



EASTPORT BUSINESS CENTER COMMUNITY
REDEVELOPMENT AGENCY
REGULAR MEETING AGENDA

COUNCIL CHAMBERS – 6:30 PM – CITY HALL
AUGUST 16, 2022

A. OPENING

1. Roll Call

B. PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE

C. DISCUSSION/ACTION

2. Approval of Minutes - March 15, 2022
3. Resolution No. 22-1 - Eastport Business Center CRA Tax Increment District FY 2022-2023 Operating Budget

D. PUBLIC COMMENTS

E. BOARD COMMENTS

F. ADJOURNMENT

NOTICES – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EASTPORT BUSINESS CENTER COMMUNITY REDEVELOPMENT AGENCY WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



FOR SPECIAL ACCOMMODATIONS, PLEASE NOTIFY THE CITY CLERK'S OFFICE (PHONE: 386-506-5563) AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE.



HELP FOR THE HEARING IMPAIRED IS AVAILABLE THROUGH THE ASSISTIVE LISTENING SYSTEM RECEIVERS CAN BE OBTAINED FROM THE CITY CLERKS' OFFICE.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

EASTPORT BUSINESS CENTER
COMMUNITY REDEVELOPMENT AGENCY
MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MARCH 15, 2022

THE REGULAR MEETING of the EASTPORT BUSINESS CENTER COMMUNITY REDEVELOPMENT AGENCY was called to order by Chairman Drew Bastian at 7:07 p.m.

Roll Call: Present: Member Chase Tramont
Member Scott Stiltner
Member Donald Burnette
Chairman Drew Bastian

Absent: Member Reed Foley

Also Present: Wayne Clark, City Manager
Matthew Jones, City Attorney
Robin Fenwick, City Clerk

2. Nomination of Chair

Motion to nominate Drew Bastian as Chairman was made by Member Burnette and Seconded by Member Stiltner. Motion carried unanimously by voice vote.

3. Nomination of Vice Chair

Motion to nominate Scott Stiltner as Vice Chairman was made by Member Burnette and Seconded by Member Tramont. Motion carried unanimously by voice vote.

B. PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE

There were no objections to the notice; therefore, the notice was accepted.

C. DISCUSSION/ACTION

4. Approval of Minutes – September 8, 2021

Motion to approve the Minutes of September 8, 2021 as presented was made by Member Tramont and Seconded by Member Stiltner. Motion carried unanimously by roll call vote.

5. Eastport Business Center CRA Annual Report – FY 2020/2021

Motion to accept the annual report as presented was made by Member Burnette and Seconded by Member Stiltner. Motion carried unanimously by roll call vote.

D. PUBLIC COMMENTS – There were none.

E. BOARD COMMENTS – There were none.

ADJOURNMENT: 7:10 p.m.

Chairman Drew Bastian



EASTPORT BUSINESS CENTER COMMUNITY REDEVELOPMENT AGENCY

AGENCY MEETING DATE: 8/16/2022

SUBJECT: (C3) Resolution No. 22-1 - Eastport Business Center CRA Tax Increment District FY 2022-2023 Operating Budget

DEPARTMENT: Community Development

RECOMMENDED MOTION: Move to approve Resolution 22-1.

SUMMARY: Attached is the proposed operating budget for the Eastport Business Center CRA tax increment district for FY 2022-2023 (October 1, 2022 to September 30, 2023).

The CRA budgets have traditionally been considered as part of the first reading of the City's budget items. Staff has moved the CRA items to occur prior to the budget hearings so that the CRA Board has sufficient time to review and comment and to make any necessary changes prior to the City Council adopting the overall budget of the city which includes the CRA's budget.

The resolution is also written such that the revenues and expenditures are estimates that can be changed based on the final adopted millage rate and budget so that the tax increment can be adjusted to the final amount and not require the CRA Board to re-consider the budget.

ATTACHMENTS:

1.	Eastport CRA Resolution No. 22-1 with exhibit	Eastport CRA Resolution No. 22-1.pdf
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Penelope Cruz	Created/Initiated - 7/21/2022
Tim Burman	Approved - 7/27/2022
John McKinney	Approved - 8/4/2022
Shannon Balmer	Approved - 8/11/2022
Wayne Clark	Approved - 8/11/2022
Robin Fenwick	Final Approval - 8/11/2022

RESOLUTION NO. 22-1

A RESOLUTION OF THE EASTPORT BUSINESS CENTER COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, ADOPTING THE ANNUAL BUDGET FOR THE EASTPORT BUSINESS CENTER COMMUNITY REDEVELOPMENT AGENCY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; PROVIDING FOR CONFLICTING RESOLUTIONS; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 189.016(3), Florida Statutes requires that the governing body of each special district shall adopt a budget by resolution each fiscal year; and

WHEREAS, the Eastport Business Center Community Redevelopment Agency deems it is in the best interest to adopt the Annual Budget of the Eastport Business Center Community Redevelopment Agency for Fiscal Year beginning October 1, 2022, and ending September 30, 2023, as more particularly set forth hereinafter.

NOW, THEREFORE, BE IT RESOLVED BY THE EASTPORT BUSINESS CENTER COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. Adoption. That the following is adopted as the Annual Budget of the Eastport Business Center Community Redevelopment Agency for Fiscal Year beginning October 1, 2022, and ending September 30, 2023, is hereby as set forth in **Exhibit "A"** attached hereto.

Section 2. Conflicting Resolutions. That all resolutions or parts thereof that conflict with this resolution are hereby rescinded or repealed.

Section 3. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

Section 4. This resolution shall become effective immediately upon adoption.

CHAIRMAN DREW BASTIAN

ATTEST:

Robin Fenwick, MMC, City Clerk

Adopted on the _____ day of _____

Reviewed and Approved: _____

Matthew J. Jones, City Attorney
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Exhibit "A"

Ledger Account	102 Eastport CRA FY2023 Total Requested Budget
Revenue	416,282
Taxes	0
Intergovernmental Revenue	413,882
Miscellaneous Revenues	2,400
<u>Total revenues</u>	<u>416,282</u>
Operating Expenditures	12,299
Discretionary Operating Expenditures	5,470
Contractual Services	4,500
Other Supplies and Expenses	970
Non-Discretionary Operating Expenditures	6,829
Insurance Claims and Expenses	6,829
Personnel	0
Capital Outlay	0
Debt Service	0
<u>Total expenditures</u>	<u>12,299</u>
Other Financing Sources	0
Other Financing Uses	(403,983)
Interfund Transfer Expense	(240,385)
Budgetary Contingency	(163,598)
<u>Total Other Sources & Uses</u>	<u>(403,983)</u>
<u>Total Expenditures</u>	<u>\$416,282</u>