



REGULAR CITY COUNCIL MEETING

6:30 PM – COUNCIL CHAMBERS – CITY HALL

AUGUST 4, 2020

AGENDA

ALL CITIZENS DESIRING TO ADDRESS THE PORT ORANGE CITY COUNCIL DURING CITIZEN PARTICIPATION SHOULD COMPLETE A SPECIAL APPLICATION FORM WHICH IS LOCATED ON THE STANDS OUTSIDE THE COUNCIL CHAMBERS. AFTER COMPLETING THE FORM, PRESENT IT TO THE CITY CLERK.

A. OPENING

1. Invocation by Pastor Betty-Jo Foster of Covenant United Methodist Church
2. Pledge of Allegiance
3. Roll Call

B. CONSENT AGENDA

4. Public Comments on Consent Agenda Items Only
5. Agenda Approval
6. Approval of Minutes
 - a. July 21, 2020 - Regular City Council Meeting
 - b. July 28, 2020 - Special City Council Meeting
7. Approval of Historic Tree Removal Request - 5214 Christianity Avenue, Single-Family Residence
8. Historic Tree Removal without a Residential Tree Removal Permit - 817 Lafayette Street, Two-Family Residence
9. Intent to Award - ITB 20-01 to Gregori Construction Inc of Titusville for Citywide Stormwater Improvements

C. CITIZEN PARTICIPATION (Non-Agenda – 20 minutes)

D. COUNCIL COMMENTS

10. Comments/Concerns from Council Members

E. SPECIAL AWARDS, REPORTS, RECOGNITION AND PROCLAMATIONS

11. Report from KemperSports on the Cypress Head Golf

F. PUBLIC HEARING

12. Second Reading - Ordinance No. 2020-19 - Third Amendment to the Woodhaven PUD Master Development Agreement (Case No. 20-40000003)
13. Second Reading - Ordinance No. 2020-20 - First Amendment to the New Port Apartments Planned Unit Development Master Development Agreement (Case No. 20-40000002)
14. Second Reading - Ordinance No. 2020-24 - Land Development Code Amendment/Chapter 20 - Ridgewood Corridor Targeted Businesses (Case No. 20-25000003)

G. REGULAR AGENDA

15. Resolution No. 20-29 - FY21 - FY26 Capital Improvements Plan
16. Approval of Fourth Of July Date Change and Carryover of Funding
17. Nomination of a FLC Voting Delegate
18. Approval of the Interlocal Agreement on Local Option Fuel Tax

H. ADDITIONAL ITEMS

19. City Attorney
20. City Manager

I. COUNCIL COMMITTEE REPORTS

21. City Council Committee Reports
 - a. ArtHaus
 - b. River to Sea TPO

J. ADJOURNMENT

NOTICES – PURSUANT TO SECTION 286.0105 OF THE FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC MEETING OR HEARING, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY DOES NOT PREPARE OR PROVIDE SUCH A RECORD.



FOR SPECIAL ACCOMODATIONS, PLEASE NOTIFY THE CITY CLERK'S OFFICE (PHONE: 386-506-5563) AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE.



HELP FOR THE HEARING IMPAIRED IS AVAILABLE THROUGH THE ASSISTIVE LISTENING SYSTEM RECEIVERS CAN BE OBTAINED FROM THE CITY CLERKS' OFFICE.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE CITY CLERK FOR THE CITY OF PORT ORANGE, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129, TELEPHONE NUMBER 386-506-5563, CITYCLERK@PORT-ORANGE.ORG, AS FAR IN ADVANCE AS POSSIBLE, BUT PREFERABLY WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE OR 5 DAYS PRIOR TO THE MEETING OR HEARING DATE. IF YOU ARE HEARING OR VOICE IMPAIRED, CONTACT THE RELAY OPERATOR AT 7-1-1 or 1-800-955-8771.

UPON REQUEST BY A QUALIFIED INDIVIDUAL WITH A DISABILITY, THIS DOCUMENT WILL BE MADE AVAILABLE IN AN ALTERNATE FORMAT. IF YOU NEED TO REQUEST THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT THE CITY CLERK WHOSE CONTACT INFORMATION IS PROVIDED ABOVE.

ANY INVOCATION THAT IS OFFERED BEFORE THE OFFICIAL START OF THE CITY COUNCIL MEETING SHALL BE THE VOLUNTARY OFFERING OF A PRIVATE PERSON, TO AND FOR THE BENEFIT OF THE CITY COUNCIL. THE VIEWS OR BELIEFS EXPRESSED BY THE INVOCATION SPEAKER HAVE NOT BEEN PREVIOUSLY REVIEWED OR APPROVED BY THE CITY COUNCIL OR THE CITY STAFF, AND THE CITY IS NOT ALLOWED BY LAW TO ENDORSE THE RELIGIOUS BELIEFS OR VIEWS OF THIS, OR ANY OTHER SPEAKER. PERSONS IN ATTENDANCE AT THE CITY COUNCIL MEETING ARE INVITED TO STAND DURING THE OPENING INVOCATION AND PLEDGE OF ALLEGIANCE. HOWEVER, SUCH INVITATION SHALL NOT BE CONSTRUED AS A DEMAND, ORDER, OR ANY OTHER TYPE OF COMMAND. NO PERSON IN ATTENDANCE AT THE MEETING SHALL BE REQUIRED TO PARTICIPATE IN ANY OPENING INVOCATION THAT IS OFFERED. A PERSON MAY EXIT THE CITY COUNCIL CHAMBERS AND RETURN UPON COMPLETION OF THE OPENING INVOCATION IF A PERSON DOES NOT WISH TO PARTICIPATE IN OR WITNESS THE OPENING INVOCATION.

PUBLIC PARTICIPATION INSTRUCTIONS

Due to the Novel Coronavirus Disease 2019 (COVID-19) and Federal, State, County, and the City's Declarations of State of Emergency, and City of Port Orange Executive Order 9, the City of Port Orange will be calling meetings only when necessary, and conducting public meetings using communications media technology until the Local State of Emergency has concluded. Those wishing to attend meetings are encouraged to join the meeting through electronic means.

The August 4, 2020 City Council Meeting will be conducted physically in Council Chambers at City Hall, 1000 City Center Circle with an opportunity to participate virtually. Access in Council Chambers will be limited in order to comply with the safety instructions relating to COVID-19.

To view and/or participate in the City Council meeting on August 4, 2020, which begins at 6:30 p.m., you have the following additional options:

1. Watch the meeting online, but not participate:

You may watch the meeting via Spectrum Channel 498 or through the City's YouTube Channel:
<https://www.youtube.com/channel/UCTYNmc7tZVRrB2NH5-Oj7hg>

2. Watch the meeting online and provide public comment prior to the meeting:

You may watch the meeting as listed above, and also provide written comments no less than 3 hours prior to the meeting time by emailing City Clerk Robin Fenwick at cityclerk@port-orange.org, regular mail at 1000 City Center Circle, Port Orange, FL 32129, or place it in the Drop Box at the front door of City Hall. Please include your full name, city of residence, and comments by the deadline and your comments will be read into the record. There is also a form located on the City's website at: www.port-orange.org/publiccomments which can be submitted electronically. Time limits will be enforced so written comments must be limited to no more than 3 minutes.

3. Watch the meeting online and provide public comment during the meeting:

Request to Speak instructions:

To request to attend virtually and speak during the meeting, you must complete the Request to Speak form prior to the start of the meeting to be placed on a list. You may access the form by visiting www.port-orange.org/publiccomments. You must fill out all required information for the form to be submitted. Forms are due to the City Clerk no later than 24 hours prior to the meeting date/time. Once the form is received, the meeting link and instructions will be provided to you via email.

For additional information or for special assistance prior to the meeting, please contact Robin Fenwick, City Clerk, cityclerk@port-orange.org or (386) 506-5563.

REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
JULY 21, 2020

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Invocation by Fr. Rick Burhans of Grace Episcopal Church

Pledge of Allegiance

Roll Call	Present:	Council Member Marilyn Ford Council Member Chase Tramont Council Member Scott Stiltner Vice Mayor Drew Bastian Mayor Donald Burnette
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Also Present:	City Manager Jake Johansson City Attorney Matthew Jones Assistant City Clerk Shelby Field
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B. CONSENT AGENDA

4. Public Comments on Consent Agenda Items Only

There were none.

5. Agenda Approval

There were no changes requested by Council.

Motion to approve the Agenda as presented was
made by Council Member Chase Tramont and
Seconded by Council Member Marilyn Ford.
Motion carried unanimously by voice vote.

6. Approval of Minutes

- a. June 16, 2020 - Regular City Council Meeting
- b. June 23, 2020 - City Council Special Meeting/Workshop
- c. July 14, 2020 - Special City Council Meeting

7. Bid Awards and Contract Items

- a. Approval of Lease Extension and Increase with Clear Channel Outdoors for Billboards on I-4
- b. Intent to Award ITB #20-08 to Meeks Plumbing Inc. and Cloud 9 Services Inc for Septic Sewer Pumping (FEMA)
- c. Approval of Hunting Lease Addendum #1 with G&G Hunt Club and Volusia County

- d. Approval of Change Order No. 1 to Task Authorization No. 14 with Kimley-Horn and Associates
 - e. Approval of Hurricane Dorian Federally Funded Subaward and Grant Agreement
 - f. Approval of Addendum #1 to Contract with Halifax Humane Society to Include Administrative Fee
 - g. Approval to Renew the Interlocal Agreement with the Utilities Commission, City of New Smyrna Beach
 - h. ITB #20-06, Disaster Debris Removal and Disposal Services - Cancel Contract Award to Ceres Environmental Services and award to Graham County Land Co and Phillips & Jordan Inc.
8. Approval to Submit Grant Application for the 2020 Florida Department of Law Enforcement Coronavirus Emergency Supplemental Funding (CESF) Program

Motion to approve the Consent Agenda as presented was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont. Motion carried unanimously by roll call vote.

C. CITIZEN PARTICIPATION (Agenda)

9. Port Orange Economic and Environmental Issues - Derek LaMontagne

Derek LaMontagne, citizen, provided a presentation about local environmental and economic issues and ways the city can improve.

D. CITIZEN PARTICIPATION (Non-Agenda – 20 minutes)

Shawn Goepfert, Port Orange/South Daytona Chamber of Commerce, provided an update on upcoming events. Mayor Don Burnette thanked them for the recent PPE giveaway the Chamber participated in. Mr. Goepfert stated they provided PPE to over 600 people.

Assistant City Clerk Shelby Field read public comments from Pat Mihalic and Jacklean Kibler.

Jake Johansson, City Manager, read public comments from Mary Suarez, Kelly Ryder and Jonna Scott.

Sarah Jones, citizen, spoke regarding the mask mandate and supports Port Orange issuing one.

E. COUNCIL COMMENTS

10. Comments/Concerns from Council Members

Council Member Bastian sends his condolences to Don Large's family, former Daytona Beach Shores Mayor.

Council Member Stiltner thanked everyone for the communication he has received regarding masks. He is pleased with what he sees residents and business owners doing to follow CDC guidelines in Port Orange. Council Member Stiltner discussed the importance of supporting local businesses in this time. He believes the pandemic will have lasting effects on producing a qualified pool of police officers due to impacted class schedules at Daytona State College.

Mayor Burnette discussed possible shade meetings soon to discuss labor negotiations. He informed Council he is serving an additional term as Volusia League of Cities President in 2021.

F. SPECIAL AWARDS, REPORTS, RECOGNITION AND PROCLAMATIONS

11. Annual Report from ArtHaus

Ron Nowviskie, President of the Board of Directors of ArtHaus, thanked Council for approving the lease for the building on Ridgewood last month and for the continued support by providing the building. Mr. Nowviskie provided an update on future events.

Cameron Vintson, Executive Director of ArtHaus, thanked Council and Port Orange for helping them take care of the children in the community and provided an update on the work they have done including service hours provided, how much money was raised and donated, and how many works of art were displayed in 2019. The Fun and Funky dinner is scheduled for October 2, 2020, following CDC guidelines and capping it at 42 individuals. Citizens who wish to donate instead of attending the dinner can do so by calling them.

G. BOARD APPOINTMENTS, INTERVIEWS, REPORTS

12. Environmental Advisory Board Appointment

Mayor Don Burnette opened the floor for nominations.

Nomination to appoint Mike Arminio was made by Council Member Marilyn Ford and Seconded by Council Member Drew Bastian.

Nomination to appoint John Beel was made by Council Member Chase Tramont and Seconded by Council Member Scott Stiltner.

Nominations were closed by Mayor Don Burnette and written ballots were provided. The results were as follows:

Council Member Chase Tramont: John Beel
Council Member Marilyn Ford: Mike Arminio

Council Member Scott Stiltner: Mike Arminio

Vice Mayor Drew Bastian: Mike Arminio

Mayor Don Burnette: Mike Arminio

Results: Mike Arminio received four (4) votes and John Beel received one (1). Mike Arminio was appointed.

13. Parks and Recreation Advisory Board Appointment

Shawn Holmes introduced himself and expressed his interest in serving and the experience he can provide to the Board and Council.

Robert Reinhagen also introduced himself and explained his involvement with the Board as a citizen. He'd like to contribute as a Board member.

Mayor Don Burnette opened the floor for nominations to fill the unexpired term of Julie Day.

Nomination to appoint Shawn Holmes was made by Councilmember Chase Tramont and Seconded by Council Member Scott Stiltner.

Nomination to appoint Karen Caldwell was made by Vice Mayor Drew Bastian and Seconded by Council Member Scott Stiltner.

Nominations were closed by Mayor Don Burnette and written ballots were provided. The results were as follows:

Council Member Chase Tramont: Shawn Holmes

Council Member Marilyn Ford: Shawn Holmes

Council Member Scott Stiltner: Shawn Holmes

Vice Mayor Drew Bastian: Karen Caldwell

Mayor Don Burnette: Shawn Holmes

Results: Shawn Holmes received four (4) votes and Karen Caldwell received one (1). Shawn Holmes was appointed.

H. PUBLIC HEARING

14. Second Reading - Ordinance No. 2020-11 - Small-Scale Future Land Use Map Amendment/All Aboard Storage Taylor Road (Case No. 19-20000005)

Mayor Don Burnette read Ordinance No. 2020-11.

ORDINANCE NO. 2020-11

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, RELATING TO COMPREHENSIVE PLANNING; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN; AMENDING THE FUTURE LAND USE DESIGNATION FOR +4.07 ACRES FROM VOLUSIA COUNTY URBAN LOW INTENSITY (ULI) TO CITY OF PORT ORANGE OFFICE/RESIDENTIAL TRANSITION (ORT); PROVIDING FOR CONFLICTING ORDINANCES, SEVERABILITY AND AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-11
was made by Vice Mayor Drew Bastian
and Seconded by Council Member
Chase Tramont.

Tom Silk, citizen, discussed the Crane Lakes association meeting held in July. He is against the project.

Mr. LaMontagne requests denial of the project or if it is built to preserve more land.

Steve Boust, citizen, is concerned with the quality of life of the project.

Brian Spies, citizen, agrees with all complaints.

Mr. Geopfert currently has his office at an All Aboard Storage location and believes this is a good location. He believes what the developer has done has been good for the community.

Mike Dewul, citizen, is against the project.

Andy Clark, All Aboard Storage, responded to citizen concerns and the need for the additional storage units.

Sans Lassiter, LTG Engineer, addressed traffic concerns.

Nancy Anderson, citizen, doesn't understand why every piece of land has to have a building on it.

Council Member Stiltner addressed citizen concerns regarding government building all over town, finding the right location for a project, and crime rates in Port Orange.

Motion carried 3-2 by roll call vote with
Council Member Scott Stiltner and Mayor
Don Burnette voting no.

15. Second Reading - Ordinance No. 2020-12 - PCD Rezoning/All Aboard Storage Taylor Road Master Development Agreement and Conceptual Development Plan (Case No. 19-65000003)

Mayor Don Burnette read Ordinance No. 2020-12.

ORDINANCE NO. 2020-12

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, REZONING PROPERTY CONSISTING OF APPROXIMATELY +10.2 ACRES FROM PLANNED COMMERCIAL DEVELOPMENT (PCD) AND VOLUSIA COUNTY A-2 (RURAL AGRICULTURE) TO ALL ABOARD STORAGE TAYLOR ROAD PLANNED COMMERCIAL DEVELOPMENT (PCD) AND APPROVAL OF ALL ABOARD STORAGE PLANNED COMMERCIAL DEVELOPMENT MASTER DEVELOPMENT AGREEMENT AND CONCEPTUAL DEVELOPMENT PLAN; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-12 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont. Motion carried 3-2 by roll call vote with Council Member Scott Stiltner and Mayor Don Burnette voting no.

16. Second Reading - Ordinance No. 2020-13 - Annexation/6156 Williamson Blvd. - Thrive Community Church (Case No. 20-10000001)

Mayor Don Burnette read Ordinance No. 2020-13.

ORDINANCE NO. 2020-13

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, ANNEXING APPROXIMATELY ±8.2 ACRES OF PROPERTY LOCATED AT 6156 WILLIAMSON BOULEVARD; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-13 was made by Vice Mayor Drew Bastian and Seconded by Council Member

Chase Tramont. Motion carried
unanimously by roll call vote.

17. Second Reading - Ordinance No. 2020-14 - Small-Scale Future Land Use Map
Amendment/6156 Williamson Blvd. - Thrive Community Church (Case No. 20-20000001)

Mayor Don Burnette read Ordinance No. 2020-14.

ORDINANCE NO. 2020-14

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, RELATING TO COMPREHENSIVE PLANNING; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN; AMENDING THE FUTURE LAND USE DESIGNATION FOR +8.2 ACRES FROM VOLUSIA COUNTY URBAN LOW INTENSITY (ULI) TO CITY OF PORT ORANGE RURAL TRANSITION (0-2 UNITS/ACRE); PROVIDING FOR CONFLICTING ORDINANCES, SEVERABILITY AND AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-14
was made by Vice Mayor Drew Bastian
and Seconded by Council Member
Chase Tramont. Motion carried
unanimously by roll call vote.

18. Second Reading - Ordinance No. 2020-15 - Rezoning/6156 Williamson Blvd. - Thrive
Community Church (Case No. 20-60000001)

Mayor Don Burnette read Ordinance No. 2020-15.

ORDINANCE NO. 2020-15

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, REZONING +8.2 ACRES LOCATED AT 6156 WILLIAMSON BOULEVARD FROM VOLUSIA COUNTY RURAL AGRICULTURE (A-2) TO CITY OF PORT ORANGE GOVERNMENT/PUBLIC USE (GPU); AUTHORIZING REVISION OF THE OFFICIAL ZONING ATLAS; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-15
was made by Vice Mayor Drew Bastian
and Seconded by Council Member
Chase Tramont. Motion carried
unanimously by roll call vote.

Mayor Burnette called a 6-minute recess at 8:25pm

19. Second Reading - Ordinance No. 2020-16 - 4th Amendment to the Home Depot Planned Commercial Development Master Development Agreement and Conceptual Development Plan (Case No. 20-40000001)

Mayor Don Burnette read Ordinance No. 2020-16.

ORDINANCE NO. 2020-16

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, APPROVING THE FOURTH AMENDMENT TO THE MASTER DEVELOPMENT AGREEMENT FOR THE PORT ORANGE HOME DEPOT PLANNED COMMERCIAL DEVELOPMENT (PCD) AND THE CONCEPTUAL DEVELOPMENT PLAN (CDP); PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-16 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont. Motion carried unanimously by roll call vote.

20. Second Reading - Ordinance No. 2020-17 - Administrative Rezoning/4035 Nova Rd., 5245, 5279 and 4050 Nova Rd. (Case No. 20-60000002)

Mayor Don Burnette read Ordinance No. 2020-17.

ORDINANCE NO. 2020-17

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, REZONING PROPERTY CONSISTING OF APPROXIMATELY +0.95 ACRES FROM PLANNED COMMERCIAL DEVELOPMENT (PCD) TO COMMUNITY COMMERCIAL (CC) PROFESSIONAL OFFICE (PO); +2.36 ACRES FROM COMMONWEALTH PLAZA PLANNED COMMERCIAL DEVELOPMENT (PCD) TO COMMUNITY COMMERCIAL (CC); AND +17.9 ACRES FROM PROFESSIONAL OFFICE (PO) AND HIGH DENSITY RESIDENTIAL (R-3H) TO GOVERNMENT PUBLIC USE (GPU); AUTHORIZING REVISION OF THE OFFICIAL ZONING ATLAS; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-17 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont.

Mr. Spies asked if Council knows what is going in here yet. Mayor Don Burnette said no.

Motion carried unanimously by roll call vote.

21. First Reading - Ordinance No. 2020-19 - Third Amendment to the Woodhaven PUD Master Development Agreement (Case No. 20-40000003)

Mayor Don Burnette read Ordinance No. 2020-19.

ORDINANCE NO. 2020-19

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, APPROVING THE THIRD AMENDMENT TO THE WOODHAVEN PLANNED UNIT DEVELOPMENT MASTER DEVELOPMENT AGREEMENT; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-19 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont.

Penelope Cruz, Planning Manager, discussed the proposed amendment and answered questions from Council.

Dick Smith, ICI Homes, spoke to the item and answered questions from Council.

Council Member Marilyn Ford inquired about the number of people this could add to the neighborhood. Mr. Smith stated there will be 56 townhome units.

Mr. Reinhagen discussed what was already approved in phase 1 and what will be part of the new units. He believes the developer has had plenty of time to redesign the plans.

Mr. Geopfert believes ICI is doing a good job and supports the amendment.

Motion carried unanimously by roll call vote.

22. First Reading - Ordinance No. 2020-20 - First Amendment to the New Port Apartments Planned Unit Development Master Development Agreement (Case No. 20-40000002)

Mayor Don Burnette read Ordinance No. 2020-20.

ORDINANCE NO. 2020-20

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, APPROVING THE FIRST AMENDMENT TO THE NEW PORT APARTMENTS PLANNED UNIT DEVELOPMENT (A RESIDENTIAL PUD) MASTER DEVELOPMENT AGREEMENT (MDA); PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-20 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont.

Mrs. Cruz discussed the proposed amendment and answered questions from Council.

Jeff Brock, applicant, provided information and answered question from Council.

Motion carried unanimously by roll call vote.

23. First Reading - Ordinance No. 2020-21 - Annexation/4057 Bruner Road

Mayor Don Burnette read Ordinance No. 2020-21.

ORDINANCE NO. 2020-21

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, ANNEXING APPROXIMATELY ±18.7 ACRES OF PROPERTY LOCATED AT 4057 BRUNER ROAD ALONG WITH A PORTION OF THE ADJACENT WELLFIELD ROAD AND BRUNER ROAD RIGHTS-OF-WAY; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-21 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont.

Mrs. Cruz asked to open items 23, 24, and 25 together. Council agreed.

Mrs. Cruz discussed the annexation request, proposed amendment and proposed rezoning and answered questions from Council

Mr. Johansson explained the city may need to extend Bruner Rd to the proposed to DMS site as a city used road but does not have plans to extend to Clyde Morris at this time.

Motion carried unanimously by roll call vote.

24. First Reading - Ordinance No. 2020-22 - 20-1 Large-scale Future Land Use Map Amendment/4057 Bruner Road (Case No. 20-20000003)

Mayor Don Burnette read Ordinance No. 2020-22.

ORDINANCE NO. 2020-22

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, RELATING TO COMPREHENSIVE PLANNING; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN; AMENDING THE FUTURE LAND USE DESIGNATION FOR +18.7 ACRES FROM VOLUSIA COUNTY URBAN LOW INTENSITY (0.2-4 UNITS/ACRE) TO CITY OF PORT ORANGE PUBLIC/INSTITUTIONAL FOR PROPERTY GENERALLY LOCATED ON THE EAST SIDE OF BRUNER ROAD, NORTH OF THE CITY'S WATER TREATMENT AT 4057 BRUNER ROAD; PROVIDING FOR CONFLICTING ORDINANCES, SEVERABILITY AND AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-22 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont. Motion carried unanimously by roll call vote.

25. First Reading - Ordinance No. 2020-23 - Administrative Rezoning/4057 Bruner Road and 4505 Clyde Morris Boulevard (Case No. 20-60000004)

Mayor Don Burnette read Ordinance No. 2020-23.

ORDINANCE NO. 2020-23

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, REZONING PROPERTY CONSISTING OF

APPROXIMATELY +18.7 ACRES FROM VOLUSIA COUNTY RURAL MOBILE HOME (MH-3 AND MH-4) AND +8.1 ACRES FROM CITY OF PORT ORANGE MULTI-FAMILY RESIDENTIAL (R-3L) TO GOVERNMENT PUBLIC USE (GPU); AUTHORIZING REVISION OF THE OFFICIAL ZONING ATLAS; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-23 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont. Motion carried unanimously by roll call vote.

26. First Reading - Ordinance No. 2020-24 - Land Development Code Amendment/Chapter 20 - Ridgewood Corridor Targeted Businesses (Case No. 20-25000003)

Mayor Don Burnette read Ordinance No. 2020-24.

ORDINANCE NO. 2020-24

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA AMENDING THE LAND DEVELOPMENT CODE CHAPTER 20 RELATING TO RIDGEWOOD CORRIDOR TARGETED BUSINESSES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-24 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont.

Mrs. Cruz discussed the proposed amendment and answered questions from Council.

Motion carried unanimously by roll call vote.

27. Approval of the Conditional Use Request from Christ the King Church for 6015 Spruce Creek Road

Motion to approve the Conditional Use Request from Christ the King Church with staff recommendations was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont.

Tim Burman, Community Development Director, provided information on the Conditional Use request and answered questions from Council.

Council Member Stiltner acknowledge the work that has been done on the property so far and how this outdoor use has been working.

Scott Kirshner, applicant, provided supplemental information and answered questions from Council.

Mr. Spies is against the Conditional Use and stated the property is already being utilized in this way. He is upset about the sign usage on the property and how it looks with the tents up. He would like more oversight from Council on this item.

Nicole Kocsis, citizen, is in support of the church. When her church was closing its doors due to COVID, Christ the King was opening its door and she is thankful for the support it has been providing to families in this time.

Bobby Smith, citizen, agrees with Council Member Stiltner about the positive progress of the Church. He believes it looks beautiful even with the tents up. He supports this item.

Lorisa Hilburn, citizen, spoke about the positive aspects of change and the community she has now thanks to the church.

Mr. Kirschner responded to concerns raised by Mr. Spies.

Motion carried unanimously by roll call vote.

I. REGULAR AGENDA

28. First Reading - Ordinance No. 2020-25 - Amending Section 2-267 to Remove the Procurement of Lobbyist Services from the List of Exempt Purchases

Mayor Don Burnette read Ordinance No. 2020-25.

ORDINANCE NO. 2020-25

AN ORDINANCE OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA AMENDING SECTION 2-267 OF THE CODE OF ORDINANCES REMOVING THE PROCUREMENT OF LOBBYIST SERVICES FROM THE LIST OF EXEMPT PURCHASES; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Ordinance No. 2020-25 was made by Vice Mayor Drew Bastian and Seconded by Council Member Chase Tramont.

Mr. Johansson discussed the proposed amendment to Section 2-267 to remove the Procurement of Lobbyist Services from the List of Exempt Purchases.

Motion carried unanimously by roll call vote.

J. ADDITIONAL ITEMS

29. City Attorney

There was nothing further.

30. City Manager

Mr. Johansson provided information on the changes to Family Days and staff's recommendation to cancel the Mayor's Golf Tournament. He informed Council of his ability to sign executive orders to cancel major events has lapsed and has asked for the ability to sign an order through December. Council agreed.

a. Axon Enterprise Inc. - Five-year contract

Mr. Johansson explained that this item is currently under his authority to sign but is a large amount of money, so he wanted to come before Council to get their consensus. Council is in consensus. This item will remain in the FY2021 budget.

Mr. Johansson requested a shade meeting July 22, 2020 at 5:00pm.

K. COUNCIL COMMITTEE REPORTS

31. City Council Committee Reports

- a. Port Orange/South Daytona Chamber of Commerce – no further updates.
- b. First Step Shelter – Council Member Chase Tramont advised they have a meeting this week.
- c. Roundtable of Elected Officials - Mayor Don Burnette advised they are postponed until September.
- d. General Employees' Pension Plan (June 22, 2020) – Council Member Stiltner advised they have a little bit of recovery but no further updates.
- e. Police Pension Plan (June 17, 2020) – there were no updates.

Regular City Council Meeting

7/21/2020

Page **15** of **15**

Council Member Scott Stiltner read public comments submitted by Shira Wild after the deadline for submission.

L. ADJOURNMENT – 10:20 p.m.

Mayor Donald O. Burnette

Attest:

Robin Fenwick, MMC
City Clerk

CITY COUNCIL SPECIAL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
JULY 28, 2020

THE SPECIAL CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Silent Invocation

Pledge of Allegiance

Roll Call	Present:	Council Member Marilyn Ford Council Member Chase Tramont Council Member Scott Stiltner Vice Mayor Drew Bastian Mayor Donald Burnette
	Also Present:	Assistant City Manager Alan Rosen City Attorney Matthew Jones Assistant City Clerk Shelby Field

ACTION ITEMS

4. Setting Maximum Operating Millage Rate for Fiscal Year 2021

Scott Neils, Finance Director, provided a presentation on the Maximum Millage Rate for Fiscal Year 2021 and answered questions from Council.

Motion to set the maximum millage rate at 4.5254% for fiscal year 2021 was made by Council Member Scott Stiltner and Seconded by Vice Mayor Drew Bastian.

David Pitrowski, citizen, believes Port Orange needs to invest in security.

Andre Fleming, Port Orange Police Officer, stated the city is currently down 15 police officers and would like to see more invested in the police department. He believes paying the officers well shows the city not only supports its public safety but the citizens as well. Officer Fleming is the recruiting officer for the city and is struggling to bring new recruits on due to the pandemic and at the current pay rate.

Bill Burkett, citizen, spoke in support of raising the minimum wage for police officers especially since they are putting their lives on the line.

Jeff Burns, citizen, is shocked at the previous pay raises of the police officers and the number of officers the police department is down. The fact Port Orange was one of the safest cities is one of the things that drew him here. Mr. Burns informed Council that Port Orange Police were there for his family when they needed them.

Sarah Jones, citizen, spoke about the bargaining contracts up for negotiation and the city's ability to address these issues. She believes the city is suffering due to trying to maintain the lowest tax rate and asks that they set the max millage rate higher.

Eddie White, citizen, believes police officers are putting their lives at risk for too low of pay. He asked Council to take care of its officers.

Victor Ezeir, citizen, loves Port Orange and spoke to having firsthand experience calling 911 and the struggle to get an officer to his property due to the lack of officers. Officers he personally knows keep transferring to other cities to make a living wage.

Michael Guillerm, Port Orange Police Officer, would like Council to set the Max Millage rate higher as they can always go lower. He is disheartened to see so many police officers leave a city he wanted to work at so bad due to pay.

Ruth Thayne, citizen, supports raising the millage rate to reflect the wonderful quality of life in Port Orange.

Sean Geopfert, citizen, would like to see the max millage rate set higher than the recommendation from staff to maintain and improve the quality of life in Port Orange.

Jenny Brashier, citizen, spoke to the struggles she hears from police officers. She wants to remain the safe community Port Orange is currently.

Wayne Jean, Port Orange Police Officer, spoke to his experience as a police officer in Port Orange and why they deserve more money.

Andrea Benezette, citizen, discussed discouragement she's seen when officers don't receive better financial compensation each year.

Bernie Jean, citizen, asked Council to raise the max millage rate to get more quality officers.

Rick Gherlone, Fire Fighter for Port Orange, would like to see the public service officers treated fairly and no longer taken advantage of.

Assistant City Clerk Shelby Field read public comments submitted by Dennis Kiggins.

Vice Mayor Drew Bastian withdrew his second of the motion to approve the maximum millage rate of 4.5254%.

Motion to approve the maximum millage rate of 4.5254% was Seconded by Council Member Marilyn Ford.

Vice Mayor Drew Bastian would like to set the maximum millage rate higher and believes the city cannot get done what it needs to at 4.5254%.

Council Member Chase Tramont supports the city's public safety personnel and would like to see higher wages. He has personal experience living paycheck to paycheck but stands by his decision not to ask for more money from the taxpayers.

Council Member Scott Stiltner spoke to his experience as a Port Orange Police Officer and recruiting officer. He doesn't want wages to be one of the things holding them back and would like to pay them a competitive wage but does not want the reasons officers are coming to the city to be just for pay. He addressed concerns about Port Orange no longer being one of the safest cities, citing statistics that it is still in the top 2% safest in Florida in regards to violent crimes.

Council Member Marilyn Ford doesn't believe the city has the money to satisfy every need this year or any year. She stated her job is to balance the needs of the city and is in favor of the 4.5254% current millage. Council Member Marilyn Ford believes this will address some of the needs brought up and that she often hears the other side of the argument with citizens asking for their taxes not to be raised.

Mayor Don Burnette spoke to the necessity of maintaining public service in the city and the need to address the police wages.

Motion failed 1-4 with Council Member Marilyn Ford voting yes.

Motion to set the Max Millage Rate at 4.7500% was made by Vice Mayor Drew Bastian and Seconded by Council Member Scott Stiltner. Motion failed 2-3 with Council Member Ford, Tramont and Stiltner voting no.

Motion to set the Max Millage Rate at 4.6989% was made by Vice Mayor Drew Bastian and Seconded by Council Member Scott Stiltner.

Council Member Ford spoke against the motion and wants to see no increase.

Motion carried 3-2 with Council Member Marilyn Ford and Council Member Chase Tramont voting no.

5. Resolution No. 20-27 - Adoption of Fees and Policies to Administer Mitigation Bank Credits

Mayor Don Burnette read Resolution No. 20-27.

RESOLUTION NO. 20-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, AMENDING AND RESTATING POLICIES AND FEES FOR THE SALE OF CREDITS FROM THE CITY OF PORT ORANGE WETLAND MITIGATION BANK; PROVIDING FOR CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Motion to adopt Resolution No. 20-27
was made by Vice Mayor Drew Bastian
and Seconded by Council Member
Chase Tramont.

Lynn Stevens, Public Works/Utilities Director, provided details on the fees and policies for administering wetland mitigation bank credits and answered questions from Council.

Motion carried unanimously by roll call
vote.

Alan Rosen, Assistant City Manager, provided an update to Council on the potential tropical cyclone and what the city is doing to prepare.

ADJOURNMENT – 8:18 p.m.

Mayor Donald O. Burnette

Attest:

Robin Fenwick, MMC
City Clerk



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/4/2020

Consent item: Yes

SUBJECT: (B7) Approval of Historic Tree Removal Request - 5214 Christiancy Avenue, Single-Family Residence

DEPARTMENT: Community Development

GOAL: 3 - Quality of Life

RECOMMENDED MOTION: Move to approve the request to remove the 40" Historic Live Oak Tree at 5214 Christiancy Avenue conditioned on mitigation by planting one (1) replacement shade tree.

SUMMARY: Robert Guerard, property owner, is requesting to remove a 40-inch diameter at base height (DBH) live oak tree. According to the Land Development Code (LDC), the live oak tree is a historic tree and City Council approval is required prior to a tree removal permit being issued to the property owner. The historic live oak tree being requested for removal is located behind the single-family home at 5214 Christiancy Avenue. According to the property owner, the tree is threatening the foundation of the home and showing signs of decay and stress.

Staff consulted with the City Forester, Steve Edgar, who provided a tree risk assessment for the historic live oak tree. The assessment determined that the historic live oak is a medium risk, but the tree has advanced heartwood decay. The following is a summary of the findings from the assessment:

- The tree's cambium tissue, located just under the bark, has died for more than 50% of the tree's circumference.
- The tree's sap wood, located under the bark and cambium tissue, has decayed.
- The tree's heartwood, located in the center of the tree, is starting to decay. The tree's heavy bark prevents an accurate assessment of the decay.
- While the tree looks healthy, it is unlikely to recover and could die suddenly or remain for many years depending on how quickly the remaining cambium fails.

Since the tree has decay in the heartwood, there is no way to prevent the eventual death of the tree. To determine how far the decay has advanced in the tree's heartwood, an advanced risk assessment is needed, which involves drilling small holes in the trunk and measuring electrical resistance to determine how advanced the decay is. This testing is expensive and would only provide an estimate of how much longer the tree could remain.

According to the Land Development Code, the request to remove a historic live oak tree on a residential lot, requires approval by City Council and mitigation if removal of the tree results in less trees than required for the lot. In accordance with the LDC, the

residential lot (5214 Christancy Avenue) is required to have four (4) shade trees. There are currently 2 palms and 1 shade tree (includes the historic tree) on the subject residential lot which is the equivalent of two (2) shade trees. In accordance with Chapter 13, Section 5.5 (d) (2), Residential lots that do not meet the requirements shall have legal nonconforming status with respect to landscaping. Replacements shall only be required to ensure that the extent of the nonconformity is in no way enhanced or enlarged by tree or vegetation removal activities. If the removal of the historic live oak tree from the subject lot is approved, the applicant will be required to plant one (1) replacement shade tree as part of the mitigation required by the LDC.

Based on the risk assessment by the City Forester, advanced heartwood decay of the tree and uncertainty of the degree of decay and longevity of the tree, staff is recommending approval of the request to remove the 40" historic live oak located at 5214 Christancy Avenue conditioned on mitigation by planting one (1) replacement shade tree in accordance with LDC Chapter 13, Section 5.5 (d)(2).

According to Chapter 9, Article II, Section 16.5(c) of the LDC, the request to remove a historic tree on a residential lot requires City Council review. The LDC only requires review by the Environmental Advisory Board when a historic tree being requested to be removed is located on a multifamily, commercial, industrial and institutional lot or parcel. Therefore, the subject request is not required by the LDC to the Environmental Advisory Board because the tree is located on a single or two-family residential lot.

Project No.: Funding Account No.:

Presenter: Margaret Tomlinson

ATTACHMENTS:

1.	5214 Christancy Ave Tree Assessment	5214 Christancy Ave Tree Assessment.pdf
2.	5214 Christancy Ave Tree Removal App	5214 Christancy Ave Tree Removal App.pdf

Margaret Tomlinson
Tim Burman
Jake Johansson
Robin Fenwick

Created/Initiated - 7/2/2020
Approved - 7/27/2020
Approved - 7/29/2020
Final Approval - 7/30/2020



Basic Tree Risk Assessment Form

Client City of Port Orange Date 4/30/2020 Time _____
 Address/Tree location 5214 Christancy Ave. Tree no. _____ Sheet 1 of 2
 Tree species LIVE OAK QUERCUS virginiana dbh 52" Height 80' Crown spread dia. 65'
 Assessor(s) STEVE EDGAR, CITY FORESTER Tools used Standard Time frame _____

Target Assessment

Target number	Target description	Target protection	Target zone			Occupancy rate 1 – rare 2 – occasional 3 – frequent 4 – constant	Practical to move target?	Restriction practical?
			Target within drip line	Target within 1 x Ht.	Target within 1.5 x Ht.			
1	HOME AT 5214 CHRISTANCY	YES	X	X	X	4	NO	NO
2	HOME TO WEST	YES	X	X	X	4	NO	NO
3	HOME TO NORTH	YES	X	X	X	4	NO	NO
4								

Site Factors

History of failures NO Topography Flat ☐ Slope ☒ 10 % Aspect EAST
 Site changes None ☐ Grade change ☐ Site clearing ☐ Changed soil hydrology ☐ Root cuts ☐ Describe HISTORIC WHEN BLD. BUILT
 Soil conditions Limited volume ☐ Saturated ☐ Shallow ☐ Compacted ☐ Pavement over roots ☐ % Describe _____
 Prevailing wind direction _____ Common weather Strong winds ☐ Ice ☐ Snow ☐ Heavy rain ☒ Describe _____

Tree Health and Species Profile

Vigor Low ☐ Normal ☒ High ☐ Foliage None (seasonal) ☐ None (dead) ☐ Normal 99 % Chlorotic _____ % Necrotic _____ %
 Pests/Biotic _____ Abiotic _____
 Species failure profile Branches ☐ Trunk ☐ Roots ☐ Describe LIVE OAK HAS HIGH DECAY RESISTANCE VERY STRONG WOOD

Load Factors

Wind exposure Protected ☐ Partial ☒ Full ☐ Wind funneling ☐ Relative crown size Small ☐ Medium ☐ Large ☒
 Crown density Sparse ☐ Normal ☒ Dense ☐ Interior branches Few ☐ Normal ☒ Dense ☐ Vines/Mistletoe/Moss ☐ SPANISH MOSS
 Recent or expected change in load factors _____

Tree Defects and Conditions Affecting the Likelihood of Failure

— Crown and Branches —

Unbalanced crown ☐ LCR _____ %
 Dead twigs/branches _____ % overall Max. dia. _____
 Broken/Hangers Number _____ Max. dia. _____
 Over-extended branches ☐
Pruning history
 Crown cleaned ☐ Thinned ☐ Raised ☐
 Reduced ☐ Topped ☐ Lion-tailed ☐
 Flush cuts ☐ Other _____

Cracks ☐ Lightning damage ☐
 Codominant ☐ Included bark ☐
 Weak attachments ☐ Cavity/Nest hole _____ % circ.
 Previous branch failures ☐ Similar branches present ☐
 Dead/Missing bark ☐ Cankers/Galls/Burls ☐ Sapwood damage/decay ☐
 Conks ☐ Heartwood decay ☐
 Response growth _____

CROWN APPEARS NORMAL, 2 LOWER BRANCHES PRUNED, FAR FROM TRUNK

Condition(s) of concern _____

Part Size _____ Fall Distance _____
Load on defect N/A ☐ Minor ☐ Moderate ☐ Significant ☐
Likelihood of failure Improbable ☐ Possible ☐ Probable ☐ Imminent ☐

Part Size _____ Fall Distance _____
Load on defect N/A ☐ Minor ☐ Moderate ☐ Significant ☐
Likelihood of failure Improbable ☐ Possible ☐ Probable ☐ Imminent ☐

— Trunk —

Dead/Missing bark ☐ **Abnormal bark texture/color** ☐
 Codominant stems ☐ Included bark ☐ Cracks ☐
Sapwood damage/decay ☐ Cankers/Galls/Burls ☐ Sap ooze ☐
 Lightning damage ☐ **Heartwood decay** ☐ Conks/Mushrooms ☐
 Cavity/Nest hole _____ % circ. Depth _____ Poor taper ☐
 Lean 10 ° Corrected? NO
 Response growth _____
 Condition(s) of concern CAMBIAL DEATH, NO RESPONSE
 Part Size 52" Fall Distance 60'
Load on defect N/A ☐ Minor ☐ Moderate ☐ Significant ☒
Likelihood of failure Improbable ☐ Possible ☒ Probable ☐ Imminent ☐

— Roots and Root Collar —

Collar buried/Not visible ☐ Depth _____ Stem girdling ☐
 Dead ☐ Decay ☐ Conks/Mushrooms ☐
 Ooze ☐ Cavity ☐ _____ % circ.
 Cracks ☐ Cut/Damaged roots ☐ Distance from trunk _____
 Root plate lifting ☐ Soil weakness ☐
 Response growth NO VISIBLE ROOT PROBLEMS
 Condition(s) of concern _____
 Part Size _____ Fall Distance _____
Load on defect N/A ☐ Minor ☐ Moderate ☐ Significant ☐
Likelihood of failure Improbable ☐ Possible ☐ Probable ☐ Imminent ☐

[illegible]

Likelihood of Failure	Likelihood of Impact			
	Very low	Low	Medium	High
Imminent	Unlikely	Somewhat likely	Likely	Very likely
Probable	Unlikely	Unlikely	Somewhat likely	Likely
Possible	Unlikely	Unlikely	Unlikely	Somewhat likely
Improbable	Unlikely	Unlikely	Unlikely	Unlikely

Likelihood of Failure & Impact	Consequences of Failure			
	Negligible	Minor	Significant	Severe
Very likely	Low	Moderate	High	Extreme
Likely	Low	Moderate	High	High
Somewhat likely	Low	Low	Moderate	Moderate
Unlikely	Low	Low	Low	Low

Notes, explanations, descriptions

**THIS LIVE OAK HAS
A FUNGAL DECAY OF THE CAMBIUM TISSUE
THE NECROSIS HAS ADVANCED TO KILL
MORE THAN 50% OF THE CIRCUMFERENCE
THE SAP WOOD HAS DECAYED AND THE HEART WOOD IS STARTING TO DECAY**

1. NONE THE TREE HAS RESPONDED WITH HEAVY BARK GROWTH THAT OBSCURES THE	Residual risk
2. TRUNK DECAY. IT IS NOT POSSIBLE TO ASSESS TRUNK SOUNDNESS WITH OUT REMOVING	Residual risk
3. MAJOR PORTIONS OF THE BARK. THE TREE IS VERY UNLIKELY TO RECOVER BUT COULD	Residual risk
4. REMAIN SOUND FOR A LONG TIME OR FAIL WITH OUT WARNING,	Residual risk

Inspection limitations ☐None ☐Visibility ☐Access ☐Vines ☐Root collar buried Describe



CITY OF PORT ORANGE

1000 CITY CENTER CIRCLE PORT ORANGE, FL 32129
PHONE 386-506-5602 FAX 386-506-5699

RECEIVED

MAR 17 2020

CITY OF PORT ORANGE

TREE REMOVAL PERMIT APPLICATION

TREE TYPE: ☒ RESIDENTIAL
(One/Two-Family Lots)

☐ COMMERCIAL
(Multi-Family/Commercial/Industrial Lots)

☒ HISTORIC*

*Live Oak and Bald Cypress trees 36 inches in diameter or greater may only be removed upon approval by the City Council.

JOB ADDRESS & SUBDIVISION: 5214 Christianity

20-1267

PROPERTY OWNER: Robert Guerard

ADDRESS: _____

PHONE NO.: 386 299 7380

EMAIL: _____

CONTRACTOR NAME: Kyle Crandall

BUSINESS NAME: Down To Dust Inc tree Specialists

PHONE NO.: 386 390 7520

EMAIL: _____

DESCRIPTION OF PROPOSED TREE(S) TO BE REMOVED (List: quantity, size [diameter of trunk], and type, i.e. 2-6" oaks):

40" Large Live oak tree - threatening foundation and
signs of decay and stress

REASON FOR REMOVAL:

Foundation + Decaying Tree

Residential:

Fill out the "Tree Removal Sketch" on Page 2 of this application, showing all trees on the subject property to be removed as well as those remaining after the proposed removal.

Commercial:

This application must be accompanied by a sketch or survey showing all trees to be removed. This information will be compared to the approved Site Plan and other City records to determine if the proposed removal can be permitted, and what replacement(s), if any, is required by City Code. On older properties where records are not complete, additional information may be required.

SOME AREAS HAVE PRIVATE DEED COVENANTS AND RESTRICTIONS ON TREE REMOVAL. A CITY PERMIT IS ONLY TO ENSURE COMPLIANCE TO CITY AND STATE CODES. THE OWNER IS RESPONSIBLE FOR OBTAINING ANY PRIVATE ASSOCIATION APPROVAL BEFORE WORK IS STARTED.

I HEREBY CERTIFY THE INFORMATION SUBMITTED ON THIS APPLICATION TO BE TRUE AND ACCURATE;

PROPERTY OWNER SIGNATURE: Robert Guerard

DATE: 2/25/2020

or
HOA REPRESENTATIVE (if applicable)

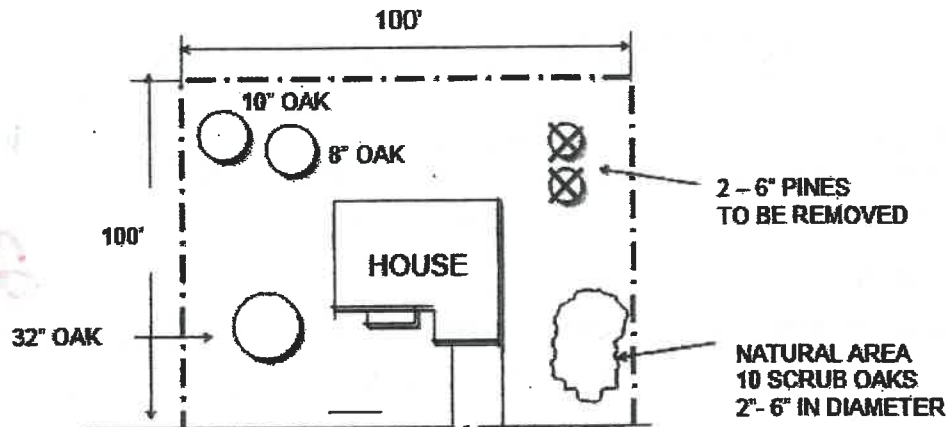
CONTRACTOR SIGNATURE: [Signature]

DATE: 3/16/2020

Continued on Page 2

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3/16/2020
MXG Planning

SAMPLE SKETCH

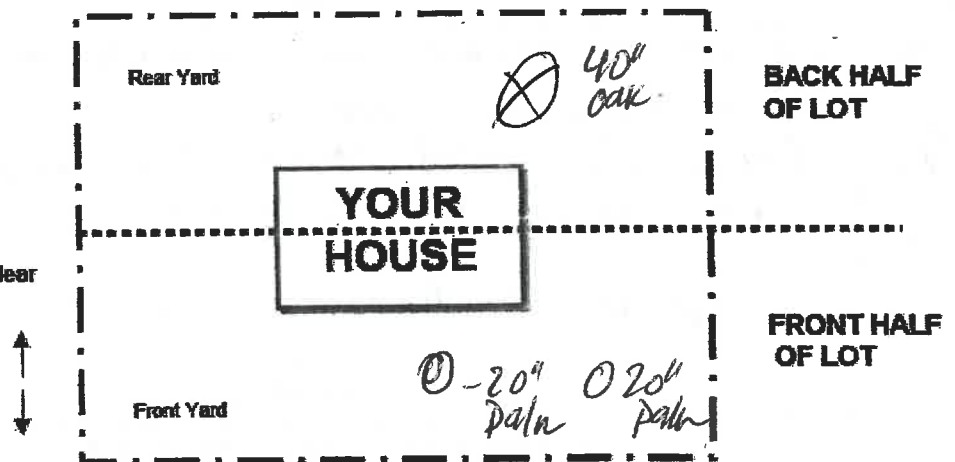


TREE REMOVAL SKETCH

- ☐ LABEL ALL TREES BY TYPE AND SIZE (DIAMETER OF TRUNK); PUT AN "X" IN TREE(S) TO BE REMOVED
☐ DO NOT COUNT CHINESE TALLOW, FRUIT TREES OR SAGO PALMS AND THE FOLLOWING EXEMPT SPECIES: AUSTRALIAN PINE, BRAZILIAN PEPPER, CHINABERRY, CITRUS, EAR TREE, EUCALYPTUS, PUNK

TREE LEGEND

- S: Shade Tree (Oak, Maple, Sycamore, Hackberry, Magnolia)
 U: Understory Tree (Crepe Myrtle, Wax Myrtle)
 P: Palm Tree (Minimum 8 ft. clear Trunk)



OFFICE USE ONLY		
☒ Residential	☐ Commercial	☐ Historic
NUMBER OF SHADE TREES REMAINING AFTER PROPOSED REMOVAL:		
FRONT HALF OF LOT <u>1</u>	BACK HALF OF LOT <u>0</u>	OTHER _____
REPLACEMENT TREES REQUIRED ☒ YES ☐ NO TREE REPLACEMENT DATE: _____		
NUMBER: <u>1</u> TYPE: <u>SHADE</u>		
LOCATION OF REPLACEMENT TREE(S): <u>FRONT OR REAR</u>		
MITIGATION AMOUNT TO BE PAID: _____		
All replacement trees shall be Florida Number 1 Grade or better, and shall be a minimum for Residential: 2" Caliper, and 10' tall at the time of planting; and for Commercial: 4" Caliper, and 14' tall at the time of planting.		
APPROVED BY: _____ DATE: _____		



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/4/2020

Consent item: Yes

SUBJECT: (B8) Historic Tree Removal without a Residential Tree Removal Permit - 817 Lafayette Street, Two-Family Residence

DEPARTMENT: Community Development

GOAL:

RECOMMENDED MOTION: Move to require mitigation for the loss of the 40" Diameter historic live oak tree at 817 Lafayette Street by planting one (1) replacement shade tree and payment of an after the fact residential historic tree removal permit.

SUMMARY: Code Enforcement received a complaint about a tree that was cut down on Saturday, June 6, at 817 Lafayette Street. Staff verified that there was no permit for the tree removal and consulted with the City Forester who visited the property on Monday, June 8. He was able to measure the cut tree at approximately 4-1/2' above grade, which is known as Diameter Breast Height (DBH) and concluded the tree would have exceeded 40" Diameter at DBH and was a healthy, sound live oak.

Code Enforcement contacted the property owner, Mrs. Linda Labosco, by phone the afternoon of June 8. During the call, Mrs. Labosco disclosed she did not have an arborist come out and assess the tree. She stated she had the tree removed because she was concerned for her property and her tenant's health and safety. The concern was based on the way the tree leaned over the house.

According to the Land Development Code, a request for a tree removal permit to remove a historic tree on a residential single or two-family lot or parcel is required to go before City Council for final approval. Prior to the request to remove a historic tree being placed on a City Council agenda, City staff will conduct an assessment of the tree and staff recommendation is based on if the tree is healthy, deteriorated, diseased, dead, or poses imminent danger to life or property. If City Council approves the tree removal permit, the property owner is required to pay the \$175 permit fee along with the planting of shade tree(s) so that the subject property complies with the required number of shade tree(s) per the Land Development Code.

In this case, the property owner did not submit a residential historic tree removal permit prior to removing the tree. However, past practice has been to still bring the residential historic tree removal request to City Council as an "after the fact" tree removal request. The removal of the historic tree has resulted in less shade trees than required for the lot. In accordance with Chapter 13, Section 5.5 (d) (2), a residential lot that does not meet the requirements for the number of shade trees prior to tree removal shall have legal nonconforming status with respect to landscaping, and replacement shade trees shall only be required to ensure that the extent of the nonconformity is in no way

enhanced or enlarged by tree or vegetation removal activities. Prior to the removal of the historic tree without a residential tree removal permit, the residential lot had the equivalent of 3 shade trees (2 oak and 2 palms); after the removal of the historic tree, the residential lot has the equivalent of 2 shade trees (1 oak and 2 palms). Based on the current code regulations for the removal of a historic tree on a residential lot without a city approved tree removal permit, the mitigation for the loss of the historic tree is the planting of one (1) replacement shade tree and payment (\$175) of an after the fact tree removal permit.

Staff is currently processing a Land Development Code amendment (City Council 1st Reading on August 19th) to clearly establish a penalty for a residential property owner that removes or hires a contractor to removal a historic tree without City Council approval of a residential historic tree removal permit. The Land Development Code currently has a penalty for the removal of a historic tree on a multifamily, commercial, industrial and institutional lot or parcel without an approved permit, but is silent on a penalty for the removal of a historic tree on a single or two-family lot or parcel without a permit. While it would not apply to this “after the fact” residential historic tree removal, if the proposed code amendment is approved the anticipated penalty for removal a historic tree on a single or two-family lot or parcel would be double the permit fee and a mitigation payment to the City Tree Bank or the planting of a specific number of shade trees as required by the City’s historic tree removal resolution (02-71). For example, if the proposed code language was in place for this agenda item and the current City historic tree removal resolution (02-71) was used to determine the mitigation payment, the property owner would be required to pay a \$350 tree removal permit fee along with a \$5,089 tree mitigation payment or replant 12 shade trees on the subject property if sufficient spacing is available and in locations on the site approved by staff. However, since the penalty language has not been approved by City Council at this time, the property owner is required to comply with the current requirements in the Land Development Code that require the property owner to plant one (1) replacement shade tree and payment (\$175) of an after the fact tree removal permit.

Project No.: Funding Account No.:

Presenter: Margaret Tomlinson

ATTACHMENTS:

1.	817 Lafayette Permit Application and Location Map	817 Lafayette permit app.pdf
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Margaret Tomlinson
Tim Burman
Jake Johansson
Robin Fenwick

Created/Initiated - 7/2/2020
Approved - 7/29/2020
Approved - 7/29/2020
Final Approval - 7/30/2020

REC'D BY _____

PERMIT NUMBER: 20-2733

CITY OF PORT ORANGE

1000 CITY CENTER CIRCLE PORT ORANGE, FL 32129
PHONE 386-506-5602 FAX 386-506-5699

TREE REMOVAL PERMIT APPLICATION

TREE TYPE: ☒ RESIDENTIAL
(One/Two-Family Lots)

☐ COMMERCIAL
(Multi-Family/Commercial/Industrial Lots)

☐ HISTORIC*

*Live Oak and Bald Cypress trees 36 inches in diameter or greater may only be removed upon approval by the City Council.

JOB ADDRESS & SUBDIVISION: 817 Lafayette Street Port Orange

PROPERTY OWNER: Lynda M. LaBosco

ADDRESS: 1788 Earhart Ct

PHONE NO.: 386-316-1455

EMAIL: lmlabosco@yahoo.com

CONTRACTOR NAME: _____

BUSINESS NAME: _____

PHONE NO.: _____

EMAIL: _____

DESCRIPTION OF PROPOSED TREE(S) TO BE REMOVED (List: quantity, size [diameter of trunk], and type, i.e. 2-6" oaks):

Live Oak on right my side yard of building leaning over my building 36" trunk 40" (Steve Edger - Arborist REVIEW)

REASON FOR REMOVAL: dangerous tree very heavy want to remove before hurricane season. Tree keeps dropping limbs on roof

Residential:

Fill out the "Tree Removal Sketch" on Page 2 of this application, showing all trees on the subject property to be removed as well as those remaining after the proposed removal.

Commercial:

This application must be accompanied by a sketch or survey showing all trees to be removed. This information will be compared to the approved Site Plan and other City records to determine if the proposed removal can be permitted, and what replacement(s), if any, is required by City Code. On older properties where records are not complete, additional information may be required.

SOME AREAS HAVE PRIVATE DEED COVENANTS AND RESTRICTIONS ON TREE REMOVAL. A CITY PERMIT IS ONLY TO ENSURE COMPLIANCE TO CITY AND STATE CODES. THE OWNER IS RESPONSIBLE FOR OBTAINING ANY PRIVATE ASSOCIATION APPROVAL BEFORE WORK IS STARTED.

I HEREBY CERTIFY THE INFORMATION SUBMITTED ON THIS APPLICATION TO BE TRUE AND ACCURATE;

PROPERTY OWNER SIGNATURE: _____

or

HOA REPRESENTATIVE (if applicable)

DATE: 6/9/20

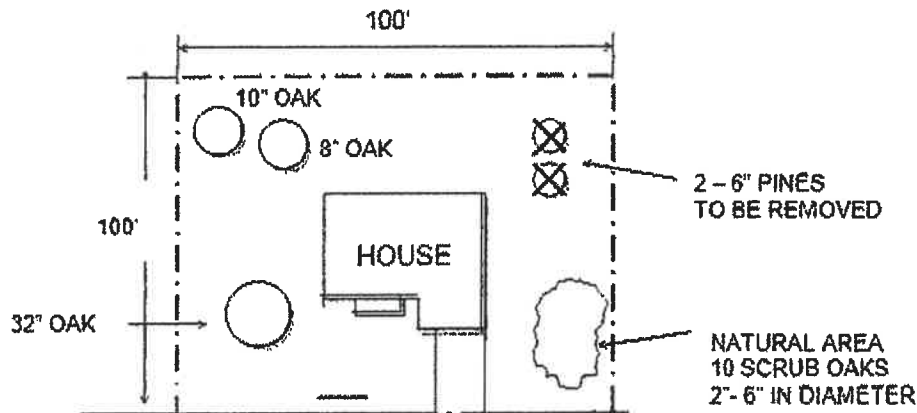
CONTRACTOR SIGNATURE: _____

DATE: _____

Continued on Page 2

RECEIVED
6/12/2020
H&B Planning

SAMPLE SKETCH

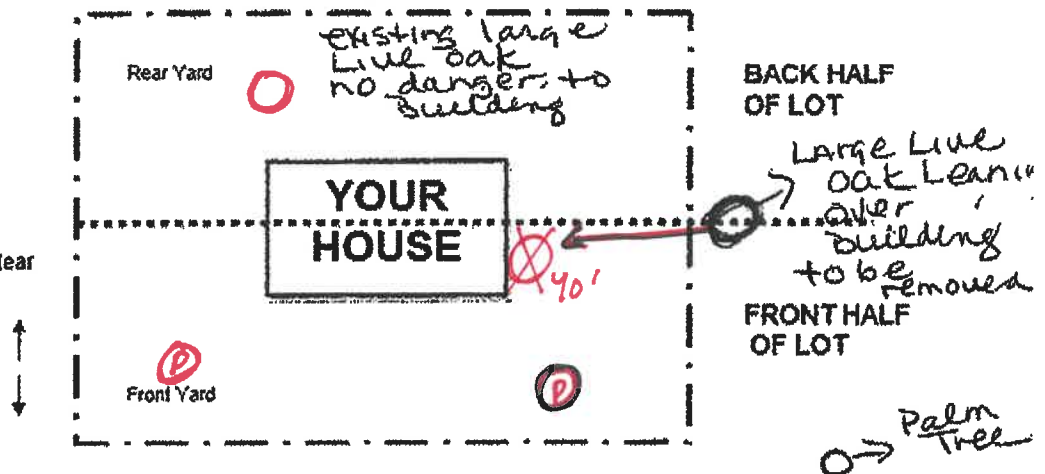


TREE REMOVAL SKETCH

LABEL ALL TREES BY TYPE AND SIZE (DIAMETER OF TRUNK); PUT AN "X" IN TREE(S) TO BE REMOVED
DO NOT COUNT CHINESE TALLOW, FRUIT TREES OR SAGO PALMS AND THE FOLLOWING EXEMPT SPECIES:
AUSTRALIAN PINE, BRAZILIAN PEPPER, CHINABERRY, CITRUS, EAR TREE, EUCALYPTUS, PUNK

TREE LEGEND

- S:** Shade Tree (Oak, Maple, Sycamore, Hackberry, Magnolia)
U: Understory Tree (Crepe Myrtle, Wax Myrtle)
P: Palm Tree (Minimum 8 ft. clear Trunk)



OFFICE USE ONLY

☐ Residential

☐ Commercial

☐ Historic

NUMBER OF SHADE TREES REMAINING AFTER PROPOSED REMOVAL:

FRONT HALF OF LOT _____ BACK HALF OF LOT _____ OTHER _____

REPLACEMENT TREES REQUIRED ☐ YES ☐ NO **TREE REPLACEMENT DATE:** _____

TOTAL TREES REQUIRED ON LOT (1 tree/ 2,500 sf lot area): _____

NUMBER: _____ **TYPE:** _____

LOCATION OF REPLACEMENT TREE(S): _____

MITIGATION AMOUNT TO BE PAID: _____

All replacement trees shall be Florida Number 1 Grade or better, and shall be a minimum for Residential: 2" Caliper, and 10' tall at the time of planting; and for Commercial: 4" Caliper, and 14' tall at the time of planting.

APPROVED BY: _____ **DATE:** _____





**SUBJECT PROPERTY
TREE REMOVED
WITHOUT PERMIT**

LAFAYETTE ST



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/4/2020

Consent item: Yes

SUBJECT: (B9) Intent to Award - ITB 20-01 to Gregori Construction Inc of Titusville for Citywide Stormwater Improvements

DEPARTMENT: Public Works

GOAL: 2 - Infrastructure

RECOMMENDED MOTION: Move to approve award of ITB 20-01, Citywide Stormwater Improvements, to lowest responsive bidder, Gregori Construction Inc., for the amount of \$549,800.00 plus approval of a \$25,000 contingency for a total budgeted amount of \$574,800; subject to City Attorney and City Manager review and approval of final contract documents; and authorizing the Mayor and City Clerk to execute all contract documents.

SUMMARY: Purchasing received seven (7) bids for ITB 20-01 Citywide Stormwater System Improvements. The lowest, responsive and responsible bidder is Gregori Construction Inc. of Titusville, Florida, with a bid of \$549,800.00. Staff is also requesting approval of a \$25,000 contingency for a total budget of \$574,800.00. Contingency funds would only be used upon authorization of the city engineer and due to unforeseen conditions that may be discovered during underground construction.

The project is for the repair and rehabilitation of the stormwater collection systems at six different locations throughout the city (see details on memo under "Attachments"). Work should begin this fall and completed by the fall of next year.

Bid submittals are available for review in the Clerk's office and a link is provided under the "Comments" tab.

Project No.: DIP075 Funding Account No.:

Presenter: Lynn Stevens

ATTACHMENTS:

1.	Gregori Construction, Inc. Standard Contract for Services	Gregori Construction, Inc. Standard Contract for Services Resized.pdf
2.	ITB 20-01 2020 Citywide Stormwater Improvements NOTICE of INTENT 7.10.20	ITB 20-01 2020 Citywide Stormwater Improvements NOTICE of INTENT 7.10.20.pdf
3.	Justification Memo - ITB 20-01 Award to Gregori Const	Justification Memo - ITB 20-01 Award to Gregori Const (1).docx

4.	BID PACKAGE ITB-20-01-2020-City-Wide-Stormwater-Improvements-FINAL-51520	BID PACKAGE ITB-20-01-2020-City-Wide-Stormwater-Improvements-FINAL-51520.pdf
5.	Attachment-A-ITB-20-01-Bid-Set---Drawings-and-Specifications-REVISED-for-2020-CITYWIDE-STORMWATER-IMPROVEMENTS-6120	Attachment-A-ITB-20-01-Bid-Set---Drawings-and-Specifications-REVISED-for-2020-CITYWIDE-STORMWATER-IMPROVEMENTS-6120.pdf
6.	Addendum-1 of 2 -ITB-20-01-2020-Citywide-Stormwater-Improvements-FINAL-6120	Addendum-1 of 2 -ITB-20-01-2020-Citywide-Stormwater-Improvements-FINAL-6120.pdf
7.	Addendum-2 of 2 -ITB-20-01-2020-Citywide-Stormwater-Improvements-FINAL-61820	Addendum-2 of 2 -ITB-20-01-2020-Citywide-Stormwater-Improvements-FINAL-61820.pdf
8.	ITB-20-01-2020-Citywide-Stormwater-Improvements-Bid-Tabulation-Sheet-FINAL-7120	ITB-20-01-2020-Citywide-Stormwater-Improvements-Bid-Tabulation-Sheet-FINAL-7120.pdf
9.	Gregori Construction Inc. BID SUBMITTAL ITB 20 01 CITYWIDE STORMWATER IMP	Gregori Construction Inc. BID SUBMITTAL ITB 20 01 CITYWIDE STORMWATER IMP.pdf
10.	CPO Budget VS Actuals for Cost Center	CPO Budget VS Actuals for Cost Center.pdf

Kynah Cockcroft	Created/Initiated - 7/13/2020
Kynah Cockcroft	Approved - 7/13/2020
Julia Wiggins	Approved - 7/13/2020
Tom DiEulio	Approved - 7/13/2020
Ronny Buttrum	Approved - 7/13/2020
Junos Reed	Approved - 7/15/2020
Lynn Stevens	Approved - 7/15/2020
James Tillman	Approved - 7/28/2020
Matthew Jones	Approved - 7/30/2020
Jake Johansson	Approved - 7/30/2020
Robin Fenwick	Final Approval - 7/30/2020



CITY OF PORT ORANGE STANDARD CONTRACT FOR SERVICES

This Standard Contract for Services ("Contract") is entered into this ____ day of _____, 2020, by and between the **CITY OF PORT ORANGE**, a Florida municipal corporation, whose principal address is 1000 City Center Circle, Port Orange, Florida 32129 (the "City"), and **GREGORI CONSTRUCTION, INC.**, a Pennsylvania corporation whose principal address is 736 Ekastown Road, Sarver, Pennsylvania 16055 ("Contractor"). The City and Contractor are collectively referred to herein as the "Parties."

1. Provision of Services

(a) The Contractor hereby agrees to provide citywide stormwater improvements, pursuant to Intent to Bid ("ITB 20-01"), Addendum No. 1, Addendum No. 2, Bid Set – Drawings and Specifications, and Contractor's proposal, all of which may be referred to as the "Contract," and all of which are made a part hereof by reference shall constitute the formal written contract between the City and Contractor. For convenience, Bid Set – Drawings and Specifications of ITB 20-01 and the Schedule of Unit Prices as submitted by Contractor in Contractor's Proposal, are attached hereto as **Exhibit "1"**. A complete copy of ITB 20-01, Addendum No. 1, Addendum No. 2, Bid Set -Drawings and Specifications, and Contractor's Proposal are available in the Office of the City Clerk. Contractor represents that they are familiar with the documents that make up the Contract, as referenced hereinabove.

(b) The time, manner and place for performance of such services shall be:

Term: This Contract shall become effective on the last date the Contract is signed by the Parties ("Effective Date"). Work shall be substantially completed within three hundred thirty-five (335) days, with an additional thirty (30) days for final completion from issuance of a written Notice to Proceed executed by the City ("Term").

Manner and Place: The work shall be performed in accordance with and in a manner as required by all current federal, state, county, fire, building and land development codes, laws, ordinances and regulations, and with applicable permits and licenses per the City Code of Ordinances.

Time and Essence: Contractor acknowledges that time is of the essence for this Contract.

Authorization for Services: This Contract standing alone does not authorize the purchase of any goods or services or require the City to place any orders for goods or service. Authorization for the purchase of goods or services from Contractor under this Contract shall be upon issuance of a Notice to Proceed and a written Purchase Order issued by the City and executed by the City Manager. The City reserves the right to contract with other parties for the goods and services contemplated by this Contract, as determined in the City's sole and absolute discretion.

2. City Obligations. In return for the services identified above, the City agrees to compensate the Contractor at the pricing set forth in Exhibit "1," attached hereto, in an amount not to exceed Five Hundred Forty-Nine Thousand Eight Hundred and 00/100 Dollars (\$549,800.00). All payments shall be governed by the Local Government Prompt Payment Act as set forth in Sections 218.70 through 218.79, Florida Statutes, as amended.

3. Contract Documents. The following forms, attached as Exhibit "2," are an integral part of this Contract and must be completed, signed, witnessed and notarized as indicated and returned with the signed Contract:

- (a) Front Page for Bond (F.S. § 255.05)
- (b) Combination Payment and Performance Bond (F.S. § 255.05)

4. Contract Administration. The Public Works and Utilities Director, Lynn Stevens, shall perform contract administration of this Contract. The City may change the contract administrator, from time to time and at any time, upon written notice to Contractor. For notice provisions, see the paragraph below entitled "Notice."

5. Liens. Contractor acknowledges that Contractor shall not be entitled to lien the City or other public property.

6. Termination for Convenience of the City

(a) The parties agree that the City may terminate this Contract, or any work or delivery required hereunder, from time to time either in whole or part, whenever the City Manager of Port Orange shall determine that such termination is in the best interest of the City.

(b) Termination, in whole or in part, shall be effected by delivery of a Notice of Termination signed by the City Manager or his designee, mailed or delivered to the Contractor, and specifically setting forth the effective date of termination.

(c) Upon receipt of such Notice, the Contractor shall:

- (i) cease any further deliveries or work due under this Contract, on the date, and to the extent, which may be specified in the Notice;
- (ii) place no further orders with any subcontractors except as may be necessary to perform that portion of this Contract not subject to the Notice;
- (iii) terminate all subcontracts except those made with respect to contract performance not subject to the Notice;
- (iv) settle all outstanding liabilities and claims which may arise out of such termination, with the ratification of the Finance Director of Port Orange; and
- (v) use best efforts to mitigate any damages which may be sustained by the Contractor as a consequence of termination under this clause.

(d) After complying with the provisions of subparagraph (c), above, the Contractor shall submit a termination claim, in no event later than six (6) months after the effective date of termination, unless one or more extensions of three (3) months each are granted by the Finance Director.

(e) The Finance Director, with the approval of the City Manager, shall pay from the using department's budget, reasonable costs of termination, including a reasonable amount for profit on supplies or services delivered or work completed. In no event shall this amount be greater than the original contract price, reduced by any payments made prior to Notice of Termination, and further reduced by the price of the supplies not delivered or the services not provided. This Contract shall be amended accordingly, and the Contractor shall be paid the agreed amount.

(f) In the event that the parties cannot agree on the whole amount to be paid to the Contractor by reason of termination under this clause, the Finance Director shall pay the Contractor the amounts determined as follows, without duplicating any amounts which may have already been paid under the preceding paragraph of this clause:

- (i) With respect to all Contract performance prior to the effective date of Notice of Termination, the total of:
 - (1) the cost of work performed or supplies delivered;
 - (2) the cost of settling and paying any reasonable claims as provided in paragraph (c) (iv), above;
 - (3) a sum as profit on (a) determined by the Finance Director to be fair and reasonable.
- (ii) The total sum to be paid under (i) above shall not exceed the contract price, as further reduced by the contract price of work or supplies not terminated.

(g) In the event that the Contractor is not satisfied with any payments which the Finance Director shall determine to be due under this clause, the Contractor may appeal any claim to the City Council in accordance with Paragraph 23 of this contract concerning disputes.

7. Termination for Convenience for Subcontractors. In accordance with the termination for the convenience of the City provision of this contract, the Contractor shall include similar provisions in any subcontract, and shall specifically include a requirement that subcontractors make all reasonable efforts to mitigate damages which may be suffered. Failure to include such provisions shall bar the Contractor from any recovery from the City whatsoever of loss or damage sustained by a subcontractor as a consequence of termination for convenience.

8. Termination for Default. Either party may terminate this Contract, without further obligation, for the default of the other party or its agents or employees with respect to any agreement or provision contained herein. In the event of default by the contractor, the City reserves the right to procure the item(s) bid from other sources and holds the bidder responsible for excess costs incurred as a result. City Council may elect to refrain from doing business with the bidder as stipulated in City Code 2-276 Suspension and Disbarment.

9. Examination of Records

(a) The Contractor agrees that the City, or any duly authorized representative, shall, until the expiration of five (5) years after final payment hereunder, have access to and the right to examine and copy any pertinent books, documents, papers and records of the Contractor involving transactions related to this Contract.

(b) The Contractor further agrees to include in any subcontract for more than \$10,000 entered into as a result of this Contract, a provision to the effect that the subcontractor agrees that the City or any duly authorized representative shall, until the expiration of five (5) years after final payment under the subcontract, have access to and the right to examine and copy any pertinent books, documents, papers and records of such contractor involved in transactions related to such subcontract, or this Contract. The term subcontract as used herein shall exclude purchase orders for public utility services at rates established for uniform applicability to the general public.

(c) The period of access provided in subparagraphs (a) and (b) above for records, books, documents and papers which may relate to any arbitration, litigation, or the settlement of claims arising out of the performance of this contract or any subcontract shall continue until any appeals, arbitration, litigation or claims shall have been finally disposed of.

10. Public Records Compliance. Contractor shall comply with public records laws as set forth in Chapter 119, Florida Statutes, and shall specifically:

- (a) Keep and maintain public records required by the City to perform the service.

(b) Upon request from the City's custodian of public records, provide the City with a copy of the requested record or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Section 119, Florida Statutes, or as otherwise provided by law.

(c) Ensure that public records that are exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of the Contract if the Contractor does not transfer the records to the City.

(d) Upon completion of the Contract, Contractor shall transfer to the City, at no cost, all public records in possession of the Contractor and destroy any duplicate public records that are exempt from public records disclosure requirements. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

If Contractor does not comply with a public records request, the City shall deem the non-compliance a breach of this Contract, and the Contractor may be subject to penalties under Section 119.0701, Florida Statutes.

CONTRACTOR QUESTIONS RELATING TO CONTRACTOR'S DUTIES TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT MUST BE FORWARDED TO THE OFFICE OF THE CITY CLERK, CITY HALL, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129; TELEPHONE: (386) 506-5563; E-MAIL: CITYCLERK@PORT-ORANGE.ORG.

11. Termination for Non-Appropriation of Funds

(a) If funds are not appropriated for any succeeding fiscal years subsequent to the one in which this contract is entered into, for the purpose of this Contract, then the City may terminate this Contract upon thirty (30) days prior written notice to the Contractor. Should termination be accomplished in accordance with this Section, the City shall be liable only for payments due through the date of termination.

(b) The City agrees that should it terminate in accordance with this Section, it shall not obtain services which are substantially equal to or similar to those for which this contract was entered into. This provision shall survive any termination of the Contract.

12. Insurance. Contractor shall maintain insurance, as required herein, during the life of this Contract. Contractor shall provide to the City, a certificate of insurance endorsing the City of Port Orange as an additional named insured. All insurance coverages of the Contractor shall be primary and non-contributory. All insurance coverages of the Contractor shall not seek contribution from any other insurance or self-insurance available to the City. For workers' compensation coverage, the Contractor's insurance certificate shall include the insurer's waiver of subrogation in lieu of endorsing the City as an additional insured for workers' compensation. The City shall not accept Workers' Compensation Exemptions. Contractor may use leased employees if the Contractor ensures that all workers who access the jobsite are employees covered by the employee leasing company, and no non-employees are permitted to access the jobsite. Any Contractor using a leased employee shall complete the City's Leased Employee Affidavit Form Exhibit. Policies for Workers' Compensation may be issued by companies authorized as a group self-insurer by F.S. 440.572.

Policies other than Workers' Compensation shall be issued by insurers licensed and/or duly authorized under Florida Law to do business in the State of Florida and all insuring companies are required to have a minimum rating of "A-" in the "Best Key Rating Guide" published by A.M. Best & Company, Inc. Contractor shall not commence work under this Contract until the City has received a certificate or certificates of insurance with endorsement evidencing the required insurance. Insurer shall provide the City written notice of cancellation, nonrenewal or any other changes in coverage no later than thirty (30) days prior to the effective date of the change and shall provide notice to the City

no later than 10 days after non-payment. The Certificates of Insurance and required insurance policies shall contain provisions that thirty (30) days prior written notice shall be given to the City of any cancellation, intent not to renew, or reduction in the policies or coverages.

Contractor shall require and ensure each of its subcontractors to maintain, until the completion of the subcontractor's work, insurance of the types and to the limits set forth herein. All insurance coverages shall be primary and non-contributory. All insurance coverages of the subcontractors shall not seek contribution from any other insurance or self-insurance available to the City. The Contractor is responsible for ensuring that its subcontractors maintain the required coverage. Failure of the Contractor to ensure the subcontractors maintain the required coverage, shall not relieve the Contractor of any contractual responsibility, obligation or liability.

The City reserves the right to increase insurance coverage as determined for higher risk contracts.

The acceptance by the City of any Certificate of Insurance does not constitute approval or agreement by the City that the insurance requirements have been satisfied or that the insurance policy shown on the Certificate of Insurance is in compliance with this Contract and does not waive the insurance required by this Contract.

Should at any time the Contractor or subcontractors not maintain the insurance coverages required herein, the City may terminate the Contract or at its sole discretion shall be authorized to purchase such coverages and charge the Contractor for such coverages purchased. The City shall be under no obligation to purchase such insurance, nor shall it be responsible for the coverages purchased or the insurance company or companies used. The decision of the City to purchase such insurance coverages shall in no way be construed to be a waiver of any of its rights under the Contract.

Standard Insurance Requirements											
	Insurance	Standards	Additional Requirements								
☒	<u>Workers' Compensation</u> The Contractor shall maintain coverage for its employees with statutory workers' compensation limits, and no less than the limits indicated in the Schedule of Limits for Employers' Liability. Said coverage shall include a waiver of subrogation in favor of the City. The City will not accept elective exemptions. Any contractor using an employee leasing company shall complete the Leased Employee Affidavit Form Exhibit.	<table><tr><td><u>Contract Amount</u></td><td><u>Limits</u></td></tr><tr><td>Up to \$10 million</td><td>Statutory/\$500,000</td></tr><tr><td>\$10 - \$20 million</td><td>Statutory/\$1,000,000</td></tr><tr><td colspan="2">Contracts over \$20 million To Be Determined by the City.</td></tr></table>	<u>Contract Amount</u>	<u>Limits</u>	Up to \$10 million	Statutory/\$500,000	\$10 - \$20 million	Statutory/\$1,000,000	Contracts over \$20 million To Be Determined by the City.		☐ If Contract requires work on or about navigable waters, Longshoreman's and Harbor Workers' Coverage required. ☐ If vessels involved, Jones Act coverage with limits of \$500,000 required.
<u>Contract Amount</u>	<u>Limits</u>										
Up to \$10 million	Statutory/\$500,000										
\$10 - \$20 million	Statutory/\$1,000,000										
Contracts over \$20 million To Be Determined by the City.											
☒	Comprehensive General Liability (including Completed Operations and Contractual Liability)	<u>Limits:</u> Combined Single Limit Bodily Injury and Property damage \$1,000,000 occurrence \$1,000,000 aggregate	☐ When work is on or under Railroad rights of way or properties, the Contractor shall take out and maintain during the life of the Contract, Railroad protective liability and property damage insurance in amounts as requested by the Railroad.								

☒	Comprehensive Business, Automobile Liability to include all owned, hired and non-owned automobiles.	<u>Limits:</u> Auto Liability Body Injury and Property Damage: \$1,000,000 each occurrence \$1,000,000 aggregate	
<i>Additional Insurance Requirements</i>			
☐	Property Insurance Builders Risk. <u>Additional Coverage:</u>	<u>Limits:</u> Buildings - Completed value of Contract. "All Risk" coverage on latest ISO for or its equivalent. Permission granted to occupy. Owner named as insured AIMA	If Agreement requires handling or installation of Owner's equipment, coverage should be furnished on "All Risk" form, including transit and Owner shall be named.
☐	Professional Liability	<u>Limits:</u> Coverage - \$1,000,000	
☐	Installation Floater (IT)	<u>Limits:</u> Coverage - \$ <u>To be determined.</u>	
☐	Contractor Pollution Liability	<u>Limits:</u> Coverage - \$1,000,000	
☐	Errors and Omissions	<u>Limits:</u> Coverage - \$1,000,000	
☐	Umbrella Policy	<u>Limits:</u> Coverage – \$ <u>To be determined.</u>	
☒	Payment and Performance Bond Required	<u>Limits:</u> Coverage - Equal to amount of Contract.	
☐	City Manager waives Payment and Performance Bond for work under \$25,000.00.		
☐	Unless otherwise required by law, City Manager waives Insurance for FOB goods under \$25,000.00.		

13. A Contract for the purchase of supplies shall be governed by the City of Port Orange Code of Ordinances, as amended, and such supplies shall be deemed "goods," as defined therein.

14. Assignability of Contract. Neither this contract, nor any part hereof, may be assigned by the Contractor to any other party without the express written approval of the City Council.

15. Modifications or Changes to this Contract

(a) Change Orders. The Department Head, with the concurrence of the City's signatory as required by the City's Purchasing Policy, shall without notice to any sureties, have the authority to order changes in this Contract which affect the cost or time of performance. Such changes shall be ordered in writing specifically designated to be a change order. Such orders shall be limited to reasonable changes in the services to be performed or the time of the performance. The City will not be held liable for any changes which have not been properly authorized and approved in accordance with this Contract.

(b) If any change under this clause causes an increase or decrease in Contractor's cost of, or time required for the performance of the work hereunder, Contractor shall receive an equitable adjustment in accordance with subparagraph (d), which shall include all compensation to the Contractor, or the City, of any kind in connection with such change, including all costs and damages related to or incidental to such change.

(c) Contractor need not perform any work described in any change order unless it has received a certification from the City that there are funds budgeted and appropriated sufficient to cover the cost of such changes.

(d) No claim for changes ordered hereunder shall be considered if made after final payment in accordance with the Contract.

16. Sovereign Immunity. The City expressly retains all rights, benefits and immunities of sovereign immunity in accordance with Section 768.28, Florida Statutes. Notwithstanding anything set forth in any section of this Contract

to the contrary, nothing in this Contract shall be deemed as a waiver of immunity or limits of liability of the City beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature or may be adopted by the Florida Legislature and the cap on the amount and liability of the City for damages regardless of the number or nature of claims in tort or equity shall not exceed the dollar amount set by the legislature for tort. Nothing in this Contract shall inure to the benefit of any third party for the purpose of allowing any claim against the City which would otherwise be barred under the Doctrine of Sovereign Immunity or operation of law.

17. Warranties. Contractor warrants that (1) the supplies to be provided to the City pursuant to this Contract are fit and sufficient for the purpose intended; (2) the supplies are merchantable, of good quality, and free from defects, whether patent or latent, in material or workmanship, and (3) the supplies sold to the City pursuant to this Contract conform to the standards required by this Contract.

Contractor further warrants that Contractor has title to the supplies provided, and that the supplies are free and clear of all liens encumbrances, and security interests. All warranties made in this Contract, together with service warranties and guarantees, shall run to the City and its successors and assigns.

18. Additional Warranties. Contractor further expressly warrants that materials and workmanship are warranted from defect for a one-year period. This is a minimum acceptable warranty.

19. Additional Bond Security. If any surety bond furnished in connection with this Contract becomes unacceptable to the City, Contractor shall promptly furnish such additional security as may be required from time to time to protect the interests of the City and a person supplying labor and materials in the prosecution of work contemplated by this Contract. Contractor expressly acknowledges that if the work to be performed hereunder is a public work, a Payment and Performance Bond, in accordance with Florida Statutes Section 255.05, in a form acceptable to the City, shall be provided and recorded with the Clerk of Volusia County at Contractors expense.

20. Inspection

(a) All supplies (which term throughout this clause includes without limitation raw materials, components, intermediate assemblies, and their products) shall be subject to inspection and test by the City, to the extent practicable at all times and places including the place of manufacturer, and in any event prior to acceptance.

(b) In the event any supplies or lots of supplies are defective in material or workmanship, or otherwise not in conformity with the requirements of this Contract, the City shall have the right either to reject them (with or without instructions as to their disposition) or to require their correction. Supplies or lots of supplies which have been rejected or required to be corrected shall be removed or, if permitted or required by the Finance Director, corrected in place by and at the expense of Contractor promptly after notice, and shall not thereafter be tendered for acceptance unless the former rejection or requirement of correction is disclosed. If Contractor fails promptly to remove such supplies or lots of supplies which are required to be removed or promptly to replace or correct such supplies or lots of supplies, the City may either (i) by contract or otherwise replace or correct such supplies and charge Contractor the cost for such replacement or correction; or (ii) may terminate this Contract for default as provided in the clause of this Contract entitled "Termination for Default." Unless Contractor corrects or replaces such supplies within the delivery schedule, the Finance Director may require the delivery of such supplies at a reduction in price, which is equitable under the circumstances. Acceptance or rejection of the supplies shall be made as promptly as practicable after delivery, except as otherwise provided in this Contract. Failure to inspect and accept or reject supplies shall neither relieve Contractor from responsibility for such supplies as are not in accordance with the Contract requirements nor impose liability on the City therefor.

