



AGENDA
YOUTH ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Tuesday, February 2, 2016

Time: 5:15 PM

Type of Meeting: Regular

Location: 1st Floor Conference room
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes
3. UPDATE: Renaming Coraci Sports Complex
4. UPDATE: Adopt-A-Road
5. Update Youth Achievement Award Packet

C. PUBLIC COMMENTS

D. BOARD COMMENTS

E. NEXT MEETING DATE

6. Next Meeting Date: 3-1-16

F. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THE **YOUTH ADVISORY BOARD** WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE HE OR SHE MAY NEED TO ENSURE AT HIS OR HER OWN EXPENSE FOR THE TAKING AND PREPARATION OF A VERBATIM RECORD OF ALL TESTIMONY AND EVIDENCE OF THE PROCEEDINGS UPON WHICH THE APPEAL IS TO BE BASED. NOTE: IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING DATE; IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 1-800-955-8771.

MEETING MINUTES
YOUTH ADVISORY BOARD MEETING
CITY OF PORT ORANGE
1000 CITY CENTER CIRCLE
1ST FLOOR CONFERENCE ROOM
TUESDAY, DECEMBER 1, 2015 at 5:15 p.m.

THE REGULAR MEETING OF THE YOUTH ADVISORY BOARD of the City of Port Orange was called to order by Chairman Burnette at 5:15 p.m.

Present: Matthew Burnette, Chairman
Patrick Burnette, Treasurer
Scott Kelley, Vice Chairman
Anthony Fox
Samantha Babiez, Historian

Absent: Katlin Alexander
Courtney Fenwick

Also Present: Kent Donahue, Grants Coordinator / PIO
Drew Bastian, Vice Mayor
Barbara Abbate, City Clerk's Office

A. DISCUSSION/ACTION

1. Consideration of Minutes

*Motion to approve the minutes from the
November 3, 2015 meeting was made by
Member Burnette, seconded by Member Fox.
Motion carried unanimously by voice vote*

2. Continued review of Resolution #06-75

Chairman Burnette asked if the Board if they would like to keep the requirement of two projects a year. The Board agreed to keep that. Chairman Burnette asked if the annual conference and team building should be left in the resolution. Member Babiez said anything outside of a meeting would be considered team building.

Barbara Abbate, City Clerk's office, explained to the Board that Robin Fenwick, City Clerk, will bring all the changes to the City Attorney's office to put together for the Board to review before going to City Council.

3. Adopt-A-Road

Kent Donahue, Grants Coordinator / PIO, said the Public Works Department maintains the program; there is a list of roadways as well as a list of do's and don'ts. Mr. Donahue said it would be up to the Board if they want to participate or not.

Chairman Burnette asked if supplies will be provided. Mr. Donahue said yes, supplies are provided by the Public Works department. Chairman Burnette asked about the cost for the Adopt-A-Road sign. Mr. Donahue said that is included in the program.

There was some discussion of what roadways would be good choices for the Board.

Motion to participate in the Adopt-A-Road program option #16. Clyde Morris Blvd. from Taylor Road to Dunlawton Blvd. was made by Member Fox, seconded by Member Kelley. Motion carried unanimously by voice vote.

Mr. Donahue will contact Public Works and inform them that the Youth Advisory Board would like to Adopt-A Road option # 16 Clyde Morris Blvd. from Taylor Road to Dunlawton Blvd.

Mr. Donahue went over the requirements with the Board and asked Ms. Abbate to put Adopt-A-Road on the January Youth Advisory Board agenda for further information and discussion.

4. Report from Chairman Burnette on Florida League of Cities

Chairman Burnette said there was a lot of discussion about social media at the 2015 Florida League of Cities conference. He didn't find it as interesting as the 2014 conference. There is a video project that Florida League of Cities has that the Board could participate in with a cash prize. The topic will be released in January 2016; the video would need to be turned in by March 2016. Chairman Burnette asked if the Board would be interested in participating. The Board would like to know the topic before making a decision to participate or not. Chairman Burnette will bring that to the January meeting.

Chairman Burnette asked if the Board was in favor of having some kind of social media about the Youth Advisory Board. The Board decided not to put anything on Social Media about the Youth Advisory Board.

