PORT ORANGE PROPERTY DEVELOPMENT, INC. and
DESIGN REVIEW BOARD
SPECIAL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
MARCH 3, 2020

THE SPECIAL MEETING OF MEMBERS, DIRECTORS AND DESIGN REVIEW BOARD OF PORT ORANGE PROPERTY DEVELOPMENT, INC., was called to order by Chairman Chase Tramont at 6:32 p.m.

Roll Call:	Present:	Don Burnette Drew Bastian Scott Stiltner Chase Tramont Marilyn Ford
	Also Present:	Jake Johansson, City Manager Matthew Jones, City Attorney Robin Fenwick, City Clerk

2. Acceptance of meeting notice

There were no objections to the meeting notice.

3. New Business

A. Site Plan for Palmer Parking Lot Expansion on Palm College campus (Case No. 19-60000007)

Tim Burman, Community Development Director, presented details of the requests (A. and B.) Staff has reviewed the site plans and recommends approval.

Motion to approve the site plan for the expansion of the parking lot at the north end of the Palmer College of Chiropractic Campus, subject to the requirements of the Land Development Code, and designate the City Manager as authorized agent for the Port Orange Property Development, Inc. for the purpose of executing all development related applications for the Palmer parking lot expansion project was made by Member Bastian and Seconded by Member Ford.

Robert Reinhagen, citizen, spoke regarding his concerns with stormwater issues because of less drainage due to more paving. He'd like to see it addressed before this item is approved.

Motion carried unanimously by voice vote.

B. Architectual design and site plan for Building No. 4 on Palmer College campus

Motion to approved the architectural design and site plan for Building #4 on the Palmer College Campus, subject to the requirements of the Land Development Code, and designate the City Manager as authorized agent for the Port Orange Property Development, Inc. for the purpose of executing all development related applications for the Palmer Building #4 project was made by Member Bastian and Seconded by Member Ford. Motion carried unanimously by voice vote with no public comment.

There being no further business, the meeting was adjourned at 6:37 p.m.

Chase Tramont, Chairman