(c) The inspection and test by the City of any supplies or lots thereof does not relieve Contractor from any responsibility regarding defects or other failures to meet the Contract requirements, which may be discovered

prior to acceptance. Except as otherwise provided in this Contract, acceptance shall be conclusive except as regards latent defects, fraud, or such gross mistakes as amount to fraud.

21. Liability for Loss or Damage.

(a) Contractor shall be liable for any loss of, or damage to, City property caused by the negligence, recklessness, or intended wrongful misconduct of Contractor, his/its agents, servants and employees and shall indemnify and save the City harmless against all actions, proceedings, claims, demands, costs, damages and expenses, including attorney's fees, by reason of any suit or action brought for any actual or alleged injury to or death of any person or damage to property other than City property, resulting from the performance of the Contract by Contractor, his/its agents, servants and employees. Contractor shall submit a full written report to the Finance Director within twenty-four (24) hours following the occurrence of such damage, loss or injury.

(b) To the fullest extent permitted by law, in addition to the express duty to indemnify City when there is any causal connection between Contractor's work and any injury, loss, damage, death or property damage, Contractor expressly undertakes a duty to defend City as a separate duty, independent of and broader than the duty to indemnify. The duty to defend agreed to by Contractor hereby expressly include all costs of litigation, attorney's fees, settlement costs and reasonable expenses in connection with the litigation, whether or not the claims made for loss, injury, damage or property damage are valid or groundless and regardless of whether the defense of City is maintained by the City or assumed by Contractor as long as the claims made could be causally connected to Contractor as reasonable determined by City.

22. Non-discrimination. During the performance of this Contract, Contractor agrees as follows:

(a) Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, disability, marital status, age or national origin, except where such is a bona-fide occupational qualification reasonably necessary to the normal operation of Contractor. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. Contractor agrees and fully supports and complies with the Americans with Disabilities Act of 1990.

(b) Contractor shall state in all solicitations or advertisements for employees placed by or on behalf of Contractor that Contractor is an equal opportunity employer.

(c) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient compliance with this provision. Contractor shall include the provisions of the foregoing subparagraphs (a), (b), and (c) in every subcontract or purchase order of over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.

23. Disputes. The City Manager, who shall reduce his decision to writing and mail or otherwise furnish a copy thereof to Contractor, shall decide disputes with respect to this Agreement. The decision by the City Manager shall be final and binding unless, within five (5) business days from the date of delivery of the decision of the City Manager, appeal is made to the City Council in writing and delivered to the City Clerk, Robin L. Fenwick, MMC. The decision of the City Council shall be final and binding unless set aside by a court of competent jurisdiction as fraudulent, capricious, arbitrary, or so grossly erroneous as necessary to imply bad faith, or not to be supported by any evidence.

24. Force Majeure. Neither party shall be liable for any delay in performance or failure to perform any obligation hereunder if, and to the extent that, such failure or delay is caused by an event of Force Majeure. Force Majeure shall mean any act, event or condition that is beyond the party's reasonable control, that materially and adversely

affects the party's ability to perform its obligations hereunder, and that is not the result of the party's willful neglect, error, omission or failure to exercise reasonable due diligence.

25. Controlling Law. **THIS AGREEMENT CONTAINS IMPORTANT MATTERS AFFECTING LEGAL RIGHTS AND IS ACCEPTED AND ENTERED INTO IN FLORIDA AND ANY QUESTION REGARDING ITS VALIDITY, CONSTRUCTION, ENFORCEMENT, OR PERFORMANCE SHALL BE GOVERNED BY FLORIDA LAW. ANY LEGAL PROCEEDING ARISING FROM OR IN ANY WAY REGARDING THE AGREEMENT SHALL HAVE ITS VENUE LOCATED EXCLUSIVELY IN THE CIRCUIT COURT OF VOLUSIA COUNTY, FLORIDA, AND THE PARTIES HEREBY EXPRESSLY CONSENT AND SUBMIT THEMSELVES TO THE PERSONAL JURISDICTION AND VENUE OF THE COURT.**

26. Additional Provisions. This Contract includes all additional provisions as may have been outlined in written quotes and purchase orders and any attachments or exhibits to this Contract whether delivered herewith or subsequently approved as a part hereof, such as drawings or technical specifications prepared in the performance of this work. In the event of a conflict between any attachments or exhibits to this Contract, and this Contract, the language of this Contract shall control.

27. Integration. This Contract and the documents incorporated herein by reference shall constitute the whole agreement between the parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this Contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties hereto.

28. Notice. For purposes of this agreement, notices shall be sent as follows:

City:	City of Port Orange Attention: City Manager 1000 City Center Circle Port Orange, Florida 32129 (386) 506-5501
Copy to:	City of Port Orange Attention: Lynn Stevens, Public Works and Utilities Director 1000 City Center Circle Port Orange, Florida 32129 (386) 506-5575
Contractor:	Gregori Construction, Inc. Attention: Peter N. Gregori, President 736 Ekastown Road Sarver, Pennsylvania 16055 (321) 567-4010 – Telephone (321) 225-4734 – Facsimile agregori@gregori-inc.com 3435 South Hopkins Avenue Unit 6 Titusville, Florida 32780

Any notice or other communication given under the Contract will be in writing and delivered by hand, sent by facsimile (provided acknowledgement of receipt thereof is delivered to the sender), sent by certified, registered mail, or sent by any nationally recognized overnight courier service to the addresses provided herein. The parties may, from time to time and at any time, change their respective addresses and each will have the right to specify as its address any other address by at least 10 days written notice to the other party.

29. Contract Construction

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original but all of which together shall constitute one and the same instrument. The delivery by facsimile or e-mail of an executed copy of this Agreement shall be deemed valid as if an original signature was delivered. No contract shall be formed between Contractor and the City until the City signs this Agreement.

30. Authority to Sign. Each person signing this Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

[Remainder of this page intentionally left blank]

Witnesses:

GREGORI CONSTRUCTION, INC.

Printed Name: _____

By: _____

Peter N. Gregori, President

If this Contract is signed by an individual not identified as the President of the corporation in the records of the Florida Department of State, Division of Corporations, please provide written authorization for that individual to enter into contracts on behalf of the corporation.

Printed Name: _____

Date: _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this _____ day of _____, 2020, by Peter N. Gregori, as President of Gregori Construction, Inc., a Pennsylvania corporation. He ___ personally known or ___ produced _____ as identification.

Notary Public, State of _____
Printed, typed or stamped name, commission and expiration:

Witnesses:

CITY OF PORT ORANGE

Printed Name: _____

By: _____
Donald O. Burnette, Mayor

Printed Name: _____

Date: _____

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me by means of ____ physical presence or ____ online notarization, this ____ day of _____, 2020, by Donald O. Burnette, as Mayor of the City of Port Orange, a Florida municipal corporation, on behalf of the city. He is ____ personally known or ____ produced _____ as identification.

Notary Public, State of Florida
Printed, typed or stamped name, commission and expiration:

Witnesses:

ATTEST:

Printed Name: _____

By: _____
Robin L. Fenwick, MMC, City Clerk

Printed Name: _____

Date: _____

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me, by means of ____ physical presence or ____ online notarization, this ____ day of _____, 2020, by Robin L. Fenwick, as City Clerk of the City of Port Orange, a Florida municipal corporation, on behalf of the city. She is ____ personally known or ____ produced _____ as identification.

Notary Public, State of Florida
Printed, typed or stamped name, commission and expiration:

EXHIBIT “1”

Contractor’s Schedule to Unit Prices, Scope of Work,
and Bid Set - Drawings and Specifications

Consisting of 19 Pages



**"ATTACHMENT 1" ITB 20-01 SCHEDULE OF UNIT PRICING
BID FORM
CITY OF PORT ORANGE
ITB #20-01**

2020 CITYWIDE STORMWATER IMPROVEMENTS

Completed Attachment 1 Bid Proposal form **MUST** be included with Bid Submission

Instruction to save Attachment from Demandstar website:
Perform "File Save As" and save spreadsheet to your computer. Fill in pricing in the highlighted cells electronically.

Bidders are required to complete all fields shaded in green. All other fields will be automatically calculated, if submitted electronically.

NAME OF BUSINESS: Gregori Construction Inc.

CONTACT PERSON: Andrew M. Gregori

EMAIL ADDRESS: agregori@gregori-inc.com

AUTHORIZED SIGNATURE: Andrew M. Gregori

ITEM #	DESCRIPTION	QTY	UNIT	TOTAL UNIT COST	EXTENDED COST
1	Hidden Lake Drive & Dexter Drive Stormwater System Repairs	1	LS	\$ 77,000.00	\$ 77,000.00
2	Mellisa Drive and Pagano Court Stormwater System Repairs	1	LS	\$ 117,000.00	\$ 117,000.00
3	Willow Run Blvd and Tracy Drive Stormwater System Repairs	1	LS	\$ 86,500.00	\$ 86,500.00
4	Alexander Avenue Stormwater System Repairs	1	LS	\$ 82,000.00	\$ 82,000.00
5	Devon Street and London Place Stormwater System Repairs	1	LS	\$ 88,200.00	\$ 88,200.00
6	Powers Avenue and Spruce Creek Road Stormwater System Repairs	1	LS	\$ 99,000.00	\$ 99,000.00
7	Powers Avenue and Spruce Creek Road Utility Improvements (Water & Sewer)	1	LS	\$ 100.00	\$ 100.00
				TOTAL BID:	\$ 549,800.00
		Confirm the number of calendar days to complete upon receipt of PO:			____335____ DAYS

SECTION 3 – SCOPE OF WORK, DRAWINGS, SPECIFICATIONS AND REQUIREMENTS

1) SCOPE OF WORK

- A. The Contractor shall include the cost(s) for permits and fees in his proposal.
- B. The Contractor shall include the cost(s) for all bonds.
- C. All technical specifications and drawings are attached as separate documents.

Provide all labor, materials, and equipment necessary to construct the stormwater improvements as shown on the drawings and described below. The scope of work includes but is not limited to the following.

A. Hidden Lake Drive and Dexter Drive (Sheet 2 of 9)

- 1. Mobilization/Erosion Control
- 2. Maintenance of Traffic
- 3. Demolition
 - a. Sawcut and remove existing curb
 - b. Remove existing Inlets
 - c. Remove existing RCP
 - d. Sawcut and remove existing sidewalk
 - e. Sawcut and remove existing asphalt
- 4. 3EA ditch bottom inlets
 - a. 2-Type "C", 1-Type "E"
- 5. 4' wide sidewalk
- 6. 15" & 18" RCP
- 7. Asphalt pavement Type SP 9.5

B. Melissa Drive and Pagano Court (Sheet 3 of 9)

- 1. Mobilization/Erosion Control
- 2. Maintenance of Traffic
- 3. Demolition
 - a. Sawcut and remove existing curb
 - b. Remove existing Inlets
 - c. Remove existing RCP
 - d. Sawcut and remove existing sidewalk
 - e. Sawcut and remove existing asphalt
- 4. Grout fill 24" CMP
- 5. Install 2 EA ditch bottom inlets Type "E"
- 6. Install 1 EA structure top and grate on existing Type "C"
- 7. Install 4' wide sidewalk
- 8. Asphalt pavement Type SP 9.5
- 9. 12" HP Storm Pipe & Fittings
- 10. 24" Single Wall HDPE Highway Pipe
- 11. 30" Hp Storm Dual Wall
- 12. Restoration & Sod

C. Willow Run Blvd and Tracy Drive (Sheet 4 of 9)

1. Mobilization/Erosion Control
2. Maintenance of Traffic
3. Demolition
 - a. Sawcut and remove existing curb
 - b. Remove existing Storm Manhole
 - c. Remove existing CMP, RCP, & MES
 - d. Sawcut and remove existing sidewalk
 - e. Sawcut and remove existing asphalt
 - f. Remove existing wall and Rip Rap
4. 4' 75' wide sidewalk
5. 2' wide Miami curb
6. Asphalt pavement Type SP 9.5
7. 48" RCP
8. Straight Concrete Endwall FDOT Index 430-030
9. Bank Stabilization with 4" thick concrete
10. Restoration & Sod

D. Alexander Avenue (Sheet 5 of 9)

1. Mobilization/Erosion Control
2. Maintenance of Traffic
3. Demolition
 - a. Remove existing Concrete Bag Rip-Rap Wall
 - b. Remove existing CMP
 - c. Sawcut and remove existing sidewalk
 - d. Sawcut and remove existing asphalt
 - e. Sawcut and remove existing driveway apron
4. FDOT Index 460-030 Straight Concrete Endwall
5. 42" RCP
6. 4" thick concrete spillways
7. Asphalt pavement Type SP9.5

E. Devon Street and London Place (Sheet 6 of 9)

1. Mobilization/Erosion Control
2. Maintenance of Traffic
3. Demolition
 - a. Sawcut and remove 2' wide Miami curb
 - b. Remove existing drainage structure
 - c. Remove existing CMP
 - d. Sawcut and remove existing sidewalk
 - e. Sawcut and remove existing asphalt
4. New frame and grate on existing structures
5. Ditch Bottom Type "E" inlet
6. Type P Structure with frame and grate
7. Type P Structure with manhole top
8. 18" & 24" CPP
9. 24" CPP to CMP adaptor
10. 8" PVC Water Main (Deflect around ST-5) fully restrained

11. 4" thick concrete sidewalk
12. Asphalt pavement Type SP9.5 and striping

F. Powers Avenue and Spruce Creek Road. (Sheet 7 of 9)

1. Mobilization/Erosion Control
2. Maintenance of Traffic
3. Demolition
 - a. Remove existing 60" CMP and underlying unsuitable material
 - b. Remove existing guardrail and posts
 - c. Sawcut and remove existing asphalt
 - d. Cut and cap existing abandoned utility pipe
4. Install new guardrails and posts
5. Winged Concrete Endwalls per Modified FDOT Index 430-040 (2 EA)
6. 60" RCP
7. 6" PVC Water Main, valves, fittings, & connection to existing all fully restrained
8. 4" thick concrete spillway
9. Water Main
10. Gravity Sewer Improvements
11. Asphalt pavement Type SP9.5 and striping

[Remainder of this page left intentionally blank]

CONSTRUCTION NOTES:

1. City Governing Specifications: City of Port Orange Land Development Code, City of Port Orange Standard Construction Details and Specifications, Latest Edition. All utility material, construction and testing covered by these drawings shall comply with the City of Port Orange Standard Construction Details and Specifications, Latest Edition. All utility work and connections shall be coordinated with the City of Port Orange Inspector.
2. It is the Contractor's responsibility to notify the City of any deficiencies or discrepancies among the divisions of the drawing and specifications prior to the bid date. The City will not be responsible for any deficiencies or discrepancies raised after the bid opening, accordingly.
3. These drawings and specifications are complementary, and any requirement of one shall be a requirement of the other. It is the Contractor's responsibility to carefully examine the drawings and specifications and to compare the requirements of each division and ensure that each trade or Subcontractor is making the allowances necessary to provide the owner a complete facility, operational in all respects, unless otherwise specifically stated in the drawings.
4. The City assumes no responsibility for instructing the contractor in the methods of construction. It is the Contractor's responsibility to determine the method to construct the improvements as shown on the plans.
5. Litter control measures to prevent wind-driven debris shall be implemented throughout the duration of construction. All debris shall be removed, and the project site cleaned within 30 days of completion of construction.
6. At no time shall excavations be left uncovered after working hours. Contractor shall secure the work area at the end of each day's work.
7. At all times, the Contractor shall take precautions to protect underground utilities, structures and other associated facilities from damage during construction. It is the Contractor's responsibility to determine the measures of protection. Any damaged facilities shall be repaired or replaced as directed by the City or Engineer at the Contractor's expense.
8. There shall be no deviations from these plans unless approved in writing by the City.
9. The Contractor shall contact all concerned utilities at least forty-eight (48) hours in advance of construction operations.
10. Contractor shall coordinate and comply with all utility companies involved in project and pay all required fees and cost.
11. The Contractor shall be responsible for providing certified material test results to the City prior to the release of final payment. Test results must include, but may not be limited to, densities for subgrade and base densities at utility crossings, manholes, inlets, structures. Test shall include asphalt gradation reports, concrete cylinders, etc.
12. Where new asphalt meets existing asphalt, the existing asphalt shall be saw cut to provide a straight even line.
13. Prior to removing curb or gutter, the adjacent asphalt shall be saw cut to provide a straight even line.

14. All proposed elevations refer to finished grades.
15. If any muck-like material is discovered, it will be required to be removed, backfilled with appropriate fill, compacted, and tested using AASHTO T-180 modified proctor method.
16. Fill material is to be placed in one-foot lifts and compacted to the appropriate density (98% for paved areas and 95% for building pads and all other areas as per AASHTO T-180).
17. No burying of any organic materials allowed.
18. Contractor to install earth dams upstream and downstream of work areas within canals and provide continuous bypass pumping with silent Knight (or equal) sound attenuated enclosures.

SITE PREPARATION FOR PAVEMENT:

1. Prior to construction, the location of existing underground utility lines within the construction area should be established. Provisions should be made to relocate interfering utilities to appropriate locations. It should be noted that if underground pipes are not properly removed or plugged, they may serve as conduits for subsurface erosion which may subsequently lead to excessive settlement of the overlying structures.
2. Should the soils experience pumping and soil strength loss during the installation and compaction operations, compaction work should be immediately terminated and (1) the disturbed soils removed and backfilled with dry structural fill soils which are then compacted, or (2) the excess moisture content within the disturbed soils is allowed to dissipate before re-compacting.
3. Test the compacted surface for compliance at a minimum of one (1) location per ten thousand (10,000) square feet within the pavement area (minimum 3 locations).
4. Place the compact backfill material as required. The fill shall consist of "clean" fine sand with less than five (5) percent soil fines. Place fill in uniform ten (10) to twelve (12) inch loose lifts and compact each lift to a minimum density of ninety-five (95) percent of the modified proctor maximum density with the exception that densities of at least ninety-eight (98) percent shall be obtained within the upper one foot below base course. Compacted soils shall exhibit moisture content within two (2) percent of the soils optimum moisture content as determined by the modified proctor test (ASTM D-1557). If light equipment is used, then the lift thickness shall be reduced to eight (8) inch thick lifts.
5. Perform compliance tests within each lift or fill at a frequency of not less than one test per ten thousand (10,000) square feet of pavement area (minimum 3 locations).

DEMOLITION AND SWPPP NOTES:

1. The Contractor shall schedule a Pre-Construction meeting with the City prior to start of construction.
2. The Contractor shall be responsible for contacting the City of Port Orange Utility Department, Florida Sunshine and emergency services for respective utility locations and "notice" of construction activity.
3. All erosion control devices shall be placed prior to the start of work and remain in place until all work is complete. MOT devices and visible barricades shall be installed and approved by the City prior to the start of construction.
4. The Contractor shall provide the City a MOT plan at Pre-Construction meeting. Traffic shall be allowed to continue during work. Provide measures to detour traffic around open excavation with adequate barricades, signage and flag person to direct traffic. Emergency services shall be notified forty-eight (48) hours in advance.
5. Existing driveways shown adjacent to or outside limits of construction shall remain in-service. Existing utilities and driveways shall not be removed unless otherwise noted.
6. All removed material shall be hauled off-site to an approved landfill. Trees may be logged or mulched for off-site disposal at the Contractor's discretion.
7. Contractor shall be responsible for periodic inspection and removal of debris and silt behind erosion control devices.
8. All inlets and pipe shall be protected during construction by inlet protection measures to prevent siltation in the drainage system. The entire drainage system shall be cleaned of all debris prior to final acceptance.
9. All off-site areas disturbed during construction activity shall be immediately restored to prior condition upon completion of work.
10. Soils are to be stabilized by water or other means during construction. This is intended to reduce soil erosion, blowing sand and the impact to neighboring properties.
11. If any dewatering is to occur during any phase of construction then dewatering activity shall adhere to chapter 40C-22 fac more specifically as follows. Per 40C-22.030(3) a "noticed general short-term dewatering permit" is required "only if" dewatering exceeds four million (4,000,000) gallons per day, except during the first one hundred and twenty (120) hours of dewatering when the daily and instantaneous pumpage rates shall not exceed six million (6,000,000) gallons per day. Average daily withdrawal shall not exceed two million (2,000,000) gallons per day for the first sixty (60) days of the dewatering activity and shall not exceed one million (1,000,000) gallons per day of a one hundred and eighty (180) day duration. Each specific dewatering project shall not exceed one hundred and eighty (180) days. The Contractor shall be responsible to ensure any dewatering activity is below the specified threshold. Otherwise a permit will be required at the expense of the Contractor. The Contractor shall familiarize itself with chapter 40C-22 fac and be solely responsible for obtaining and submitting form RDS-50 to SJRWMD a minimum of ten (10) days prior to any dewatering activity. Submittal of form RDS-50 is not required if dewatering is three hundred thousand (300,000) gallons per day or less and will not exceed thirty (30) days in duration.

LAND ALTERATION/TREE PRESERVATION NOTES:

1. All trees to remain must be protected by tree preservation barricades meeting the minimum standards. Protective barricades shall remain in place until land alteration and construction activities are completed.
2. All trimming shall be undertaken on a tree protected by the provisions of the land development code shall be in accordance with the American National Standards Institute (ANSI) A-300 pruning standards.
3. Oak trees larger than thirty-six (36) inches and above (historic) pruning shall be performed by an Arborist certified by the International society of Arboriculture or a registered consulting Arborist with the American Society of Consulting Arborists. The Arborist shall understand that the American National Standards Institute (ANSI) A-300 pruning standards is a standard of Division 4.0.
4. All tree roots existing within approved improvement areas and originating from a protected tree, shall be severed clean at the limits of the preserved area where indicated on this plan.

EROSION CONTROL NOTES:

1. Land disturbing activities shall not commence until approval to do so has been received by governing authorities. The Contractor shall strictly adhere to the SWPPP during construction operations.
2. No land clearing or grading shall begin until all erosion control devices have been installed.
3. The Contractor shall post "no trespassing" signage at all site entrances prior to construction.
4. Maintain erosion control measures after each rain and at least once a week.
5. This plan shall not be considered all-inclusive, as the Contractor shall take all necessary precautions to prevent soil sediment from leaving the site.
6. Contractor shall comply with all state and local ordinances that apply.
7. Additional erosion and sediment control measures will be installed if deemed necessary by on-site inspection.
8. No turbid water shall be discharged off-site from the dewatering operation. Contractor shall take measures to control turbidity.
9. If installation of storm drainage system should be interrupted by weather or nightfall, the pipe ends shall be covered with filter fabric.
10. Contractor shall be responsible to take whatever means necessary to establish permanent soil stabilization.
11. Provide dust control for all earthwork operations. Cover area with light coating of water or other approved method.

GEOTEXTILE FABRIC INLET PROTECTION (GENERAL NOTES):

1. Geotextile to be Mirafi Filterweave 402 or Geotex 111F. Alternatives include approved equal ASTM D4491 or one hundred (100) to one hundred and fifty (150) gallon per minute per square foot.
2. When removing or maintaining inlet protection, care shall be taken so that the sediment trapped on the geotextile fabric does not fall into the inlet. Any material falling into the inlet shall be removed immediately.
3. Finished size, including flap pockets where required, shall extend a minimum of 10" around the perimeter to facilitate maintenance or removal.
4. For curb inlet protection an additional eighteen (18) inches of fabric is wrapped around the wood and secured with staples. The wood shall not block the entire height of the curb box opening.
5. Trim excess fabric in the flow line to within three (3) inches of the grate.
6. The Contractor shall demonstrate a method of maintenance, using a sewn flap, hand holds, or other method to prevent accumulated sediment from entering the inlet.

DRAINAGE NOTES:

1. The Contractor shall be responsible for any damage to drainage system and shall restore any damaged structures.
2. Storm pipes shall be reinforced concrete pipe (RCP) or corrugated plastic pipe (CPP).
3. The Contractor shall provide copies of shop drawings of all material and structures to the City for prior order.
4. Contractor to place filter fabric between drainage structures and tops to prevent soil intrusion. The fabric shall be periodically cleaned of sand a debris fabric shall remain in place until paving is complete.
5. All connections between storm pipes and storm structures, retrofit or new, shall be watertight.
6. All existing structures, unless otherwise noted to remain. Fencing trees, & etc., within the construction area shall be removed and disposed of offsite.
7. All new drainage structures shall be pre-cast per FDOT specifications.
8. All drainage structures and storm sewer pipes shall meet heavy duty traffic (H20) loading and be installed accordingly per FDOT standard specifications and manufactures specifications respectively.
9. All drainage structures and pipes shall be cleaned of sand at the last stage of construction prior to the final inspection.
10. All storm inlet grates shall be traffic rated.

Drawings, Specifications, Requirements:

See link for documents:

- <https://portorange.sharepoint.com/:f:/g/pch/Et0YgOCs37ZHvZQCRS18ICsBqMuSHDOBFjy-nAVWxSul7Q?e=fCzKsH>

See documents:

- **“Attachment A” ITB 20-01 Bid Set - Drawings and Specifications for 2020 CITYWIDE STORMWATER IMPROVEMENTS”**
- **Documents can also be found on the City of Port Orange Website at the link below:**
<https://www.port-orange.org/bids.aspx>

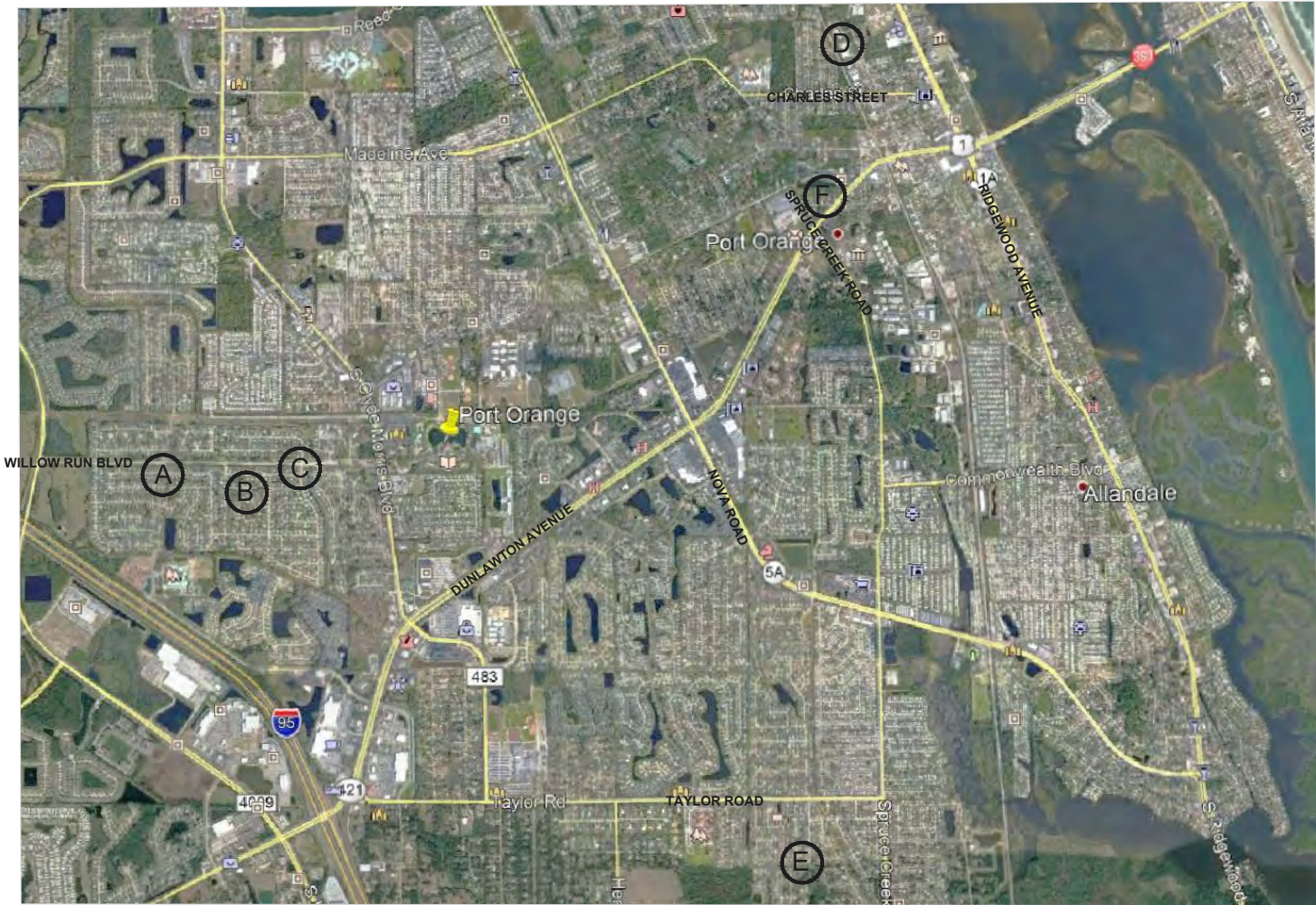
2) PROJECT TIMELINE:

- A. Notice of Award: After bid opening and complete review of submitted bid information.
- B. Notice to Proceed: TBD by Public Works.
- C. Start Date and Time: After Pre-Construction Meeting.
- D. Substantial Completion Time: Not to exceed Three Hundred & Thirty-Five (335) days from the date of the Notice to Proceed.
- E. Final Completion Time: Thirty (30) calendar days after substantial completion time.
- F. Total Completion Time: Not to exceed Three Hundred & Sixty-Five (365) days from the date of the Notice to Proceed.

[Remainder of this page left intentionally blank]

CITY OF PORT ORANGE STORMWATER SYSTEM REPAIRS

PORT ORANGE, FLORIDA
APRIL 8, 2020



SITE LOCATION MAP, NTS

- (A) INTERSECTION HIDDEN LAKE DRIVE AND DEXTER DRIVE N, LAT. 29° 07' 31", LONG: 81° 02' 17"
- (B) INTERSECTION MELLISA DRIVE AND PAGANO COURT N, LAT. 29° 07' 26", LONG: 81° 02' 1"
- (C) INTERSECTION WILLOW RUN BOULEVARD AND TRACY DRIVE, LAT. 29° 07' 32", LONG: 81° 01' 48"
- (D) 939 AND 945 ALEXANDER AVENUE, LAT. 29° 08' 24", LONG: 80° 59' 40"
- (E) INTERSECTION DEVON STREET AND LONDON PLACE, LAT. 29° 06' 13", LONG: 80° 59' 53"
- (F) INTERSECTION POWERS AVENUE AND SPRUCE CREEK ROAD, LAT. 29° 08' 24", LONG: 80° 59' 52"

CITY OF PORT ORANGE CONTACTS

RONNY BUTTRUM, DEPUTY DIRECTOR, PUBLIC WORKS, 386/506-5584
THOMAS DIEULIO, OPERATIONS MANAGER, PUBLIC WORKS 386/506-5615
RICHARD COLBY, PROJECT MANAGER, UTILITIES 386/506-5460
ALEX POPOVIC, ENGINEER, PUBLIC WORKS 386/506-5572

CITY OF PORT ORANGE STANDARD CONSTRUCTION DETAILS

ALL CONSTRUCTION SHALL COMPLY WITH THE STANDARD CONSTRUCTION DETAILS AS ADOPTED BY RESOLUTION OF THE CITY COUNCIL. ANY DEVIATIONS FROM THE ADOPTED STANDARDS SHALL BE CLEARLY NOTED AS SUCH IN ALL PLANS AND SPECIFICATIONS. IF INADVERTENT DEVIATIONS IN PLANS ARE NOT SO NOTED, ADOPTED STANDARDS SHALL APPLY.



SHEET INDEX	
1.	COVER
2.	HIDDEN LK. AND DEXTER DR.
3.	MELISSA DR. AND PAGANO CT.
4.	WILLOW RUN BLVD AND TRACY DR.
5.	ALEXANDER AVENUE
6.	DEVON ST. AND LONDON PL.
7.	POWERS AVE.
8.	DETAILS
9.	STANDARD CONSTRUCTION DETAILS

REVISION	
DATE	ITEM

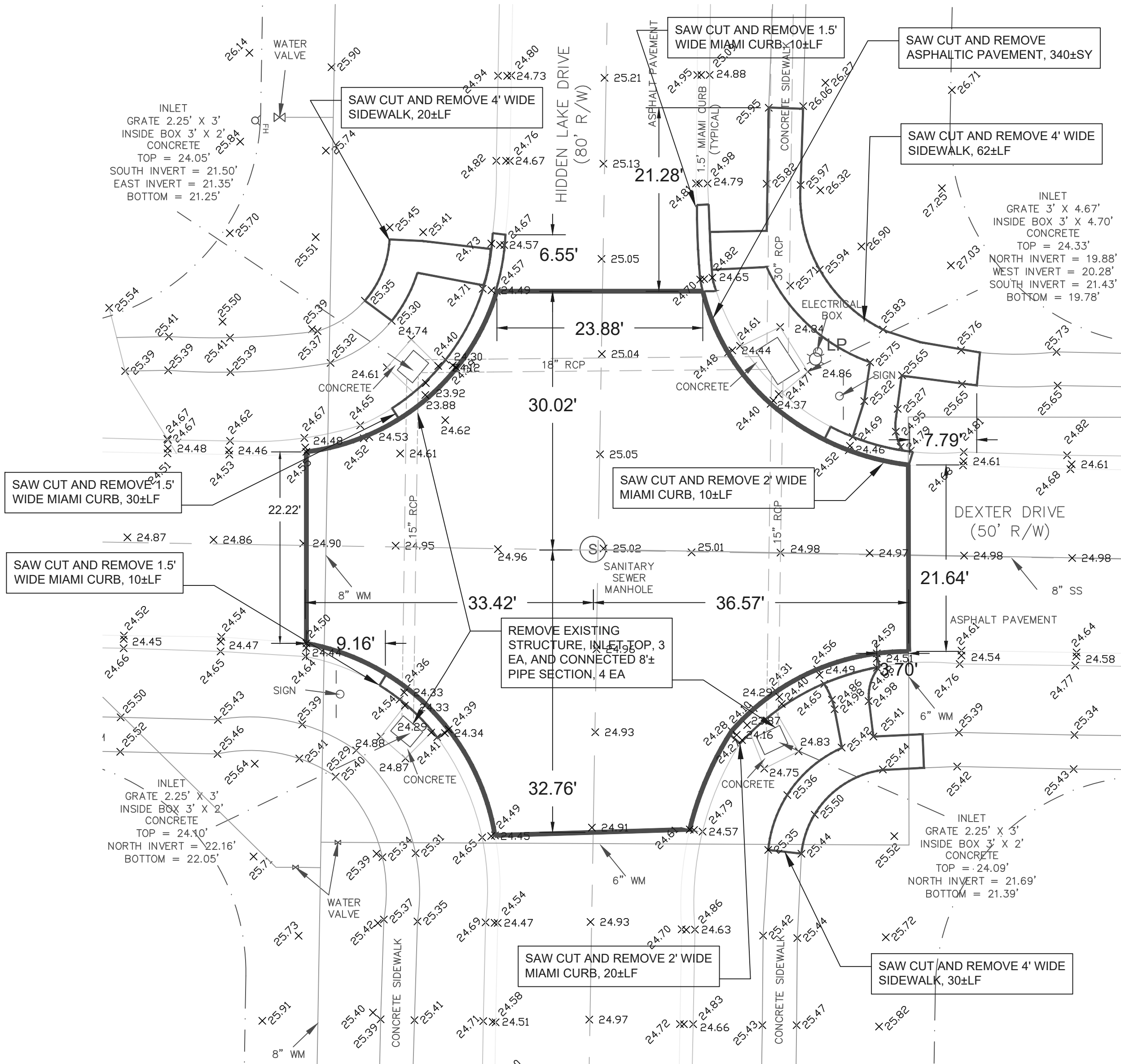
SW SYSTEM
REPAIR

CITY OF PORT ORANGE
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA 32129

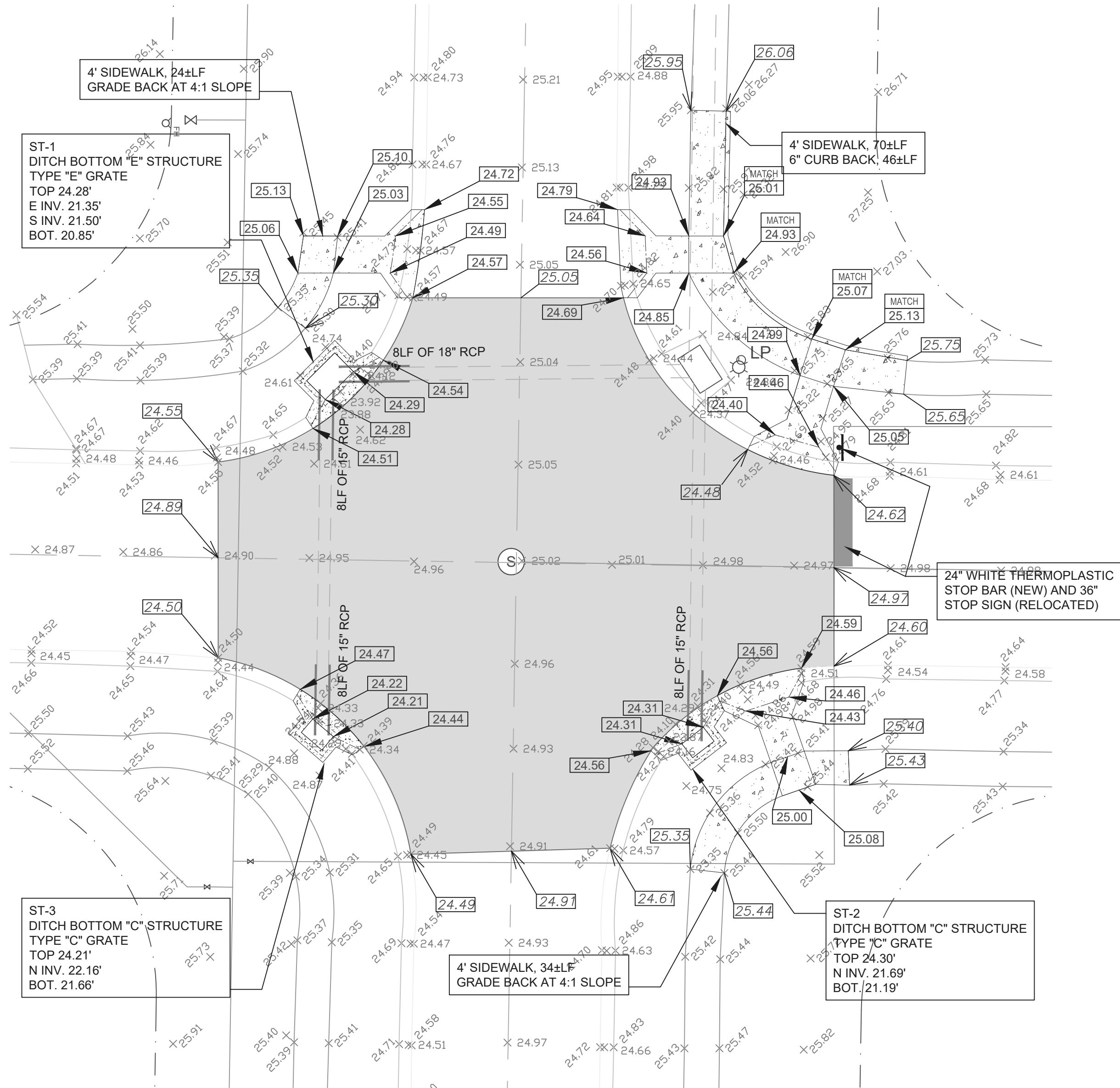
COVER

PROJECT# PO277
DRAWING NO.

1 OF 9



DEMOLITION PLAN, SCALE 1"=10'



SITE PLAN, SCALE 1"=10'

PAVEMENT: 1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500, COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST. ALTERNATE BASE/SUBGRADE: 12" CRUSHED CONCRETE @4" COMPACTED LIFTS STABILIZED TO LBR 130 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST.

4' WIDE 4" THICK SIDEWALK, 2,500 PSI @ 28 DAYS

EXISTING ELEVATION

PROPOSED ELEVATION

REVISION	
DATE	ITEM
SW SYSTEM REPAIR	
CITY OF PORT ORANGE 1000 CITY CENTER CIRCLE PORT ORANGE, FLORIDA 32129	
HIDDEN LAKE DRIVE AND DEXTER DRIVE, LOC "A"	
PROJECT# PO277	
DRAWING NO.	
2 OF 9	



PAVEMENT: 1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500. COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST. ALTERNATE BASE/SUBGRADE: 12" CRUSHED CONCRETE @4" COMPACTED LIFTS STABILIZED TO LBR 130 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST.

4' WIDE 4" THICK SIDEWALK, 2,500 PSI @ 28 DAYS 9.05' EXISTING ELEVATION 9.00' PROPOSED ELEVATION



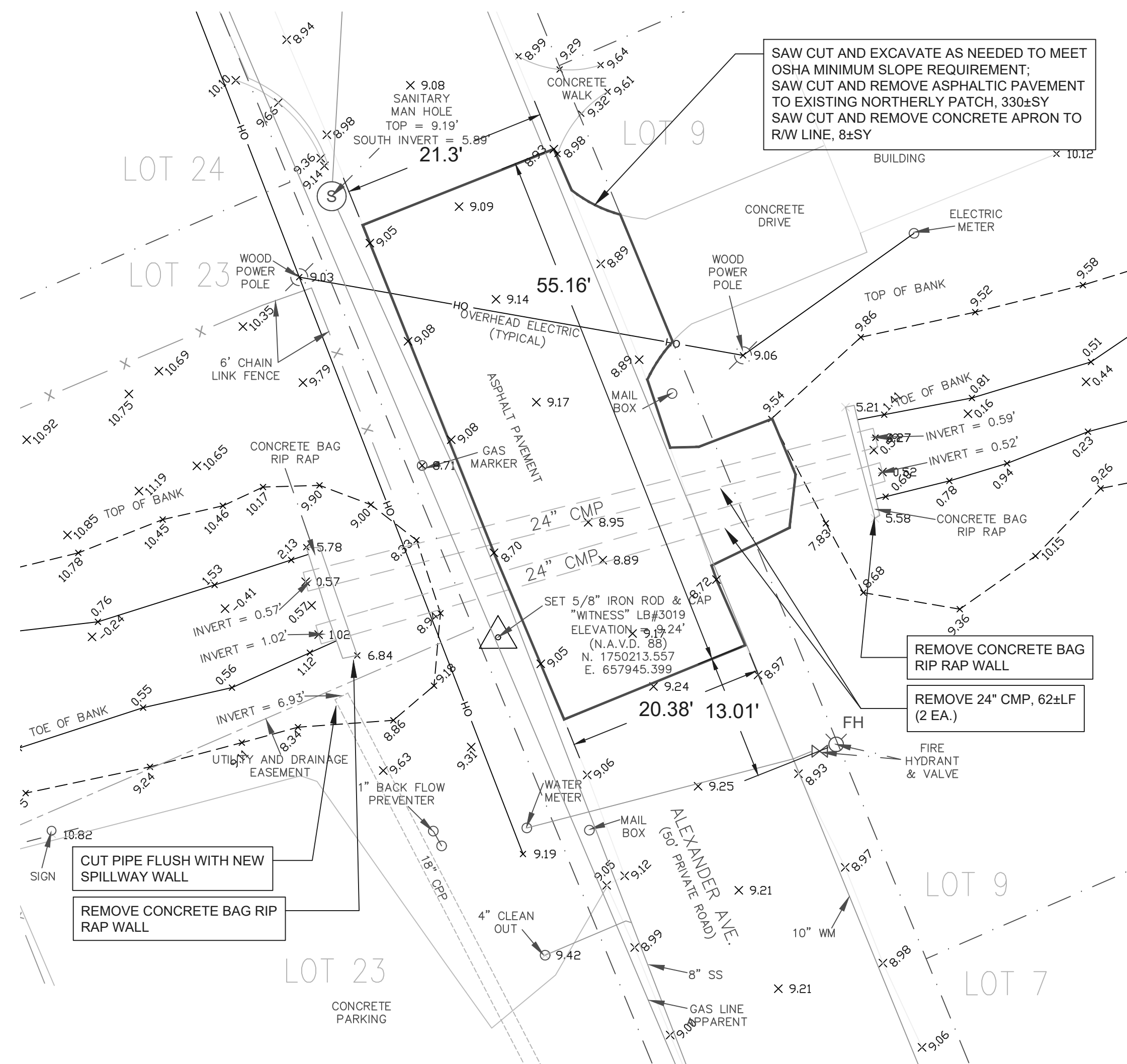
REVISION	
DATE	ITEM

SW SYSTEM REPAIR

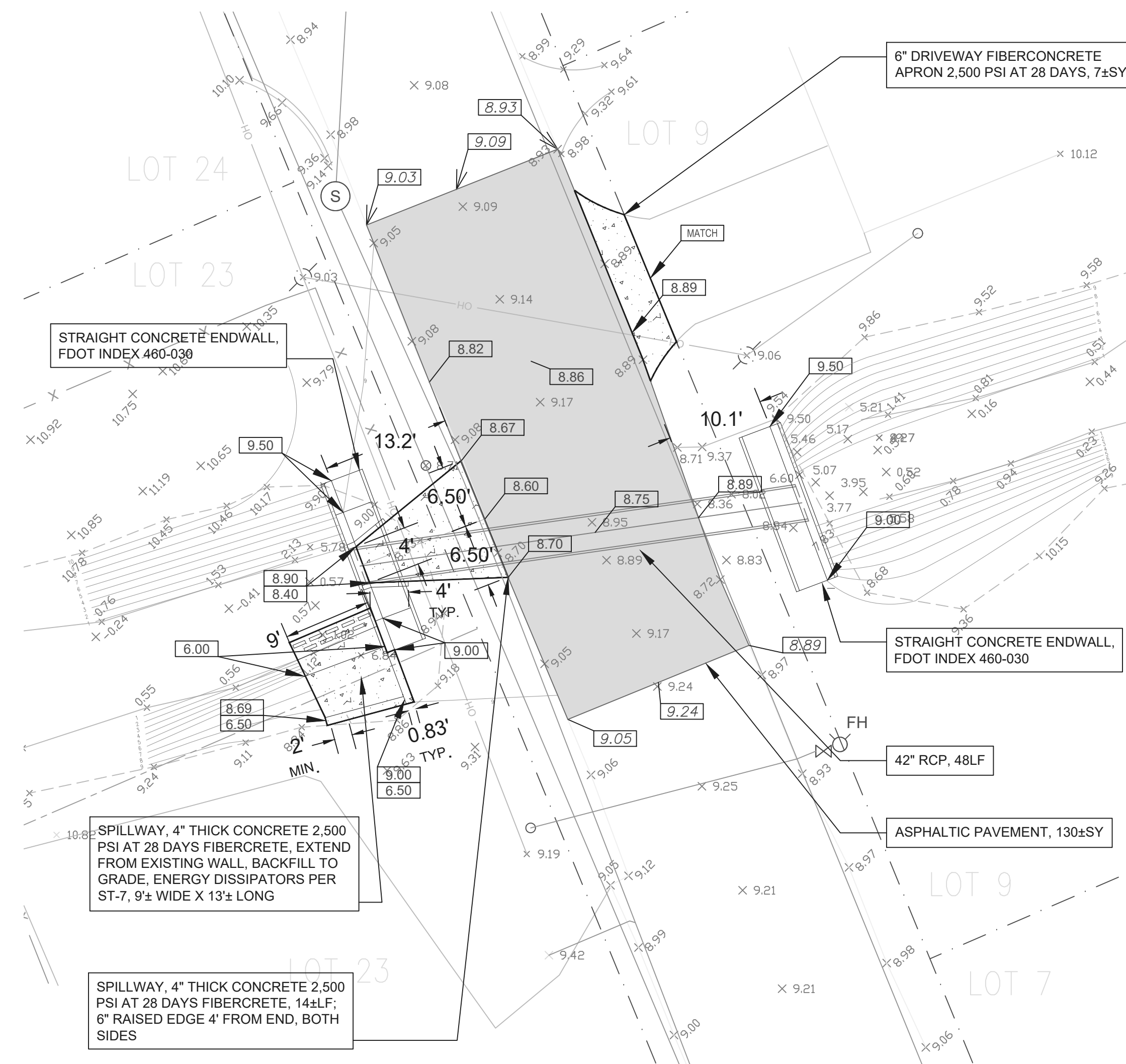
CITY OF PORT ORANGE
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA 32129

WILLOW RUN BOULEVARD
AND TRACY DRIVE, LOC
"C"

PROJECT# PO277
DRAWING NO.



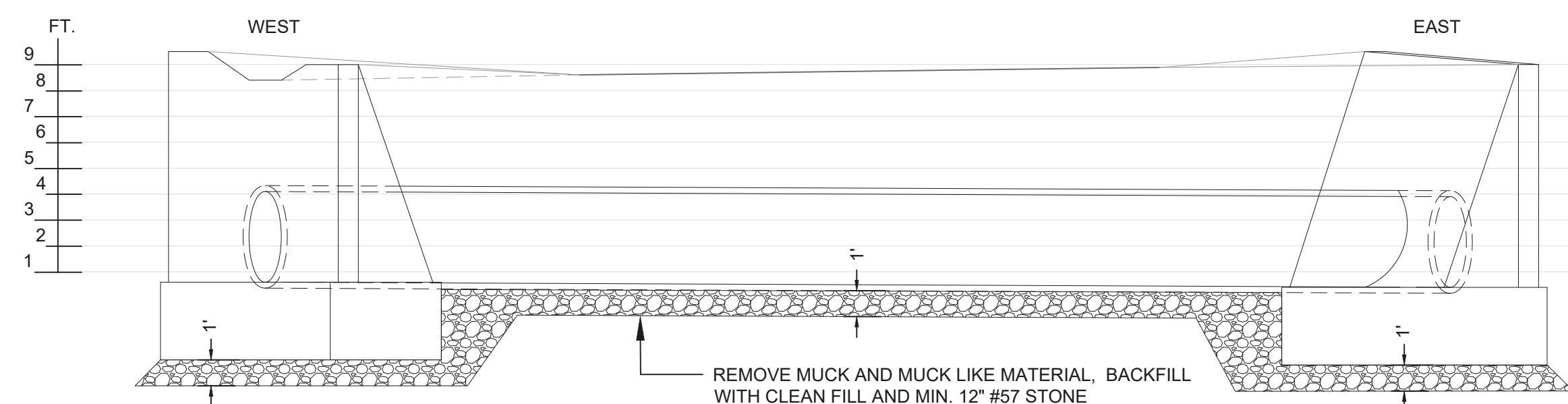
DEMOLITION PLAN, SCALE 1"=10'



SITE PLAN, SCALE 1"=10'

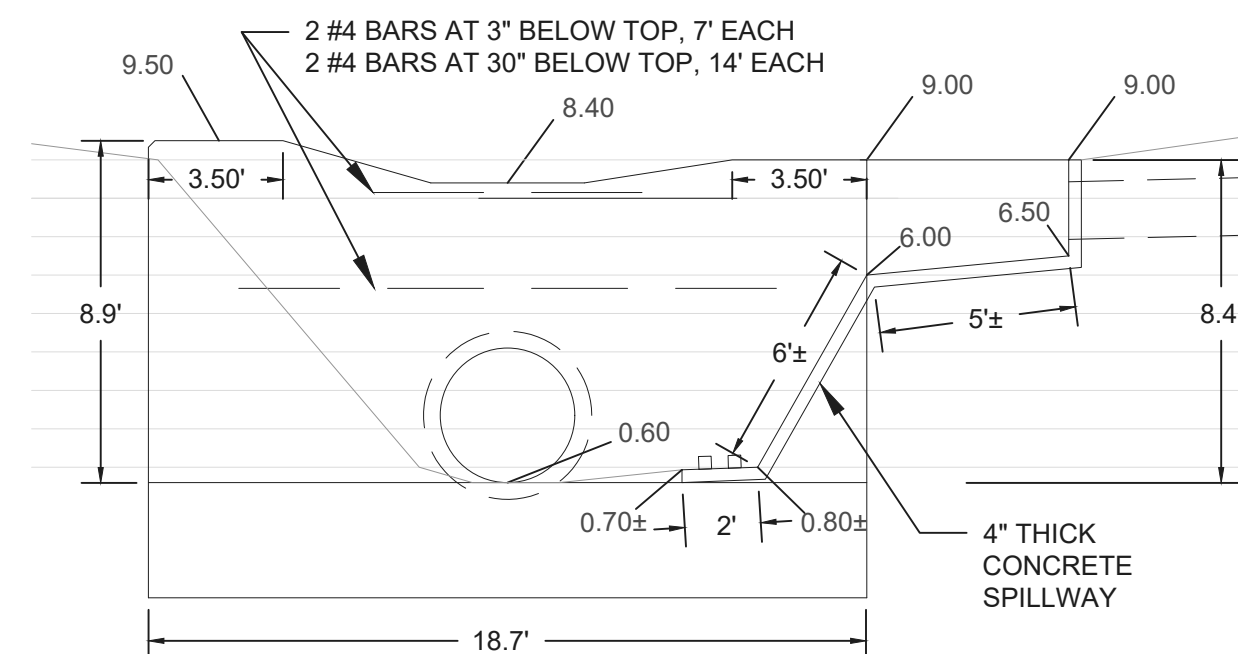
1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500, COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST

9.05 EXISTING ELEVATION
9.00 PROPOSED ELEVATION

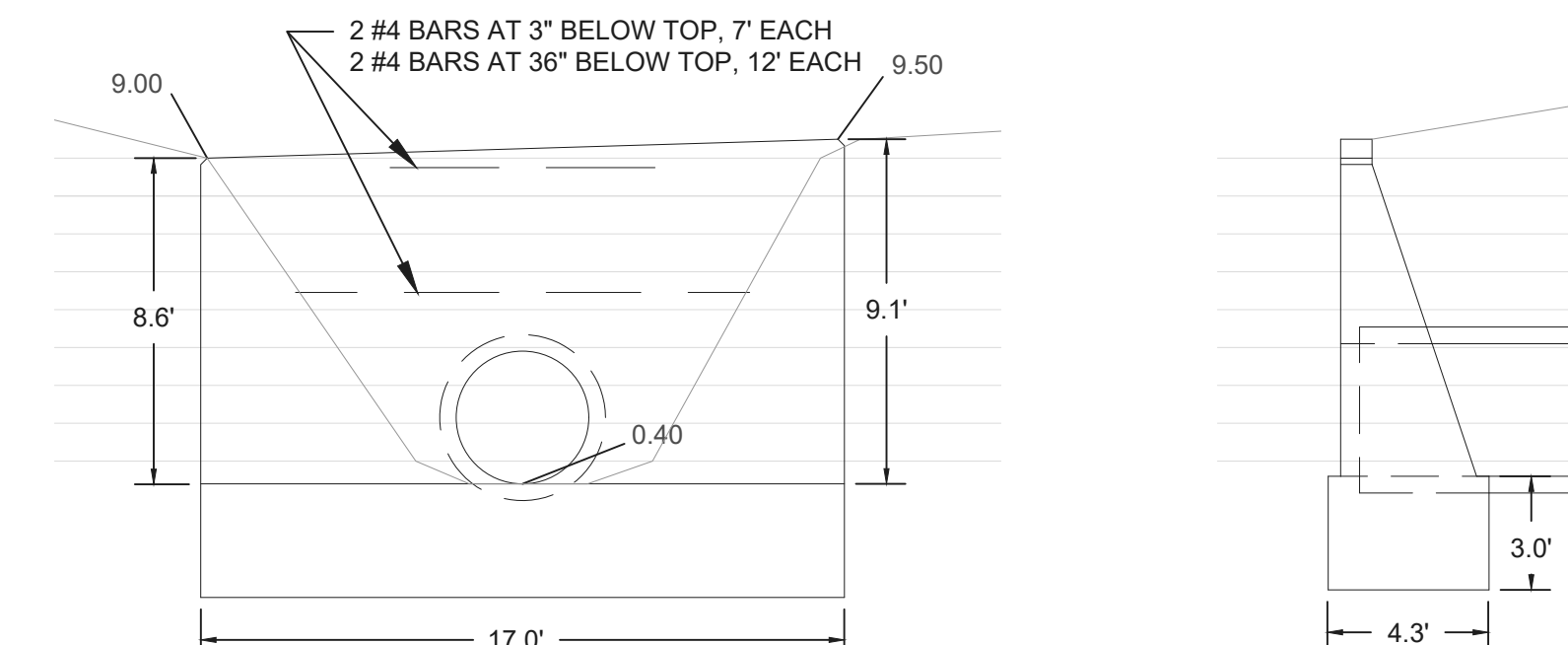


PROFILE

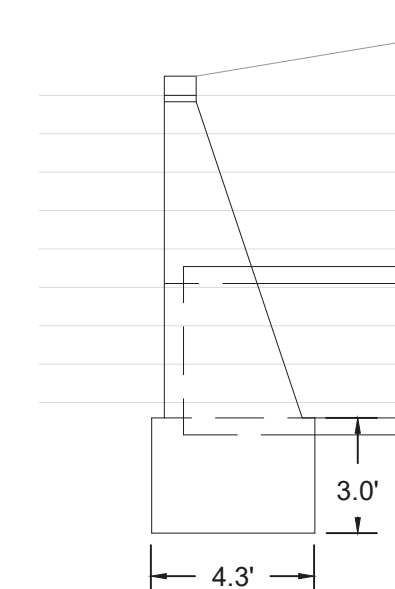
SCALE 1"=5'



WEST ELEVATION

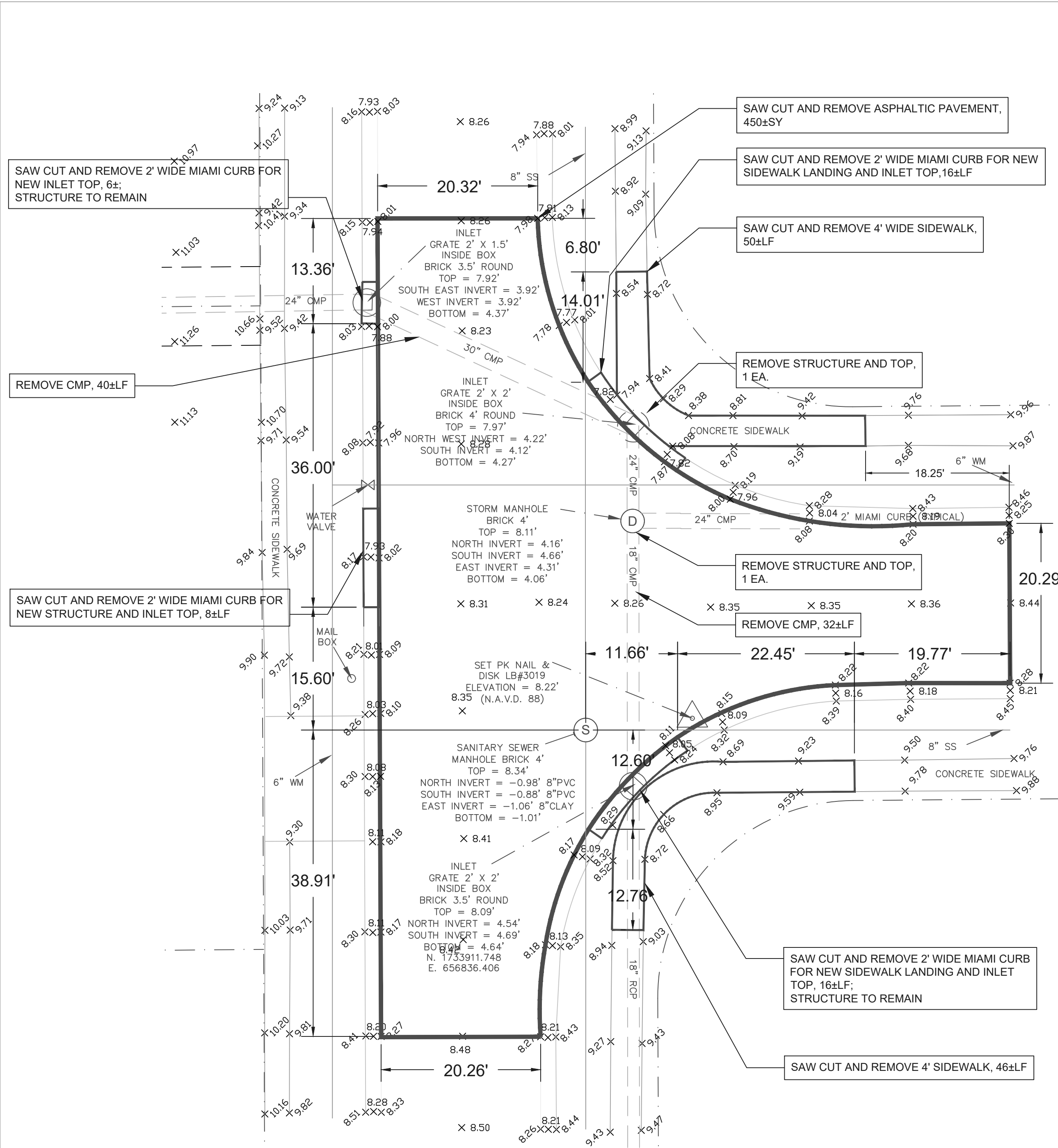


EAST ELEVATION

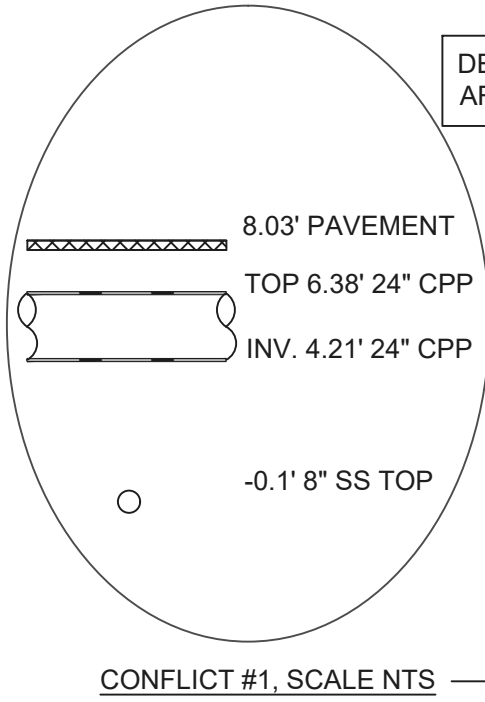
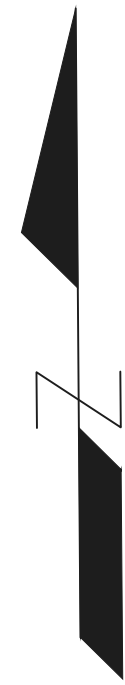


FOUNDATION BOTH SIDES

REVISION	
DATE	ITEM
SW SYSTEM REPAIR	
CITY OF PORT ORANGE 1000 CITY CENTER CIRCLE PORT ORANGE, FLORIDA 32129	
ALEXANDER AVENUE, LOC "D"	
PROJECT# PO277	
DRAWING NO.	
5 OF 9	



DEMOLITION PLAN, SCALE 1"=10'



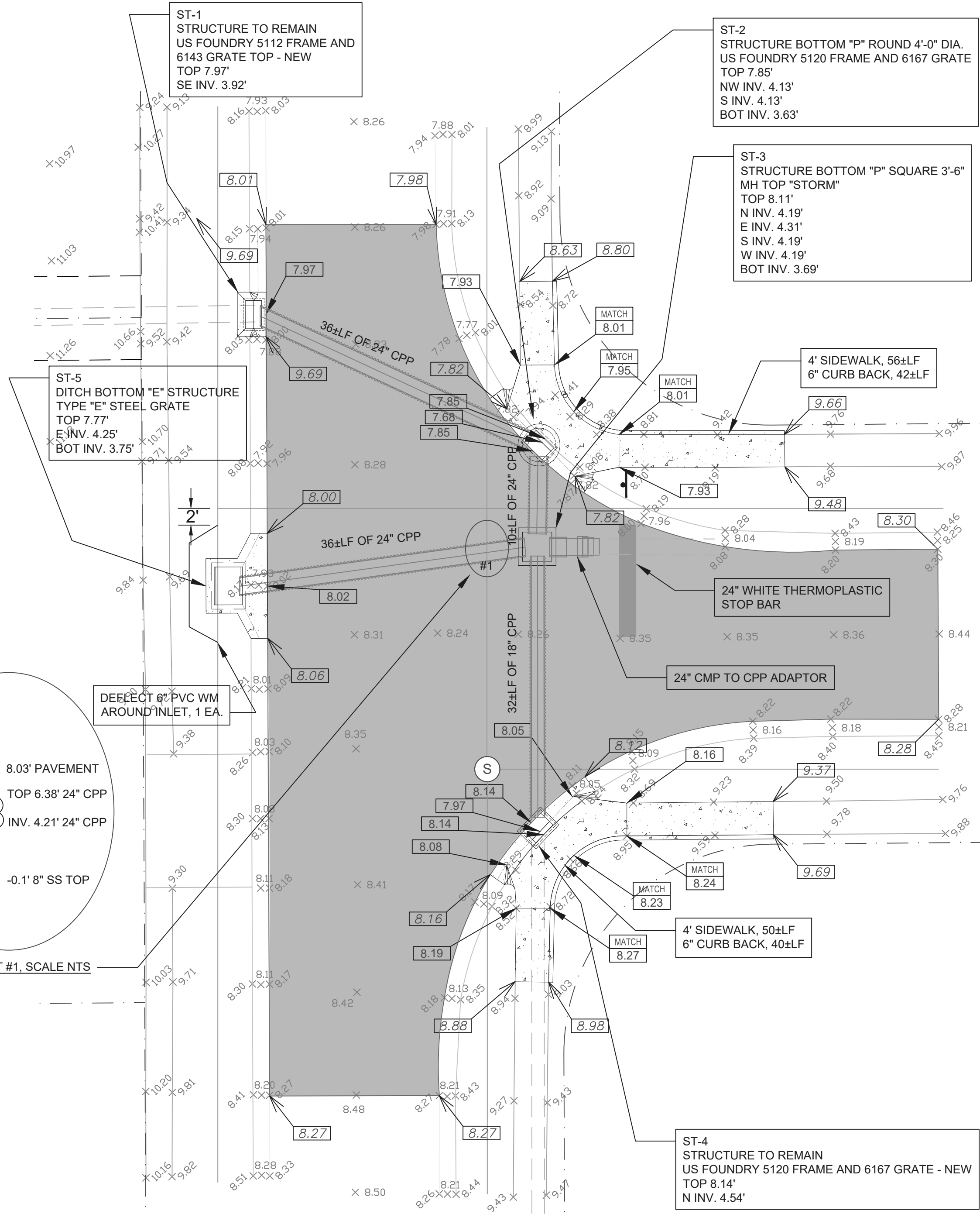
SITE PLAN, SCALE 1"=10'

PAVEMENT: 1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500, COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST. ALTERNATE BASE/SUBGRADE: 12" CRUSHED CONCRETE @4" COMPACTED LIFTS STABILIZED TO LBR 130 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST.

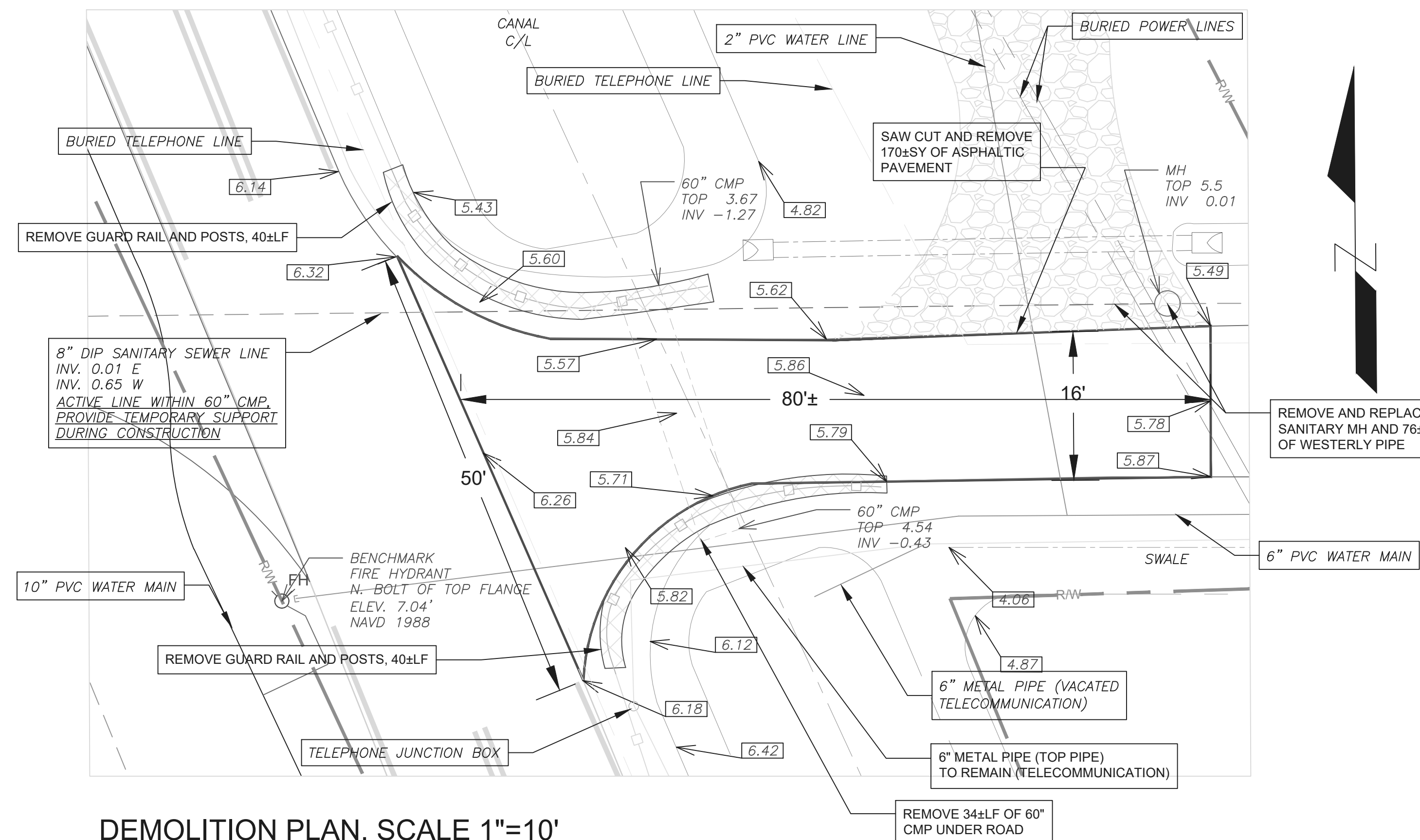
4' WIDE 4" THICK SIDEWALK, 2,500 PSI @ 28 DAYS

EXISTING ELEVATION

PROPOSED ELEVATION

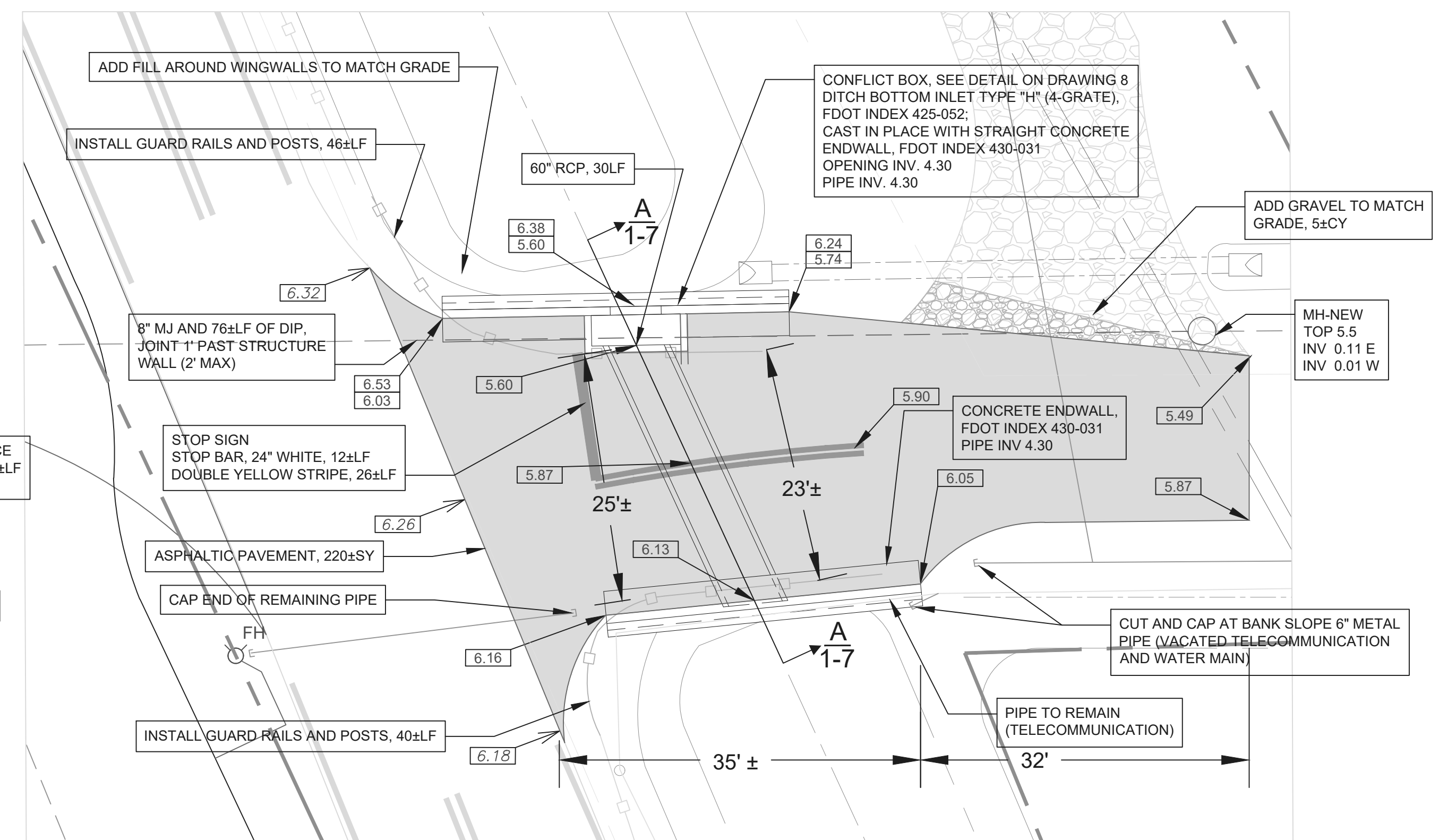
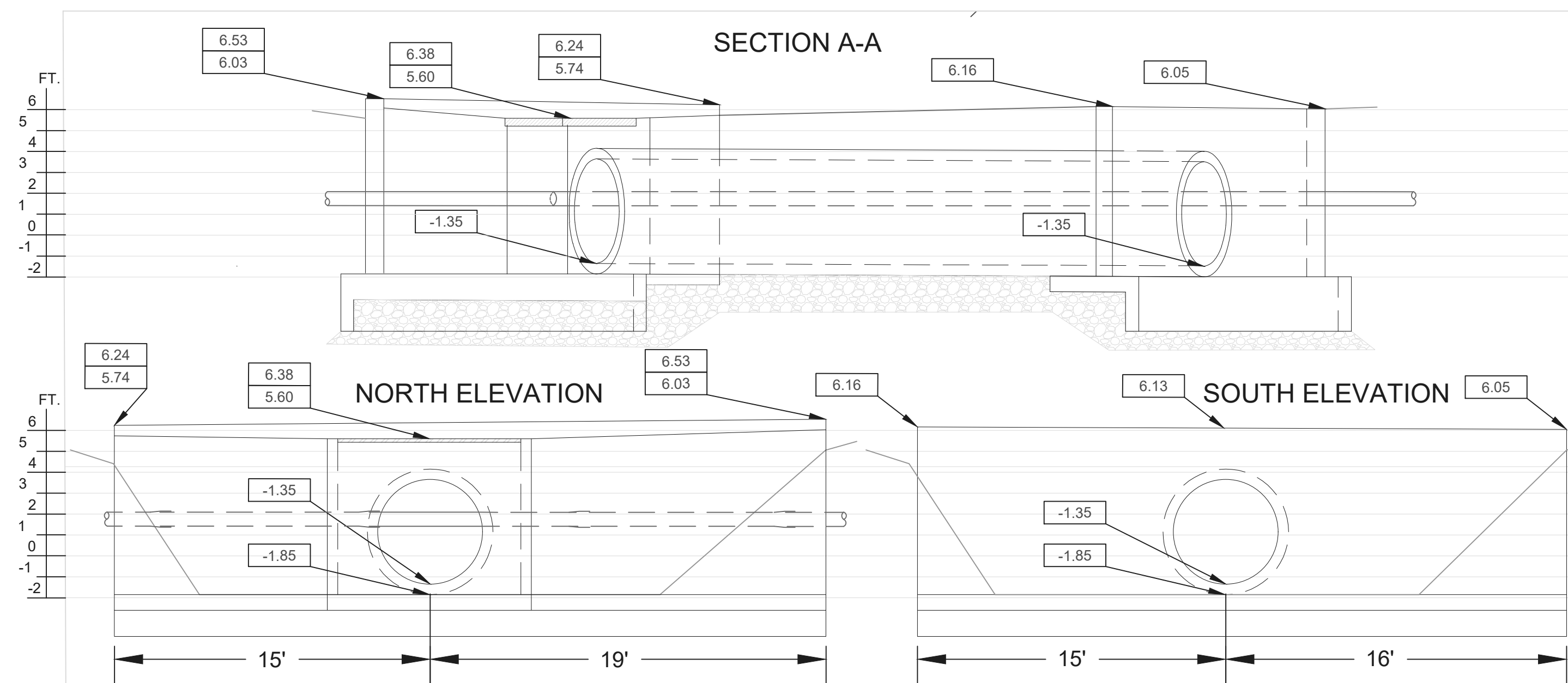


REVISION	
DATE	ITEM
SW SYSTEM REPAIR	
CITY OF PORT ORANGE 1000 CITY CENTER CIRCLE PORT ORANGE, FLORIDA 32129	
DEVON STREET AND LONDON PLACE, LOC "E"	
PROJECT# PO277	
DRAWING NO.	
6 OF 9	



NOTE:

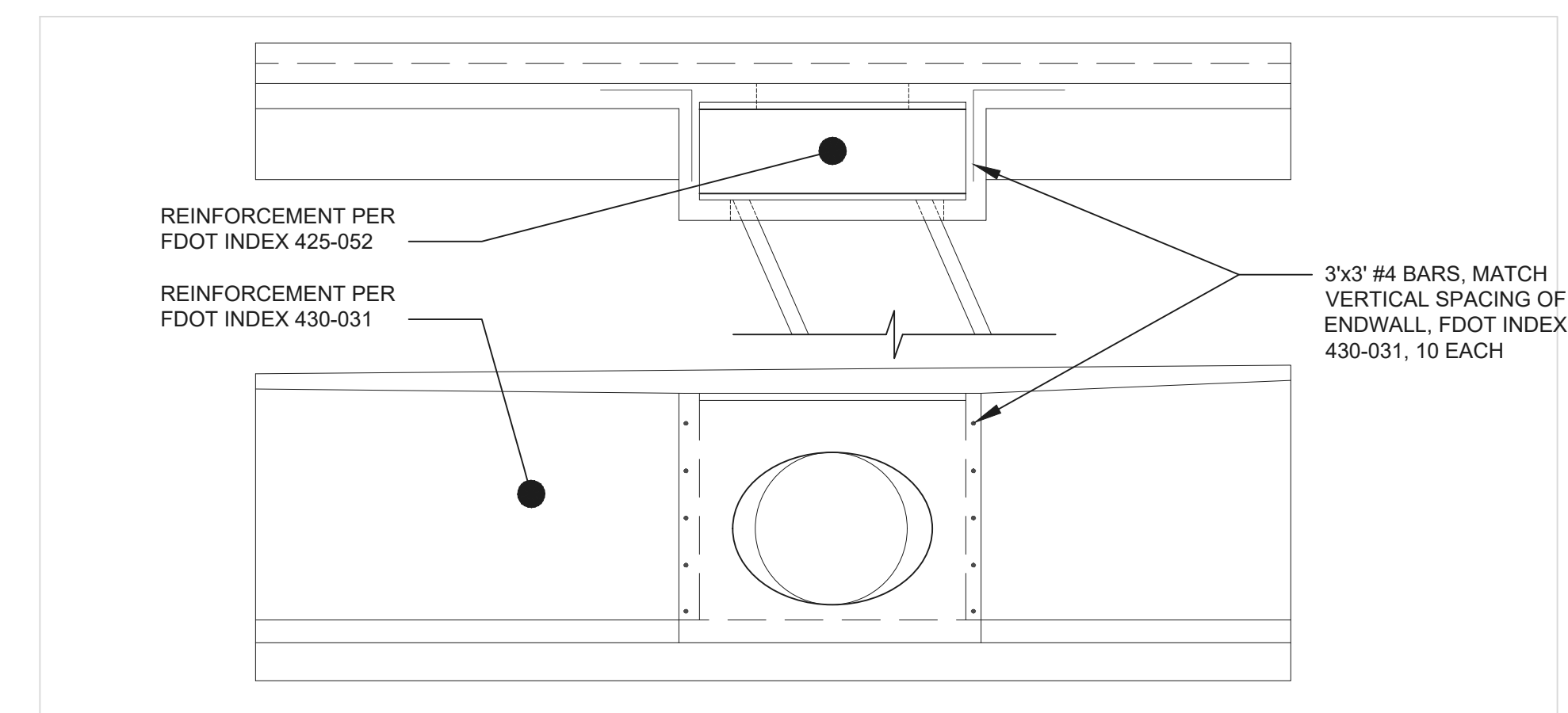
CONTRACTOR TO PROVIDE UNINTERRUPTED SEWER SERVICE AT ALL TIMES. CONTRACTOR TO PROVIDE MEANS FOR CONTINUING WESTERLY TO EASTERLY SEWER FLOW ACROSS HALIFAX CANAL. ESTIMATED ADF IS 1,500 GPD, WITH ESTIMATED MDF OF 50 GPM.



SITE PLAN, SCALE 1"=10'

PAVEMENT: 1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500, COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST. ALTERNATE BASE/SUBGRADE: 12" CRUSHED CONCRETE @4" COMPACTED LIFTS STABILIZED TO LBR 130 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST.

8.98 EXISTING ELEVATION 9.00 PROPOSED ELEVATION

[illegible]

CONSTRUCTION NOTES

- CITY GOVERNING SPECIFICATIONS: CITY OF PORT ORANGE LAND DEVELOPMENT CODE, CITY OF PORT ORANGE STANDARD CONSTRUCTION DETAILS AND SPECIFICATIONS, LATEST EDITION. ALL UTILITY MATERIAL, CONSTRUCTION AND TESTING COVERED BY THESE DRAWINGS SHALL COMPLY WITH THE CITY OF PORT ORANGE STANDARD CONSTRUCTION DETAILS AND SPECIFICATIONS, LATEST EDITION. ALL UTILITY WORK AND CONNECTIONS SHALL BE COORDINATED WITH THE CITY OF PORT ORANGE INSPECTOR.
- IT IS THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE CITY OF ANY DEFICIENCIES OR DISCREPANCIES RAISED AFTER THE BID OPENING, ACCORDINGLY.
- THESE DRAWINGS AND SPECIFICATIONS ARE COMPLEMENTARY, AND ANY REQUIREMENT OF ONE SHALL BE A REQUIREMENT OF THE OTHER. IT IS THE CONTRACTOR'S RESPONSIBILITY TO CAREFULLY EXAMINE THE DRAWINGS AND SPECIFICATIONS AND TO COMPARE THE REQUIREMENTS OF EACH DIVISION AND ENSURE THAT EACH TRADE OR SUBCONTRACTOR IS MAKING THE ALLOWANCES NECESSARY TO PROVIDE THE OWNER A COMPLETE FACILITY, OPERATIONAL IN ALL RESPECTS, UNLESS OTHERWISE SPECIFICALLY STATED IN THE DRAWINGS.
- THE CITY ASSUMES NO RESPONSIBILITY FOR INSTRUCTING THE CONTRACTOR IN THE METHODS OF CONSTRUCTION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE METHOD TO CONSTRUCT THE IMPROVEMENTS AS SHOWN ON THE PLANS.
- LITTER CONTROL MEASURES TO PREVENT WIND-DRIVEN DEBRIS SHALL BE IMPLEMENTED THROUGHOUT THE DURATION OF CONSTRUCTION. ALL DEBRIS SHALL BE REMOVED AND THE PROJECT SITE CLEANED WITHIN 30 DAYS OF COMPLETION OF CONSTRUCTION.
- AT NO TIME SHALL EXCAVATIONS BE LEFT UNCOVERED AFTER WORKING HOURS. CONTRACTOR SHALL SECURE THE WORK AREA AT THE END OF EACH DAY'S WORK.
- AT ALL TIMES, THE CONTRACTOR SHALL TAKE PRECAUTIONS TO PROTECT UNDERGROUND UTILITIES, STRUCTURES AND OTHER ASSOCIATED FACILITIES FROM DAMAGE DURING CONSTRUCTION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE MEASURES OF PROTECTION. ANY DAMAGED FACILITIES SHALL BE REPAIRED OR REPLACED AS DIRECTED BY THE CITY OR ENGINEER AT THE CONTRACTORS EXPENSE.
- THERE SHALL BE NO DEVIATIONS FROM THESE PLANS UNLESS APPROVED IN WRITING BY THE CITY.
- THE CONTRACTOR SHALL CONTACT ALL CONCERNED UTILITIES AT LEAST FORTY- EIGHT (48) HOURS IN ADVANCE OF CONSTRUCTION OPERATIONS.
- CONTRACTOR SHALL COORDINATE AND COMPLY WITH ALL UTILITY COMPANIES INVOLVED IN PROJECT AND PAY ALL REQUIRED FEES AND COST.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING CERTIFIED MATERIAL TEST RESULTS TO THE CITY PRIOR TO THE RELEASE OF FINAL PAYMENT. TEST RESULTS MUST INCLUDE, BUT MAY NOT BE LIMITED TO, DENSITIES FOR SUBGRADE AND BASE DENSITIES AT UTILITY CROSSINGS, MANHOLES, INLETS, STRUCTURES. TEST SHALL INCLUDE ASPHALT GRADATION REPORTS, CONCRETE CYLINDERS, ETC.
- WHERE NEW ASPHALT MEETS EXISTING ASPHALT, THE EXISTING ASPHALT SHALL BE SAW CUT TO PROVIDE A STRAIGHT EVEN LINE.
- PRIOR TO REMOVING CURB OR GUTTER, THE ADJACENT ASPHALT SHALL BE SAW CUT TO PROVIDE A STRAIGHT EVEN LINE.
- ALL PROPOSED ELEVATIONS REFER TO FINISHED GRADES.
- IF ANY MUCK-LIKE MATERIAL IS DISCOVERED, IT WILL BE REQUIRED TO BE REMOVED, BACKFILLED WITH APPROPRIATE FILL, COMPACTED, AND TESTED USING AASHTO T-180 MODIFIED PROCTOR METHOD.
- FILL MATERIAL IS TO BE PLACED IN ONE FOOT LIFTS AND COMPACTED TO THE APPROPRIATE DENSITY (98% FOR PAVED AREAS AND 95% FOR BUILDING PADS AND ALL OTHER AREAS AS PER AASHTO T-180).
- NO BURYING OF ANY ORGANIC MATERIALS ALLOWED.
- CONTRACTOR TO INSTALL EARTH DAMS UPSTREAM AND DOWNSTREAM OF WORK AREAS WITHIN CANALS AND PROVIDE CONTINUOUS BYPASS PUMPING WITH SILENT KNIGHT (OR EQUAL) SOUND ATTENUATED ENCLOSURES.