5. Update: Renaming Coraci Sports Complex

Chairman Burnette hasn't talked to the Siegfried family yet but will before the January meeting and provide a report.

B. PUBLIC COMMENTS

There was none.

C. BOARD COMMENTS

There was none.

D. NEXT MEETING DATE

6. Next Meeting Date: 1/5/16

E. ADJOURNMENT

Motion to adjourn was made by Member Babiez and seconded by Member Kelley. Motion carried unanimously by voice vote. The meeting adjourned at 6:07 p.m.

Chairman Burnette

YOUTH ACHIEVEMENT AWARD

2015

Nomination Packet



Sponsored by the
City of Port Orange Youth Advisory Board

Applications due by 5:00 p.m. on Friday, March 27, 2015

By mail, fax or in person

to

City Manager's Office

City Hall

1000 City Center Circle

Port Orange, FL 32129

Fax (386) 756-5208

City of Port Orange Youth Achievement Award 2015

The City of Port Orange Youth Achievement Award is sponsored by the City's Youth Advisory Board and is awarded annually to a young individual who makes a significant contribution to the welfare of the community through their accomplishments, leadership and service.

Eligibility Criteria

Applicants must:

- Currently be enrolled in grades 8-12.
- Be residents of Port Orange or attend a Port Orange school.
- Be nominated by a person who is not a relative.
- Demonstrate a significant commitment and contribution to the welfare of the community through their accomplishments, leadership and service.

Conditions

- Completed nomination forms must be received before 5:00 p.m. on Friday, March 27, 2015 in order to be considered. Late nominations will not be accepted.
- Applicants cannot have previously received the Youth Achievement Award or be current members of the Port Orange Youth Advisory Board.
- All applicants must provide letters of support and recommendation from two references who are not relatives or minor friends.
- Youth Advisory Board Members will review applications for completeness. All complete applications will be forwarded to the selection committee.
- The Youth Achievement Award recipient will be recognized by the City Council at the Tuesday, May 19, 2015 City Council Meeting.

Assessment

Applications will be reviewed and ranked by a committee that includes a Port Orange City Council Member, the City Manager or his designee and a member of the Youth Advisory Board. The committee will consider the applicant's accomplishments, leadership and service to the enhancement and welfare of the community.

The committee reserves the right to withhold granting an award if no applicant meets the criteria and conditions set forth above. All decisions of the committee are final.



YOUTH ACHIEVEMENT AWARD

2015

Nomination Form

(Please print or type)

Nominee

Name: _____
Age: _____ Birth Date: _____
School: _____ Grade: _____ Weighted G.P.A.: _____
Mailing Address: _____
Home Phone: _____ Cell Phone: _____
Email: _____

Applicant Making the Nomination

Name: _____
Organization (if applicable): _____
Mailing Address: _____
Home Phone: _____ Cell Phone: _____
Email: _____
Relationship to Nominee: _____

Required Information

Does the Nominee meet all of the eligibility requirements? ☐ Yes ☐ No

Has the Nominee received any other awards for his/her accomplishments, leadership or service? ☐ Yes ☐ No If yes, please provide details: _____

Letters of Support and Recommendation

Reference #1

Name: _____

Daytime Phone: _____

Email: _____

Reference #2

Name: _____

Daytime Phone: _____

Email: _____

Each individual listed above must provide the following for judging:

On a separate sheet of paper, please provide details and examples of how the nominee has demonstrated significant accomplishments, leadership or service which has enhanced the welfare of the community. Please differentiate between individual and group achievements. Although back-up documentation may be provided (up to 10 pages), the judges will rely on the information contained in the letters of recommendation to make their final determination.

Checklist

Have you:

- ☐ Completed each section of the form
- ☐ Enclosed two letters of support and recommendation from your references

Deadline

Applications must be delivered by 5:00 p.m. on Friday, **March 27, 2015** to: City Manager's Office, City Hall, 1000 City Center Circle, Port Orange, FL 32129. Please call (386) 506-5522 with any questions.

Signatures

Nominee's Signature: _____

Name: _____ Date: _____

Applicant's Signature: _____

Name: _____ Date: _____