

AGENDA

**General Employee Retirement Committee Quarterly Meeting
City of Port Orange – City Hall
1000 City Center Circle, City Council Chambers
Monday, October 10, 2022 @after Conference 1:30pm**

I. Call to Order:

Chair Peter Ferreira

Council Member Scott Stiltner

Amanda Bonin

John McKinney

Robert Frazier

Tim Burman

II. Approval of Minutes:

March 28, 2022 – Quarterly Meeting

III. Participant/Public Participation

IV. Financials:

a. August 31 2022 – Dave Leonard

b. Southeastern Advisory – Jeff Swanson

V. New Business:

a. Service Provider Evaluation for James Moore CPA and Consultants

b. New Agreement Letter for Audit – James Moore

c. Barbara Reed – Retire Payment for Ratification

d. Geraldine McNulty – Beneficiary of Deceased Member John McNulty Payment for Ratification

VI. Consent Agenda:

For Ratification:

Warrant #178

Benefits USA, Inc. (Admin Fees 04-05/2022)	\$ 5,000.00
LORIUM PLLC (Ste 40-41)	\$ 4,152.50
Southeastern Advisory (Investment Consulting Services 1qtr22: INV #2104)	\$ 5,272.00
Integrity Fix Income Management (1 st Qtr'22; INV #234671)	\$ 4,973.33
Highland Capital Management (2 nd Qtr'22 Mgmt. Fees; INV 30334)	\$ 9,081.50
First State Trust (1 st Qtr'22 Custodial Services)	\$ 4,500.00
David G. Leonard A.S.A. (Actuarial Services: INV #22-025)	\$ 4,700.00
Newton Investment Management North America, LLC (1 st Qtr. 2021; INV #159696)	\$ 9,695.12

Warrant #179

Benefits USA, Inc. (Admin Fees 06-09/2022)	\$ 10,000.00
LORIUM PLLC (Ste 42-43)	\$ 3,355.00
Southeastern Advisory (Investment Consulting Services: INV #2202)	\$ 5,641.00
Integrity Fix Income Management (2 nd Qtr'22; INV #251124)	\$ 3,252.59
Highland Capital Management (3 rd Qtr'22 Mgmt. Fees; INV 30980)	\$ 7,992.38
First State Trust (2 nd Qtr'22 Custodial Services)	\$ 4,500.00
David G. Leonard A.S.A. (Actuarial Services: INV #22-058)	\$ 2,850.00
Newton Investment Management North America, LLC (2 nd Qtr. 2022; INV #162588)	\$ 6,612.29

For Approval:

Warrant #180

Benefits USA, Inc. (Admin Fees 10/2022)	\$ 2,500.00
LORIUM PLLC (Ste 44)	\$ 632.50

VII. Distributions:

For Ratification:

Voluntary Plan

Richard Meadows	Total Withdrawal	\$ 1,460.47
Christopher G. Kucera	Partial Withdrawal	\$ 6,162.81

Mandatory Plan

Tracy London	Total Withdrawal	\$ 48,451.02
Seth Quartararo	Total Withdrawal	\$ 18,394.62

VIII. Reports:

- a. Attorney
- b. Comments from Committee Members
- c. Administrator
- d. Correspondence

IX. Next Meeting Date:

- a. December 12, 2022@2:00 p.m. – Quarterly Meeting

X. Adjournment:

Any person who desires to appeal any decision made by the General Employee Retirement Committee will need a record of the proceedings, and for such purpose he or she may need to ensure at his or her own expense for the taking and preparation of a verbatim record of all testimony and evidence of the proceedings upon which the appeal is based.

NOTE: If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk for the City of Port Orange, 1000 City Center Circle, Port Orange, Florida 32129, Telephone Number (386) 506-5563, within (2) two working days of your receipt of this notice or (5) five days prior to the meeting date; If you are hearing or voice impaired, contact the relay operator at 1-800-955-8771.