SITE PREPARATION FOR PAVEMENT

- PRIOR TO CONSTRUCTION, THE LOCATION OF EXISTING UNDERGROUND UTILITY LINES WITHIN THE CONSTRUCTION AREA SHOULD BE ESTABLISHED. PROVISIONS SHOULD BE MADE TO RELOCATE UTILITIES TO APPROPRIATE LOCATIONS. IT SHOULD BE NOTED THAT IF UNDERGROUND PIPES ARE NOT PROPERLY REMOVED OR PLUGGED, THEY MAY SERVE AS CONDUITS FOR SUBSURFACE EROSION WHICH MAY SUBSEQUENTLY LEAD TO EXCESSIVE SETTLEMENT OF THE OVERLYING STRUCTURES.
- SHOULD THE SOILS EXPERIENCE PUMPING AND SOIL STRENGTH LOSS DURING THE INSTALLATION AND COMPACTION OPERATIONS, COMPACTION WORK SHOULD BE IMMEDIATELY TERMINATED AND (1) THE DISTURBED SOILS REMOVED AND BACKFILLED WITH DRY STRUCTURAL FILL SOILS WHICH ARE THEN COMPACTED, OR (2) THE EXCESS MOISTURE CONTENT WITHIN THE DISTURBED SOILS IS ALLOWED TO DISSIPATE BEFORE RE-COMPACTING.
- TEST THE COMPACTED SURFACE FOR COMPLIANCE AT A MINIMUM OF ONE (1) LOCATION PER 10,000 SQUARE FEET WITHIN THE PAVEMENT AREA (MINIMUM 3 LOCATIONS).
- PLACE THE COMPACT BACKFILL MATERIAL AS REQUIRED. THE FILL SHALL CONSIST OF "CLEAN" FINE SAND WITH LESS THAN 5 PERCENT SOIL FINES. PLACE FILL IN UNIFORM 10 TO 12-INCH LOOSE LIFTS AND COMPACT EACH LIFT TO A MINIMUM DENSITY OF 95 PERCENT OF THE MODIFIED PROCTOR MAXIMUM DENSITY WITH THE EXCEPTION THAT DENSITIES OF AT LEAST 98 PERCENT PERCENT SHALL BE OBTAINED WITHIN THE UPPER ONE FOOT BELOW BASE COURSE. COMPACTED SOILS SHALL EXHIBIT MOISTURE CONTENT WITHIN 2 PERCENT OF THE SOILS OPTIMUM MOISTURE CONTENT AS DETERMINED BY THE MODIFIED PROCTOR TEST (ASTM D-1557). IF LIGHT EQUIPMENT IS USED, THEN THE LIFT THICKNESS SHALL BE REDUCED TO 3-INCH THICK LIFTS.
- PERFORM COMPACTION TESTS WITHIN EACH LIFT OR FILL AT A FREQUENCY OF NOT LESS THAN ONE TEST PER 10,000 SQUARE FEET OF PAVEMENT AREA (MINIMUM 3 LOCATIONS).

DEMOLITION AND SWPPP NOTES

- THE CONTRACTOR SHALL SCHEDULE A PRE-CONSTRUCTION MEETING WITH THE CITY PRIOR TO START OF CONSTRUCTION.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING THE CITY OF PORT ORANGE UTILITY DEPARTMENT, FLORIDA SUNSHINE AND EMERGENCY SERVICES FOR RESPECTIVE UTILITY LOCATIONS AND "NOTICE" OF CONSTRUCTION ACTIVITY.
- ALL EROSION CONTROL DEVICES SHALL BE PLACED PRIOR TO THE START OF WORK AND REMAIN IN PLACE UNTIL ALL WORK IS COMPLETE. MOT DEVICES AND VISIBLE BARRICADES SHALL BE INSTALLED AND APPROVED BY THE CITY PRIOR TO THE START OF CONSTRUCTION.
- THE CONTRACTOR SHALL PROVIDE THE CITY A MOT PLAN AT PRECONSTRUCTION MEETING. TRAFFIC SHALL BE ALLOWED TO CONTINUE DURING WORK. PROVIDE MEASURES TO DETOUR TRAFFIC AROUND OPEN EXCAVATION WITH ADEQUATE BARRICADES, SIGNAGE AND FLAGPERSON TO DIRECT TRAFFIC. EMERGENCY SERVICES SHALL BE NOTIFIED 48 HOUR IN ADVANCE.
- EXISTING DRIVEWAYS SHOWN ADJACENT TO OR OUTSIDE LIMITS OF CONSTRUCTION SHALL REMAIN IN-SERVICE. EXISTING UTILITIES AND DRIVEWAYS SHALL NOT BE REMOVED UNLESS OTHERWISE NOTED.
- ALL REMOVED MATERIAL SHALL BE HAULED OFF-SITE TO AN APPROVED LANDFILL. TREES MAY BE LOGGED OR MULCHED FOR OFF-SITE DISPOSAL AT THE CONTRACTOR'S DISCRETION.
- CONTRACTOR SHALL BE RESPONSIBLE FOR PERIODIC INSPECTION AND REMOVAL OF DEBRIS AND SILT BEHIND EROSION CONTROL DEVICES..
- ALL INLETS AND PIPE SHALL BE PROTECTED DURING CONSTRUCTION BY INLET PROTECTION MEASURES TO PREVENT SILTATION IN THE DRAINAGE SYSTEM. THE ENTIRE DRAINAGE SYSTEM SHALL BE CLEANED OF ALL DEBRIS PRIOR TO FINAL ACCEPTANCE.
- ALL OFF-SITE AREAS DISTURBED DURING CONSTRUCTION ACTIVITY SHALL BE IMMEDIATELY RESTORED TO PRIOR CONDITION UPON COMPLETION OF WORK.
- SOILS ARE TO BE STABILIZED BY WATER OR OTHER MEANS DURING CONSTRUCTION. THIS IS INTENDED TO REDUCE SOIL EROSION, BLOWING SAND AND THE IMPACT TO NEIGHBORING PROPERTIES.
- IF ANY DEWATERING IS TO OCCUR DURING ANY PHASE OF CONSTRUCTION THEN DEWATERING ACTIVITY SHALL ADHERE TO CHAPTER 40C-22 FAC MORE SPECIFICALLY AS FOLLOWS. PER 40C-22.03(3) A "NOTICED GENERAL SHORT-TERM DEWATERING PERMIT" IS REQUIRED "ONLY IF" DEWATERING EXCEEDS 4 MILLION GALLONS PER DAY, EXCEPT DURING THE FIRST 120 HOURS OF DEWATERING WHEN THE DAILY AND INSTANTANEOUS PUMPAGE RATES SHALL NOT EXCEED 6 MILLION GALLONS PER DAY. AVERAGE DAILY WITHDRAWAL SHALL NOT EXCEED 2 MILLION GALLONS PER DAY FOR THE FIRST 60 DAYS OF THE DEWATERING ACTIVITY AND SHALL NOT EXCEED ONE MILLION GALLONS PER DAY OF A 180 DAY DURATION. EACH SPECIFIC DEWATERING PROJECT SHALL NOT EXCEED 180 DAYS. THE CONTRACTOR SHALL BE RESPONSIBLE TO ENSURE ANY DEWATERING ACTIVITY IS BELOW THE SPECIFIED THRESHOLD. OTHERWISE A PERMIT WILL BE REQUIRED AT THE EXPENSE OF THE CONTRACTOR. THE CONTRACTOR SHALL FAMILIARIZE ITSELF WITH CHAPTER 40C-22 FAC AND BE SOLELY RESPONSIBLE FOR OBTAINING AND SUBMITTING FORM RDS-50 TO SJRWMD A MINIMUM OF 10 DAYS PRIOR TO ANY DEWATERING ACTIVITY. SUBMITTAL OF FORM RDS-50 IS NOT REQUIRED IF DEWATERING IS 300,000 GALLONS PER DAY OR LESS AND WILL NOT EXCEED 30 DAYS IN DURATION.

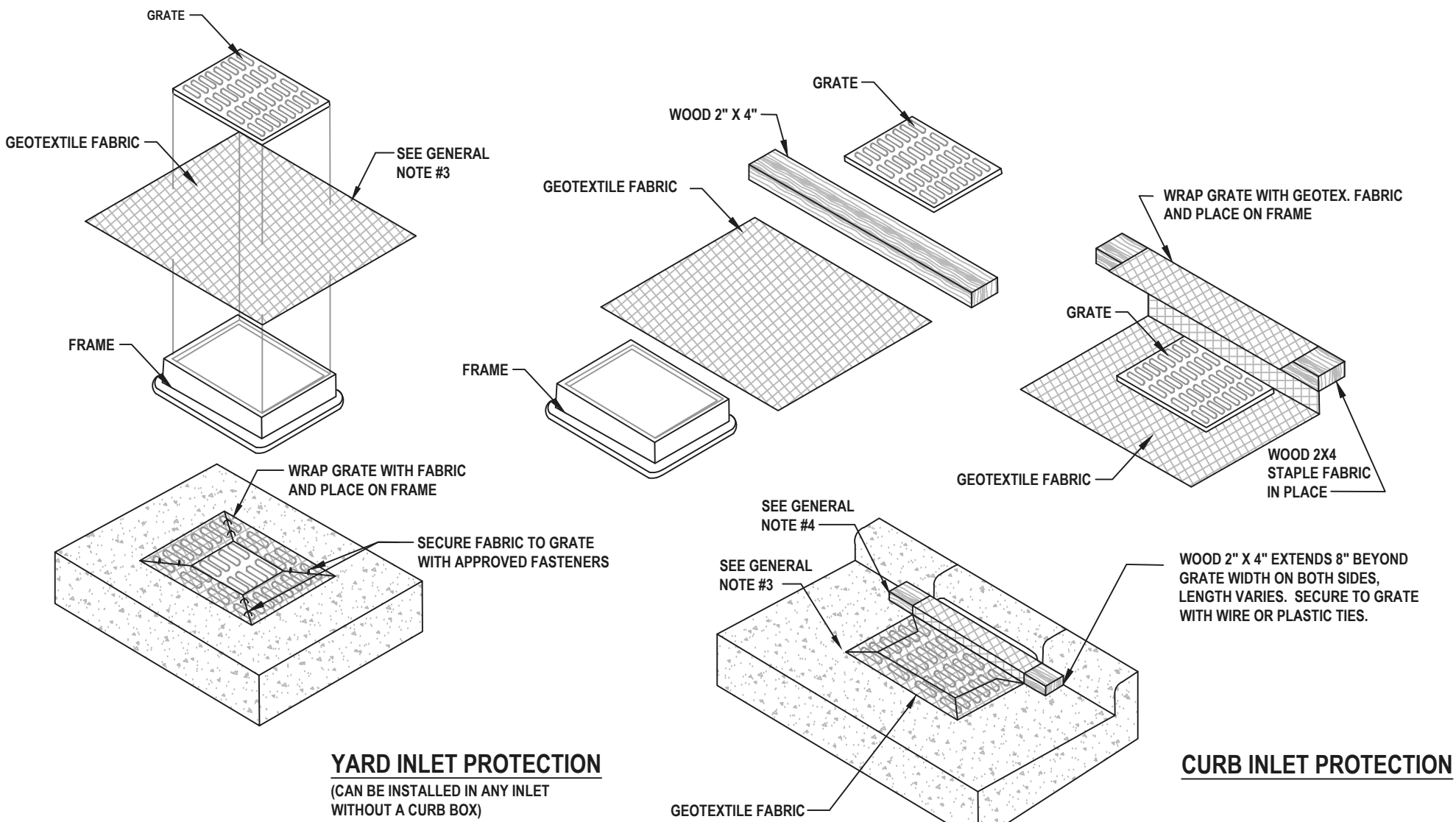
LAND ALTERATION / TREE PRESERVATION NOTES:

- ALL TREES TO REMAIN MUST BE PROTECTED BY TREE PRESERVATION BARRICADES MEETING THE MINIMUM STANDARDS. PROTECTIVE BARRICADES SHALL REMAIN IN PLACE UNTIL LAND ALTERATION AND CONSTRUCTION ACTIVITIES ARE COMPLETED.
- ALL TRIMMING SHALL BE UNDERTAKEN ON A TREE PROTECTED BY THE PROVISIONS OF THE LAND DEVELOPMENT CODE SHALL BE IN ACCORDANCE WITH THE AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI) A-300 PRUNING STANDARDS.
- OAK TREES LARGER THAN 36-INCHES AND ABOVE (HISTORIC) PRUNING SHALL BE PERFORMED BY AN ARBORIST CERTIFIED BY THE INTERNATIONAL SOCIETY OF ARBORICULTURE OR A REGISTERED CONSULTING ARBORIST WITH THE AMERICAN SOCIETY OF CONSULTING ARBORISTS. THE ARBORIST SHALL UNDERSTAND THAT THE AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI) A300 PRUNING STANDARDS IS A STANDARD OF DIVISION 4.0.
- ALL TREE ROOTS EXISTING WITHIN APPROVED IMPROVEMENT AREAS AND ORIGINATING FROM A PROTECTED TREE, SHALL BE SEVERED CLEAN AT THE LIMITS OF THE PRESERVED AREA WHERE INDICATED ON THIS PLAN.

EROSION CONTROL NOTES

- LAND DISTURBING ACTIVITIES SHALL NOT COMMENCE UNTIL APPROVAL TO DO SO HAS BEEN RECEIVED BY GOVERNING AUTHORITIES. THE GENERAL CONTRACTOR SHALL STRICTLY ADHERE TO THE SWPPP DURING CONSTRUCTION OPERATIONS.
- NO LAND CLEARING OR GRADING SHALL BEGIN UNTIL ALL EROSION CONTROL DEVICES HAVE BEEN INSTALLED.
- THE CONTRACTOR SHALL POST "NO TRESPASSING" SIGNAGE AT ALL SITE ENTRANCES PRIOR TO CONSTRUCTION.
- MAINTAIN EROSION CONTROL MEASURES AFTER EACH RAIN AND AT LEAST ONCE A WEEK.
- THIS PLAN SHALL NOT BE CONSIDERED ALL INCLUSIVE AS THE GENERAL CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO PREVENT SOIL SEDIMENT FROM LEAVING THE SITE.
- GENERAL CONTRACTOR SHALL COMPLY WITH ALL STATE AND LOCAL ORDINANCES THAT APPLY.
- ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES WILL BE INSTALLED IF DEEMED NECESSARY BY ON SITE INSPECTION.
- NO TURBID WATER SHALL BE DISCHARGED OFF-SITE FROM THE DEWATERING OPERATION. CONTRACTOR SHALL TAKE MEASURES TO CONTROL TURBIDITY.
- IF INSTALLATION OF STORM DRAINAGE SYSTEM SHOULD BE INTERRUPTED BY WEATHER OF NIGHTFALL, THE PIPE ENDS SHALL BE COVERED WITH FILTER FABRIC.
- GENERAL CONTRACTOR SHALL BE RESPONSIBLE TO TAKE WHATEVER MEANS NECESSARY TO ESTABLISH PERMANENT SOIL STABILIZATION.
- PROVIDE DUST CONTROL FOR ALL EARTHWORK OPERATIONS. COVER AREA WITH LIGHT COATING OF WATER OR OTHER APPROVED METHOD.

GEOTEXTILE FABRIC INLET PROTECTION



GENERAL NOTES:

- GEOTEXTILE TO BE MIRAFI FILTERWEAVE 402 OR GEOTEX 111F. ALTERNATIVES INCLUDE APPROVED EQUAL ASTM D4941 OR 100 TO 150 GALLON PER MINUTE PER SQUARE FOOT.
- WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL INTO THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.
- FINISHED SIZE, INCLUDING FLAP POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
- FOR CURB INLET PROTECTION AN ADDITIONAL 18" OF FABRIC IS WRAPPED AROUND THE WOOD AND SECURED WITH STAPLES. THE WOOD SHALL NOT BLOCK THE ENTIRE HEIGHT OF THE CURB BOX OPENING.
- TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.
- THE CONTRACTOR SHALL DEMONSTRATE A METHOD OF MAINTENANCE, USING A SEWN FLAP, HAND HOLDS, OR OTHER METHOD TO PREVENT ACCUMULATED SEDIMENT FROM ENTERING THE INLET.

DRAINAGE NOTES

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO DRAINAGE SYSTEM AND SHALL RESTORE ANY DAMAGED STRUCTURES.
- STORM PIPES SHALL BE REINFORCED CONCRETE PIPE (RCP) OR CORRUGATED PLASTIC PIPE (CPP).
- THE CONTRACTOR SHALL PROVIDE COPIES OF SHOP DRAWINGS OF ALL MATERIAL AND STRUCTURES TO THE CITY FOR PRIOR ORDER.
- CONTRACTOR TO PLACE FILTER FABRIC BETWEEN DRAINAGE STRUCTURES AND TOPS TO PREVENT SOIL INTRUSION. THE FABRIC SHALL BE PERIODICALLY CLEANED OF SAND A DEBRIS FABRIC SHALL REMAIN IN PLACE UNTIL PAVING IS COMPLETE.
- ALL CONNECTIONS BETWEEN STORM PIPES AND STORM STRUCTURES, RETROFIT OR NEW, SHALL BE WATER TIGHT.
- ALL EXISTING STRUCTURES, UNLESS OTHERWISE NOTED TO REMAIN. FENCING TREES, & ETC., WITHIN THE CONSTRUCTION AREA SHALL BE REMOVED AND DISPOSED OF OFFSITE.
- ALL NEW DRAINAGE STRUCTURES SHALL BE PRE-CAST PER FDOT SPECIFICATIONS.
- ALL DRAINAGE STRUCTURES AND STORM SEWER PIPES SHALL MEET HEAVY DUTY TRAFFIC (H20) LOADING AND BE INSTALLED ACCORDINGLY PER FDOT STANDARD SPECIFICATIONS AND MANUFACTURES SPECIFICATIONS RESPECTIVELY.
- ALL DRAINAGE STRUCTURES AND PIPES SHALL BE CLEANED OF SAND AT THE LAST STAGE OF CONSTRUCTION PRIOR TO THE FINAL INSPECTION.
- ALL STORM INLET GRATES SHALL BE TRAFFIC RATED.

GENERAL NOTES:

- Standard Detail is shown Detail #1 or #2.
- Standard Detail is shown Detail #3 or #4.
- Standard Detail is shown Detail #5 or #6.
- Standard Detail is shown Detail #7 or #8.
- Standard Detail is shown Detail #9 or #10.
- Standard Detail is shown Detail #11 or #12.
- Standard Detail is shown Detail #13 or #14.
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- Standard Detail is shown Detail #31 or #32.
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- Standard Detail is shown Detail #35 or #36.
- Standard Detail is shown Detail #37 or #38.
- Standard Detail is shown Detail #39 or #40.
- Standard Detail is shown Detail #41 or #42.
- Standard Detail is shown Detail #43 or #44.
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- Standard Detail is shown Detail #69 or #70.
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- Standard Detail is shown Detail #73 or #74.
- Standard Detail is shown Detail #75 or #76.
- Standard Detail is shown Detail #77 or #78.
- Standard Detail is shown Detail #79 or #80.
- Standard Detail is shown Detail #81 or #82.
- Standard Detail is shown Detail #83 or #84.
- Standard Detail is shown Detail #85 or #86.
- Standard Detail is shown Detail #87 or #88.
- Standard Detail is shown Detail #89 or #90.
- Standard Detail is shown Detail #91 or #92.
- Standard Detail is shown Detail #93 or #94.
- Standard Detail is shown Detail #95 or #96.
- Standard Detail is shown Detail #97 or #98.
- Standard Detail is shown Detail #99 or #100.

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3. Geotextile Fabric	3
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6. Tree Preservation	6

STRAIGHT CONCRETE ENDWALLS
SINGLE AND MULTIPLE PIPE

CONCRETE ENDWALL DETAILS

ROUND CONCRETE AND CORRUGATED METAL PIPE

ELIPTICAL CONCRETE AND CORRUGATED METAL PIPE

CONCRETE AND METAL PIPE TABLES

STRAIGHT CONCRETE ENDWALLS
SINGLE AND MULTIPLE PIPES

DITCH BOTTOM INLET TYPES C, D, E AND H

GENERAL NOTES:

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REVISION	
DATE	ITEM

SW SYSTEM
REPAIR

CITY OF PORT ORANGE
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA 32129

NOTES

PROJECT# PO277
DRAWING NO.

8 OF 9

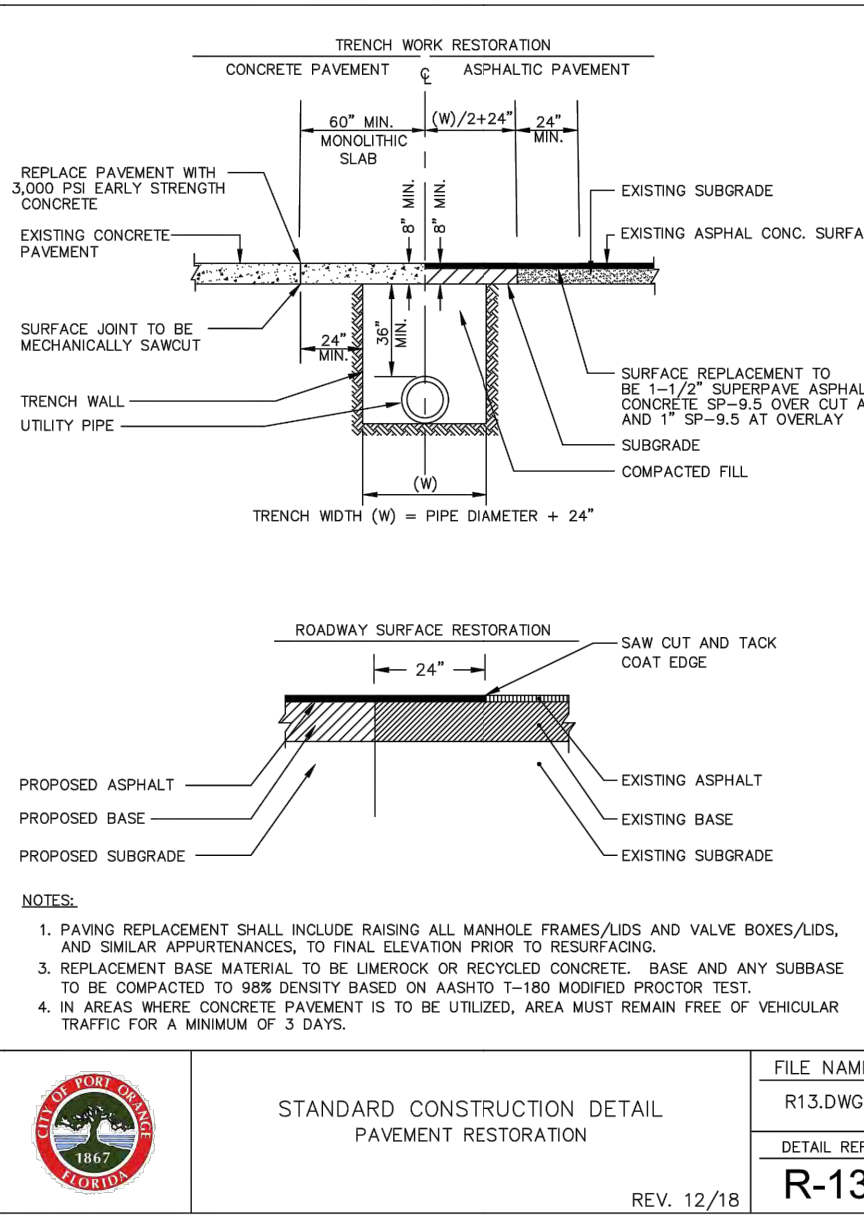
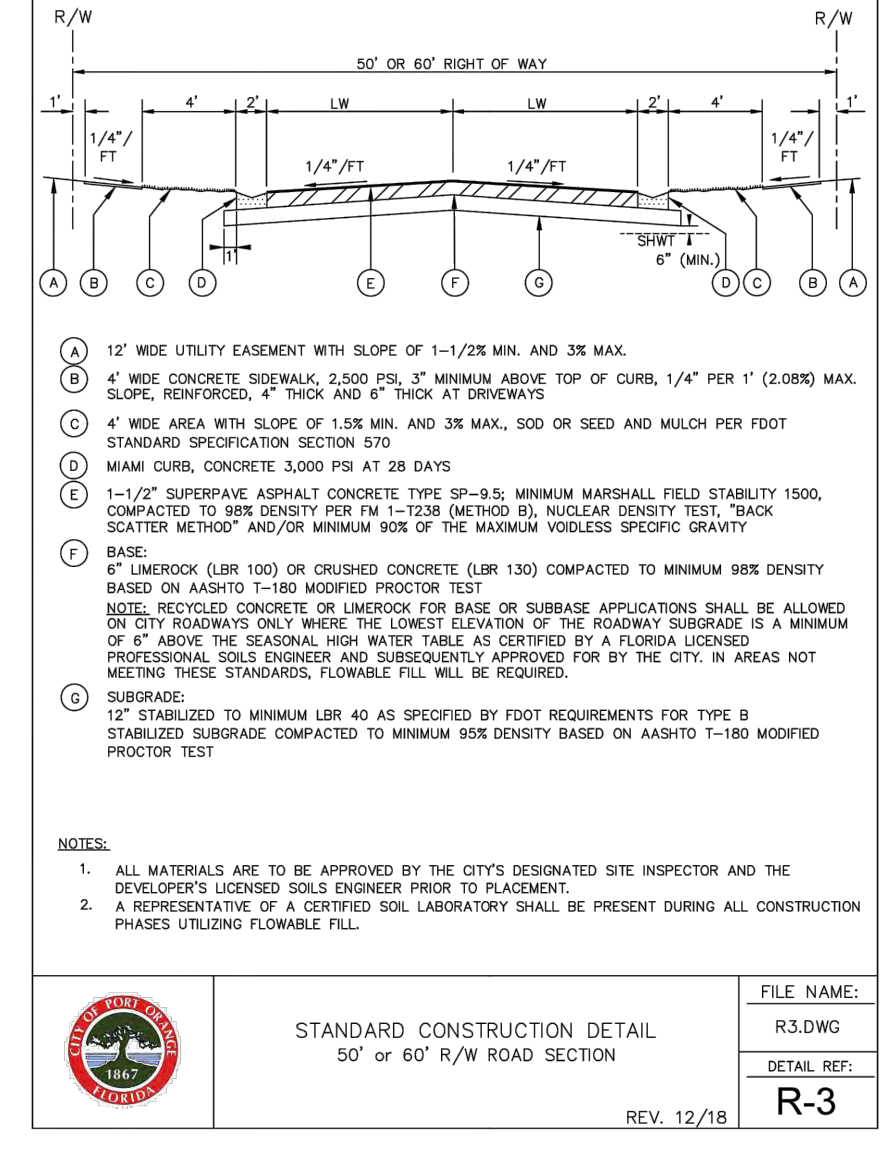
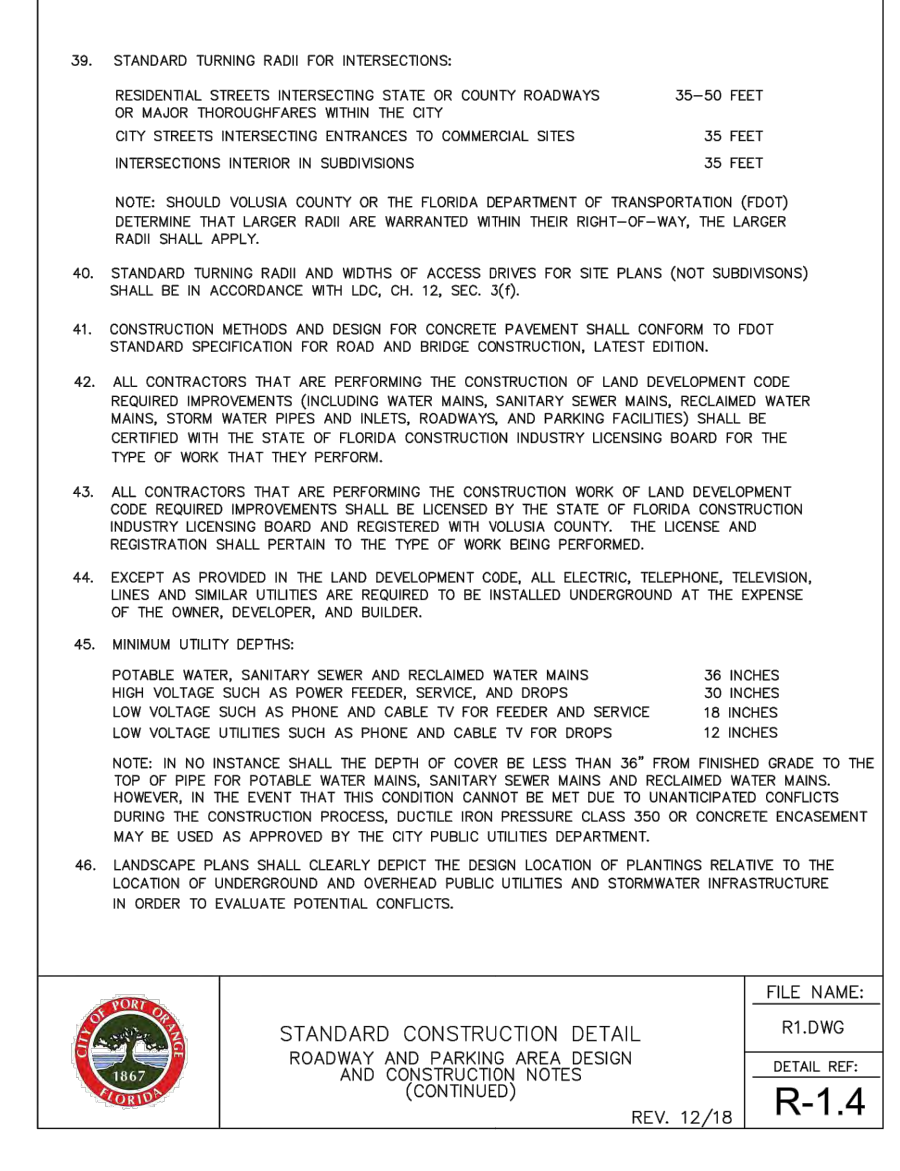
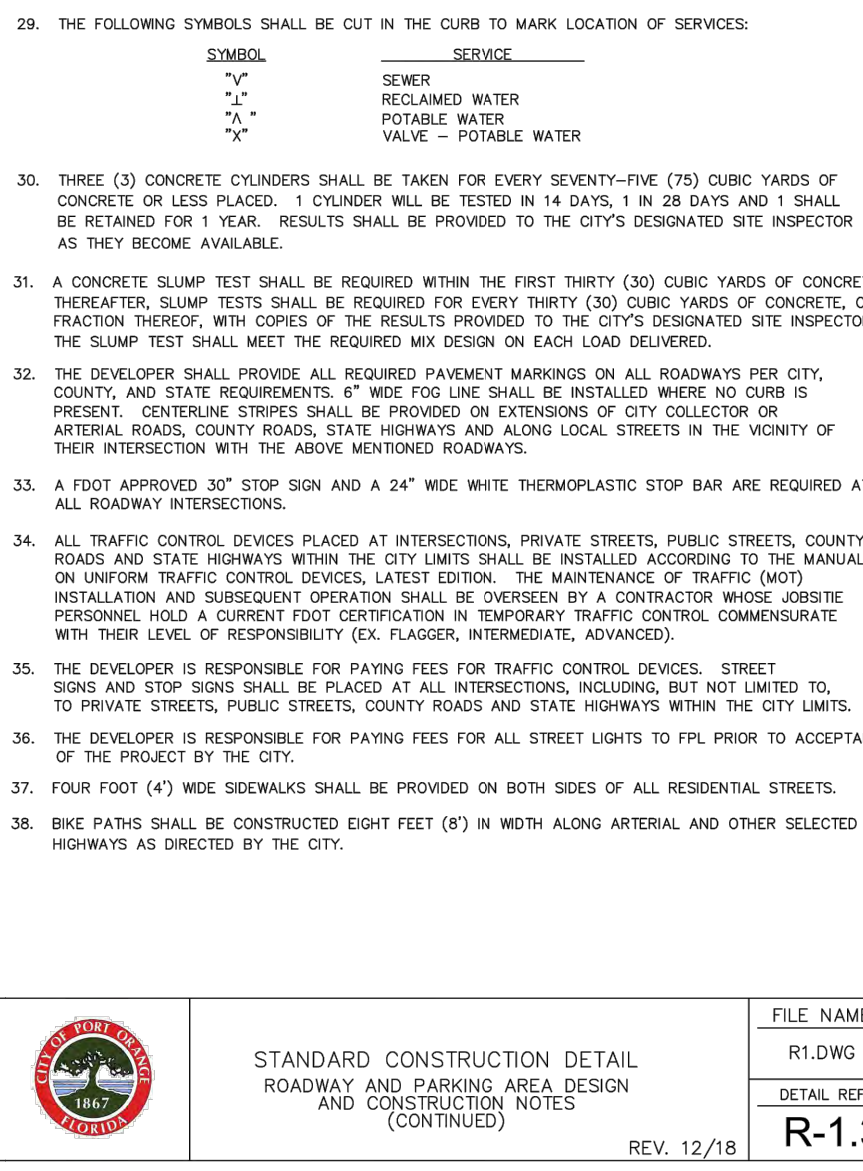
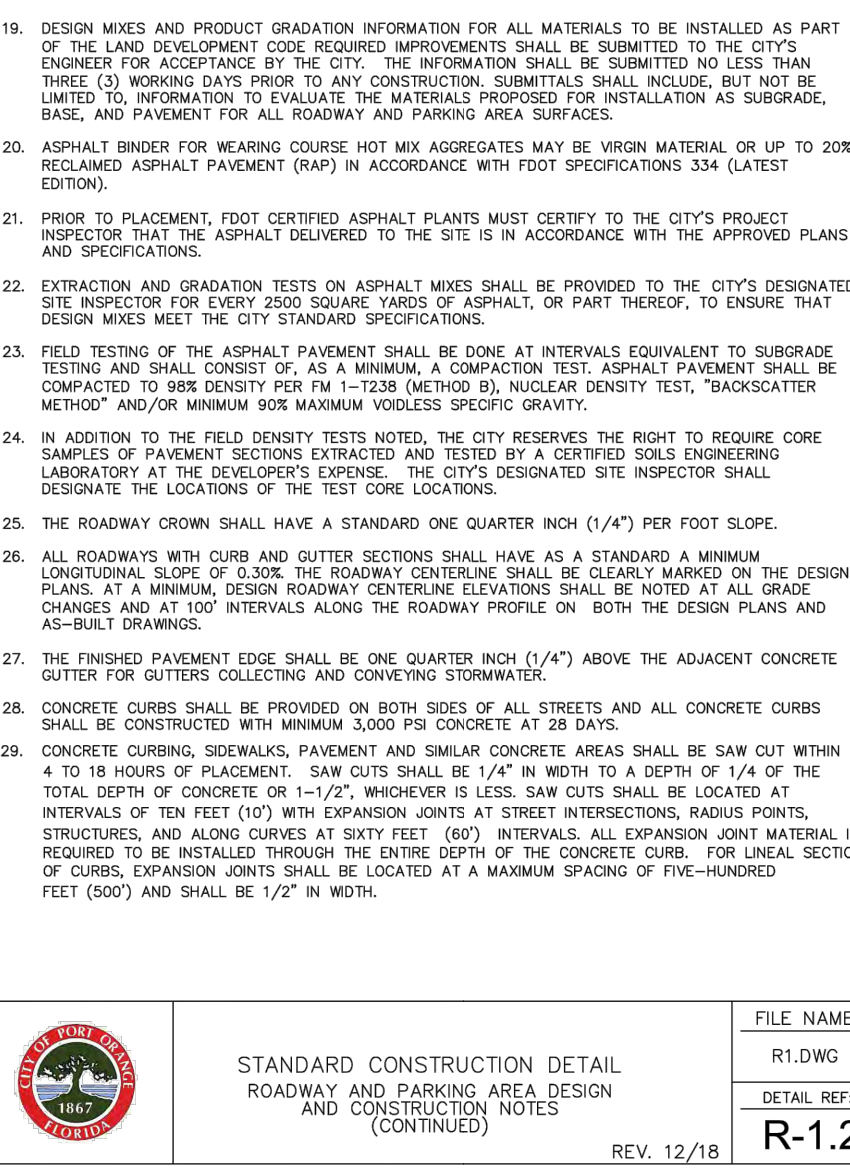
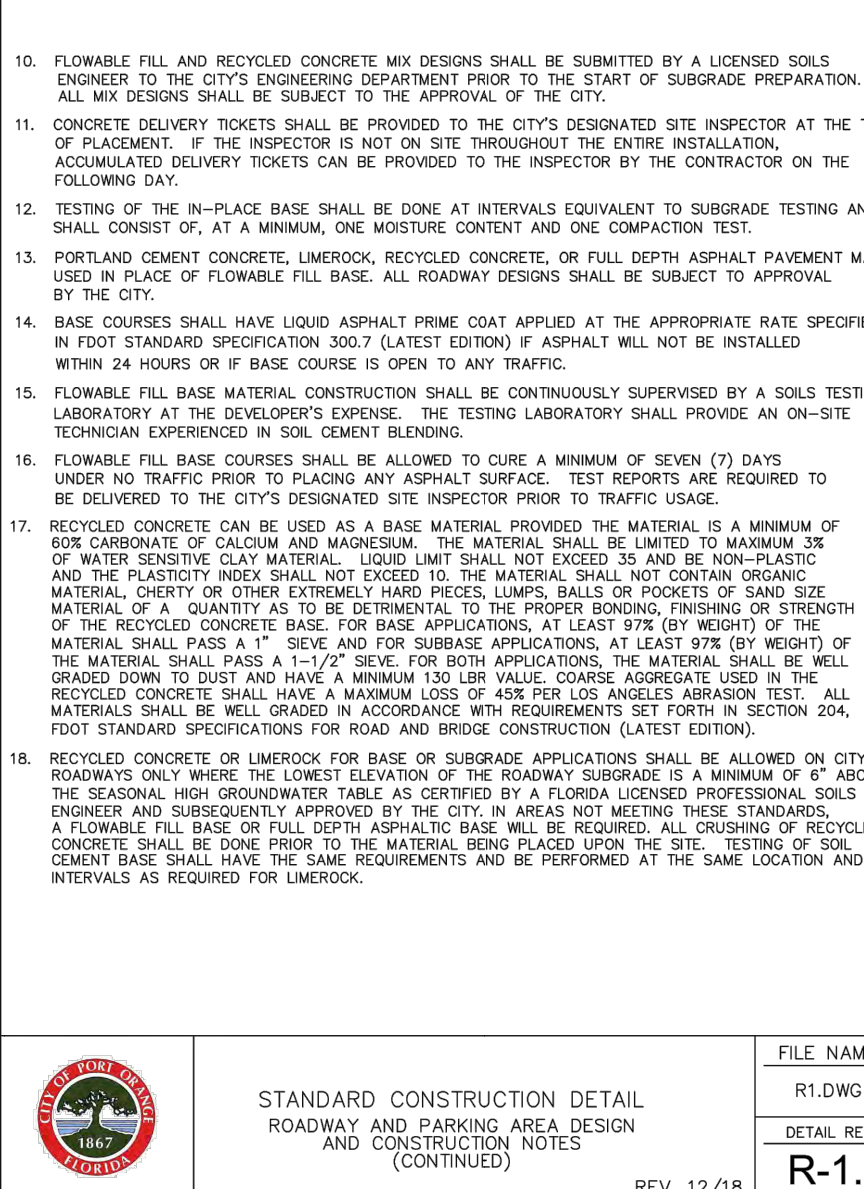
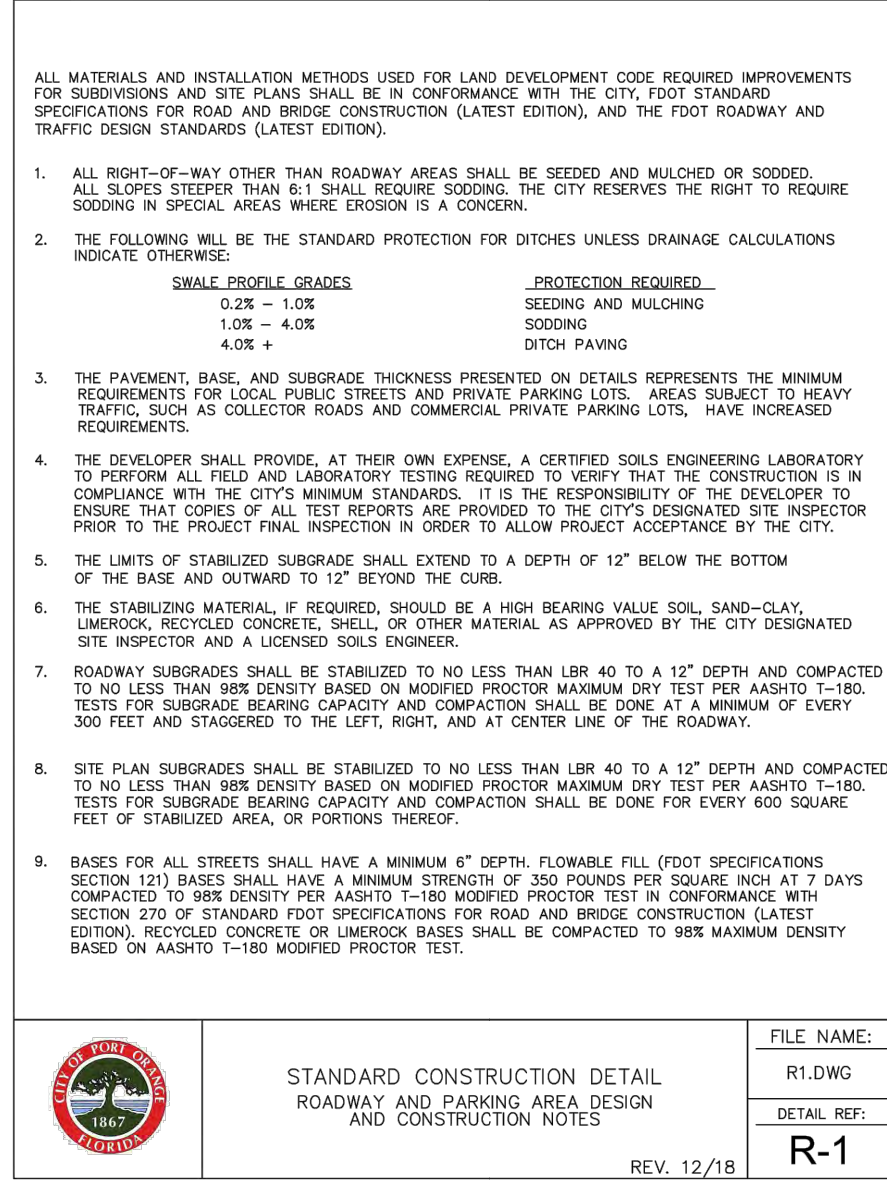
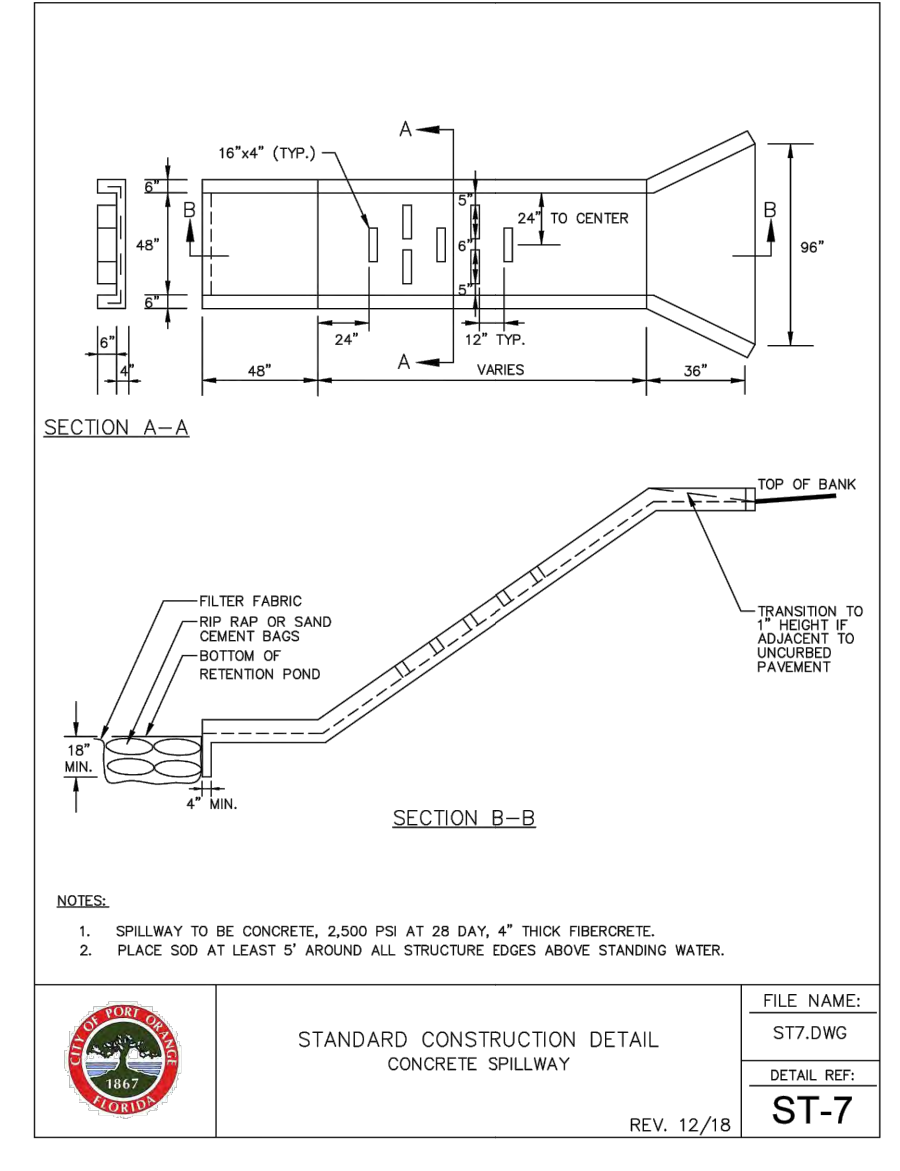
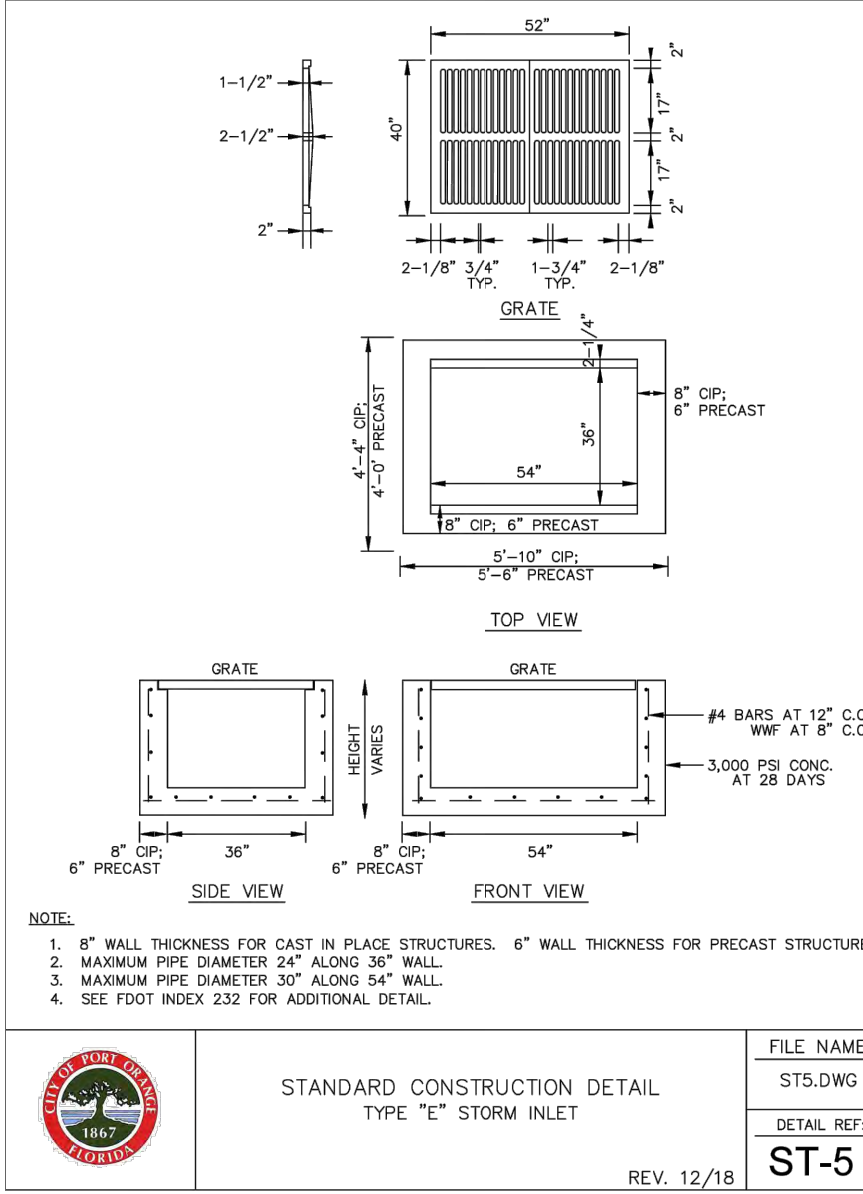
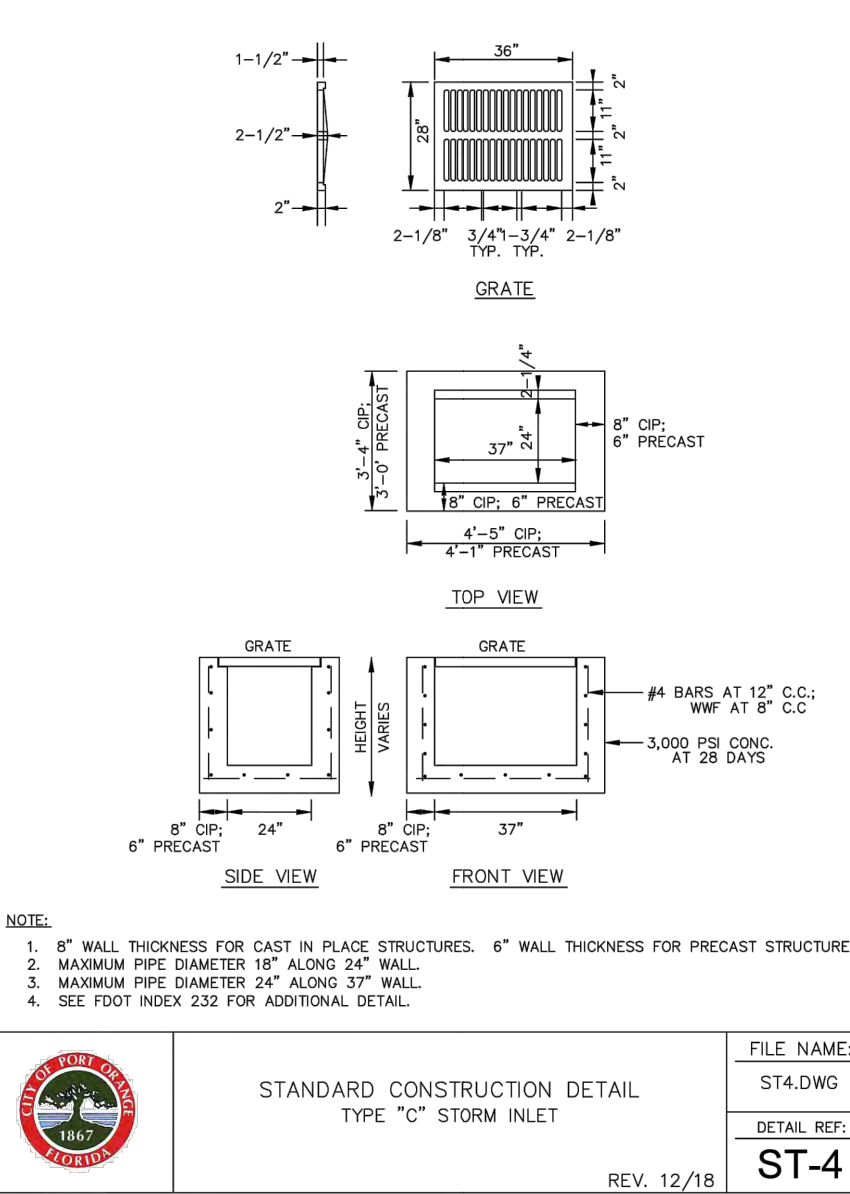
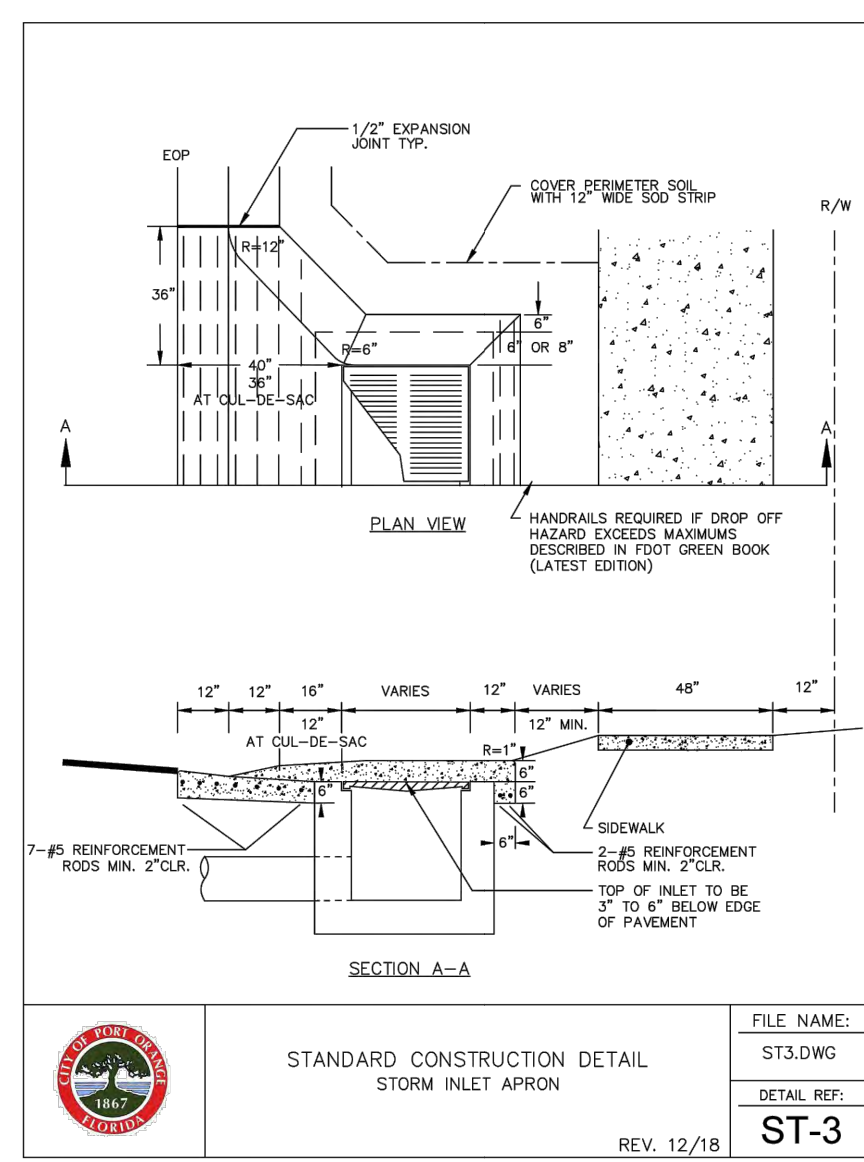
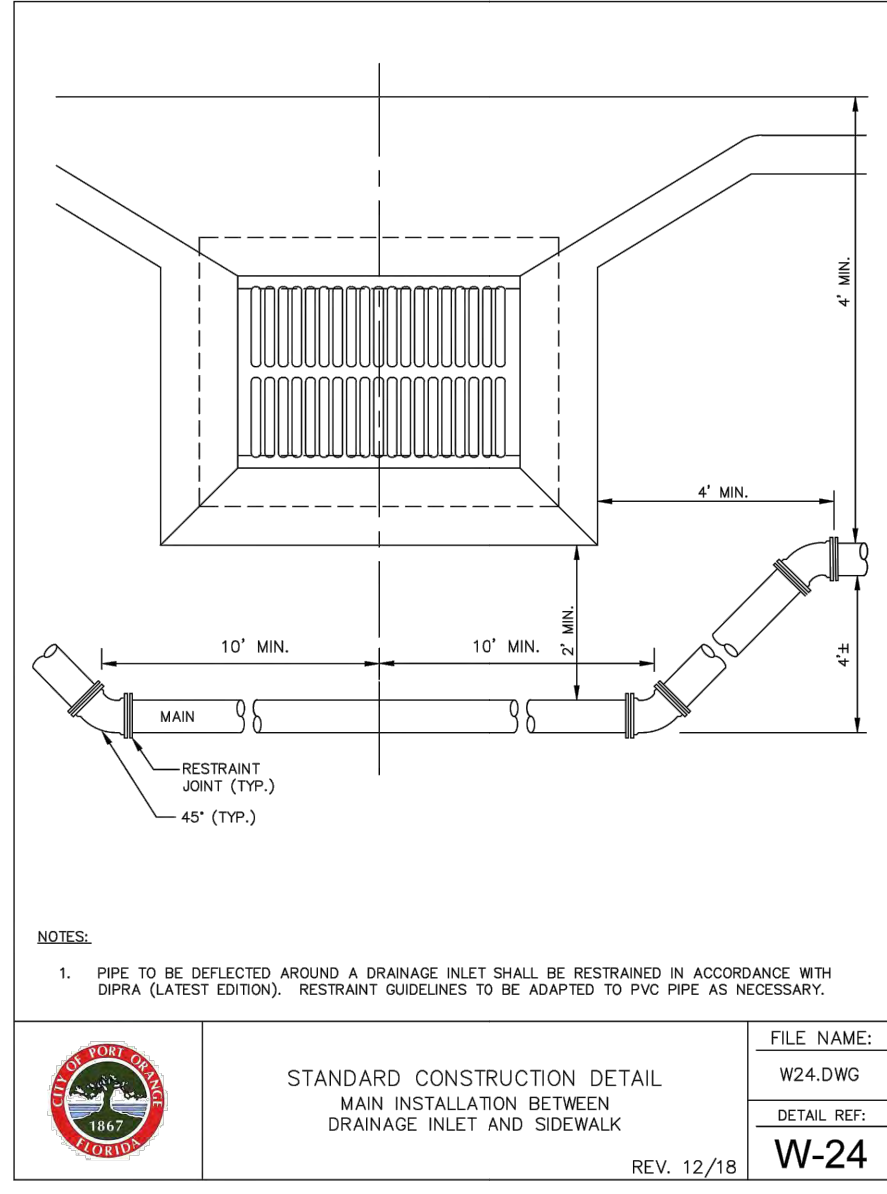
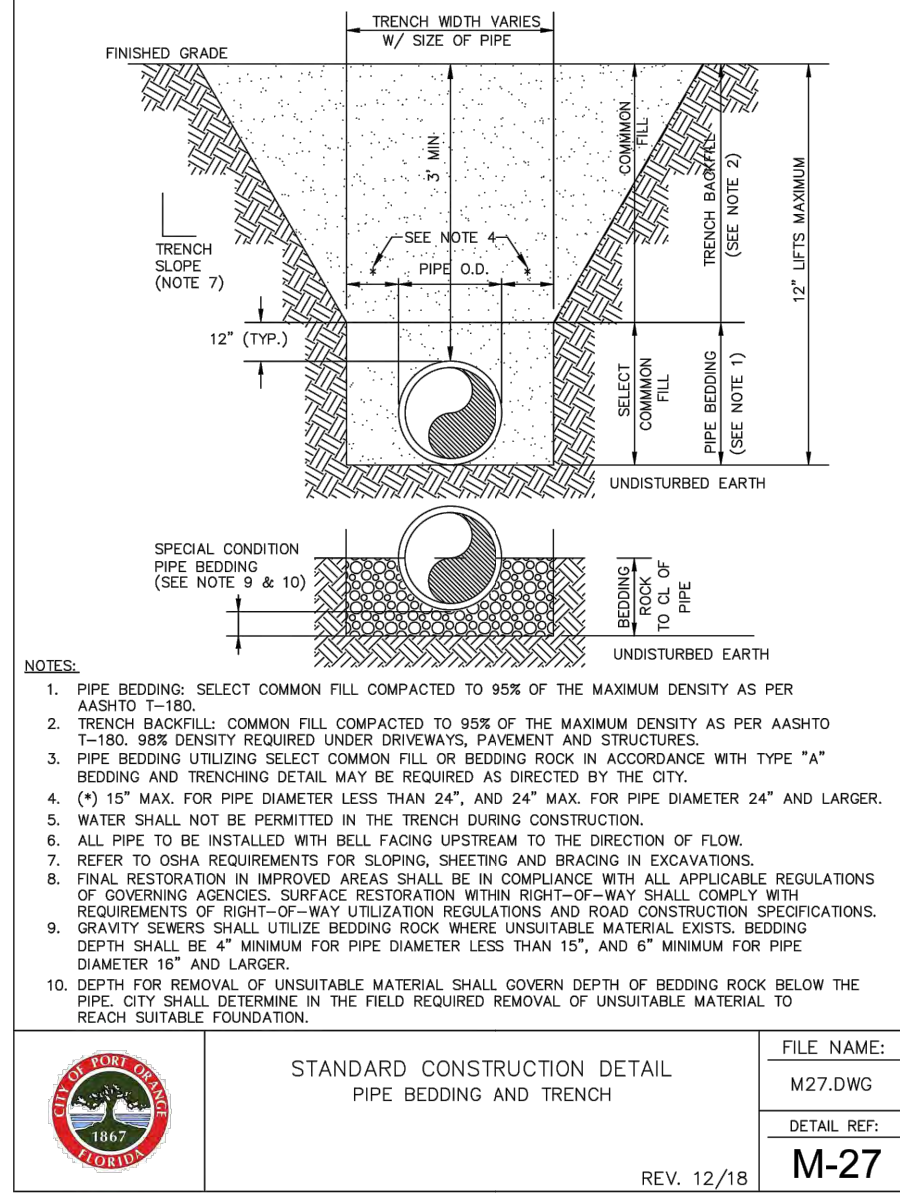
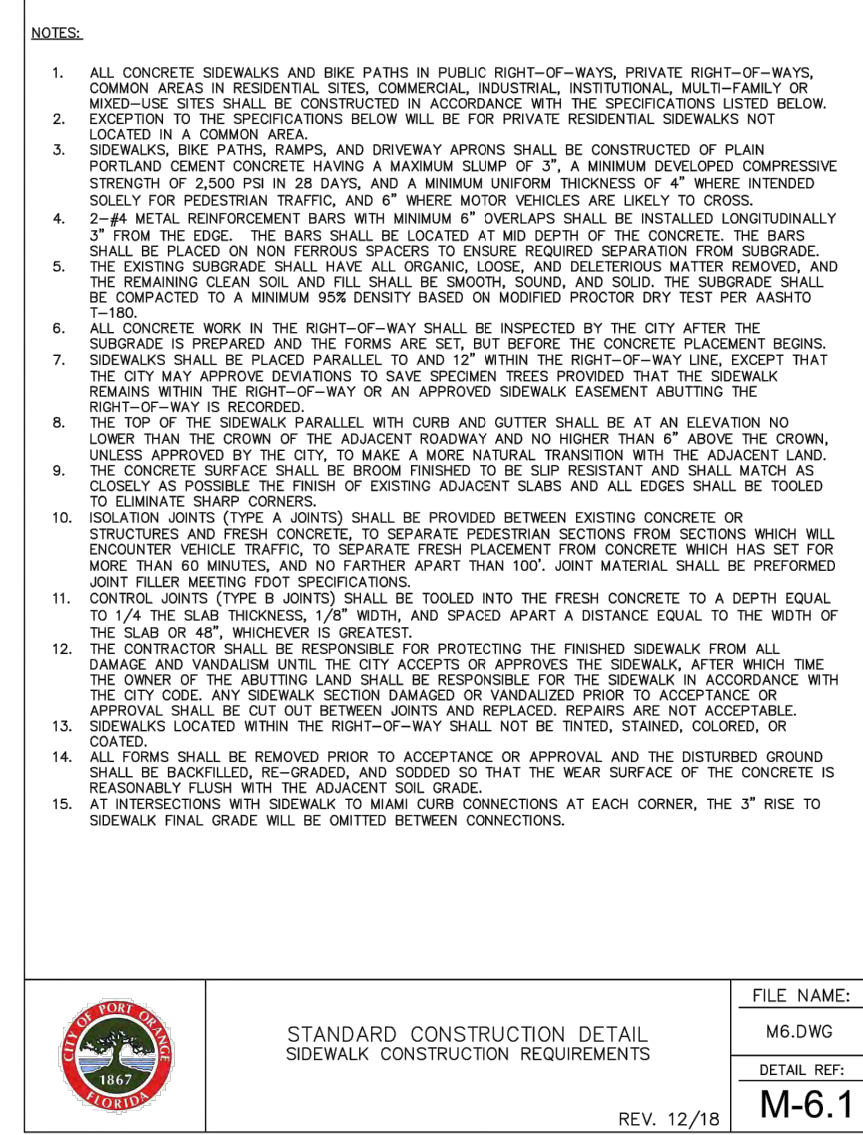
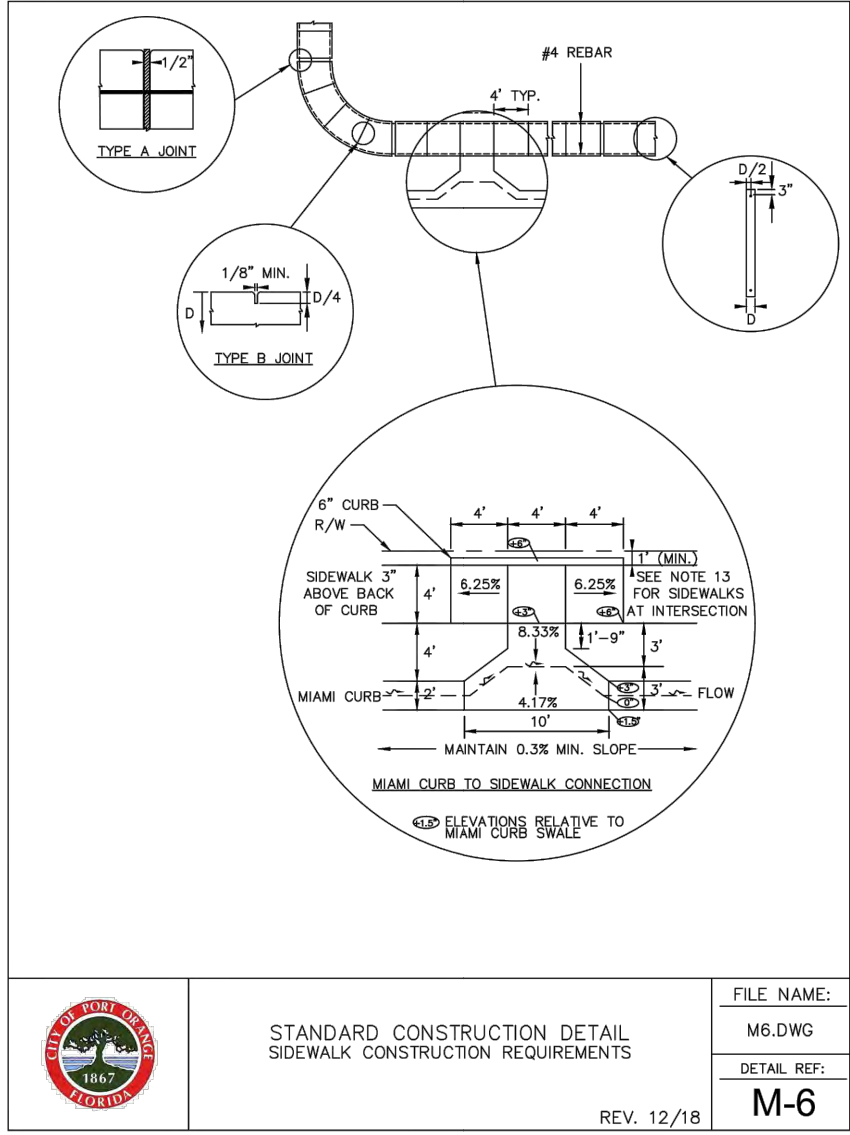


EXHIBIT "2"

Payment and Performance Bond

Consisting of 3 Pages

FRONT PAGE FOR BOND REQUIRED BY SECTION 255.05, F.S.

PAYMENT AND PERFORMANCE BOND

(Public Works)

Notice and Time Limitations Must Be In Accordance
With Section 255.05(2), (8) and (10), Florida Statutes

BOND NO. _____

PRINCIPAL:

Developer or Contractor: Gregori Construction, Inc.
Principal Business Address: 736 Ekastown Road
Sarver, Pennsylvania 16055
Contact Person: Peter N. Gregori, President
Phone Number: (321) 567-4010

SURETY:

Address: _____

Contact Person: _____
Phone Number: _____

OWNER:

City of Port Orange, Florida, a chartered municipal corporation
1000 City Center Circle
Port Orange, Florida 32129-4144
Contact Person: City Manager
Phone Number: (386) 506-5501

Amount: \$549,800.00

City Project Number: ITB 20-01 Citywide Stormwater Improvements

Description of Work: Citywide Stormwater Improvements

Project Location: Various locations in and around Port Orange, Volusia County, Florida

Legal Description: Locations within City of Port Orange, Volusia County, Florida

Front Page

All other pages are subsequent to this page regardless of any numbers that may be printed thereon.

Gregori Construction, Inc.

ITB 20-01 Citywide Stormwater Improvements

Bond No. _____

COMBINATION PAYMENT AND PERFORMANCE BOND FOR PUBLIC CONSTRUCTION

per Section 255.05, Florida Statutes
Guaranty for Construction of Public Improvements

BY THIS BOND, We, **Gregori Construction, Inc.**, as Principal, and _____, a corporation, as Surety, are bound to **CITY OF PORT ORANGE, FLORIDA**, a Florida municipal corporation, herein called "Owner" or sometimes referred to as "City," in the sum of **FIVE HUNDRED FORTY-NINE THOUSAND EIGHT HUNDRED AND 00/100 DOLLARS (\$549,800.00)**, for payment of which we bind ourselves, our heirs, personal representatives, successors, and assigns, jointly and severally.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs the terms of that certain Standard Contract for Services, having an effective date of _____, entered into by and between the Principal and the City, for Citywide Stormwater Improvements, hereinafter referred to as the "Contract," being made a part of this bond by reference, at the times and in the manner prescribed in the Contract; and
2. Promptly makes payments to all claimants, as defined in Section 255.05(1), Florida Statutes, supplying Principal with labor, materials, or supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the Contract (the "Work"); and
3. Pays Owner all losses, damages, delay damages (including contractually authorized liquidated damages), expenses, costs, and attorney's fees, including appellate proceedings, that Owner sustains because of a breach or material breach by Principal under the Contract documents; and
4. Performs the guarantee of all work and materials furnished under the Contract for the time specified in the Contract, then this bond is void; otherwise it remains in full force.

Notice of Nonpayment and Time Limitations

Any action instituted by a claimant under this bond for payment must be in accordance with the notice and time limitation provisions in Sections 255.05(2), (8) and (10), Florida Statutes.

Any changes in or under the contract documents and compliance or noncompliance with any formalities connected with the contract or the changes does not affect Surety's obligation under this bond.

IN WITNESS WHEREOF, this performance and payment bond is executed and shall be deemed an original, this _____, day of _____, 2020.

Attest:

GREGORI CONSTRUCTION, INC.
(Principal)

(As to Corporate Principal) Secretary

By: _____
Peter N. Gregori, President

(Witness to Principal)

(Corporate Seal)

(Surety)

(Witness to Surety)

By: _____
Name: _____
(Attorney-in-Fact)

(Corporate Seal)

NOTE: Date of BOND must not be prior to date of Contract. If Developer/Principal is Partnership, all partners should execute BOND. All BONDS signed by an agent must be accompanied by a certified copy of the authority to act.

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Florida.



NOTICE OF INTENT TO AWARD

**ITB #20-01 2020 Citywide
Stormwater Improvements
July 10, 2020**

On July 1, 2020 Purchasing received Seven (7) bids for ITB #20-01 2020 Citywide Stormwater Improvements.

After review of the bids submitted, City Staff has made its recommendation to award to the lowest bidder, Gregori Construction Inc. of Titusville, FL, for the Total Bid Amount of \$549,800.00.

Recommendation to award will be presented for City Council approval on August 4, 2020.

**Michael Hall
Buyer**



City of Port Orange Public Works & Utilities Department

TO: M. H. Johansson, City Manager

THRU: Lynn Stevens, Public Works & Utilities Director
Julia Wiggins, Public Works & Utilities Business Manager

FROM: Junos Reed, Public Works & Utilities Engineering and Construction Manager

DATE: July 14, 2020

SUBJECT: Intent to Award ITB 20-01 Citywide Stormwater Improvements to Gregori Construction, Inc.

REQUEST:

The Public Works & Utilities Department is requesting City Council approve the award of ITB 20-01 Citywide Stormwater System Improvements to Gregori Construction, Inc in the amount of \$549,800.00 plus an additional \$25,000 for contingency for a total amount not to exceed \$574,800.

PURPOSE:

This storm water system improvement project involves the repair and reconstruction of stormwater systems at six different locations throughout the City that have been identified as in need of critical repairs.

CONSIDERATION:

On July 1, 2020, Purchasing received seven (7) bids for ITB 20-01 Citywide Stormwater System Improvements. Upon Review of submitted bids by Purchasing, the Public Works & Utilities Department would like to award to the lowest responsive and responsible bidder, Gregori Construction, Inc. of Titusville, Florida for an amount not to exceed 549,800.00 plus an additional \$25,000 for unforeseen contingency.

The proposed project is for repair and rehabilitation of the stormwater collection systems at six different locations throughout the City. The locations of the repairs are;

- Intersection of Hidden Lake Dr. & Dexter Dr.
- Intersection of Mellissa Drive and Pagano Ct.
- Intersection of Willow Run Blvd & Tracy Dr

- 939 & 945 Alexander Ave
- Intersection of Devon St. and London Pl.
- Intersection of Powers Ave and Spruce Creek Rd.

Anytime work is performed underground, all potential conflicts or additional required work to complete the original scope cannot be anticipated. The unforeseen contingency amount of \$25,000 is requested to prevent work from stopping midstream when an unforeseen condition underground arises and work cannot be completed until the condition is resolved. Examples would be unidentified abandoned pipes, communication lines, power lines, unsuitable soils, etc. It is not included in the bid because it may or may not be needed to complete the job. Approval for contingency work is done through the Utilities Engineer Construction Manager through the use of a Field Change Order. If no conflicts arise, then the funding is unused and released at the close of the Purchase Order.

FUNDING:

Drainage Pipe R & R - \$549,800 + \$25,000 contingency for a total of \$574,800.

Project #: DIP075

Fund ID: 412 Stormwater Utility

Spend Category: Drainage – Capital

RECOMMENDATION:

The Public Works & Utilities Department is recommends City Council approve the award of ITB 20-01 Citywide Stormwater System Improvements to Gregori Construction, Inc in the amount of \$549,800.00 plus an additional \$25,000 for contingency for a total amount not to exceed \$574,800.

ANTICIPATED SCHEDULE:

- a) August 4, 2020 Council Approval
- b) Anticipated construction start is in the fall 2020 and estimated completion by fall 2021
- c) The project will be substantially complete 365 days from the Notice to Proceed date.

ATTACHMENTS:

1. ITB 20-01 Citywide Stormwater System Improvements Project Bid Tabulation
2. Notice of Intent to Award
3. Gregori Construction, Inc. Bid Submission
4. All Bid Documents

CITY OF PORT ORANGE, FLORIDA

INVITATION TO BID

2020 CITYWIDE STORMWATER IMPROVEMENTS



ITB #20-01

City of Port Orange Purchasing Division

Prepared by: Michael Hall, Buyer

Release Date: May 27, 2020

Bid Due Date & Time: July 1, 2020 at 2:30 P.M.

City of Port Orange, Florida
1000 City Center Circle
Port Orange, FL 32129
(386) 506-5740

purchdiv@port-orange.org

www.port-orange.org



Legal Notice to Bidders

ITB #20-01

2020 CITYWIDE STORMWATER IMPROVEMENTS

Notice is hereby given that the City of Port Orange is soliciting bids for ITB #20-01 2020 CITYWIDE STORMWATER IMPROVEMENTS. Bids will be accepted in the City Clerk's Office, Port Orange City Hall, 1000 City Center Circle, Port Orange, Florida 32129 until **2:30 P.M. on July 1, 2020** which may be amended by addendum issued by the City. All untimely Bids will not be considered and will be returned to the Bidder unopened. All Bids will be evaluated to ensure they contain all required forms in order to deem the Bidder responsive or non-responsive. **Bids will be opened and read aloud at 2:30 P.M. in Council Chambers.**

There will be a Non-Mandatory Pre-Bid Conference for the project at **10:00 A.M.** (local time) on **June 11, 2020** at City Hall, Council Chambers (1st floor), 1000 City Center Circle, Port Orange, Florida 32129. All attendees to the Pre-Bid Conference must sign in. The representative of each Bidder shall be an authorized employee of the Bidder and shall sign in accordingly. **Bidders are urged to obtain Bid documents and familiarize themselves with the documents prior to the Pre-Bid meeting.**

A Bid Guarantee in the form of a Bid Bond executed by the Bidder and an acceptable surety or a certified check or bank draft payable to the City of Port Orange, Florida in an amount equal to five percent (5%) of the proposed bid shall be submitted with each submission.

DESCRIPTION: *The City of Port Orange is soliciting Sealed Bids to acquiring the services to replace/repair deteriorated and/or undersized corrugated metal storm pipes to improve stormwater conveyance at six (6) locations within the City.*

All Bidders shall be a Florida Certified Contractor properly registered and licensed to do business in the State of Florida and perform the services identified herein and properly registered and licensed to provide the goods or services identified in the scope of work, by all applicable state and local agencies.

All Bids are solicited and shall be made pursuant to the Code of Ordinances, City of Port Orange, Chapter 2, Article VI, Division 2, Section 2-256, and all Bids will be evaluated in accordance with the provisions thereof. Code of Ordinances, City of Port Orange is on file in the Office of the City Clerk, City Hall, 1000 City Center Circle, Port Orange, Florida 32129, and at www.municode.com. Local contractor/vendors may be given a local preference pursuant to the Code of Ordinances, City of Port Orange, Chapter 2, Article VI, Division 2, Section 2-275.

Copies of the Bid documents, requirements, the scope of service and all other pertinent information necessary to submit a complete package may be obtained electronically from the City of Port Orange website at www.port-orange.org/bids.aspx and DemandStar via their website at www.demandstar.com. All questions shall be directed **in writing** to the Buyer, Michael Hall, mhall@port-orange.org or purchdiv@port-orange.org and reference **"Questions on ITB #20-01 CITYWIDE STORMWATER IMPROVEMENTS"** in the subject line. Last day for questions will be **June 17, 2020 at 5:00 P.M.** All Bidders are required to complete and submit a Public Entity Crime Statement, the Anti-Collusion Statement, and Drug-Free Tie Proposal Preference Statement, as well as other documents as required by the solicitation.

NO bid shall be withdrawn for a period of ninety (90) days subsequent to the bid opening without the consent of the City of Port Orange, Florida. Upon award, the successful bidder will also be required to

furnish and pay for a satisfactory contract one hundred percent (100%) Payment and Performance Bond to be recorded by the City, with the Clerk of the Circuit Court, Volusia County, Florida and to enter into a contract for services with the City of Port Orange.

No Bids received after the time and date specified for the opening will be considered. The City of Port Orange, Florida reserves the right to reject any and all Bids, to waive any and all non-substantial irregularity in Bids received, whenever such waiver or rejection is in the best interest of the City.

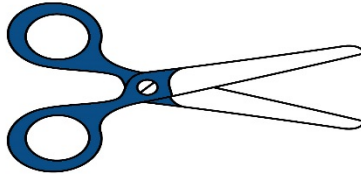
Bids shall be **submitted to the City Clerk's office** with one (1) original and one (1) identical digital (CD or flash drive) version in PDF format, addressed to Michael Hall, Buyer, Finance Department, City Hall, 1000 City Center Circle, Port Orange, Florida 32129 in a **SEALED ENVELOPE/PACKAGE** plainly marked on the outside: **"ITB #20-01 2020 CITYWIDE STORMWATER IMPROVEMENTS"**.

Michael Hall – Buyer

Legal Ad - One Time – **May 27, 2020**

[Remainder of this page left intentionally blank]

Cut along the outer border and affix this label to the outside of your sealed bid envelope/package to identify it as a "Sealed Bid". Be sure to include the name of the company submitting the bid where requested.



SEALED BID • DO NOT OPEN

SEALED BID NO.

ITB #20-01

BID TITLE:

**2020 CITYWIDE STORMWATER
IMPROVEMENTS**

DUE DATE/TIME:

July 1, 2020 at 2:30 P.M.

SUBMITTED BY:

(Name of Company)

DELIVER TO:

**City of Port Orange City Clerk's Office
Attn: Michael Hall
Buyer
Finance Department
1000 City Center Circle
Port Orange, Florida 32129**

DATE/TIME RECEIVED:

(To be stamped by Clerk's Office)

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SECTION 1 – PURPOSE AND OVERVIEW

The purpose of this Invitation to Bid (ITB) is to solicit competitive Sealed Bids from Firms or Companies (contractor/vendors) for the provision of acquiring the services to replace/repair deteriorated and/or undersized corrugated metal storm pipes to improve stormwater conveyance at six locations within the City.

Bidders must be a Florida Certified Contractor properly registered and licensed to do business in the State of Florida and perform the services identified herein and properly registered and licensed to provide the goods or services identified in the scope of work, by all applicable state and local agencies.

It is the intent and purpose of the City of Port Orange (City) that this Invitation to Bid promotes competitive selection. It shall be the Bidder's responsibility to advise the Purchasing Division if any language, requirements, etc., or any combination thereof, inadvertently restricts or limits the requirements stated in this ITB to a single source.

[Remainder of this page left intentionally blank]

SECTION 2 – INSTRUCTIONS TO BIDDERS

Firms or companies (contractor/vendors) desiring to provide services, as described herein shall submit sealed bids, including one original copy and one (1) digital (CD or flash drive) version in PDF format, in conformance with the detailed submittal instructions.

TIMELINE (Local Time):

The City reserves the right to alter dates as needed.

Date of Distribution:May 27, 2020
Non-Mandatory Pre-Bid ConferenceJune 11, 2020 at 10:00 A.M.
Deadline for Questions:June 17, 2020 by 5:00 P.M.
Final Addendum Posting:June 24, 2020 by 5:00 P.M.
Bids Due:July 1, 2020 by 2:30 P.M.
City Council Meeting for Approval of Recommendation of AwardTo Be Determined

Bids must be delivered in a sealed envelope/package and delivered to:

City of Port Orange City Clerk's Office
Attn: Michael Hall, Buyer
Finance Department
1000 City Center Circle
Port Orange, Florida 32129

Sealed Bids must be delivered **no later** than the date and time listed in the Timeline above. All times referenced are local time.

Bids shall be sealed, and contractor/vendors shall clearly indicate on the outside of their bid the following:

- a) Invitation to Bid (ITB) Number and Title
- b) Date of Opening
- c) Name of Contractor/Vendor
- d) Address of Contractor/Vendors

Due to the timing of mail service, the City cautions Contractor/Vendors to assure actual delivery of Bids to the City prior to the deadline set for receiving bids. Carrier and hand deliveries of bids will be accepted in the City Clerk's Office, Port Orange City Hall, 1000 City Center Circle, Port Orange, Florida 32129 until the date and time referenced in the Timeline above or as amended by addendum issued by the City. Bids received after the established deadline shall not be considered.

Contractor/Vendors are cautioned that they are responsible for delivery to the specific location cited above. Therefore, if your bid, proposal, statement or quotation is delivered by an express mail carrier or by any other means, it is your responsibility to ensure delivery to the above address. This office will not be responsible for deliveries made to any place other than the specified address.

Offers by telephone, email or telegram shall not be accepted. Also, Contractor/Vendors are instructed NOT to fax their bid package. **Faxed bids shall be rejected as non-responsive regardless of where or when the fax is received.**

SECTION 2 – INSTRUCTIONS TO BIDDERS

All Bids will be opened publicly and read aloud. All conferences and meetings regarding this ITB are recorded electronically (audio only).

The City of Port Orange reserves the right to reject any or all Bids or parts of Bids if it is in the best interest of the City.

