

REGULAR PLANNING COMMISSION MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MAY 27, 2021

THE REGULAR PLANNING COMMISSION MEETING of the City of Port Orange was called to order by Chairman John Junco at 5:30pm.

Pledge of Allegiance

Silent Invocation

Roll Call

Present: John Junco
Lance Green
Darrel "Bo" Bofamy
Thomas Jordan
Newton White
Stan Schmidt

Absent: Maria Mills-Benat (unexcused)

Also Present: Shannon Balmer, Assistant City Attorney
Shelby Field, Assistant City Clerk

B. DISCUSSION/ACTION

3. Consideration of Minutes

Motion to approve the minutes as presented from March 25, 2021 was made by Commissioner Jordan and Seconded by Commissioner Schmidt. Motion carried unanimously by roll call vote.

Motion to approve the minutes as presented from May 3, 2021 was made by Commissioner Schmidt and Seconded by Commissioner Jordan. Motion carried unanimously by roll call vote.

4. CASE NO.: 21-90000004

APPLICATION: Variance/1387 Hyde Park Dr.

A request by the applicant for a Variance from Chapter 16, Section 3(b)(2)(f) of the Land Development Code (LDC), to allow a 6-foot tall fence to be located 19.9-feet from a right-of-way

STAFF CONTACT: Penelope Cruz, Planning Manager (386) 506-5671 pcruz@port-orange.org

Penelope Cruz, Planning Manager, discussed details of the proposed variance and answered questions from Commissioners.

Sharon Petty, Applicant, provided additional information regarding her request for a variance and answered questions from Commissioners.

Commissioner White read a letter submitted by the Windsor Hill HOA Board recommending denial of the variance request.

*Motion to approve Case No. 21-90000004
was made by Commissioner Jordan and
Seconded by Commissioner Green.*

Commissioner Jordan inquired about approving a different variation option. Mrs. Cruz responded alternative options were provided to the homeowner who decided not to pursue them.

Motion failed unanimously by roll call vote.

Mrs. Cruz explained the appeals process to Ms. Sharon. The appeal must be submitted in writing within 5 business day to go before City Council.

5. CASE NO.: 21-60000001
APPLICATION: Rezoning/3704 Nova Rd.

A request by the applicant to rezone ±5.55 acres from Planned Unit Development (PUD) to Highway Commercial (HC).

STAFF CONTACT: Gwen Perney, Principal Planner (386) 506-5673 gperney@port-orange.org

Gwen Perney, Principal Planner, discussed details of the proposed rezoning and answered questions from Commissioners.

Robert Reinhausen, citizen, asked if there is any intention to widen Nova where the property meets it. Commissioner Jordan responded it is a State road and not a City decision.

*Motion to approve Case No. 21-60000001
was made by Commissioner White and
Seconded by Commissioner Bofamy. Motion
carried unanimously by roll call vote.*

6. CASE NO.: 21-25000003
APPLICATION: LDC Text Amendment/Chapters 3, 13, 16 and 17

A request to amend Chapters 3, 13, 16 and 17 of the Land Development Code (LDC) that include clarifications and minor changes that are simple clean-up items that make the code more efficient to use.

STAFF CONTACT: Penelope Cruz, Planning Manager (386) 506-5671 pcruz@port-orange.org

Mrs. Cruz discussed details of the proposed amendments and answered questions from Commissioners.

*Motion to approve Case No. 21-25000003
was made by Commissioner Bofamy and
Seconded by Commissioner Schmidt.
Motion carried unanimously by roll call vote.*

C. OTHER BUSINESS

7. Commissioner Comments

Commissioner Jordan wished everyone a Happy Memorial Day.

Chairman Junco asked for an update on the digital permit system. Tim Burman, Community Development Director, stated they are still working on it and as it gets closer to launch there will be more information provided.

8. Staff Comments

Mr. Burman informed the Commissioners about a Growth Management Training Course available to City Council and Planning Commission on June 3, 2021.

Mrs. Cruz introduced Chris Carson, Senior Planner.

D. PUBLIC COMMENTS

There were none.

E. ADJOURNMENT – 6:27 p.m.



Chairman John Junco