



THE COMMUNITY REDEVELOPMENT AGENCY
FOR PORT ORANGE TOWN CENTER
SPECIAL MEETING AGENDA

COUNCIL CHAMBERS – 7:00 PM – CITY HALL
DECEMBER 1, 2020

A. OPENING

1. Roll Call

B. DISCUSSION/ACTION

2. Review of the Trail Layout and Design and Authorization for City Manager to sign Development Permit Applications for Riverwalk Park - Phase 3

C. ADJOURNMENT

NOTICES – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMUNITY REDEVELOPMENT AGENCY FOR PORT ORANGE TOWN CENTER WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



FOR SPECIAL ACCOMMODATIONS, PLEASE NOTIFY THE CITY CLERK'S OFFICE (PHONE: 386-506-5563) AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE.



HELP FOR THE HEARING IMPAIRED IS AVAILABLE THROUGH THE ASSISTIVE LISTENING SYSTEM RECEIVERS CAN BE OBTAINED FROM THE CITY CLERKS' OFFICE.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.



COMMUNITY REDEVELOPMENT AGENCY FOR PORT ORANGE TOWN CENTER

REQUESTED AGENCY MEETING DATE: 12/1/2020

Consent Item: No

SUBJECT: (B2) Review of the Trail Layout and Design and Authorization for City Manager to sign Development Permit Applications for Riverwalk Park - Phase 3

DEPARTMENT: Community Development

RECOMMENDED MOTION: CRA Motion: Move to approve the trail layout and design for Phase 3 of Riverwalk Park and associated site improvements, subject to the requirements of the Land Development Code, and designate the City Manager as authorized agent of the Port Orange Town Center Community Redevelopment Agency for the purpose of executing all development related applications for Phase 3 of the Riverwalk Park

Council Motion: Move to approve the trail layout and design for Phase 3 of Riverwalk Park and associated site improvements, subject to the requirements of the Land Development Code, and designate the City Manager as authorized agent of the City of Port Orange for the purpose of executing all development related applications for Phase 3 of the Riverwalk Park

SUMMARY: As the property owners of the land where Phase 3 of the Riverwalk Park is proposed to be constructed, the City Council and Port Orange Town Center Community Redevelopment Agency (POTC CRA) have the right to review all development plans for any structures, buildings or improvements proposed.

The current development plans under review for the trail in Phase 3 consist of a 20' wide trail along with associated utility upgrades, stormwater, landscape, site furnishings, and irrigation improvements (Exhibit A & B). The overall design of the trail in Phase 3 will be similar as the trail in Phase 2 and will comply with the requirements of the Land Development Code. The trail is currently being designed by Parker Mynchenberg & Associates, Inc. as part of the September 2020 agreement between the City of Port Orange and Halifax River Partners (HRP) that required HRP to fund the design and permitting for the unbuilt Phase 3 segment of the trail. As required in the agreement, the design plans have been submitted to the City and staff is currently working with Parker Mynchenberg & Associates, Inc. to finalize the plans so the City can apply for the upcoming ECHO grant cycle in mid-December 2020.

Along with the preparation of the development plans for the trail in Phase 3; development permit applications from outside review agencies (FDOT, SJRWMD, FDEP, etc.) need to be obtained. Staff is also requesting the City Council and CRA to authorize the City Manager to sign all development permit applications associated with the Phase 3 trail project on behalf of the property owners (City and Port Orange Town Center CRA).

ATTACHMENTS:

1.	Exhibit A - Phase 3 Trail Aerial Overlay	Exhibit A - Phase 3 Trail Aerial Overlay.pdf
2.	Exhibit B - Phase 3 Trail	Exhibit B - Phase 3 Trail.pdf

Melanie Schmotzer
Tim Burman
Shannon Balmer
Alan Rosen
Robin Fenwick

Created/Initiated - 11/18/2020
Approved - 11/18/2020
Approved - 11/19/2020
New -

AGENCY ACTION: New
CONTINUATION DATE:

Follow up letter/action needed by: Department-**No**, Clerk's Office-**No**, or N/A-**No**

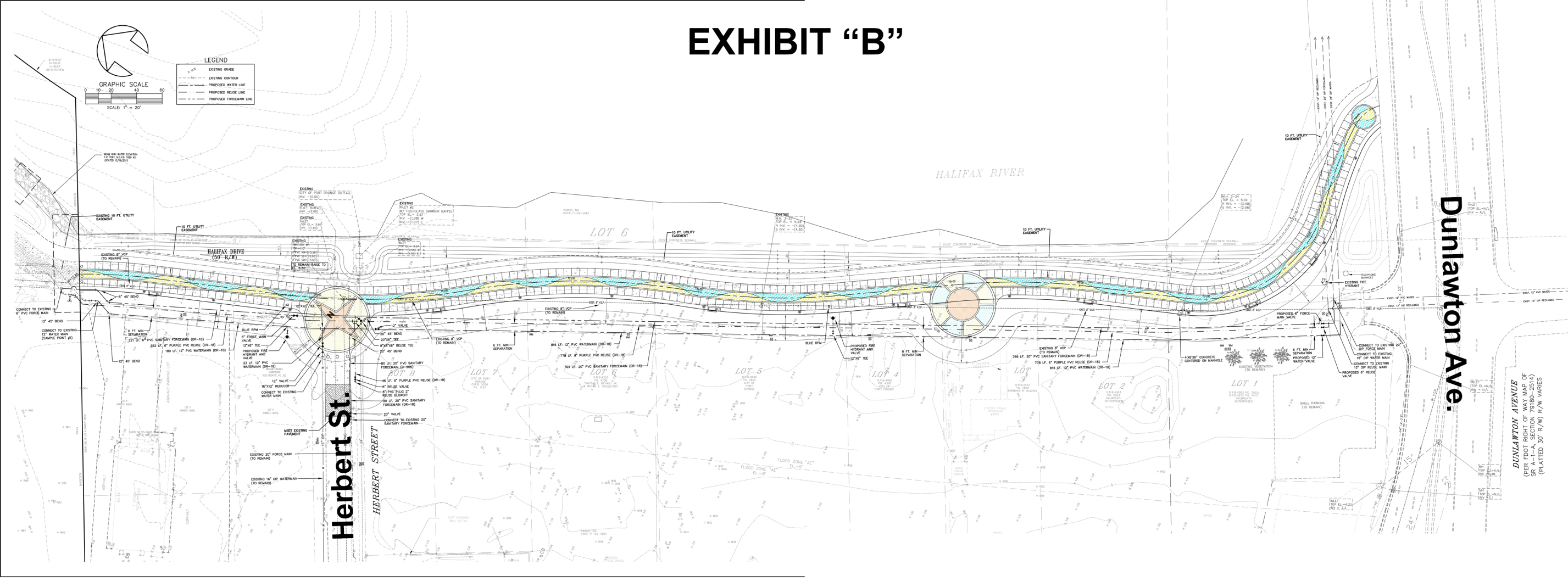
EXHIBIT "A"



Dunlawton Ave.

Herbert St.

EXHIBIT "B"



Dunlawton Ave.

DUNLAWTON AVENUE
(PER FOOT RIGHT OF WAY OF
SECTION 10, TOWNSHIP 10N, RANGE 10E, PLATTED 30' R/W VARIES)