PRE-BID CONFERENCE:

There will be a Non-Mandatory Pre-Bid Conference for the project at **10:00 A.M.** (local time) on **June 11, 2020** at City Hall, Council Chambers (1st floor), 1000 City Center Circle, Port Orange, Florida 32129. All attendees to the Pre-Bid Conference must sign in. The representative of each Bidder shall be an authorized employee of the Bidder and shall sign in accordingly. **Bidders are urged to obtain Bid documents and familiarize themselves with the documents prior to the Pre-Bid meeting.**

QUESTIONS REGARDING THIS ITB:

All questions shall reference “**ITB #20-01 CITYWIDE STORMWATER IMPROVEMENTS**” in the subject line. All questions concerning this ITB shall be submitted in writing no later than the date and time referenced in the Timeline above to:

Michael Hall
Buyer
1000 City Center Circle
Port Orange, FL 32129
mhall@port-orange.org or
purchdiv@port-orange.org

ADDENDA REGARDING THE INVITATION TO BID:

The City will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the Bid Due Date. Contractor/Vendors should not rely on any representations, statements or explanations other than those made in this ITB or in any addendum to this ITB. Where there appears to be a conflict between the ITB and any addenda issued, the last addendum issued will prevail.

It is the Contractor/Vendor’s responsibility to be sure all correct number of addenda was received. The Contractor/Vendors should verify with the designated contact persons prior to submitting a Bid that all addenda have been received. Contractor/Vendors should acknowledge the correct number of addenda received as part of their Bids. It is the responsibility of the Contractor/Vendors to ensure all addenda have been received prior to submitting a bid.

Written responses, in the form of an addendum, will be provided via the City website www.port-orange.org/bids.aspx and Demand Star websites. www.demandstar.com.

This provision exists solely for the convenience and administrative efficiency of the City of Port Orange. No Contractor/Vendors or other third party gains any rights by virtue of this provision or the application thereof, nor shall any Contractor/Vendors or third party have any standing to sue or cause of action arising therefrom.

CLARIFICATIONS:

It is the Contractor/Vendors's responsibility to become familiar with and fully informed regarding the terms, conditions and specifications of this ITB. Lack of understanding and/or misinterpretation of any portions of this ITB shall not be cause for withdrawal of your Bid after opening or for subsequent protest of award. Contractor/Vendors must contact the Purchasing Representative, at the email provided, should clarification be required.

Modification or alteration of the documents contained in the solicitation or contract shall only be valid if mutually agreed to in writing by the parties.

MINIMUM QUALIFICATIONS:

Contractor/Vendors shall be licensed to do business in the State of Florida. Submit Sunbiz report showing your company registered as "Active".

Contractor/Vendors must be a Florida Certified Contractor properly registered and licensed to do business in the State of Florida and perform the services identified herein and properly registered and licensed to provide the goods or services identified in the scope of work, by all applicable state and local agencies.

Contractor/Vendors must provide a minimum of three (3) verifiable references from similar scopes of work as identified in this ITB on the provided "Professional References" form. Failure to provide references that verify required experience will cause the Contractor/Vendors to be deemed non-responsive. The City of Port Orange is not to be used as a reference.

NO LOBBYING:

All Contractor/Vendors are hereby placed on notice that the City of Port Orange Council, City Employees/Staff, nor Members of the Evaluation Committee (with the exception of the City of Port Orange Purchasing Division personnel designated to receive requests for interpretations or corrections) are not to be lobbied, directly or indirectly either individually or collectively, regarding this ITB. During the entire procurement process, all Contractor/Vendors and their subcontractors, sub-consultants, or agents are hereby placed on notice that they are not to contact any persons listed above for such purposes as holding meetings of introduction, dinners, etc. if they intend to submit or have submitted Bids for this project. Any Contractor/Vendors contacting individuals mentioned herein in violation of this warning may automatically be disqualified from further consideration for this ITB.

PRICING SHEETS:

Pricing sheets/Bid forms are to be completed as directed and without modification and returned as part of the ITB submittal prior to the ITB deadline for submission. Failure to fill out the price sheets/bid forms as directed and without modification may negatively affect the evaluation of your bid.

EXCEPTIONS TO SPECIFICATIONS:

If taking exception to any portion of the ITB specifications, terms and conditions, the bidder must indicate those exceptions as stated on the vendor's acknowledgment, the Vendor must indicate those exceptions as stated on the Vendor's Acknowledgement Form.

BID SUBMISSION AND WITHDRAWAL:

Unless otherwise specified, Contractor/Vendors shall use the forms supplied by the Purchasing Division. Bids, once opened, become the property of the City, cannot be withdrawn, and will not be returned to the Contractor/Vendors. Upon opening, Bids become subject to public disclosure in accordance with Chapter 119, Florida Statutes.

CORRECTION OF BIDS:

Correction of inadvertently erroneous Bids shall be permitted up to the time of ITB opening. Contractor/Vendors shall not be allowed to modify their Bids after the opening time and date.

WITHDRAWAL OF BIDS:

NO Bid shall be withdrawn for a period of ninety (90) days subsequent to the Bid opening without the consent of the City of Port Orange, Florida. Negligence on the part of the Contractor/Vendors in preparing the Bid confers no right of withdrawal or modification after the Bid has been opened, at the appointed time and place by the City of Port Orange. Any such withdrawn Bid shall not be resubmitted.

OPENING OF BIDS:

Bids will be received until the date and time stated in this ITB and will be publicly opened and read at the place, time and date stated. No responsibility will attach the Purchasing Department for the premature opening of a Bid not properly addressed and identified.

LITIGATION HISTORY:

The City will consider a Contractor/Vendor's litigation history information in its review and determination of responsibility. All Vendors may be required prior to award of contract to disclose to the City all "material" cases filed, pending, or resolved during the last five (5) years prior to the solicitation response due date, whether such cases were brought by or against the Contractor/Vendors, any parent or subsidiary of the Contractor/Vendors, or any predecessor organization. If the Contractor/Vendors is a joint venture, the information provided should encompass the joint venture (if it is not newly formed for purposes of responding to the solicitation) and each of the entities forming the joint venture. Although the review of a Contractor/Vendors' litigation history is an issue of responsibility, the failure to provide litigation history as required in the Evaluation Criteria may result in a recommendation of non-responsive by the Purchasing Manager.

DEBARMENT HISTORY:

The City will consider a Contractor/Vendor's debarment history information in its review and determination of responsibility. All Vendors may be required prior to award of contract to disclose to the City all cases of debarment filed, pending, or resolved by the City or other public entity during the last five (5) years prior to the solicitation response due date, whether such actions were brought by or against the Contractor/Vendors, any parent or subsidiary of the Contractor/Vendors, or any predecessor organization. If the Contractor/Vendors is a joint venture, the information provided should encompass the joint venture (if it is not newly formed for purposes of responding to the solicitation) and each of the entities forming the joint venture. Although the review of a Contractor/Vendors' debarment history is an issue of responsibility, the failure to provide debarment history as required in the Proposal Submittal and Requirements Section may result in a recommendation of non-responsive by the Purchasing Manager.

REJECTION OF BIDS:

The City reserves the right to reject any and/or all Bids when such rejection is in the best interest of the City.

BIDS MAY BE REJECTED AND/OR CONTRACTOR/VENDOR(S) DISQUALIFIED FOR THE FOLLOWING**REASONS:**

- (a) Failure to update the information on file including address, product, service or business descriptions.
- (b) Failure to perform according to contract provisions.
- (c) Conviction in a court of law of any criminal offense in connection with the conduct of business.
- (d) Evidence of a violation of any federal or state antitrust law based on the submission of bids or proposals, or the awarding of contracts.
- (e) Evidence that the Contractor/Vendors has attempted to give a Board employee a gratuity of any kind for the purpose of influencing a recommendation or decision in connection with any part of the Board's purchasing activity.
- (f) Other reasons deemed appropriate by the City.

OWNERSHIP OF DOCUMENTS:

All documents resulting from this project will become the sole property of the City of Port Orange. The Contractor/Vendors must meet all requirements for retaining public records and transfer, at no cost, to the City all public records in the possession of the Contractor/Vendors upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City in a format that is compatible with the information technology systems of the City.

AMERICANS WITH DISABILITIES ACT (ADA):

If you need special services provided for under the Americans with Disabilities Act, contact the ADA Coordinator in our Human Resources office at 386-506-5560 at least 48 hours before the scheduled event.

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SECTION 3 – SCOPE OF WORK, DRAWINGS, SPECIFICATIONS AND REQUIREMENTS

1) SCOPE OF WORK

- A. The Contractor shall include the cost(s) for permits and fees in his proposal.
- B. The Contractor shall include the cost(s) for all bonds.
- C. All technical specifications and drawings are attached as separate documents.

Provide all labor, materials, and equipment necessary to construct the stormwater improvements as shown on the drawings and described below. The scope of work includes but is not limited to the following.

A. Hidden Lake Drive and Dexter Drive (Sheet 2 of 9)

- 1. Mobilization/Erosion Control
- 2. Maintenance of Traffic
- 3. Demolition
 - a. Sawcut and remove existing curb
 - b. Remove existing Inlets
 - c. Remove existing RCP
 - d. Sawcut and remove existing sidewalk
 - e. Sawcut and remove existing asphalt
- 4. 3EA ditch bottom inlets
 - a. 2-Type "C", 1-Type "E"
- 5. 4' wide sidewalk
- 6. 15" & 18" RCP
- 7. Asphalt pavement Type SP 9.5

B. Melissa Drive and Pagano Court (Sheet 3 of 9)

- 1. Mobilization/Erosion Control
- 2. Maintenance of Traffic
- 3. Demolition
 - a. Sawcut and remove existing curb
 - b. Remove existing Inlets
 - c. Remove existing RCP
 - d. Sawcut and remove existing sidewalk
 - e. Sawcut and remove existing asphalt
- 4. Grout fill 24" CMP
- 5. Install 2 EA ditch bottom inlets Type "E"
- 6. Install 1 EA structure top and grate on existing Type "C"
- 7. Install 4' wide sidewalk
- 8. Asphalt pavement Type SP 9.5
- 9. 12" HP Storm Pipe & Fittings
- 10. 24" Single Wall HDPE Highway Pipe
- 11. 30" Hp Storm Dual Wall
- 12. Restoration & Sod

C. Willow Run Blvd and Tracy Drive (Sheet 4 of 9)

1. Mobilization/Erosion Control
2. Maintenance of Traffic
3. Demolition
 - a. Sawcut and remove existing curb
 - b. Remove existing Storm Manhole
 - c. Remove existing CMP, RCP, & MES
 - d. Sawcut and remove existing sidewalk
 - e. Sawcut and remove existing asphalt
 - f. Remove existing wall and Rip Rap
4. 4' 75' wide sidewalk
5. 2' wide Miami curb
6. Asphalt pavement Type SP 9.5
7. 48" RCP
8. Straight Concrete Endwall FDOT Index 430-030
9. Bank Stabilization with 4" thick concrete
10. Restoration & Sod

D. Alexander Avenue (Sheet 5 of 9)

1. Mobilization/Erosion Control
2. Maintenance of Traffic
3. Demolition
 - a. Remove existing Concrete Bag Rip-Rap Wall
 - b. Remove existing CMP
 - c. Sawcut and remove existing sidewalk
 - d. Sawcut and remove existing asphalt
 - e. Sawcut and remove existing driveway apron
4. FDOT Index 460-030 Straight Concrete Endwall
5. 42" RCP
6. 4" thick concrete spillways
7. Asphalt pavement Type SP9.5

E. Devon Street and London Place (Sheet 6 of 9)

1. Mobilization/Erosion Control
2. Maintenance of Traffic
3. Demolition
 - a. Sawcut and remove 2' wide Miami curb
 - b. Remove existing drainage structure
 - c. Remove existing CMP
 - d. Sawcut and remove existing sidewalk
 - e. Sawcut and remove existing asphalt
4. New frame and grate on existing structures
5. Ditch Bottom Type "E" inlet
6. Type P Structure with frame and grate
7. Type P Structure with manhole top
8. 18" & 24" CPP
9. 24" CPP to CMP adaptor
10. 8" PVC Water Main (Deflect around ST-5) fully restrained

11. 4" thick concrete sidewalk
12. Asphalt pavement Type SP9.5 and striping

F. Powers Avenue and Spruce Creek Road. (Sheet 7 of 9)

1. Mobilization/Erosion Control
2. Maintenance of Traffic
3. Demolition
 - a. Remove existing 60" CMP and underlying unsuitable material
 - b. Remove existing guardrail and posts
 - c. Sawcut and remove existing asphalt
 - d. Cut and cap existing abandoned utility pipe
4. Install new guardrails and posts
5. Winged Concrete Endwalls per Modified FDOT Index 430-040 (2 EA)
6. 60" RCP
7. 6" PVC Water Main, valves, fittings, & connection to existing all fully restrained
8. 4" thick concrete spillway
9. Water Main
10. Gravity Sewer Improvements
11. Asphalt pavement Type SP9.5 and striping

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CONSTRUCTION NOTES:

1. City Governing Specifications: City of Port Orange Land Development Code, City of Port Orange Standard Construction Details and Specifications, Latest Edition. All utility material, construction and testing covered by these drawings shall comply with the City of Port Orange Standard Construction Details and Specifications, Latest Edition. All utility work and connections shall be coordinated with the City of Port Orange Inspector.
2. It is the Contractor's responsibility to notify the City of any deficiencies or discrepancies among the divisions of the drawing and specifications prior to the bid date. The City will not be responsible for any deficiencies or discrepancies raised after the bid opening, accordingly.
3. These drawings and specifications are complementary, and any requirement of one shall be a requirement of the other. It is the Contractor's responsibility to carefully examine the drawings and specifications and to compare the requirements of each division and ensure that each trade or Subcontractor is making the allowances necessary to provide the owner a complete facility, operational in all respects, unless otherwise specifically stated in the drawings.
4. The City assumes no responsibility for instructing the contractor in the methods of construction. It is the Contractor's responsibility to determine the method to construct the improvements as shown on the plans.
5. Litter control measures to prevent wind-driven debris shall be implemented throughout the duration of construction. All debris shall be removed, and the project site cleaned within 30 days of completion of construction.
6. At no time shall excavations be left uncovered after working hours. Contractor shall secure the work area at the end of each day's work.
7. At all times, the Contractor shall take precautions to protect underground utilities, structures and other associated facilities from damage during construction. It is the Contractor's responsibility to determine the measures of protection. Any damaged facilities shall be repaired or replaced as directed by the City or Engineer at the Contractor's expense.
8. There shall be no deviations from these plans unless approved in writing by the City.
9. The Contractor shall contact all concerned utilities at least forty-eight (48) hours in advance of construction operations.
10. Contractor shall coordinate and comply with all utility companies involved in project and pay all required fees and cost.
11. The Contractor shall be responsible for providing certified material test results to the City prior to the release of final payment. Test results must include, but may not be limited to, densities for subgrade and base densities at utility crossings, manholes, inlets, structures. Test shall include asphalt gradation reports, concrete cylinders, etc.
12. Where new asphalt meets existing asphalt, the existing asphalt shall be saw cut to provide a straight even line.
13. Prior to removing curb or gutter, the adjacent asphalt shall be saw cut to provide a straight even line.

14. All proposed elevations refer to finished grades.
15. If any muck-like material is discovered, it will be required to be removed, backfilled with appropriate fill, compacted, and tested using AASHTO T-180 modified proctor method.
16. Fill material is to be placed in one-foot lifts and compacted to the appropriate density (98% for paved areas and 95% for building pads and all other areas as per AASHTO T-180).
17. No burying of any organic materials allowed.
18. Contractor to install earth dams upstream and downstream of work areas within canals and provide continuous bypass pumping with silent Knight (or equal) sound attenuated enclosures.

SITE PREPARATION FOR PAVEMENT:

1. Prior to construction, the location of existing underground utility lines within the construction area should be established. Provisions should be made to relocate interfering utilities to appropriate locations. It should be noted that if underground pipes are not properly removed or plugged, they may serve as conduits for subsurface erosion which may subsequently lead to excessive settlement of the overlying structures.
2. Should the soils experience pumping and soil strength loss during the installation and compaction operations, compaction work should be immediately terminated and (1) the disturbed soils removed and backfilled with dry structural fill soils which are then compacted, or (2) the excess moisture content within the disturbed soils is allowed to dissipate before re-compacting.
3. Test the compacted surface for compliance at a minimum of one (1) location per ten thousand (10,000) square feet within the pavement area (minimum 3 locations).
4. Place the compact backfill material as required. The fill shall consist of "clean" fine sand with less than five (5) percent soil fines. Place fill in uniform ten (10) to twelve (12) inch loose lifts and compact each lift to a minimum density of ninety-five (95) percent of the modified proctor maximum density with the exception that densities of at least ninety-eight (98) percent shall be obtained within the upper one foot below base course. Compacted soils shall exhibit moisture content within two (2) percent of the soils optimum moisture content as determined by the modified proctor test (ASTM D-1557). If light equipment is used, then the lift thickness shall be reduced to eight (8) inch thick lifts.
5. Perform compliance tests within each lift or fill at a frequency of not less than one test per ten thousand (10,000) square feet of pavement area (minimum 3 locations).

DEMOLITION AND SWPPP NOTES:

1. The Contractor shall schedule a Pre-Construction meeting with the City prior to start of construction.
2. The Contractor shall be responsible for contacting the City of Port Orange Utility Department, Florida Sunshine and emergency services for respective utility locations and "notice" of construction activity.
3. All erosion control devices shall be placed prior to the start of work and remain in place until all work is complete. MOT devices and visible barricades shall be installed and approved by the City prior to the start of construction.
4. The Contractor shall provide the City a MOT plan at Pre-Construction meeting. Traffic shall be allowed to continue during work. Provide measures to detour traffic around open excavation with adequate barricades, signage and flag person to direct traffic. Emergency services shall be notified forty-eight (48) hours in advance.
5. Existing driveways shown adjacent to or outside limits of construction shall remain in-service. Existing utilities and driveways shall not be removed unless otherwise noted.
6. All removed material shall be hauled off-site to an approved landfill. Trees may be logged or mulched for off-site disposal at the Contractor's discretion.
7. Contractor shall be responsible for periodic inspection and removal of debris and silt behind erosion control devices.
8. All inlets and pipe shall be protected during construction by inlet protection measures to prevent siltation in the drainage system. The entire drainage system shall be cleaned of all debris prior to final acceptance.
9. All off-site areas disturbed during construction activity shall be immediately restored to prior condition upon completion of work.
10. Soils are to be stabilized by water or other means during construction. This is intended to reduce soil erosion, blowing sand and the impact to neighboring properties.
11. If any dewatering is to occur during any phase of construction then dewatering activity shall adhere to chapter 40C-22 fac more specifically as follows. Per 40C-22.030(3) a "noticed general short-term dewatering permit" is required "only if" dewatering exceeds four million (4,000,000) gallons per day, except during the first one hundred and twenty (120) hours of dewatering when the daily and instantaneous pumpage rates shall not exceed six million (6,000,000) gallons per day. Average daily withdrawal shall not exceed two million (2,000,000) gallons per day for the first sixty (60) days of the dewatering activity and shall not exceed one million (1,000,000) gallons per day of a one hundred and eighty (180) day duration. Each specific dewatering project shall not exceed one hundred and eighty (180) days. The Contractor shall be responsible to ensure any dewatering activity is below the specified threshold. Otherwise a permit will be required at the expense of the Contractor. The Contractor shall familiarize itself with chapter 40C-22 fac and be solely responsible for obtaining and submitting form RDS-50 to SJRWMD a minimum of ten (10) days prior to any dewatering activity. Submittal of form RDS-50 is not required if dewatering is three hundred thousand (300,000) gallons per day or less and will not exceed thirty (30) days in duration.

LAND ALTERATION/TREE PRESERVATION NOTES:

1. All trees to remain must be protected by tree preservation barricades meeting the minimum standards. Protective barricades shall remain in place until land alteration and construction activities are completed.
2. All trimming shall be undertaken on a tree protected by the provisions of the land development code shall be in accordance with the American National Standards Institute (ANSI) A-300 pruning standards.
3. Oak trees larger than thirty-six (36) inches and above (historic) pruning shall be performed by an Arborist certified by the International society of Arboriculture or a registered consulting Arborist with the American Society of Consulting Arborists. The Arborist shall understand that the American National Standards Institute (ANSI) A-300 pruning standards is a standard of Division 4.0.
4. All tree roots existing within approved improvement areas and originating from a protected tree, shall be severed clean at the limits of the preserved area where indicated on this plan.

EROSION CONTROL NOTES:

1. Land disturbing activities shall not commence until approval to do so has been received by governing authorities. The Contractor shall strictly adhere to the SWPPP during construction operations.
2. No land clearing or grading shall begin until all erosion control devices have been installed.
3. The Contractor shall post "no trespassing" signage at all site entrances prior to construction.
4. Maintain erosion control measures after each rain and at least once a week.
5. This plan shall not be considered all-inclusive, as the Contractor shall take all necessary precautions to prevent soil sediment from leaving the site.
6. Contractor shall comply with all state and local ordinances that apply.
7. Additional erosion and sediment control measures will be installed if deemed necessary by on-site inspection.
8. No turbid water shall be discharged off-site from the dewatering operation. Contractor shall take measures to control turbidity.
9. If installation of storm drainage system should be interrupted by weather or nightfall, the pipe ends shall be covered with filter fabric.
10. Contractor shall be responsible to take whatever means necessary to establish permanent soil stabilization.
11. Provide dust control for all earthwork operations. Cover area with light coating of water or other approved method.

GEOTEXTILE FABRIC INLET PROTECTION (GENERAL NOTES):

1. Geotextile to be Mirafi Filterweave 402 or Geotex 111F. Alternatives include approved equal ASTM D4491 or one hundred (100) to one hundred and fifty (150) gallon per minute per square foot.
2. When removing or maintaining inlet protection, care shall be taken so that the sediment trapped on the geotextile fabric does not fall into the inlet. Any material falling into the inlet shall be removed immediately.
3. Finished size, including flap pockets where required, shall extend a minimum of 10" around the perimeter to facilitate maintenance or removal.
4. For curb inlet protection an additional eighteen (18) inches of fabric is wrapped around the wood and secured with staples. The wood shall not block the entire height of the curb box opening.
5. Trim excess fabric in the flow line to within three (3) inches of the grate.
6. The Contractor shall demonstrate a method of maintenance, using a sewn flap, hand holds, or other method to prevent accumulated sediment from entering the inlet.

DRAINAGE NOTES:

1. The Contractor shall be responsible for any damage to drainage system and shall restore any damaged structures.
2. Storm pipes shall be reinforced concrete pipe (RCP) or corrugated plastic pipe (CPP).
3. The Contractor shall provide copies of shop drawings of all material and structures to the City for prior order.
4. Contractor to place filter fabric between drainage structures and tops to prevent soil intrusion. The fabric shall be periodically cleaned of sand a debris fabric shall remain in place until paving is complete.
5. All connections between storm pipes and storm structures, retrofit or new, shall be watertight.
6. All existing structures, unless otherwise noted to remain. Fencing trees, & etc., within the construction area shall be removed and disposed of offsite.
7. All new drainage structures shall be pre-cast per FDOT specifications.
8. All drainage structures and storm sewer pipes shall meet heavy duty traffic (H20) loading and be installed accordingly per FDOT standard specifications and manufactures specifications respectively.
9. All drainage structures and pipes shall be cleaned of sand at the last stage of construction prior to the final inspection.
10. All storm inlet grates shall be traffic rated.

Drawings, Specifications, Requirements:

See link for documents:

- <https://portorange.sharepoint.com/:f:/g/pch/Et0YgOCs37ZHvZQCRS18ICsBqMuSHDOBFjy-nAVWxSul7Q?e=fCzKsH>

See documents:

- **“Attachment A” ITB 20-01 Bid Set - Drawings and Specifications for 2020 CITYWIDE STORMWATER IMPROVEMENTS”**
- **Documents can also be found on the City of Port Orange Website at the link below:**
<https://www.port-orange.org/bids.aspx>

2) PROJECT TIMELINE:

- A. Notice of Award: After bid opening and complete review of submitted bid information.
- B. Notice to Proceed: TBD by Public Works.
- C. Start Date and Time: After Pre-Construction Meeting.
- D. Substantial Completion Time: Not to exceed Three Hundred & Thirty-Five (335) days from the date of the Notice to Proceed.
- E. Final Completion Time: Thirty (30) calendar days after substantial completion time.
- F. Total Completion Time: Not to exceed Three Hundred & Sixty-Five (365) days from the date of the Notice to Proceed.

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SECTION 4 – STANDARD PURCHASE DEFINITIONS

The City will use the following definitions in instructions to bidders, terms and conditions, special provisions, technical specifications and any other solicitation documents.

1. **Addendum** is a formal written document, released prior to the public opening that modifies any aspect of a Solicitation. Plural: Addenda
2. **Alternate Bid** means multiple Bids with substantive variations from the same Bidder in response to a Solicitation.
3. **Amendment** is a formal written agreement, signed by both parties, that modifies an existing contractual agreement.
4. **Appropriate, Appropriated, or Appropriation** means the adoption by the City Council of the City of a budget for a fiscal year that includes payments to be made under the Contract during the respective fiscal year.
5. **Best Value** means the highest overall value to the City based on factors that include, but are not limited to, price, quality, design, and workmanship.
6. **Bid** is a complete, properly signed response to an Invitation to Bid, which if accepted, would bind the Bidder to perform the resultant Contract.
7. **Bid Guaranty (Bid Bond)** guarantees that the Bidder (a) will not withdraw the Bid within the period specified for acceptance, and (b) will execute a Contract and furnish required bonds and any necessary insurance within the time specified in the Solicitation, unless a longer time is allowed by the City. The guarantee will be returned to the Bidder upon execution of a Contract
8. **Bidder or Proposer** is a person, firm, or entity that submits a Response to a Solicitation. Any Bidder/Proposer may be represented by an agent after submitting evidence demonstrating the agent's authority. The agent cannot certify as to his own agency status. (See also "Vendor")
9. **City** means the City of Port Orange.
10. **Competitive Negotiation** means a method for acquiring goods, services, and construction for public use in which discussions or negotiations may be conducted with responsible offerors who submit Responses through a Request for Proposals, Request for Statements of Qualifications, or Invitation to Negotiate.
11. **Competitive (Formal) Solicitation** is the process of requesting and receiving two or more sealed bids, proposals, statements of qualifications or replies submitted by responsive vendors in accordance with the terms of a competitive process, regardless of the method of procurement.
12. **Competitive Range** means the responsive submissions that meet the evaluation criteria and are considered to be reasonably susceptible of award.
13. **Construction** means the process of building, repairing, improving, and alterations, conversion or extension of building, parks, utilities, streets or other improvements or alterations to real property.
14. **Contract** is a written agreement or purchase order issued for the purchase of goods or services.
15. **Contractor** means the person, firm or entity selling goods or services to the City under a Contract.
16. **Deliverables** means the goods, products, materials, and/or services to be provided to the City by a Bidder.
17. **Due Date** means the date and time specified for receipt of Responses to a Solicitation.
18. **End User** is a person, program, agency, or other eligible user who uses a contract to purchase a commodity or contractual service.
19. **Evaluation Committee/Team** is a temporary group of City personnel who are responsible for the evaluation of proposals, statements of qualifications or replies as part of a Request for Proposals (RFP), Request for Submission of Qualifications (RFSQ), or Invitation to Negotiate (ITN), or competitive grant process.
20. **Evaluator** is a member of the evaluation committee/team.
21. **Goods** are supplies, materials, or equipment.
22. **Intent to Award** is a document, published on DemandStar, that informs the public and respondents of the City's decision to award a contract pursuant to a previously issued competitive solicitation.

23. **Invitation to Bid (ITB) or Bid** means a formal request to prospective vendors requesting pricing for a specified Good or Service which has been advertised for Bid in a newspaper.
24. **Invitation to Negotiate (ITN)** means a formal request to prospective vendors requesting proposed specifications and pricing of a product and/or service which has been advertised for replies in a newspaper.
25. **Issues** means points, matters, or concerns to be addressed during negotiations.
26. **Lead Negotiator** is the negotiator responsible for leading and facilitating the formal negotiation discussions and selecting other required negotiation team members. Is often the “driver of change” and seeks alternatives/options.
27. **Lowest Responsible Bid means the responsive Bid** meeting all requirements of the specifications, terms, and conditions of the Invitation to Bid resulting in the lowest cost to the City in a total cost concept or based solely on price, taking into consideration the financial and practical ability of the Bidder to perform the Contract, past performance of the Bidder, and compliance with all City ordinances concerning the purchasing process.
28. **Lowest Responsible Bidder** means the Bidder submitting Lowest Responsible Bid.
29. **Negotiation Team** is a temporary group of City personnel who are responsible for negotiations as part of an Invitation to Negotiate (ITN).
30. **Negotiator** is a member of the negotiation team.
31. **Non-Professional Services** are services performed that are not of a professional nature such as lawn care, security, janitorial, etc.
32. **Offer** means a complete signed Response submitted to the City in response to a Solicitation including, but not limited to, a Bid submitted in response to an Invitation to Bid, a Proposal submitted in response to a Request for Proposal, a Quote submitted in response to a Request for Quotation, a Statement of Qualifications and interest submitted in response to a Request for Statements of Qualifications, or a Reply submitted in response to an Invitation to Negotiate.
33. **DemandStar** is the official online repository for all City competitive solicitations.
34. **Outlier** is a bid, offer, or proposal which is determined by the Purchasing Director or Manager to be significantly dissimilar to or inconsistent with, competing bids or offers.
35. **Pre-Bid/Proposal/Statement/Reply Conference** means a meeting conducted by the Purchasing Office, held in order to allow Vendors to ask questions about the proposed Contract and particularly the Contract specifications with the City department requesting the goods/services.
36. **Price Analysis** is an evaluation of the total cost of a contract in order to determine if the price is reasonable.
37. **Procurement (Process)** is a term used in the governmental sector for the combined functions of acquiring (purchasing) needed goods and/or services, receiving and inspection, inventory management, contract administration, and disposal/surplus.
38. **Professional Services** means those services within the scope of the practice of architecture, professional engineering, landscape architecture, or registered surveying and mapping, as defined by the laws of the state, or those performed by any architect, professional engineer, landscape architect, or registered surveyor and mapper in connection with his or her professional employment or practice.
39. **Protest** is a formalized process by which respondents have an opportunity to challenge a procurement practice or contract award.
40. **Proposal** is a complete, properly signed Response to a Request for Proposal, based on performance that is offered rather than on that of price alone, which if accepted, would bind the Vendor to perform the resultant Contract.
41. **Purchase Order** is an order placed by the Purchasing Division for the purchase of Goods or Services written on the City’s standard Purchase Order form and which, when accepted by the Bidder, becomes a contract. The Purchase Order is the Bidder’s authority to deliver and invoice the City for Goods or Services specified, and the City’s commitment to accept the Goods or Services for an agreed upon price.

42. **Request for Proposal (RFP)** means a formal request to prospective vendors requesting qualifications of the vendor and pricing for a specified Good or Service which has been advertised for Proposal in a newspaper.
43. **Request for Statement of Qualifications (RFSQ)** means a formal request to prospective vendors requesting statements of qualifications pursuant to Florida Statute 287.055 "Consultant's Competitive Negotiation Act" which has been advertised for Statement in a newspaper.
44. **Respondent** means an entity that has (or will, i.e. "prospective respondents") submitted a response to a competitive solicitation conducted to create a contractual relationship for the provision of commodities or services.
45. **Response/Submission** means all materials submitted to the City by a respondent as part of a solicitation. A response may be called a bid, proposal, statement of qualifications, or a reply, depending on the type of competitive solicitation being issued.
46. **Responsible (Vendor)** is a vendor who has the capability in all respects to fully perform the contract requirements and the integrity and reliability that will assure good faith performance.
47. **Responsive (Vendor)** is a vendor that has submitted a bid, proposal, statement of qualifications, or reply that conforms in all material respects to the solicitation.
48. **Scope** means the extent of the area or subject matter that something deals with or to which it is relevant.
49. **Scope of Work** means a description of the work activities, deliverables, and/or timeline that a vendor must execute in terms of delivering specific commodities or in performance of contractual services.
50. **Services** include all work or labor performed for the City on an independent contractor basis other than construction.
51. **Solicitation** means a formal request, as applicable, for prospective vendors to submit responses to an Invitation to Bid, Request for Proposal, Request for Qualifications, Invitation to Negotiate, or a Request for Quotation.
52. **Solicitation Document** means a document, or collection of documents, either paper or electronic, that contains all information required to conduct a competitive procurement project according to § 287.057, Florida Statutes.
53. **Stakeholder** means an individual, who is not likely to become a vendor, who has an interest in the commodities/contractual services needed.
54. **Subcontractor** means a person, firm or entity providing goods or services to a Vendor to be used in the performance of the Vendor's obligations under the Contract.
55. **Subject Matter Expert** means a person who has working or expert knowledge about a particular topic or field.
56. **Unbalanced Bid** means a Bid that is based on prices which are significantly less than cost for some bid items and significantly more than cost for others.
57. **Vendor** is a person, firm, or entity that provides commodities or services and submits a Response to a Solicitation. Any Vendor may be represented by an agent after submitting evidence demonstrating the agent's authority. The agent cannot certify as to his own agency status. (Also called "Bidder" or "Proposer".)

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SECTION 5 – GENERAL TERMS AND CONDITIONS

These instructions are standard for all contracts for commodities or services issued through the City of Port Orange Purchasing Division. General Requirements apply to all advertised Solicitations; however, **these may be superseded, in whole or in part, by the SPECIAL REQUIREMENTS/INSTRUCTIONS OR OTHER DATA CONTAINED HEREIN.**

READ THIS ENTIRE DOCUMENT CAREFULLY. FOLLOW ALL INSTRUCTIONS. YOU ARE RESPONSIBLE FOR FULFILLING ALL REQUIREMENTS AND SPECIFICATIONS. BE SURE YOU UNDERSTAND THEM.

1. **ACCEPTANCE BY CITY**

The City shall have a reasonable time (but not less than 30 days) after receipt to inspect the goods and services tendered by vendor. The City at its option may reject all or any portion of such goods or services which do not, in City's sole discretion, comply in every respect with all terms and conditions of the contract. The City may elect to reject the entire goods and services tendered even if only a portion thereof is nonconforming. If the City elects to accept nonconforming goods and services, the City, in addition to its other remedies, shall be entitled to deduct a reasonable amount from the price thereof to compensate the City for the nonconformity. Any acceptance by the City, even if non-conditional, shall not be deemed a waiver or settlement of any defect in such goods and services. The material delivered as a result of this solicitation shall remain the property of the seller until a physical inspection and actual usage of the item(s) is made and thereafter deemed acceptable to the satisfaction of the City, in compliance with the terms and specifications contained herein. In the event that the item(s) supplied to the City is/are found to be defective, or does/do not conform to specifications, the City reserves the right to cancel the order upon written notice to the seller and return the item(s) to the seller at the seller's expense.

2. **ADDENDUM**

When specifications are revised, the City of Port Orange Purchasing Division will issue an addendum addressing the nature of the change. Vendors should acknowledge all addenda by circling the number of addenda received on the "Vendor Acknowledgment Form" and include it in the returned Response package. Failure to acknowledge the correct number of addenda issued may result in rejection of the Response. It is the responsibility of the Vendor to ensure all addenda have been received prior to submitting a bid. All Addenda shall be posted by the CITY on www.demandstar.com and City of Port Orange Website, www.port-orange.org.

The City shall issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the Solicitation Response Due Date. Vendors should not rely on any representations, statements or explanations other than those made in this Solicitation or in any addendum to the Solicitation. Where there appears to be a conflict between the Solicitation and any addenda issued, the last addendum issued shall prevail.

3. **ADDITIONAL GOODS**

Products, Materials and Goods not specifically identified in this bid request may be added to any resultant contract upon mutual consent of the contracting parties. The City reserves the right to add or delete products or materials of similar nature, within the family of products of "ITB Item(s)" and their commodity codes, to those items requested in this bid.

4. **ANTI-COLLUSION STATEMENT**

By submitting this Response to a Formal Solicitation, the Vendor affirms that this Response is without previous understanding, agreement, or connection with any person, business, or corporation submitting a Response for the same materials, supplies, or equipment, and that this Response is in all respects fair, and without collusion or fraud. Additionally, Vendor agrees to abide by all conditions of this Solicitation and certifies that they are authorized to sign this Response for the Vendor. In submitting a Response to the City of Port Orange, the Vendor offers and agrees that if the Response is accepted, the Vendor shall convey, sell, assign or transfer to the City of Port Orange all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the City of Port Orange. At the City's discretion, such assignment shall be made and become effective at the time the City tenders final payment to the Vendor.

5. **APPLICABLE LAWS**

In connection with the furnishing of supplies or performance of work under the Contract, the Vendor agrees to comply with the Fair Labor Standards Act, Equal Opportunity Employment Act, and all other applicable federal and state laws, regulations and executive orders to the extent that the same may be applicable.

6. **ASSIGNMENT**

The successful Vendor shall not sell, assign, transfer or convey this contract in whole or in part, without the prior written consent of the City of Port Orange. Any such assignment or transfer shall not release Vendor from all contractual obligations.

7. **AUTHORITY TO CONDUCT BUSINESS IN FLORIDA:**

A Florida corporation or partnership is required to provide evidence with its response that the Vendor is authorized to transact business in Florida and is in good standing with the Florida Department of State. If not with the response from the successful bidder, such evidence must be submitted to the City no later than five (5) business days from request of the Purchasing Manager.

A foreign (out-of-state) corporation or partnership is required to provide evidence with its response that the Vendor is authorized to transact business in Florida and is in good standing with the Florida Department of State. If not with the response from the successful bidder, such evidence must be submitted to the City no later than five (5) business days from request of the Purchasing Manager.

A joint venture is required to provide evidence with its response that the joint venture, or at least one of the joint venture partners, is authorized to transact business in Florida and is in good standing with the Florida Department of State. If not with its response, such evidence must be submitted to the City no later than five (5) business days from request of the Purchasing Manager. However, the joint venture is required to provide evidence prior to contract execution that the joint venture is authorized to transact business in Florida and provide the City with a copy of the joint venture Agreement.

A joint venture is also required to provide with its response a Statement of Authority indicating that the individual submitting the joint venture's proposal has the legal authority to bind the joint venture. If not with its response, such evidence must be submitted to the City no later than five (5) business days from the request of the Purchasing Manager.

8. **AWARDS**

Results from the recommendation of the requesting departments evaluation will be considered by the City of Port Orange City Council at the earliest possible regular meeting subsequent to the evaluation process. This ITB is issued in accordance with and shall be governed by the provisions of the City's Purchasing Policy.

The City of Port Orange City Council reserves the right to make award(s) by individual sections, groups, all or none, or a combination thereof, with one or more Vendors; to reject any and all sealed bid proposals, or to waive any informality or technicality in proposals received as deemed to be in the best interest of the City.

The City does not award publicly funded contracts to those who knowingly employ unauthorized alien workers in violation of section 274A(e) of the Immigration and Naturalization Act, 8 United States Code s1324a(e). Such employment deprives legal workers of job opportunities. Violation of section 274A(e) shall be grounds for unilateral cancellation of the contract, Contract, proposal or quote for purchase of services and goods by the City of Port Orange.

9. **AWARD AND EXECUTION OF CONTRACT:**

When a bid received has been determined to be satisfactory, a Contract will be awarded, or Purchase Order issued to the LOWEST Responsible Bidder within the time designated in the Contract Documents.

The Bidder(s) to whom the award is made shall execute the Contract(s) and return it, together with the properly executed bonds and insurance certificates to the office of the Owner, within the time specified

10. **BID RETURNS**

Vendors shall return all completed Responses to the City of Port Orange at the address set forth in Section 2 of this document on the date and at the time specified. Late submissions will not be accepted and shall be returned to Vendors unopened.

11. **BID PROTEST**

Any person who is adversely affected by the City's decision or intended decision shall file with the City Purchasing Manager a notice of protest in writing within 72 hours after the posting of the notice of decision or intended decision. With respect to a protest of the terms, conditions, and specifications contained in a solicitation, including any provisions governing the methods for ranking Bids, Proposals, Statements, or Replies, awarding contracts, reserving rights of further negotiation, or modifying or amending any contract, the notice of protest shall be filed in writing within 72 hours after the posting of the Solicitation. Saturdays, Sundays, and state holidays shall be excluded in the computation of the 72-hour time established herein. The formal written protest shall be filed with the Purchasing Manager in writing within ten (10) days after the date the notice of protest is filed. The formal written protest shall state with particularity the facts and law upon which the protest is based. Failure to file a notice of protest or failure to file a formal written protest shall constitute a waiver of proceedings. Upon receipt of the formal written protest that has been timely filed, the City shall stop the solicitation or contract award process until the subject of the protest is resolved by final City action. However, the City may continue the solicitation or award process, provided the City Manager sets forth in writing particular facts and circumstances which require the continuance of the solicitation or contract award process without delay in order to avoid an immediate and serious danger to the public health, safety, or

welfare. The City shall provide an opportunity to resolve the protest by mutual agreement between the parties. The policy this City has established is as follows:

- a. As soon as possible after receipt, the Purchasing Manager shall provide written bid protest to City Manager, City Attorney, Department Head involved, and Supervisor directly involved in the acquisition.
- b. Purchasing Manager shall schedule within seven (7) business days, excluding weekends and holidays, a meeting with the above-mentioned individuals or designee and protestor. The intent of the meeting is to provide a review and/or solution prior to going before Council. After reviewing all relevant information, the City Manager shall render a decision.
- c. If the protestor disagrees, he may appeal to the City Council at a formal council meeting. After reviewing the evidence, the City Council will issue their decision. The City Council's decision is final; however, the protestor can appeal the decision to the Circuit Court in Volusia County, Florida within thirty (30) days of the City Council's final decision. Decisions at all levels shall be in writing to the protestor.

12. **BID/PROPOSAL TABULATION**

Vendors who wish to receive a copy of the bid/proposal tabulation may obtain it via www.demandstar.com or on the City of Port Orange website, Bid opportunities page at www.port-orange.org/bids.aspx or by email purchdiv@port-orange.org.

13. **BONDS**

If this Solicitation requires submission of bid guarantee and performance bonds, there will be a separate page explaining those requirements. Responses submitted without the required bid bond or certified check shall be deemed non-responsive. When the Purchasing Manager deems it necessary, bid bonds/deposits shall be prescribed and are advertised in the public notices inviting bids. Normally, if a bid bond/deposit is requested, it is in the amount of five percent (5%) of the bid amount. Payment and Performance Bonds requested for construction projects shall be in an amount equal to one hundred percent (100%) of the total contract amount. Upon award, the successful Vendor may also be required to furnish and pay for a satisfactory contract one hundred percent (100%) Payment and Performance Bond which will be recorded by the City, at the Vendor's sole cost and expense, with the Clerk of the Circuit Court, Volusia County, Florida, and to enter into a written contract with the City of Port Orange. After recording, the City will furnish to the contractor the recording information for the bond to evidence that the contractor has met the requirements of Florida law. The City will bill the cost of recording to the contractor. Payment and Performance Bonds shall also be recorded at the Vendor's expense in the Office of the Clerk of the Circuit Court, Volusia County, Florida. All bonds no matter which kind, are advertised in the Solicitation which appears in the newspaper. Unsuccessful Vendors are entitled to the return of their surety where the Purchasing Manager has required such. A successful Vendor shall forfeit any surety required by the Purchasing Manager upon failure on the part of the Vendor to enter into a contract within the time specified after the award of bid.

14. **CERTIFICATE OF INSURANCE**

If required upon notice of intent to award contract resulting from this solicitation, the selected Vendor will be required to submit a Certificate of Insurance showing proof of adequate coverage for professional general liability, errors and omissions and workers' compensation as identified under the insurance requirements of this solicitation and listing the City of Port Orange as a Certificate Holder prior to execution of the contract.

15. **CHANGE ORDERS**

No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change order requests shall be made in writing by the Contractor for review by the Contract Administrator for the City of Port Orange. No work shall be performed as set forth in the change order until the Contractor receives an executed Purchase Order for the requested change.

16. **CHANGE ORDER REQUEST NOTIFICATION**

The Successful Contractor is responsible for giving the City of Port Orange, prior to the Contract expiration date, at least forty-five (45) calendar day's advance notice for any anticipated changes to time and/or scope of the awarded Contract. The Contractor **shall not** continue to provide services past the Contract expiration date unless approved by a written Change Order Notice from the City.

17. **CLEAN UP**

Upon completion of the delivery of materials, the Contractor shall restore any/all public and private property which was damaged during delivery. Restoration is meant to include removal of any spillage or restoring damage to the edge of pavement, sidewalks, driveways, landscaped areas, etc. Contractor shall make repairs consistent with or better than what existed prior to delivery. This shall be understood to include the use of sod or seed and mulch to replace (if necessary) existing grass that has been damaged. If sod is used it shall match the sod present on the effected property. Contractor shall make all repairs and restorations at his expense.

18. **CONDUCT OF VENDORS**

All Vendors or individuals acting on behalf of a Vendor are hereby prohibited from lobbying or otherwise attempting to persuade or influence any member of the Evaluation Committee, City Council members, or City staff at any time during the course of the solicitation process. The solicitation process shall end upon issuance of the written City Manager and staff recommendation for selection of a Vendor. All Vendors or individuals acting on behalf of a Vendor are further prohibited from contacting or otherwise attempting to communicate with any member of the staff, Evaluation Committee or City Council members regarding the pending solicitation or its outcome until after the issuance of the written recommendation of the most qualified Vendor. Until such recommendation is issued in writing, any questions regarding the pending solicitation shall be submitted to the Purchasing Manager. Failure to comply with this procedure shall result in rejection/disqualification of said submittal without exception. Contact with staff, City Council members and the Evaluation Committee during a public meeting shall not be considered a violation of this requirement.

19. **CONE OF SILENCE**

The Cone of Silence is designed to protect the integrity of the procurement process by shielding it from undue influences prior to the execution of the award. The Cone of Silence is defined as the period beginning with the issuance of the solicitation document and continues through the execution of the award document. During this time vendors, service providers and the like are prohibited from all communications regarding the solicitation with City staff, City consultants, City legal counsel, City Agents, or elected officials.

Any vendor who initiates any discussions or attempts to influence a member or members of the aforementioned shall be disqualified from continued participation in the procurement process with regard to that particular solicitation.

Exceptions to the Cone of Silence:

- Written communication directed to the Procurement Officer;
- All communications occurring at Pre-Proposal Conferences;
- Oral presentations before publicly notice committee meetings;
- Procurement of goods and services for Emergency situations; and
- Contractors already on contract with the City to perform services for the City are allowed discussions necessary for the completion of an existing contract.

20. **CONFLICT OF INTEREST**

For purposes of determining any possible conflict of interest, all Vendors must disclose if any City of Port Orange employee is also an owner, corporate officer, or employee of Vendor's business. No official or employee of the City who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of the Scope of Work covered by the Contract shall voluntarily acquire any personal interest, directly or indirectly, in the contract or proposed Contract.

21. **CONFLICT OF INSTRUCTIONS**

If a conflict exists between the General Terms and Conditions and instructions contained herein, and the Special Terms and Conditions and instructions contained herein, the Special Terms and Conditions shall govern.

22. **CONTRACT**

Any acquisition above the \$25,000 level shall be done through one of the formal competitive methods except upon City Council waiver and/or shall have City Council approval. Only the Purchasing Manager and/or City Manager, have the authority to obligate the City by entering into a written contract to purchase goods and/or services up to \$25,000.00. The City of Port Orange, Florida reserves the right to reject any and all Responses or to waive any and all non-substantial irregularity in Responses received, whenever such waiver or rejection is in the best interest of the City.

23. **CONTRACT OBLIGATION**

The City of Port Orange City Council shall approve the contract if greater than \$25,000.00 annually. The Mayor or other person authorized by the Mayor must sign the contract before it becomes binding on the City of Port Orange or the Vendor. Department heads are NOT authorized to sign contracts for the City of Port Orange. Binding agreements shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.

24. **CONTRACT RENEWALS**

Renewals may be made ONLY by written agreement between the City of Port Orange and the Vendor. Any price escalations are limited to those stated by the Vendor on the original Response.

25. **COOPERATIVE PURCHASING**

The City Manager may elect to purchase through or join with other governmental units in cooperative purchasing ventures when the best interest of the City would be served thereby, provided the same is in accordance with all applicable laws. In the event the City Manager should elect to purchase through or join with other governmental agencies in cooperative purchasing ventures, all purchases in excess of twenty-five thousand dollars (\$25,000.00) shall require council approval before the purchasing contracts are entered into. (Code 1981, § 8-33, Ord. 1997-22, § 5. 5-6-1997; Ord. No. 2004-15, § 4, 7-20-2004)

26. **COPYRIGHT AND PATENT RIGHTS**

Vendor warrants that there has been no violation of copyrights or patent rights in manufacturing, producing and/or selling the item(s) ordered or shipped as a result of this Response, and successful Vendor agrees to hold the City harmless from any and all liability, loss or expense by any such violation.

27. **COST INCURRED BY VENDOR**

All expenses, including costs for required bonds, involved with the preparation and submission of Responses to the City, or any work performed in connection therewith shall be borne by the Vendor. No payment shall be made for any response received, nor for any other effort required of or made by the Vendor prior to commencement of work as defined by the contract approved by the City Council.

28. **DAMAGE**

Any damage to driveways, irrigation systems, sidewalks, pavement, or landscaping will be evaluated by the City's representative and the Contractor. If the Contractor is found to be at fault, all repairs, restitution, or reimbursements to the City must be completed within one week of discovery.

29. **DEBARMENT HISTORY**

The City will consider a Vendor's debarment history information in its review and determination of responsibility. All Vendors are required to disclose to the City all cases of debarment filed, pending, or resolved by the City or other public entity during the last five (5) years prior to the solicitation response due date, whether such actions were brought by or against the Vendor, any parent or subsidiary of the Vendor, or any predecessor organization. If the Vendor is a joint venture, the information provided should encompass the joint venture (if it is not newly-formed for purposes of responding to the solicitation) and each of the entities forming the joint venture. Although the review of a Vendor's debarment history is an issue of responsibility, the failure to provide debarment history as required in the Proposal Submittal and Requirements Section may result in a recommendation of non-responsive by the Purchasing Manager.

30. **DEFAULT PROVISIONS**

In the event of default by the Vendor, the City reserves the right to procure the item(s) bid from other sources and hold the Vendor responsible for excess costs incurred as a result. If a contractor defaults on a City contract the City Council may elect to refrain from doing business with the Vendor for a period of 36 months from the date of default.

31. **DELIVERY OF GOODS/SERVICES**

All materials are to be delivered F.O.B.; City of Port Orange designated facility.

Delivery dates pertaining to this invitation must be clearly stated in the bid form where required and include weekends and holidays. Failure to comply with this requirement may be a cause for disqualification of bid. Unless otherwise specified, delivery at the earliest date is required. The Vendor shall clearly state in the Response the time required for delivery upon receipt of contract or purchase order. Proposed delivery time must be specific and such phrases "as required," "as soon as possible" or "prompt" may result in disqualification of the bid. Delivery time will be a factor for any orders placed as a result of this Response. The City reserves the right to cancel such order(s) or any part thereof, without obligation, if delivery is not made within the time(s) specified herein and hold the vendor in default.

Upon approval of a contract, the vendor is obligated to deliver the goods to the destination specified in the Solicitation or the Purchase Order and bears the risk of loss until delivery. If this Solicitation or Purchase Order does not contain delivery instructions, Vendor shall request instructions in writing from the Purchasing Manager. If the delivery instructions contained in the Solicitation allocate delivery costs and risks in a manner contrary to this section, the provisions of this Competitive Solicitation shall prevail.

When delivery is not met as provided for in the contract, the Purchasing Division reserves the right to make the purchase on the open market, with any cost in excess of the contract price paid by the Vendor, in addition to any other damages, direct or consequential, incurred by the City as a result thereof. In addition, failure of the Vendor to meet the contract delivery dates will be cause for removal of the Vendor from the City's list of eligible Bidders/Proposers as determined by the Purchasing Division.

32. **DETERMINATION OF LOWEST AND BEST RESPONSIBLE BIDDER /PROPOSER**

In determining the lowest and best responsible Bidder/Proposer, in addition to price, there will be considered the following:

- a. The ability, capacity and skill of the Bidder/Proposer to perform the contract.
- b. Whether the Bidder/Proposer can perform the contract within the time specified, without delay or interference.
- c. The character, integrity, reputation, judgment, experience, and efficiency of the Bidder/Proposer.
- d. The quality of performance of previous contracts.
- e. The previous and existing compliance by the Bidder/Proposer with laws and ordinances relating to the contract.
- f. The sufficiency of the financial resources and ability of the Bidder/Proposer to perform the contract or provide the service.
- g. The quality, availability and adaptability of the supplies or contractual services to the particular use required.
- h. The ability of the Bidder/Proposer to provide further maintenance and service for the use of the subject of the contract.
- i. The number and scope of conditions attached to the bid.
- j. Such other factors as appear to the city council to be pertinent to the bid or the contract under all of the circumstances involved.

33. **DISCLOSURE OF CONFLICTS**

The award is subject to the provisions of Chapter 112.313, Florida Statutes. All Vendors must disclose with their Response the name of any officer, director, or agent who is also an employee of the City. Further, all Vendors must disclose the name of any employee who owns, directly or indirectly, an interest in the Vendor's firm or any of its branches. The Vendor shall not compensate, in any manner, directly or indirectly, any officer, agent, or employee of the City for any act or service that he/she may do, or perform for, or on behalf of any officer, agent or employee of the Vendor. No officer, agent, or employee of the City shall have any interest, directly or indirectly, in any contract or purchase made, or authorized to be made by anyone for, or on behalf of the City. The Vendor shall have no interest and shall not acquire any interest that shall conflict in any manner or degree with the performance of the services required under the Solicitation.

34. **DISQUALIFICATION OF BIDDER/PROPOSER**

The Purchasing Manager shall maintain a current listing of qualified Bidders. The Purchasing Manager may, from time to time, remove any vendor's name from the list of qualified Bidders. Normally the removal of a vendor from the vendor list is done after nonresponse from that vendor for three (3) consecutive Solicitations. Such action may also arise out of breach of contract, default, or irregular business practice, based on the Finance Director and City Attorney's recommendation. Any or all Responses may be rejected if the City believes that collusion exists among the Bidders/Proposers. Responses in which the prices are obviously unbalanced may be rejected. If multiple Responses are submitted by a Bidder/Proposer and after the Responses are opened one of the Responses is withdrawn, the result will be that all of the Responses submitted by that Bidder/Proposer will be withdrawn; however, nothing herein prohibits a vendor from submitting multiple Responses for different products or services.

35. **EVALUATION**

Evaluation shall be used as a determinant as to which Response items or services are the most efficient and/or most economical for the City. It shall be based on all factors which have a bearing on price and performance of the items in the user environment. All Responses are subject to tabulation by the City of Port Orange Purchasing Division and recommendation to the governing body. Compliance with all Solicitation requirements, delivery and needs of the using department are considerations in evaluating Responses. Pricing is NOT the only criteria for making a recommendation. The City of Port Orange Purchasing Division reserves the right to contact any Bidder/Proposer, at any time, to clarify, verify or request information with regard to any Response.

36. **EXCEPTIONS TO SPECIFICATIONS**

For purposes of evaluation, the Vendor must indicate any exception to the specifications, terms, and/or conditions, no matter how minor. This includes any agreement or contract forms supplied by the Vendor that are required to be signed by the City. If exceptions are not stated by the Vendor, in his bid, it will be understood that the item(s)/services fully comply with the specifications, terms and/or conditions stated by the City. Exceptions are to be listed by the Vendor on an attachment included with the bid. The City will not determine exceptions based on a review of any attached sales or manufacturer's literature.

37. **E-VERIFY**

Vendors shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor during the term of contract and shall expressly require any subcontractor performing services pursuant to the contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the term of contract.

38. **FACILITIES**

The City reserves the right to inspect the Vendor's facilities at any time.

39. **FAILURE TO RESPOND**

If the vendor elects not to bid, please return the enclosed "Bidder Acknowledgement Form" by the bid due date and state the reason(s) for not bidding. Failure to respond, either by submitting a bid, or by submitting a "Statement of No Bid", three (3) times, shall result in the vendor's name being removed from the City's mailing list.

40. **FINANCIAL STABILITY**

Vendors shall be prepared to supply a financial statement upon request, preferably a certified audit of the last available fiscal year. A third party prepared financial statement and the latest Dunn & Bradstreet report will be accepted in lieu thereof.

41. **FORCE MAJEURE**

Neither party shall be liable for any delay in performance or failure to perform any obligation hereunder if, and to the extent that, such failure or delay is caused by an event of Force Majeure. Force majeure shall mean any act, event or condition that is beyond the party's reasonable control, that materially and adversely affects the party's ability to perform its obligations hereunder, and that is not the result of the party's willful neglect, error, omission or failure to exercise reasonable due diligence.

42. **GOVERNING FORMS**

In the event of any conflict between the terms and provisions of these requirements and the specifications, the specifications shall govern. In the event of any conflict of interpretation of any part of this overall document, the City's interpretation shall govern.

43. **GOVERNING LAW**

Vendors shall comply with all applicable federal, state and local laws and regulations. All Responses are solicited and shall be made pursuant to the Code of Ordinances, City of Port Orange, Chapter 2, Article VI, Division 2, Section 2-263, and all Responses will be evaluated in accordance with the provisions thereof. Code of Ordinances, City of Port Orange is on file in the Office of the City Clerk, City Hall, 1000 City Center Circle, Port Orange, Florida and at www.municode.com.

The City of Port Orange is also governed by the Consultants' Competitive Negotiation Act, Section 287.055, Florida Statutes, as the method of selecting architects, engineers and land surveyors. The City has utilized the procedures in the Act for Professional counselors, environmentalists,

planners, general contractors, computer systems, designers, telecommunications consultants, maintenance technicians, financial services and other professional services.

Every acquisition equal to or greater than \$10,000.00 must have a signed, notarized "Public Entity Crimes Form" to comply with Section 287.133(3)(a), Florida Statutes. Also required is the "Drug-Free Preference Form" to comply with Section 287.087, Florida Statutes. Each form is included in the Solicitation.

44. **GRANT FUNDING**

Any contract entered into by the City that is to be paid from grant funds shall be limited to payment from the grant funding and the vendor/provider understands that the City has not set aside any City funds for the payment of obligations under a grant contract. If grant funding should become unavailable at any time for the continuation of services paid for by the grant, and further funding cannot be obtained for the contract, then the sole recourse of the provider shall be to terminate any further services under the contract and the contract shall be null and void.

45. **HIPAA COMPLIANCE**

The Vendor agrees to comply with the Standards for Privacy of Individually Identifiable Health Information of the Health Insurance Portability and Accountability Act of 1996, PL 104-191, 45 CFR Parts 160-164, as amended, referred to as "HIPAA," to the extent that the Vendor uses, discloses or has access to protected health information as defined by HIPAA.

46. **IDENTICAL TIE BIDS**

In accordance with Section 287.087, Florida Statutes, preference shall be given to businesses with Drug-Free Workplace Programs. Whenever two or more Responses that are equal with respect to price, quality, and service are received for the procurement of commodities or contractual service, a Response received from a business that certifies that it has implemented a Drug-Free Workplace Program shall be given preference in the award process.

47. **INDEMNIFICATION/HOLD HARMLESS**

Contractor covenants and agrees that it will indemnify and hold harmless the City and all of the City's officers, agents, and employees from any claim, loss, damage, costs, charge or expense arising out of any act, action, neglect or omission by contractor during the performance of the contract, whether direct, or indirect, and whether to any person or property to which the City of said parties may be subject, except that neither the contractor nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of City or any of its officers, agents, or employees.

48. **INDEPENDENT CONTRACTOR**

It is expressly understood and agreed by both parties hereto that the City is contracting with the successful vendor as an independent contractor. The parties hereto understand and agree that the City shall not be liable for any claims which may be asserted by any third party occurring in connection with the services to be performed by the successful vendor under this contract and that the successful vendor has no authority to bind the City.

The Vendor represents itself to be an independent contractor offering such services to the public and shall not represent himself or his employees to be an employee of the City. Therefore, the Vendor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, worker's compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save, and hold the City, its officers, agents, and employees, harmless from and against, any and all loss; cost (including attorney's fees); and damage of any kind related to such matters. The Vendor shall further understand that the City cannot save and hold harmless and or indemnify the Vendor and/or the Vendor's employees against any liability incurred or arising as a result of any activity of the Bidder/Proposer or any activity of the Vendor's employees performed in connection with the Contract.

49. INSPECTIONS AND TESTING

City of Port Orange reserves the right to inspect any item(s) or service location for compliance with specifications and requirements and needs of the using department. If a Vendor cannot furnish a sample of a Response item, where applicable, for review, or fails to satisfactorily show an ability to perform, the City can reject the Response as inadequate and non-responsive.

50. INSURANCE

If required upon execution of a contract, the Vendor shall maintain insurance during the life of this agreement, and the City of Port Orange shall be listed as additional insured on that insurance document. A waiver of subrogation must be added in all areas and shall suffice in lieu of additional insured on workers' compensation, in an amount and a form set forth herein, to insure against risks, which are identified herein. Insurance providers must be rated "A" or better accordingly to the A.M. Best Company.

51. INSURANCE CANCELLATION

No change or cancellation in insurance shall be made without thirty (30) days' written notice by the Vendor to the City. Insurance coverage required in these specifications shall be in force throughout the contract term. Should any awardee fail to maintain or to provide acceptable evidence of current insurance within five (5) days after receipt of written notice at any time during the contract term, the City shall have the right to consider the Contract breached which shall justify the termination thereof.

52. INSURANCE REQUIREMENTS

If required, the Vendor shall provide to the City a certificate of insurance identifying the City of Port Orange as an additional insured. For workers' compensation coverage, the Vendor's insurance certificate shall include the insurer's waiver of subrogation in lieu of naming the city as an additional insured for workers' compensation.

Policies other than Workers' Compensation shall be issued by insurers licensed and/or duly authorized under Florida Law to do business in the State of Florida and all Insuring companies are required to have a minimum rating of "A" in the "Best Key Rating Guide" published by A.M. Best & Company, Inc. Policies for Workers' Compensation may be issued by companies authorized as a group self-insurer by F.S. 440.572. The Vendor shall not commence work under the contract until the City has received a certificate or certificates of insurance and endorsement evidencing the required insurance. The Vendor shall provide the City written notice of cancellation, nonrenewal or any other changes in coverage no later than ten (10) days prior to the effective date of the change. **The City reserves the right to increase insurance coverage as determined for higher risk contracts and shall reimburse the Contractor for the reasonable additional costs of increased coverage.**

<i>Standard Insurance Requirements</i>			
	Insurance	Standards	Additional Requirements
☐	<u>Workers' Compensation</u> The Contractor shall maintain coverage for its employees with statutory workers' compensation limits, and no less than the limits indicated in the Schedule of Limits for Employers' Liability. Said coverage shall include a waiver of subrogation in favor of the City. The City will not accept elective exemptions. Any contractor using an employee leasing company shall complete the Leased Employee Affidavit (Exhibit A).	<u>Contract Amount Limits</u> Up to \$10 million Statutory/\$500,000 \$10 - \$20 million Statutory/\$1,000,000 Contracts over \$20 million To Be Determined by the City.	☐ If Contract requires work on or about navigable waters, Longshoreman's and Harbor Workers' Coverage required. ☐ If vessels involved, Jones Act coverage with limits of \$500,000 required.
☐	Comprehensive General Liability (including Completed Operations and Contractual Liability)	<u>Limits:</u> Combined Single Limit Bodily Injury and Property damage \$1,000,000 occurrence \$1,000,000 aggregate	☐ When work is on or under Railroad rights of way or properties, the Contractor shall take out and maintain during the life of the Contract, Railroad protective liability and property damage insurance in amounts as requested by the Railroad.
☐	Comprehensive Business, Automobile Liability to include all owned, hired and non-owned automobiles.	<u>Limits:</u> Auto Liability Body Injury and Property Damage: \$1,000,000 each occurrence \$1,000,000 aggregate	
<i>Additional Insurance Requirements</i>			
☐	Property Insurance Builders Risk. <u>Additional Coverage:</u>	Limits: Buildings - Completed value of Contract. "All Risk" coverage on latest ISO for or its equivalent. Permission granted to occupy. Owner named as insured AIMA	If Agreement requires handling or installation of Owner's equipment, coverage should be furnished on "All Risk" form, including transit and Owner shall be named.
☐	Professional Liability	Limits: Coverage - \$1,000,000	
☐	Installation Floater (IT)	Limits: Coverage - \$ <u>To be determined.</u>	
☐	Contractor Pollution Liability	Limits: Coverage - \$1,000,000	
☐	Errors and Omissions	Limits: Coverage - \$1,000,000	
☐	Umbrella Policy	Limits: Coverage - \$ <u>To be determined.</u>	
☐	Payment and Performance Bond Required	Limits: Coverage - Equal to amount of Contract.	
☐	City Manager waives Payment and Performance Bond for work under \$25,000.00.		
☐	Unless otherwise required by law, City Manager waives Insurance for FOB goods under \$25,000.00.		

53. INVOICES AND PAYMENTS

All invoices shall be sent to: City of Port Orange, Accounts Payable, P.O. Box 291759, Port Orange, Florida, 32129. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of merchandise and a proper invoice. The City will attempt to pay within fewer days if Vendor offers a payment discount. The City cannot make advance payments, make deposits in advance of receipt of goods, or pay C.O.D. Vendors should state any payment discount in the space provided on the bid form for construction services.

54. IRREVOCABILITY OF RESPONSES

Each Vendor agrees that Responses shall remain open until the effective date not to exceed 90 days after selection, shall not be subject to revocation or withdrawal, and shall be subject to the City Council's acceptance of a contract with the Vendor.

55. **LATE SUBMISSIONS, LATE MODIFICATIONS AND LATE WITHDRAWALS**

Responses received after the Response Due Date and time are late and shall not be considered. Modifications received after the Response Due Date are also late and shall not be considered. Letters of withdrawal received after the Response Due Date are late and shall not be considered. Letters of withdraw received after contract award shall be deemed a breach of contract, subject to penalties as set forth in the contract and Solicitation.

56. **LEGAL REQUIREMENTS**

Applicable provision of all federal, state, county and local laws, and all ordinances, rules, and regulations shall govern development, submittal and evaluation of all Responses received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a response to a Solicitation hereto and the City by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any Vendor shall not constitute a cognizable defense against the legal effect thereof.

Upon execution of a contract, the successful Vendor shall hold harmless, indemnify and defend the City of Port Orange, its members, officials, officers and employees against any claim, action, loss, damage, injury, liability, cost and expense of whatsoever kind or nature (including, but not by way of limitation, attorneys' fees and court costs) arising out of or incidental to the performance of the Contract, whether or not due to or caused by negligence of the City of Port Orange, its members, officials, officers or employees. This Contract requirement shall be reflected in the insurance coverage certificate.

57. **LICENSES, PERMITS AND TAXES**

The Vendor shall comply with all rules, regulations, laws and permitting requirements of the City, Volusia County, the State of Florida, and the United States Government now in force or hereafter to be adopted. The Vendor shall abide by all ordinances and laws pertaining to his operations and shall secure, at his expense, all licenses and permits necessary for construction and operation.

58. **LITERATURE (if applicable):**

If no brand, model or make is specified, Vendors shall submit descriptive literature and technical data, fully detailing all features, designs, construction, appointments, finishes and the like not covered in the specifications, necessary to fully describe the equipment, material, and/or services he proposes to furnish.

59. **LOCAL PREFERENCE**

In accordance with City of Port Orange City Code 2-275, except where federal or state law, or any other funding source, mandates to the contrary, the City shall give preference to local businesses in the following manner:

(a) Competitive Bids

- (1) Port Orange Business: In any competitive bidding process where a bid submitted by a Port Orange business is within eight percent (8%) of the lowest and best responsible bid submitted by a non-Port-Orange business, then the Port Orange business shall have the opportunity to submit, within five (5) working days of the bid opening, a best and final bid

equal to or lower than the amount of the original low bid. The bid shall then be awarded to the lowest and best responsible bidder.

- (2) Volusia County business: In any competitive bidding process where a Volusia County business is within five percent (5%) of the lowest and best responsible bid submitted by a business other than a Port Orange business or Volusia County business, then the Volusia County business shall have the opportunity to submit, within five (5) working days of the bid opening, a best and final bid equal to or lower than the amount of the original low bid. The bid shall then be awarded to the lowest and best responsible bidder.
 - (3) Florida Business: In any competitive bidding process where a State of Florida business is within three percent (3%) of the lowest and best responsible bid submitted by a non-local business, then the Florida business shall have the opportunity to submit, within five (5) working days of the bid opening, a best and final bid equal to or lower than the amount of the original low bid. The bid shall then be awarded to the lowest and best responsible bidder.
 - (4) Tied Bid Preference: In case of a tie bid between a local business and a non-local business, the local business shall prevail. In case of a tie between two or more local businesses, the following order of preference shall control: first priority to Port Orange business, second priority to Volusia County business, and third priority to Florida business.
- (b) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Port Orange Business means a business having its headquarters and principal place of business within the City of Port Orange at least twelve (12) months prior to the bid or proposal opening date, as evidenced by a valid business tax receipt or such other documentation, to the City's satisfaction, demonstrating the physical business presence of the firm within the limits of the City of Port Orange.

Volusia County Business means a business having its headquarters and principal place of business within the County of Volusia, and not within the City of Port Orange, at least twelve (12) months prior to the bid or proposal opening date, as evidenced by a valid business tax receipt or such other documentation, to the City's satisfaction, demonstrating the physical business presence of the firm within the limits of Volusia County.

Florida Business means a business having its headquarters and principal place of business within the State of Florida, and not within Volusia County, at least twelve (12) months prior to the bid or proposal opening date, as evidenced by a valid business tax receipt or such other documentation, to the city's satisfaction, demonstrating the physical business presence of the firm within the limits of the State of Florida.

60. **MAINTENANCE**

Maintenance required for equipment Solicitation is preferred to be available in the City of Port Orange by a manufacturer-authorized maintenance facility. Costs for this service shall be shown on the Pricing/Delivery Information form. If the City of Port Orange opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and shall be priced accordingly.

61. **NAME BRANDS**

Specifications may reference name brands and model numbers. It is not the intent of the City of Port Orange to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Vendors may offer items of equal stature and the burden of proof of such stature rests with the Vendor, unless otherwise specified by the City. The City of Port Orange shall act as sole judge in determining equality and acceptability of products offered.

62. **NON-DISCRIMINATION**

There shall be no discrimination as to race, color, religion, gender, age, marital status, national origin, ancestry, and physical or mental disability in the operations conducted under this contract. Included as applicable activities by the contractor under this section are the solicitation for or purchase of goods or services, or the subcontracting of work in performance of this contract.

63. **NON-EXCLUSIVITY OF CONTRACT**

The selected Vendor understands and agrees that any resulting contractual relationship is non-exclusive, and the City of Port Orange reserves the right to seek similar or identical services elsewhere if deemed in the best interest of the City of Port Orange.

64. **NON-PERFORMANCE:**

Failure to meet the expected quality of workmanship, schedule, or other criteria agreed upon, shall be considered a default.

In case of default, the City may procure the required services from other sources and hold the Consultant responsible for any excess costs occasioned thereby and may immediately cancel the contract.

65. **NOTICE TO CONTRACTOR**

The employment of unauthorized aliens by any contractor is considered a violation of Section 274A (e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the contract.

66. **OPTIONAL CONTRACT USAGE**

As provided in Section 287.042(16), Florida Statutes, State of Florida agencies may purchase from a contract resulting from this solicitation, provided the Department of Management Services, Division of Purchasing, has certified its use to be cost effective and in the best interest of the State. Contractor(s) may sell such commodities or services certified by the Division to State of Florida agencies at the contractor's option.

67. **OTHER AGENCIES**

(a) All Vendors awarded contracts from this Bid may, upon mutual agreement, permit any municipality or other governmental agency to participate in the contract under the same prices, terms, and conditions, if agreed to by both parties.

(b) It is understood that at no time will any city, municipality, or other agency be obligated for placing an order for any other city, municipality, or agency; nor will any city, municipality, or agency be obligated for any bills incurred by any other city, municipality, or agency. Further, it is understood that each agency will issue its own purchase order to the awarded Vendor(s).

68. **PATENTS/COPYRIGHTS**

The successful vendor agrees to indemnify and hold the City harmless from any claim involving patent infringement or copyrights on goods supplied.

69. **PRE-BID CONFERENCE OR PRE-PROPOSAL CONFERENCE**

The Purchasing Manager shall determine if a pre-bid conference is required and provide the date, time and location in the Solicitation legal advertisement and Solicitation specifications. The conference shall normally be held in the Council Chambers, located on the first floor of City Hall, 1000 City Center Circle, Port Orange, Florida. A site visit may be included and shall immediately follow. Attendance to the pre-bid and pre-proposal conference is normally non-mandatory. Only Vendors attending a mandatory pre-bid conference will be eligible to submit a Response. The representative of each Vendor shall be an authorized employee of the Vendor and shall sign in accordingly.

70. **PREPARATION OF RESPONSES**

In preparing Responses, the Proposal Form, the Bid Form (when a Bid Bond is permitted as proposal security), Certificate as to Corporate Principal, Public Entity Crimes Statement, Anti-Collusion Statement, and Drug Free Preference Statement must be properly executed in ink.

Upon the prescribed Schedule of Unit Prices, all bid prices shall be typewritten or written in ink, or electronically imputed in the blank spaces for each item, with the amounts extended if a unit price bid, and all amounts totaled. The sum of the Total Bid as calculated from the individual items, Schedule of Unit Prices, shall equal the Total Price. Except as provided below, bids containing substitutions or combinations of alternates will not be considered unless such substitutions or combinations are specifically authorized by the Proposal. The Vendor shall sign his/her name and give his/her business address in the spaces provided therefore. If the Proposal is made as a partnership, it shall be signed by all partners; if made by a corporation, it shall be signed in the name of the corporation by one of the officers thereof and shall have affixed the seal of the corporation.

71. **POSTPONEMENT / CANCELLATION / WAIVER OF IRREGULARITIES**

The City may, at its sole and absolute discretion, reject any and all, or parts of, Responses; re-advertise the Solicitation for new Responses; postpone or cancel, at any time, the Solicitation process; or waive any irregularities in the Solicitation or in the Responses received as a result of the Solicitation, or to accept that Response which best serves the interest of the City.

72. **PRICING**

The Vendor certifies that prices, terms and conditions in the Response will be firm for acceptance for a period of ninety (90) days from the date of Response opening unless otherwise stated by the City. Responses may not be withdrawn before the expiration of ninety (90) days. Prices shall be firm, with no escalator clauses unless specified by the City. Responses may be withdrawn after ninety (90) days only upon written notification to the City. Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated on the Pricing/Delivery Information form.

Prices shall be all inclusive: no price changes, additions, or subsequent qualifications will be honored during the course of the contract. All prices must be written in ink or typewritten. Pricing

on all transportation, freight, drayage and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, the Vendor shall indicate the items required and attendant costs or forfeit the right to payment for such items. Where unit pricing and extended pricing differ, unit pricing prevails. In the event of any discrepancy between the written amounts and the numerals, the written amounts shall govern and will be considered as the price bid.

When submitting Bids/Proposals based on a Lump Sum basis, Vendors shall be required to submit a Schedule of Unit Pricing for each line item listed on the Bid Proposal in order to be considered for award.

73. **PRODUCTS/ESTIMATES:**

Items included on the Bid Form represent the needs of various departments within the City. This is in no way to be construed as the entire or complete list of products to be purchased from the resulting contract.

There is no anticipated dollar volume for this contract and cannot be guaranteed. Items shall be ordered on an as needed, when needed basis. Exact quantities or estimated quantities cannot be predetermined.

74. **PROPRIETY INFORMATION**

Upon receipt by the City, responses to Solicitations, become public records subject to the provisions Florida's state policy on public records, Section 119, Florida Statutes. If you believe that any portion of your response is exempt, you should clearly identify the specific documents for which confidentiality is claimed and provide specific legal authority of the asserted exemption. Any financial statement that an agency requires a prospective Vendor to submit in order to prequalify for bidding or for responding to a proposal for a road or any other public works project is exempt from Section 119.07, Florida Statutes, and Article I, 24(a), Florida Constitution.

75. **PROTECTION**

Precaution shall be exercised at all times for the protection of persons, (including employees) and property. All existing structures, utilities, services, roads, trees, shrubbery, etc. shall be protected against damage or interrupted service at all times by the Vendor during the term of contract, and the Vendor shall be held responsible for any damage to the property occurring by reason of his operation on the property.

76. **PUBLIC ENTITY CRIMES**

In accordance Section 287.133 (2)(a), Florida Statutes: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 Months from the date of being placed on the convicted vendor list.

77. **PUBLIC RECORDS COMPLIANCE**

Contractor shall comply with public records laws as set forth in Section 119, Florida Statutes, and shall specifically:

- a. Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service.
- b. Provide the public with access to public records on the same terms and conditions that the City would provide the records and at a cost that does not exceed the cost provided in Section 119, Florida Statutes, or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- d. Meet all requirements for retaining public records and transfer to the City, at no cost, all public records in possession of the Contractor upon termination of the Contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City in a format that is compatible with the information technology systems of the City.

The failure of Contractor to comply with a public records request shall constitute a material breach of the contract.

78. **PUBLIC RECORDS/PUBLIC MEETINGS EXEMPTION STATEMENT**

Section 119.071(1)(c), Florida Statutes: **Any financial statement that an agency requires a prospective Vendor to submit in order to prequalify for bidding or for responding to a proposal for a road or any other public works project is exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. On June 2, 2011, Governor Scott signed HB 7223 into law.** This new legislation amends Florida's Public Records and Sunshine Laws, by expanding "exemptions" applicable to bids, proposals and replies to sealed competitive solicitations, and closes evaluation meetings from the public in certain instances. First, Section 119.071, Florida Statutes was amended to provide that sealed bids, proposals, or replies received by a Florida public agency shall remain exempt from disclosure until an intended decision is announced or until 30 days from the opening, whichever is earlier. This means that Vendors will not be able to procure a copy of their competitor's bids until an intended decision is reached or 30 days has elapsed since the time of the bid opening. The prior version of the law provided for a 10-day exemption. Next, Section 286.0113, Florida Statutes was amended to provide that meetings of persons appointed to evaluate bids or proposals and negotiate contracts shall be closed in certain circumstances. Specifically, portions of such meetings may now be closed to the public during oral presentations made by a vendor, or where a vendor answers questions. In other words, neither Vendors, nor the public will be permitted to sit in on meetings, unless this exemption is waived by the City Council, wherein their competitors are making presentations or discussing their bid or proposal with the committee members. The portions of these meetings must still be recorded and are subject to disclosure at the time of an intended award decision or within 30 days of the bid or proposal opening, whichever is earlier. Portions of the meetings that do not involve presentations, questions and answers, or negotiation strategy or negotiation sessions are still open to the public and competing Vendors, but the new law limits public attendance to portions of such meetings.

79. **PURCHASE ORDER AND DELIVERY**

The successful Vendor shall not deliver products or provide services without a City of Port Orange Purchase Order, signed by an authorized agent of the City of Port Orange. The fastest, most reasonable delivery time shall be indicated by the Vendor. Any special information concerning delivery should also be included, on a separate sheet, if necessary. All items shall be shipped F.O.B. INSIDE DELIVERY unless otherwise stated in the specifications. This shall be understood to include bringing merchandise to the appropriate room or place designated by the using department. Every tender or delivery of goods must fully comply with all provisions of these requirements and the specifications including time, delivery and quality. Nonconformance shall constitute a breach which shall be rectified prior to expiration of the time for performance. Failure to rectify within the performance period shall be considered cause to reject future deliveries and cancellation of the contract by City of Port Orange without prejudice to other remedies provided by law. Where delivery times are critical, the City of Port Orange reserves the right to award accordingly.

80. **QUALITY**

All materials used for the manufacture or construction of any supplies, materials or equipment covered by this bid shall be new. The items bid must be new, the latest model, of the best quality and highest-grade workmanship unless otherwise specified in this bid by the City.

81. **QUESTIONS, INTERPRETATIONS**

Questions regarding interpretation of Responses, Solicitation results or Solicitation awards shall be directed in writing to the Purchasing Division and referenced by the Solicitation number no later than the last day for questions as specified in the Solicitation documents. The City of Port Orange shall not be responsible for oral interpretations given by any City personnel or representative or others. The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given.

82. **RECORDS/AUDIT**

The Vendor shall maintain records sufficient to document their completion of the scope of services as a public record and as a requirement of the Contract. At all reasonable times, these records, unless exempt or confidential, shall be subject to review, inspection, copy and audit by persons duly authorized by the City. These records shall be kept for a minimum of three (3) years after completion of the Contract and in accordance with the requirements of public records retention as prescribed by general law. Records which relate to any litigation, appeals or settlements of claims arising from performance under this requirement shall be made available until a final disposition has been made of such litigation, appeals, or claims.

83. **RECYCLED MATERIALS**

City of Port Orange encourages the use of products made of recycled materials.

84. **REJECTING OF RESPONSES, REBIDDING**

The City reserves the right to accept or reject any or all Responses or parts of Responses, to waive irregularities and technicalities, and to request re-bids. The City also reserves the right to award the contract on such items the City deems will best serve the interests of the City. The City further reserves the right to award the contract on a "split order" basis, or such combination as shall best serve the interests of the City unless otherwise specified. The City Council shall have the authority to reject any and all Responses. If the lowest and best Response exceeds the budgeted amount

and the City Council does not make additional funds available, the purchasing agent with the help of the department head shall have the authority to re-advertise the article or articles for bidding after making sufficient changes in the plans or specifications to bring the cost within the limit of the money available. (Code 1981, § 8-28.)

85. **REQUEST FOR ADDITIONAL INFORMATION**

Prior to the final Solicitation selection, Vendors may be required to submit additional information which the City may deem necessary to further evaluate the Vendor's qualifications to perform under the terms of the Solicitation and subsequent Contract.

86. **REVIEW OF RESPONSES/SUBMISSIONS**

Each Response will be reviewed to determine if the Response is responsive to the submission requirements outlined in the Solicitation. A responsive Response is one which follows the requirements of the Solicitation, includes all required documentation, is submitted in the format outlined in the Solicitation, is of timely submission, and has the appropriate signatures as required on each document. Failure to comply with these requirements may deem your Response non-responsive.

87. **RIGHT OF NEGOTIATION RFP/RFSQ/ITN (n/a for ITBs)**

The City reserves the right to negotiate with the selected Vendor the exact terms and conditions of the Contract.

88. **RIGHT OF WITHDRAWAL**

A bid, proposal, statement, or reply may not be withdrawn before the expiration of ninety (90) days from the Response due date.

89. **RIGHTS TO SOLICITATION SUBMITTED MATERIAL**

All Responses, inquiries, or correspondence relating to or in reference to a Solicitation, and all reports, charts, and other documentation submitted by Vendors shall become the property of the City when received.

90. **RULES, REGULATIONS AND LICENSING REQUIREMENT**

The Vendor shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, including those applicable to conflict of interest and collusion. Vendors are presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

91. **SAMPLES**

Samples, when requested, must be furnished at, or before, Response opening, (unless otherwise specified), and will be delivered at no charge to the City. If not used and/or destroyed in testing, said sample(s) will, at the Vendor's request, be returned within thirty (30) days after bid award at the Vendor's expense. If requested by the City, samples and/or inspection of like items are to be made available in the central Florida area.

92. **SEPARATION AND DISTRIBUTION**

The Solicitation has been designed for transmittal as a complete document to interested parties. It is recommended that it not be separated; however, it may be reproduced in its entirety as additional distribution might dictate.

93. **SEVERABILITY**

If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.

94. **SIGNATURE REQUIRED**

All Responses must show the company name and be signed by a company officer or employee who has the authority to bind the company or firm by their signature. UNSIGNED RESPONSES WILL BE REJECTED. All manual signatures must be original - no rubber stamp, photocopy, etc.

95. **SIGNED RESPONSE CONSIDERED AN OFFER**

The signed Response is considered an offer on the part of the Vendor, which offer shall be considered accepted upon approval by the City of Port Orange City Council (if required). The City of Port Orange will issue a purchase order or a letter of authorization to the successful Vendor, as authorization for delivery of the items awarded subject to requirements of detailed specifications and those contained herein. In the event of default on the part of the Vendor after such acceptance, the City may take such action as it deems appropriate including legal action for damages or specific performance.

96. **SILENCE OF SPECIFICATIONS**

The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.

97. **SOLICITATION FORM COMPLETION, SUBMISSION AND RECEIPT OF RESPONSES**

Unless otherwise specified, Vendors shall use the Solicitation forms supplied by the Purchasing Division. Responses shall be typewritten or handwritten in ink and shall bear the original signature of the Vendor's authorized representative. Responses containing erasures or corrections must be initialed by the Vendor in ink. Responses shall be submitted by mail or hand delivery only. No Response will be accepted by facsimile transmission, e-mail or other electronic delivery. Responses submitted by mail shall be addressed to: Michael Hall, Buyer, Purchasing Office, a division of the Finance Department, Port Orange City Hall, 1000 City Center, Port Orange, Florida 32129. Responses submitted by hand delivery shall be delivered to: City Clerk, Port Orange City Hall, 1000 City Center Circle, Port Orange, Florida 32129. Responses will be accepted until 2:30 p.m. on the date indicated in the Solicitation documents or as addenda issued by the City.

One (1) sealed envelope or package shall be submitted. The sealed envelope/package must contain the required forms and price proposals, where applicable, and will be evaluated and deemed responsive or non-responsive. All Responses deemed non-responsive will be returned to the Vendor and will not be opened.

Bids (Envelope/Package) shall contain one (1) original and one (1) digital (Cd or flash drive) version unless otherwise indicated in the legal advertisement and shall be mailed or delivered as set forth in the preceding paragraph in one (1) SEALED ENVELOPE/PACKAGE. The envelope/package shall be clearly marked on the outside to include the bid project name, bid number and name of the Vendor.

98. **STATE LICENSING REQUIREMENTS**

All entities defined under Chapters 607, 608, 617 or 620, Florida Statutes, seeking to do business with the City shall be on file and in good standing with the State of Florida's Department of State. Prior to making an offer, the Vendor shall have met the license, certification, and any other requirements of the state, county, city and/or other agency of authority with jurisdiction in such matters and should provide copies of documentation that evidence such qualifications with the response to the Solicitation; and, that the Vendor shall provide follow-up evidence that the Vendor maintains such credentials throughout the period of the agreement. A copy of a current certificate of authority from the Secretary of State authorizing the Bidder/Responder to do business in the State of Florida, or other evidence of legal authority to do business in the state, county, city and/or any other agency of authority should be provided with your response to the Solicitation. Information concerning certification with the Secretary of State may be obtained at <http://ccfcorp.dos.state.fl.us/index.html>. Contract documents shall be executed by the entity's duly authorized officer as evidence by entity records.

