

GOLF ADVISORY BOARD MEETING MINUTES
CITY OF PORT ORANGE
DOROTHY L. HUKILL CITY CENTER ANNEX
1395 DUNLAWTON AVE - CONFERENCE ROOM
PORT ORANGE, FLORIDA
OCTOBER 5, 2021 AT 5:00 P.M.

A Regular Meeting of the Golf Advisory Board was called to order by Chairman Lance Green at 5:00 p.m.

Pledge of Allegiance

Present: Lance Green, Chairman
Richard Lee
Bill Schell
Dennis Flesch

Absent: Jane Taylor (unexcused)

Also Present: Susan Lovallo, Parks & Recreation Director
Shelby Field, Assistant City Clerk

B. PUBLIC COMMENTS

There were none.

C. DISCUSSION/ACTION

1. Consideration of Minutes - June 1, 2021

Motion to approve the minutes from June 1, 2021 as presented was made by Member Flesch and Seconded by Member Lee. Motion carried unanimously by roll call vote.

2. Consideration of Minutes - September 7, 2021

Motion to approve the minutes from September 7, 2021 as presented was made by Member Flesch and Seconded by Member Lee. Motion carried unanimously by roll call vote.

3. Financial and Evaluation Reports from KemperSports

Member Schell inquired if there is any anticipated loss in annual and legacy passes. Bob Duquette, General Manager for Kemper Sports, responded he does not anticipate any loss and they recently added two new Cypress Passes. There are currently 9 Cypress Passes and he hopes for more. Mr. Duquette believes they will become more valuable when the fees rise.

4. Update on Golf Course Management RFP

Susan Lovallo, Parks & Recreation Director, briefly discussed the recommendations staff has for the RFP such as changing the termination notice of the contract from 30 days to 90, including qualifications for the superintendent, removing all restaurant language (but keeping something in the event of renegotiating food service) and keeping the requirements for maintaining the course. She would like to see someone from the Board serve on the RFP committee.

Member Flesch asked about the language regarding the restaurant and the notice requirements if the vendor were to pull out. Ms. Lovallo responded the notice is a standard 90 notice.

Member Lee asked about the language regarding cups and pin placement in the RFP and if the golf course staff is currently keeping up the maintenance as described. Darren Bache, Superintendent, responded they are changing the cups through the week and moving pin positions but within reasonable standards, not necessarily as specifically as described. Ms. Lovallo explained the language is more of a guideline to refer to in case of issue rather than a strict requirement.

Chairman Green asked when the updates will be made, and everything completed with the contract and RFP. Ms. Lovallo doesn't believe the contract needs a lot of changes at this time as it has served as a good guideline in the past.

The Board is in favor of the recommendations as presented by staff.

5. Update on Cart Paths

Mr. Duquette informed the Board they have budgeted for improvements in the 2022 fiscal year. The areas of interest at this time are holes #2, #6 and #7.

6. Discussion on Golf Course Improvements

Ms. Lovallo provided an update on some CIP budget items. The roof on the club house is about to be replaced including the vents and gutters, a new roller was approved and will be arriving soon, and funding to do the bathrooms in the clubhouse. Cart paths will be ongoing funding in future budgets.

7. Discussion on Lake Bank Improvements

Mr. Bache discussed the small changes made so far such as letting the beneficial aquatics start reestablishing the littoral zone. He has seen some progress already and they are making an effort to encourage the growth that he believes they will help with erosion.

Chairman Green believes this is a major issue that needs to be addressed.

Ms. Lovallo stated education is key. Educating the City Council and the homeowners as to why the ponds look the way they do. Discussion was held regarding ways to educate golfers.

8. Language on Proper Etiquette on the Golf Course

Mr. Duquette informed the Board they have placed no trespassing signs between holes 15 and 16 as suggested by the Board to prevent people urinating in the woods. The signs seem to be working currently.

9. Staff Comments

Mr. Duquette provided a presentation to the Board of the changes and improvements in the last year and answered questions from the Board. He informed the Board they have placed the order for the new golf carts, and they hope to receive them in March.

Ms. Lovallo informed the Board that it was fiscally better for the City to purchase the golf carts rather than lease them.

10. Items for Next Agenda

Discussion on Golf Course Improvements
Discussion on Lake Bank Improvements

D. BOARD COMMENTS

Chairman Green is happy with the course conditions and seeing the golf course make money.

Member Flesch would like to see an attempt to educate golfers to keep their carts 15 feet away from the lakes edge.

Member Lee has seen a noticeable improvement with the fairway on holes #4 & #5 and noted the T-box on #6 needs attention. Mr. Bache stated the issue there is nematodes and they are working on combating them by changing the soil structure.

E. ADJOURNMENT – 5:58 p.m.

11. Next Meeting Date: December 7, 2021

12. Board Report to City Council - October 19, 2021



Chairman Lance Green