



AGENDA
GOLF ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Tuesday, April 5, 2022
Type of Meeting: Regular

Time: 5:00 PM
Location: Dorothy L. Hukill City Center Annex
Conference Room
1395 Dunlawton Avenue

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B. PUBLIC COMMENTS

C. DISCUSSION/ACTION

3. Consideration of Minutes - February 1, 2022
4. Financial and Evaluation Reports from KemperSports
5. Update on Golf Course Request for Proposals
6. Discussion on Golf Course Improvements
7. Discussion on Lake Bank Improvements
8. Staff Comments
9. Items for Next Agenda

D. BOARD COMMENTS

E. ADJOURNMENT

10. Next Meeting Date: June 7, 2022
11. Board Report to City Council - April 19, 2022

Golf Course Board of Directors Meeting

Tuesday, April 5, 2022

Page 2 of 2

NOTICES – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE GOLF ADVISORY BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



FOR SPECIAL ACCOMODATIONS, PLEASE NOTIFY THE CITY CLERK'S OFFICE (PHONE: 386-506-5563) AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE.



HELP FOR THE HEARING IMPAIRED IS AVAILABLE THROUGH THE ASSISTIVE LISTENING SYSTEM RECEIVERS CAN BE OBTAINED FROM THE CITY CLERKS' OFFICE.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

GOLF ADVISORY BOARD MEETING MINUTES
CITY OF PORT ORANGE
DOROTHY L. HUKILL CITY CENTER ANNEX
1395 DUNLAWTON AVE - CONFERENCE ROOM
PORT ORANGE, FLORIDA
FEBRUARY 1, 2022 AT 5:00 P.M.

A Regular Meeting of the Golf Advisory Board was called to order by Chairman Lance Green at 5:00 p.m.

Pledge of Allegiance

Present: Lance Green, Chairman
Richard Lee
Bill Schell
Dennis Flesch
Jane Taylor

Also Present: Kevin Sweat, Parks Manager
Shelby Field, Assistant City Clerk

B. ELECTION OF OFFICERS

Motion to nominate Member Green for Chair and Member Lee for Vice Chair was made by Member Flesch and Seconded by Member Taylor. Members Green and Lee accepted the nomination. Motion carried unanimously by voice vote.

C. PUBLIC COMMENTS

There were none.

D. DISCUSSION/ACTION

3. Consideration of Minutes - December 7, 2021

Motion to approve the minutes from December 7, 2021 as presented was made by Member Taylor and Seconded by Vice Chair Lee. Motion carried unanimously by voice vote.

4. Financial and Evaluation Reports from KemperSports

Bob Duquette, General Manager for Kemper Sports, provided an overview of the financials from Fiscal Year 2021, Financials and Evaluation reports from November 2021, and answered questions from the Board.

Member Schell inquired about the increase to the cost of labor. Mr. Duquette responded that they have given staff raises to retain them and compete with the market.

5. Review of the Cypress Head Golf Course End-of-Year Audit

Webb Shepard, Auditor from James Moore & Company, provided an overview of the End-of-Year Audit.

6. Update on Golf Course Request For Proposals

Kevin Sweat, Parks Manager, informed the Board nothing has changed from the last meeting and staff will continue to keep the Board updated.

7. Discussion on Golf Course Improvements

Mr. Duquette discussed concrete slab improvements needed on holes # 6 and # 7.

8. Discussion on Lake Bank Improvements

Darren Bache, Superintendent, discussed his meeting with Beeman's Nursery to discuss lake bank improvements, provided pictures of how the littoral zone could look in the future, discussed possible plant options, and answered questions from the Board.

Member Taylor is going to include an article in the HOA newsletter to educate the homeowners on the importance of the aquatics on the lake banks.

9. Staff Comments

There were none.

10. Items for Next Agenda

Discussion on Golf Course Improvements
Update on Golf Course Request for Proposals
Discussion on Lake Bank Improvements

E. BOARD COMMENTS

Member Flesch inquired about the vandalism on the course. Mr. Bache informed the Board they placed a trail camera to catch who was cutting the ropes and figured out it is a coyote.

Member Schell asked what type of comments the course has received. Mr. Duquette responded the majority of comments received are personal opinions not constructive criticism.

Member Taylor would like to see further improvement on the bump in the cart path on hole # 2 as people are driving around it just to avoid it.

Chair Green is happy with the state of the golf course and believes it continues to move in the right direction. He would like the ranger to enforce the rules to curb repeat problem golfers.

F. ADJOURNMENT -5:55 p.m.

11. Next Meeting Date: April 5, 2022

12. Board Report to City Council - February 1, 2022

Chair Lance Green