99. **SUBCONTRACTING**

The Vendor will not sub-contract or enter into any subcontracting agreements pertaining to this contract, without obtaining written approval from the City of Port Orange.

100. **SUPPLEMENTAL MATERIALS**

Vendors are responsible for including all pertinent product data in the returned bid package. Literature, brochures, data sheets, specification information, completed forms requested as part of the bid package and any other facts which may affect the evaluation and subsequent contract award should be included. Materials such as legal documents and contractual agreements that the Vendor wishes to include as a condition of the bid must also be in the returned bid package. Failure to include all necessary and proper supplemental materials may be cause to reject the entire bid.

101. **TAXES**

The City of Port Orange is exempt from all federal excise, state and local taxes unless otherwise stated in this document. A Tax Exemption Certificate will be furnished upon written request to the City of Port Orange Purchasing Division.

102. **TERM CONTRACTS**

Acceptance by the City of Port Orange of Vendor's offer shall be limited to the terms herein unless expressly agreed in writing by the City. If the contract is intended to cover a specific time period, the term will be given in the bid specifications.

103. **TERMINATION**

The City of Port Orange reserves the right to terminate the contract for default if the Vendor breaches any of the terms therein, including warranties of the Vendor or if the Vendor becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which the City of Port Orange may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to the City's satisfaction and/or to meet all other obligations and requirements. The City may cancel the Contract at any time for breach of contractual obligations by providing the Vendor with a written notice of such cancellation. Should the City exercise its right to cancel the contract for such reasons, the cancellation shall become effective on the date as specified in the notice of cancellation sent to the Vendor.

104. **TERMINATION - NOTICE**

Either party may cancel the contract at any time after award, unless otherwise specified. The City shall be required to give the vendor notice thirty days prior to the date of cancellation of the contract. The vendor shall be required to give the City written notice (60) sixty days prior to the date of cancellation of the contract. The City of Port Orange may terminate the contract without cause upon thirty (30) days written notice.

105. **TITLE TRANSFER**

Title and Risk of Loss of goods shall not pass to City of Port Orange until City of Port Orange actually receives and takes possession of the goods at the point or points of delivery. Receiving times may vary with the using department. Generally, deliveries may be made between 8:30 a.m. and 3:00 p.m., Monday through Friday. The Vendor is advised to consult the using department for instructions. The place of delivery shall be specified in the bid specification and/or on the Purchase Order as a "Deliver To:" address.

106. **UNBALANCED BID**

A mathematically unbalanced bid is where a bidder places a high price on some items and a low price on other items in a unit price contract. A bid is materially unbalanced when there is reasonable doubt that acceptance of a mathematically unbalanced bid will result in the lowest overall cost to the City. Unbalanced Bids will be rejected if the prices are deemed materially unbalanced.

107. **USE OF SOLICITATION FORMS**

The Vendor shall complete the appropriate Solicitation Form(s) included in the Solicitation. All blanks on the Solicitation Forms shall be completed. If a question or confirmation is not applicable, it should be answered with an "N/A."

Supplemental information may be attached to the Solicitation Forms. Failure to fully complete the appropriate Solicitation Forms may result in disqualification of the Response.

If additional space for a response is required, attach an additional page to the page on which the question is stated. Clearly identify the number of the question to which the response is attached. Further, if additional Solicitation Form pages are needed, photocopy or replicate as appropriate, and attach such additional pages to the page on which the question or chart is stated.

The signature of the Authorized Person or Entity must be that of an officer, partner or a sole proprietor of the entity making the Response. The original Response, and each copy submitted

shall contain an original signature on the Vendor's Acknowledgement Form contained in each Solicitation.

108. **VARIANCES**

For purposes of Response evaluation, Vendors must indicate any variances, no matter how slight, contained in the Response. No variations or exceptions by a Vendor will be considered or deemed a part of the Response submitted unless such variances or exceptions are listed in the Response and referenced in the space provided on the Response pages. If variances are not stated, or referenced as required, it will be assumed that the product or service complies with the City's terms, conditions and specifications. By receiving a Response, the City does not necessarily accept any variances contained in the Response. All variances submitted are subject to review and approval by the City. If any Response contains material variances that, in the City's sole opinion, make that Response conditional in nature, the City reserves the right to reject the Response or part of the Response that is declared, by the City, as conditional.

109. **VENDOR'S PRODUCT OR SERVICES**

The Vendor's product (if applicable) delivered to the City shall be free of all liens, claims or encumbrances, and the vendor warrants that it has a clear title to the product being delivered.

- a. If the Vendor is contracted to provide services, such services shall be fully satisfactory to the City as determined by the City.
- b. The Vendor shall provide the City with any data, reports or other information as required and requested by the City to enable it to utilize the product or service furnished by the Vendor.
- c. In furnishing the service or product to the City, the Vendor shall comply with all federal, state, county laws, and city rules, regulations and codes and their successors or amendments. Violation of such laws, rules, regulations and codes may be grounds for delaying or reducing the amount due, or in rescinding the contract, Contract, proposal or quote.

110. **WAIVER OF IRREGULARITIES**

The City of Port Orange reserves the right to waive and/or reject any non-substantial irregularity in Responses received whenever such waiver or rejection is in the best interest of the City and/or it does not meet the minimum requirements set forth. All reasonably responsive Responses will be considered. However, the City reserves the right to waive formalities or informalities in Responses, to reject, with or without cause, any or all Responses or portions of Responses, or to interview or not interview individual Vendors, and to accept any Responses or portions of Responses deemed to be in the best interest of the City. The city council shall grant the City Manager to waive any and all non-substantial irregularities in any and all formal Solicitations. (Code 1981, § 8-29; Ord. No. 2015-17, § 1, 5-19-2015)

111. **WARRANTIES**

Vendors shall furnish all data pertinent to warranties or guarantees which may apply to items in the Response. Vendors may not limit or exclude any implied warranties. The Vendor warrants that product sold to the City shall conform to the standards established by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event product does not conform to OSHA Standards, where applicable, City of Port Orange may return the product for correction or replacement at the Vendor's expense. If the Vendor fails to make the appropriate correction within a reasonable time, City of Port Orange may correct at the Vendor's expense.

SECTION 6 – SPECIAL CONDITIONS

PERIOD OF OFFER VALIDITY:

Bids offered in this ITB must remain firm for a period of ninety (90) days from the ITB opening date.

REPAIR OF DAMAGES:

It is the Contractor's responsibility to repair any damages incurred in the area that is directly related to the project. When damages occur, the City of Port Orange representative is to be notified immediately and shall inspect the repairs upon completion.

SAFETY:

Contractor shall comply with all applicable Occupational Safety and Health Administration (OSHA), Environmental Protection Agency (EPA), State of Florida Safety Regulations and comply with all safety requirements of local authorities having jurisdiction. Contractor shall exercise all due caution to exclude the public from the work area and especially from contact with any hazardous materials.

SITE CLEANLINESS:

The Contractor shall give special attention to keeping the work site clean and free from trash and debris. Trash, debris and waste materials shall not be left on City premises but shall be disposed of at the Contractor's facilities. Site must be maintained free of trash, construction debris and cleaned every day.

CONTRACT TERM:

The term of the contract shall be from the notice to proceed. Substantial completion will be Three Hundred & Thirty-Five (335) days maximum from the Notice to Proceed and Thirty (30) calendar days for final completion.

No subcontractor is allowed without written approval from the City of Port Orange.

TIMELINE: Notice of Award: After bid opening and complete review of submitted bid information.

- B. Notice to Proceed: TBD by Public Works.
- C. Start Date and Time: After Pre-Construction Meeting.
- D. Substantial Completion Time: Not to exceed Three Hundred & Thirty-Five (335) from the date of the Notice to Proceed.
- E. Final Completion Time: Thirty (30) calendar days after substantial completion time.
- F. Total Completion Time: Not to exceed Three Hundred & Sixty-Five (365) days from the date of the Notice to Proceed.

ELIGIBILITY OF VENDOR:

To be eligible to respond to this ITB, the Vendors must have prior experience working with the services described in this ITB. Please provide eligibility experience with your submittal.

NOTICE: The City reserves the right to consider cooperative contracts, federal, state municipal etc.; in the evaluation process. If in the City's best interest, the City may utilize a cooperative contract in lieu of making an award.

BID BONDS

A certified check or bank draft, payable to the City of Port Orange, Florida or a satisfactory bid bond executed by the Bidder and an acceptable surety, in an amount equal to five percent (5%) of the bid shall be submitted with each bid.

PAYMENT & PERFORMANCE BONDS

Upon award, the successful bidder will also be required to furnish and pay for a satisfactory contract one hundred percent (100%) Payment and Performance Bond to be recorded by the City, with the Clerk of the Circuit Court, Volusia County, Florida and to enter into a contract for services with the City of Port Orange. After recording, the City will furnish to the contractor the recording information for the bond to evidence that the contractor has met the requirement of Florida law. The City will bill the cost of recording to the contractor.

LICENSES AND PERMITS:

Contractor is responsible for all applicable local and state licenses, permits and fees.

SECTION 7 – REQUIRED FORMS

FORM 7.1 – BID SUBMITTAL CHECKLIST

- _____ Form 7.2 – Vendor’s Acknowledgement
- _____ Form 7.3 – Addendum and Change Order Procedure Acknowledgement
- _____ Form 7.4 – Drug Free/Tie Preference Statement
- _____ Form 7.5 – Public Entity Crimes Statement
- _____ Form 7.6 – Affidavit of Anti-Collusion
- _____ Form 7.7– Statement of Vendor’s Qualifications
- _____ Form 7.8 – Professional References for Previous Experience
- _____ Form 7.9 – Listing of Subcontractors
- _____ Form 7.10 – Local Business Affidavit of Eligibility
- _____ Copy of License (Contractor, Sunbiz, etc.)
- _____ Attachment 1 – Bid Proposal
- _____ Bid Bond
- _____ Submission of one (1) original marked “ORIGINAL” and one (1) digital (CD or flash drive) version in PDF format.

BY: _____
Name of Business

Authorized Signature

Date

This document must be completed and returned with your Submittal

FORM 7.2 – VENDOR’S ACKNOWLEDGEMENT FORM

I have carefully examined the Invitation to Bid (ITB), Instructions to Vendors, General and/or Special Conditions, Specifications, and any other documents accompanying or made a part of this invitation.

I hereby propose to furnish the goods or services specified in the Invitation to Bid at the prices or rates as finally negotiated. I agree that my bid will remain firm for a period of up to ninety (90) days in order to allow the City of Port Orange adequate time to evaluate the proposed bid. Furthermore, I agree to abide by all conditions of the Invitation to Bid.

I certify that all information contained in this Bid is truthful to the best of my knowledge and belief. I further certify that I am a duly authorized to submit this Bid on behalf of the Vendor / Contractor as its act and deed and that the Vendor / Contractor is ready, willing and able to perform if awarded the contract.

I further certify that this Bid is made without prior understanding, Contract, connection, discussion, or collusion with any person, firm or corporation submitting a Bid for the same product or service; no officer, employee or agent of the City of Port Orange City Council or of any other Vendor interested in said ITB; and that the undersigned executed this Vendor’s Acknowledgement with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

I further certify that having read and examined the specifications and documents for the designated services and understanding the general conditions for contract under which services will be performed, does hereby propose to furnish all labor, equipment, and material to provide the services set forth in the ITB.

I hereby declare that the following listing states any clarifications, any and all variations from and exceptions to the requirements of the specifications and documents. The undersigned further declares that the “work” will be performed in strict accordance with such requirements, and understands that any exceptions to the requirements of the specifications and documents may render the Bid non-responsive.

NO EXCEPTIONS ALLOWED AFTER THE BID IS SUBMITTED:

Please check one: ☐ I take NO exceptions. ☐ Exceptions (list below; add additional pages if necessary):

NAME OF BUSINESS

MAILING ADDRESS

AUTHORIZED SIGNATURE

CITY, STATE & ZIP CODE

NAME, TITLE, TYPED

TELEPHONE NUMBER / FAX NUMBER

FEDERAL IDENTIFICATION #

E-MAIL ADDRESS

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ____ physical presence or ____ online notarization, this ____ day of _____, 20____, by _____, as _____ of _____, a _____. He or she is ____ personally known or ____ produced _____ as identification.

Notary Public, State of _____
Printed, typed or stamped name, commission and expiration:

This document must be completed and returned with your Submittal

FORM 7.3 – ADDENDUM and CHANGE ORDER PROCEDURE ACKNOWLEDGEMENT

ADDENDUM ACKNOWLEDGEMENT

I have carefully examined the Invitation to Bid (ITB), Instructions to Vendors, General and/or Special Conditions, Specifications, and any other documents accompanying or made a part of this invitation to Bid.

I acknowledge receipt and incorporation of the following addenda, and the cost, if any, of such revisions has been included in the price of the bid proposal.

Addendum # _____ Date: _____ Addendum # _____ Date: _____

Addendum # _____ Date: _____ Addendum # _____ Date: _____

CHANGE ORDER PROCEDURE ACKNOWLEDGEMENT

If awarded the Contract for this Solicitation, I acknowledge that no oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders requests shall be made in writing by the Contractor for review by the Contract Administrator for the City of Port Orange. No work shall be performed as set forth in the change order until the Contractor receives an executed Purchase Order for the requested change.

I acknowledge the following statement regarding Change Orders to the awarded Contract:

Name of Business

By: _____

Printed Name: _____

Title: _____

STATE OF _____

COUNTY OF _____

*The foregoing instrument was acknowledged before me by means of _____ physical presence or
_____ online notarization, this _____ day of _____, 20____, by _____ who
is personally known to me or who produced _____ as identification.*

My Commission Expires: _____

Notary Public, State of _____
Printed, typed or stamped name, commission and
expiration:

This document must be completed and returned with your Submittal

FORM 7.4 – DRUG-FREE PREFERENCE STATEMENT

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, proposals, statements, or replies that are equal with respect to price, quality, and service are received by the city for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program.

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

As an authorized representative of the firm, I certify that this firm complies fully with the above requirements.

Name of Business

By: _____

Printed Name: _____

Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of _____ physical presence or _____ online notarization, this _____ day of _____, 20____, by _____ who is personally known to me or who produced _____ as identification.

My Commission Expires: _____

Notary Public, State of _____

Printed, typed or stamped name, commission and expiration:

This document must be completed and returned with your Submittal

FORM 7.5 – SWORN STATEMENT UNDER SECTION 287.133(3)(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

(To be signed in the presence of notary public or other officer authorized to administer oaths.)

Before me, the undersigned Authority, personally appeared affiant _____, who, being by me first duly sworn, made the following statement:

1. The business address of _____ (name of Offeror or business) is _____.
2. My relationship to _____ (name of Offeror or business) is _____ (relationship such as sole proprietor, partner, president, vice president).
3. I understand that a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.
4. I understand that "convicted" or "conviction" is defined by the Florida Statutes to mean a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilt or nolo contendere.
5. I understand that "affiliate" is defined by the Florida Statutes to mean (1) a predecessor or successor of a person or a corporation convicted of a public entity crime, or (2) an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime, or (3) those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate, or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.
6. Neither the Offeror or contractor, nor any officer, director, executive, partner, shareholder, employee, member or agent who is active in the management of the Offeror or contractor, nor any affiliate of the Offeror or contractor has been convicted of a public entity crime subsequent to July 1, 1989. (Draw a line through paragraph 6 if paragraph 7 below applies.)
7. There has been a conviction of a public entity crime by the Offeror or contractor, or an officer, director, executive, partner, shareholder, employee, member or agent of the Offeror or contractor who is active in the management of the Offeror or contractor or an affiliate of the Offeror or contractor. A determination has been made pursuant to Section 287.133(3) by order of the Division of Administrative Hearings that it is not in the public interest for the name of the convicted person or affiliate to appear on the convicted vendor list. The name of the convicted person or affiliate is _____. A copy of the order of the Division of Administrative Hearings is attached to this statement. **(Draw a line through paragraph 7 if paragraph 6 above applies.)**

Name of Business

By: _____

Printed Name: _____

Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of _____ physical presence or _____ online notarization, this _____ day of _____, 20____, by _____ who is personally known to me or who produced _____ as identification.

My Commission Expires: _____

Notary Public, State of _____

Printed, typed or stamped name, commission and expiration:

This document must be completed and returned with your Submittal

FORM 7.6 – ANTI-COLLUSION FORM

ANTI-COLLUSION STATEMENT BID FORM:

By signing this form, the Proposer agrees that this Bid is made without any other understanding, agreement, or connection with any person, corporation, or firm submitting a bid for the same purpose and that the bid is in all respects fair and without collusion or fraud.

SIGN in ink in the space provided below. Unsigned Bids will be considered incomplete, and will be disqualified, and rejected.

IT IS AGREED BY THE UNDERSIGNED VENDOR THAT THE SIGNING AND DELIVERY OF THE BID REPRESENTS THE VENDORS ACCEPTANCE OF THE TERMS AND CONDITIONS OF THE FOREGOING SPECIFICATIONS, CONTRACT AND PROVISIONS, AND IF AWARDED, THIS CONTRACT WILL REPRESENT THE AGREEMENT BETWEEN THE VENDORS AND THE CITY OF PORT ORANGE.

NAME OF FIRM: _____

SIGNED BY: _____
(MUST BE SIGNED BY A COMPANY OFFICER OR AUTHORIZED AGENT)

PRINTED SIGNATURE: _____

TITLE: _____

ADDRESS: _____

CITY: __ STATE: _____ ZIP CODE: _____

TELEPHONE: _____ FAX: _____

COMPLETION TIME: _____

F.E.I.N. NUMBER: _____

NO Bid may be withdrawn for a period of ninety (90) days subsequent to the submittal of the Bids, without the consent of the City of Port Orange.

NO BID (REASON): _____

This document must be completed and returned with your Submittal

FORM 7.7 – STATEMENT OF VENDOR’S QUALIFICATIONS

The undersigned warrants that he or she is duly authorized to complete this document, and hereby affirms that the information contained in Form 7.7 is complete, true, and correct to the best of their knowledge and belief. If necessary, questions may be answered on separate paper and attached, with any additional information that may be pertinent.

- A. Name of Vendor.
- B. Permanent main office address.
- C. Date organized.
- D. If a corporation, where incorporated.
- E. How many years have you been engaged in the contracting business under your present firm or trade name?
- F. Contracts on hand: (Schedule these, showing amount of each contract and the appropriate anticipated dates of completion.)
- G. General character of work performed by your company.
- H. Have you ever failed to complete any work awarded to you? If so, where and why?
- I. Have you ever defaulted on a contract? If so, where and why?
- J. List the more important projects recently completed by your company, stating the approximate cost for each and the month and year completed.
- K. List your major equipment currently owned or leased.
- L. Experience in work similar to this type of project.
- M. Background and experience of the principal members of your organization, including the officers.
- N. Credit currently available: \$ _____
- O. Give bank reference: _____
- P. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the Owner?
- Q. The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Owner in verification of the recitals comprising this Statement of Vendor's Qualifications.

Name of Business

By: _____

Printed Name: _____

Title: _____

STATE OF _____
COUNTY OF _____

*The foregoing instrument was acknowledged before me by means of _____ physical presence or
_____ online notarization, this _____ day of _____, 20____, by _____ who
is personally known to me or who produced _____ as identification.*

My Commission Expires: _____

Notary Public, State of _____
Printed, typed or stamped name, commission and
expiration:

This document must be completed and returned with your Submittal

FORM 7.8 – PROFESSIONAL REFERENCES FOR PREVIOUS EXPERIENCE

The Vendor proposes that they is qualified to perform the referenced work and has successfully done so on recent projects similar in nature and size. The City reserves the right to check references and confirm information provided herein.

Please provide three (3) current and correct references from clients for similar services.

(Do not include the City of Port Orange)

1. Company Name: _____
Contact Person: _____
City, State: _____
Telephone Number: _____
Email Address: _____
Description of goods or
Services provided: _____
Contract Amount: _____
Start/End Date of Contract: _____
2. Company Name: _____
Contact Person: _____
City, State: _____
Telephone Number: _____
Email Address: _____
Description of goods or
Services provided: _____
Contract Amount: _____
Start/End Date of Contract: _____
3. Company Name: _____
Contact Person: _____
City, State: _____
Telephone Number: _____
Email Address: _____
Description of goods or
Services provided: _____
Contract Amount: _____
Start/End Date of Contract: _____

This document must be completed and returned with your Submittal.

LISTING OF PREVIOUS EXPERIENCE

Commercial Client List

The bidder proposes that they are qualified to perform the referenced work and has successfully done so on recent projects similar in nature and size. A minimum of three (3) projects must be listed below. The Owner reserves the right to check references and confirm information provided herein.

List clients to whom you currently provide or have in the past provided equal or similar to those required under the City's contract and as outlined in this bid package. A minimum of three (3) projects shall be listed below in order to bid on this contract. The Owner reserves the right to check references and confirm information provided herein.

	Contact Name	Phone	Current Client? Y or N	Number of years service provided	Description of service
1					
2					
3					

This document must be completed and returned with your Submittal.

FORM 7.9 – LISTING OF SUBCONTRACTORS

The Vendor proposes that the following subcontractors are qualified to perform the referenced work and have successfully done so on recent projects similar in nature and size. All subcontractors whose work product accounts for 5% or more of the total contract value shall be listed. The successful Vendor shall not substitute subcontractors without approval from the City of Port Orange Department Head. Vendor shall attach additional sheets as necessary.

Subcontractor No. 1

Name: _____

Description of Work: _____

Percent of Contract Price: _____

Previous Experience Together: Yes/No _____

Subcontractor No. 2

Name: _____

Description of Work: _____

Percent of Contract Price: _____

Previous Experience Together: Yes/No _____

Subcontractor No. 3

Name: _____

Description of Work: _____

Percent of Contract Price: _____

Previous Experience Together: Yes/No _____

Subcontractor No. 4

Name: _____

Description of Work: _____

Percent of Contract Price: _____

Previous Experience Together: Yes/No _____

Subcontractor No. 5

Name: _____

Description of Work: _____

Percent of Contract Price: _____

Previous Experience Together: Yes/No _____

This document must be completed and returned with your Submittal

FORM 7.10 – LOCAL BUSINESS AFFIDAVIT OF ELIGIBILITY

City of Port Orange

*This declaration is executed under penalty of perjury of the laws to the United States and State of Florida***THIS AFFIDAVIT IS SUBMITTED IN REFERENCE TO THE FOLLOWING SOLICITATION:**

RFSQ/RFP/ITN/BID/CONTRACT/PROJECT # (as applicable): _____

BUSINESS NAME: _____ CONTACT PERSON/TITLE: _____ MAILING ADDRESS: _____ CITY-STATE-ZIP: _____

Length of Time at Address Provided: _____

Physical Presence of Business: ☐ Headquarters, ☐ Manufacturing Facility, or ☐ Locally Owned FranchiseAnd within Legal Boundaries: ☐ The City of Port Orange ☐ Volusia County ☐ The State of

Florida FEIN (Federal Employer Identification Number): _____

BUSINESS STRUCTURE: ☐ Corporation ☐ LLC ☐ Partnership ☐ Sole Proprietorship☐ Other (Specify): _____

PHONE NUMBER: _____ FAX: _____

EMAIL: _____

ATTESTATION – I understand that:

- In accordance with City Of Port Orange City Code 2-275, local businesses shall have five (5) business days from bid/proposal opening to submit a best and final bid for evaluation. To qualify: A Port Orange business initial bid must be within (8%) of the lowest and best responsible bid from a non-Port Orange business; A Volusia County business initial bid must be within (5%) of the lowest and best responsible bid from a non-Volusia County business; A State of Florida business initial bid must be within (3%) of the lowest and best responsible bid from a non-State of Florida business.
- A local business must have its headquarters, manufacturing facility, or locally owned franchise located within the legal boundaries of the City of Port Orange, Volusia County, or the State of Florida, as indicated herein, for at least twelve (12) months prior to the bid or proposal opening date and a valid business license, issued by the corresponding government agency. Post office boxes are not verifiable and shall not be used for the purpose of establishing said physical address. Bidders shall attach to this affidavit of eligibility with a bid or proposal, a copy of a valid business tax receipt or such other documentation, to the city's satisfaction, demonstrating the physical business presence of the firm within corresponding local limits.
- The preference does not apply to goods or services exempted by statute or prohibited by Federal law, State law, or other funding source restrictions.
- The preference established in this policy does not prohibit the right of the City, or other authorized purchasing authority, to compare quality or fitness for use of supplies, materials, equipment and services proposed for purchase and compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals.
- The information contained herein may be subject to verification.
- A vendor who misrepresents the local preference status of its firm in a proposal or bid submitted to the City of Port Orange will lose the privilege to claim local preference status, and shall lose eligibility to claim local preference for a period of one (1) year. The City Manager may also recommend that the firm be referred for debarment.

****Please attach a valid business tax receipt, or other such documentation****

As an authorized representative of the firm, I certify that this firm complies fully with the above requirements.

Name of Business

By: _____

Printed Name: _____

Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ____ physical presence or ____ online notarization, this ____ day of _____, 20____, by _____, as _____ of _____, a _____. He or she is ____ personally known or ____ produced _____ as identification.

Notary Public, State of _____

Printed, typed or stamped name, commission and expiration:

This document must be completed and returned with your Submittal

**CERTIFICATE OF INSURANCE
FOR WORKERS' COMPENSATION**

IMPORTANT

This certificate must be completed and returned by the Awarded Vendor, upon issuance of a Notice of Intent to Award by the Purchasing Department of the City of Port Orange. Please note, the City of Port Orange does not accept exemptions for Workers' Compensation coverage. This certificate must be completed by a duly authorized official of the Insurance Company carrying the risk, or a separate certificate of similar context executed On Insurance Company's Standard Form may be attached hereto.

This is to certify that _____, Company has
issued to _____, of the City of _____,
State of _____, the following policy or policies:

Workers' Compensation and Employer's Liability Policy No. _____
Effective on _____, 20____, and expiring on _____, 20____.
Description of limits: _____

If at any time this coverage is to be cancelled, the undersigned will notify the insured and
the _____ in writing thirty (30) days prior to cancellation
of policy.

WITNESS:

By: _____

Name: _____

INSURANCE COMPANY:

Company: _____

By: _____

Name/Title: _____

AFFIDAVIT REGARDING WORKERS' COMPENSATION

IMPORTANT

This certificate must be completed and returned by the Awarded Vendor, upon issuance of a Notice of Intent to Award by the Purchasing Department of the City of Port Orange. Please note, the City of Port Orange does not accept exemptions for Workers' Compensation coverage.

State of _____

County of _____

I, _____, being duly sworn according to law, deposes and says (it, he, she, they) have accepted the Workers' Compensation laws of the State of Florida, with its supplements and amendments and has insured (its, his, her, their) liability there under accordance with the terms of said Laws with the _____ Company, under the terms of Policy Number _____ for a period from _____, 20__ to _____, 20__.

WITNESS:

By: _____

Name: _____

CONTRACTOR:

Company: _____

By: _____

Name/Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ____ physical presence or ____ online notarization, this ____ day of _____, 20__, by _____, as _____ of _____, a _____.
He or she is ____ personally known or ____ produced _____ as identification.

Notary Public, State of _____
Printed, typed or stamped name, commission and expiration:

BID COST/FEE PROPOSAL:**"ATTACHMENT 1" ITB 20-01 SCHEDULE OF UNIT PRICING****BID FORM****CITY OF PORT ORANGE****ITB #20-01****2020 CITYWIDE STORMWATER IMPROVEMENTS**Completed Attachment 1 Bid Proposal form **MUST** be included with Bid Submission

Instruction to save Attachment from Demandstar website:

Perform "File Save As" and save spreadsheet to your computer. Fill in pricing in the highlighted cells electronically.

Bidders are required to complete all fields shaded in green. All other fields will be automatically calculated, if submitted electronically.**NAME OF BUSINESS:****CONTACT PERSON:****EMAIL ADDRESS:****AUTHORIZED SIGNATURE:**

ITEM #	DESCRIPTION	QTY	UNIT	TOTAL UNIT COST	EXTENDED COST
1	Hidden Lake Drive & Dexter Drive Stormwater System Repairs	1	LS	\$ -	\$ -
2	Mellisa Drive and Pagano Court Stormwater System Repairs	1	LS	\$ -	\$ -
3	Willow Run Blvd and Tracy Drive Stormwater System Repairs	1	LS	\$ -	\$ -
4	Alexander Avenue Stormwater System Repairs	1	LS	\$ -	\$ -
5	Devon Street and London Place Stormwater System Repairs	1	LS	\$ -	\$ -
6	Powers Avenue and Spruce Creek Road Stormwater System Repairs	1	LS	\$ -	\$ -
7	Powers Avenue and Spruce Creek Road Utility Improvements (Water & Sewer)	1	LS	\$ -	\$ -
				TOTAL BID:	\$ -
		Confirm the number of calendar days to complete upon receipt of PO:			_____ DAYS

This document must be completed and returned with your Submittal

BID BOND

BID BOND

Bond No.:

KNOW ALL MEN BY THESE PRESENTS that _____, as Contractor, duly authorized to conduct business in the State of Florida, whose principal place of business is located at _____, Tel.: _____, (hereinafter called "PRINCIPAL"), and _____, as SURETY, duly authorized to conduct business in the State of Florida, whose principal place of business is located at _____, Tel.: _____ (hereinafter called "SURETY"), are held and firmly bound unto the City of Port Orange, Florida, as CITY, a Florida municipal corporation, whose address is City of Port Orange, 1000 City Center Circle, Port Orange, Florida 32129, Tel.: (386) 506-5501, (hereinafter called "OBLIGEE" or "CITY"), in the penal sum of _____ dollars and (____)/100 (\$____), lawful money of the United States, for the payment of which sum shall and truly be made, whereof PRINCIPAL and SURETY bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas the Principal has submitted the accompanying bid, dated _____, 20____, for:

Project Name / Bid No.:

Project Address:

Legal Description: N/A

Description of Work:

NOW, THEREFORE,

A. If the principal shall not withdraw said bid within one hundred twenty (120) days after date of opening of the same, and shall within ten (10) days after the prescribed forms are presented to it for signature, enter into a written contract with the City in accordance with the bid as accepted, and give bonds with good and sufficient surety or sureties, as may be required, for the faithful performance and proper fulfillment of such contract, then the above obligations shall be void and of no effect, otherwise to remain in full force and virtue.

B. In the event of the withdrawal of said bid within the period specified, or the failure to enter into such contract and give such bonds within the time specified, if the principal shall pay the City the difference between the amount specified in said bid and the amount for which the City may procure the required work and supplies, if the latter amount be in excess of the former, then the above obligations shall be void and of no effect, otherwise to remain in full force and virtue.

IN WITNESS WHEREOF, the above parties have executed this instrument under their several seals, this _____ day of _____, A.D. 20____, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Note: If the firm is a sole ownership or partnership including limited liability company, two (2) witnesses are required to attest the signature. If the firm is a corporation, then the corporate secretary shall attest and affix the corporate seal (Attach power of attorney to original bid bond and financial statement of Surety Company).

PRINCIPAL:

Signature

Corporate Officer & Title

ATTEST:

Signature

Corporate Secretary (Affix Corporate Seal)

WITNESSES:

SURETY:

Attorney-in-Fact (signature)

Name & Title

Name of Local Resident Agent

City, State, Zip

Telephone:
A.M. Best No.: _____ NAIC No. : _____

ATTEST:

Signature

Corporate Secretary (Affix Corporate Seal)

STATE OF _____
COUNTY OF _____

Before me this day personally appeared _____ (affiant), who, being duly sworn, deposes and says that he/she is the Attorney-in-Fact for the _____ (corporate surety) and that this person has been authorized by _____ (corporate surety) to execute the forgoing bond on behalf of the Contractor named therein in favor of the City of Port Orange, Florida.

Signature of Affiant

Sworn to / Affirmed and subscribed before me this _____ day of _____, 20____, by _____, who is personally known to me or who produced _____ as identification.

NOTARY PUBLIC – STATE OF

Type or print name: _____

Commission No.: _____

Commission Expires: _____

(Seal)

.....
END OF BID BOND

This document must be completed and returned with your Submittal

PERFORMANCE & PAYMENT BOND

RETURN RECORDED DOCUMENT TO:

City Clerk
1000 City Center Circle
Port Orange, Florida 32129-4144

FRONT PAGE FOR BOND REQUIRED BY SECTION 255.05, F.S.

PAYMENT AND PERFORMANCE BOND

(Public Works)

Notice and Time Limitations Must Be In Accordance
With Section 255.05(2), (8) and (10), Florida Statutes

BOND NO. _____

PRINCIPAL:

Developer or Contractor: _____

Principal Business Address: _____

Contact Person: _____

Phone Number: _____

SURETY:

Address: _____

Contact Person: _____

Phone Number: _____

OWNER:

City of Port Orange, Florida, a chartered municipal corporation

1000 City Center Circle

Port Orange, Florida 32129-4144

Contact Person: _____

Phone Number: _____

City Manager

(386) 506-5501

Amount: \$ _____

City Case/Project No. _____

Description of Work: _____

Project Location: _____

Port Orange, Volusia County, Florida

Legal Description: _____

Front Page

All other pages are subsequent to this page regardless of any numbers that may be printed thereon.

[MTR/sal 2015-02-10]

RETURN RECORDED DOCUMENT TO:

City Clerk
1000 City Center Circle
Port Orange, Florida 32129-4144

Name of Project

City Project No. _____
Bond No. _____

Space Reserved for Recording Data

**COMBINATION PAYMENT AND PERFORMANCE BOND
FOR
PUBLIC CONSTRUCTION**

*per Section 255.05, Florida Statutes
Guaranty for Construction of Public Improvements*

BY THIS BOND, We, _____ as Principal, and _____, a corporation, as Surety, are bound to **CITY OF PORT ORANGE, FLORIDA**, a Florida municipal corporation, herein called "Owner" or sometimes referred to as "City," in the sum of _____ **DOLLARS** (\$ _____), for payment of which we bind ourselves, our heirs, personal representatives, successors, and assigns, jointly and severally.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs the terms of that certain _____ having an effective date of _____, entered into by and between the Principal and the City, for _____, hereinafter referred to as the "Contract," being made a part of this bond by reference, at the times and in the manner prescribed in the Contract; and
2. Promptly makes payments to all claimants, as defined in Section 255.05(1), Florida Statutes, supplying Principal with labor, materials, or supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the Contract (the "Work"); and
3. Pays Owner all losses, damages, delay damages (including contractually authorized liquidated damages), expenses, costs, and attorney's fees, including appellate proceedings, that Owner sustains because of a breach or material breach by Principal under the Contract documents; and
4. Performs the guarantee of all work and materials furnished under the Contract for the time specified in the Contract, then this bond is void; otherwise it remains in full force.

Notice of Nonpayment and Time Limitations

Any action instituted by a claimant under this bond for payment must be in accordance with the notice and time limitation provisions in Sections 255.02(2), (8) and (10), Florida Statutes.

Any changes in or under the contract documents and compliance or noncompliance with any formalities connected with the contract or the changes does not affect Surety's obligation under this bond.

(Capital Projects)
[MTR/sal 2016-02-26]

Page 1 of 2
Public Construction Bond

IN WITNESS WHEREOF, this performance and payment bond is executed in duplicate originals, each of which shall be deemed an original, this _____, day of _____, 20__.

Attest:

(Name of Principal)

(As to Corporate Principal) Secretary

By: _____

Name/Title: _____

(Witness to Principal)

(Corporate Seal)

(Surety)

(Witness to Surety)

By: _____

Name: _____

(Attorney-in-Fact)

(Corporate Seal)

NOTE: Date of BOND must not be prior to date of Contract. If Developer/Principal is Partnership, all partners should execute BOND. All BONDS signed by an agent must be accompanied by a certified copy of the authority to act.

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Florida.

STANDARD CITY OF PORT ORANGE CONTRACT DOCUMENTS (FOR INFORMATIONAL PURPOSES ONLY):



**CITY OF PORT ORANGE
STANDARD CONTRACT FOR SERVICES**

This Standard Contract for Services ("Contract") is entered into this ____ day of _____, 2016, by and between the **CITY OF PORT ORANGE**, a Florida municipal corporation, whose principal address is 1000 City Center Circle, Port Orange, Florida 32129 (the "City"), and _____ ("Contractor"), a _____ corporation whose principal address is _____. The City and Contractor are collectively referred to herein as the "Parties."

1. Provision of Services

- (a) The Contractor hereby agrees to provide the following equipment, materials, labor and other such related services to the City of Port Orange:

(i) _____

- (b) The time, manner and place for performance of such services shall be:

Term: This Contract shall become effective on the last date the Contract is signed by the Parties. Work shall be substantially completed within ____ calendar days from issuance of a Notice to Proceed and final completion ____ days thereafter (the "Term").

Manner and Place: The work shall be performed as outlined in Exhibit "____," in accordance with Standard Construction Details as required on all City owned facilities and properties (i.e. rights-of-way) and in a manner as required by all current federal, state, county, fire, building and land development codes, laws, ordinances and regulations, and with applicable permits and licenses per the City Code of Ordinances. Contractor shall not deliver goods or services without a written Purchase Order(s) or Notice to Proceed(s), signed by an authorized agent of the City of Port Orange.

Time and Essence: Contractor acknowledges that time is of the essence for this Contract.

Authorization for Services: This Contract standing alone does not authorize the purchase of any work or services or require the City to place any orders for work or service. Authorization for performance of services by the Contractor under this Contract shall be in the form of a written Notice to Proceed issued and executed by the City. The City reserves the right to contract with other parties for work and services contemplated by this Contract, as determined in the City's sole and absolute discretion.

Liquidated Damages: Contractor shall pay \$_____ for each day that expires after the date the Work is required to be Substantially Completed until the Contractor achieves Substantial Completion with the work. Contractor and City agree and recognize that the liquidated damages set forth herein shall not be treated as a penalty and are just damages that are proportionate to any damages that might reasonably be expected to follow from a delay to Substantial Completion.

2. City Obligations. In return for the services identified above, the City agrees to compensate the Contractor at the prices set forth in Exhibit "___" attached hereto, subject to a limit up to but not to exceed \$_____ for the term of this Contract. The City's obligation to pay Contractor under this Contract is limited to the budgeted amount for the fiscal year approved by the Port Orange City Council for the then current fiscal year. All payments shall be governed by the Local Government Prompt Payment Act as set forth in Sections 218.70 through 218.79, Florida Statutes, as amended.

3. Contract Documents. The following forms are attached as Exhibit "___" and must be completed, signed, witnessed and notarized as indicated, and returned to the City prior to the commencement of any services by Contractor under this Contract:

- a. Front Page for Bond (F.S. § 255.05)
- b. Combination Payment and Performance Bond (F.S. §255.05)

4. Liens. Contractor acknowledges that Contractor shall not be entitled to lien the City or other public property.

5. Contract Administration. The _____ shall perform contract administration of this Contract. For notice provisions, see the paragraph below entitled "Notice."

6. Termination for Convenience of the City

(a) The parties agree that the City may terminate this Contract, or any work or delivery required hereunder, from time to time either in whole or part, whenever the City Manager of Port Orange shall determine that such termination is in the best interest of the City.

(b) Termination, in whole or in part, shall be effected by delivery of a Notice of Termination signed by the City Manager or his designee, mailed or delivered to the Contractor, and specifically setting forth the effective date of termination.

(c) Upon receipt of such Notice, the Contractor shall:

- (i) cease any further deliveries or work due under this Contract, on the date, and to the extent, which may be specified in the Notice;
- (ii) place no further orders with any subcontractors except as may be necessary to perform that portion of this Contract not subject to the Notice;
- (iii) terminate all subcontracts except those made with respect to contract performance not subject to the Notice;
- (iv) settle all outstanding liabilities and claims which may arise out of such termination, with the ratification of the Finance Director of Port Orange; and
- (v) use best efforts to mitigate any damages which may be sustained by the Contractor as a consequence of termination under this clause.

(d) After complying with the provisions of subparagraph (c), above, the Contractor shall submit a termination claim, in no event later than six (6) months after the effective date of termination, unless one or more extensions of three (3) months each are granted by the Finance Director.

(e) The Finance Director, with the approval of the City Manager, shall pay from the using department's budget, reasonable costs of termination, including a reasonable amount for profit on supplies or services delivered or work completed. In no event shall this amount be greater than the original contract price, reduced by any payments made prior to Notice of Termination, and further reduced by the price of the supplies not delivered or the services not provided. This Contract shall be amended accordingly, and the Contractor shall be paid the agreed amount.

(f) In the event that the parties cannot agree on the whole amount to be paid to the Contractor by reason of termination under this clause, the Finance Director shall pay the Contractor the amounts determined as follows, without duplicating any amounts which may have already been paid under the preceding paragraph of this clause:

- (i) With respect to all Contract performance prior to the effective date of Notice of Termination, the total of:
 - (1) the cost of work performed or supplies delivered;
 - (2) the cost of settling and paying any reasonable claims as provided in paragraph (c) (iv), above;
 - (3) a sum as profit on (a) determined by the Finance Director to be fair and reasonable.
- (ii) The total sum to be paid under (i) above shall not exceed the contract price, as further reduced by the contract price of work or supplies not terminated.

(g) In the event that the Contractor is not satisfied with any payments which the Finance Director shall determine to be due under this clause, the Contractor may appeal any claim to the City Council in accordance with Paragraph 20 of this contract concerning disputes.

7. Termination for Convenience for Subcontractors. In accordance with the termination for the convenience of the City provision of this contract, the Contractor shall include similar provisions in any subcontract, and shall specifically include a requirement that subcontractors make all reasonable efforts to mitigate damages which may be suffered. Failure to include such provisions shall bar the Contractor from any recovery from the City whatsoever of loss or damage sustained by a subcontractor as a consequence of termination for convenience.

8. Termination for Default. Either party may terminate this Contract, without further obligation, for the default of the other party or its agents or employees with respect to any agreement or provision contained herein.

9. Examination of Records

(a) The Contractor agrees that the City, or any duly authorized representative, shall, until the expiration of five (5) years after final payment hereunder, have access to and the right to examine and copy any pertinent books, documents, papers and records of the Contractor involving transactions related to this Contract.

(b) The Contractor further agrees to include in any subcontract for more than \$10,000 entered into as a result of this Contract, a provision to the effect that the subcontractor agrees that the City or any duly authorized representative shall, until the expiration of five (5) years after final payment under the subcontract, have access to and the right to examine and copy any pertinent books, documents, papers and records of such contractor involved in transactions related to such subcontract, or this Contract. The term subcontract as used herein shall exclude purchase orders for public utility services at rates established for uniform applicability to the general public.

(c) The period of access provided in subparagraphs (a) and (b) above for records, books, documents and papers which may relate to any arbitration, litigation, or the settlement of claims arising out of the performance of this contract or any subcontract shall continue until any appeals, arbitration, litigation or claims shall have been finally disposed of.

10. Public Records Compliance. Contractor shall comply with public records laws as set forth in Chapter 119, Florida Statutes, and shall specifically:

(a) Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service.

(b) Provide the public with access to public records on the same terms and conditions that the City would provide the records and at a cost that does not exceed the cost provided in Section 119, Florida Statutes, or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term.

(d) Upon completion of the Contract, Contractor shall transfer to the City, at no cost, all public records in possession of the Contractor and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City in a format that is compatible with the information technology systems of the City.

If Contractor does not comply with a public records request, the City shall enforce the contract provisions in accordance with the contract.

CONTRACTOR QUESTIONS RELATING TO CONTRACTOR'S DUTIES TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT MUST BE FORWARDED TO THE OFFICE OF THE CITY CLERK, CITY HALL, 1000 CITY CENTER CIRCLE, PORT ORANGE, FLORIDA 32129 TELEPHONE: (386) 506-5563 E-MAIL: CITYCLERK@PORT-ORANGE.ORG

11. Termination for Non-Appropriation of Funds

(a) If funds are not appropriated for any succeeding fiscal years subsequent to the one in which this contract is entered into, for the purpose of this Contract, then the City may terminate this Contract upon thirty (30) days prior written notice to the Contractor. Should termination be accomplished in accordance with this Section, the City shall be liable only for payments due through the date of termination.

(b) The City agrees that should it terminate in accordance with this Section, it shall not obtain services which are substantially equal to or similar to those for which this contract was entered into. This provision shall survive any termination of the Contract.

12. Insurance. Contractor shall maintain insurance during the life of this Contract. Contractor shall provide to the City a certificate of insurance identifying the City of Port Orange as an additional insured. For workers' compensation coverage, the bidder's insurance certificate shall include the insurer's waiver of subrogation in lieu of naming the city as an additional insured for workers' compensation.

Policies other than Workers' Compensation shall be issued by insurers licensed and/or duly authorized under Florida Law to do business in the State of Florida and all insuring companies are required to have a minimum rating of "A" in the "Best Key Rating Guide" published by A.M. Best & Company, Inc. Policies for Workers' Compensation may be issued by companies authorized as a group self-insurer by F.S. 440.572. Contractor shall not commence work under this Agreement until the City has received a certificate or certificates of insurance and endorsement evidencing the required insurance. Contractor shall provide the City written notice of cancellation, nonrenewal or any other changes in coverage no later than ten (10) days prior to the effective date of the change.

The City reserves the right to increase insurance coverage as determined for higher risk contracts and shall reimburse the Contractor for the reasonable additional costs of increased coverage.

Insurance		Standards	Comments
Workers' Compensation	<u>Limits:</u>	Coverage A - Statutory Coverage B - \$100,000	If the contract requires work on or about navigable waters, require Longshoreman's and Harbor Workers' Coverage. If vessels involved, require Jones Act coverage with limits of \$500,000.
	<u>Additional Coverage:</u>	All States (Broad Form) Voluntary Compensation	
Comprehensive General Liability (including Completed Operations and Contractual Liability)	<u>Limits:</u>	Combined Single Limit Bodily Injury and Property damage \$500,000 occurrence \$1,000,000 Aggregate	When the Contract work on or under Railroad rights of way or properties, the Contractor shall take out and maintain during the life of the Contract, Railroad protective liability and property damage insurance in amounts as requested by the Railroad.
Comprehensive Business, Automobile Liability to include all automobiles.	<u>Limits:</u>	Auto Liability Bodily Injury: \$100,000 each person \$300,000 each occurrence. Property Damage Liability \$100,000 each occurrence.	Or \$500,000 Combined Single Limit for Bodily Injury and Property Damage
	<u>Additional Coverage:</u>	Non-Owned, Hired Car	
Property Insurance Builders Risk.	<u>Limits:</u>	Buildings - Completed value of contract.	If the Contract requires handling or installation of Owner's equipment, coverage should be furnished on "All Risk" form, including transit and Owner shall be named.
	<u>Additional Coverage:</u>	"All Risk" coverage on latest ISO form or its equivalent. Permission granted to occupy. Owner named as insured AIMA	
Professional Liability (Errors & Omissions)	<u>Limits:</u>	Coverage - \$1,000,000 minimum	

13. Assignability of Contract. Neither this contract, nor any part hereof, may be assigned by the Contractor to any other party without the express written approval of the City Council.

14. Modifications or Changes to this Contract

(a) Change Orders. The Department Head, with the concurrence of the City's signatory as required by the City's Purchasing Policy, shall without notice to any sureties, have the authority to order changes in this Contract which affect the cost or time of performance. Such changes shall be ordered in writing specifically designated to be a change order. Such orders shall be limited to reasonable changes in the services to be performed or the time of the performance. The City will not be held liable for any changes which have not been properly authorized and approved in accordance with this Contract.

(b) If any change under this clause causes an increase or decrease in Contractor's cost of, or time required for the performance of the work hereunder, Contractor shall receive an equitable adjustment in accordance

with subparagraph (d), which shall include all compensation to the Contractor, or the City, of any kind in connection with such change, including all costs and damages related to or incidental to such change.

(c) Contractor need not perform any work described in any change order unless it has received a certification from the City that there are funds budgeted and appropriated sufficient to cover the cost of such changes.

(d) No claim for changes ordered hereunder shall be considered if made after final payment in accordance with the Contract.

15. **Sovereign Immunity.** The City expressly retains all rights, benefits and immunities of sovereign immunity in accordance with Section 768.28, Florida Statutes. Notwithstanding anything set forth in any section of this Contract to the contrary, nothing in this Contract shall be deemed as a waiver of immunity or limits of liability of the City beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature or may be adopted by the Florida Legislature and the cap on the amount and liability of the City for damages regardless of the number or nature of claims in tort or equity shall not exceed the dollar amount set by the legislature for tort. Nothing in this Contract shall inure to the benefit of any third party for the purpose of allowing any claim against the City which would otherwise be barred under the Doctrine of Sovereign Immunity or operation of law.

16. **Warranties.** Contractor warrants that (1) the supplies to be provided to the City pursuant to this Contract are fit and sufficient for the purpose intended; (2) the supplies are merchantable, of good quality, and free from defects, whether patent or latent, in material or workmanship, and (3) the supplies sold to the City pursuant to this Contract conform to the standards required by this Contract.

Contractor further warrants that Contractor has title to the supplies provided, and that the supplies are free and clear of all liens encumbrances, and security interests. All warranties made in this Contract, together with service warranties and guarantees, shall run to the City and its successors and assigns.

17. **Additional Warranties.** Contractor further expressly warrants that materials and workmanship are warranted from defect for a one-year period. This is a minimum acceptable warranty.

18. **Additional Bond Security.** If any surety bond furnished in connection with this Contract becomes unacceptable to the City, Contractor shall promptly furnish such additional security as may be required from time to time to protect the interests of the City and a person supplying labor and materials in the prosecution of work contemplated by this Contract. Contractor expressly acknowledges that if the work to be performed hereunder is a public work, a Payment and Performance Bond, in accordance with Florida Statutes Section 255.05, in a form acceptable to the City, shall be provided and recorded with the Clerk of Volusia County at Contractor's expense.

19. **Inspection**

(a) All supplies (which term throughout this clause includes without limitation raw materials, components, intermediate assemblies, and their products) shall be subject to inspection and test by the City, to the extent practicable at all times and places including the place of manufacturer, and in any event prior to acceptance.

(b) In the event any supplies or lots of supplies are defective in material or workmanship, or otherwise not in conformity with the requirements of this Contract, the City shall have the right either to reject them (with or without instructions as to their disposition) or to require their correction. Supplies or lots of supplies which have been rejected or required to be corrected shall be removed or, if permitted or required by the Finance Director, corrected in place by and at the expense of Contractor promptly after notice, and shall not thereafter be tendered for acceptance unless the former rejection or requirement of correction is disclosed. If Contractor fails promptly to remove such supplies or lots of supplies which are required to be removed or promptly to replace or correct such supplies or lots of supplies, the City may either (i) by contract or otherwise replace or correct such supplies and charge Contractor the cost for such replacement or correction; or (ii) may terminate this Contract for default as provided in the clause of

this Contract entitled "Termination for Default." Unless Contractor corrects or replaces such supplies within the delivery schedule, the Finance Director may require the delivery of such supplies at a reduction in price, which is equitable under the circumstances. Acceptance or rejection of the supplies shall be made as promptly as practicable after delivery, except as otherwise provided in this Contract. Failure to inspect and accept or reject supplies shall neither relieve Contractor from responsibility for such supplies as are not in accordance with the Contract requirements nor impose liability on the City therefor.

(c) The inspection and test by the City of any supplies or lots thereof does not relieve Contractor from any responsibility regarding defects or other failures to meet the Contract requirements, which may be discovered prior to acceptance. Except as otherwise provided in this Contract, acceptance shall be conclusive except as regards latent defects, fraud, or such gross mistakes as amount to fraud.

20. Liability for Loss or Damage. Contractor shall be liable for any loss of, or damage to, City property caused by the negligence, recklessness, or intended wrongful misconduct of Contractor, his/its agents, servants and employees and shall indemnify and save the City harmless against all actions, proceedings, claims, demands, costs, damages and expenses, including attorney's fees, by reason of any suit or action brought for any actual or alleged injury to or death of any person or damage to property other than City property, resulting from the performance of the Contract by Contractor, his/its agents, servants and employees. Contractor shall submit a full written report to the Finance Director within twenty-four (24) hours following the occurrence of such damage, loss or injury.

21. Non-discrimination. During the performance of this Contract, Contractor agrees as follows:

(a) Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, disability, marital status, age or national origin, except where such is a bona-fide occupational qualification reasonably necessary to the normal operation of Contractor. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. Contractor agrees and fully supports and complies with the Americans with Disabilities Act of 1990.

(b) Contractor shall state in all solicitations or advertisements for employees placed by or on behalf of Contractor that Contractor is an equal opportunity employer.

(c) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient compliance with this provision. Contractor shall include the provisions of the foregoing subparagraphs (a), (b), and (c) in every subcontract or purchase order of over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.

22. Disputes. The Finance Director, who shall reduce his decision to writing and mail or otherwise furnish a copy thereof to Contractor, shall decide disputes with respect to this Contract in the first instance. The decision shall be final and binding unless, within thirty-(30) days from the date of such decision, Contractor mails or otherwise furnishes to the Finance Director a written appeal addressed to the City Manager. The decision by the City Manager shall be final and binding unless, within ten (10) days from the date of receipt of the decision of the City Manager, appeal is made to the City Council. The decision of the City Council shall be final and binding unless set aside by a court of competent jurisdiction as fraudulent, capricious, arbitrary, or so grossly erroneous as necessary to imply bad faith, or not to be supported by any evidence. Pending a final determination of a properly appealed decision of the Finance Director, Contractor shall proceed diligently with the performance of this Contract in accordance with that decision.

23. Force Majeure. Neither party shall be liable for any delay in performance or failure to perform any obligation hereunder if, and to the extent that, such failure or delay is caused by an event of Force Majeure. Force Majeure

shall mean any act, event or condition that is beyond the party's reasonable control, that materially and adversely affects the party's ability to perform its obligations hereunder, and that is not the result of the party's willful neglect, error, omission or failure to exercise reasonable due diligence.

24. Controlling Law. **THIS AGREEMENT CONTAINS IMPORTANT MATTERS AFFECTING LEGAL RIGHTS AND IS ACCEPTED AND ENTERED INTO IN FLORIDA AND ANY QUESTION REGARDING ITS VALIDITY, CONSTRUCTION, ENFORCEMENT, OR PERFORMANCE SHALL BE GOVERNED BY FLORIDA LAW. ANY LEGAL PROCEEDING ARISING FROM OR IN ANY WAY REGARDING THE AGREEMENT SHALL HAVE ITS VENUE LOCATED EXCLUSIVELY IN THE CIRCUIT COURT OF VOLUSIA COUNTY, FLORIDA, AND THE PARTIES HEREBY EXPRESSLY CONSENT AND SUBMIT THEMSELVES TO THE PERSONAL JURISDICTION AND VENUE OF THE COURT.**

25. Additional Provisions. This Contract includes all additional provisions as may have been outlined in _____ and written quotes and purchase orders and any attachments or exhibits to this Contract whether delivered herewith or subsequently approved as a part hereof, such as drawings or technical specifications prepared in the performance of this work.

26. Integration. This Contract and the documents incorporated herein by reference shall constitute the whole agreement between the parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this Contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties hereto.

27. Notice. For purposes of this agreement, notices shall be sent as follows:

City: City of Port Orange
Attention: City Manager
1000 City Center Circle
Port Orange, Florida 32129
(386) 506-5501

Copy to: City of Port Orange
Attention: _____
1000 City Center Circle
Port Orange, Florida 32129
(386) 506-____

Contractor: _____
Attention: _____

Any notice or other communication given under the Contract will be in writing and delivered by hand, sent by facsimile (provided acknowledgement of receipt thereof is delivered to the sender), sent by certified, registered mail, or sent by any nationally recognized overnight courier service to the addresses provided herein. The parties may, from time to time and at any time, change their respective addresses and each will have the right to specify as its address any other address by at least 10 days written notice to the other party.

28. Contract Construction

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original but all of which together shall constitute one and the same instrument. The delivery by facsimile or e-mail of

an executed copy of this Agreement shall be deemed valid as if an original signature was delivered. No contract shall be formed between Contractor and the City until the City signs this Agreement.

29. Authority to Sign. Each person signing this Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

[Remainder of this page intentionally left blank]

SAMPLE

Witnesses: _____

Printed Name: _____

Printed Name: _____

By: _____

Printed Name: _____

Title: _____

If this Contract is signed by an individual not identified as the President of the corporation in the records of the Florida Department of State, Division of Corporations, please provide written authorization for that individual to enter into contracts on behalf of the corporation.

Date: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 2017, by _____, as _____ of _____, a _____ corporation, and who:

[Notary: Please select one]

☐ is personally known to me; or

☐ has produced _____ as identification.

Notary Public, State of _____

Printed, typed or stamped name, commission and expiration:

Witnesses:

CITY OF PORT ORANGE

By: _____
Printed Name: _____ Donald O. Bumette, Mayor

Date: _____
Printed Name: _____

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me this _____ day of _____, 2017, by Donald O. Bumette, as Mayor of the City of Port Orange, a Florida municipal corporation, on behalf of the city, and who is personally known to me.

Notary Public, State of Florida
Printed, typed or stamped name, commission and expiration:

Witnesses:

ATTEST:

By: _____
Printed Name: _____ Robin L. Fenwick, CMC, City Clerk

Date: _____
Printed Name: _____

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me this _____ day of _____, 2017, by Robin L. Fenwick, as City Clerk of the City of Port Orange, a Florida municipal corporation, on behalf of the city, and who is personally known to me.

Notary Public, State of Florida
Printed, typed or stamped name, commission and expiration:



End of Solicitation Documents

CITY OF PORT ORANGE, FLORIDA

INVITATION TO BID

"Attachment A" BID SET – Drawings & Specifications (REVISED)

2020 CITYWIDE STORMWATER IMPROVEMENTS

Drawings & Specifications can be found on the City of Port Orange website. See link for attachment of documents: <https://www.port-orange.org/bids.aspx>

"Attachment A" ITB 20-01 Bid Set - Drawings and Specifications (REVISED) for 2020 CITYWIDE STORMWATER IMPROVEMENTS



ITB #20-01

Prepared by: Michael Hall, Buyer

Release Date: May 27, 2020

Bid Due Date & Time: July 1, 2020 at 2:30 PM

City of Port Orange, Florida

1000 City Center Circle

Port Orange, FL 32129

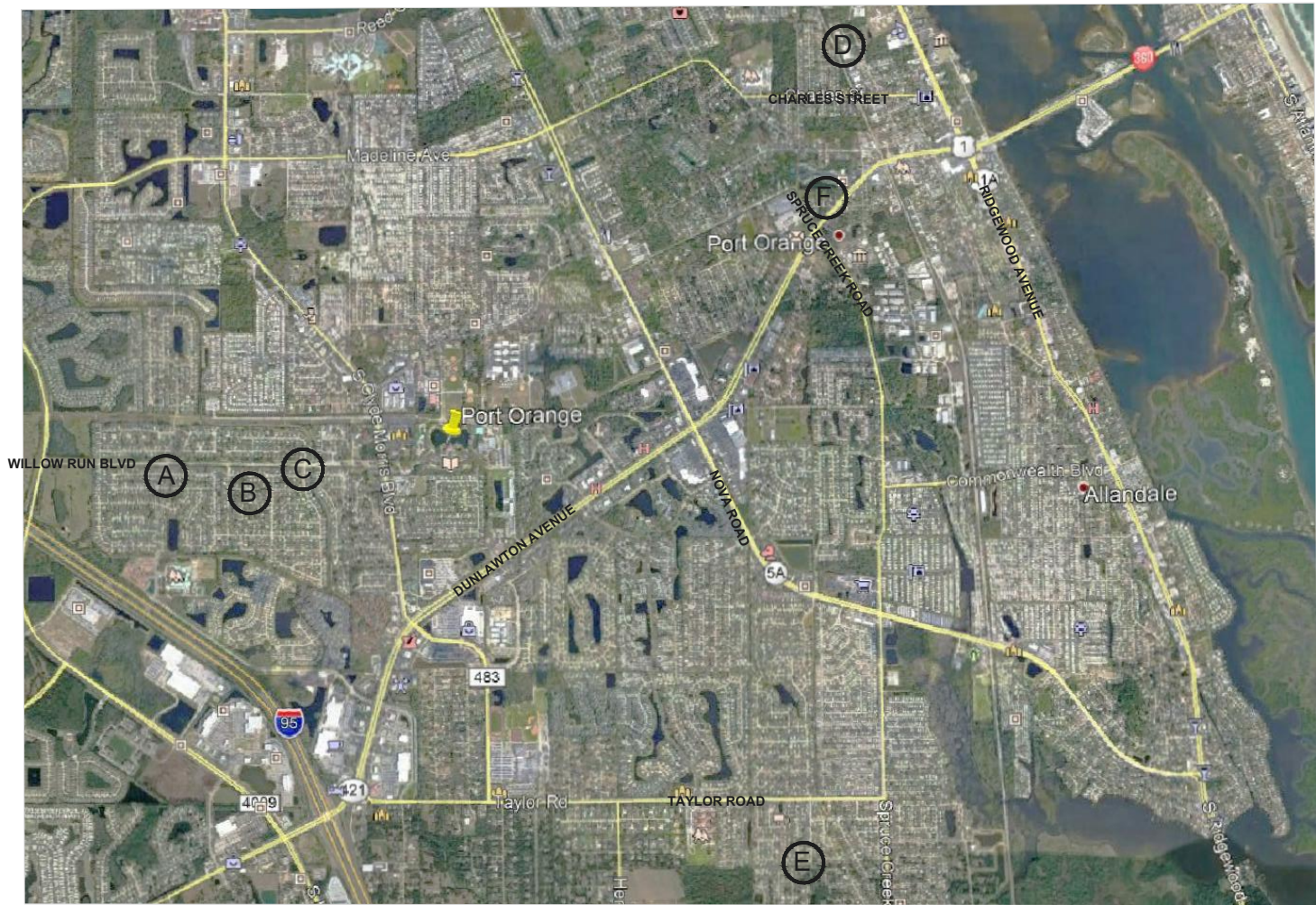
(386) 506-5740

purchdiv@port-orange.org

www.port-orange.org

CITY OF PORT ORANGE STORMWATER SYSTEM REPAIRS

PORT ORANGE, FLORIDA
APRIL 8, 2020



SITE LOCATION MAP, NTS

- (A) INTERSECTION HIDDEN LAKE DRIVE AND DEXTER DRIVE N, LAT. 29° 07' 31", LONG: 81° 02' 17"
- (B) INTERSECTION MELLISA DRIVE AND PAGANO COURT N, LAT. 29° 07' 26", LONG: 81° 02' 1"
- (C) INTERSECTION WILLOW RUN BOULEVARD AND TRACY DRIVE, LAT. 29° 07' 32", LONG: 81° 01' 48"
- (D) 939 AND 945 ALEXANDER AVENUE, LAT. 29° 08' 24", LONG: 80° 59' 40"
- (E) INTERSECTION DEVON STREET AND LONDON PLACE, LAT. 29° 06' 13", LONG: 80° 59' 53"
- (F) INTERSECTION POWERS AVENUE AND SPRUCE CREEK ROAD, LAT. 29° 08' 24", LONG: 80° 59' 52"

CITY OF PORT ORANGE CONTACTS

RONNY BUTTRUM, DEPUTY DIRECTOR, PUBLIC WORKS, 386/506-5584
THOMAS DIEULIO, OPERATIONS MANAGER, PUBLIC WORKS 386/506-5615
RICHARD COLBY, PROJECT MANAGER, UTILITIES 386/506-5460
ALEX POPOVIC, ENGINEER, PUBLIC WORKS 386/506-5572

CITY OF PORT ORANGE STANDARD CONSTRUCTION DETAILS

ALL CONSTRUCTION SHALL COMPLY WITH THE STANDARD CONSTRUCTION DETAILS AS ADOPTED BY RESOLUTION OF THE CITY COUNCIL. ANY DEVIATIONS FROM THE ADOPTED STANDARDS SHALL BE CLEARLY NOTED AS SUCH IN ALL PLANS AND SPECIFICATIONS. IF INADVERTENT DEVIATIONS IN PLANS ARE NOT SO NOTED, ADOPTED STANDARDS SHALL APPLY.



SHEET INDEX	
1.	COVER
2.	HIDDEN LK. AND DEXTER DR.
3.	MELISSA DR. AND PAGANO CT.
4.	WILLOW RUN BLVD AND TRACY DR.
5.	ALEXANDER AVENUE
6.	DEVON ST. AND LONDON PL.
7.	POWERS AVE.
8.	DETAILS
9.	STANDARD CONSTRUCTION DETAILS

REVISION	
DATE	ITEM

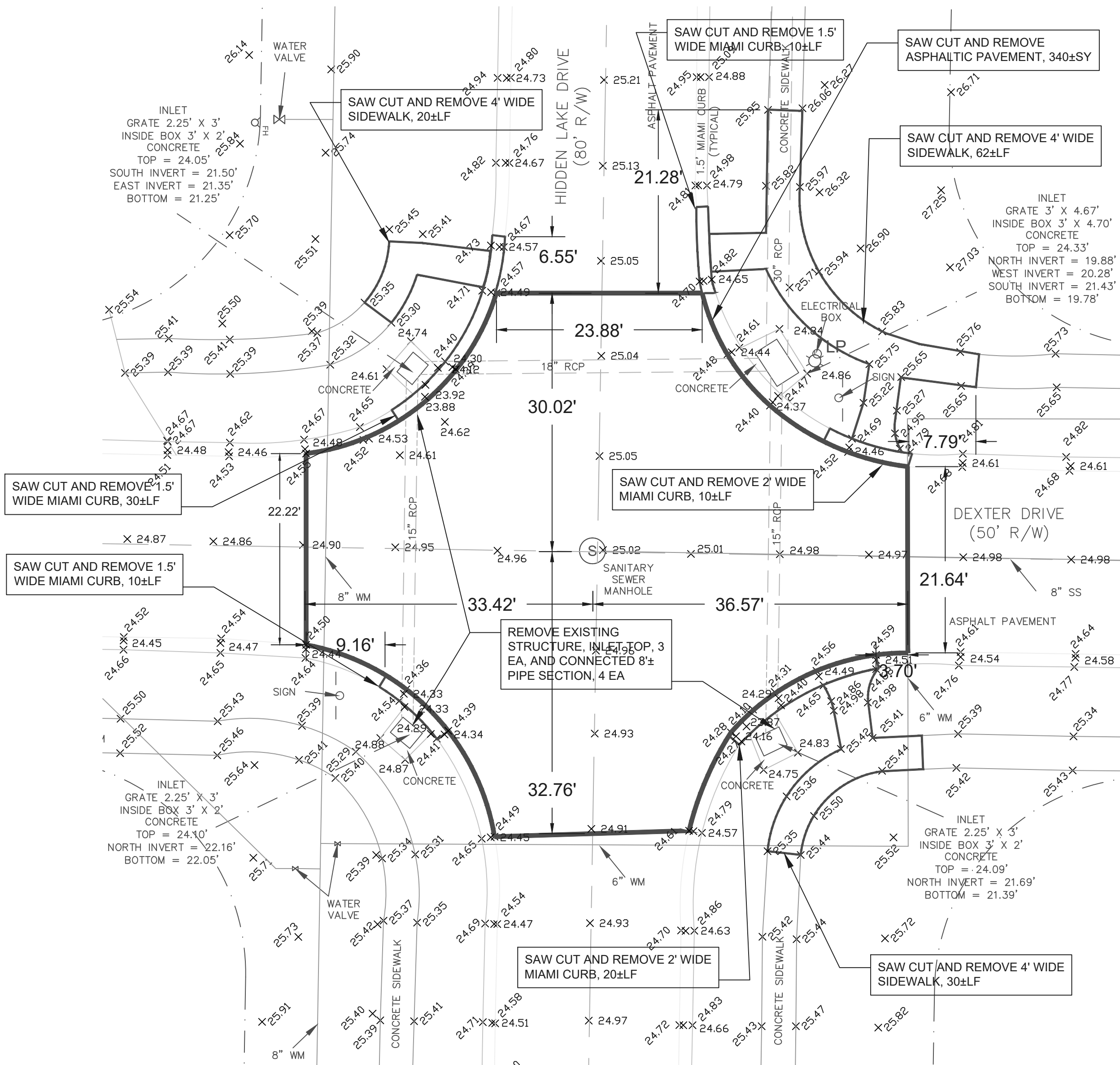
SW SYSTEM
REPAIR

CITY OF PORT ORANGE
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA 32129

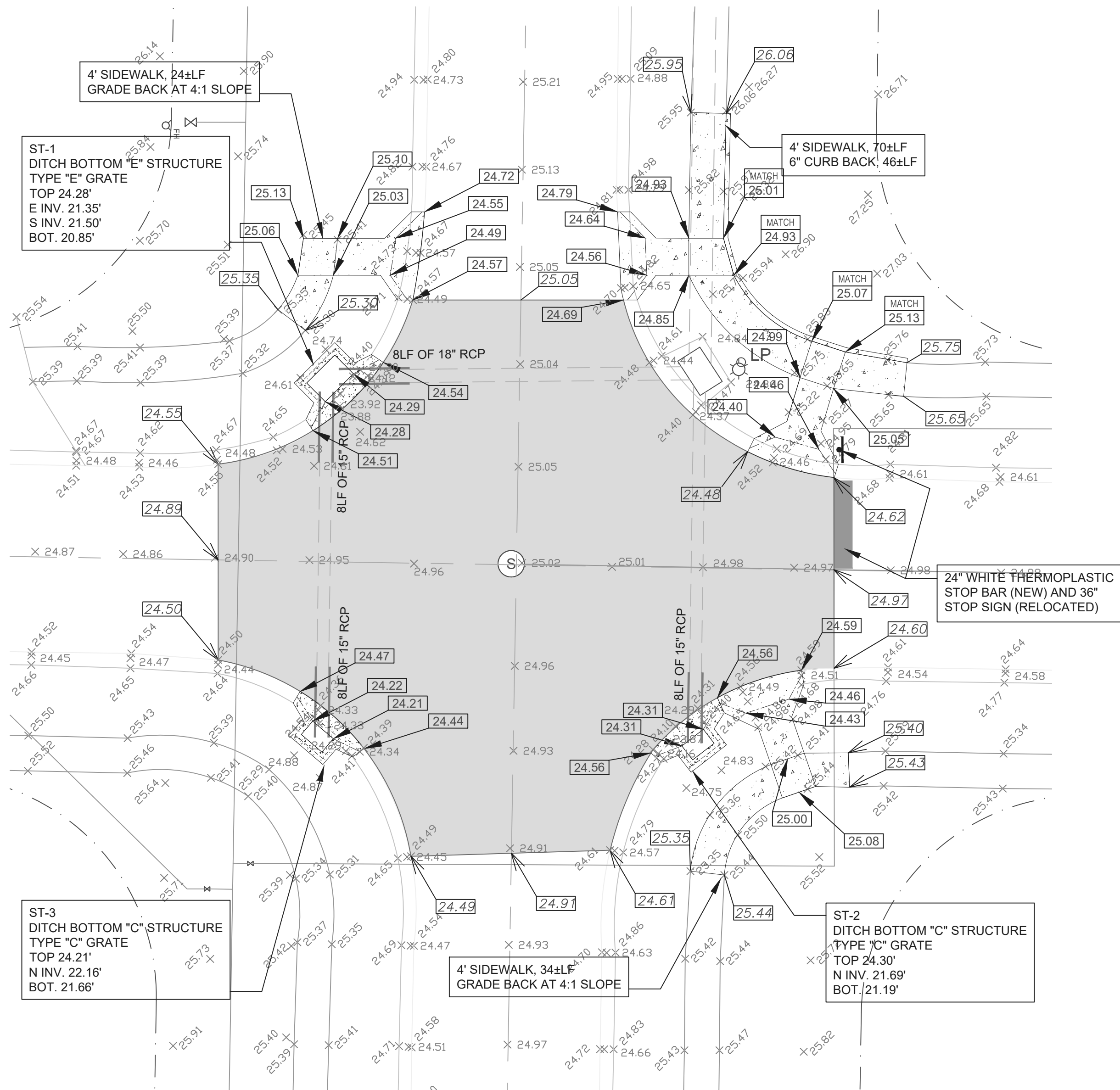
COVER

PROJECT# PO277
DRAWING NO.

1 OF 9



DEMOLITION PLAN, SCALE 1"=10'



SITE PLAN, SCALE 1"=10'

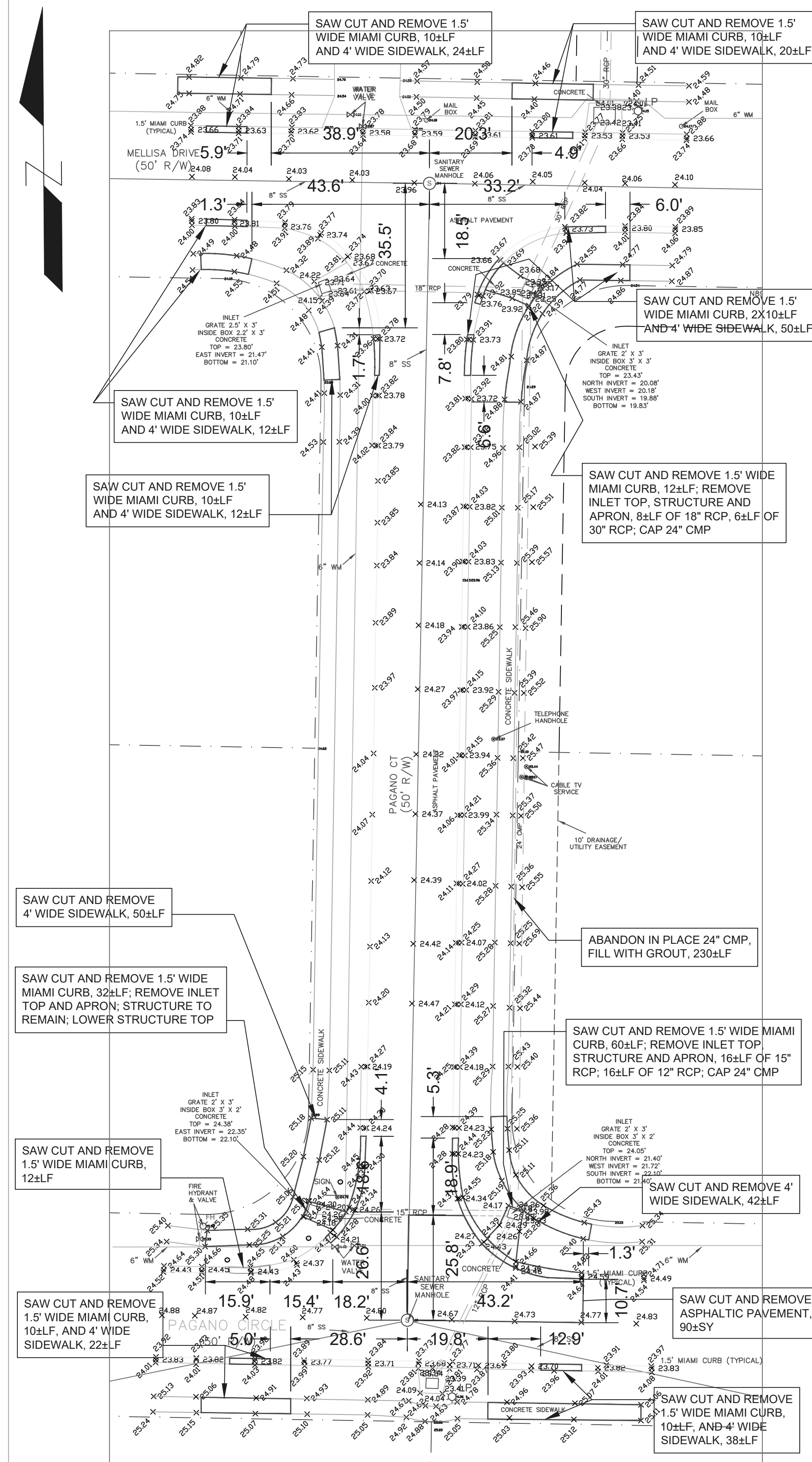
PAVEMENT: 1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500, COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST. ALTERNATE BASE/SUBGRADE: 12" CRUSHED CONCRETE @4" COMPACTED LIFTS STABILIZED TO LBR 130 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST.

4' WIDE 4" THICK SIDEWALK, 2,500 PSI @ 28 DAYS

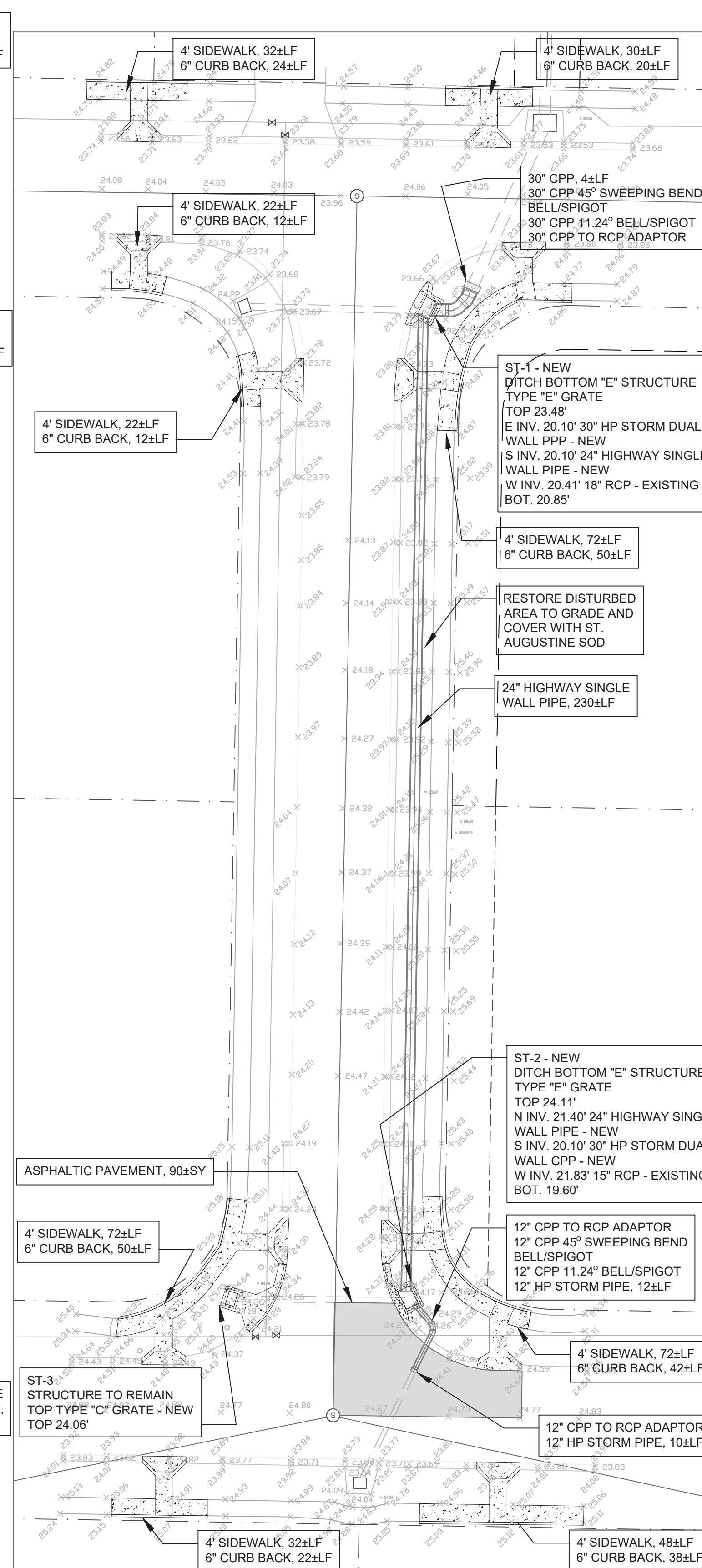
EXISTING ELEVATION

PROPOSED ELEVATION

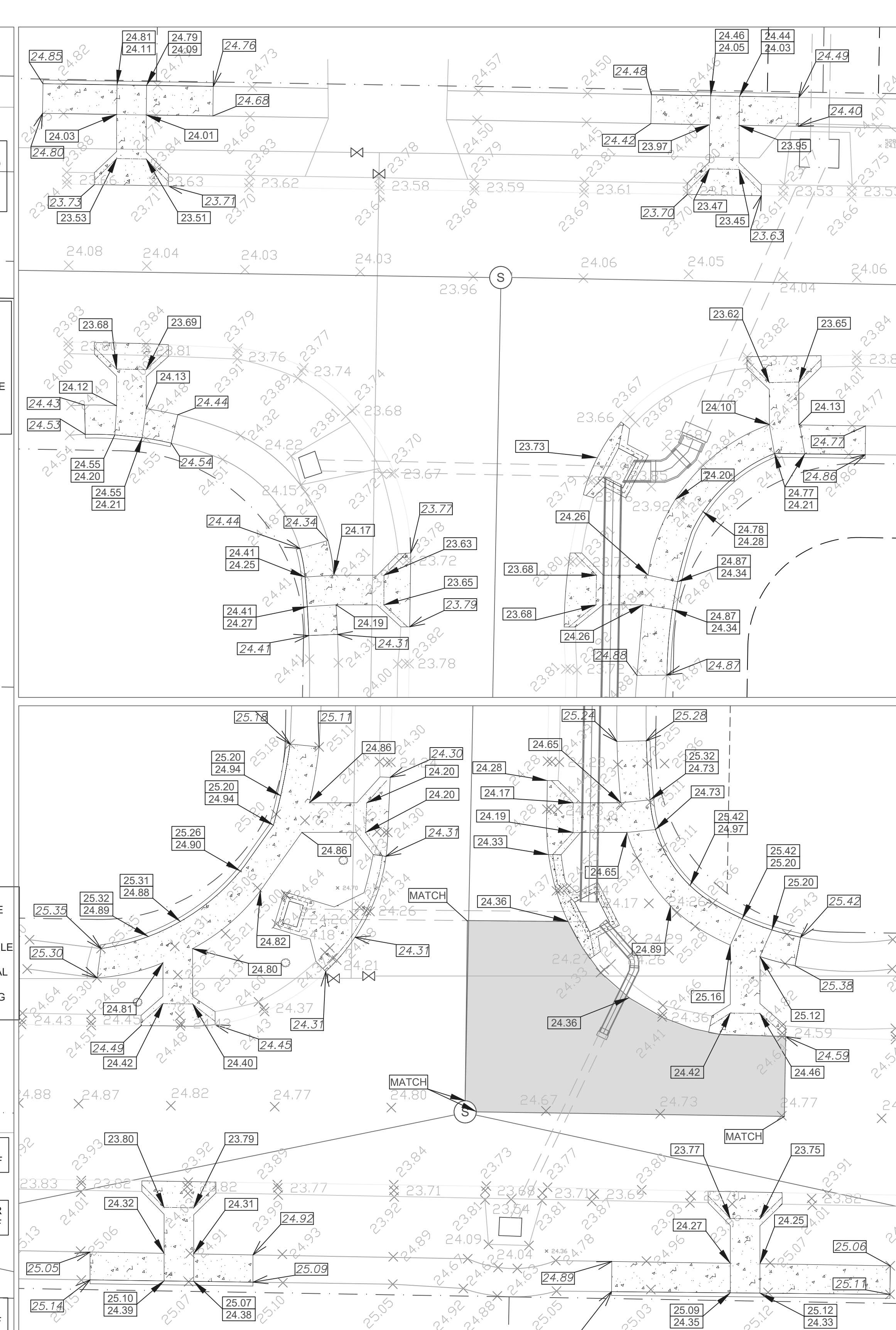
REVISION	
DATE	ITEM
SW SYSTEM REPAIR	
CITY OF PORT ORANGE 1000 CITY CENTER CIRCLE PORT ORANGE, FLORIDA 32129	
HIDDEN LAKE DRIVE AND DEXTER DRIVE, LOC "A"	
PROJECT# PO277	
DRAWING NO.	
2 OF 9	



DEMOLITION PLAN, SCALE 1"=20'



SITE PLAN, SCALE 1"=20'



GRADING PLAN, SCALE 1"=10'

PAVEMENT: 1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500, COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST. ALTERNATE BASE/SUBGRADE: 12" CRUSHED CONCRETE @4" COMPACTED LIFTS STABILIZED TO LBR 130 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST.

