

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
AUGUST 16, 2022

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Father Matt Mello of Our Lady of Hope Catholic Church

Pledge of Allegiance

Roll Call	Present:	Council Member Reed Foley Council Member Chase Tramont (left at 7:00 p.m.) Council Member Drew Bastian Vice Mayor Scott Stiltner Mayor Donald Burnette
	Also Present:	City Manager Wayne Clark City Attorney Matthew Jones City Clerk Robin Fenwick

CONSENT AGENDA

4. Public Comments on Consent Agenda Items Only

There were none.

5. Agenda Approval

There were no changes requested by Council.

Motion to approve as presented was made by Vice Mayor Scott Stiltner and Seconded by Council Member Drew Bastian. Motion carried unanimously by voice vote.

6. Approval of Minutes

a. August 2, 2022 - Regular City Council Meeting

7. Bid Awards and Contract Items

a. Approval of the Cooperative Economic Development Agreement with Team Volusia Economic Development Corporation

b. Award of RFP #22-05 for Golf Course Management to Kemper Sports Management, LLC

8. Resolution No. 22-23 - Partial Easement Vacation at Lot 126, Country Walk Phase III Subdivision (3455 Saddleback Court)

Regular City Council Meeting

August 16, 2022

Page 2 of 5

9. Approval of Volusia County Justice Assistance Grant (JAG) Agency Funding Allocation
10. Approval of Minor Special Event for the First United Methodist Church (305 Dunlawton Avenue) Annual Pumpkin Patch

Motion to approve Consent Agenda as presented was made by Vice Mayor Scott Stiltner and Seconded by Council Member Chase Tramont. Motion carried unanimously by roll call vote.

City Council recessed at 6:32 p.m. to hold the Town Center & Eastport CRA meetings, minutes of which are under separate cover.

CRA MEETINGS

11. Town Center CRA Meeting
12. Eastport CRA Meeting

City Council reconvened at 6:41 p.m.

PUBLIC PARTICIPATION (Non-Agenda – 20 minutes)

Robert Reinhausen, citizen, spoke regarding the water supply plan approved at the last Council meeting. He asked Council to require the draft of the water supply plan be presented at a public meeting.

COUNCIL COMMENTS

13. Comments/Concerns from Council Members

Council Member Reed Foley attended the community meeting with Harbor Oaks Baptist Church and discussed City issues with the residents. They had positive comments for Staff and Council and would like to hold the meetings a few times a year. He thanked Staff for their participation.

Mayor Don Burnette reported on some items from the Florida League of Cities Conference he attended last week. He was appointed to the Board of Directors for a two-year term with the League.

BOARD APPOINTMENTS, INTERVIEWS, AND REPORTS

14. Citizen Advisory Committee for TPO

Bobby Ball, citizen & CAC member, provided an update to Council and answered questions from Council.

15. Planning Commission Appointments (x4)

Council Member Reed Foley nominated Stan Schmidt, seconded by Council Member Chase Tramont.

Council Member Drew Bastian nominated Lance Green, seconded by Vice Mayor Scott Stiltner.

Vice Mayor Scott Stiltner nominated Tom Jordan, seconded by Council Member Chase Tramont.

Council Member Reed Foley nominated Bo Bofamy, seconded by Council Member Drew Bastian.

Stan Schmidt spoke regarding his service and desire to continue serving.

Thomas Jordan spoke regarding his time on the Commission.

Bo Bofamy also spoke regarding his tenure. He has learned a lot about the reasoning behind the processes.

Nominations were closed by Mayor Don Burnette.

Motion to approve the nominations was made by Vice Mayor Scott Stiltner and Seconded by Council Member Chase Tramont. Motion carried unanimously by roll call vote.

16. Environmental Advisory Board Report

Kristine Cunningham was unable to attend. The City Clerk will reschedule the report.

PUBLIC HEARING

17. First Reading - Ordinance No. 2022-21 - Eighth Amendment to the Master Development Agreement for the Crystal Lake Planned Unit Development (Case No. 22-40000002)

Mayor Don Burnette read Ordinance No. 2022-21.

ORDINANCE NO. 2022-21

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, APPROVING THE EIGHTH AMENDMENT TO THE MASTER DEVELOPMENT AGREEMENT FOR CRYSTAL LAKE PLANNED UNIT DEVELOPMENT (PUD); PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING

FOR SEVERABILITY OF; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2022-21
was made by Vice Mayor Scott Stiltner
and Seconded by Council Member
Chase Tramont.

Penelope Cruz, Planning Manager, provided details of the request and answered questions from Council.

Motion carried unanimously by roll call
vote.

18. First Reading - Ordinance No. 2022-22 - LDC Amendment/Chapter 2 &
Chapter 5 (Case No. 22-25000005)

Mayor Don Burnette read Ordinance No. 2022-22.

ORDINANCE NO. 2022-22

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA
COUNTY, FLORIDA AMENDING THE LAND DEVELOPMENT
CODE CHAPTERS 2 AND 5 TO PROVIDE DEFINITIONS FOR
SPECULATIVE AND MODEL HOMES; UPDATE REQUIREMENTS
FOR MODEL HOMES; CREATE PROVISIONS FOR THE
DEVELOPMENT OF SPECULATIVE HOMES IN ORDER TO
ALLOW THE CONSTRUCTION THEREOF PRIOR TO PLATTING
IN AID OF MORE TIMELY DELIVERY OF HOMES AFTER
PLATTING IS COMPLETE; PROVIDING FOR REPEAL OF
CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY;
AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2022-22
was made by Vice Mayor Scott Stiltner
and Seconded by Council Member Drew
Bastian.

Ms. Cruz spoke regarding the need for the request.

Mr. Reinhagen doesn't support approving the building of homes before the plat is
approved.

Motion carried unanimously by roll call
vote.

19. Fiscal Year 2021 - 2022, Third Quarter Financial Report

John McKinney, Finance Director, provided details from the third quarter financial report and answered questions from Council.

ADDITIONAL ITEMS

20. City Attorney

There was nothing further.

21. City Manager

There was nothing further.

COUNCIL COMMITTEE REPORTS

22. City Council Committee Reports

a. First Step Shelter - Council Member Chase Tramont left the meeting prior to the report.

b. Port Orange/South Daytona Chamber of Commerce - Mayor Don Burnette provided details on the upcoming events.

ADJOURNMENT - 7:34 p.m.



Mayor Donald O. Burnette

Attest:



Robin Fenwick, MMC
City Clerk