



**AGENDA**  
**ENVIRONMENTAL ADVISORY BOARD**  
**CITY OF PORT ORANGE**

**Meeting Date:** Monday, October 25, 2021

**Time:** 5:15 PM

**Type of Meeting:** Regular

**Location:** 2nd Floor Conference Room  
City Hall, 1000 City Center Circle

**A. CALL TO ORDER**

1. Roll Call

**B. DISCUSSION/ACTION**

2. Consideration of Minutes - September 13, 2021
3. Debriefing on Family Days
4. Navigating the New Florida Tree Law
5. Discussion on Scheduling a Workshop with City Council
6. Items for Next Agenda

**C. PUBLIC COMMENTS**

**D. BOARD COMMENTS**

**E. ADJOURNMENT**

7. Next Meeting Date: January 24, 2022
8. Board Report to City Council - November 2, 2021

**NOTICES** – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE ENVIRONMENTAL ADVISORY BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



FOR SPECIAL ACCOMMODATIONS, PLEASE NOTIFY THE CITY CLERK'S OFFICE (PHONE: 386-506-5563) AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE.



HELP FOR THE HEARING IMPAIRED IS AVAILABLE THROUGH THE ASSISTIVE LISTENING SYSTEM RECEIVERS CAN BE OBTAINED FROM THE CITY CLERKS' OFFICE.

**IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA)**, IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN

Environmental Advisory Board Meeting

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ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, [CITYCLERK@PORT-ORANGE.ORG](mailto:CITYCLERK@PORT-ORANGE.ORG), AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ENVIRONMENTAL ADVISORY BOARD  
MEETING MINUTES  
CITY OF PORT ORANGE  
1000 CITY CENTER CIRCLE – CITY HALL  
2<sup>nd</sup> FLOOR CONFERENCE ROOM  
PORT ORANGE, FLORIDA  
SEPTEMBER 13, 2021 AT 4:00 P.M.

A Regular Meeting of the Environmental Advisory Board was called to order by Chair Kristine Cunningham at 4:00 p.m.

Present: Kristine Cunningham, Chair  
John Macaluso  
Philip Klema  
Daniel Pompei  
Kat Atwood  
Michael Anderson

Absent: Nancy Vaughn (unexcused)

Also Present: Margaret Tomlinson, Construction & Engineering Manager  
Shelby Field, Assistant City Clerk

**B. DISCUSSION/ACTION**

2. Consideration of Minutes - July 26, 2021

*Motion to approve the July 26, 2021 minutes as presented was made by Vice Chair Macaluso and Seconded by Member Pompei. Motion carried unanimously by voice vote.*

3. Presentation by Parks & Rec on Changes to Single-Use Plastic Options at City Events

A representative from Parks was not present so the item was tabled for future discussion.

4. Discussion on Fertilizer Information Posts for Social Media

Margaret Tomlinson, Construction & Engineering Manager, stated staff has worked with the City's Public Information Officer, Christine Martindale, to post the Be Floridian Now information on social media.

Chair Cunningham spoke about the commercials she's seen some counties have been running providing information on proper fertilizer methods. She would like to see more awareness spread from the City.

Member Klema asked if Christie Miller, Be Floridan Now, has been invited to Family Days to provide information on the County Fertilizer Ordinance. Chair Cunningham will reach out.

The Board would like to focus on fertilizer use in the city as a topic for their booth at Family Days. Discussion was held on schedules for manning the booth. Chair Cunningham will invite Ms. Miller to attend and provide additional information.

5. Clarification on Florida State Statute 163.045 - Tree Pruning, Trimming, or Removal on Residential Property

Member Klema sought clarification on what the City can require for removing/replanting trees and the report required. Member Pompei discussed the vague nature of the word "documentation" (they can be written or verbal reports) and the requirement for a certified arborist. Member Pompei stated in his professional opinion as an arborist he only recommends removals to property owners if the tree is high or extreme risk.

Ms. Tomlinson stated in her experience with Code Enforcement the City almost always receive written reports from the property owner by a certified arborist.

Member Klema asked about the procedure if a tree isn't on the property owners' property. Member Pompei stated if a tree is over a property line the neighbor does have the right to trim any overgrowth onto their property, they just cannot trespass or damage the tree.

Ms. Tomlinson stated commercial properties are exempt from a written arborist report, they must acquire a permit for any tree removals.

6. Update on Sunshine Laws, Policies and Procedures

Shelby Field, Assistant City Clerk, provided information on Government in the Sunshine Law, Public Records, and answered questions from the Board.

7. Items for Next Agenda

Discussion on Scheduling a Workshop with City Council

Navigating the New Florida Tree Law

Debriefing on Family Days

**C. PUBLIC COMMENTS**

There were none.

**D. BOARD COMMENTS**

Member Klema would like to discuss testing reclaimed water and sampling sewage for traces of COVID if it is something the City has done. Staff will look into it and bring the item to the next agenda if applicable.

Chair Cunningham discussed the role of the Environmental Advisory Board and would like to schedule a workshop with City Council.

Vice Chair Macaluso would like to see more projects in the City come before the EAB. He would like the Advisory Board to become a Commission.

**E. ADJOURNMENT – 5:00 p.m.**

8. Next Meeting Date: October 25, 2021

9. Board Report to City Council - September 21, 2021

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Chair Kristine Cunningham