4' WIDE 4" THICK SIDEWALK, 2,500 PSI @ 28 DAYS

9.05 EXISTING ELEVATION

9.00 PROPOSED ELEVATION

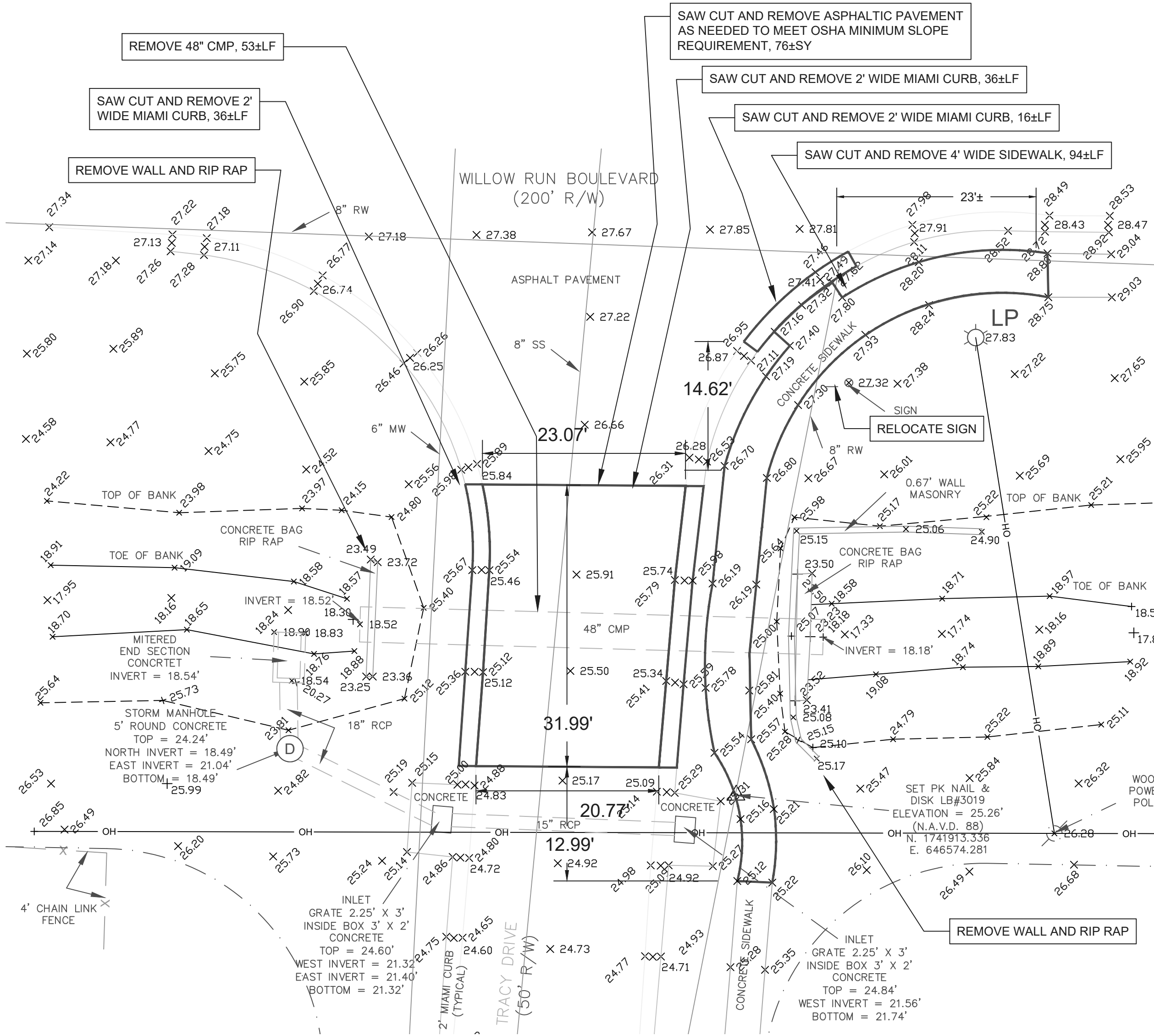
REVISION	
DATE	ITEM

SW SYSTEM REPAIR

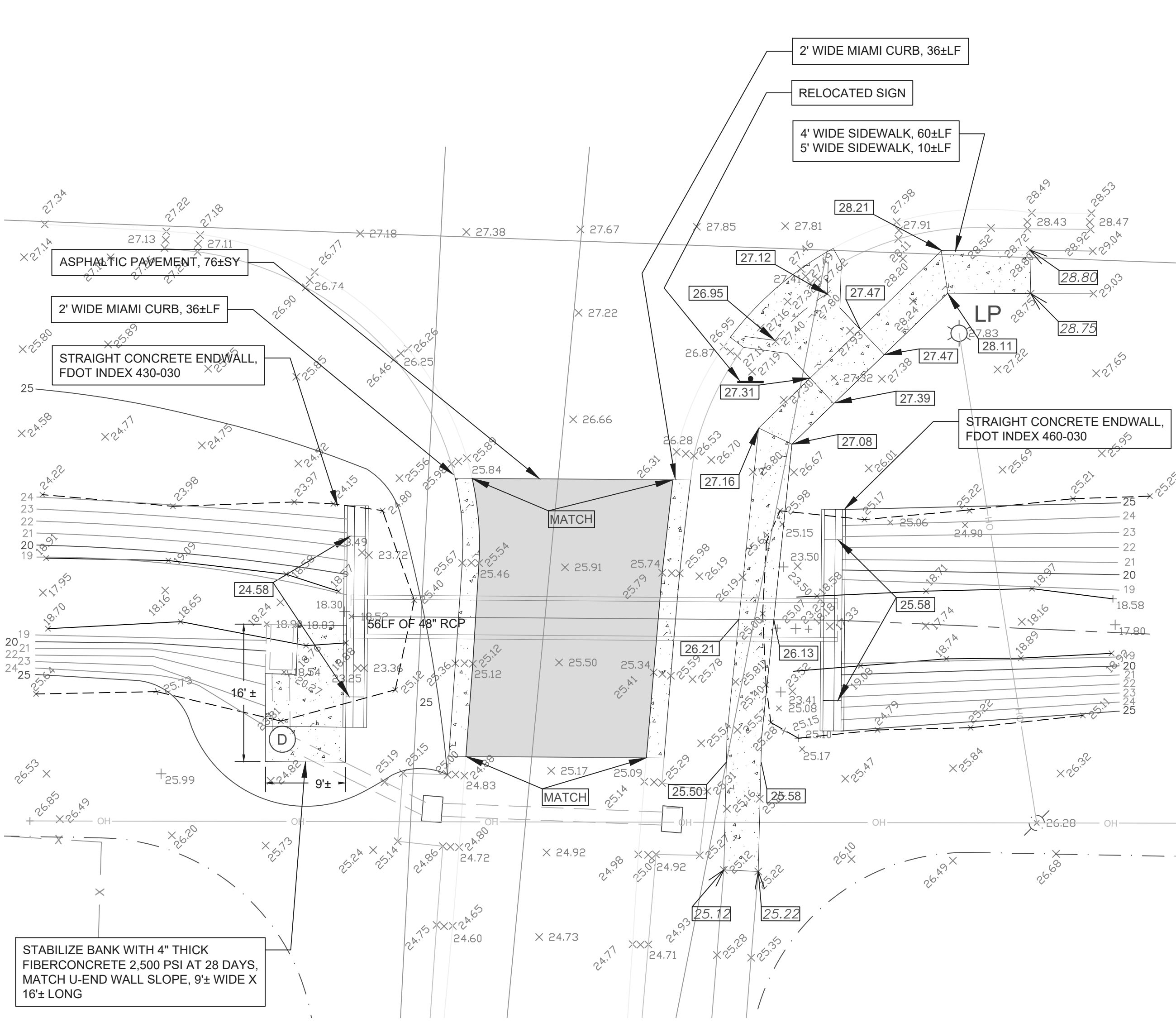
CITY OF PORT ORANGE
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA 32129

MELISSA DRIVE AND
PAGANO COURT, LOC "B"

PROJECT# PO277
DRAWING NO.



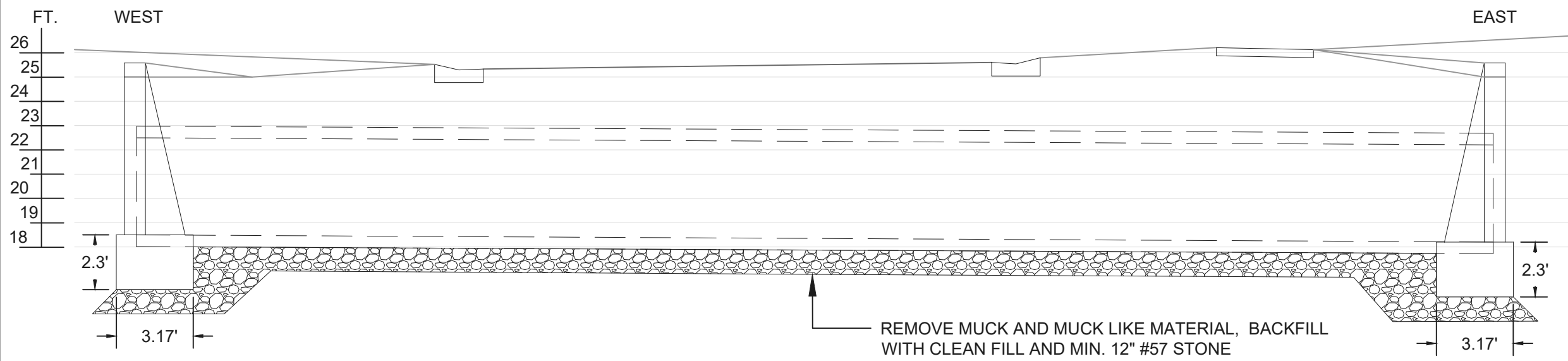
DEMOLITION PLAN, SCALE 1"=10'



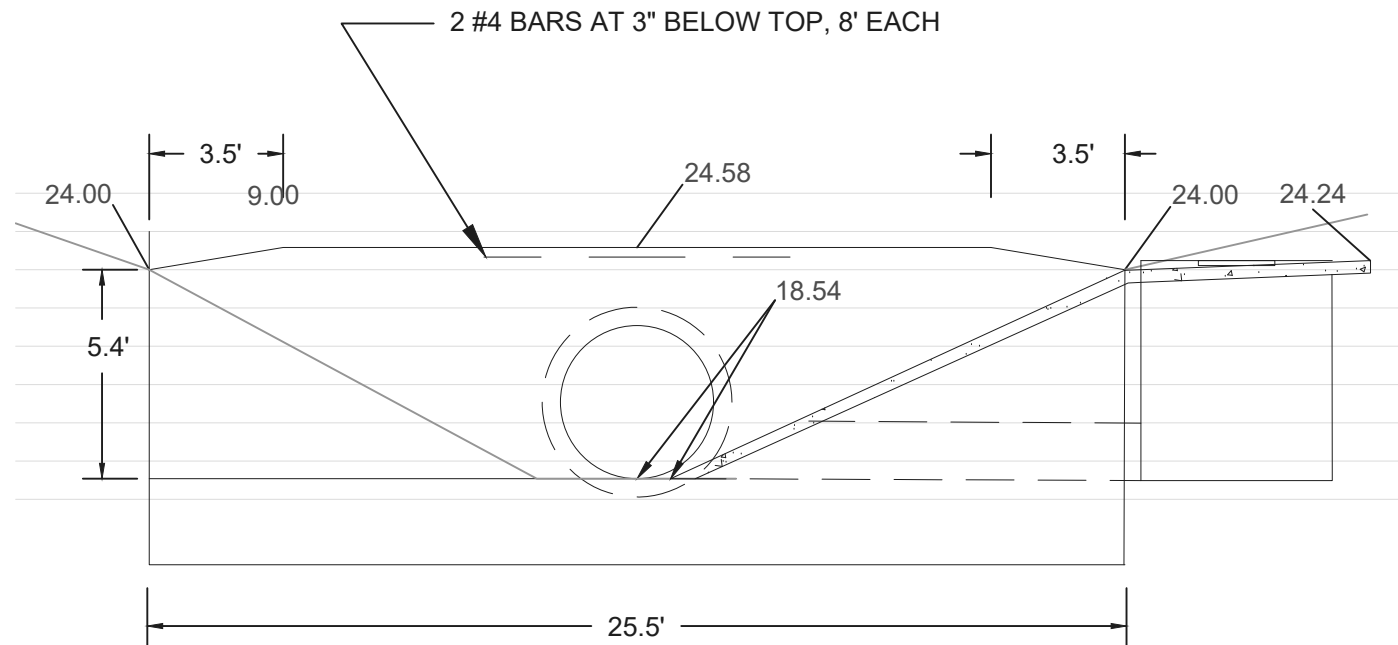
SITE PLAN, SCALE 1"=10'

PAVEMENT: 1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500, COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST. ALTERNATE BASE/SUBGRADE: 12" CRUSHED CONCRETE @4" COMPACTED LIFTS STABILIZED TO LBR 130 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST.

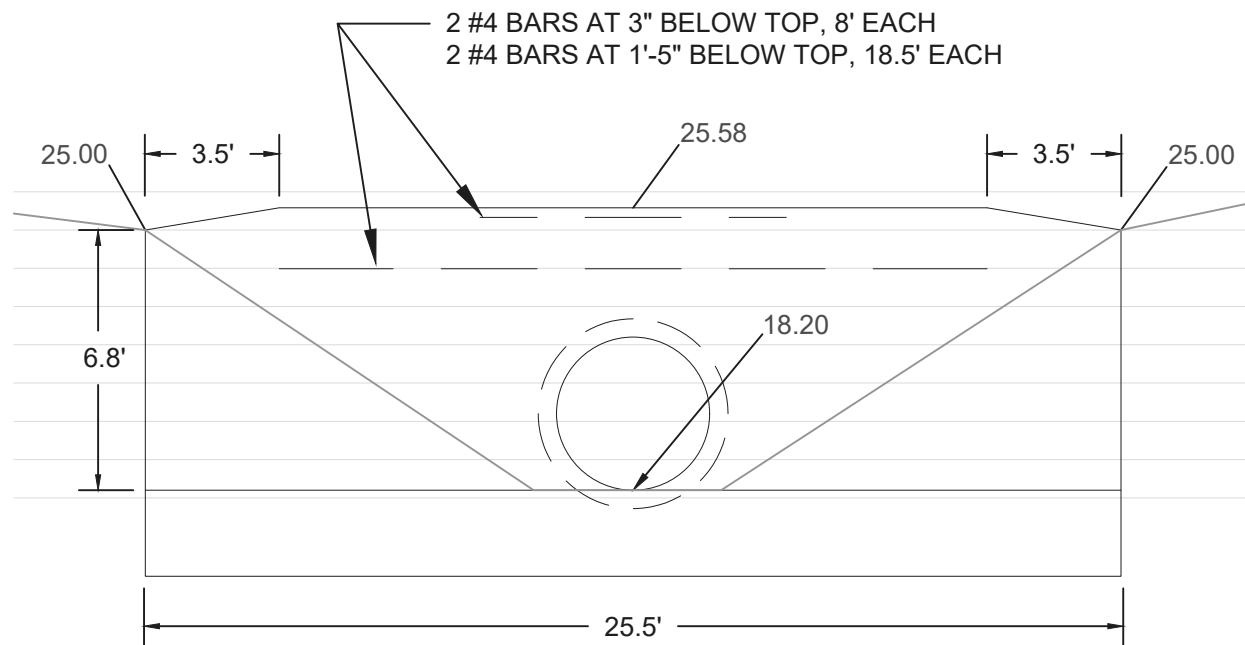
4' WIDE 4" THICK SIDEWALK, 2,500 PSI @ 28 DAYS 9.05 EXISTING ELEVATION 9.00 PROPOSED ELEVATION



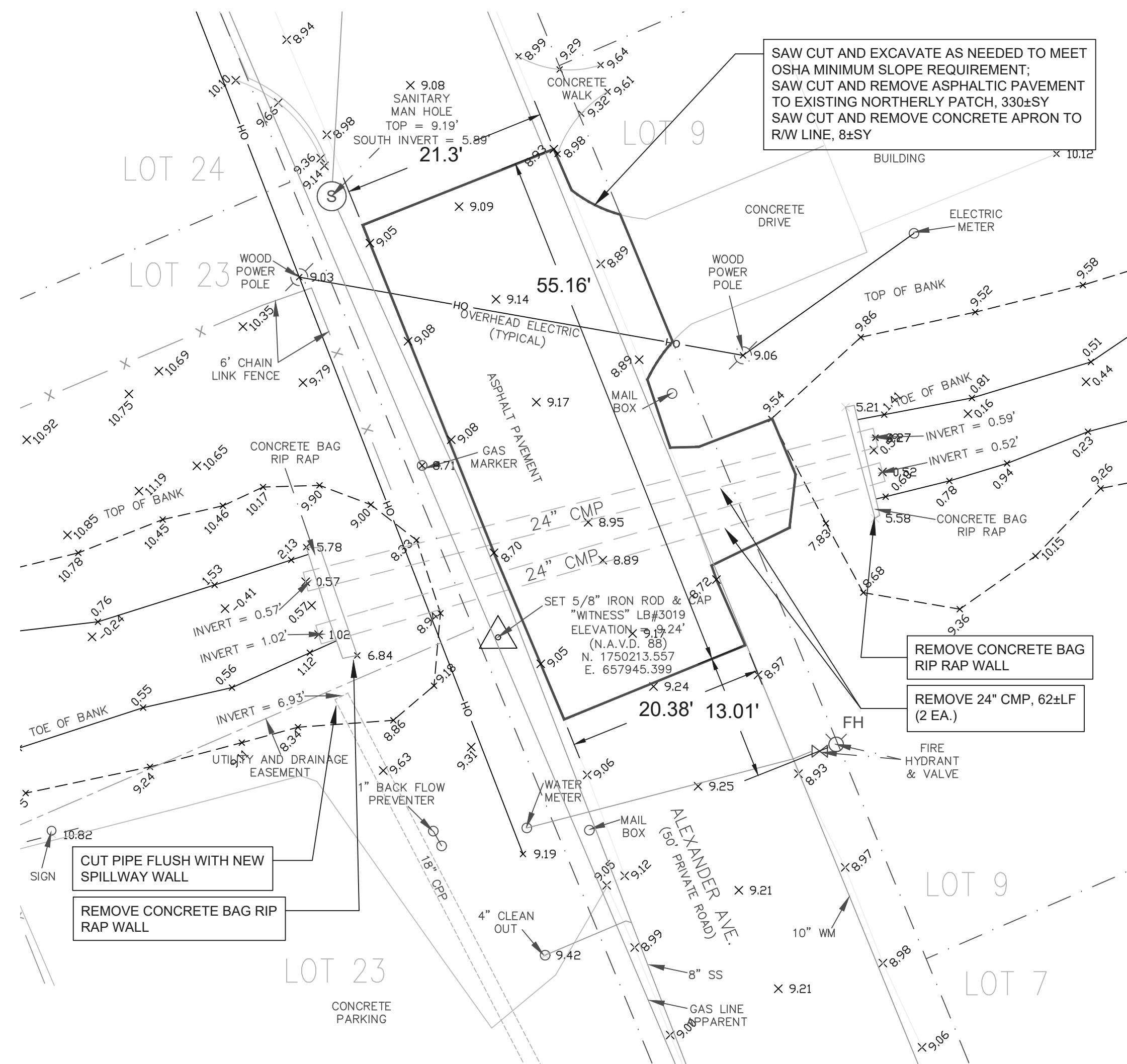
PROFILE, SCALE 1"=5'



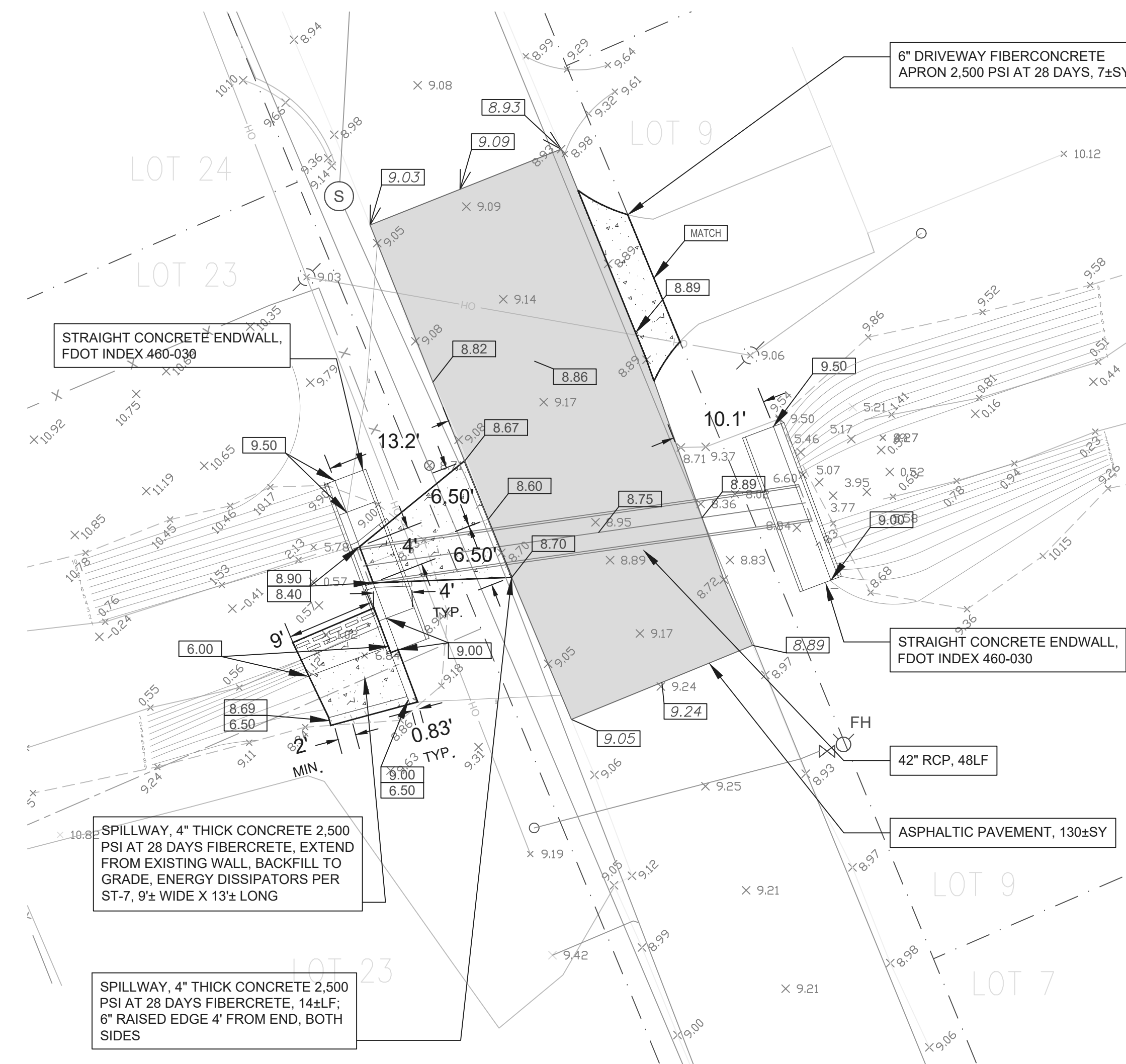
WEST ELEVATION, SCALE 1"=5'



EAST ELEVATION, SCALE 1"=5'



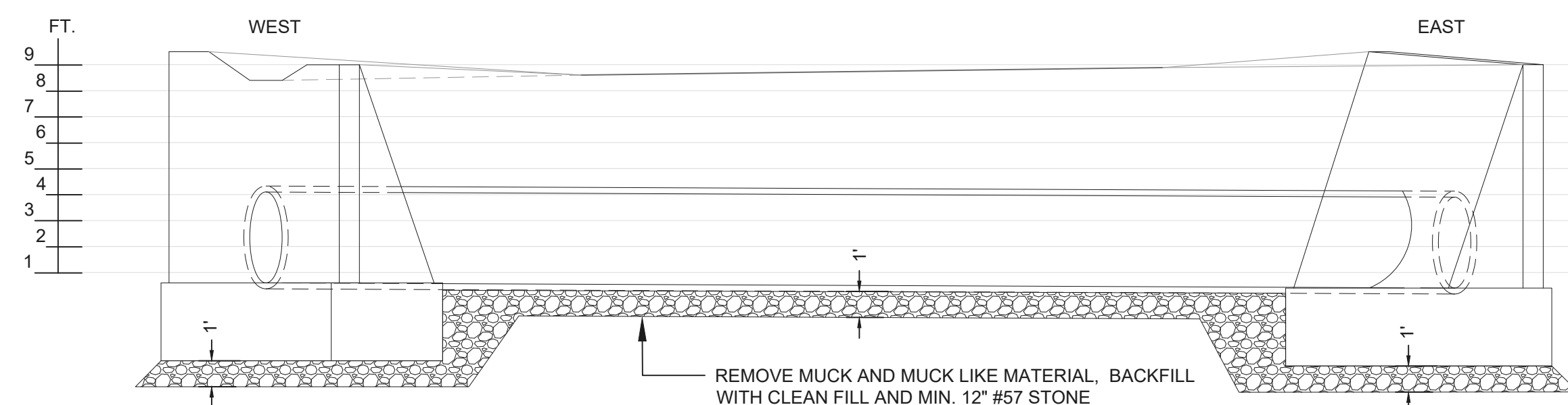
DEMOLITION PLAN, SCALE 1"=10'



SITE PLAN, SCALE 1"=10'

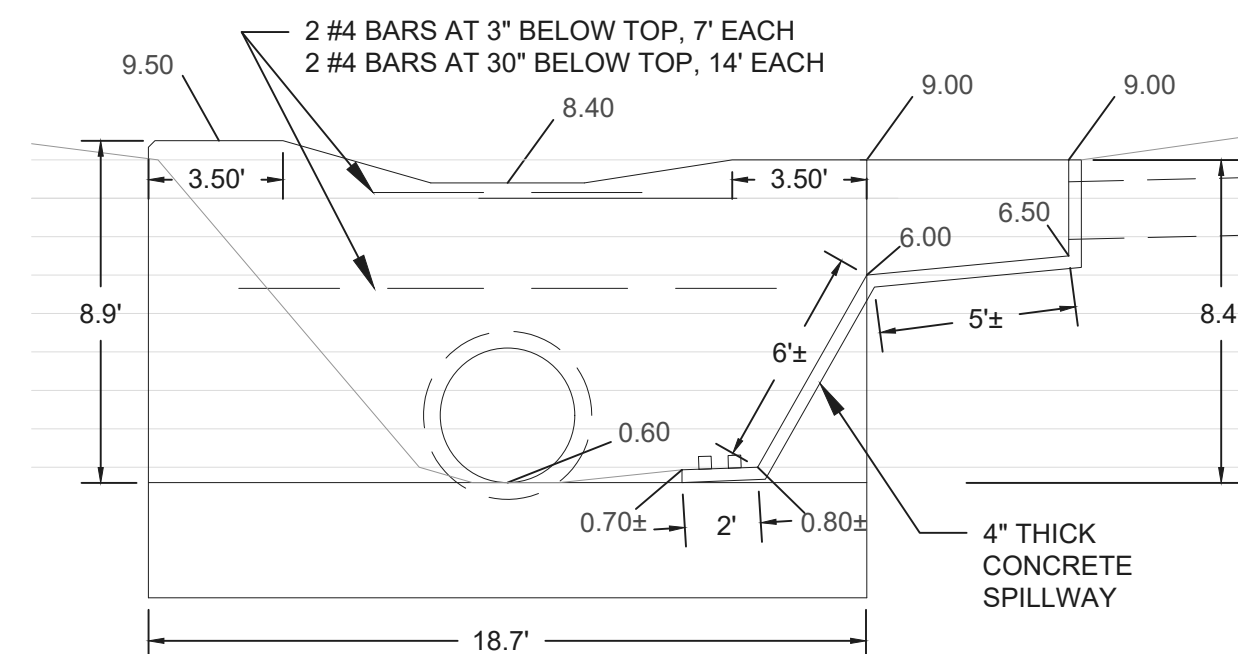
1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500, COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST

9.05 EXISTING ELEVATION
9.00 PROPOSED ELEVATION

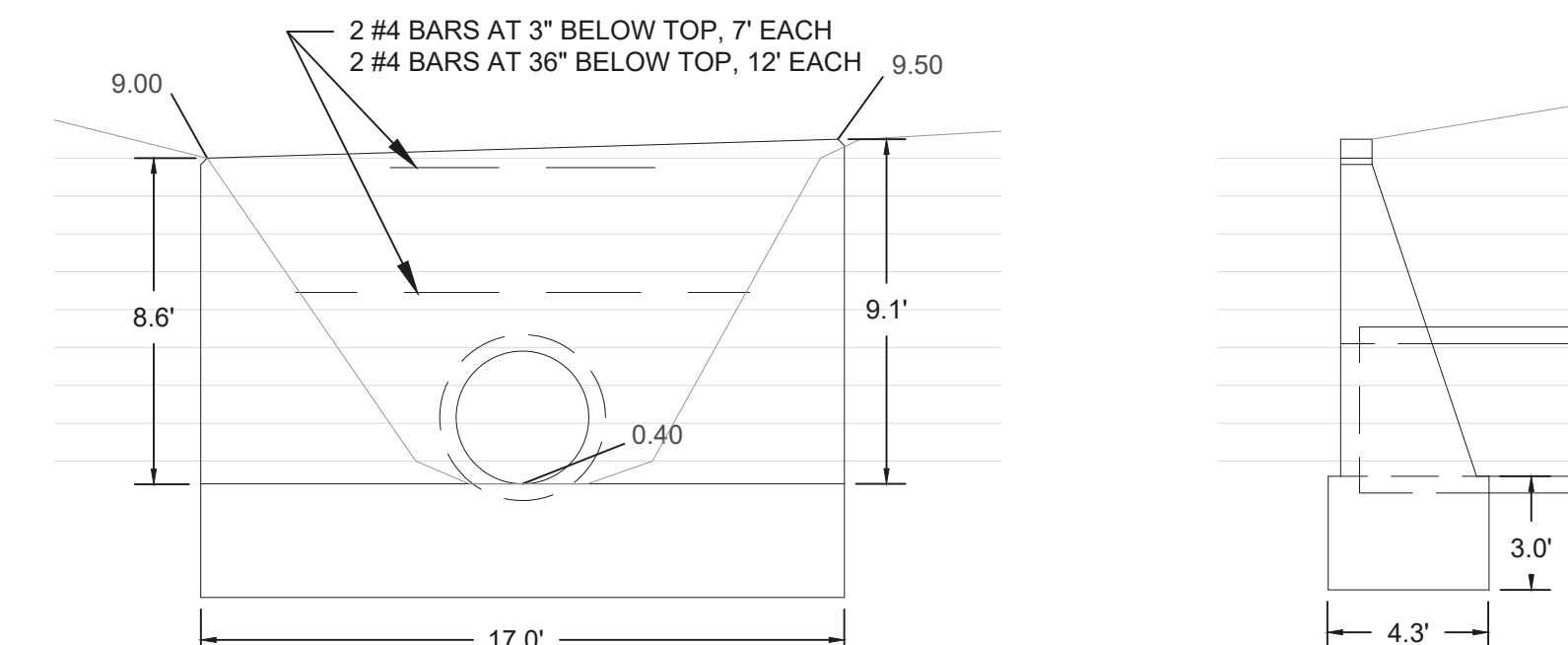


PROFILE

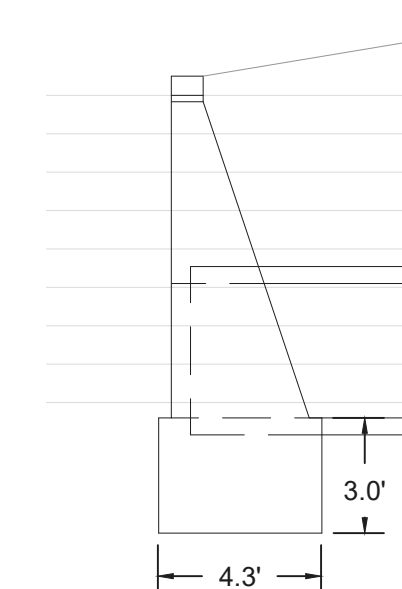
SCALE 1"=5'



WEST ELEVATION

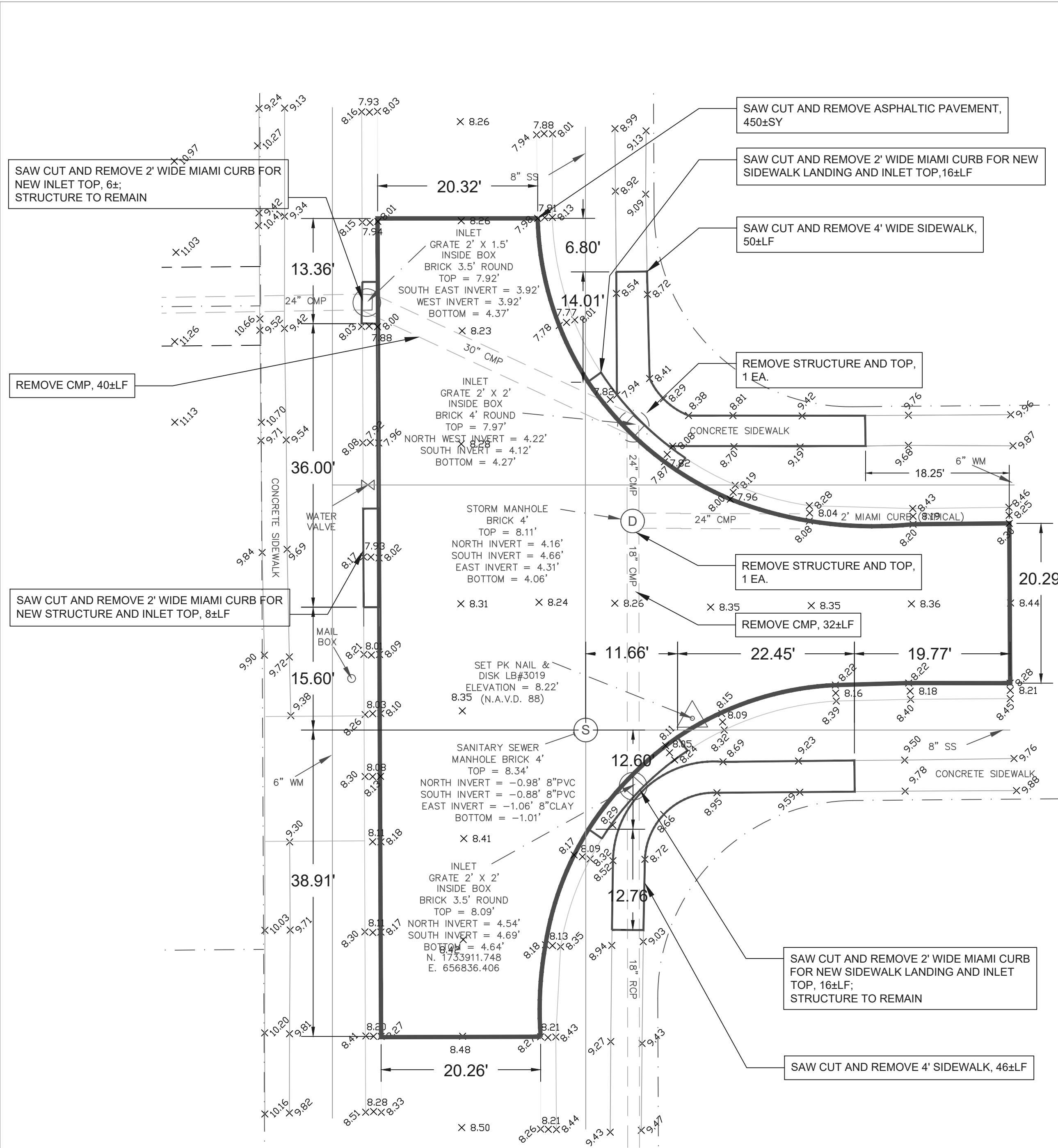


EAST ELEVATION

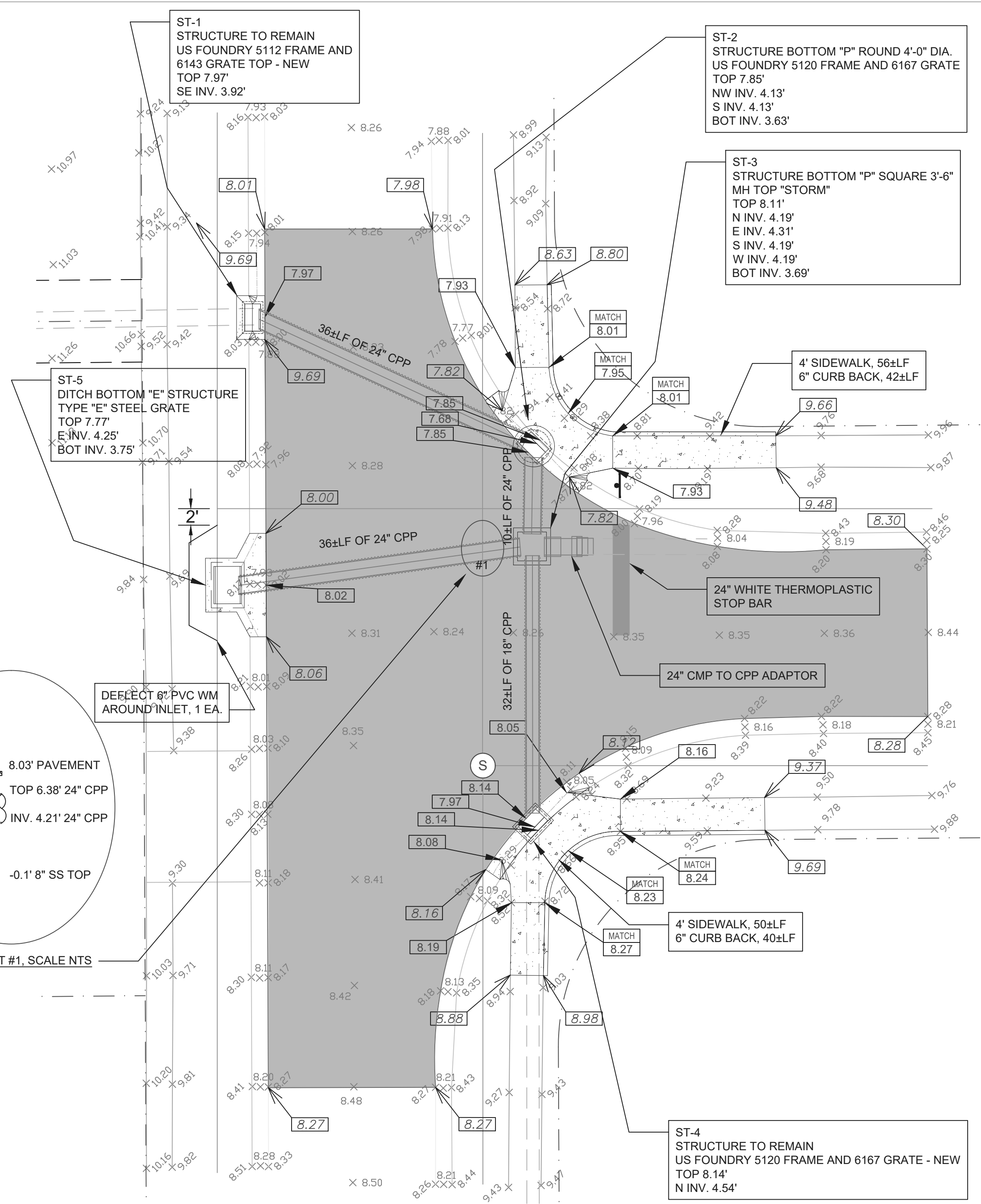
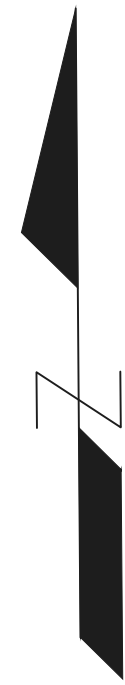


FOUNDATION BOTH SIDES

REVISION	
DATE	ITEM
SW SYSTEM REPAIR	
CITY OF PORT ORANGE 1000 CITY CENTER CIRCLE PORT ORANGE, FLORIDA 32129	
ALEXANDER AVENUE, LOC "D"	
PROJECT# PO277	
DRAWING NO.	
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DEMOLITION PLAN, SCALE 1"=10'



SITE PLAN, SCALE 1"=10'

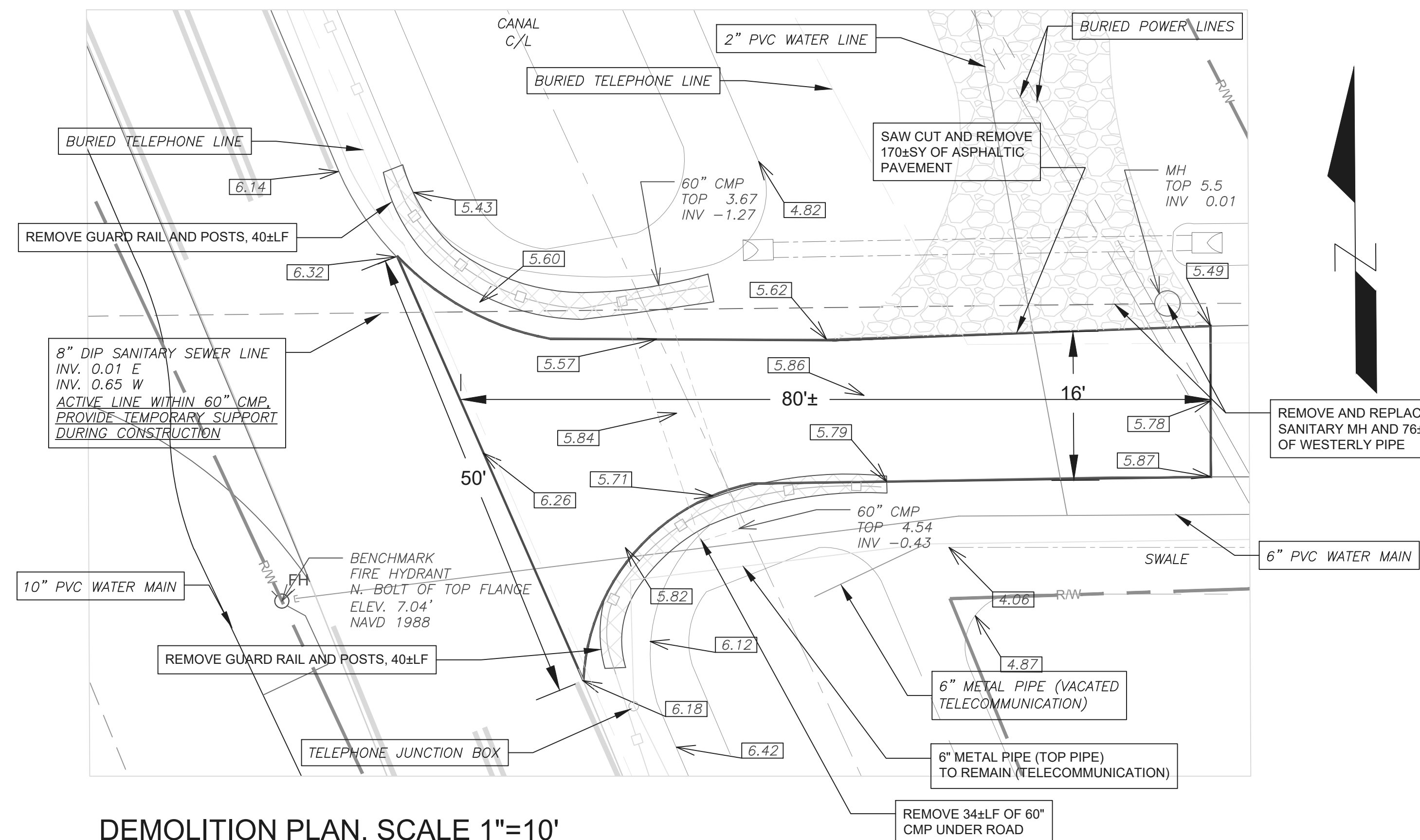
PAVEMENT: 1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500, COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST. ALTERNATE BASE/SUBGRADE: 12" CRUSHED CONCRETE @4" COMPACTED LIFTS STABILIZED TO LBR 130 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST.

4' WIDE 4" THICK SIDEWALK, 2,500 PSI @ 28 DAYS

EXISTING ELEVATION

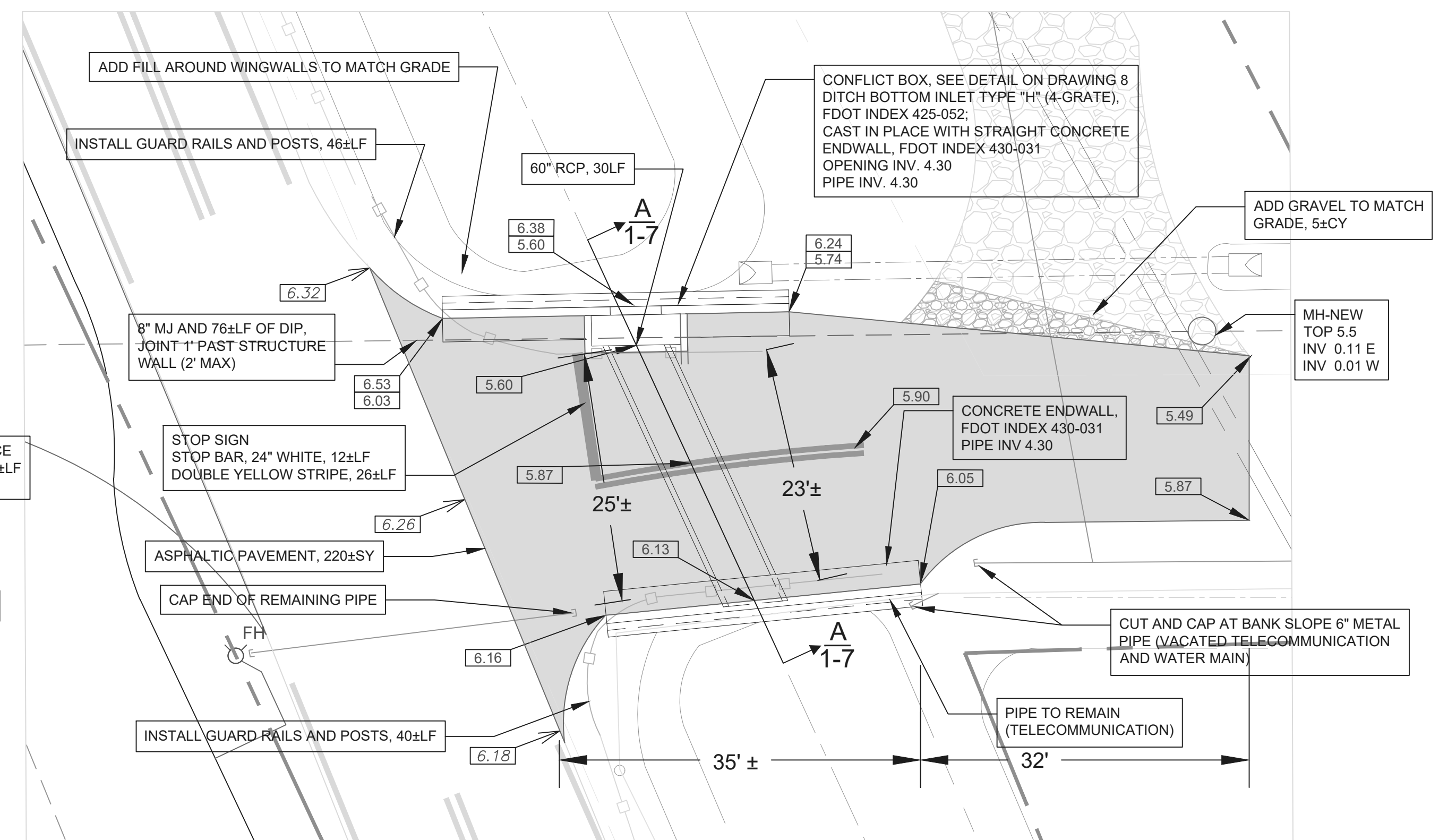
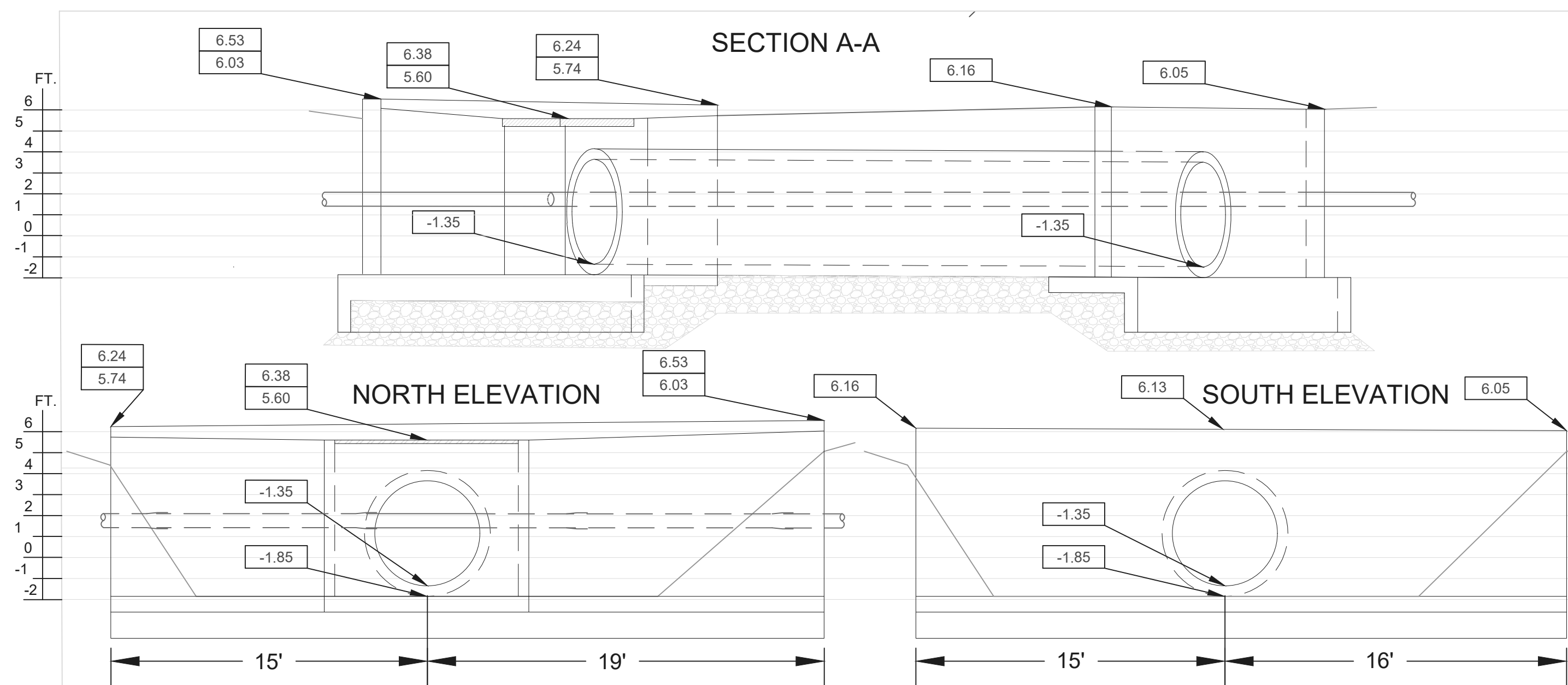
PROPOSED ELEVATION

REVISION	
DATE	ITEM
SW SYSTEM REPAIR	
CITY OF PORT ORANGE 1000 CITY CENTER CIRCLE PORT ORANGE, FLORIDA 32129	
DEVON STREET AND LONDON PLACE, LOC "E"	
PROJECT# PO277	
DRAWING NO.	
6 OF 9	



NOTE:

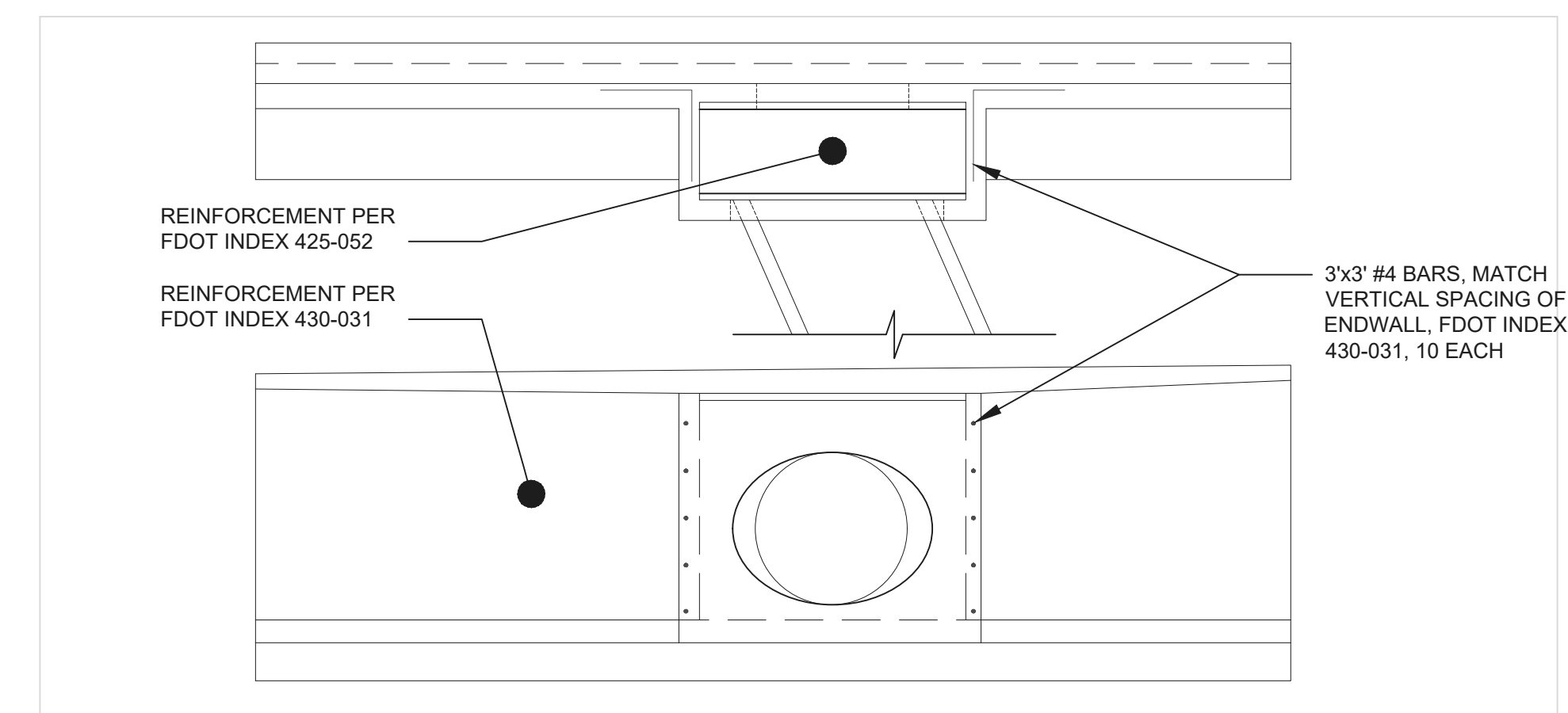
CONTRACTOR TO PROVIDE UNINTERRUPTED SEWER SERVICE AT ALL TIMES. CONTRACTOR TO PROVIDE MEANS FOR CONTINUING WESTERLY TO EASTERLY SEWER FLOW ACROSS HALIFAX CANAL. ESTIMATED ADF IS 1,500 GPD, WITH ESTIMATED MDF OF 50 GPM.



SITE PLAN, SCALE 1"=10'

PAVEMENT: 1-1/2" SUPERPAVE ASPHALT CONCRETE TYPE 9.5, MINIMUM MARSHALL FIELD STABILITY 1500, COMPACTED TO 98% DENSITY PER FM 1-T238 (METHOD B) NUCLEAR DENSITY TEST; 6" LIMEROCK BASE STABILIZED TO LBR 100 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST; 12" SUBGRADE STABILIZED TO LBR 40 AND COMPACTED TO 95% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST. ALTERNATE BASE/SUBGRADE: 12" CRUSHED CONCRETE @4" COMPACTED LIFTS STABILIZED TO LBR 130 AND COMPACTED TO 98% MINIMUM DENSITY BASED ON AASHTO T-180 MODIFIED PROCTOR TEST.

8.98 EXISTING ELEVATION 9.00 PROPOSED ELEVATION



REVISION	
DATE	ITEM
SW SYSTEM REPAIR	
CITY OF PORT ORANGE 1000 CITY CENTER CIRCLE PORT ORANGE, FLORIDA 32129	
POWERS AVENUE, LOC "F"	
PROJECT# PO277	
DRAWING NO.	
7 OF 9	

CONSTRUCTION NOTES

- CITY GOVERNING SPECIFICATIONS: CITY OF PORT ORANGE LAND DEVELOPMENT CODE, CITY OF PORT ORANGE STANDARD CONSTRUCTION DETAILS AND SPECIFICATIONS, LATEST EDITION. ALL UTILITY MATERIAL, CONSTRUCTION AND TESTING COVERED BY THESE DRAWINGS SHALL COMPLY WITH THE CITY OF PORT ORANGE STANDARD CONSTRUCTION DETAILS AND SPECIFICATIONS, LATEST EDITION. ALL UTILITY WORK AND CONNECTIONS SHALL BE COORDINATED WITH THE CITY OF PORT ORANGE INSPECTOR.
- IT IS THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE CITY OF ANY DEFICIENCIES OR DISCREPANCIES AMONG THE DIVISIONS OF THE DRAWING AND SPECIFICATIONS PRIOR TO THE BID DATE. THE CITY WILL NOT BE RESPONSIBLE FOR ANY DEFICIENCIES OR DISCREPANCIES AFTER THE BID OPENING, ACCORDINGLY.
- THESE DRAWINGS AND SPECIFICATIONS ARE COMPLEMENTARY, AND ANY REQUIREMENT OF ONE SHALL BE A REQUIREMENT OF THE OTHER. IT IS THE CONTRACTOR'S RESPONSIBILITY TO CAREFULLY EXAMINE THE DRAWINGS AND SPECIFICATIONS AND TO COMPARE THE REQUIREMENTS OF EACH DIVISION AND ENSURE THAT EACH TRADE OR SUBCONTRACTOR IS MAKING THE ALLOWANCES NECESSARY TO PROVIDE THE OWNER A COMPLETE FACILITY, OPERATIONAL IN ALL RESPECTS, UNLESS OTHERWISE SPECIFICALLY STATED IN THE DRAWINGS.
- THE CITY ASSUMES NO RESPONSIBILITY FOR INSTRUCTING THE CONTRACTOR IN THE METHODS OF CONSTRUCTION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE METHOD TO CONSTRUCT THE IMPROVEMENTS AS SHOWN ON THE PLANS.
- LITTER CONTROL MEASURES TO PREVENT WIND-DRIVEN DEBRIS SHALL BE IMPLEMENTED THROUGHOUT THE DURATION OF CONSTRUCTION. ALL DEBRIS SHALL BE REMOVED AND THE PROJECT SITE CLEANED WITHIN 30 DAYS OF COMPLETION OF CONSTRUCTION.
- AT NO TIME SHALL EXCAVATIONS BE LEFT UNCOVERED AFTER WORKING HOURS. CONTRACTOR SHALL SECURE THE WORK AREA AT THE END OF EACH DAY'S WORK.
- AT ALL TIMES, THE CONTRACTOR SHALL TAKE PRECAUTIONS TO PROTECT UNDERGROUND UTILITIES, STRUCTURES AND OTHER ASSOCIATED FACILITIES FROM DAMAGE DURING CONSTRUCTION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE MEASURES OF PROTECTION. ANY DAMAGED FACILITIES SHALL BE REPAIRED OR REPLACED AS DIRECTED BY THE CITY OR ENGINEER AT THE CONTRACTORS EXPENSE.
- THERE SHALL BE NO DEVIATIONS FROM THESE PLANS UNLESS APPROVED IN WRITING BY THE CITY.
- THE CONTRACTOR SHALL CONTACT ALL CONCERNED UTILITIES AT LEAST FORTY-EIGHT (48) HOURS IN ADVANCE OF CONSTRUCTION OPERATIONS.
- CONTRACTOR SHALL COORDINATE AND COMPLY WITH ALL UTILITY COMPANIES INVOLVED IN PROJECT AND PAY ALL REQUIRED FEES AND COST.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING CERTIFIED MATERIAL TEST RESULTS TO THE CITY PRIOR TO THE RELEASE OF FINAL PAYMENT. TEST RESULTS MUST INCLUDE, BUT MAY NOT BE LIMITED TO, DENSITIES FOR SUBGRADE AND BASE DENSITIES AT UTILITY CROSSINGS, MANHOLES, INLETS, STRUCTURES. TEST SHALL INCLUDE ASPHALT GRADATION REPORTS, CONCRETE CYLINDERS, ETC.
- WHERE NEW ASPHALT MEETS EXISTING ASPHALT, THE EXISTING ASPHALT SHALL BE SAW CUT TO PROVIDE A STRAIGHT EVEN LINE.
- PRIOR TO REMOVING CURB OR GUTTER, THE ADJACENT ASPHALT SHALL BE SAW CUT TO PROVIDE A STRAIGHT EVEN LINE.
- ALL PROPOSED ELEVATIONS REFER TO FINISHED GRADES.
- IF ANY MUCK-LIKE MATERIAL IS DISCOVERED, IT WILL BE REQUIRED TO BE REMOVED, BACKFILLED WITH APPROPRIATE FILL, COMPACTED, AND TESTED USING AASHTO T-180 MODIFIED PROCTOR METHOD.
- FILL MATERIAL IS TO BE PLACED IN ONE FOOT LIFTS AND COMPACTED TO THE APPROPRIATE DENSITY (98% FOR PAVED AREAS AND 95% FOR BUILDING PADS AND ALL OTHER AREAS AS PER AASHTO T-180).
- NO BURYING OF ANY ORGANIC MATERIALS ALLOWED.
- CONTRACTOR TO INSTALL EARTH DAMS UPSTREAM AND DOWNSTREAM OF WORK AREAS WITHIN CANALS AND PROVIDE CONTINUOUS BYPASS PUMPING WITH SILENT KNIGHT (OR EQUAL) SOUND ATTENUATED ENCLOSURES.

SITE PREPARATION FOR PAVEMENT

- PRIOR TO CONSTRUCTION, THE LOCATION OF EXISTING UNDERGROUND UTILITY LINES WITHIN THE CONSTRUCTION AREA SHOULD BE ESTABLISHED. PROVISIONS SHOULD BE MADE TO RELOCATE INTERFERING UTILITIES TO APPROPRIATE LOCATIONS. IT SHOULD BE NOTED THAT IF UNDERGROUND PIPES ARE NOT PROPERLY REMOVED OR PLUGGED, THEY MAY SERVE AS CONDUITS FOR SUBSURFACE EROSION WHICH MAY SUBSEQUENTLY LEAD TO EXCESSIVE SETTLEMENT OF THE OVERLYING STRUCTURES.
- SHOULD THE SOILS EXPERIENCE PUMPING AND SOIL STRENGTH LOSS DURING THE INSTALLATION AND COMPACTION OPERATIONS, COMPACTION WORK SHOULD BE IMMEDIATELY TERMINATED AND (1) THE DISTURBED SOILS REMOVED AND BACKFILLED WITH DRY STRUCTURAL FILL SOILS WHICH ARE THEN COMPACTED, OR (2) THE EXCESS MOISTURE CONTENT WITHIN THE DISTURBED SOILS IS ALLOWED TO DISSIPATE BEFORE RE-COMPACTING.
- TEST THE COMPACTED SURFACE FOR COMPLIANCE AT A MINIMUM OF ONE (1) LOCATION PER 10,000 SQUARE FEET WITHIN THE PAVEMENT AREA (MINIMUM 3 LOCATIONS).
- PLACE THE COMPACT BACKFILL MATERIAL AS REQUIRED. THE FILL SHALL CONSIST OF "CLEAN" FINE SAND WITH LESS THAN 5 PERCENT SOIL FINES. PLACE FILL IN UNIFORM 10 TO 12-INCH LOOSE LIFTS AND COMPACT EACH LIFT TO A MINIMUM DENSITY OF 95 PERCENT OF THE MODIFIED PROCTOR MAXIMUM DENSITY WITH THE EXCEPTION THAT DENSITIES OF AT LEAST 98 PERCENT PERCENT SHALL BE OBTAINED WITHIN THE UPPER ONE FOOT BELOW BASE COURSE. COMPACTED SOILS SHALL EXHIBIT MOISTURE CONTENT WITHIN 2 PERCENT OF THE SOILS OPTIMUM MOISTURE CONTENT AS DETERMINED BY THE MODIFIED PROCTOR TEST (ASTM D-1557). IF LIGHT EQUIPMENT IS USED, THEN THE LIFT THICKNESS SHALL BE REDUCED TO 3-INCH THICK LIFTS.
- PERFORM COMPACTION TESTS WITHIN EACH LIFT OR FILL AT A FREQUENCY OF NOT LESS THAN ONE TEST PER 10,000 SQUARE FEET OF PAVEMENT AREA (MINIMUM 3 LOCATIONS).

DEMOLITION AND SWPPP NOTES

- THE CONTRACTOR SHALL SCHEDULE A PRE-CONSTRUCTION MEETING WITH THE CITY PRIOR TO START OF CONSTRUCTION.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING THE CITY OF PORT ORANGE UTILITY DEPARTMENT, FLORIDA SUNSHINE AND EMERGENCY SERVICES FOR RESPECTIVE UTILITY LOCATIONS AND "NOTICE" OF CONSTRUCTION ACTIVITY.
- ALL EROSION CONTROL DEVICES SHALL BE PLACED PRIOR TO THE START OF WORK AND REMAIN IN PLACE UNTIL ALL WORK IS COMPLETE. MOT DEVICES AND VISIBLE BARRICADES SHALL BE INSTALLED AND APPROVED BY THE CITY PRIOR TO THE START OF CONSTRUCTION.
- THE CONTRACTOR SHALL PROVIDE THE CITY A MOT PLAN AT PRECONSTRUCTION MEETING. TRAFFIC SHALL BE ALLOWED TO CONTINUE DURING WORK. PROVIDE MEASURES TO DETOUR TRAFFIC AROUND OPEN EXCAVATION WITH ADEQUATE BARRICADES, SIGNAGE AND FLAGPERSON TO DIRECT TRAFFIC. EMERGENCY SERVICES SHALL BE NOTIFIED 48 HOUR IN ADVANCE.
- EXISTING DRIVEWAYS SHOWN ADJACENT TO OR OUTSIDE LIMITS OF CONSTRUCTION SHALL REMAIN IN-SERVICE. EXISTING UTILITIES AND DRIVEWAYS SHALL NOT BE REMOVED UNLESS OTHERWISE NOTED.
- ALL REMOVED MATERIAL SHALL BE HAULED OFF-SITE TO AN APPROVED LANDFILL. TREES MAY BE LOGGED OR MULCHED FOR OFF-SITE DISPOSAL AT THE CONTRACTOR'S DISCRETION.
- CONTRACTOR SHALL BE RESPONSIBLE FOR PERIODIC INSPECTION AND REMOVAL OF DEBRIS AND SILT BEHIND EROSION CONTROL DEVICES..
- ALL INLETS AND PIPE SHALL BE PROTECTED DURING CONSTRUCTION BY INLET PROTECTION MEASURES TO PREVENT SILTATION IN THE DRAINAGE SYSTEM. THE ENTIRE DRAINAGE SYSTEM SHALL BE CLEANED OF ALL DEBRIS PRIOR TO FINAL ACCEPTANCE.
- ALL OFF-SITE AREAS DISTURBED DURING CONSTRUCTION ACTIVITY SHALL BE IMMEDIATELY RESTORED TO PRIOR CONDITION UPON COMPLETION OF WORK.
- SOILS ARE TO BE STABILIZED BY WATER OR OTHER MEANS DURING CONSTRUCTION. THIS IS INTENDED TO REDUCE SOIL EROSION, BLOWING SAND AND THE IMPACT TO NEIGHBORING PROPERTIES.
- IF ANY DEWATERING IS TO OCCUR DURING ANY PHASE OF CONSTRUCTION THEN DEWATERING ACTIVITY SHALL ADHERE TO CHAPTER 40C-22 FAC MORE SPECIFICALLY AS FOLLOWS. PER 40C-22.03(3) A "NOTICED GENERAL SHORT-TERM DEWATERING PERMIT" IS REQUIRED "ONLY IF" DEWATERING EXCEEDS 4 MILLION GALLONS PER DAY, EXCEPT DURING THE FIRST 120 HOURS OF DEWATERING WHEN THE DAILY AND INSTANTANEOUS PUMPAGE RATES SHALL NOT EXCEED 6 MILLION GALLONS PER DAY. AVERAGE DAILY WITHDRAWAL SHALL NOT EXCEED 2 MILLION GALLONS PER DAY FOR THE FIRST 60 DAYS OF THE DEWATERING ACTIVITY AND SHALL NOT EXCEED ONE MILLION GALLONS PER DAY OF A 180 DAY DURATION. EACH SPECIFIC DEWATERING PROJECT SHALL NOT EXCEED 180 DAYS. THE CONTRACTOR SHALL BE RESPONSIBLE TO ENSURE ANY DEWATERING ACTIVITY IS BELOW THE SPECIFIED THRESHOLD. OTHERWISE A PERMIT WILL BE REQUIRED AT THE EXPENSE OF THE CONTRACTOR. THE CONTRACTOR SHALL FAMILIARIZE ITSELF WITH CHAPTER 40C-22 FAC AND BE SOLELY RESPONSIBLE FOR OBTAINING AND SUBMITTING FORM RDS-50 TO SJRWMD A MINIMUM OF 10 DAYS PRIOR TO ANY DEWATERING ACTIVITY. SUBMITTAL OF FORM RDS-50 IS NOT REQUIRED IF DEWATERING IS 300,000 GALLONS PER DAY OR LESS AND WILL NOT EXCEED 30 DAYS IN DURATION.

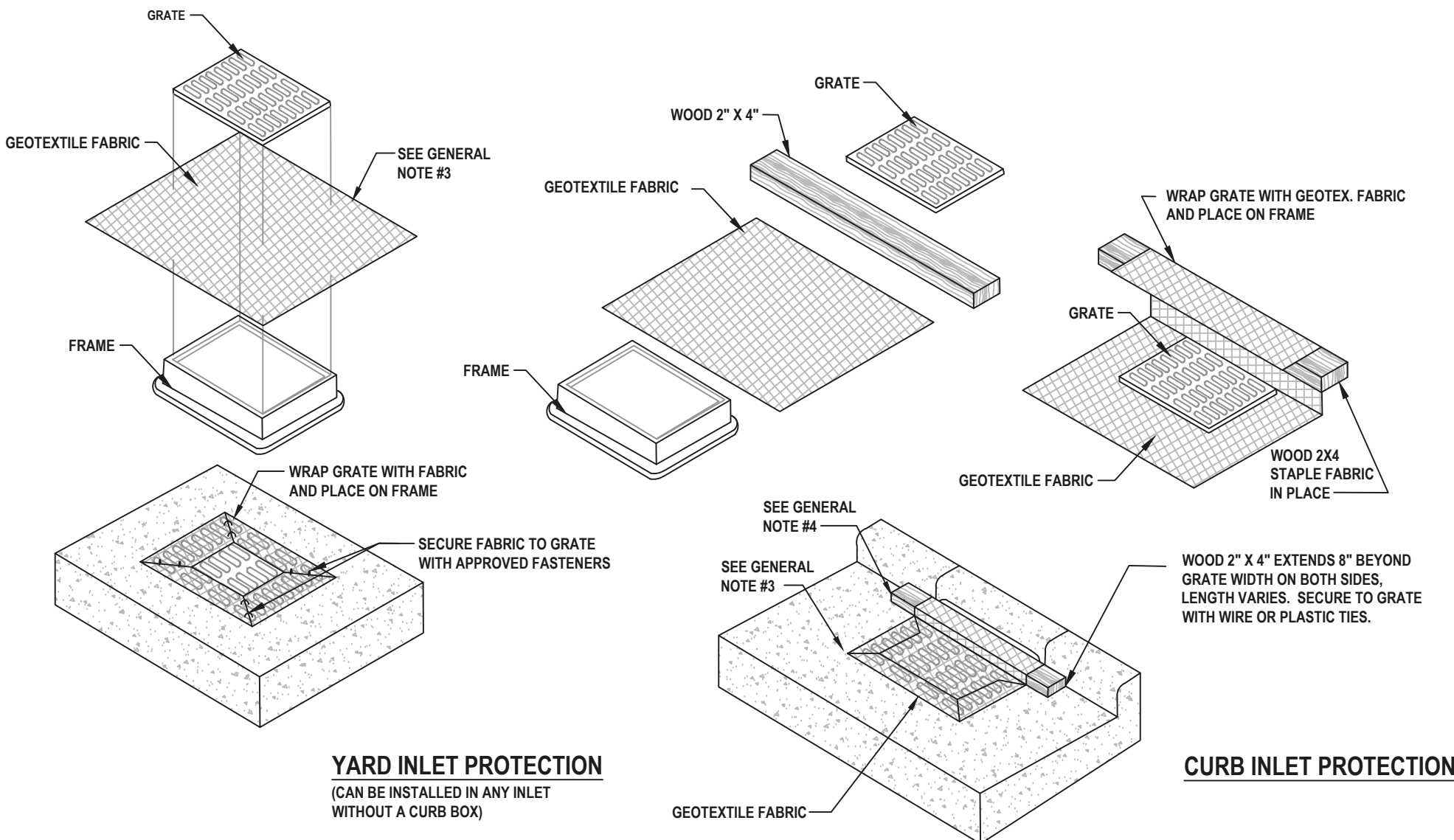
LAND ALTERATION / TREE PRESERVATION NOTES:

- ALL TREES TO REMAIN MUST BE PROTECTED BY TREE PRESERVATION BARRICADES MEETING THE MINIMUM STANDARDS. PROTECTIVE BARRICADES SHALL REMAIN IN PLACE UNTIL LAND ALTERATION AND CONSTRUCTION ACTIVITIES ARE COMPLETED.
- ALL TRIMMING SHALL BE UNDERTAKEN ON A TREE PROTECTED BY THE PROVISIONS OF THE LAND DEVELOPMENT CODE SHALL BE IN ACCORDANCE WITH THE AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI) A-300 PRUNING STANDARDS.
- OAK TREES LARGER THAN 36-INCHES AND ABOVE (HISTORIC) PRUNING SHALL BE PERFORMED BY AN ARBORIST CERTIFIED BY THE INTERNATIONAL SOCIETY OF ARBORICULTURE OR A REGISTERED CONSULTING ARBORIST WITH THE AMERICAN SOCIETY OF CONSULTING ARBORISTS. THE ARBORIST SHALL UNDERSTAND THAT THE AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI) A300 PRUNING STANDARDS IS A STANDARD OF DIVISION 4.0.
- ALL TREE ROOTS EXISTING WITHIN APPROVED IMPROVEMENT AREAS AND ORIGINATING FROM A PROTECTED TREE, SHALL BE SEVERED CLEAN AT THE LIMITS OF THE PRESERVED AREA WHERE INDICATED ON THIS PLAN.

EROSION CONTROL NOTES

- LAND DISTURBING ACTIVITIES SHALL NOT COMMENCE UNTIL APPROVAL TO DO SO HAS BEEN RECEIVED BY GOVERNING AUTHORITIES. THE GENERAL CONTRACTOR SHALL STRICTLY ADHERE TO THE SWPPP DURING CONSTRUCTION OPERATIONS.
- NO LAND CLEARING OR GRADING SHALL BEGIN UNTIL ALL EROSION CONTROL DEVICES HAVE BEEN INSTALLED.
- THE CONTRACTOR SHALL POST "NO TRESPASSING" SIGNAGE AT ALL SITE ENTRANCES PRIOR TO CONSTRUCTION.
- MAINTAIN EROSION CONTROL MEASURES AFTER EACH RAIN AND AT LEAST ONCE A WEEK.
- THIS PLAN SHALL NOT BE CONSIDERED ALL INCLUSIVE AS THE GENERAL CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO PREVENT SOIL SEDIMENT FROM LEAVING THE SITE.
- GENERAL CONTRACTOR SHALL COMPLY WITH ALL STATE AND LOCAL ORDINANCES THAT APPLY.
- ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES WILL BE INSTALLED IF DEEMED NECESSARY BY ON SITE INSPECTION.
- NO TURBID WATER SHALL BE DISCHARGED OFF-SITE FROM THE DEWATERING OPERATION. CONTRACTOR SHALL TAKE MEASURES TO CONTROL TURBIDITY.
- IF INSTALLATION OF STORM DRAINAGE SYSTEM SHOULD BE INTERRUPTED BY WEATHER OF NIGHTFALL, THE PIPE ENDS SHALL BE COVERED WITH FILTER FABRIC.
- GENERAL CONTRACTOR SHALL BE RESPONSIBLE TO TAKE WHATEVER MEANS NECESSARY TO ESTABLISH PERMANENT SOIL STABILIZATION.
- PROVIDE DUST CONTROL FOR ALL EARTHWORK OPERATIONS. COVER AREA WITH LIGHT COATING OF WATER OR OTHER APPROVED METHOD.

GEOTEXTILE FABRIC INLET PROTECTION



GENERAL NOTES:

- GEOTEXTILE TO BE MIRAFI FILTERWEAVE 402 OR GEOTEX 111F. ALTERNATIVES INCLUDE APPROVED EQUAL ASTM D4941 OR 100 TO 150 GALLON PER MINUTE PER SQUARE FOOT.
- WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL INTO THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.
- FINISHED SIZE, INCLUDING FLAP POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
- FOR CURB INLET PROTECTION AN ADDITIONAL 18" OF FABRIC IS WRAPPED AROUND THE WOOD AND SECURED WITH STAPLES. THE WOOD SHALL NOT BLOCK THE ENTIRE HEIGHT OF THE CURB BOX OPENING.
- TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.
- THE CONTRACTOR SHALL DEMONSTRATE A METHOD OF MAINTENANCE, USING A SEWN FLAP, HAND HOLDS, OR OTHER METHOD TO PREVENT ACCUMULATED SEDIMENT FROM ENTERING THE INLET.

DRAINAGE NOTES

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO DRAINAGE SYSTEM AND SHALL RESTORE ANY DAMAGED STRUCTURES.
- STORM PIPES SHALL BE REINFORCED CONCRETE PIPE (RCP) OR CORRUGATED PLASTIC PIPE (CPP).
- THE CONTRACTOR SHALL PROVIDE COPIES OF SHOP DRAWINGS OF ALL MATERIAL AND STRUCTURES TO THE CITY FOR PRIOR ORDER.
- CONTRACTOR TO PLACE FILTER FABRIC BETWEEN DRAINAGE STRUCTURES AND TOPS TO PREVENT SOIL INTRUSION. THE FABRIC SHALL BE PERIODICALLY CLEANED OF SAND A DEBRIS FABRIC SHALL REMAIN IN PLACE UNTIL PAVING IS COMPLETE.
- ALL CONNECTIONS BETWEEN STORM PIPES AND STORM STRUCTURES, RETROFIT OR NEW, SHALL BE WATER TIGHT.
- ALL EXISTING STRUCTURES, UNLESS OTHERWISE NOTED TO REMAIN. FENCING TREES, & ETC., WITHIN THE CONSTRUCTION AREA SHALL BE REMOVED AND DISPOSED OF OFFSITE.
- ALL NEW DRAINAGE STRUCTURES SHALL BE PRE-CAST PER FDOT SPECIFICATIONS.
- ALL DRAINAGE STRUCTURES AND STORM SEWER PIPES SHALL MEET HEAVY DUTY TRAFFIC (H20) LOADING AND BE INSTALLED ACCORDINGLY PER FDOT STANDARD SPECIFICATIONS AND MANUFACTURES SPECIFICATIONS RESPECTIVELY.
- ALL DRAINAGE STRUCTURES AND PIPES SHALL BE CLEANED OF SAND AT THE LAST STAGE OF CONSTRUCTION PRIOR TO THE FINAL INSPECTION.
- ALL STORM INLET GRATES SHALL BE TRAFFIC RATED.

GENERAL NOTES:
1. (continued)

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TABLE OF CONTENTS:
1. (continued)

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REVISION

DATE

ITEM

SW SYSTEM

REPAIR

CITY OF PORT ORANGE

1000 CITY CENTER CIRCLE

PORT ORANGE, FLORIDA 32129

NOTES

PROJECT# PO277

DRAWING NO.

8 OF 9

REVISION	
DATE	ITEM

SW SYSTEM REPAIR

CITY OF PORT ORANGE
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA 32129

CONSTRUCTION DETAILS

PROJECT# PO277
DRAWING NO.

