

CHARTER REVIEW BOARD MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
JUNE 19, 2018

THE REGULAR MEETING OF THE CHARTER REVIEW BOARD of the City of Port Orange was called to order by Chair Debbie Connors at 5:00 p.m.

CALL TO ORDER

Roll Call

Present: Chair Debbie Connors
Vice Chair Newton White
Member Stan Hetrick
Member Wayne Wilcox

Absent: Member Willie Scales

Also Present: City Attorney Margaret Roberts
Assistant City Manager Alan Rosen
City Clerk Robin Fenwick

PUBLIC COMMENTS - There were none.

DISCUSSION/ACTION ITEMS

2. Consideration of Minutes- May 14, 2018

Motion to approve was made by Vice Chair Newton White, and Seconded by Member Wayne Wilcox. Motion carried unanimously by voice vote.

3. Recommendation to Change the Contract Term of the City Manager

Margaret Roberts, City Attorney, explained the process of a charter change, which is by referendum. There is a general election in November 2018 and possibly a special election in 2019. The Board previously discussed the change to the Charter relating to the City Manager's contract term and recommended the term "indefinite" be removed.

Motion to recommend the Charter language change to read "...shall set the term, if any" instead of "indefinite term" was made by Vice Chair White, and Seconded by Member Hetrick. Motion carried unanimously by voice vote.

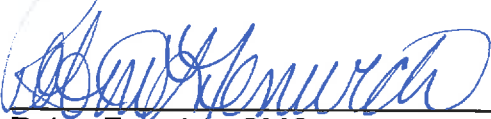
4. Delegate the approval of minutes to the chair

Motion to approve was made by Member Stan Hetrick, and Seconded by Member Wayne Wilcox. Motion carried unanimously by voice vote.

ADJOURNMENT - 5:39 p.m.


Debbie Connors, Chair

Attest:


Robin Fenwick, CMC
City Clerk

From: [Roberts, Margaret](#)
To: dconnors@pschamber.com; [Johansson, Michael](#); [Fenwick, Robin](#)
Subject: Charter Amendment
Date: Tuesday, June 05, 2018 1:37:22 PM

The Charter Review Board has proposed an amendment to the Charter regarding the term, if any, for the city manager's contract of employment. The nature of the proposed amendment requires an ordinance of the city council complying with Section 166.031, Florida Statutes, submitting the proposed amendment to the electors in a general or special election. Section 166.021, Florida Statutes, provides that any amendment changing the charter rights of municipal employees requires the electors to approve the change by referendum. September 5, 2018 is the deadline for placement of referendum questions on the November 2018 ballot.

Margaret T. Roberts
City Attorney
1000 City Center Circle
Port Orange, FL 32129
(386) 506-5525
mroberts@port-orange.org