)
Basketball Court	1	4,000	22	16	6	17	5		14	17	(3)	18	(4)	18	(4)	19	(5)
Multipurpose Field	1	3,500	26	18	8	19	7		19	20	(1)	21	(2)	21	(2)	22	(3)
Tennis Court	1	4,000	20	16	4	17	3		14	17	(3)	18	(4)	18	(4)	19	(5)
Neighborhood Center	1	15,000	8	4	4	4	4		8	5	3	5	3	5	3	5	3
Proposed Facility LOS Standards				2021		2025			2030		2035		2040		2045		
Facility	#	per X persons	Existing	Required	+/-	Required	+/-		Existing	Required	+/-	Required	+/-	Required	+/-	Required	+/-
Parkland	7	1,000	485.8	438	48	464	22	School Interlocal Agreements End	447.9	486	(38)	503	(55)	517	(69)	529	(81)
Sports Courts**	2	4,000	42	31	11	33	9		28	35	(7)	36	(8)	37	(9)	38	(10)
Neighborhood Center	1	15,000	8	4	4	4	4		8	5	3	5	3	5	3	5	3
Sports Fields	2	5,000	43	25	18	27	16		33	28	5	29	4	30	3	30	3
	2	4,500	43	28	15	29	14		33	31	2	32	1	33	0	34	(1)
	2	4,000	43	31	12	33	10		33	35	(2)	36	(3)	37	(4)	38	(5)
	1	3,500	43	18	25	19	24		33	20	13	21	12	21	12	22	11
	1	3,000	43	21	22	22	21		33	23	10	24	9	25	8	25	8
SHOWN FOR REFERENCE, NOT RECOMMENDED (SEE NOTE)	2.4	5,000	43	30	13	32	11	33	34	(1)	35	(2)	36	(3)	37	(4)	
	1.7	3,500	43	30	13	32	11	33	34	(1)	35	(2)	36	(3)	37	(4)	
Coraci Park Expansion - Planned for Completion prior to 2030									2030		2035		2040		2045		
Facility								Adds	Existing	Required	+/-	Required	+/-	Required	+/-	Required	+/-
Parkland (acres)								100	547.9	486	62	503	45	517	31	529	19
Sports Courts**								0	28	35	(7)	36	(8)	37	(9)	38	(10)
Sports Fields								14	47	28	19	29	18	30	17	30	17

*note: per meeting, the expansion will include 6 soccer fields and 4 baseball, so account for 10 multipurpose fields + 4 ball fields

**Sports Courts (Tennis, Basketball, Bocci, Shuffleboard, Pickleball - does not include double counting)

			2021			2025				2030			2035			2040			2045		
	#	per X persons	Existing	Required	+/-	Required	+/-		Existing	Required	+/-	Required	+/-	Required	+/-	Required	+/-	Required	+/-		
Sports Courts	2	4,000	64	31	33	33	31	Minus School	50	35	15	36	14	37	13	38	12				

Assumptions:

Access to school recreation facility ends between 2025 and 2030 when the Interlocal Agreements end.

2021 is the first year since we have the 2021 CMR, but it is based on 2020 population data.

Double counting ball fields as multipurpose fields methodology kept. Population Projections are in the second tab in this workbook.

Note: Combining the LOS for Ball Fields and Multipurpose Fields without changing LOS equals 2.43 per 5,000 or 1.7 per 3,500.

Consider the following to support meeting LOS into the future:

Calculate trail acreage and add to Parkland

Track Sports Courts differently. Currently only Tennis and Basketball are counted those plus Pickleball, Bocci, Shuffleboard (without double counting, e.g. 8 pickleball courts only count

Comprehensive Plan Process



Stay Involved!



For more information, contact: Penelope Cruz, AICP
Planning Manager, Community Development Department
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pcruz@port-orange.org