

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MAY 4, 2021

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Pastor Sheila Turner of A Touch of HIS Hem Ministries

Pledge of Allegiance

Roll Call Present: Council Member Jonathan Foley
 Council Member Chase Tramont
 Council Member Scott Stiltner
 Vice Mayor Drew Bastian
 Mayor Donald Burnette

 Also Present: City Manager Wayne Clark
 City Attorney Matthew Jones
 City Clerk Robin Fenwick

CONSENT AGENDA

4. Public Comments on Consent Agenda Items Only

Robert Reinhausen, citizen, spoke regarding his concerns with the wrecker service contract being proposed under Item 7(b).

Chris Holland, Acentria, spoke regarding Item 7(a) and their proposed services provided during the bidding process for RFP #21-04 Broker Services for Employee Insurance.

5. Agenda Approval

There were no changes requested by Council.

Motion to approve the Agenda as presented was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont. Motion carried unanimously by voice vote.

6. Approval of Minutes

- a. April 20, 2021 - Regular City Council Meeting
- b. April 28, 2021 - City Council Workshop

7. Bid Awards and Contract Items

- a. Approval of RFP #21-04 Broker Services for Employee Insurances to Brown & Brown, Inc.

b. Intent to Award RFP #21-02 (Wrecker Service Agreement) to J & A Balboa Enterprises, Inc. DBA Arrow Service & Towing.

c. Intent to Award ITB #21-04 - Athletic Field Pest Control and Fertilization Services to Lake Jem Farms of Tavares

d. Approval of Agreement with Sensus USA, Inc. and Sensus Spectrum LLC (a Subsidiary of Sensus USA) Lease Agreement to upgrade the water meter reading equipment and software

8. Resolution No. 21-24 - Budget and Appropriate increase in Victims of Crime Act (VOCA) Grant

9. Approval of Sabal Creek Traffic Enforcement Agreement

10. Approval of TD Bank as Investment Custodial Bank

11. Approval of an Amendment to the Administrative Code

12. Approval of Historic Tree Removal Request, 207 Brittany Avenue

13. Approval of Historic Tree Removal Request, 59 Golden Gate Circle

Motion to approve the Consent Agenda as presented was made by Vice Mayor Drew Bastian and Seconded by Council Member Scott Stiltner. Motion carried unanimously by roll call vote.

CITIZEN PARTICIPATION (Non-Agenda – 20 minutes)

Mr. Reinhagen spoke regarding the Riverwalk Park workshop and his concerns with the changes in the vision.

COUNCIL COMMENTS

14. Comments/Concerns from Council Members

Council Member Jonathan Foley presented Jamie Miller with a gift from Council for her work as Interim City Manager. Mayor and Council thanked her for stepping up.

Council Member Scott Stiltner spoke regarding the Riverwalk Park workshop and thanked Staff for their work. He asked Police Chief Thomas Grimaldi to discuss the plan for notice along Dunlawton Avenue for the work FEC is doing at the railroad crossing.

Mayor Don Burnette spoke regarding a news story regarding inspections. He apologized and assured the public that the City takes inspection services seriously as they are for the safety of our citizens. Corrective action was taken quickly.

BOARD APPOINTMENTS, INTERVIEWS, REPORTS

15. Environmental Advisory Board Report

Kristine Cunningham, Chair, provided an update to Council from their recent meeting.

They look forward to holding a workshop with Council soon. She asked for citizens to apply for vacant positions.

PUBLIC HEARING

16. Second Reading - Ordinance No. 2021-11 - Amendment to Chapter 26, Article IV, Section 26-71 - Emergencies; garbage, trash, debris, refuse in right-of-way and parkages.

Mayor Don Burnette read Ordinance No. 2021-11.

ORDINANCE NO. 2021-11

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, CHAPTER 26, ARTICLE IV, SECTION 26-71 PROVIDING FOR GARBAGE, TRASH, REFUSE AND DEBRIS TO BE REMOVED BY A PROPERTY OWNER, TENANT, LESSEE, OR OCCUPANT FROM PARKAGES AND RIGHTS-OF-WAY IN TIMES OF AN EMERGENCY AND ESTABLISHING A SERVICE FEE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance No. 2021-11 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont. Motion carried unanimously by roll call vote.

REGULAR AGENDA

17. Update on the Dunlawton Avenue Median Landscape Project

Lynn Stevens, Public Utilities/Works Director, provided the background details of the project and advised Council Public Works staff is now maintaining the medians through a contract with VerdeGo Landscaping Company.

ADDITIONAL ITEMS

18. City Attorney

Matt Jones, City Attorney, spoke regarding the opioid crisis and advised there has been a settlement nationwide. The money the City will receive will be fairly low as it gets split between all counties and cities across the nation. An item will be coming before Council soon. He also reminded Council that his employee evaluation is coming up soon. He will provide sample forms for Council's use if they so choose.

19. City Manager

Wayne Clark, City Manager, provided an update on the Coronavirus Local Fiscal Recovery Fund (CLFRF) as provided for by the American Rescue Plan Act (ARPA). The City expects to receive \$9.2 million dollars but there are no directions on spending it yet. The money will be in two equal installments. Staff is working with the known categories for projects that should work. Staff will bring more information as soon as more is known. A Special Meeting may be needed.

COUNCIL COMMITTEE REPORTS

20. City Council Committee Reports
a. River to Sea TPO

Council Member Scott Stiltner reported on the recent meeting held. Money may become available unexpectedly. He asked Staff to have projects "shovel ready."

ADJOURNMENT - 7:30 p.m.



Mayor Donald O. Burnette

Attest:



Robin Fenwick, MMC
City Clerk