9 OF 9

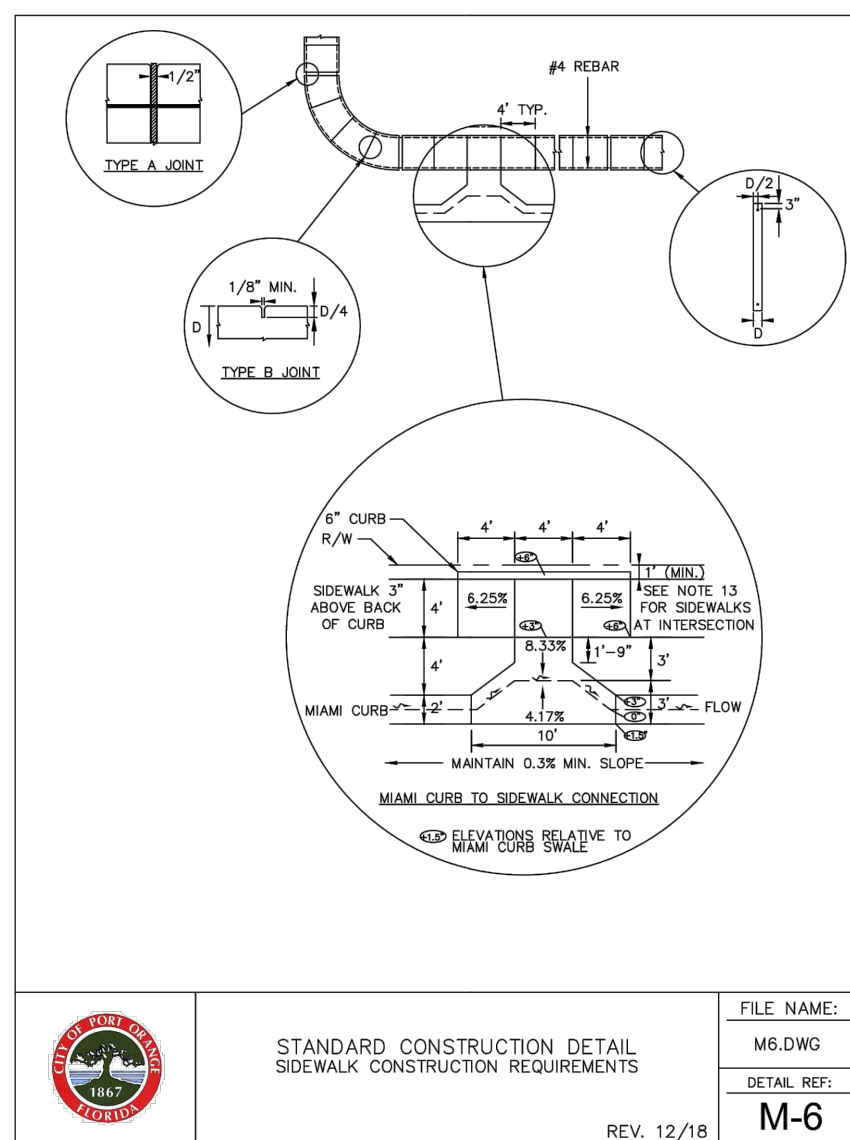
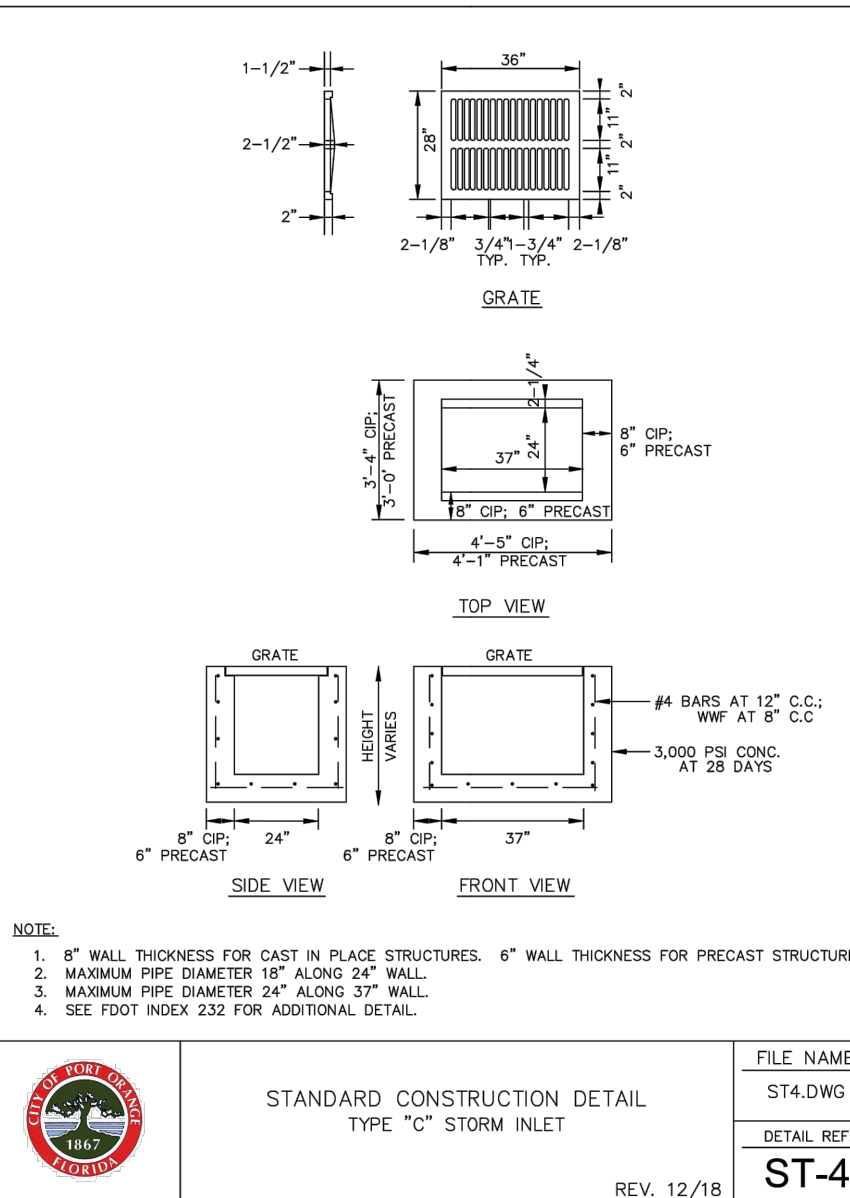
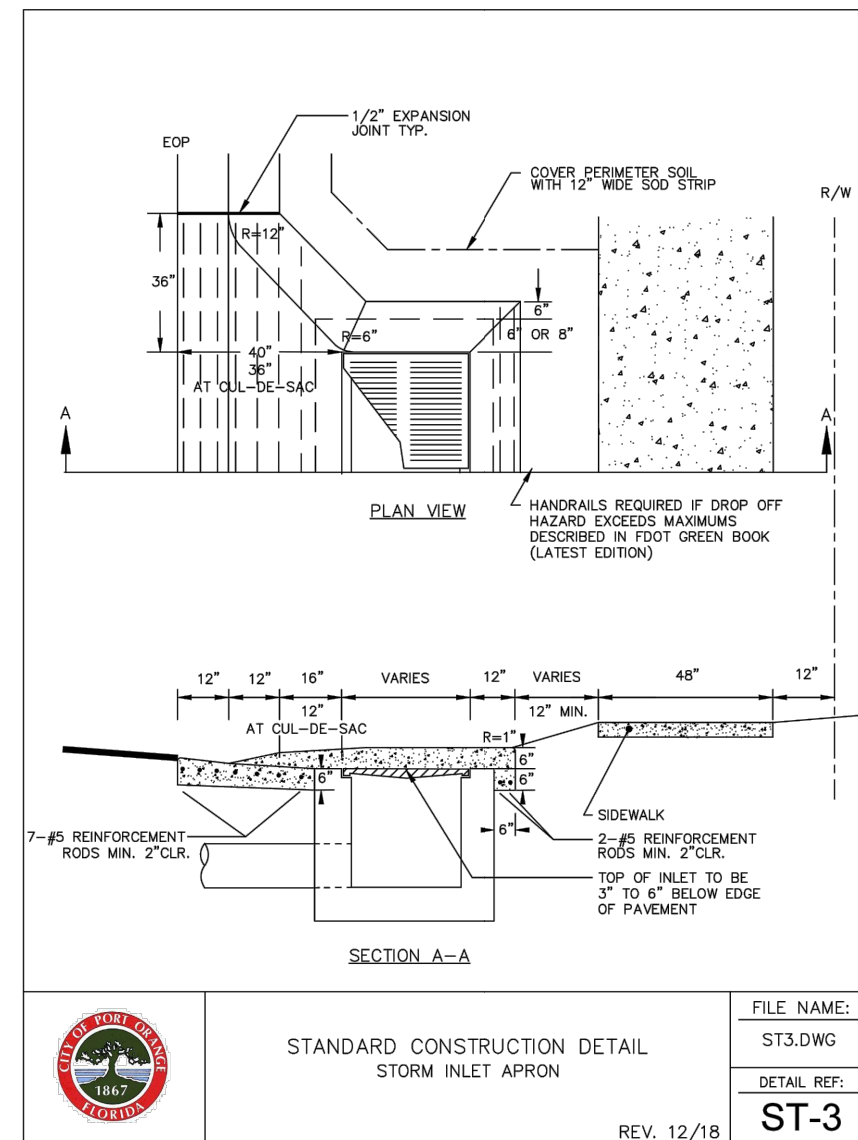
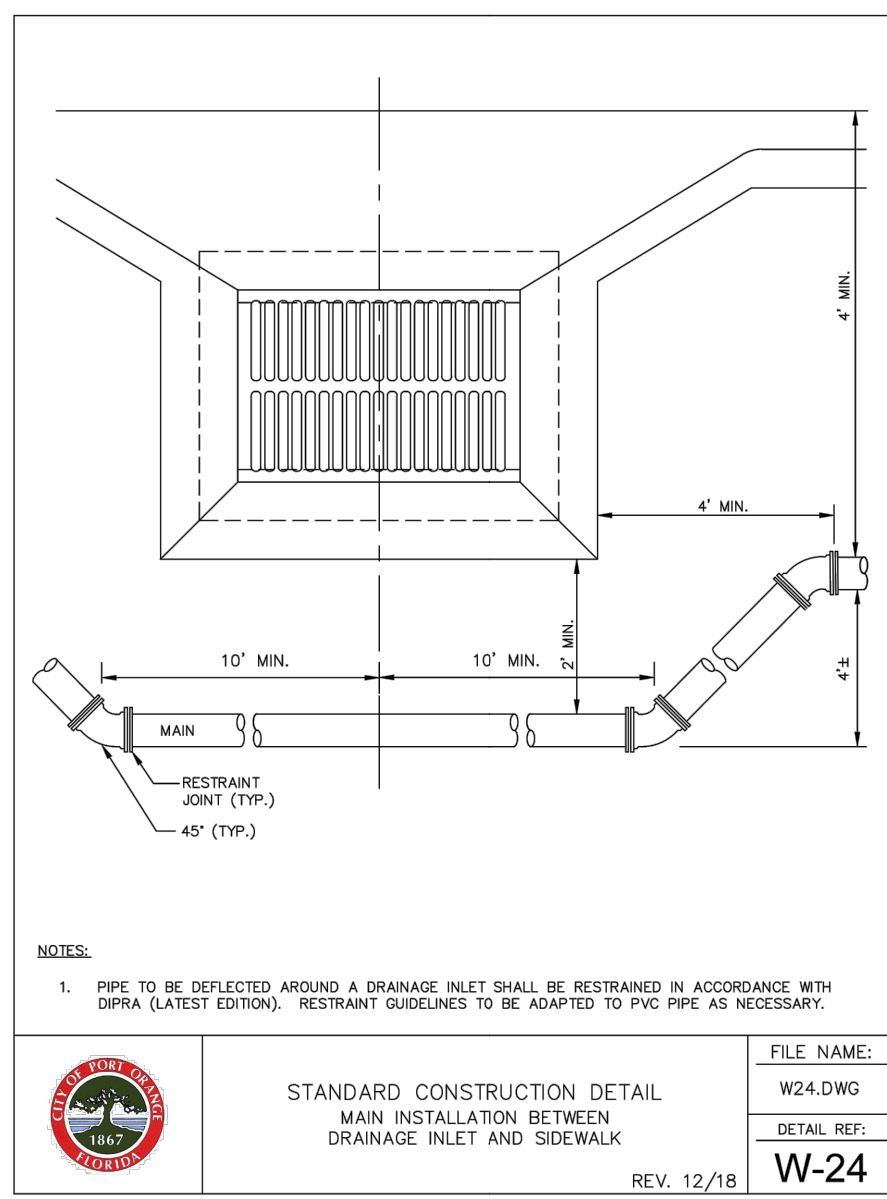
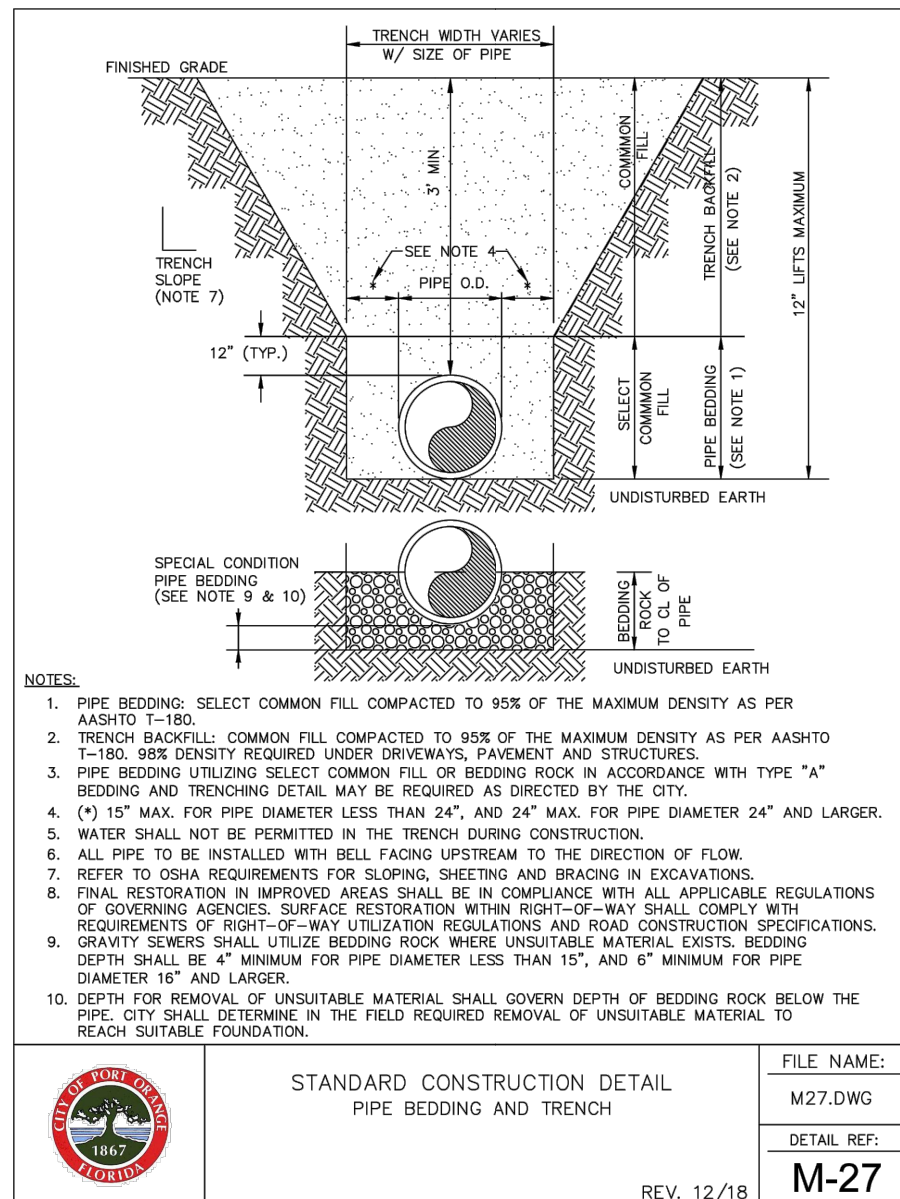
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Figure 1 consists of four detailed drawings of a cast-in-place concrete storm inlet. The top drawing is a cross-section showing a 48-inch wide inlet with 2-1/2 inch thick walls and 1/2 inch thick top and bottom slabs. The inlet is reinforced with 2-1/2 inch diameter bars. The side view shows a 48-inch wide inlet with 2-1/2 inch thick walls and 1/2 inch thick top and bottom slabs. The top view shows a 48-inch wide inlet with 2-1/2 inch thick walls and 1/2 inch thick top and bottom slabs. The bottom view shows a 48-inch wide inlet with 2-1/2 inch thick walls and 1/2 inch thick top and bottom slabs.

1-1/2" ϕ

2-1/2" ϕ

2"

48"

2-1/2" ϕ TYP.

1/2"

1/2"

1/2"

1/2"

GRATE

4-4" CIP. PRECAST

8" CIP. PRECAST

8" CIP. PRECAST

54"

1-1/2" CIP.

2-1/2" PRECAST

TOP VIEW

GRATE

HEIGHT

36"

8" CIP. PRECAST

8" CIP. PRECAST

54"

#4 BARS AT 12" C.C. MIN. AT 8" C.C.

3,000 PSI CONC. AT 28 DAYS

SIDE VIEW

FRONT VIEW

NOTE:

1. 8" WALL THICKNESS FOR CAST-IN PLACE STRUCTURES. 8" WALL THICKNESS FOR PRECAST STRUCTURES.
2. MAXIMUM PIPE DIAMETER 24" ALONG 35" WALL.
3. MAXIMUM PIPE DIAMETER 30" ALONG 54" WALL.
4. SEE FOOT INLET 232 FOR ADDITIONAL DETAIL.

FILE NAME

ST5.DWG

DRAWN BY

DATE

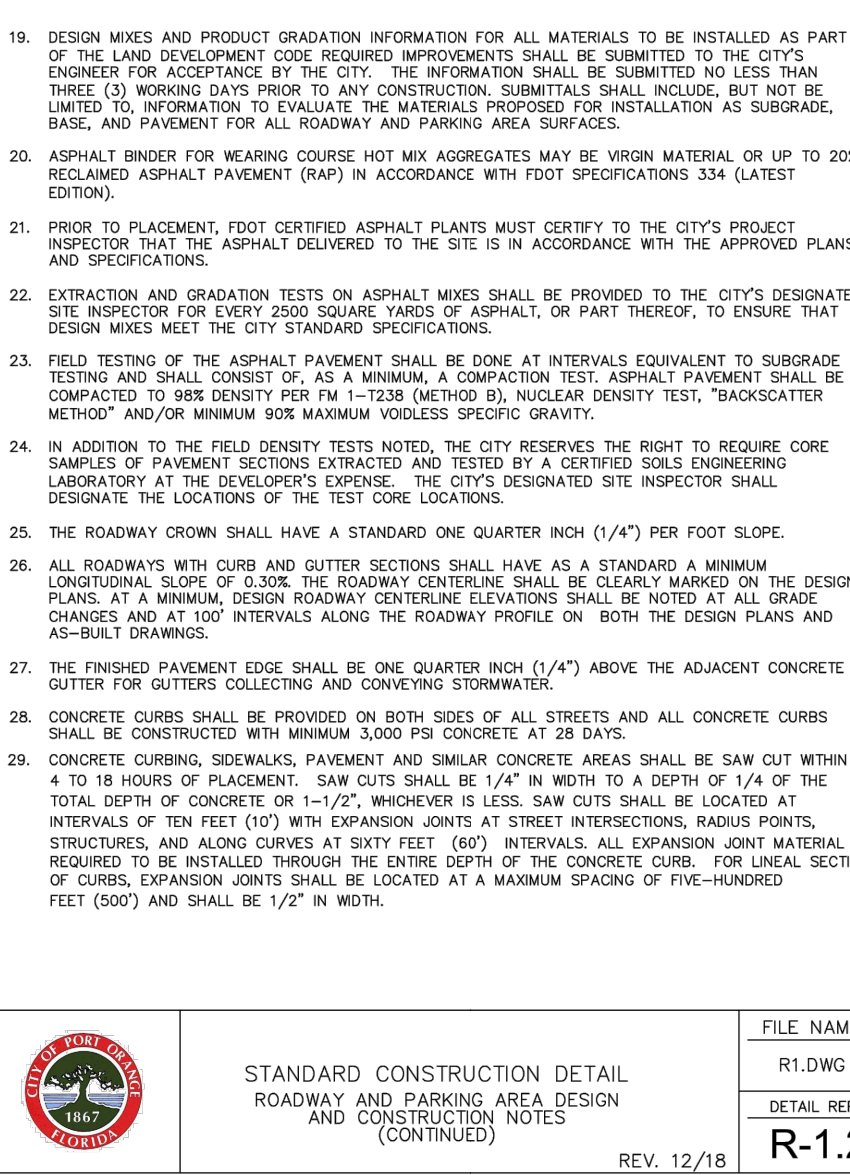
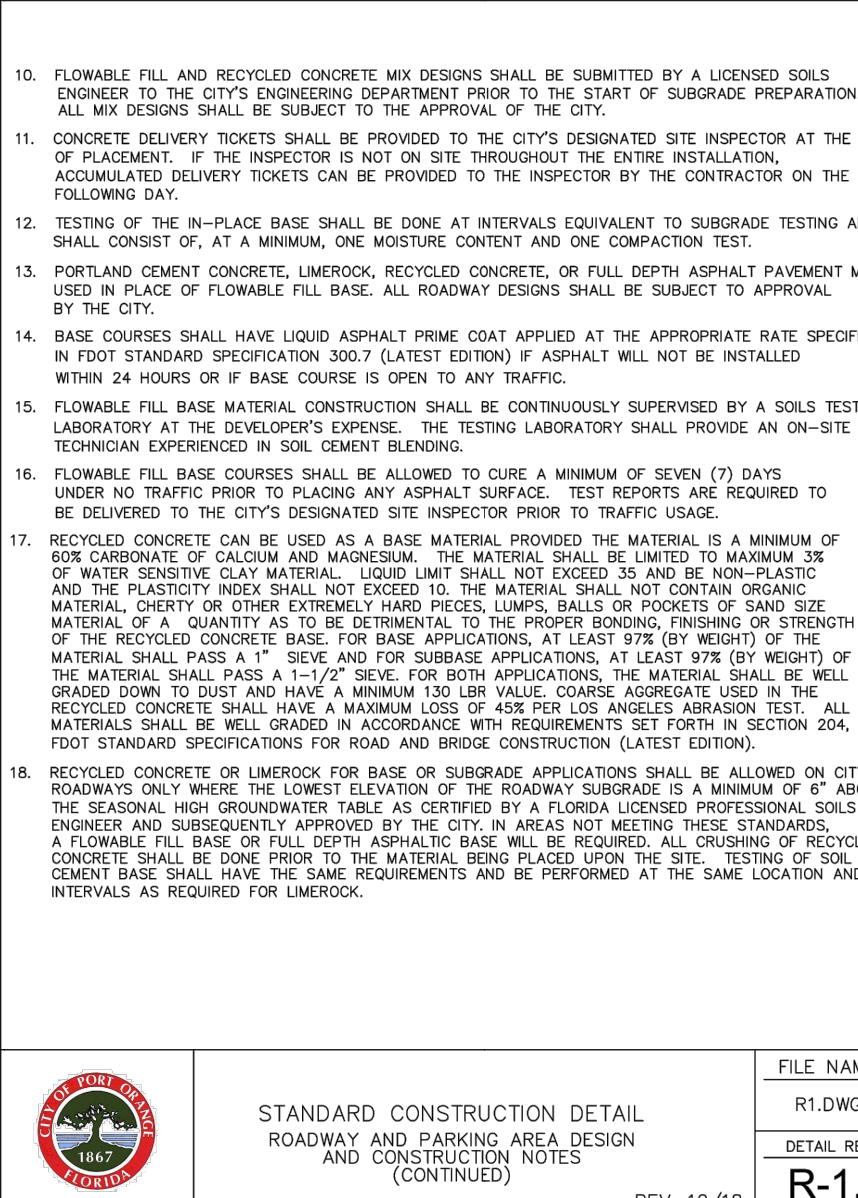
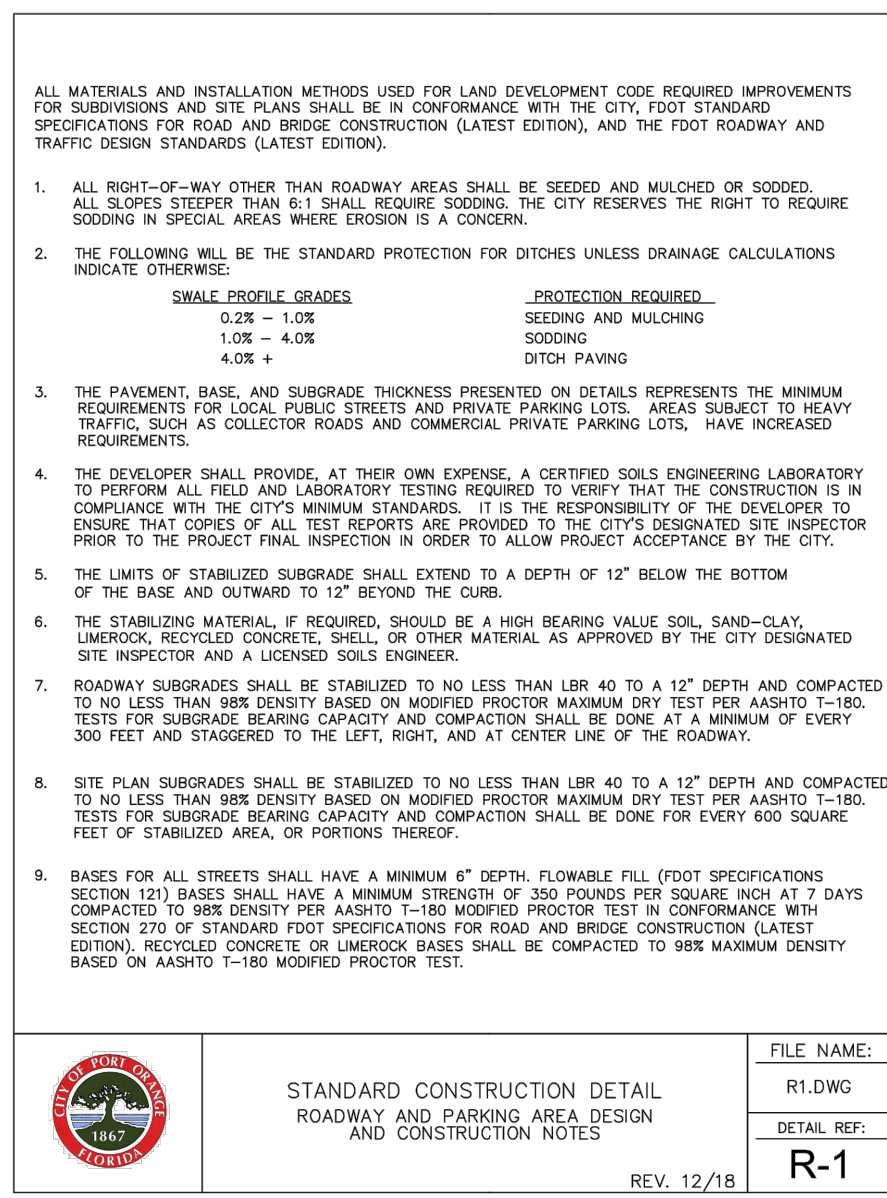
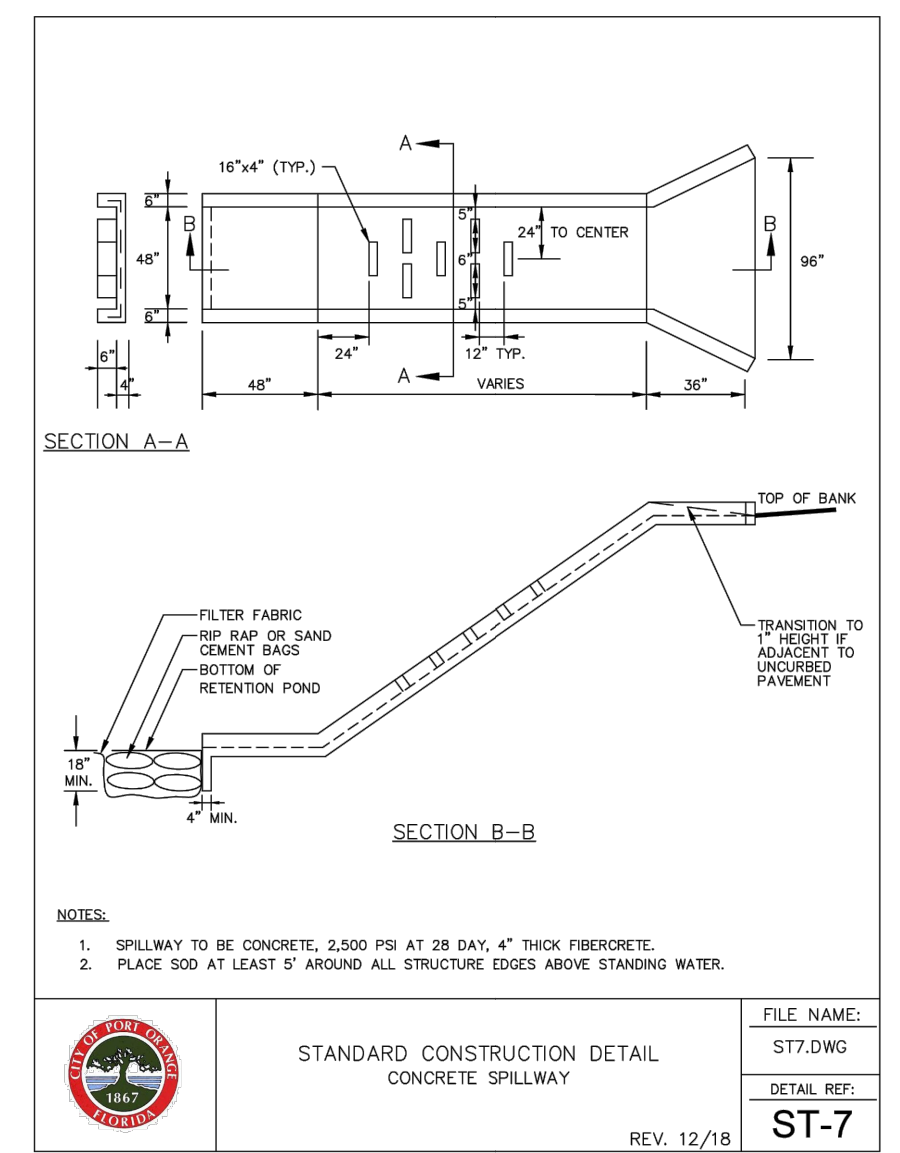
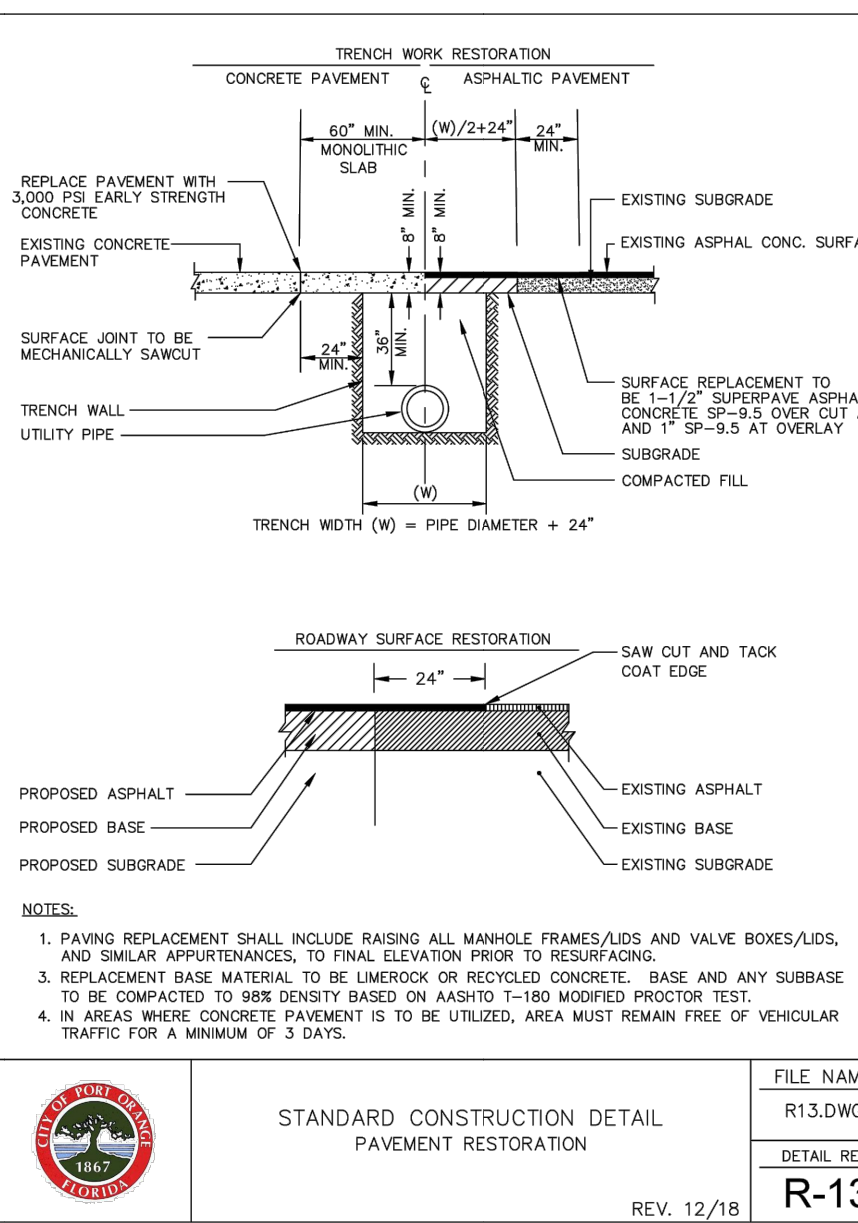
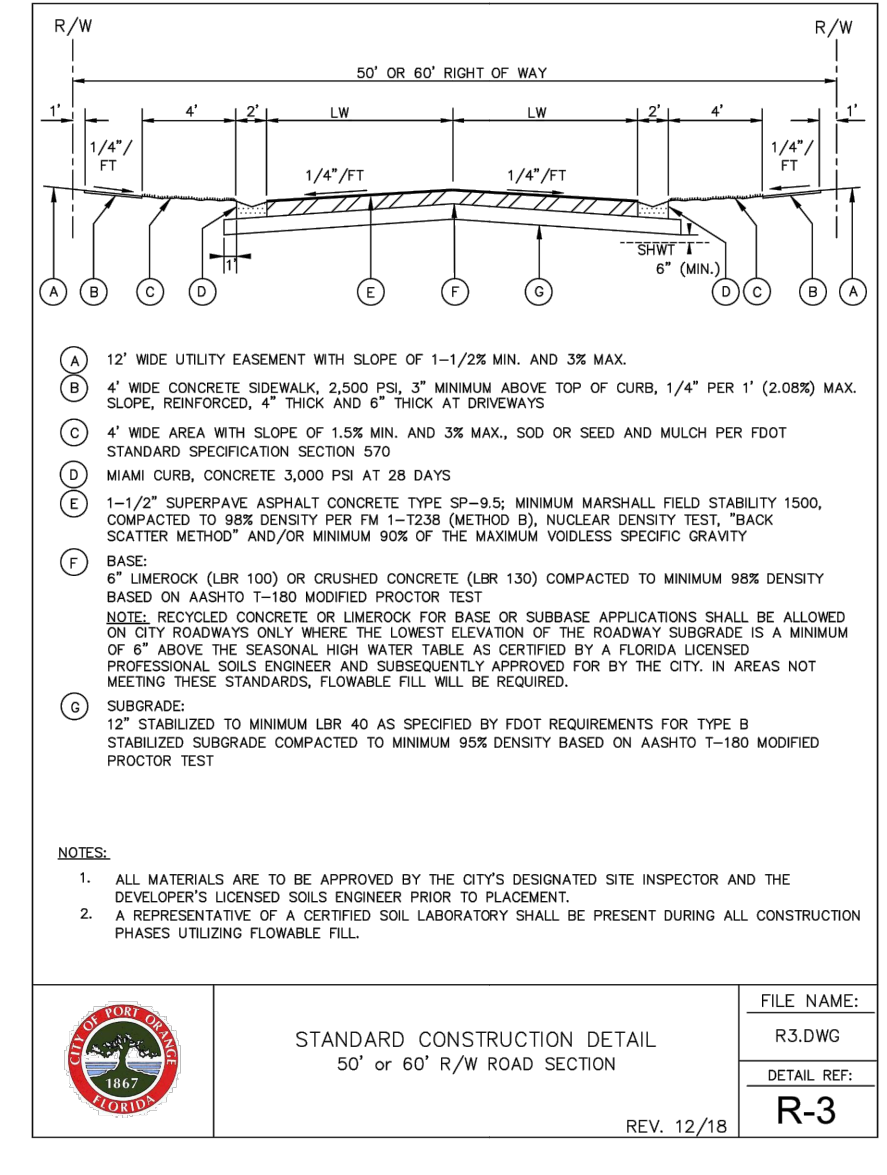
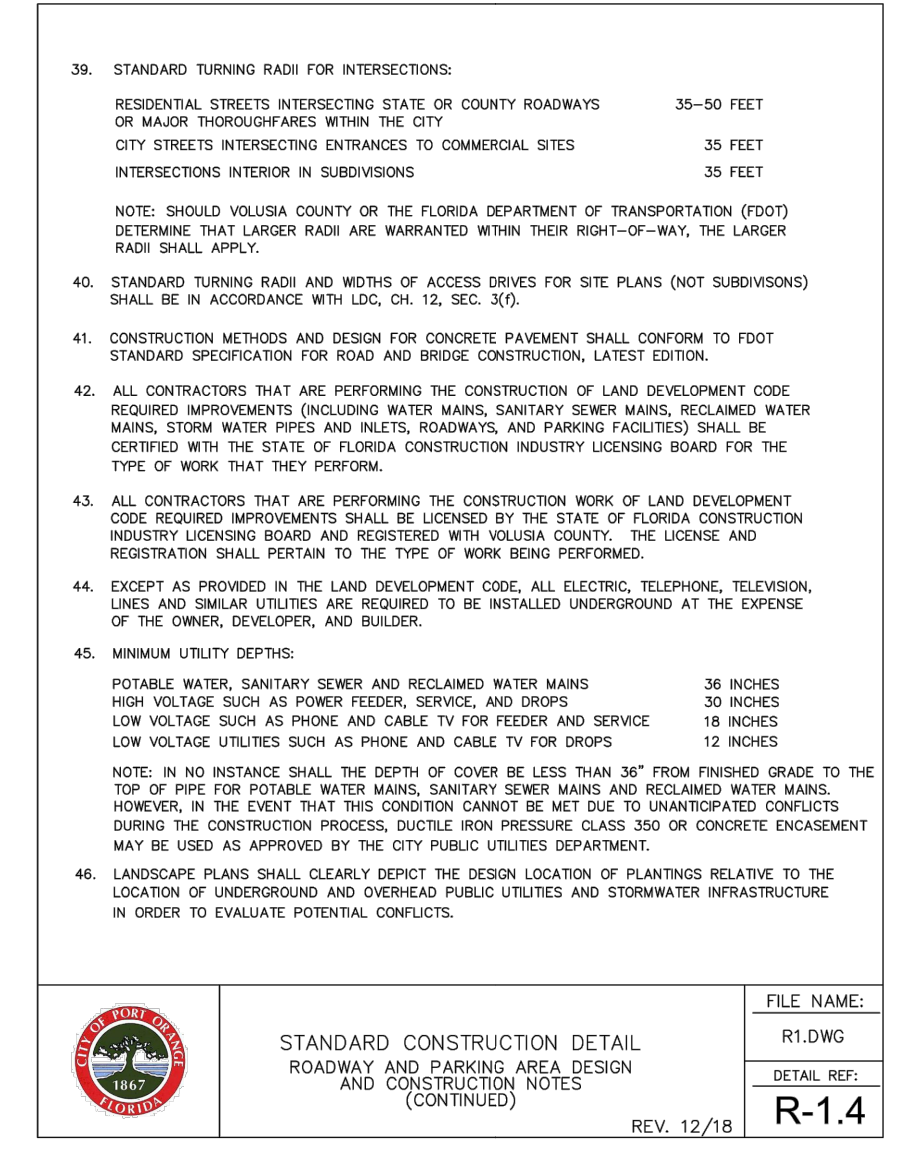
ST-5

REV. 12/18

STANDARD CONSTRUCTION DETAIL

TYPE 1-1" STORM INLET

THE UNIVERSITY OF TEXAS AT AUSTIN

[illegible]



CITY OF PORT ORANGE

PURCHASING DIVISION
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA 32129
TELEPHONE 386-506-5704
purchdiv@port-orange.org

ADDENDUM NO. # 1

June 1, 2020

ITB #20-01 2020 Citywide Stormwater Improvements

To All Bidders:

The following changes, clarifications and additions are hereby made part of the bidding and specifications for the above referenced project dated May 27, 2020 and prepared by the City of Port Orange Purchasing Division as fully and completely as if the same were fully set forth therein. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

A. CLARIFICATIONS:

N/A

B. CHANGES TO SPECIFICATIONS:

1. **"Attachment A ITB 20-01 Bid Set – Drawings and Specifications"** has been revised on Pages 7 and 8 in order to reflect work recently completed by City Public Utilities Field Operations Staff. The new specifications titled **"Attachment A ITB 20-01 Bid Set - Drawings and Specifications (REVISED) for 2020 CITYWIDE STORMWATER IMPROVEMENTS 6.1.20"** can be found on DemandStar and the City of Port Orange website.

C. QUESTIONS AND ANSWERS:

Question 1: What is the Engineer's estimate for this project?

Answer: The Engineer's estimate for this project is \$400,000.00.

Michael Hall
Buyer
mhall@port-orange.org

In all other respects, except as specifically stated herein, the subject ITB #20-01 2020 Citywide Stormwater Improvements remains unchanged.

END OF ADDENDUM NO. #1



CITY OF PORT ORANGE

PURCHASING DIVISION
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA 32129
TELEPHONE 386-506-5704
purchdiv@port-orange.org

ADDENDUM NO. # 2

June 18, 2020

ITB #20-01 2020 Citywide Stormwater Improvements

To All Bidders:

The following changes, clarifications and additions are hereby made part of the bidding and specifications for the above referenced project dated May 27, 2020 and prepared by the City of Port Orange Purchasing Division as fully and completely as if the same were fully set forth therein. It is the sole responsibility of bidder to confirm that all addenda have been received prior to submitting bid and acknowledge such in the bid documents.

A. CLARIFICATIONS:

N/A

B. CHANGES TO SPECIFICATIONS:

1. **“Attachment A ITB 20-01 Bid Set – Drawings and Specifications”** has been revised on Pages 7 and 8 in order to reflect work recently completed by City Public Utilities Field Operations Staff. The new specifications titled **“Attachment A ITB 20-01 Bid Set - Drawings and Specifications (REVISED) for 2020 CITYWIDE STORMWATER IMPROVEMENTS 6.1.20”** can be found on DemandStar and the City of Port Orange website.

C. QUESTIONS AND ANSWERS:

Question 1: What is the Engineer’s estimate for this project?

Answer: The Engineer’s estimate for this project is \$400,000.00.

Question 2: For this project shall be a requirement TV/Inspection for the Stormwater pipeline?
If the answer is yes, how many liner feet shall be TV Inspected?

Answer: Post Construction Video inspection will be needed at the following locations:

Hidden Lake Drive and Dexter Drive (Sheet 2)	- 100LF
Melissa Drive and Pagano Court (Sheet 3)	- 330LF
Devon Street and London place (Sheet 6)	- 130LF

TOTAL - 560LF

Question 3: What is the expected completion date or project duration time for the total project?

Answer: 365 Days from Notice to Proceed to Final Completion.

Question 4: Is the City of Port Orange supplying an engineered MOT traffic plan?

Answer: No, the Contractor is responsible for supplying MOT traffic plan for review and approval by the City.

Question 5: Are sites A-F expected to be completed simultaneously?

Answer: No, sequencing site work is acceptable with one or multiple activities at one time. The City and contractor will review and agree on the sequencing prior to construction.

Question 6: For sites A, D, E, F is the City requiring complete re-basing of site or only re-basing of the disturbed roadway?

Answer: The City will require re-basing of the disturbed roadways only. Please note site A has a history of roadway settlement around the inlets from existing pipe failure/leak and will need attention for proper backfill, compaction and roadway foundation.

Michael Hall

Buyer

mhall@port-orange.org

In all other respects, except as specifically stated herein, the subject ITB #20-01 2020 Citywide Stormwater Improvements remains unchanged.

END OF ADDENDUM NO. #2



OPENING DATE/TIME: July 1, 2020 @ 2:30PM

Bid Tabulation

ITB #20-01

2020 Citywide Stormwater Improvements

				Gregori Construction Inc.		P&S Paving, Inc.		Hazen Construction, LLC		GPS Civil Construction, Inc.	
				Titusville, FL		Daytona Beach, FL		New Smyrna Beach, FL		Daytona Beach, FL	
ITEM #	DESCRIPTION	Quantity	Unit of Measure	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	Hidden Lake Drive & Dexter Drive Stormwater System Repairs	1	LS	\$ 77,000.00	\$ 77,000.00	\$ 56,932.51	\$ 56,932.51	\$ 68,000.00	\$ 68,000.00	\$ 74,000.00	\$ 74,000.00
2	Mellisa Drive and Pagano Court Stormwater System Repairs	1	LS	\$ 117,000.00	\$ 117,000.00	\$ 120,744.86	\$ 120,744.86	\$ 101,000.00	\$ 101,000.00	\$ 112,000.00	\$ 112,000.00
3	Willow Run Blvd and Tracy Drive Stormwater System Repairs	1	LS	\$ 86,500.00	\$ 86,500.00	\$ 113,140.82	\$ 113,140.82	\$ 157,000.00	\$ 157,000.00	\$ 174,000.00	\$ 174,000.00
4	Alexander Avenue Stormwater System Repairs	1	LS	\$ 82,000.00	\$ 82,000.00	\$ 124,199.01	\$ 124,199.01	\$ 162,000.00	\$ 162,000.00	\$ 187,000.00	\$ 187,000.00
5	Devon Street and London Place Stormwater System Repairs	1	LS	\$ 88,200.00	\$ 88,200.00	\$ 79,787.82	\$ 79,787.82	\$ 112,000.00	\$ 112,000.00	\$ 94,000.00	\$ 94,000.00
6	Powers Avenue and Spruce Creek Road Stormwater System Repairs	1	LS	\$ 99,000.00	\$ 99,000.00	\$ 212,520.39	\$ 212,520.39	\$ 182,000.00	\$ 182,000.00	\$ 290,000.00	\$ 290,000.00
7	Powers Avenue and Spruce Creek Road Utility Improvements (Water & Sewer)	1	LS	\$ 100.00	\$ 100.00	\$ 27,908.51	\$ 27,908.51	\$ 36,000.00	\$ 36,000.00	\$ 17,000.00	\$ 17,000.00
				TOTAL BID:	\$ 549,800.00	TOTAL BID:	\$ 735,233.92	TOTAL BID:	\$ 818,000.00	TOTAL BID:	\$ 948,000.00



OPENING DATE/TIME: July 1, 2020 @ 2:30PM

Bid Tabulation

ITB #20-01

2020 Citywide Stormwater Improvements

				Providence Construction & Development		SanPik Inc		ThadCon, LLC	
				Apopka, FL		Lake Mary, FL		Daytona Beach, FL	
ITEM #	DESCRIPTION	Quantity	Unit of Measure	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	Hidden Lake Drive & Dexter Drive Stormwater System Repairs	1	LS	\$ 97,973.00	\$ 97,973.00	\$ 53,000.00	\$ 53,000.00	\$ 117,524.00	\$ 117,524.00
2	Mellisa Drive and Pagano Court Stormwater System Repairs	1	LS	\$ 108,487.65	\$ 108,487.65	\$ 100,000.00	\$ 100,000.00	\$ 168,624.00	\$ 168,624.00
3	Willow Run Blvd and Tracy Drive Stormwater System Repairs	1	LS	\$ 116,116.44	\$ 116,116.44	\$ 140,000.00	\$ 140,000.00	\$ 158,041.00	\$ 158,041.00
4	Alexander Avenue Stormwater System Repairs	1	LS	\$ 75,918.20	\$ 75,918.20	\$ 113,000.00	\$ 113,000.00	\$ 140,207.00	\$ 140,207.00
5	Devon Street and London Place Stormwater System Repairs	1	LS	\$ 80,730.08	\$ 80,730.08	\$ 78,000.00	\$ 78,000.00	\$ 161,922.00	\$ 161,922.00
6	Powers Avenue and Spruce Creek Road Stormwater System Repairs	1	LS	\$ 67,502.66	\$ 67,502.66	\$ 200,000.00	\$ 200,000.00	\$ 222,398.00	\$ 222,398.00
7	Powers Avenue and Spruce Creek Road Utility Improvements (Water & Sewer)	1	LS	\$ 22,128.00	\$ 22,128.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
				TOTAL BID:	\$ 568,856.03	TOTAL BID:	\$ 699,000.00	TOTAL BID:	\$ 983,716.00

DISCLAIMER: THIS BID TABULATION INDICATES ONLY THE BIDS AS RECEIVED. ALL BIDS ARE SUBJECT TO VERIFICATION FOR ACCURACY, AND FOR SPECIFICATION AND CONTRACT COMPLIANCE. NO CONCLUSIONS ABOUT CONTRACT AWARDS SHOULD BE DRAWN FROM THESE PRELIMINARY TABULATIONS.

SECTION 7 – REQUIRED FORMS

FORM 7.1 – BID SUBMITTAL CHECKLIST

- Ans Form 7.2 – Vendor’s Acknowledgement
- Ans Form 7.3 – Addendum and Change Order Procedure Acknowledgement
- Ans Form 7.4 – Drug Free/Tie Preference Statement
- Ans Form 7.5 – Public Entity Crimes Statement
- Ans Form 7.6 – Affidavit of Anti-Collusion
- Ans Form 7.7– Statement of Vendor’s Qualifications
- Ans Form 7.8 – Professional References for Previous Experience
- Ans Form 7.9 – Listing of Subcontractors
- Ans Form 7.10 – Local Business Affidavit of Eligibility
- Ans Copy of License (Contractor, Sunbiz, etc.)
- Ans Attachment 1 – Bid Proposal
- Ans Bid Bond
- Ans Submission of one (1) original marked “ORIGINAL” and one (1) digital (CD or flash drive) version in PDF format.

BY: Gregori Construction Inc.
Name of Business

Authorized Signature
July 7, 2020
Date

This document must be completed and returned with your Submittal



"ATTACHMENT 1" ITB 20-01 SCHEDULE OF UNIT PRICING

BID FORM

CITY OF PORT ORANGE

ITB #20-01

2020 CITYWIDE STORMWATER IMPROVEMENTS

Completed Attachment 1 Bid Proposal form MUST be included with Bid Submission

Instruction to save Attachment from Demandstar website:

Perform "File Save As" and save spreadsheet to your computer. Fill in pricing in the highlighted cells electronically.

Bidders are required to complete all fields shaded in green. All other fields will be automatically calculated, if submitted electronically.

NAME OF BUSINESS: Gregori Construction Inc.

CONTACT PERSON: Andrew M. Gregori

EMAIL ADDRESS: agregori@gregori-inc.com

AUTHORIZED SIGNATURE: Andrew M. Gregori

ITEM #	DESCRIPTION	QTY	UNIT	TOTAL UNIT COST	EXTENDED COST
1	Hidden Lake Drive & Dexter Drive Stormwater System Repairs	1	LS	\$ 77,000.00	\$ 77,000.00
2	Mellisa Drive and Pagano Court Stormwater System Repairs	1	LS	\$ 117,000.00	\$ 117,000.00
3	Willow Run Blvd and Tracy Drive Stormwater System Repairs	1	LS	\$ 86,500.00	\$ 86,500.00
4	Alexander Avenue Stormwater System Repairs	1	LS	\$ 82,000.00	\$ 82,000.00
5	Devon Street and London Place Stormwater System Repairs	1	LS	\$ 88,200.00	\$ 88,200.00
6	Powers Avenue and Spruce Creek Road Stormwater System Repairs	1	LS	\$ 99,000.00	\$ 99,000.00
7	Powers Avenue and Spruce Creek Road Utility Improvements (Water & Sewer)	1	LS	\$ 100.00	\$ 100.00
TOTAL BID:				\$ 549,800.00	
Confirm the number of calendar days to complete upon receipt of PO:		_____335_____ DAYS			

FORM 7.2 – VENDOR’S ACKNOWLEDGEMENT FORM

I have carefully examined the Invitation to Bid (ITB), Instructions to Vendors, General and/or Special Conditions, Specifications, and any other documents accompanying or made a part of this invitation.

I hereby propose to furnish the goods or services specified in the Invitation to Bid at the prices or rates as finally negotiated. I agree that my bid will remain firm for a period of up to ninety (90) days in order to allow the City of Port Orange adequate time to evaluate the proposed bid. Furthermore, I agree to abide by all conditions of the Invitation to Bid.

I certify that all information contained in this Bid is truthful to the best of my knowledge and belief. I further certify that I am a duly authorized to submit this Bid on behalf of the Vendor / Contractor as its act and deed and that the Vendor / Contractor is ready, willing and able to perform if awarded the contract.

I further certify that this Bid is made without prior understanding, Contract, connection, discussion, or collusion with any person, firm or corporation submitting a Bid for the same product or service; no officer, employee or agent of the City of Port Orange City Council or of any other Vendor interested in said ITB; and that the undersigned executed this Vendor’s Acknowledgement with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

I further certify that having read and examined the specifications and documents for the designated services and understanding the general conditions for contract under which services will be performed, does hereby propose to furnish all labor, equipment, and material to provide the services set forth in the ITB.

I hereby declare that the following listing states any clarifications, any and all variations from and exceptions to the requirements of the specifications and documents. The undersigned further declares that the “work” will be performed in strict accordance with such requirements, and understands that any exceptions to the requirements of the specifications and documents may render the Bid non-responsive.

NO EXCEPTIONS ALLOWED AFTER THE BID IS SUBMITTED:

Please check one: ☒ I take NO exceptions. ☐ Exceptions (list below; add additional pages if necessary):

Gregori Construction Inc.
NAME OF BUSINESS

[Signature]
AUTHORIZED SIGNATURE

Andrew M. Greagori, Vice President
NAME, TITLE, TYPED

23-2938638
FEDERAL IDENTIFICATION #

3435 S. Hopkins Ave. Suite #6
MAILING ADDRESS

Titusville, FL. 32780
CITY, STATE & ZIP CODE

321-567-4010 321-225-4734
TELEPHONE NUMBER / FAX NUMBER

agregori@gregori-inc.com
E-MAIL ADDRESS

STATE OF FL
COUNTY OF Volusia

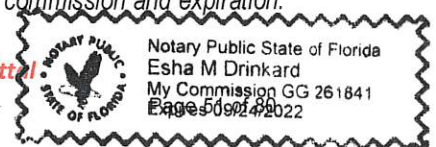
1st day of July, 2020 by Andrew M. Greagori as Vice Pres of Gregori Const. Inc., a Corporation. He or she is personally known or produced as identification.

[Signature]
Notary Public, State of Florida

Printed, typed or stamped name, commission and expiration:

This document must be completed and returned with your Submittal

ITB #20-01 2020 CITYWIDE STORMWATER IMPROVEMENTS



FORM 7.3 – ADDENDUM and CHANGE ORDER PROCEDURE ACKNOWLEDGEMENT

ADDENDUM ACKNOWLEDGEMENT

I have carefully examined the Invitation to Bid (ITB), Instructions to Vendors, General and/or Special Conditions, Specifications, and any other documents accompanying or made a part of this invitation to Bid.

I acknowledge receipt and incorporation of the following addenda, and the cost, if any, of such revisions has been included in the price of the bid proposal.

Addendum # 1 Date: June 1, 2020 Addendum # _____ Date: _____

Addendum # 2 Date: June 18, 2020 Addendum # _____ Date: _____

CHANGE ORDER PROCEDURE ACKNOWLEDGEMENT

If awarded the Contract for this Solicitation, I acknowledge that no oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders requests shall be made in writing by the Contractor for review by the Contract Administrator for the City of Port Orange. No work shall be performed as set forth in the change order until the Contractor receives an executed Purchase Order for the requested change.

I acknowledge the following statement regarding Change Orders to the awarded Contract:

Gregori Construction Inc.

Name of Business

By: Andrew M. Gregori

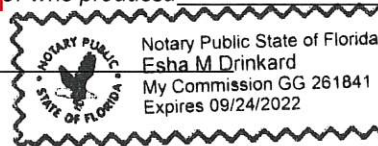
Printed Name: Andrew M. Gregori

Title: Vice President

STATE OF FL
COUNTY OF Brevard

The foregoing instrument was acknowledged before me by means of X physical presence or
_____ online notarization, this 1st day of July, 2020, by Andrew M. Gregori who
is personally known to me or who produced _____ as identification.

My Commission Expires:



Esha M. Drinkard
Notary Public, State of Florida
Printed, typed or stamped name, commission and
expiration:

This document must be completed and returned with your Submittal

FORM 7.4 – DRUG-FREE PREFERENCE STATEMENT

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, proposals, statements, or replies that are equal with respect to price, quality, and service are received by the city for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program.

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

As an authorized representative of the firm, I certify that this firm complies fully with the above requirements.

Gregori Construction Inc.

Name of Business

By: Andrew M. Gregori

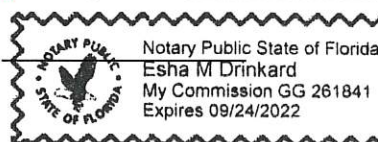
Printed Name: Andrew M. Gregori

Title: Vice President

STATE OF FL
COUNTY OF Brevard

The foregoing instrument was acknowledged before me by means of X physical presence or
online notarization, this 1st day of July, 2020, by Andrew M. Gregori who
is personally known to me or who produced as identification.

My Commission Expires:



Esha M Drinkard
Notary Public, State of Florida
Printed, typed or stamped name, commission and
expiration:

This document must be completed and returned with your Submittal

FORM 7.5 – SWORN STATEMENT UNDER SECTION 287.133(3)(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

(To be signed in the presence of notary public or other officer authorized to administer oaths.)

Before me, the undersigned Authority, personally appeared affiant ANDREW M. GREGORI, who, being by me first duly sworn, made the following statement:

1. The business address of GREGORI CONSTRUCTION INC. (name of Offeror or business) is 3435 S. HOPKINS AVE, #6, TITUSVILLE FL 32780
2. My relationship to GREGORI CONST. INC. (name of Offeror or business) is VICE PRES. (relationship such as sole proprietor, partner, president, vice president).
3. I understand that a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.
4. I understand that "convicted" or "conviction" is defined by the Florida Statutes to mean a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilt or nolo contendere.
5. I understand that "affiliate" is defined by the Florida Statutes to mean (1) a predecessor or successor of a person or a corporation convicted of a public entity crime, or (2) an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime, or (3) those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate, or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.
6. Neither the Offeror or contractor, nor any officer, director, executive, partner, shareholder, employee, member or agent who is active in the management of the Offeror or contractor, nor any affiliate of the Offeror or contractor has been convicted of a public entity crime subsequent to July 1, 1989. (Draw a line through paragraph 6 if paragraph 7 below applies.)
7. ~~There has been a conviction of a public entity crime by the Offeror or contractor, or an officer, director, executive, partner, shareholder, employee, member or agent of the Offeror or contractor who is active in the management of the Offeror or contractor or an affiliate of the Offeror or contractor. A determination has been made pursuant to Section 287.133(3) by order of the Division of Administrative Hearings that it is not in the public interest for the name of the convicted person or affiliate to appear on the convicted vendor list. The name of the convicted person or affiliate is N/A. A copy of the order of the Division of Administrative Hearings is attached to this statement. (Draw a line through paragraph 7 if paragraph 6 above applies.)~~

Gregori Construction Inc.

Name of Business

By: Andrew M. Gregori

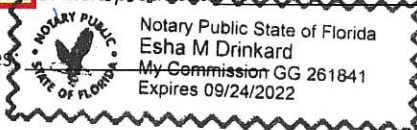
Printed Name: Andrew M. Gregori

Title: Vice President

STATE OF FL
COUNTY OF Brevard

The foregoing instrument was acknowledged before me by means of X physical presence or
online notarization, this 1st day of July, 2020, by Andrew M. Gregori who
is personally known to me or who produced as identification.

My Commission Expires:



Esha M. Drinkard
Notary Public, State of Florida

Printed, typed or stamped name, commission and expiration:

This document must be completed and returned with your Submittal

FORM 7.6 – ANTI-COLLUSION FORM

ANTI-COLLUSION STATEMENT BID FORM:

By signing this form, the Proposer agrees that this Bid is made without any other understanding, agreement, or connection with any person, corporation, or firm submitting a bid for the same purpose and that the bid is in all respects fair and without collusion or fraud.

SIGN in ink in the space provided below. Unsigned Bids will be considered incomplete, and will be disqualified, and rejected.

IT IS AGREED BY THE UNDERSIGNED VENDOR THAT THE SIGNING AND DELIVERY OF THE BID REPRESENTS THE VENDORS ACCEPTANCE OF THE TERMS AND CONDITIONS OF THE FOREGOING SPECIFICATIONS, CONTRACT AND PROVISIONS, AND IF AWARDED, THIS CONTRACT WILL REPRESENT THE AGREEMENT BETWEEN THE VENDORS AND THE CITY OF PORT ORANGE.

NAME OF FIRM: Gregori Construction Inc.

SIGNED BY: 
(MUST BE SIGNED BY A COMPANY OFFICER OR AUTHORIZED AGENT)

PRINTED SIGNATURE: Andrew M. Gregori

TITLE: Vice President

ADDRESS: 3435 S. Hopkins Ave., Suite #6

Titusville
CITY: FL STATE: 32780 ZIP CODE:

321-567-4010
TELEPHONE: 321-225-4734 FAX:

COMPLETION TIME: As Required by Contract

F.E.I.N. NUMBER: 23-2937638

NO Bid may be withdrawn for a period of ninety (90) days subsequent to the submittal of the Bids, without the consent of the City of Port Orange.

NO BID (REASON): _____

This document must be completed and returned with your Submittal

FORM 7.7 – STATEMENT OF VENDOR'S QUALIFICATIONS

The undersigned warrants that he or she is duly authorized to complete this document, and hereby affirms that the information contained in Form 7.7 is complete, true, and correct to the best of their knowledge and belief. If necessary, questions may be answered on separate paper and attached, with any additional information that may be pertinent.

- A. Name of Vendor. Gregori Construction Inc.
- B. Permanent main office address. PO Box 121, 736 Ekastown Road, Sarver PA 16055
- C. Date organized. 1/1/1989
- D. If a corporation, where incorporated. PA
- E. How many years have you been engaged in the contracting business under your present firm or trade name? 30
- ✓ F. Contracts on hand: (Schedule these, showing amount of each contract and the appropriate anticipated dates of completion.) See Attached
- G. General character of work performed by your company. Civil/Heavy & Highway
- H. Have you ever failed to complete any work awarded to you? If so, where and why? No
- I. Have you ever defaulted on a contract? If so, where and why? No
- ✓ J. List the more important projects recently completed by your company, stating the approximate cost for each and the month and year completed. See Attached
- ✓ K. List your major equipment currently owned or leased. See Attached
- ✓ L. Experience in work similar to this type of project. See Attached
- ✓ M. Background and experience of the principal members of your organization, including the officers. See Attached
- N. Credit currently available: \$ 1,500,000
- O. Give bank reference: See Attached
- P. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the Owner? Yes
- Q. The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Owner in verification of the recitals comprising this Statement of Vendor's Qualifications.

Gregori Construction Inc.

Name of Business

By: Andrew M. Gregori

Printed Name: Andrew M. Gregori

Title: Vice President

STATE OF FL
COUNTY OF Brevard

The foregoing instrument was acknowledged before me by means of X physical presence or
online notarization, this 1st day of July, 2020, by Andrew M. Gregori who
is personally known to me or who produced as identification.

My Commission Expires:



Notary Public State of Florida
Esha M. Drinkard
My Commission GG 261841
Expires 09/24/2022

Esha M. Drinkard
Notary Public, State of Florida
Printed, typed or stamped name, commission and
expiration:

This document must be completed and returned with your Submittal

FORM 7.8 – PROFESSIONAL REFERENCES FOR PREVIOUS EXPERIENCE

The Vendor proposes that they is qualified to perform the referenced work and has successfully done so on recent projects similar in nature and size. The City reserves the right to check references and confirm information provided herein.

Please provide three (3) current and correct references from clients for similar services.

(Do not include the City of Port Orange)

1. Company Name: CITY OF S. DAYTONA
Contact Person: BRYAN PEEK
City, State: S. DAYTONA, FL
Telephone Number: 386-322-3080
Email Address: BPEEK@SOUTHDAYTONA.ORG
Description of goods or
Services provided: EXCAVATION, GRADING, PIPE, SIDEWALK, LIFT STATION
Contract Amount: \$438 K
Start/End Date of Contract: FEB 2020 - JULY 2020
2. Company Name: CITY OF CAPE CANAVERAL
Contact Person: JEFF RATLIFF
City, State: CAPE CANAVERAL, FL
Telephone Number: 321-868-1220 x 221
Email Address: J.RATLIFF@CITYOFCAPECANAVERAL.ORG
Description of goods or
Services provided: STORM DRAIN PIPE & INLETS, ASPHALT PAVING, CONC. CURB & SW
Contract Amount: \$250 K
Start/End Date of Contract: MARCH 2020 - JUNE 2020
3. Company Name: CITY OF PALM BAY
Contact Person: HECTOR FRANCO
City, State: PALM BAY, FL
Telephone Number: 321-952-3400
Email Address: HECTOR.FRANCO@PALMBAYFLORIDA.ORG
Description of goods or
Services provided: 2nd Box CULVERTS, PAVING, EXCAVATION, CIP CONCRETE
Contract Amount: \$557 K
Start/End Date of Contract: JUNE 2019 - JAN 2020

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LISTING OF PREVIOUS EXPERIENCE

Commercial Client List

The bidder proposes that they are qualified to perform the referenced work and has successfully done so on recent projects similar in nature and size. A minimum of three (3) projects must be listed below. The Owner reserves the right to check references and confirm information provided herein.

List clients to whom you currently provide or have in the past provided equal or similar to those required under the City's contract and as outlined in this bid package. A minimum of three (3) projects shall be listed below in order to bid on this contract. The Owner reserves the right to check references and confirm information provided herein.

	Contact Name	Phone	Current Client? Y or N	Number of years service provided	Description of service
1	See Attached				
2					
3					

This document must be completed and returned with your Submittal.

FORM 7.9 – LISTING OF SUBCONTRACTORS

The Vendor proposes that the following subcontractors are qualified to perform the referenced work and have successfully done so on recent projects similar in nature and size. All subcontractors whose work product accounts for 5% or more of the total contract value shall be listed. The successful Vendor shall not substitute subcontractors without approval from the City of Port Orange Department Head. Vendor shall attach additional sheets as necessary.

Subcontractor No. 1

Name: _____
Description of Work: _____
Percent of Contract Price: _____
Previous Experience Together: Yes/No _____

As of End-Time, we do not intend subcontracting any item valued at 5% or greater of the total contract value.

Subcontractor No. 2

Name: _____
Description of Work: _____
Percent of Contract Price: _____
Previous Experience Together: Yes/No _____

Subcontractor No. 3

Name: _____
Description of Work: _____
Percent of Contract Price: _____
Previous Experience Together: Yes/No _____

Subcontractor No. 4

Name: _____
Description of Work: _____
Percent of Contract Price: _____
Previous Experience Together: Yes/No _____

Subcontractor No. 5

Name: _____
Description of Work: _____
Percent of Contract Price: _____
Previous Experience Together: Yes/No _____

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FORM 7.10 – LOCAL BUSINESS AFFIDAVIT OF ELIGIBILITY

City of Port Orange

*This declaration is executed under penalty of perjury of the laws to the United States and State of Florida***THIS AFFIDAVIT IS SUBMITTED IN REFERENCE TO THE FOLLOWING SOLICITATION:**RFSQ/RFP/ITN/BID/CONTRACT/PROJECT # (as applicable): ITB #20-01 2020 Citywide Stormwater Impr.

BUSINESS NAME: _____ CONTACT PERSON/TITLE: _____ MAILING ADDRESS: _____ CITY-STATE-ZIP: _____

Length of Time at Address Provided: _____ *

Physical Presence of Business: ☐ Headquarters, ☐ Manufacturing Facility, or ☐ Locally Owned FranchiseAnd within Legal Boundaries: ☐ The City of Port Orange ☐ Volusia County ☐ The State of

Florida FEIN (Federal Employer Identification Number): _____

BUSINESS STRUCTURE: ☒ Corporation ☐ LLC ☐ Partnership ☐ Sole Proprietorship☐ Other (Specify): _____

PHONE NUMBER: _____ FAX: _____

EMAIL: _____

ATTESTATION – I understand that:

- In accordance with City Of Port Orange City Code 2-275, local businesses shall have five (5) business days from bid/proposal opening to submit a best and final bid for evaluation. To qualify: A Port Orange business initial bid must be within (8%) of the lowest and best responsible bid from a non-Port Orange business; A Volusia County business initial bid must be within (5%) of the lowest and best responsible bid from a non-Volusia County business; A State of Florida business initial bid must be within (3%) of the lowest and best responsible bid from a non-State of Florida business.
- A local business must have its headquarters, manufacturing facility, or locally owned franchise located within the legal boundaries of the City of Port Orange, Volusia County, or the State of Florida, as indicated herein, for at least twelve (12) months prior to the bid or proposal opening date and a valid business license, issued by the corresponding government agency. Post office boxes are not verifiable and shall not be used for the purpose of establishing said physical address. Bidders shall attach to this affidavit of eligibility with a bid or proposal, a copy of a valid business tax receipt or such other documentation, to the city's satisfaction, demonstrating the physical business presence of the firm within corresponding local limits.
- The preference does not apply to goods or services exempted by statute or prohibited by Federal law, State law, or other funding source restrictions.
- The preference established in this policy does not prohibit the right of the City, or other authorized purchasing authority, to compare quality or fitness for use of supplies, materials, equipment and services proposed for purchase and compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals.
- The information contained herein may be subject to verification.
- A vendor who misrepresents the local preference status of its firm in a proposal or bid submitted to the City of Port Orange will lose the privilege to claim local preference status, and shall lose eligibility to claim local preference for a period of one (1) year. The City Manager may also recommend that the firm be referred for debarment.

****Please attach a valid business tax receipt, or other such documentation****

As an authorized representative of the firm, I certify that this firm complies fully with the above requirements.

* - GREGORI CONST. IS NOT A PORT ORANGE OR VOLUSIA CO. LOCAL BUSINESS.

Gregori Construction Inc.

Name of Business

By: _____

Printed Name: Andrew M. GregoriTitle: Vice PresidentSTATE OF FLCOUNTY OF Brevard

The foregoing instrument was acknowledged before me by means of X physical presence or _____ online notarization, this 1st day of July, 2020 by Andrew M. Gregori, as Vice President of Gregori Construction Inc., a Corporation. He or she is X personally known or _____ produced _____ as identification.

Notary Public, State of _____

Printed, typed or stamped name, commission and expiration:

This document must be completed and returned with your Submittal



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE UNDERGROUND UTILITY & EXCAVATION CO HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

GREGORI, ANDREW M

GREGORI CONSTRUCTION INC
3950 SOUTH STREET
TITUSVILLE FL 32780

LICENSE NUMBER: CUC1224399

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

GREGORI, ANDREW M

GREGORI CONSTRUCTION INC
3435 SOUTH HOPKINS AVE.
SUITE #6
TITUSVILLE FL 32780

LICENSE NUMBER: CGC1512990

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

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Nathan Ferraro

Professional

- ATSSA Advanced Work Zone Traffic Control Certified
- Qualified Stormwater Management Inspector
- OSHA 10 Hour Certified

Experience

Gregori Construction Inc., Sarver PA

July 2016 – Present

Superintendent

Duties:

- Complete field management of construction projects of varying size and scope
- Planning and inspection of work to ensure that workmanship conforms to specifications.
- Coordination and scheduling of field personnel, equipment, and materials for entire project
- Ensuring that Company safety and EEO programs are enforced on the project and that records are in order pertaining to OSHA and relevant EEO agencies.
- Thoroughly understanding project plans, specifications, contract requirements, and Owner's goals and constructing each project in accordance with these.
- Plan project work in advance, regularly reviewing project requirements with the Project Manager and the Owner.
- Continually investigating and recommending changes in methods, materials and sequencing during construction.
- Construction of projects requiring deep excavation and excavation support.
- Maintain daily logs of jobsite activities.
- Operation of grading and excavation equipment for roadway & drainage excavation and grading

Hubbard Construction Company, Winter Park FL

December 2015 – July 2016

Superintendent

Duties:

- Management of field crews of up to 25 workers on roadway and drainage construction projects
- Management of material and subcontractor procurement
- Oversight of all facets of project safety, including deep excavation support, fall protection, equipment safety, and safety training for construction personnel.
- Assurance that all construction activities were completed in accordance with owner's specifications.
- Supervision of setup, maintenance and removal of MOT signage and equipment

Foreman / Operator

April 2009 – December 2015

Duties:

- Evaluation and inspection of grading and excavation equipment to ensure that proper equipment is used.
- Operation of grading and excavation equipment for roadway & drainage excavation and grading
- Operation of grading equipment for roadway base installation, rough grading, and fine grading
- Management of grading and excavation crews, including checking grades and overseeing compliance testing
- Inspection of work to ensure that workmanship conforms to specifications
- Using instruments such as lasers, grade rods, pipe lasers, etc. to set appropriate grades for pipe installation

Michael Ferraro

Professional

- ATSSA Advanced Work Zone Traffic Control Certified
- Qualified Stormwater Management Inspector
- OSHA 10 Hour Certified

Experience

Gregori Construction Inc., Sarver PA

January 2016 – Present

Operations Manager, FL Division

Duties:

- Management of all facets of Gregori Construction FL division, including personnel, equipment, project selection, estimating, safety, and construction means and methods.
- Oversight of workforce and personnel scheduling.
- Implementation and enforcement of Gregori Construction safety policies, including personnel training and certification.
- Management of Gregori Construction FL Div. equipment fleet.
- Supervision of all Gregori Construction FL Div. projects
- Determination of construction means and methods for projects of varying size, scope, and complexity.
- Quality control for all Gregori Construction FL Div. projects, assuring that each project is constructed to the owner's specifications

Hubbard Construction Company, Winter Park FL

June 1995 – December 2015

Superintendent:

Duties:

- Direct management of field crews of up to 100 workers on roadway and bridge construction projects
- Management of material and subcontractor procurement
- Oversight of all facets of project safety, including excavation shoring, fall protection, equipment safety, and safety training for construction personnel.
- Assurance that all construction activities were completed in accordance with owner's specifications.

Projects Completed as Superintendent:

I-95 Design Build, SR 528 – SR 406	FDOT Dist. 5	\$59,000,000
• Phased replacement of Addison Canal bridge crossing I-95 • Inside widening of twin bridges over SR 50 • Demolition of existing bridge structures and construction of new (concrete substructure and superstructure) • Sheet and concrete pile driving		
SR 528 Widening / Toll Plaza	OOCEA	\$46,000,000
• Simultaneous construction of \$26M toll plaza (Narcoossee Rd. Interchange) and \$23M roadway widening project. • Bridge construction (Narcoossee Rd.) • Construction of MSE wall, drainage, paving grading, and retention pond construction • Installation of Intelligent Transportation System • Utility relocation and construction		
Berkley Road Widening	Polk County	\$13,600,000
• Reconstruction and widening of 5 miles of 2 lane roadway, widening to 4 lanes • Median and turning lane construction • Drainage (pipe & box culvert) construction, retention pond construction, roadway base and paving		
Airport Blvd. Widening	Seminole County	\$23,000,000
• Multi-phase widening of 3.6 mile roadway from 2 lanes to 4 lanes • Roadway base and pavement construction • Drainage, intersection, flatwork, electrical, and signal construction		
International Drive North Bus Lanes	City of Orlando	\$12,000,000
• 2 Year construction of bus lanes from Oakridge Dr. to Universal Dr. • Excavation & Grading, FDR Road Base, Paving, Drainage, Utility Construction/Relocation		

Sean Delahunty

Professional

- ATSSA Advanced Work Zone Traffic Control Certified
- Qualified Stormwater Management Inspector
- OSHA 10 Hour Certified

Experience

Gregori Construction Inc., Sarver PA

Superintendent

April 2017 – Present

Duties:

- Complete field management of construction projects of varying size and scope
- Planning and inspection of work to ensure that workmanship conforms to specifications.
- Ensuring that Company safety and EEO programs are enforced on the project and that records are in order pertaining to OSHA and relevant EEO agencies.
- Thoroughly understanding project plans, specifications, contract requirements, and Owner's goals and constructing each project in accordance with these.
- Continually investigating and recommending changes in methods, materials and sequencing during construction.
- Construction of projects requiring deep excavation and excavation support.
- Maintain daily logs of jobsite activities.

Pipe Foreman / Operator

June 2016 – April 2017

Duties:

- Evaluation and inspection of grading and excavation equipment to ensure that proper equipment is used.
- Operation of grading and excavation equipment for drainage excavation, installation, and backfill
- Inspection of work area to ensure the safety of work crews, owner representatives, and the public.
- Management of grading and excavation crews, including checking grades and overseeing compliance testing
- Inspection of work to ensure that workmanship conforms to specifications
- Using instruments such as lasers, grade rods, pipe lasers, etc. to set appropriate grades for pipe installation
- Installation of concrete pipe up to 54", max depth to 12 FT
- Installation of drainage structures, max depth 20 FT

Prince Construction Inc., Orlando FL

Pipe Foreman / Operator

June 2013 – June 2016

Duties:

- Evaluation and inspection of grading and excavation equipment to ensure that proper equipment is used.
- Operation of grading and excavation equipment for drainage excavation, installation, and backfill
- Inspection of work area to ensure the safety of work crews, owner representatives, and the public.
- Management of grading and excavation crews, including checking grades and overseeing compliance testing
- Inspection of work to ensure that workmanship conforms to specifications
- Using instruments such as lasers, grade rods, pipe lasers, etc. to set appropriate grades for pipe installation
- Installation of concrete pipe up to 60" , max depth 22 FT

Johnson Davis Inc., Ft. Pierce FL

Pipe Foreman / Operator

June 2006 – June 2013

Duties:

- Evaluation and inspection of grading and excavation equipment to ensure that proper equipment is used.
- Operation of grading and excavation equipment for drainage excavation, installation, and backfill
- Inspection of work area to ensure the safety of work crews, owner representatives, and the public.
- Management of grading and excavation crews, including checking grades and overseeing compliance testing
- Inspection of work to ensure that workmanship conforms to specifications
- Using instruments such as lasers, grade rods, pipe lasers, etc. to set appropriate grades for pipe installation
- Installation of concrete pipe up to 72" , max depth 23 FT
- Installation of concrete drainage structures, max depth 25 FT

Gregori Construction & Engineering, Inc.
*Superintendent***Sarver, PA****Feb 2004****to****Present**

Responsibilities:

- Complete field management of construction projects ranging in size from up to \$3,500,000
- Coordination and scheduling of field personnel, equipment, and materials for entire project
- Ensuring that Company safety and EEO programs are enforced on the project and that records are in order pertaining to OSHA and relevant EEO agencies.
- Thoroughly understanding project plans, specifications, contract requirements, and Owner's goals and constructing each project in accordance with these.
- Plan project work in advance, regularly reviewing project requirements with the Project Manager and the Owner.
- Continually investigate and recommend changes in methods, materials and sequencing during construction.

Key Projects:

Project:	Peffer Bridge Replacement	Project Role:	Superintendent
Owner:	PA Department of Transportation, Dist. 12	Contract Amount:	\$ 1,200,000
Project Scope:	Demolition of 2-span PA DOT bridge and construction of 2-span (60' / span) bridge structure, including CIP abutments and pier and CIP parapets. Work on this project included construction of a 20' x 30' cofferdam, CIP concrete approach slabs, and bituminous roadway construction.		

Project:	Monroe St. Bridge Replacement	Project Role:	Superintendent
Owner:	PA Department of Transportation, Dist. 10	Contract Amount:	\$ 2,322,000
Project Scope:	Demolition of 2-span PA DOT bridge and construction of 2-span (80' / span) bridge structure, including CIP abutments and pier and CIP parapets. The close proximity of this bridge to an active railway line necessitated extensive excavation support (drilled soldier beam and wood lagging). Abutment and pier footings sat atop driven steel H-pile foundations.		

Project:	Mahoning Dam Repairs	Project Role:	Superintendent
Owner:	US Army Corps of Engineers, Pgh. Dist.	Contract Amount:	\$3,500,000
Project Scope:	Concrete repairs to Mahoning Dam (150' above water, 1000' long). The project required sawcutting and removing existing concrete from various areas that were sounded and marked on the upstream and downstream faces of the dam by the US Army Corps of Engineers. Upon removal of concrete, dowels were drilled and installed, formwork was set, and new concrete placed. Work on the project also included removal and reinstallation of 750' of existing handrail with removal and replacement of 750' of existing concrete curb along the downstream side of the dam walkway. The elevation of this project above the Mahoning creek required extensive fall protection measures.		

Project:	Dilltown Bridge Replacement	Project Role:	Superintendent
Owner:	PA Department of Transportation, Dist. 10	Contract Amount:	\$ 1,860,000
Project Scope:	Demolition of 2-span PA DOT bridge and construction of 2-span (81' / span) bridge structure, including CIP abutments and pier and CIP parapets. Work on this project included construction of a 30' x 30' cofferdam, CIP concrete approach slabs, and bituminous roadway construction.		

PATRICK W. SINOPOLI

EDUCATION

1978 <i>B.S. Mathematics</i>	Point Park College	Pittsburgh, PA
1996	U.S. Army Corps of Engineers Construction Quality Management	Pittsburgh, PA

WORK EXPERIENCE

May 2000 - Present <i>Sr. Project Manager</i> Responsible for: ■ Overseeing all Gregori Construction and Engineering, Inc. projects ■ Verification of all project billings ■ Project estimating /bidding on projects up to \$20,000,000 ■ Development of New Markets	Gregori Construction and Engineering, Inc.	Sarver, PA
1995 - May 2000 <i>Manager of Operations</i> Responsible for: ■ Management of Construction Division from project bidding to completion ■ Development of 8(a) Set-Aside market within Construction Division ■ Increasing sales from \$200,000 in 1995 to over \$7,000,000 in 1998 ■ Project Management, all projects (\$10,000 - \$5,000,000)	AWK Consulting Engineers, Inc.	Turtle Creek, PA
1994 - 1995 <i>Senior Project Manager</i> Responsible for: ■ Estimating / bidding projects ranging in value to \$50,000,000 ■ Project management of projects ranging in value to \$50,000,000	Mellon Stuart Company	Pittsburgh, PA
1993 - 1994 <i>Senior Estimator / Project Manager</i> Responsible for: ■ Estimating / bidding projects ranging in value to \$3,000,000 ■ Project Manager of projects ranging in value to \$3,000,000	AKM Associates, Inc.	Pittsburgh, PA

1983 - 1993

Charles J. Merlo, Inc.

Mineral Point, PA

Chief Estimator

Responsible for:

- Estimating / bidding projects ranging in value to \$15,000,000
- Management of four-person estimating department

TIM SCHOEDEL

WORK EXPERIENCE

2006 - Present **Gregori Construction and Engineering, Inc.** **Sarver, PA**
Sr. Project Manager

Responsible for:

- Overseeing project management for all Gregori Construction and Engineering, Inc. projects
- Verification of all project billings
- Managing procurement of materials and equipment for all Gregori Construction and Engineering, Inc. projects
- Estimating /bidding on projects up to \$20,000,000

2004 - 2006 **Clearwater Construction** **Mercer, PA**
Superintendent / Project Manager

Responsible for:

- Field management of construction projects ranging in size up to \$6,000,000
- Project management of construction projects ranging in size up to \$6,000,000
- Coordination and scheduling of field personnel and equipment
- Ordering/scheduling materials and subcontractors
- Project safety
- Maintenance of all required field paperwork
- Quality control
- Interacting with project owners, Engineers, and Inspectors

1999 - 2004 **Dick Corporation** **Large, PA**
Superintendent

Responsible for:

- Field management of construction projects ranging in size up to \$46,500,000
- Coordination and scheduling of field personnel and equipment
- Ordering/scheduling materials and subcontractors
- Project safety
- Maintenance of all required field paperwork
- Quality control
- Interacting with project owners, Engineers, and Inspectors

1990 - 1999 **Upon This Rock Construction** **Mercer, PA**
Superintendent

Responsible for:

- Field management of construction projects ranging in size up to \$10,000,000
- Coordination and scheduling of field personnel and equipment

TIM SCHOEDEL
736 EKASTOWN ROAD
SARVER, PA 16055

- Ordering/scheduling materials and subcontractors
- Project safety
- Maintenance of all required field paperwork
- Quality control
- Interacting with project owners, Engineers, and Inspectors

1983 - 1990

Dick Corporation

Large, PA

Superintendent

Responsible for:

- Field management of construction projects ranging in size up to \$15,000,000
- Coordination and scheduling of field personnel and equipment
- Ordering/scheduling materials and subcontractors
- Project safety
- Maintenance of all required field paperwork
- Quality control
- Interacting with project owners, Engineers, and Inspectors
- Management of four-person estimating department

1969 - 1983

Mashuda Corporation

Cranberry Township, PA

Grade Foreman / Superintendent

Responsible for:

- Field management of construction projects ranging in size up to \$15,000,000
- Coordination and scheduling of field personnel and equipment
- Ordering/scheduling materials and subcontractors
- Project safety
- Checking excavation grades on various construction projects
- Excavation quantity calculations
- Interacting with project owners, Engineers, and Inspectors
- Management of four-person estimating department

TIM SCHOEDEL
736 EKASTOWN ROAD
SARVER, PA 16055

Stanley E. Lee

Home (985) 400-5150 Cell (813) 967-0751

Email: stanleyelec0618@gmail.com

WORK SUMMARY

I have over twenty-seven years of construction experience during which I have worked as an equipment operator, foreman, estimator, project manager, operations manager, and the Vice President of a site-development company. Currently I am the VP of Construction at a coastal marine and general contracting firm. My record reflects successfully overseeing multiple phases of multi-million-dollar construction projects including; site development, utilities, paving, infrastructure, commercial, industrial, and coastal marine. My experience includes; design reviews, budgeting, and value engineering for engineers and owners. A part of that included working as a liaison between project managers, superintendents, sub-contractors, engineers, and the project owners. I have strong credentials backed by a proven history of quality-built projects that proceeded smoothly, were completed on-time, and within budget.

KEY SKILLS		
• Strong Budgeting & Cost Controls	• Microsoft Word, Excel, Project, & Power Point	• Subcontractor Supervision
• Well Organized	• Microsoft Project	• Team Player
• Self-Motivated	• Resourceful & flexible	• Detail Oriented

EMPLOYER SUMMARY

DOSI, LLC (Covington, LA) - VP Construction

7/12 to Present

I was initially hired as an estimator and to assist with project management. I was quickly moved to VP of Construction when the Executive VP resigned. My responsibilities now include; budgeting, estimating, purchasing, and project management. I took over four USACE projects in the close-out phase and two parish projects. I then sought new work and managed the new projects which we were awarded.

Case Contracting Company (Plant City, FL) – Civil Estimator/Project Manager

7/04 to 3/12

I was recruited to oversee the Division 2 portion of the company's work; from budgeting, estimating, purchasing, and trouble-shooting field problems. My responsibilities soon evolved to include; estimating and purchasing for roofing, metals, painting, and waterproofing.

American Lighting & Signalization, Inc. (Dover, FL) – State Supervisor

4/02 to 7/04

Recruited to oversee the Florida operations of roadway lighting and traffic signals.

Earthmovers, Inc. (Ocala, FL) – Equipment Operator to Vice President 2/91 to 3/02
I began as an equipment operator, moved to foreman, estimator, project manager, operations manager and then to Vice President. Projects ranged from small to large diverse commercial construction, demolition, and roadway projects (contracts ranged from \$10K to \$3.5M).

PROJECT HIGHLIGHTS

General Contractor Projects (2012 to 2018) Contracts: \$30K to \$12M

- Completion of a project moving over two million cubic yards of material
 - I took the project from losing money to profitability
- Close-out of various USACE projects to include negotiating of Modifications
 - Renegotiated a Modification from \$474,000 to \$704,000
- Estimated and then oversaw the construction of a coastal marine rock dike
- Managed a Design/Build project consisting of stainless steel structures on a GIWW sector gate

General Contractor Projects (2004 to 2012) Contracts: \$350K to \$55M

- Pre-Construction services
- Involved in over 38 Wal-Mart & Sam's Club Projects
- Kohl's, Subways, McDonalds
- Two - Eight Story condominium towers with a six-story parking garage
- Resolved any issues to do with site construction and procurement procedures
- Reviewed all the designs and drawings beforehand to identify any potential problems
- Assist PMs on troubled projects to enable the team to complete the project on-time
- Ground Improvement Projects

Traffic Signal & Street Lighting (2002 to 2004) Contracts: \$2,500 to \$1M

- Built traffic signals for retail projects
- Re-built traffic signals for municipalities
- Built traffic signals and street lighting for Cities, Counties, and the FDOT

Civil Contractor Projects (1991 to 2002) Contracts: \$10K to \$3.5M

- Built subdivisions to include the land development, utilities, drainage, and paving
 - Site development on commercial, industrial and retail projects
 - Roadway projects
 - Built and capped landfills
-

EDUCATION

St Leo University – B.A. Business Administration 2002

- Graduated Cum Laude with a 3.67 GPA while working full time

Central Florida Community College – A.A. Business Administration

RICHARD C. GREGORI, P.E.

EDUCATION

1971 **University of Pittsburgh School of Engineering** **Pittsburgh, PA**
B.S. Civil Engineering
Registered Professional Engineer #23236-3 (PA)

WORK EXPERIENCE

1988 - Present **Gregori Construction and Engineering, Inc.** **Sarver, PA**
Owner/President

Responsible for:

- Engineering and construction consultant
- Estimating construction projects of various size and scope (\$1000 - \$15,000,000)
- Acquiring and training field and office personnel
- Customer and inspection agency relations
- Company-wide procedure and system development
- Independent construction company working with various local, county, state, and federal agencies

1999 - 2002 **Buffalo Township, PA** **Sarver, PA**
Township Engineer

Responsible for:

- Overseeing of inspection on all township roadway projects
- Review and approve/disapprove all proposed development drawings within Buffalo Township
- Consultant to potential residential and commercial developers concerning Buffalo Township building ordinances

1987 - 1988 **Anjo Construction Company** **Pittsburgh, PA**
Project Manager/Project Superintendent

Responsible for:

- Project management/superintendent - \$15 M Roadway Construction Project, Pittsburgh PA

1974 - 1988 **John F. Casey Company** **Pittsburgh, PA**
Project Manager/Project Superintendent

Responsible for:

- Project management/superintendence of various projects up to \$25,000,000
- Design of concrete formwork, trench shoring, steel supports, etc.
- Plan and specification interpretation

RICHARD C. GREGORI

ANDREW M. GREGORI

EDUCATION

2000 - 2002 **University of Pittsburgh School of Engineering** **Pittsburgh, PA**
Department of Civil Engineering - Graduate School of Engineering, Civil Engineering (Structural)

1994 **University of Pittsburgh** **Pittsburgh, PA**
B.S. Physics and Applied Mathematics

2008 **U.S. Army Corps of Engineers Construction** **Pittsburgh, PA**
Quality Management

FL CGC License # 1512990

FL CUC License # 1224399

WORK EXPERIENCE

August 2002 – March 2003 **Walsh Construction Co. of Illinois** **Pittsburgh, PA**
Project Superintendent – Allegheny Co. Sanitary Auth. Dewatering Upgrades - \$ 17 M
Responsible for:

- Management of Walsh Work Force and Scheduling of Subcontractors and Suppliers
- Maintaining Project Schedule
- Misc. Structural Design and Analysis as Needed

May 2000 - Present **Gregori Construction and Engineering, Inc.** **Sarver, PA**
Vice President

Responsible for:

- Management and operations of corporate office and office personnel
- Implementation and maintenance of accounting and job-costing software
- Overseeing various company-wide committees
- Implementation and maintenance of EEO/Affirmative Action policies
- Verification of all costs on Gregori Construction and Engineering, Inc. projects
- Consultant to various companies for Design, Partnership Building/Teamwork Building, and Quality Control work
- Design of various structures, formwork, scaffolding, work platforms, etc.

January 2001 - Present **Gipson Engineering** **New Kensington, PA**
Assistant Structural Engineer

Responsible for:

- Structural design for a wide range of projects including building structures, bridges, misc. structural steel, misc. wood structures, etc.

