

PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
DOROTHY L. HUKILL CITY CENTER ANNEX
1395 DUNLAWTON AVENUE
PORT ORANGE, FLORIDA
APRIL 19, 2022 AT 5:15 P.M.

The Parks & Recreation Advisory Board was called to order by Chairman Bowling at 5:15 p.m.

Present: Mark Bowling, Chairman
Michael Navarra
John Cameron
Maria Mills-Benat
Shawn Holmes (arrived late)

Absent: James Richard (excused)
Bobby Ball (unexcused)

Also Present: Susan Lovallo, Parks & Recreation Director
Shelby Field, Assistant City Clerk
Geri Petraglia, Administrative Assistant

B. DISCUSSION/ACTION

1. Consideration of Minutes - January 18, 2022

Motion to approve the minutes from January 18, 2022 as presented was made by Member Navarra and Seconded by Member Cameron. Motion carried unanimously by voice vote.

2. Comprehensive Plan Discussion

Penelope Cruz, Planning Manager, provided an overview of the update to the Comprehensive Plan and the goal of the discussion.

Kelly Klepper, Kimley-Horn & Associates, discussed the recreation open space element in the Comprehensive Master Plan and the long-term needs of the City. He specifically asked for direction from the Board on items #4 and #5 from the questions provided via email, attached here.

Member Cameron is in favor of a Community Center on the west side of I-95 which he believes fits into the geographical needs.

Chair Bowling would like to see general terms used to categorize such as "ball field" instead of "soccer field" to allow for multiple uses. Susan Lovallo, Parks & Recreation Director, provided clarification on the benefits of the term multipurpose field. Mrs. Cruz suggested combining terms such as "ball field" and "multipurpose field" into one term and spelling out what they typically

include, allowing for potential future uses not yet defined and looking into a higher level of service standard since it will have multiple uses.

Ms. Lovallo discussed the importance of connectivity and accessibility of the City parks. The Board would like to see connectivity through the trail system for all of the major community facilities and parks in the City.

Member Mills-Benat would like to focus on the importance of a community center on the west side of the City where there is a huge demographic of families.

Mr. Klepper discussed the importance of big, long-term plans in the Comprehensive Plan and how they play a role in applying for grants in the future.

Chair Bowling would like to investigate using the FPL easement to connect the east side of the City to the west. Mrs. Cruz believes it is worth looking into again.

Chair Bowling is in favor of a geographical standard, especially with continued growth to the west.

Mrs. Cruz inquired if there were any other facilities not listed the Board wanted to include. The Board would like to address blue ways (waterways) as well as greenways (park space).

Staff is going to continue to include the Board in discussions on updates to the Comprehensive Master Plan as work continues.

3. Port Orange Volleyball Club Discussion on Sand Volleyball Courts

Chair Bowling informed the Board this item is being pulled as the person who requested it found other options.

4. Discussion on the Priorities for the Parks & Rec Board and How to Implement Them

The Priorities are as follows:

1. Coraci Park Expansion
2. Westside Community Center at Airport Park
3. Playground Equipment Replacement in City Parks
4. Public Access to Spruce Creek
5. More Trails

Chair Bowling will go over the priorities during his report to City Council and would like to discuss funding sources at a future workshop with City Council.

5. Items for Next Agenda

To be determined after the board update to City Council

C. PARKS & RECREATION DIRECTOR'S REPORT

Ms. Lovallo informed the Board both Athletic Supervisor positions are vacant, and they have been having trouble filling the positions.

She informed the Board the information collected in the registration software was lost with the City's server outage and Staff had to figure out by hand who registered which greatly affected baseball.

Ms. Lovallo discussed field capacity issues that may come before the Board or City Council in the future. They have begun registering for flag football and there is no basketball or volleyball due to the REC Center being under construction.

Ms. Lovallo informed the Board the REC Center was supposed to be completed next month; however, there have been delays. The estimated final completion date is now November 28th or potentially the first of the year due to multiple issues.

She stated Airport Road Playground is now open and they have received lots of good feedback from the community. Unfortunately, there has also been a lot of vandalism at Airport Road Playground and City Center.

Lakeside Jazz Fest is this upcoming weekend April 23rd, 2022.

D. PUBLIC COMMENTS

Robert Reinhausen, Citizen, asked for clarification regarding the in-kind free class proposed for ArtHaus at the REC Center. Ms. Lovallo provided clarification that one of the options provided in order for ArtHaus not to pay anything for the space is that they would need to provide some in-kind service such as a free class once a month.

E. BOARD COMMENTS

Member Cameron asked about the rise in fees he saw in the newspaper and inquired if that came before the Board first. Ms. Lovallo responded most of the fees listed haven't been raised but the fees on the sports programs are going up due to the salaries and the cost of everything going up. Member Cameron doesn't have an issue with the rise in fees and believes it is important to maintain the quality of our programs.

F. ADJOURNMENT - 6:20 p.m.

6. Next Meeting Date: July 19, 2022
8. Board Report to City Council - April 19, 2022


Bobby Ball for Chair Mark Bowling

List of Questions from Kimley-Horn

1. What are some good/great parks and recreational facilities available to City residents?
 - a. Focus on City facilities but could be County as well
2. What are some facilities that are not meeting community expectations (i.e., age, number and type of facilities, etc.)?
3. When was the last time the City re-evaluated the Level-of-Service (LOS) standards including the Facility and the Unit of Measure? (FYI – also the “definitions” of each facility need to be clearly identified/defined. For example, does parkland include any lakes, ponds or other non-accessible facilities? What are the typical facilities and or size of Neighborhood Centers?)
 - a. Parkland
 - b. Ball fields
 - c. Basketball courts
 - d. Multipurpose fields
 - e. Tennis courts
 - f. Neighborhood centers
4. Are there other items the City would like to measure as it relates to LOS and City facilities?
 - a. “miles” of trails per population?
 - b. Square feet of air conditioned space (*this can be a little tricky and also get expensive but some places do utilize this*)
 - c. Boat ramps/canoe & kayak launches?
 - d. Neighborhood parks as an “equivalent” of parkland?
 - i. *Similar to a land use equivalency matrix used in transportation that in this case, “X” acres of neighborhood parks can equate to “Y” acres of parkland*
5. Does/Is the City interested in “geographical” standards (i.e., proximity of facilities and or certain types of facilities to population centers)?
 - a. *Editorial Note: we notice that some communities meet their standards for the number of “fields” but the fields are not located in close proximity or near residential neighborhoods*
6. Based on the Concurrency Management Report, there are no known deficiencies at this time for the facilities measured. However, what are the City’s “Long-Term” needs and what is identified within the City’s current CIP (if any)?
7. What facilities have seen the highest usage factors/growth over the past 5 years?
 - a. Soccer fields? Baseball/softball? Etc.?