

**AGENDA**  
**General Employee Retirement Committee Regular Meeting**  
**City of Port Orange – City Hall**  
**1000 City Center Circle, 2<sup>nd</sup> Floor Training Room**  
**Monday, December 13, 2021 @ 2:00 p.m.**

**I. Call to Order:**

Chair Peter Ferreira  
Council Member Scott Stiltner  
Heather Carrizales

Vice Chair Melissa Hicks  
Jamie Miller Robin Hayes  
Michael H. (Jake) Johansson

**II. Approval of Minutes:**

- a. September 27, 2021 – Quarterly Meeting

**III. Participant/Public Participation**

**IV. Financials:**

- a. Nov. & Oct. 2021 – Dave Leonard  
b. Southeastern Advisory – Jeff Swanson

**V. New Business:**

- a. Deborah Pearson – Normal Retire Payment for Approval

**VI. Consent Agenda:**

**For Ratification:**

**Warrant #173**

|                                                                            |             |
|----------------------------------------------------------------------------|-------------|
| Benefits USA, Inc. (Admin Fees 10/2021)                                    | \$ 2,500.00 |
| LORIUM PLLC (Ste 34)                                                       | \$ 1,925.00 |
| Southeastern Advisory (Investment Consulting Services: INV #2103)          | \$ 5,272.00 |
| Integrity Fix Income Management (3 <sup>rd</sup> Qtr'21; INV #202486)      | \$ 4,429.10 |
| Highland Capital Management (4 <sup>th</sup> Qtr'21 Mgmt. Fees; INV 28788) | \$ 8,367.22 |
| First State Trust (3 <sup>rd</sup> Qtr'21 Custodial Services)              | \$ 4,500.00 |
| David G. Leonard A.S.A. (Actuarial Services: INV #21-081)                  | \$ 2,700.00 |

**For Approval:**

**Warrant #174**

|                                                                                          |              |
|------------------------------------------------------------------------------------------|--------------|
| Benefits USA, Inc. (Admin Fees 11-12/2021)                                               | \$ 5,000.00  |
| LORIUM PLLC (Ste 35&36)                                                                  | \$ 3,245.00  |
| Newton Investment Management North America, LLC (3 <sup>rd</sup> Qtr. 2021; INV #152388) | \$ 12,242.71 |

**VII. Distributions:**

**For Approval:**

Voluntary Plan

|                 |                  |               |
|-----------------|------------------|---------------|
| Deborah Pearson | Total Withdrawal | \$ 139,520.05 |
|-----------------|------------------|---------------|

**VIII. Reports:**

- a. Attorney
- b. Comments from Committee Members
- c. Administrator
- d. Correspondence

**IX. Next Meeting Date:**

- a. DRAFT 2022 Monthly Meeting Schedules
- b. DRAFT 2022 Quarterly Meeting Schedules

**X. Adjournment:**

Any person who desires to appeal any decision made by the General Employee Retirement Committee will need a record of the proceedings, and for such purpose he or she may need to ensure at his or her own expense for the taking and preparation of a verbatim record of all testimony and evidence of the proceedings upon which the appeal is based.

**NOTE:** If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk for the City of Port Orange, 1000 City Center Circle, Port Orange, Florida 32129, Telephone Number (386) 506-5563, within (2) two working days of your receipt of this notice or (5) five days prior to the meeting date; If you are hearing or voice impaired, contact the relay operator at 1-800-955-8771.