# CITY OF PORT ORANGE GENERAL EMPLOYEES RETIREMENT PLAN
# REGULAR MEETING MINUTES
# June 24, 2019

## ROLL CALL:
The meeting of the City of Port Orange General Employees Retirement Plan was called to order by Chairman Peter Ferreira at 2:00 p.m. on June 24, 2019 in the 2nd Floor Training Room, City Hall 1000 City Center Circle, Port Orange, FL.

## TRUSTEES PRESENT:
Chairman Peter Ferreira, Kynah Cockcroft, Cynthia Rivera, Jake Johansson, Scott Stiltner and Scott Neils

## ABSENT AND EXCUSED:
Vice Chair Lynn Hadley

## OTHERS PRESENT:
Pete Prior of Benefits USA, Inc.; Jeff Swanson of Southeastern Advisory; Brent Chudachek, Fund Attorney via telephone

## APPROVAL OF MINUTES
**May20, 2019 – Regular Meeting**
Chairman Peter Ferreira asked the Members if there were any corrections, additions, or deletions with the minutes of May 20, 2019. Hearing and seeing none Member Johansson moved to approve the minutes as presented. Member Stiltner seconded the motion and the motion passed.

## PARTICIPANT/PUBLIC PARTICIPATION:
There was no participation from the public at this time.

## UNFINISHED BUSINESS:
The Chairman noted that there is no unfinished business at this time.

## FINANCIALS

### May 2019 – Dave Leonard

Chairman Peter Ferreira reviewed the financials with the Board. Chairman Peter Ferreira noted that he would like Mr. Dave Leonard to attend the next meeting. Mr. Prior said he believes he will be at the next meeting since it will be the employee conference.

Chairman Peter Ferreira reviewed the financials with the Board. It was noted that the market value of the Fund is $33,935,834.85, a decrease of $1,153,815.74. Receipts for the month totaled $1,155,555.41 versus total disbursements of $1,384,428.46. Payments to retirees and other participants totaled $211,055.44. The balance as of May 31, 2019, was $683,517.47 in the Cash account. Chairman Ferreira reported that the yield for the month is -3.09%.

### Southeastern Advisors

Mr. Swanson reviewed the investment performance report for the period ending March 31, 2019. In the opening three months of 2019, U.S. and international equity produced a dramatic about face as every major asset class rebounded from the fourth quarter of 2018. Volatility drifted lower as U.S. equities continued to rally to finish the first quarter. Concerns about slowing global growth were dwarfed by the Fed's updated forecast for no rate increase in 2019 making this the best quarter since the financial Crisis rebound. Economic data remained strong with solid GDP and unemployment staying below 4%. Real GDP growth slowed during the fourth quarter of 2018, at 2.2% annualized. Real growth for the year was the strongest since at 2.9%. Consumer spending was the main driver of growth for the quarter. Private investment was also a positive contributor due to both business and inventory investment. Housing investment, however, was down. A change in exports was a minor detractor and government spending was down slightly.

Mr. Swanson reported that the value of the Fund's portfolio as of March 31, 2019, was $34,270,774. The Total Fund returned 9.30% for the first quarter which was 0.1% higher than the target Index of 9.2% and ranked in the 25 percentile of Total Public Fund Sponsors, 7.10% for the one year, and 9.90% for the past three years on an annualized basis. The asset allocation is 49.4% Domestic Equity, 19.9% Fixed Income, 10.6% International Equity, 16.7% Real Estate and 3.4% Cash. Total Domestic Equities' return was 14.60% which was 1.0% above the S&P 500 Index of 13.6%. Total Fixed Income returned 2.6% which was 0.3% below to the Barclays Aggregate Index of 2.9%. Total International Equities' return was 13.0% which was 2.0% above to the MSCI EAFE Index of 10.0%. Total Real Estate's return was 1.6% which was 0.2% lower to the NCREIF Property Index of 1.8%.

Mr. Swanson reported that the Manager Allocation is 18.8% managed by Highland Capital, 11.2% managed by Atlanta Cap, 4.8% managed by Euro-Pacific Growth, 5.9% managed by Vanguard Global, 16.9% managed by Principal Real Estate, 21.7% managed by Boston Company and 20.7% managed by Integrity.

## NEW BUSINESS:

### Lisa A. Pallante – Early Retire Payment for Approval

Chairman Peter Ferreira and the Board reviewed the documents reflecting the retirement payment for Ms. Pallante. Member Johansson moved to approve the retirement and the supplement for Ms. Pallante. Member Neils seconded the motion and the motion passed.

**CONSENT AGENDA:**

**For Approval:**

**Warrant #146**

| | |
|---|---|
| Benefits USA, Inc. (Admin Fees 6/2019; INV #POG116) | $ 2,500.00 |
| Rice Pugatch Robinson Storfer& Cohen PLLC (Ste 5) | $ 137.50 |

Hearing and seeing no changes, Member Stiltner moved to approve Warrant #146. Member Johansson seconded the motion and the motion passed.

**DISTRIBUTIONS:**

Mandatory Plan

| | | |
|---|---|---|
| Shawn Owen | Total Withdrawal | $14,220.47 |

The Members reviewed the paperwork for the above distribution noting that the paperwork is in order. Member Johansson moved to approve the distributions in the amount of $14, 220.47. Member Neils seconded the motion and the motion passed.

**REPORTS:**

**Comments from Board Attorney:**

Attorney Chudachek said that he did not have anything to report to the Board for today's meeting. Attorney Chudachek advised the Board that he will attend the July meeting and the Employee Pension Fund Conference.

**MEMBERS:**

Chairman Peter Ferreira commented that he would like to continue reviewing each of the vendors and asked which service provider will be the next one for the Pension Board's evaluation? Administrator Pete Prior answered that he would like to review the list at the office and check the contracts and would email the Chairman with the name of the vendor.

**Administrator:**

Administrator Pete Prior reported that we completed the 2019 Pension Verification. Retiree Dennis Dearborn finally turned in his Pension Verification Form after we stopped his monthly pension. Mr. Prior noted that he came to the City HR's office to have his form notarized. The home address and phone number listed on 2019 Form is current and it is the same as what we have on file for him.

**NEXT MEETING DATE:**

July 22, 2019@ 12:30 p.m. – 2019 Employee Pension Fund Conference
July 22, 2019@ 2:00 p.m. – Quarterly Meeting

**ADJOURNMENT:**

The meeting adjourned at 2:33 p.m.

Chairperson

7/22/19

Date