



AGENDA
ENVIRONMENTAL ADVISORY BOARD
CITY OF PORT ORANGE

Meeting Date: Monday, August 17, 2020

Time: 4:00 PM

Type of Meeting: Regular

Location: 2nd Floor Conference Room
City Hall, 1000 City Center Circle

A. CALL TO ORDER

1. Roll Call

B. DISCUSSION/ACTION

2. Consideration of Minutes - July 27, 2020
3. Recommendation on Single Use Plastics at City Events
4. Discussion on Adding Wildlife Crossing Signs
5. Creating a Section in the Quarterly Newsletter

C. PUBLIC COMMENTS

D. BOARD COMMENTS

E. NEXT MEETING DATE

6. Next Meeting Date: October 26, 2020
7. Items for Next Agenda

F. ADJOURNMENT

NOTICES – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE ENVIRONMENTAL ADVISORY BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



FOR SPECIAL ACCOMMODATIONS, PLEASE NOTIFY THE CITY CLERK'S OFFICE (PHONE: 386-506-5563) AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE.



HELP FOR THE HEARING IMPAIRED IS AVAILABLE THROUGH THE ASSISTIVE LISTENING SYSTEM RECEIVERS CAN BE OBTAINED FROM THE CITY CLERKS' OFFICE.

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IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

PUBLIC PARTICIPATION INSTRUCTIONS

Due to the Novel Coronavirus Disease 2019 (COVID-19) and Federal, State, County, and the City's Declarations of State of Emergency, and City of Port Orange Executive Order 9, the City of Port Orange will be calling meetings only when necessary, and conducting public meetings using communications media technology until the Local State of Emergency has concluded. Those wishing to attend meetings are encouraged to join the meeting through electronic means.

The August 17, 2020 Environmental Advisory Board meeting will be conducted physically in the 2nd Floor Conference room at City Hall, 1000 City Center Circle with an opportunity to participate virtually. Access in the 2nd Floor Conference room will be limited in order to comply with the safety instructions relating to COVID-19.

To view and/or participate in the Environmental Advisory Board meeting on August 17, 2020, which begins at 4:00 p.m., you have the following additional options:

1. Provide public comment prior to the meeting:

You may provide written comments no less than 3 hours prior to the meeting time by emailing City Clerk Robin Fenwick at cityclerk@port-orange.org, regular mail at 1000 City Center Circle, Port Orange, FL 32129, or place it in the Drop Box at the front door of City Hall. Please include your full name, city of residence, and comments by the deadline and your comments will be read into the record. There is also a form located on the City's website at: www.port-orange.org/publiccomments which can be submitted electronically. Time limits will be enforced so written comments must be limited to no more than 3 minutes.

2. Watch the meeting online and provide public comment during the meeting:

Request to Speak instructions:

To request to attend virtually and speak during the meeting, you must complete the Request to Speak form prior to the start of the meeting to be placed on a list. You may access the form by visiting www.port-orange.org/publiccomments. You must fill out all required information for the form to be submitted. Forms are due to the City Clerk no later than 24 hours prior to the meeting date/time. Once the form is received, the meeting link and instructions will be provided to you via email.

For additional information or for special assistance prior to the meeting, please contact Robin Fenwick, City Clerk, cityclerk@port-orange.org or (386) 506-5563.

ENVIRONMENTAL ADVISORY BOARD
MEETING MINUTES
CITY OF PORT ORANGE
1000 CITY CENTER CIRCLE – CITY HALL
2nd FLOOR CONFERENCE ROOM
PORT ORANGE, FLORIDA
JULY 27, 2020 AT 5:15 P.M.

A Regular Meeting of the Environmental Advisory Board was called to order by Chair Cunningham at 5:15 p.m.

Present: Kristine Cunningham
John Macaluso
Jonathan Foley
Michael Anderson
Philip Klema

Absent: Mike Arminio (unexcused)
Nancy Vaughn (excused)

Also Present: Tim Burman, Community Development Director
Margaret Tomlinson, Construction & Engineering Manager
Shelby Field, Assistant City Clerk

B. BROWNFIELD ADVISORY COMMITTEE

2. Update on the 5811 Williamson Boulevard Brownfield Site

Michael Sznajstajler, Attorney for the project, gave a presentation providing an update on the 5811 Williamson Boulevard Site and answered questions from the Board.

David Weis, Chief Operating Officer for AdventHealth, provided some further information about the project and the future for the site.

C. DISCUSSION/ACTION

3. Consideration of Minutes - February 17, 2020

Motion to approve the February 17, 2020 minutes as presented was made by Member Macaluso and Seconded by Member Foley. Motion carried unanimously by voice vote.

4. LDC Amendment to Chapter 9 and Chapter 13

Tim Burman, Community Development Director, provided an update on the LDC Amendment as it relates to the historic tree removal process, specific requirements for Code Enforcement to use and penalty fees and answered questions from the Board.

Steve Edgar, City Forester, answered questions from the Board about the tree removal process and ways this amendment addresses the removal processes that harm trees.

5. Historic Tree Removal - 20 Gindy Lane (Lamplighter Mobile Home Park)

Margaret Tomlinson, Construction & Engineering Manager, informed the Board this is the last tree in the last empty lot of Lamplighter Mobile Home Park and the Park desires to remove the tree. She answered questions from the Board.

Mr. Edgar informed the Board staff is recommending denial as the tree is perfectly healthy despite it leaning slightly.

Motion to deny the Historic Tree Removal request for 20 Gindy Lane was made by Member Anderson and Seconded by Member Macaluso. Motion carried unanimously by voice vote.

6. Discussion on Single Use Plastics at City Events

Chair Cunningham didn't see reason to pursue the topic at the time as there are no events happening due to COVID 19.

Member Anderson suggested encouraging plastic alternatives. Chair Cunningham provided information on alternative options to plastic.

Member Foley inquired as to the end goal of the item on the agenda. He would like the Board to draft a recommendation for Council.

7. Discussion on adding Wildlife Crossing Signs

Chair Cunningham asked about identifying areas for wildlife crossing signs and what the process for getting signs placed is. Mr. Burman is going to investigate and bring information back to the next meeting.

D. PUBLIC COMMENTS

Mr. Edgar informed the Board the city has received its USA Tree City Certification. He discussed taking care of commercial trees and provided information on his job as the city forester and information on the trees in the city.

E. BOARD COMMENTS

There were none.

F. NEXT MEETING DATE

8. Next Meeting Date: August 17, 2020

9. Items for Next Agenda

Discussion on creating a section for the Quarterly Newsletter

Recommendation on Single Use Plastics at City Events

Discussion on adding Wildlife Crossing Signs

G. ADJOURNMENT – 6:37pm

Chair Kristine Cunningham