

AGENDA
General Employee Retirement Committee Regular Meeting
City of Port Orange
Zoom Meeting
Monday, October 19, 2020 @ 2:00 p.m.

I. Call to Order:

Chair Peter Ferreira	Vice-Chair Cynthia Rivera
Council Member Scott Stiltner	City Manager Michael H. (Jake) Johansson
Scott Neils	Heather Carrizales
Acting City Manager Jamie Miller	

II. Participant/Public Participation

III. Approval of Minutes:

a. August 24, 2020 – Quarterly Meeting

IV. New Business:

a. Discussion of Ordinance Amendment re: SECURE Act Change in Required Minimum Distribution Date

V. Financials:

a. September 2020 – Dave Leonard

VI. Consent Agenda:

For Approval:

Warrant #161

Benefits USA, Inc. (Admin Fees 9-10/2020; INV #POG129)	\$ 5,000.00
Rice Pugatch Robinson Storfer& Cohen PLLC (Ste 20,21)	\$ 797.50
Southeastern Advisory (Investment Consulting Services: INV #2003)	\$ 5,200.00
Integrity Fix Income Management (3 rd Qtr. 2020; INV #143304)	\$ 4,324.93
Highland Capital Management (4 th Qtr'20 Mgmt. Fees; INV #26188)	\$ 6,273.52
First State Trust (3 rd Qtr. 2020 Custodial Services)	\$ 4,500.00
David G. Leonard A.S.A. (Actuarial Services: INV #20-070)	\$ 2,775.00

VII. Distributions:

For Approval:

Voluntary Plan

Jeff Guenther

Total Withdrawal

\$ 12,500.00

VIII. Reports:

- a. Attorney
- b. Comments from Committee Members
- c. Administrator
- d. Correspondence

IX. Next Meeting Date:

- a. December 14, 2020 – Quarterly Meeting

X. Adjournment:

Any person who desires to appeal any decision made by the General Employee Retirement Committee will need a record of the proceedings, and for such purpose he or she may need to ensure at his or her own expense for the taking and preparation of a verbatim record of all testimony and evidence of the proceedings upon which the appeal is based.

NOTE: If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk for the City of Port Orange, 1000 City Center Circle, Port Orange, Florida 32129, Telephone Number (386) 506-5563, within (2) two working days of your receipt of this notice or (5) five days prior to the meeting date; If you are hearing or voice impaired, contact the relay operator at 1-800-955-8771.

PUBLIC PARTICIPATION INSTRUCTIONS

Due to the Novel Coronavirus Disease 2019 (COVID-19) and Federal, State, County, and the City's Declarations of State of Emergency, and City of Port Orange Executive Order 9, the City of Port Orange will be calling meetings only when necessary, and conducting public meetings using communications media technology until the Local State of Emergency has concluded. Those wishing to attend meetings are encouraged to join the meeting through electronic means.

Notice is hereby given that on October 19, 2020, at 2:00 p.m., the Regular Meeting of the General Employees' Pension Board will be conducted virtually using Zoom.

To participate in the Regular Meeting, which begins at 2:00 p.m., you have the following options:

1. Watch the meeting in Zoom and not participate:

You may watch the meeting by providing the City Clerk Robin Fenwick a written request for the Zoom meeting link and information to join at least three (3) hours prior to the meeting at cityclerk@port-orange.org, regular mail at 1000 City Center Circle, Port Orange, FL 32129, or place it in the Drop Box at the front door of City Hall. Once the written request is received, the meeting instructions will be provided to you via email.

2. Watch the meeting in Zoom and provide public comment prior to the meeting:

You may watch the meeting as mentioned above, and also provide written comments by emailing City Clerk Robin Fenwick at least three (3) hours prior at cityclerk@port-orange.org, mailing to 1000 City Center Circle, Port Orange, FL 32129, or placing it in the Drop Box at the front door of City Hall. Please include your full name, city of residence, and comments by the deadline and your comments will be read into the record. There is also a form located on the City's website at: www.port-orange.org/publiccomments which can be submitted electronically. Time limits will be enforced so written comments must be limited to no more than 3 minutes. Once the written request is received, the meeting instructions will be provided to you via email.

3. Watch the meeting in Zoom and provide public comment during the meeting:

Request to Speak live instructions:

To request to speak virtually during the meeting, you must complete the Request to Speak form to be placed on a list. You may access the form by visiting www.port-orange.org/publiccomments. You must fill out all required information for the form to be submitted. Forms are due to the City Clerk no later than twenty-four (24) hours before the meeting. Once the form is received, the meeting instructions will be provided to you via email.

4. Call in telephonically to the meeting (i.e. internet/Zoom not required):

You may call into the meeting via telephone by providing the City Clerk Robin Fenwick either a written request for the Zoom meeting telephone call in number and information to join at least three (3) hours prior to the meeting at cityclerk@port-orange.org, regular mail at 1000 City Center Circle, Port Orange, FL 32129, or place it in the Drop Box at the front door of City Hall. If you do not have access to the internet/email you may call (386) 506-5563, at least three (3) hours prior to the meeting to request the telephone call in number and information to join. Once the request is received, the meeting instructions will be provided to you via email or telephonically.

PUBLIC PARTICIPATION INSTRUCTIONS

If you have difficulty accessing Zoom or the telephone access number during the meeting please send an email to cityclerk@port-orange.org or call (386) 506-5563.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 506-5563 at least 48 hours prior to the meeting. For assistance, if hearing impaired, telephone the Florida Relay Service Numbers: (800)955-8771 (TDD), or (800) 955-8770 (Voice).

For additional information or for special assistance prior to the meeting, please contact Robin Fenwick, City Clerk, cityclerk@port-orange.org or (386) 506-5563.