- Structural analysis for a wide range of projects
- Insurance claim inspections for structural damage

January 1998 - Present The Bottom Line, Inc. Business Consultants Pittsburgh, PA
Building Partnerships Facilitator / Assistant Facilitator

Responsible for:

- Assist "Building Partnerships" workshop facilitator with workshop presentation
- Aid workshop facilitator with interpretation of technical construction details/terms
- Facilitate "Building Partnerships" workshops

October 1996 - May 2000 Gregori Construction and Engineering, Inc. Sarver, PA
Project Coordinator / Project Manager

Responsible for:

- Soliciting material and subcontractor quotations for construction estimating
- Verification of costs on various construction projects
- Coordinating labor force and material utilization between various projects
- Maintenance and upgrading of all company computer systems
- Design of various structures, formwork, scaffolding, work platforms, etc. under the supervision of a PA registered Professional Engineer
- Customer relations with clients, owners, engineering firms, and inspectors

Gregori Construction & Engineering, Inc.
General Superintendent / Superintendent

Sarver, PA

Feb 2004

to

Present

Responsibilities:

- Complete field management of construction projects ranging in size from up to \$2,000,000
- Overall field management of all Gregori Construction FL Region work
- Coordination and scheduling of field personnel, equipment, and materials for entire project
- Ensuring that Company safety and EEO programs are enforced on the project and that records are in order pertaining to OSHA and relevant EEO agencies.
- Thoroughly understanding project plans, specifications, contract requirements, and Owner's goals and constructing each project in accordance with these.
- Plan project work in advance, regularly reviewing project requirements with the Project Manager and the Owner.
- Continually investigate and recommend changes in methods, materials and sequencing during construction.

Key Projects:

Project:	E5R32 SR434 Outfall Improvement	Project Role:	Superintendent
Owner:	FL Department of Transportation, Dist. 5	Contract Amount:	\$ 970,000
Project Scope:	Installation of approx.. 10,000 SF steel sheet pile and 550 SY articulating concrete block revetment. The work area for this project was in a residential area with very little access room.		

Project:	Sykes Creek Drainage Outfall Improvements	Project Role:	Superintendent
Owner:	Brevard County Natural Res. Mgmt. Office	Contract Amount:	\$ 470,000
Project Scope:	Installation of 10 EA vault-type precast concrete baffle box structures, ranging in size from 8'x10' to 10'x20' and in depth from 8' to 12'. All work was done within the County ROW, but on residents' properties. Dewatering was necessary due to water table elevations, and excavation support was required because of excavation depths.		

Project:	Sebastian Pedestrian Bridge Installation	Project Role:	Superintendent
Owner:	City of Sebastian, FL	Contract Amount:	\$ 500,000
Project Scope:	Installation of 3 EA single-span (125') pedestrian bridges, including CIP concrete abutments and canal bank revetment.		

Project:	North Ditch Drainage Improvements	Project Role:	Superintendent
Owner:	City of Cape Canaveral, FL	Contract Amount:	\$ 480,000
Project Scope:	Construction of 3 Ea vault-type baffle box structures (10' x 16', 12' deep), including associated drainage pipe. This work required extensive dewatering and water quality controls, as well as excavation support along Central Blvd. immediately adjacent to the work area.		

Project:	CIP Dewatering Improvements	Project Role:	Superintendent
Owner:	Allegheny County Sanitary Authority	Contract Amount:	\$ 2,000,000
Project Scope:	Construction of 2 EA 250,000 wastewater containment vaults, construction of 6-story structural steel stair tower, misc. construction of 10,000 SF elevated structural steel / concrete deck platform.		

**Gregori Construction
Master Equipment List**

Eqp/Asset No	Master Equipment List
AB1	Arrow Board #1
AB2	Arrow Board #2
AG1	Pengo Auger
AG2	AugerTorque Earth Drill 1850
AG3	2015 McMillen X1976-H2
B2	1998 JD 410E BACKHOE
B3	2004 Cat 430D BACKHOE (FLA)
BT1	Flat Bottom John Boat-Tracker
BT3	Flat Bottom John Boat
BT4	Barge
BT5	Pontoon Boat
BT6	EZ Dock System
C2	IR Compressor - 185 CFM
C3	Atlas Copco Compressor
C4	Sullair 185 CFM Compressor
C5	Atlas Copco 185
C6	Kaeser 375
C7	IR 600 CFM Air Compressor
C8	Atlas Copco XAS 185 CD 7
C9	Atlas Copco XAS 185 CD 7 (FLA)
CR1	Manitowoc M65 Crawler Crane
D3	John Deere 650
D4	2008 John Deere 700JXT
D5	CAT D7 E (4 cyl)
D6	CAT D7 F (6 cyl)
DA1	1995 Rivinius R600B Spreader
DT1	1998 Mack Tandem (White)
DT2	1994 Mack TriAxle (Red)
DT5	2006 Mack TriAxle (Blue)
DT6	2004 Chevy Single Axle 5 Ton
DT7	2008 Peterbilt Tri-Axle Dump
DT8	2018 Kenworth Dump (FLA)
DT9	2017 Freightliner DT M2160(FL)
E02	1996 Komatsu PC 200 Excavator
E05	2001 Komatsu PC 150 (FLA)
E06	2005 CAT 315CL Excavator
E07	2005 CAT 330CL Excavator
E08	IH 35NX Mini Excavator
E09	2008 Komatsu PC 400LC-8 (FLA)
E10	Komatsu PC 138 LC-8
E11	Komatsu PC27MR-3
E12	IHI 35vx Mini Ex
E13	2010 Komatsu PC 200 LC
E14	1997 Kobelco SK220LC
E16	2011 Komatsu PC 138 USLC-8
E17	2005 Komatsu PC308 USLC-3
E18	Komatsu 170 LC
E19	2016 Komatsu PC228 USLC-10
E20	CAT 316E Excavator (FLA)
E21	2017 Komatsu PC138USLC-11
E22	304E2 CR Mini Excavator (FLA)
E23	CAT 305.5E Excavator (FLA)
E24	2017 Komatsu PC228 US LC-10
E25	CAT 335F SGJ20243 ID 180315

**Gregori Construction
Master Equipment List**

Eqp/Asset No	Master Equipment List
E26	Bobcat 329 Mini Ex. - Dale's
E27	JOHN DEERE 246 WITH HY RAIL
FLE01	Bobcat Mini Excavator
FLPC01	Wacker Plate Compactor
FLS01	Bobcat Skid Loader
FT1	FG 30 Fork Lift
FT2	FG 35 Fork Lift
G10	2009 Multiquip 6A6H Generator
G12	2009 Multiquip 6A6H Generator
G14	2009 Multiquip GA2.5H Gen.
G15	2010 Multiquip GA5HA Generator
G16	2010 Multiquip GA3.6HA Gen.
G17	Yamaha EF2600j Generator
G18	Multiquip GA3.6HA Generator
G19	Mitsubishi MGE6700Z Generator
G20	Ingersoll Rand G7HE/2005 Gen.
G22	Wacker GP6600A Generator
G23	Multiquip GA6HA Generator
G25	2015 Multiquip GA6HR Generator
G26	2010 Multiquip 6A6HA Generator
G27	2016 Multiquip GA6HR Generator
G28	2016 Wacker GP6600A
G29	2016 Wacker GP6600A
G30	2016 Multiquip GA6HR
G31	2016 Multiquip GA6HR
G4	Mitsubishi MGA2901 Generator
G5	Yamaha EF-26000AX Generator
G7	Wacker G56A Generator
G9	Troy Bilt Generator
H1	2003 HydraTech Pump
H2	1998 HydraTech Pump
H3	2004 HydraTech Pump
H4	Thompson Pump 8" (FLA)
H5	Gorman Rupp 4" Pump (FLA)
H6	Thompson Jet Pump (FLA)
H7	2016 Thompson 6" Pump (FLA)
HM1	2013 Indeco HP-2000 ABF Hammer
HM2	Hammer
HM3	2015 Caterpillar H140D Hammer
HM4	EPIROC CONTILUBE HAMMER
HM5	MOVAX SP50G HAMMER
HS1	Hay Shredder
L2	Hyundai Loader
L3	2003 Caterpillar TH83 Loader
L4	2007 JLG Sky Trak 6042 (FLA)
L5	2015 CAT 924K (FLA)
L6	2015 JD 204KXT Loader (FLA)
L7	TEREX SS636 Loader
LP-1	2004 Genie Light Plant
LP-2	Wacker Light Plant
LP-3	2000 Wacker LT 4 Light Plant
LP-4	1999 Wacker LT 4 Light Plant
M1	2007 JLG Scissor Lift
M2	2008 JLG 450A Boom Lift

**Gregori Contstruction
Master Equipment List**

Eqp/Asset No	Master Equipment List
M3	2007 JLG 600S Boom Lift
OHR1	UFC Stripping Buggy
P07	2002 Chevy 1500
P12	2006 Dodge 2500
P18	2006 Dodge 2500
P22	2003 Durango
P23	2009 GMC 2500
P25	2009 Chevy 2500
P26	2009 Chevy 2500
P27	2005 Toyota Land Cruiser
P28	2007 Toyota 4 Runner
P30	2011 GMC 2500
P31	2011 GMC 2500
P33	2012 Toyota Tundra
P35	1996 Ford F250
P37	2013 GMC 2500 Reg Cab
P38	2013 GMC 2500 Ext Cab
P39	1998 Chevy C2500
P40	2013 Toyota Rav4
P41	2000 Dodge RAM 3500 (FLA)
P42	2015 GMC 2500 Crewcab
P44	2015 Dodge Ram 2500 SLT
P45	2015 RAM 4500
P46	2015 Jeep Wrangler
P47	2008 Ford 250
P48	2015 Chevrolet 2500
P49	2016 Dodge RAM 2500 (FLA)
P50	2016 Dodge 5500 (FLA)
P51	2012 Chevrolet 2500 HD
P52	2001 Dodge 2500 (FLA)
P53	2016 Dodge RAM 4500 (FLA)
P54	2016 Chevy Silverado 2500
P55	2016 Dodge RAM 2500
P56	2006 Dodge RAM 3500
P57	2017 Dodge RAM 2500
P58	2016 Chevy Silverado
P59	2016 Chevy Silverado
P60	2017 Dodge RAM 2500 (FLA)
P62	2018 Dodge RAM 2500
P63	2018 Chevy Silverado
P64	2019 Jeep Cherokee Latitude
P65	2015 Toyota Tundra - Tim
P66	2016 Jeep Compass (FLA)
P67	2018 Dodge RAM 2500 (FLA)
P68	2016 RAM 1500(FLA)
PB1	Power Broom BobCat 72
PB2	Power Broom
PB3	Power Broom (MRC)
PB4	Power Broom (For Loader)
PV3	Bid Well 3600 Paver
PV4	Leeboy 8500 Paver (FLA)
PV5	2017 LeeBoy 250 gal.tank (FLA)
PV6	2017 CAT PC306B (FLA)
PW1	MI-T-M JCW-3504-OMHB

**Gregori Contstruction
Master Equipment List**

Eqp/Asset No	Master Equipment List
PW2	MI-T-M JCW-3504-OMHB
PW3	2014 Husqvana 020524
PW4	2016 MI-T-M JCW-3504-2MHB
R1	2003 Bomag BW 65SP Roller
R2	2006 Bomag 213 Roller
R3	2003 Alitek VR84A5 Roller
R4	Bomag BW75 S2 Roller
R6	Wacker RD12A Roller (FLA)
RE1	1996 Intl w/ Rail Gear
RE2	6'x16' Rail Cart
RE3	2014 Superior Cart 15' x 7'
RE4	2013 Ford F-350 w/rail gear
RE5	2015 Ford F750 Scissor Lift Tr
RE6	Rail Cart
RT1	Moxy MT31
RT2	Army Truck - Kaiser Dump
RT3	2017 IH IC-75 (Morooka) Crawl
S1	1992 LX785 Skid Loader
S10	2005 Caterpillar Skid Steer
S11	2017 Bobcat T870 Loader (FLA)
S12	2018 Bobcat T595 (FLA)
S2	1995 LX885 Skid Loader
S3	2000 LS190 Skid Loader
S4	2002 LS190 Skid Loader
S5	2005 LS190B Skid Loader
S6	Takeuchi Skid Steer
S7	New Holland LS 190
S8	CAT 287D HF Track Loader (FLA)
S9	2006 Caterpillar Skid Steer
SB01	Ver-Mac Signboard
SB02	Ver-Mac Signboard
SB03	Ver-Mac Signboard
SC1	Roller Screed
SR1	VIBRATORY ROLLER
T01	1992 Interstate Trailer
T05	2000 Viking Trailer
T06	2004 Towmaster 6 Ton Trailer
T08	2005 Contrail T-40 Trailer
T09	2005 Towmaster C-12 Trailer
T10	JOB OFFICE TRAILER
T12	2007 X-Treme Trailer
T13	1989 Great Dane Trailer
T14	1998 Talbert 51 Ton Low Boy
T15	2008 Car Mate Trailer
T16	1992 Classic Mfg Trailer
T20	1982 PMF Trailmobile
T22	2006 Carry-on
T23	2010 CAM Superline Tilt Deck
T24	8 x 20 Carmate Trailer
T25	1996 Semi Trailer VS2RX Box
T27	10 Carry On Cargo Trailer 16'
T28	2004 Anderson Trailer
T29	2001 J&LS Cargo Trailer
T30	2014 Haulin Box Trailer

**Gregori Contstruction
Master Equipment List****Eqp/Asset No****Master Equipment List**

T31	1993 Ravens Trailer
T32	2015 Rogers Trailer
T33	2015 Interstate 40DLA Trailer
T34	2015 Multiquip Water Tr. (FLA)
T35	2006 Eager Beaver Tr. (FLA)
T36	2008 DIMN 24' Tool Tr. (FLA)
T37	2016 Load Trail Dump Tr. (FLA)
T38	2012 Bend Trailer (FLA)
T39	2018 Dorsey DC-BTR Trailer
T40	2005 PJTM Trailer (FLA)
T41	2018 Carmate Trailer
T42	2009 Royal Trailer
T43	2018 TALBERT TRAILER
T44	2018 Big Tex Trailer(FLA)
T46	8.5x20 enclosed trailer (FLA)
T47	2017 Big Tex Trailer
TR1	2001 International Tractor
TR3	2007 Peterbilt Tractor (red)
TR5	2010 Kenworth T800 Tractor
UV03	2005 Stake Body / Crash Truck
UV05	2011 Polaris Ranger
UV06	1987 Ford Water Truck
UV08	2007 Ford F550 Service Truck
UV09	1999 Intl 4700 Crash Truck
UV10	2004 Ford F550 Stake Body
UV11	2016 Polaris Ranger 900 XPPS
UV12	2017 Dodge RAM 5500 Ser. Truck

Gregori Construction Inc.

Project:

Owner:

Contact

Contract Value:

Windle Lane Drainage Improve.

Project Description:

City of South Daytona
1770 Segrave Street
South Daytona FL 32119

Brian Peek
(386) 322-3080
F bpeek@southdaytona.org

GC: Gregori
Proj. Start:
Proj. Compl:

Construct a stormwater retention pond and pump system fully equipped to hold and remove waters flowing to it from the Coventry Forest neighborhood. Clearing and grubbing, removal of existing electrical, replacement of sidewalk, excavation of pond, etc.

Cape Canaveral Stormwater

Project Description:

City of Cape Canaveral
600 Thurn Blvd
Cape Canav FL 32920

\$239,382.00
P
F

GC: Gregori
Proj. Start: 05-Feb-20
Proj. Compl:

Polk Ave. / Orange Ave. Maintenance Upgrade for select Stormwater Systems. The proposed scope of work consists of replacement of storm drain culverts, construction of new stormwater pipes and inlet box modifications or replacements along segments of Polk Ave. (at Orange Ave. intersection) and segments of Orange Ave. (from Polk Ave. to Fillmore Ave.). Approximately 850' (+/-) of storm drain pipe is to be replaced under this maintenance program.

Stormwater Imp., DeBary FL

Project Description:

City of DeBary, Florida
16 Colomba Road
DeBary FL 32713

Kevin Hare
(386) 668-2040
(386) 668-4122
F khare@debary.org

GC: Gregori
Proj. Start: 11-Feb-20
Proj. Compl:

Vitas Health Pond, Florida

Project Description:

Vitas Healthcare
3046 Corporate Way
Miramar FL 33025

Tina Braungardt
(636) 614-6063
F tina.braungardt@vitas.com

GC: Gregori
Proj. Start: 11-Nov-19
Proj. Compl: 31-Dec-19

Excavation of non-pervious material from existing retention pond and replacement with pervious fill. Included outlet structure modifications, installation of underdrain system.

Gregori Construction Inc.

Project: **Owner:** **Contact** **Contract Value:**

Fisherman's Landing Park Rush Construction Inc. Karyn Barker GC: RUSH Inc.
6285 River Front Center Blvd. (321) 267-8100 P Proj. Start: 07-Oct-19
Titusville FL 32780 (321) 267-9944 F kbarker@rushinc.com Proj. Compl: 08-Nov-19

Excavation & grading along Indian River bank (Fisherman's Landing Park, Grant-Valkaria, FL). Placement of stone rip rap revetment. Installation of 70 LF vinyl sheet pile wall, replacement of concrete sidewalk.

MARINA BAY UNDERDRAIN TOWN OF WINDERMERE Robert Smith, Tow GC: Gregori
614 MAIN STREET (407) 876-2563 P Proj. Start: 05-Nov-19
WINDERM FL 34786 (407) 876-0103 F Proj. Compl: 20-Jan-20

The project involves the clearing of vegetation of the existing stormwater pond bottom and the construction of 6-inch underdrains with cleanouts and a 12-inch header pipe connected to the existing pond outfall control structure. The underdrain trench will be backfilled with clean sand and the pond bottom sodded.

Bayshore Drive Drainage Improv TOWN OF WINDERMERE Robert Smith, Tow GC: Gregori
614 MAIN STREET (407) 876-2563 P Proj. Start: 06-Nov-19
WINDERM FL 34786 (407) 876-0103 F Proj. Compl: 18-Dec-19

Installation of storm drain pipe and inlets, swale grading, restoration.

Winter Park Pines Canal Orange County Board of Co. Co Elia Batista GC: Gregori
400 E South St (407) 836-5344 P Proj. Start: 16-Jan-20
Orlando FL 32801- F elia.batista@ocfl.net Proj. Compl:

This project consists of improvements to address the erosion and side slope failure that occurred approximately 1,100 feet east of Forsyth Road. The project involves installing a stepped sheet pile weir with a concrete cap and re-grading of the side slopes upstream of the proposed weir. The project also includes installing concrete ditch pavement, riprap and permanent turf reinforcement matting.
PROJECT LOCATION: The project site is located approximately 1,100 feet east of Forsyth Road and 1,400 feet south of University Boulevard in Orlando, Florida.

Gregori Construction Inc.

Project:	Owner:	Contact	Contract Value:	
Hacienda RV Lot	Hacienda Village Co-Op Inc 280 La Vista Drive Winter Sprin FL 32708		\$78,263.85	GC: Gregori Proj. Start:
Project Description:		P F		Proj. Compl:
Palm Bay Garvey Box Culverts	City of Palm Bay 120 Malabar Road SE Palm Bay FL 32907	Hector Franco, PM (321) 952-3400 P (321) 952-3401 F	\$557,147.75	GC: Gregori Proj. Start: 06-Nov-19 Proj. Compl:
Project Description:	Removal of existing metal culvert pipe in two locations and installation of 8'x6' precast concrete box culvert (96 FT) and 9'x5' precast concrete box culvert (104 FT). Each location included excavation, water diversion & dewatering, CIP concrete headwalls & wingwalls, roadway base repair, and asphalt paving.			
Fernwood Dr. Baffle Box	Suntree Technologies Inc. 798 Clearlake Road Cocoa FL 32922	Ashley Conley (321) 637-7552 P F	\$70,000.00	GC: Gregori Proj. Start: Proj. Compl:
Project Description:	Baffle box installation in Rockledge, FL.			
FL Cruise Ports Storage Fac.	Florida Cruise Ports 273 Crockett Blvd. Merritt Islan FL 32953	Matt Phillips (321) 305-6969 P (321) 305-6998 F	\$584,376.80	GC: Gregori Proj. Start: 29-Apr-19 Proj. Compl:
Project Description:	Excavation of retention pond; grading, stabilization & concrete paving for 30,000 SF driveway; furnishing and installation of sewage lift station & sanitary sewer force main; installation of waterline (6", directional bored) and fire hydrant; construction of CMU wall w/ concrete footing; installation of ornamental fence and motorized gate.			

Gregori Construction Inc.

Project:	Owner:	Contact	Contract Value:
Titusville - S. St. Baffle Box - 2019	City of Titusville 555 S Washington Ave. Titusville FL 32796-	Jesus Vieiro (321) 567-3733 P (321) 383-5328 F jesus.vieiro@titusville.com	GC: Gregori Proj. Start: 01-Feb-19 Proj. Compl: 01-Jun-19
Project Description: Furnish and install one (1) baffle box at Palmetto St. / Washington Ave; and one (1) baffle box in Wager Avenue/Palmetto St., and one (1) baffle box by the South Street Ball Fields. Associated dewatering, sidewalk repair, roadway repair.			
NSR Snyders Branch Br., Salem	Norfolk Southern Corp 110 Franklin Road SE Roanoke VA 240420072	Charlie Granning P F	\$269,824.28 GC: Gregori Proj. Start: 03-Oct-18 Proj. Compl: 31-Dec-18
Project Description: Bridge replacement. Concrete footings and Contech engineered arch installation under the existing bridge. Then concrete headwalls and grouting. During outage, old bridge removed and arch gets filled with stone to accept new track panels.			
Palm Bay Box Culverts	City of Palm Bay 120 Malabar Road SE Palm Bay FL 32907	Hector Franco (321) 952-3400 P F nicholas.gregliardo@palmbayflor	\$845,462.65 GC: Gregori Proj. Start: 12-Nov-18 Proj. Compl:
Project Description: IFB #49-2018/SB Culvert Replacements on C-75 Canal - Pembroke, Emerson and Pebble for the City of Palm Bay. Removal and disposal of three separate CMP culvert crossings along the Melbourne Tillman Water Control District Canal No. 75, replacement with precast concrete box culverts (9x6, 9x7, 10x6) w/ CIP wingwalls, and restoration.			
NSR Bates Run Arch, Millsboro	Norfolk Southern Corp 110 Franklin Road SE Roanoke VA 240420072	Jonathan Hocker (404) 529-1362 P (404) 527-2589 F jonathan.hocker@nsr.com	\$145,600.00 GC: Gregori Proj. Start: 25-Jun-18 Proj. Compl: 03-Jul-18
Project Description: Rehabilitation of Bates Run Arch: cast-in-place concrete repair, ballast removal and installation, install precast concrete parapet, handrail and bridge end markers.			

Gregori Construction Inc.

Project:

Owner:

Contact

Contract Value:

Lackawanna Bridge Repairs - 2019

Project Description: Delaware-Lackawanna Railroad
1 Mill Street
Batavia NY 14020

GC: Chris Henrici
Proj. Start: (716) 474-3647
Proj. Compl: F henrici@gyval.com
30-Nov-19

Various timber railroad bridge repairs in Tobyhanna, PA for Delaware Lackawanna Railroad leading up to primary work site. Large scale stream diversion and site access to install Contech steel arch liner, arch, wingwall and concrete repairs, pressure grout annular space, R-6 rip rap placement.

Gemini Springs Baffle Boxes

Project Description: Volusia County
125 W Indiana Ave
Deland FL 32720

GC: Benjamin Bartlett
Proj. Start: (386) 822-6422
Proj. Compl: F bbartlett@volusia.org
13-Jun-18

Baffle box installation project

Main St. & Sycamore Baffle Boxes, FL

Project Description: City of Titusville
555 S Washington Ave.
Titusville FL 32796

GC: Jesus Vieira
Proj. Start: (321) 567-3733
Proj. Compl: F Jesus.Vieira@Titusville.com
06-Nov-17

Installation of 2 EA Suntree baffle box units. Work includes demolition of existing pipe and box culvert, excavation support (trench box and sheet pile), construction dewatering, asphalt roadway milling and paving, roadway base construction, relocation of existing waterline.

Hansel Pond Improvements, Florida

Project Description: Orange County Board of Co. Co
400 E South St
Orlando FL 32801

GC: Chris Hedum
Proj. Start: (407) 836-7900
Proj. Compl: F Chris.Hedum@ocfl.net
25-Oct-17

The design improvements for Hansel Pond include dredging of excess sediment material from the pond; deepening the pond shelf around the outfall structure and the main portion of the pond; replacing the existing V-notch weir with a bleed down orifice; securing the existing outfall trash racks; installing a new angled skimmer to direct trash to the southern pond bank; installing limerock stabilization material at the southwest and southeast corners of the project site; installing a new 54-inch inflow pipe with associated manhole and mitered end section; installing a steel sheet pile wall to extend along

Gregori Construction Inc.

Project:

Owner:

Contact

Contract Value:

Valkaria Sidewalk & Boardwalk

Brevard County Purchasing Svcs 2725 Judge Fran Jamieson Way Viera FL 32940	Jeanette Scott (321) 617-7202 P F Jeanette.Scott@brevardfl.gov	\$770,995.00	GC: Proj. Start: 28-Aug-17 Proj. Compl: 27-Feb-18	Gregori
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Construction of an 8 foot wide concrete sidewalk and wooden boardwalk along Valkaria Road from Community Park to Leghorn Road.
Total Project Length: 6,780 feet. Major items of work include sidewalk and boardwalk construction, guardrail installation, and associated striping and signage improvements.

Daytona Backflow Preventors

City of Daytona Beach 125 South Basin Street Suite 130 Daytona Bea FL 32114-	Mike Smith (386) 671-8801 P F smithm@codb.us	\$290,834.78	GC: Proj. Start: 01-Nov-16 Proj. Compl: 02-Mar-17	Gregori
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Installation of 12 EA precast inlet / manhole units, installation of 12 EA backflow preventer checkvalves, excavation, dewatering, sodding / restoration.

NSR Masonry Arch, Quarry Rd, Tyrone,

Norfolk Southern Corp 110 Franklin Road SE Roanoke VA 240420072	Jonathan Hocker (404) 529-1362 P F Jonathan.Hocker@nscorp.com	\$38,415.00	GC: Proj. Start: 17-Aug-16 Proj. Compl: 15-Sep-16	Gregori
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Masonry arch repairs at SR 1015, Quarry Road, underpass, Milepost PT-220.75

Kingsmill - Aurora Drainage

Brevard County Purchasing Svcs 2725 Judge Fran Jamieson Way Viera FL 32940	Carolina Alvarez (321) 633-2014 P F carolina.alvarez@brevardcounty	\$678,655.00	GC: Proj. Start: 15-Jun-16 Proj. Compl: 30-Oct-16	Gregori
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Installation of 24 LF 5 FT high x 12 FT span concrete box culvert w/CIP concrete headwalls and wingwalls, installation of concrete pipe (18 IN, 24 IN, 54 IN, & 60 IN), installation of ductile iron pipe and fittings (6 IN, 8 IN, & 14 IN), asphalt milling and paving. Project split into 4 separate locations.

Gregori Construction Inc.

Project:	Owner:	Contact	Contract Value:	GC:
NSR Arch, Bolivar, PA MP PT-295.04	Norfolk Southern Corp 110 Franklin Road SE Roanoke VA 240420072	Jonathan Hocker (404) 529-1362 P (404) 527-2589 F jonathan.hocker@nscorp.com	\$1,536,510.00	Gregori Proj. Start: 18-Apr-16 Proj. Compl: 31-Aug-17
The Bolivar Bridge Rehabilitation project included the encasement of two arches in a double barrel stone arch bridge with concrete and then the installation of a steel arch liner. The liner was built in sections and slid into place and then all voids between the liner and existing stone surface were grouted shut. There was extensive water diversion on this project to maintain the flow at the mouth of Tubmill Creek into the Conemaugh River. 8 EA Helical tieback anchors were installed to stabilize the spandrel face on the western side. Safety chain link fencing also installed.				
NSR Emergency Arch Culvert, Reading, P	Norfolk Southern Corp 110 Franklin Road SE Roanoke VA 240420072	Ruth Brown (404) 205-2615 P F ruth.brown@nscorp.com	\$161,350.00	Gregori Proj. Start: 09-Mar-16 Proj. Compl: 25-Apr-16
Emergency Rehabilitation of East Neversink Road Arch at MP-54.03 in Reading, PA. Installation of Contech Steel Arch Liner.				
Croton Road Baffle Box	City of Melbourne 900 E. Strawbridge Ave. Melbourne FL 32901	J. Danielle Straub (321) 608-7312 P (321) 608-7319 F dami.straub@mlbl.org	\$199,980.33	Gregori Proj. Start: 08-Feb-16 Proj. Compl: 19-Apr-16
Installation of one nutrient separating baffle box, including MOT (lane closure with concrete barrier), asphalt repair, dewatering, sidewalk & curb.				
Belmont Estates Drainage Impr.	Orange County Board of Co. Co 400 E South St Orlando FL 32801-	Chris Hedum (407) 836-7884 P (407) 836-7714 F Chris.Hedum@ocfl.net	\$651,153.75	Gregori Proj. Start: 23-Nov-15 Proj. Compl: 20-May-16
Removal of 1300 CY muck/organics, installation of approx. 2500 LF RCP (30", 36", 29"x45", 34"x53"), installation of precast concrete drainage structures, dewatering, E&S controls.				

Gregori Construction Inc.

Project:

Owner:

Contact

Contract Value:

Edgewater Pipe Crossing

City of Edgewater
PO Box 100

Edgewater FL 32132-

Randy Coslow, P.E.
(407) 424-2476 **P**

Project Description:

Edgewater FL 32132-

F

rcoslow@cityofedgewater.org

GC:
Proj. Start:
Proj. Compl:

Gregori
01-Feb-15
01-Apr-15

Replacement of 2 EA stormwater pipe road crossings. Installation of 54 LF 36" RCP w/ mitered end sections and 54 LF 54" RCP w/ mitered end sections. Placement of 90 TON rubble rip rap, asphalt paving, dewatering, MOT.

Lake Sylvan Outfall Improvements

Project Description:

Seminole County, FL
1101 East First Street
Sanford FL 32771-

Robert Bradley
(407) 665-7113 **P**
(407) 665-7956 **F**

\$429,650.00
rbradley02@seminolecountyfl.g

GC:
Proj. Start:
Proj. Compl:

Gregori
30-Oct-14
10-Apr-15

Furnish and install 377 LF 8'x2' CIP concrete box culvert w/ precast concrete lid, excavation, grading, sodding, furnish and install sluice gate.

Current Work on Hand (FDOT Report)

	Contract Amt.	Subbed Amt.	GCI Work	Remaining	Inv. to Date
181251 NSR Creek Rd. Canopy, Kingsley, PA - Norfolk Southern Corp	\$248,950.00	\$77,167.00	\$171,783.00	\$55,973.00	\$115,810.00
181271 Sargent - Brunet Island Sargent Electric Company	\$344,100.00	\$0.00	\$344,100.00	\$122,100.00	\$222,000.00
181304 NSR Shelters & Towers Norfolk Southern Corp	\$552,600.00	\$165,037.00	\$387,563.00	(\$165,037.00)	\$552,600.00
191335 DCNR Bridge Replacements- MAY 11 PA Dept Cons and Nat Res	\$436,190.45	\$43,769.00	\$392,421.45	(\$23,499.00)	\$415,920.45
191341 Pearce Mill Trail, Pine Township Township of Pine	\$743,860.69	\$181,046.00	\$562,814.69	(\$187,446.00)	\$750,260.69
191344 ECMS 24740 - PA 68 Chicora PADOT District 10	\$2,340,735.00	\$623,250.00	\$1,717,485.00	\$1,284,678.50	\$432,806.50
191351 Winter Park Pines Canal Orange County Board of Co. Comm.	\$382,667.20	\$21,717.00	\$360,950.20	(\$21,717.00)	\$382,667.20
191374 Sgt Bechtel Wellsville, OH Sub Sargent Electric Company	\$1,215,225.00	\$185,033.00	\$1,030,192.00	\$152,442.00	\$877,750.00
191375 GW / USACE Johnstown Green World Contracting Corp.	\$992,299.00	\$47,500.00	\$944,799.00	\$897,402.96	\$47,396.04
191383 Stormwater Imp., DeBary FL City of DeBary, Florida	\$168,432.00	\$9,568.00	\$158,864.00	(\$10,525.50)	\$169,389.50

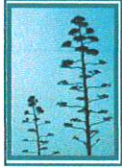
Current Work on Hand (FDOT Report)

	Contract Amt.	Subbed Amt.	GCI Work	Remaining	Inv. to Date
191384 Briarwood Mobile Home Park DHY, LLC	\$288,425.00	\$22,840.00	\$265,585.00	\$265,585.00	\$0.00
191391 NSR Port Royal, PA Norfolk Southern Corp	\$2,245,000.00	\$308,927.00	\$1,936,073.00	\$1,731,075.00	\$204,998.00
201394 Cape Canaveral Stormwater City of Cape Canaveral	\$239,382.00	\$28,306.00	\$211,076.00	\$37,509.03	\$173,566.97
201396 Hacienda U-Drain Hacienda Village Co-Op Inc	\$161,385.00	\$600.00	\$160,785.00	\$1,650.00	\$159,135.00
201397 FL Turnpike (Hubbard) Hubbard Construction Company	\$748,521.50	\$10,479.00	\$738,042.50	\$508,352.50	\$229,690.00
201402 NSR Cincinnati, OH - 3 sites Norfolk Southern Corp	\$1,288,373.00	\$124,337.00	\$1,164,036.00	\$837,951.92	\$326,084.08
201403 Windle Lane Drainage Improve. City of South Daytona	\$438,685.00	\$96,502.00	\$342,183.00	(\$13,151.85)	\$355,334.85
201404 GW / USACE Conemaugh Dam Green World Contracting Corp.	\$124,944.75	\$95,931.00	\$29,013.75	\$29,013.75	\$0.00
201405 DCNR Spruce & Linn Run Laurel Park PA Dept Cons and Nat Res	\$142,000.00	\$1,490.00	\$140,510.00	\$140,510.00	\$0.00
201408 NSR CJ-219.62 Miamisburg, OH Norfolk Southern Corp	\$172,500.00	\$57,809.00	\$114,691.00	(\$32,809.00)	\$147,500.00
201409 B & M Bloomsburg, PA Bruce & Merrilees Electric Co.	\$194,000.00	\$4,771.00	\$189,229.00	\$14,629.00	\$174,600.00

Current Work on Hand (FDOT Report)

	Contract Amt.	Subbed Amt.	GCI Work	Remaining	Inv. to Date
201412 Sgt. - Drawsborg Substation Sargent Electric Company	\$92,000.00	\$5,657.00	\$86,343.00	\$16,343.00	\$70,000.00
201414 Brevard Co. Baseflow Basin 115 Brevard County Purchasing Svcs	\$157,087.50	\$17,099.00	\$139,988.50	(\$14,589.00)	\$154,577.50
201417 G & W - BPRR W. Valley Bridge Genesee & Wyoming Railroad Ser	\$293,500.00	\$1,039.00	\$292,461.00	\$94,561.00	\$197,900.00
201419 NSR Bridge, Bucyrus, OH Norfolk Southern Corp	\$119,592.00	\$1,340.00	\$118,252.00	(\$1,340.00)	\$119,592.00

A	B	C	D	E	G	H	I	J	K
1 No.	Date Received	Contractor	Reference (Section Paragraph/Page)	QUESTION	GOVERNMENT (PMD) RESPONSE	GOV- T RESPONDER NAME, E-MAIL	PM Release? (Y/N)	RFP Change (Y/N)	Amend No.
1		MV7		Confirm the duration for the project is as stated on email 7/26 stated 180 days from award for a design build project. Note that each design submittal has 21 calander day review period.	Confirmed RFP states POP of 180 days and is considered feasible to include both design and construction phases. Contractor shall provide justification if timeline cannot be met. Justification should focus on cost and shedule impacts.	Steven Wagner, steven.d.wagne r@navy.mil			
3				Confirm at SOW is only parking lot E work as modified at site visit.	Confirmed. All other phrases are excluded from the scope of work.	Steven Wagner, steven.d.wagne r@navy.mil			
4		MV7			Confirmed. Not a LEED project.	Steven Wagner, steven.d.wagne r@navy.mil			
5		MV7	01 45 00.05 20 1.2	Confirm this is not as LEED project.	Confirmed. Not a LEED project.	Steven Wagner, steven.d.wagne r@navy.mil			
6				Is a Sustainability Notebook required to be maintained for this project.	No, a Sustainability Notebook is not required.	Steven Wagner, steven.d.wagne r@navy.mil			
7		MV7		Is there an irrigation system in the sod areas?	Yes. The irrigation system runs throughout turf grass, plant beds, and other landscaped areas. Collateral work to restore irrigation systems will be required as necessary.	Steven Wagner, steven.d.wagne r@navy.mil			
8		MV7	01 20 00.05 20 1.1		Confirmed, the QC/SSHO can be dual-hatted provided the individual meets the full requirements of both positions.	Steven Wagner, steven.d.wagne r@navy.mil			
9				Confirm the QC can act as SSHO	Confirmed, the QC/SSHO can be dual-hatted provided the individual meets the full requirements of both positions.	Steven Wagner, steven.d.wagne r@navy.mil			
10				Confirm that this project will required one person as Superintendent and another person as QC/SSHO	Concur. References in RFP are not clear, but the contractor must provide a minimum of two (2) individuals to fulfill requirements of both positions - Superintendent and QC/SSHO.	Steven Wagner, steven.d.wagne r@navy.mil			
11		MV7	01 33 10.05 20]	How many hard copies of each deisng submittal is required?	Four (4) hardcopies per submittal phase - two (2) to each PMD Orlando and NAS JAX.	Steven Wagner, steven.d.wagne r@navy.mil			
12		MV7	01 33 10.05 20]	Confirm that deisng submittals required are Conceptual at PAK meeting and Final Design only	Confirmed.	GOVERNMENT (IPT) RESPONSE			



Andrew Conklin Environmental Services, LLC
P.O. Box 500407
Malabar, FL 32950
(321) 848-1143

Invoice

Date: 06/26/20
Invoice No.: 2021-06.26.20

Bill to:

Mr. Andrew Gregori
Gregori Construction & Engineering
3950 South Street
Titusville, Florida 32780

Description of Services:

Amount:

Per contract dated April 2, 220 for Parcel 21-35-07-00-25, U.S. Highway 1, Mims:

Obtained FWC gopher tortoise relocation permit; excavated nine Potentially-Occupied burrows and captured four tortoises; transferred tortoises to the custody of the tortoise recipient site representative; submitted an After Action report to FWC

\$ 3,200.00

Thank you for your business!

Balance Due: \$ 3,200.00

Payment Alternatives:

Electronic: use your bank's secure Zelle service, entering our email address (acesllc7@gmail.com) for the payee info.

Check: mail a check to Andrew Conklin Environmental Services LLC, PO Box 500407, Malabar, FL 32950

BID BOND

BID BOND

Bond No.:

KNOW ALL MEN BY THESE PRESENTS that Gregori Construction Inc., as Contractor, duly authorized to conduct business in the State of Florida, whose principal place of business is located at 3435 South Hopkins Avenue, Suite 6, Titusville, FL 32780, Tel.: 321-567-4010, (hereinafter called "PRINCIPAL"), and Great American Insurance Company, as SURETY, duly authorized to conduct business in the State of Florida, whose principal place of business is located at 301 East 4th Street, Cincinnati, OH 45202, Tel.: 513-369-5000 (hereinafter called "SURETY"), are held and firmly bound unto the City of Port Orange, Florida, as CITY, a Florida municipal corporation, whose address is City of Port Orange, 1000 City Center Circle, Port Orange, Florida 32129, Tel.: (386) 506-5501, (hereinafter called "OBLIGEE" or "CITY"), in the penal sum of Five Percent of Amount Bid dollars and (____)/100 (\$ 5%), lawful money of the United States, for the payment of which sum shall and truly be made, whereof PRINCIPAL and SURETY bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas the Principal has submitted the accompanying bid, dated July 1, 2020, for:

Project Name / Bid No.: ITB #20-01; 2020 Citywide Stormwater Improvements

Project Address: City of Port Orange

Legal Description: N/A

Description of Work: 2020 Citywide Stormwater Improvements

NOW, THEREFORE,

A. If the principal shall not withdraw said bid within one hundred twenty (120) days after date of opening of the same, and shall within ten (10) days after the prescribed forms are presented to it for signature, enter into a written contract with the City in accordance with the bid as accepted, and give bonds with good and sufficient surety or sureties, as may be required, for the faithful performance and proper fulfillment of such contract, then the above obligations shall be void and of no effect, otherwise to remain in full force and virtue.

B. In the event of the withdrawal of said bid within the period specified, or the failure to enter into such contract and give such bonds within the time specified, if the principal shall pay the City the difference between the amount specified in said bid and the amount for which the City may procure the required work and supplies, if the latter amount be in excess of the former, then the above obligations shall be void and of no effect, otherwise to remain in full force and virtue.

1st IN WITNESS WHEREOF, the above parties have executed this instrument under their several seals, this day of July, A.D. 2020, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Note: If the firm is a sole ownership or partnership including limited liability company, two (2) witnesses are required to attest the signature. If the firm is a corporation, then the corporate secretary shall attest and affix the corporate seal (Attach power of attorney to original bid bond and financial statement of Surety Company).

PRINCIPAL: Gregori Construction Inc.

Signature

Corporate Officer & Title

ATTEST:

Signature

Corporate Secretary (Affix Corporate Seal)

WITNESSES:

SURETY: Great American Insurance Company

Attorney-in-Fact (signature)

Alexandra Machnik, Attorney-in-Fact

Name & Title

Chris Morris

Name of Local Resident Agent

Maitland, FL 32751

City, State, Zip

Telephone:

A.M. Best No.: 002213 NAIC No.: 16691

ATTEST:

Signature

Patti K. Lindsey

Corporate Secretary (Affix Corporate Seal)

STATE OF PENNSYLVANIA

COUNTY OF ALLEGHENY

Before me this day personally appeared Alexandra Machnik (affiant), who, being duly sworn, deposes and says that he/she is the Attorney-in-Fact for the Great American Insurance Company (corporate surety) and that this person has been authorized by Great American Insurance Company (corporate surety) to execute the foregoing bond on behalf of the Contractor named therein in favor of the City of Port Orange, Florida.

Signature of Affiant

Sworn to / Affirmed and subscribed before me this 1st day of July, 2020, by Josephine M. Streyle

N/A as identification.

Commonwealth of Pennsylvania - Notary Seal
Josephine M. Streyle, Notary Public
Allegheny County
My commission expires February 9, 2024
Commission number 1162078
Member, Pennsylvania Association of Notaries

NOTARY PUBLIC - STATE OF

Type or print name: Josephine M. Streyle

Commission No.: 1162078

Commission Expires: February 9, 2024

(Seal)

END OF BID BOND

This document must be completed and returned with your Submittal

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by
this power of attorney is not more than EIGHT

No. 0 20902

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

	Name	Address	Limit of Power
BRIAN W. LONG	JOSEPHINE M. STREYLE	ALL OF	ALL
BRIAN F. JEFFE	JAY BLACK	PITTSBURGH, PA	UNLIMITED
WENDY A. BRIGHT	BARBARA A. LEEPER		
PATTI K. LINDSEY	ALEXANDRA MACHNIK		

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 27TH day of MAY, 2020.

Attest

GREAT AMERICAN INSURANCE COMPANY



My L C. B.

Assistant Secretary

Mark V. Vicario

Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

MARK VICARIO (877-377-2405)

On this 27TH day of MAY, 2020, before me personally appeared MARK VICARIO, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2025

Susan A Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 1st day of July, 2020.



My L C. B.

Assistant Secretary



736 Ekastown Road
PO Box 121
Sarver, PA 16055
Phone: (724) 353-1322
Fax: (724) 353-2486

Application for Credit

Type of Business: Heavy Construction
President: Peter N. Gregori
Vice President: Andrew M. Gregori
Secretary: Anthony Lascola

Company Started: 1989
Company Incorporated: State of PA, Jan. 1998
Federal ID: 23-2938638
D-U-N-S Number: 6085-10855

Accounts Payable Contact: Gary McKissick, Controller
Email for invoices/statements: khertzog@gregori-inc.com

Purchase Order No. Required - YES
Job Number / Name Required - YES

References:

Company:	Anderson Rentals, Inc.	Company:	HDS White Cap Constuction Supply
Address:	3660 US Highway 1; PO Box 765	Address:	501 W. Church Street
	Mims, FL 32754		Orlando, FL 32805
Phone:	321-269-9957	Phone:	407-841-4755
Fax:	321-383-3408	Fax:	407-297-5892
Email:		Email:	

Company:	Knickerbocker Russell	Company:	Frank Bryan Inc.
Address:	4759 Campbells Run Road	Address:	1263 Chartiers Avenue
	Pittsburgh, PA 15205		McKees Rocks, PA 15136
Phone:	412-494-9233	Phone:	412-331-1630
Fax:	412-787-7991	Fax:	412-331-1374
Email:		Email:	vdeangelis@verizon.net

Name of Bank:	Key Bank	Insurance Agent:	Seubert & Associates
Contact:	John Bartolini	Contact:	Brian Hartman
Address:	11 Stanwix Street	Address:	225 North Shore Drive, Suite 300
	Pittsburgh, PA 15222		Pittsburgh, PA 15212
Phone:	412-807-2748	Phone:	412-223-1423
Fax:	412-471-2967	Fax:	412-734-5725
Email:	John_Bartolini@keybank.com	Email:	bhartman@seubert.com

By signing below I ask that an account be opened as requested above. Also renew the account annually until the account is canceled. I understand and agree that you may verify and exchange information on me to determinit credit responsibility. Full payment of the account is due and payable as stipulated in the terms of transacted invoices. A monthly statement will be sent to recap purchases for the month. Any past due balances will be subject to a finance charge. I agree to the terms and conditions set forth to open this account. It is understood that I am financially liable for authorized charges to this account.

Signature 
Peter N. Gregori, President

CPO Budget vs Actuals for Cost Center

10:48 AM
07/13/2020
Page 1 of 1

Repeat By: Fund
Company: City of Port Orange
Cost Center(s): Cost Center: Drainage Utility
Period: FY2020 - Jul
Plan Structure: Annual Budget Detail
Fund: 412 Stormwater Utility
Book: Modified Accrual
Worktags: Project: DIP075 P Drainage Pipe R&R
Has No Program: No
Exclude Projects?: No

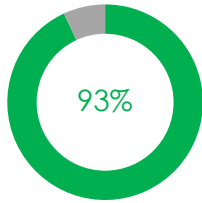
Ledger Account	412 Stormwater Utility									
	Original Budget	Amended Budget	Actuals (MTD)	Actuals (YTD)	Commitments	Obligations	Actuals & Encumbrances	Budget Remaining	Budget Used (%)	
Revenues	0	0	0	0	0	0	0	0	0.00%	
Total revenues	0	0	0	0	0	0	0	0	0.00%	
Operating Expenditures	0	14,021	0	0	0	0	0	0	0.00%	
Discretionary Operating Expenditures	0	14,021	0	0	0	0	0	14,021	0.00%	
Contractual Services	0	14,021	0	0	0	0	0	14,021	0.00%	
Personnel	0	0	0	0	0	0	0	14,021	0.00%	
Capital Outlay	0	764,803	0	0	0	0	0	0	0.00%	
600000:Capital Outlay	0	764,803	0	0	0	186,509	186,509	578,295	24.39%	
Debt Service	0	0	0	0	0	186,509	186,509	578,295	24.39%	
Total expenditures	0	778,824	0	0	0	0	0	0	0.00%	
Other Financing Sources	0	0	0	0	0	186,509	186,509	592,316	23.95%	
Other Financing Uses	0	0	0	0	0	0	0	0	0.00%	
Total Other Sources & Uses	0	0	0	0	0	0	0	0	0.00%	
Net change	0	(778,824)	0	0	0	(186,509)	(186,509)	(592,316)	(23.95%)	

Sales & Marketing Snapshot

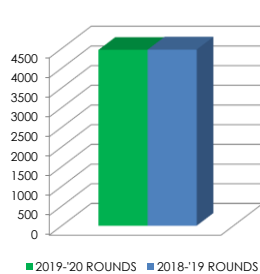
APRIL

Report Date: 5/27/20

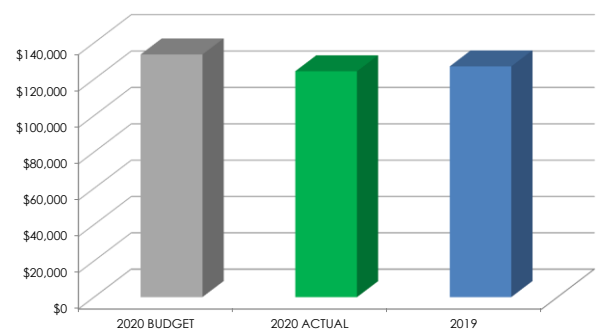
Percentage of Budget



Monthly Summary Totals



MONTHLY BUDGET	\$133,549
ACTUAL MONTHLY REVENUE	\$124,330
VARIANCE TO BUDGET	-\$9,219
PY MONTHLY REVENUE	\$127,002



APRIL

2019-'20 Monthly Budget

REVENUE CLASS	AMOUNT
Total Golf	\$116,682
Outings	\$17,500
Merchandise	\$9,140
Payroll Expense	\$63,100
OpEx	\$50,225

2019-'20 Actual Revenue

REVENUE CLASS	AMOUNT
Total Golf	\$108,462
Outings	\$8,824
Merchandise	\$7,988
Payroll Expense	\$66,630
OpEx	\$46,965

Month PY

REVENUE CLASS	AMOUNT
Total Golf	\$109,617
Outings	\$20,635
Merchandise	\$9,526

2019-'20 ROUNDS

4466

2018-'19 ROUNDS

4472

APRIL

ACTION ITEMS / STRATEGIES / COMMENTS

- * Given the pandemic and challenges it presented, Cypress Head came within \$9k of budget thanks to the creativity and fortitude of the staff.
- * Increased labor costs due to implementing the CDC guidelines regarding cleaning protocols
- * Limited tee time availability due to requirements of individual carts.
- * Loss of all scheduled Tournament events and reduced group and league play. \$20k loss in revenue
- * Multiple days of rain causing closure of the golf course for three days.
- * Continuing to see the effects of the Covid-19 Virus. Were it not for pandemic April was pacing to be a record month.
- * Port Orange and FL Resident play increased by ~ 800 rounds over 2019

CYPRESS PASS SALES

2018 STATUS	2019 PASSES	2020 PASSES
Legacy Single	28	20
Legacy Double	10	9
Cypress Single	9	8
Cypress Double	4	4
Trail Fees	77	58
Founders	1	1
TOTAL PASSES	129	100
TOTAL REVENUE	\$197,787	\$158,588

WEATHER INFORMATION

PLAYABLE DAYS

2019	2020
27	25

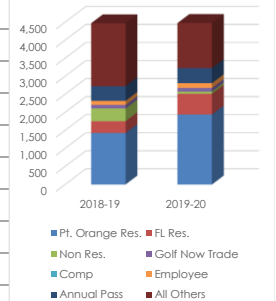
PRECIPITATION IN INCHES

2019	2020
2.4	3.0

ROUNDS SEGMENTATION

SEGMENT	2018-19	2019-20
Pt. Orange Res.	1,426	1,940
FL Res.	326	572
Non Res.	351	63
Golf Now Trade	99	100
Comp	2	1
Employee	113	130
Annual Pass	408	419
All Others	1,741	1,247
TOTAL	4,466	4,472

Rounds by Segment



TRUEREVIEW SUMMARY



2020 Month End	SERVICE	COURSE	RECOMMEND	NPS	# of SURVEYS
OVERALL	9.7	8.6	9.1	72.7	22
2019 Month End	SERVICE	COURSE	RECOMMEND	NPS	# of SURVEYS
OVERALL	9.6	7.9	9.3	71.4	7



May 20th, 2020

Robin Fenwick
City of Port Orange
1000 City Center Circle
Port Orange, FL 32129

Dear Ms. Fenwick,

The following is the financial and operational summary report for April 2020 at Cypress Head Golf Club. These numbers reflect only the Golf portion for the month and year to date.

FINANCIAL SUMMARY FOR GOLF MONTH ENDING April 2020								
	Current				Year to Date			
	Actual	Budget	Variance vs. Budget		Actual	Budget	Prior Year	Variance vs. Budget
Revenue								
Green Fees	\$ 67,522	\$ 72,492	\$ (4,970)		\$ 461,070	\$ 481,743	\$ 466,546	\$ (20,673)
Cart Fees	\$ 40,940	\$ 44,190	\$ (3,250)		\$ 291,252	\$ 298,261	\$ 285,223	\$ (7,009)
Range	\$ 4,389	\$ 4,000	\$ 389		\$ 24,500	\$ 22,900	\$ 22,071	\$ 1,600
Pro- Shop Revenues	\$ 7,988	\$ 9,140	\$ (1,152)		\$ 60,972	\$ 52,890	\$ 53,070	\$ 8,082
City Surcharge R/R	\$ 3,491	\$ 3,727	\$ (236)		\$ 22,717	\$ 23,049	\$ 23,280	\$ (332)
Total Revenue	\$ 124,330	\$ 133,549	\$ (9,219)		\$ 860,511	\$ 878,843	\$ 850,190	\$ (18,332)
Cost of Sales	\$ 6,139	\$ 4,800	\$ 1,339		\$ 31,976	\$ 27,488	\$ 28,973	\$ 4,488
Merchandise	\$ 6,139	\$ 4,800	\$ 1,339	85%	\$ 31,976	\$ 27,488	\$ 28,973	\$ 4,488 64%
Gross Margin	\$ 118,191	\$ 128,749	\$ (10,558)		\$ 828,535	\$ 851,355	\$ 821,217	\$ (22,820)
Total Payroll	\$ 66,630	\$ 63,100	\$ 3,530		\$ 440,059	\$ 440,025	\$ 369,313	\$ 34
Total Operating Expenses	\$ 46,955	\$ 50,225	\$ (3,270)		\$ 314,511	\$ 339,659	\$ 317,559	\$ (25,148)
EBITDA	\$ 4,607	\$ 15,424	\$ (10,817)		\$ 73,965	\$ 71,672	\$ 134,346	\$ 2,293
Other Expenses	\$ 6,159	\$ 6,159	\$ -		\$ 43,107	\$ 43,110	\$ 42,275	\$ (3)
Management Fee	\$ 6,063	\$ 6,063	\$ -		\$ 42,438	\$ 42,441	\$ 41,606	\$ (3)
Interest Expense	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Depreciation	\$ 96	\$ 96	\$ -		\$ 669	\$ 669	\$ 669	\$ -
Net Cash From Ops	\$ (1,552)	\$ 9,265	\$ (10,817)		\$ 30,858	\$ 28,562	\$ 92,071	\$ 2,296
Rounds								
Total Rounds	4,466	4,422	44		28,368	28,607	28,458	(239)
Paid Rounds	3,822	3,856	(34)		24,248	28,405	23,855	(4,157)
Avg. GF/CF Total rounds	\$24.29	\$26.39	\$ (2.10)		\$26.52	\$27.27	\$26.42	\$ (0.75)
Avg. GF/CF Paid rounds	\$28.38	\$30.26	\$ (1.88)		\$31.03	\$27.46	\$31.51	\$ 3.57
Avg. Merchandise/round	\$1.79	\$2.07	\$ (0.28)		\$2.15	\$1.85	\$1.86	\$ 0.30

Overview:

- Overall golf revenues for April finished slightly lower than the projected budget for the month due to multiple days of inclement weather and loss of tournament rounds. The range revenues were equal to the budget & Pro Shop revenues were lower to the budget due to reduced traffic in the pro shop as a result of the Covid Pandemic.
- Total payroll for the month was higher to the projected budget due to extra staffing required to maintain CDC guidelines for the clubhouse and outside services. We have also had extra labor expenses in regards to hiring more customer service rangers for maintaining pace of play on the golf course.
- Our operating expenses finished lower than the budgeted amount due to the timing of invoices for fertilizers and herbicides.
- The month of April is the seventh month in our fiscal year 2019-2020. Year to Date revenues are slightly lower than projected with retail sales being higher at this time. The payroll expenses are equal to the budget and operating expenses are lower than projected.
- Continuing in the month of April, the Covid-19 Pandemic has caused multiple cancellations and rescheduling of tournaments/groups/events. This resulted in a loss of over \$20,000 in revenue for the month.
- We continue to follow all CDC cleaning procedures for both golf shop and outside operations.

R&R Projects:

- There were no projects for the month of April 2020.

Tee Sheet Activity:

- There were 4,456 total rounds for the month which included 3,856 paid rounds, 419 Annual with Cypress Pass member rounds and 225 other rounds. The round type for the month included 3,059 eighteen hole rounds and 1,310 nine hole rounds.
- The Golf staff continues to monitor daily tee sheet activity and they are trained to recognize underutilization of the tee sheet and offer promotional prices through the website to increase the number of potential players.

April 2020 and YTD rounds mix:

Type	Actual	Budget	Month- P.Y.	Y.T.D	P.Y-Y.T.D
Paid	3822	4422	3851	24248	23855
Annual	419	411	408	2541	3055
Other rounds	225	155	213	1579	1548
Total Rounds	4466	4422	4472	28368	28458

Departmental Summaries:**Course & Grounds/Range**

- Our superintendent, Darren Bache continues to follow the agronomic program that he developed for Cypress Head.
- Expenses for the month were slightly higher than projected due to the timing of invoices for additional fertilizer & herbicides as recommended by the superintendent.
- A high priority item for April is to control the population of Mole crickets and weed control. These procedures will be continuing thru the next few months.
- We are also in the process of improving the bunkers by defining the edges and adding replacement sand.



- We are scheduled to aerify all areas of the golf course including greens, tees, fairways and roughs in the month of May. This process help to relieve compaction of the surfaces to allow air, water and fertilizer to be absorbed which promotes healthy turf.

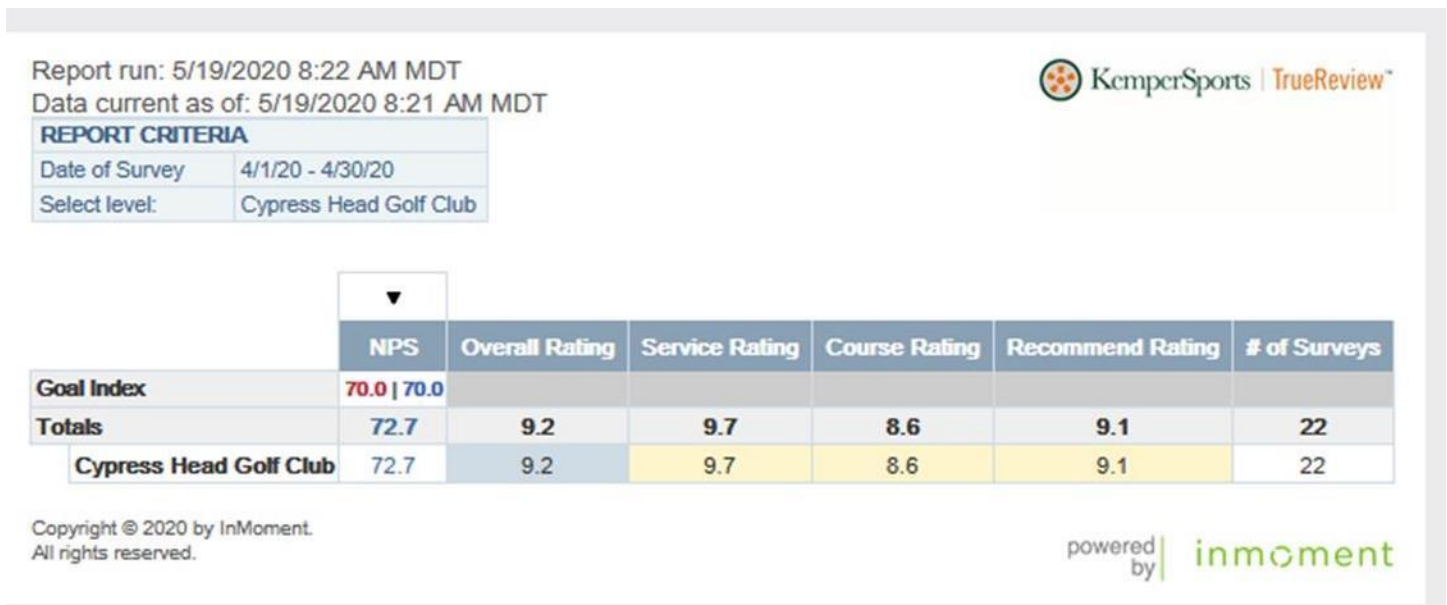
Golf Shop/Carts

- Due to the reduced sales and limited golf shop operations we have suspended ordering any non-essential merchandise. There was \$154.00 in gift card sales purchased for the month with \$7,988.00 in pro-shop sales.
- We continue to follow all regular maintenance procedures regarding the cart fleet which includes registering monthly totals for battery amperage and mileage. Due to the current Pandemic guidelines we have been issuing individual carts for players which will greatly affect the battery life of our fleet. Following the CDC guidelines we have instituted a complete disinfecting regimen for the daily cleaning process of the fleet.
- The staff at Cypress Head Golf Course will continue to offer individual lessons following the guidelines established by the National Golf Foundation during the current Pandemic. We will continue to monitor the situation and will plan to activate junior and adult clinics in the future.
- The MGA and the WGA have suspended their league play for the month of April, in order to follow the CDC restriction of six foot social distancing and no gatherings over 10 people.

Marketing and Sales:

- We are continuing our involvement with Golf Pac, and Tee-Times USA along with other National wholesaler and Golf Now to maximize utilization of our tee sheet.
- We continue to be active members of the Port Orange South Daytona Chamber of Commerce, keeping us informed regarding the challenges of the business and local community.

- We continue to maintain our database of emails with approximately 10,096 unique e-mail addresses. The golf staff continues to update player profiles including residency, phone numbers and proper classifications of all players.
- Due to the Pandemic, multiple groups have cancelled or re-scheduled for the month of April with expected losses of over \$20,000.



- Course summary report for April showed an overall rating for the golf course of 9.2 with a course rating of 8.6 and our service rating is at 9.7.
- In addition to the report above, we have also started using a new Google Analytic tool that provides us with an alternative ratings source from Golf Now Advisors.

PLATFORM

Golf Club at Cypress Head
April 2020



RATINGS & REVIEWS

Your course's overall score on GolfAdvisor.com

	TOTAL REVIEWS	AVERAGE SCORE	% RECOMMENDED
All Time	408	4.1	90.8%

YOUR COURSE REVIEWS



* Summary above is a snapshot taken at the month's end. For the most updated and detailed information, please visit [GolfAdvisor.com](https://www.golfadvisor.com).

- We continue to assist all players by helping them to enjoy their experience here at Cypress Head. There were some reviews that had constructive ideas to help us improve in some areas which we will evaluate as a team. The comments returned by the players in this avenue are useful tools in helping our maintenance and golf staff team improve. We also review all negative comments and they are discussed by our team and if required we will contact the individual to help us better understand their concerns. Players also have access to a suggestion box which is located at the clubhouse near the Men's and Ladies bulletin boards.

Corporate Support:

- Kemper Sports Center for Excellence – Ongoing resource. We have been participating in monthly webinars designed to share best practices used at Kemper properties throughout the country.



Insights:

- Due to this unprecedented Pandemic we will continue to follow guidelines established by the CDC as well as relying on the resources from Kemper Sports management and the City of Port Orange. This process will remain in effect until further instructions are received.

Respectfully Submitted,

Bob Duquette, PGA

General Manager
The Golf Club at Cypress Head

Matt Lindley

Regional Operating Executive
KemperSports Management

**The Golf Club at Cypress Head
Course Cash Flow Report
April 30, 2020**

	<u>April</u>	<u>YTD</u>
EBITDA	\$4,606.53	\$73,964.52
Management Fee Expense	(6,062.53)	(42,437.71)
Depreciation & Amortization	(95.53)	(668.71)
Net Income	(1,551.53)	30,858.10
Working Capital Changes		
Inventory	5,209.98	(8,730.02)
Receivables	803.72	62,427.12
Payables	(2,727.96)	13,776.93
Due to from the City	12,162.19	63,382.07
Prepays	6,422.84	3,415.95
Accrued Liabilities	12,721.14	38,810.27
Other Liabilities	(16,095.28)	(110,082.16)
Depreciation & Amortization	95.53	668.71
Operating Cash Flow	17,040.63	94,526.97
Investing Cash Flows		
Financing Cash Flow		
Net Cash Flows	<u>17,040.63</u>	<u>94,526.97</u>
Beginning Cash	210,697.05	133,210.71
Net Cash Flows	<u>17,040.63</u>	<u>94,526.97</u>
Ending Cash	<u>227,737.68</u>	<u>227,737.68</u>

The Golf Club at Cypress Head
Comparative Income Statement
For the Seven Months Ending April 30, 2020

	MTD	YTD	Audited	Percent	MTD	YTD	Annual	Percent
	Prior Year	Prior Year	Prior Year	of Total	Actual	Actual	Budget	of Total
REVENUES								
Green Fees & Cart Fees	109,847	751,298	1,093,390	69%	108,462	752,034	1,180,853	64%
Merchandise	7,901	43,335	66,908	65%	7,213	49,575	68,150	73%
Other Pro Shop	1,625	9,735	17,074	57%	775	11,397	13,290	86%
Range	4,002	22,071	33,793	65%	4,389	24,500	40,400	61%
Other Operating Revenues	3,627	23,280	35,393	66%	3,491	22,717	37,149	61%
Other G&A Income	0	472	1,221	39%	0	288	475	61%
TOTAL REVENUE	127,002	850,191	1,247,778	68%	124,330	860,510	1,340,317	64%
COST OF SALES								
Merchandise	5,853	28,973	41,007	71%	6,139	31,976	43,616	73%
TOTAL COGS	5,853	28,973	41,007	71%	6,139	31,976	43,616	73%
COGS - Merchandise %	74.1%	66.9%	61.3%	109.1%	85.1%	64.5%	64.0%	100.8%
PAYROLL								
Course and Grounds	24,919	170,833	306,708	56%	34,383	218,230	388,332	56%
Carts, Range, Starters, Etc.	8,415	53,673	90,168	60%	7,471	50,946	87,497	58%
Pro Shop	5,192	32,378	58,139	56%	5,515	40,633	54,846	74%
General and Administrative	11,608	81,516	147,486	55%	14,335	99,201	172,779	57%
Marketing	5,075	30,913	52,772	59%	4,925	31,048	52,291	59%
TOTAL PAYROLL	55,210	369,313	655,273	56%	66,630	440,059	755,745	58%
OPERATING EXPENSES								
Course and Grounds	20,862	121,896	234,621	52%	22,995	130,508	244,462	53%
Carts, Range, Starters, Etc.	8,922	54,412	91,634	59%	6,940	42,163	92,794	45%
Pro Shop	20	5,058	7,514	67%	50	7,078	6,675	106%
General and Administrative	17,108	126,706	215,641	59%	16,931	126,683	224,425	56%
Marketing	1,450	9,487	17,847	53%	40	8,079	23,290	35%
TOTAL OPERATING EXPENSES	48,361	317,559	567,257	56%	46,955	314,511	591,646	53%
TOTAL EXPENSES	109,424	715,845	1,263,537	57%	119,724	786,546	1,391,007	57%
OTHER INCOME (EXPENSE)								
MANAGEMENT FEES	(5,944)	(41,606)	(71,324)	58%	(6,063)	(42,438)	(72,756)	58%
Depreciation & Amortization	(96)	(669)	(1,146)	58%	(96)	(669)	(1,146)	58%
TOTAL OTHER INCOME (EXPENSE)	(6,039)	(42,274)	(72,470)	58%	(6,158)	(43,106)	(73,902)	58%
NET INCOME	11,539	92,071	(88,229)	-104%	(1,552)	30,858	(124,593)	-25%
Paid Rounds	3,851	23,855			3,822	24,248	38,181	64%
Annual Pass Rounds	408	3,055			419	2,541	5,379	47%
Other Rounds	213	1,548			225	1,579	1,970	80%
Total Rounds	4,472	28,458			4,466	28,368	45,530	62%
Revenue/Paid Rounds	32.98	35.64			32.53	35.49	35.10	101%
Revenue/Total Rounds	28.40	29.88			27.84	30.33	29.44	103%

The Golf Club at Cypress Head
For the Seven Months Ending April 30, 2020

	<u>04/30/20</u>	<u>09/30/19</u>	<u>04/30/19</u>
ASSETS			
CURRENT ASSETS:			
Cash			
Cash - Depository	195,783	108,108	217,421
Cash - Payroll	30,604	23,753	27,492
Cash - Manual Checks	850	850	850
Cash - Housebank & Other	500	500	500
Total Cash	<u>227,738</u>	<u>133,211</u>	<u>246,263</u>
Accounts Receivable			
A/R Member	1,542	63,969	836
Total Accounts Receivable	<u>1,542</u>	<u>63,969</u>	<u>836</u>
Other Current Assets			
Inventory - Merchandise	26,270	17,540	21,542
Prepaid Insurance	8,688	22,367	8,166
Prepaid Exp - Other	17,299	7,036	11,323
Total Other Current Assets	<u>52,257</u>	<u>46,943</u>	<u>41,031</u>
TOTAL CURRENT ASSETS	<u>281,537</u>	<u>244,123</u>	<u>288,130</u>
PROPERTY, PLANT AND EQUIPMENT:			
Buildings & Improvements	30,598	30,598	30,598
Machinery & Equipment	5,550	5,550	5,550
Property Plant and Equipment	36,148	36,148	36,148
Accumulated Depreciation	<u>(28,344)</u>	<u>(27,676)</u>	<u>(27,198)</u>
TOTAL PROPERTY, PLANT AND EQUIPMENT	<u>7,804</u>	<u>8,472</u>	<u>8,950</u>
TOTAL ASSETS	<u><u>289,340</u></u>	<u><u>252,595</u></u>	<u><u>297,080</u></u>

The Golf Club at Cypress Head
For the Seven Months Ending April 30, 2020

	<u>04/30/20</u>	<u>09/30/19</u>	<u>04/30/19</u>
LIABILITIES AND STOCKHOLDERS' EQUITY			
CURRENT LIABILITIES:			
Accts Pay - Trade	57,558	43,781	51,998
Accts Pay - Other	13,557	(49,825)	22,833
Accrued Expenses	1,725	1,322	750
Accrued Payroll	42,752	34,325	34,936
Accrued Taxes	34,042	4,061	7,087
Deferred Revenue	108,850	218,932	115,848
TOTAL CURRENT LIABILITIES	<u>258,483</u>	<u>252,596</u>	<u>233,451</u>
 TOTAL LIABILITIES	 <u>258,483</u>	 <u>252,596</u>	 <u>233,451</u>
 STOCKHOLDER'S EQUITY			
Retained Earnings	30,857	(1)	63,629
Net Retained Earnings	30,857	(1)	63,629
Stockholders Equity	30,857	(1)	63,629
TOTAL STOCKHOLDER'S EQUITY	<u>30,857</u>	<u>(1)</u>	<u>63,629</u>
 TOTAL LIABILITIES AND STOCKHOLDER'S EQUITY	 <u><u>289,340</u></u>	 <u><u>252,595</u></u>	 <u><u>297,080</u></u>

The Golf Club at Cypress Head
Course Cash Flow Report
For the Year Ended April 30, 2020

	OCT Actual	NOV Actual	DEC Actual	JAN Actual	FEB Actual	MAR Actual	APR Actual	MAY Actual	JUN Actual	JUL Actual	AUG Actual	SEP Actual	TOTAL
EBITDA	(38,786)	(1,630)	(10,531)	25,776	28,490	66,039	4,607	0	0	0	0	0	73,965
Management Fee Expense	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	0	0	0	0	0	(42,438)
Depreciation & Amortization	(96)	(96)	(96)	(96)	(96)	(96)	(96)	0	0	0	0	0	(669)
Net Income	(44,944)	(7,788)	(16,689)	19,618	22,332	59,881	(1,552)	0	0	0	0	0	30,858
Working Capital Changes													
Inventory	(2,630)	(8,539)	2,351	(582)	(3,359)	(1,181)	5,210	0	0	0	0	0	(8,730)
Receivables	57,840	(2,073)	2,443	4,524	(2,743)	1,633	894	0	0	0	0	0	62,427
Prepaid Expenses	(19,667)	5,723	4,137	415	14,385	(8,000)	6,423	0	0	0	0	0	3,416
Payables	7,549	37,496	(40,329)	(8,196)	28,205	(8,221)	(2,728)	0	0	0	0	0	13,777
Due to from the City	(1,013)	386	(160)	45,412	11,083	(4,487)	12,162	0	0	0	0	0	63,382
Accrued Expenses	3,639	(17,230)	2,206	13,662	2,084	21,728	12,721	0	0	0	0	0	38,810
Deferred Revenues	(28,829)	(18,971)	(4,837)	(13,610)	(9,164)	(18,576)	(16,095)	0	0	0	0	0	(110,082)
Depreciation & Amortization	96	96	96	96	96	96	96	0	0	0	0	0	669
Operating Cash Flow	(27,959)	(10,901)	(50,783)	61,339	62,917	42,874	17,041	0	0	0	0	0	94,527
Investing Activities													
Financing Activities													
Net Cash Flows	(27,959)	(10,901)	(50,783)	61,339	62,917	42,874	17,041	0	0	0	0	0	94,527
Beginning Cash	133,211	105,251	94,350	43,567	104,906	167,823	210,697	227,738	245,263	245,263	245,263	245,263	2,068,596
Net Cash Flows	(27,959)	(10,901)	(50,783)	61,339	62,917	42,874	17,041	0	0	0	0	0	94,527
Ending Cash	105,251	94,350	43,567	104,906	167,823	210,697	227,738	227,738	245,263	245,263	245,263	245,263	2,163,123

The Golf Club at Cypress Head
Summary of All Units
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
67,522	72,492	93%	68,225	99%	Green Fees	460,782	481,268	96%	466,074	99%	703,655	660,533
40,940	44,190	93%	41,621	98%	Cart Fee	291,252	298,261	98%	285,223	102%	477,197	433,593
20	120	17%	120	17%	Handicap Fee	4,154	4,260	98%	4,205	99%	4,357	4,357
585	1,100	53%	1,085	54%	Lessons	5,313	3,750	142%	3,600	148%	5,650	11,129
170	420	40%	420	40%	Rental Clubs	1,930	1,930	100%	1,930	100%	3,280	3,250
7,213	7,500	96%	7,901	91%	Retail	49,575	42,950	115%	43,335	114%	68,150	73,147
4,389	4,000	110%	4,002	110%	Range	24,500	22,900	107%	22,071	111%	40,400	36,222
3,491	3,727	94%	3,627	96%	City Surcharge R & R	22,717	23,049	99%	23,280	98%	37,149	34,830
0	0	0%	0	0%	Miscellaneous G&A	288	475	61%	472	61%	475	1,037
124,330	133,549	93%	127,002	98%	Total Revenues	860,510	878,844	98%	850,191	101%	1,340,317	1,258,097
COST OF GOODS SOLD												
6,139	4,800	128%	5,853	105%	COGS - Merchandise	31,976	27,488	116%	28,973	110%	43,616	44,009
6,139	4,800	128%	5,853	105%	Total COGS	31,976	27,488	116%	28,973	110%	43,616	44,009
118,191	128,749	92%	121,149	98%	GROSS MARGIN	828,535	851,356	97%	821,218	101%	1,296,701	1,214,088
85.11%	64.00%	132.99%	74.08%	114.89%	COGS - Merchandise %	64.50%	64.00%	100.78%	66.86%	96.47%	64.00%	708.65%
PAYROLL												
22,802	24,411	93%	19,338	118%	Gross Payroll - Salaried	162,571	171,479	95%	131,487	124%	293,536	274,242
31,428	28,076	112%	26,607	118%	Gross Payroll - Hourly	198,519	194,730	102%	174,743	114%	334,824	324,179
54,230	52,488	103%	45,945	118%	S/T Wages	361,091	366,210	99%	306,230	118%	628,360	598,426
3,948	4,015	98%	3,356	118%	Payroll Tax - FICA	26,041	28,015	93%	22,023	118%	48,069	43,088
245	389	63%	262	94%	Payroll Tax - UC	1,890	2,592	73%	1,728	109%	3,811	2,834
1,559	948	164%	722	216%	Payroll Tax - WC	7,199	6,390	113%	5,119	141%	11,125	11,486
6,648	5,260	126%	4,924	135%	Benefits	43,638	36,818	119%	34,214	128%	64,380	70,186
12,399	10,612	117%	9,265	134%	S/T Adders	78,969	73,815	107%	63,083	125%	127,385	127,594
66,630	63,100	106%	55,210	121%	TOTAL PAYROLL	440,059	440,025	100%	369,313	119%	755,745	726,019
OPERATING EXPENSES												
113	200	56%	77	146%	Cart Supplies	609	1,100	55%	574	106%	1,600	1,200
524	250	210%	235	223%	Chemicals	1,714	1,164	147%	1,155	148%	2,264	3,366
160	150	107%	160	100%	Course Accessories	924	1,640	56%	1,564	59%	2,640	1,835
1,398	2,500	56%	2,600	54%	Fertilizer	25,799	18,700	138%	18,198	142%	32,100	43,715
0	0	0%	0	0%	Flowers/Decor	0	500	0%	0	0%	1,000	0
571	1,400	41%	1,390	41%	Fuel	5,116	7,750	66%	6,424	80%	13,350	10,263
0	350	0%	345	0%	Fungicides	1,418	1,800	79%	545	260%	3,300	5,601
2,817	1,300	217%	1,288	219%	Herbicides	13,768	7,050	195%	6,669	206%	19,400	24,438
544	4,000	14%	4,557	12%	Insecticides	3,423	8,450	41%	7,985	43%	15,550	6,058
579	600	97%	583	99%	Janitorial Supplies	2,874	3,869	74%	4,064	71%	6,040	4,840
246	100	246%	125	197%	Laundry/Uniforms	2,101	600	350%	617	340%	1,600	2,309
420	400	105%	530	79%	Office Supplies	3,885	2,400	162%	2,535	153%	4,250	5,492
0	1,400	0%	1,325	0%	Range Balls	1,325	2,800	47%	2,650	50%	2,800	1,325
0	0	0%	327	0%	Range Equipment	2,101	1,100	191%	1,773	119%	1,600	2,750
0	0	0%	0	0%	Range Expenses	391	0	0%	0	0%	0	391
1,462	0	0%	0	0%	Sand/Topdress	2,520	4,000	63%	2,821	89%	13,200	12,091
0	500	0%	0	0%	Seeds/Trees	6,731	10,950	61%	9,545	71%	12,150	10,206
0	50	0%	34	0%	Small Tools	810	800	101%	367	221%	1,300	896
0	0	0%	0	0%	Staff/Volunteer Uniforms	0	400	0%	0	0%	950	0
0	0	0%	0	0%	Supplies	1,495	700	214%	680	220%	1,000	2,353
0	50	0%	0	0%	Tournament Expense	212	350	61%	48	442%	600	1,000
231	250	92%	424	54%	Alarm System	1,868	1,750	107%	2,352	79%	3,000	3,940
106	0	0%	0	0%	Cart Repairs	138	300	46%	141	98%	600	246
54	250	21%	0	0%	Computer Service	540	1,750	31%	0	0%	6,500	1,193
972	825	118%	812	120%	Contract Cleaning	5,929	5,775	103%	5,684	104%	9,900	9,989
0	0	0%	0	0%	Guest Relations	0	0	0%	135	0%	0	0
0	0	0%	0	0%	Handicap Expense	3,952	4,150	95%	3,881	102%	4,375	4,394
4,923	1,000	492%	768	641%	Irrigation	9,147	4,200	218%	3,349	273%	7,900	12,703
0	0	0%	0	0%	Lesson Expense	0	0	0%	0	0%	150	49
951	1,600	59%	1,203	79%	Repair & Maint - Equipment	11,610	12,000	97%	9,972	116%	20,700	20,481
8	300	3%	1,002	1%	Repair & Maint - Building	3,934	3,100	127%	2,885	136%	5,350	7,928
5,765	6,225	93%	6,225	93%	Cart Lease	30,863	43,572	71%	42,723	72%	74,694	61,985
6,398	5,356	119%	5,356	119%	Equipment Lease	31,689	37,490	85%	38,339	83%	64,268	58,467
176	188	94%	176	100%	Off-Site Storage	1,232	1,316	94%	1,232	100%	2,256	2,112
1,157	1,200	96%	1,156	100%	Utilities - Electric	8,004	8,090	99%	7,974	100%	13,890	13,994
4,869	4,100	119%	4,081	119%	Utilities - Other	23,073	24,200	95%	23,305	99%	41,800	42,022
320	440	73%	315	102%	Utilities - Telephone/Fax	2,130	2,480	86%	2,064	103%	4,080	3,364
220	250	88%	212	104%	Utilities - Water	1,438	1,750	82%	1,588	91%	3,000	2,452
40	1,500	3%	1,450	3%	Advertising & Promotion	8,079	9,050	89%	9,348	86%	23,150	16,439
280	300	93%	298	94%	Bank Charges	2,519	2,100	120%	3,997	63%	3,600	4,005
5	0	0%	(62)	-7%	Cash Short/(Over)	(339)	0	0%	(359)	95%	0	(647)
200	250	80%	200	100%	Cell Phone	1,400	1,750	80%	1,300	108%	3,000	2,400

The Golf Club at Cypress Head
Summary of All Units
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
3,491	3,727	94%	3,627	96%	City Surcharge R & R	22,717	23,049	99%	23,280	98%	37,149	34,830
2,887	3,000	96%	2,619	110%	Credit Card Discounts	16,982	17,100	99%	14,920	114%	28,100	24,832
(25)	0	0%	(5)	500%	Donations	(140)	0	0%	(140)	100%	0	437
0	0	0%	0	0%	Dues & Subscriptions	355	360	99%	358	99%	1,060	911
0	0	0%	0	0%	Education & Training	1,400	0	0%	0	0%	0	2,110
(19)	95	-21%	(1,031)	2%	Employee Relations	638	1,340	48%	(1,279)	-50%	1,815	813
0	30	0%	0	0%	Employee Testing	188	210	89%	116	162%	360	665
4,639	4,450	104%	4,320	107%	Insurance Expense	32,471	31,150	104%	30,243	107%	53,700	55,142
0	40	0%	30	0%	Member Relations	150	2,120	7%	1,135	13%	2,320	(246)
34	0	0%	0	0%	Messenger Service - Fedex	497	0	0%	73	680%	0	497
0	0	0%	0	0%	Miscellaneous	(9)	0	0%	20	-47%	0	(9)
0	0	0%	0	0%	O/S - Accounting	6,875	9,900	69%	9,690	71%	9,900	12,875
0	350	0%	350	0%	O/S - Other	0	4,150	0%	2,097	0%	10,150	9,640
368	500	74%	494	74%	Payroll Processing Fee	3,347	3,600	93%	3,408	98%	6,100	5,394
53	150	36%	145	37%	Postage/Shipping	563	875	64%	851	66%	1,475	1,229
0	0	0%	(30)	0%	Tax/Licenses/Fees	430	0	0%	(200)	-215%	0	355
0	100	0%	105	0%	Travel - Meals	1,302	2,100	62%	2,174	60%	2,600	1,944
18	500	4%	547	3%	Travel - Other	2,309	2,760	84%	2,690	86%	8,010	5,131
0	0	0%	0	0%	Employee Meals	13	0	0%	0	0%	0	13
46,955	50,225	93%	48,361	97%	TOTAL OPERATING EXPENSES	314,511	339,659	93%	317,559	99%	591,646	564,209
4,607	15,424	30%	17,578	26%	EBITDA	73,965	71,672	103%	134,346	55%	(50,690)	(76,140)
6,063	6,063	100%	5,944	102%	Management Fee	42,438	42,441	100%	41,606	102%	72,756	72,156
6,063	6,063	100%	5,944	102%	Management Fees	42,438	42,441	100%	41,606	102%	72,756	72,156
23	23	100%	23	100%	Deprec - Mach & Equip	162	162	100%	162	100%	277	277
72	72	100%	72	100%	Deprec - Buildings	507	507	100%	507	100%	869	869
96	96	100%	96	100%	S/T DEPR. & AMORT	669	669	100%	669	100%	1,146	1,146
(1,552)	9,266	-17%	11,539	-13%	NET INCOME	30,858	28,562	108%	92,071	34%	(124,593)	(149,442)

The Golf Club at Cypress Head
Course & Grounds
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
67,522	72,492	93%	68,225	99%	Green Fees	460,782	481,268	96%	466,074	99%	703,655	660,533
3,491	3,727	94%	3,627	96%	City Surcharge R & R	22,717	23,049	99%	23,280	98%	37,149	34,830
71,013	76,219	93%	71,853	99%	Total Revenues	483,500	504,317	96%	489,355	99%	740,804	695,363
71,013	76,219	93%	71,853	99%	GROSS MARGIN	483,500	504,317	96%	489,355	99%	740,804	695,363
PAYROLL												
8,819	10,916	81%	7,183	123%	Gross Payroll - Salaried	66,451	76,412	87%	49,953	133%	130,992	112,408
19,880	15,915	125%	13,387	149%	Gross Payroll - Hourly	113,296	112,469	101%	91,055	124%	193,638	179,278
28,699	26,831	107%	20,570	140%	S/T Wages	179,747	188,881	95%	141,007	127%	324,630	291,685
2,106	2,053	103%	1,456	145%	Payroll Tax - FICA	12,899	14,449	89%	9,904	130%	24,834	20,729
140	211	66%	104	134%	Payroll Tax - UC	864	1,243	70%	782	111%	1,767	1,201
704	485	145%	328	215%	Payroll Tax - WC	3,469	3,295	105%	2,310	150%	5,747	5,458
2,733	2,560	107%	2,461	111%	Benefits	21,251	17,921	119%	16,830	126%	31,354	35,031
5,684	5,308	107%	4,349	131%	S/T Adders	38,483	36,909	104%	29,826	129%	63,702	62,420
34,383	32,140	107%	24,919	138%	TOTAL PAYROLL	218,230	225,790	97%	170,833	128%	388,332	354,106
OPERATING EXPENSES												
524	250	210%	235	223%	Chemicals	1,714	1,164	147%	1,155	148%	2,264	3,366
160	150	107%	160	100%	Course Accessories	924	1,640	56%	1,564	59%	2,640	1,835
1,398	2,500	56%	2,600	54%	Fertilizer	25,799	18,700	138%	18,198	142%	32,100	43,715
0	0	0%	0	0%	Flowers/Decor	0	500	0%	0	0%	1,000	0
571	1,400	41%	1,390	41%	Fuel	5,116	7,750	66%	6,424	80%	13,350	10,263
0	350	0%	345	0%	Fungicides	1,418	1,800	79%	545	260%	3,300	5,601
2,817	1,300	217%	1,288	219%	Herbicides	13,768	7,050	195%	6,669	206%	19,400	24,438
544	4,000	14%	4,557	12%	Insecticides	3,423	8,450	41%	7,985	43%	15,550	6,058
1,462	0	0%	0	0%	Sand/Topdress	2,520	4,000	63%	2,821	89%	13,200	12,091
0	500	0%	0	0%	Seeds/Trees	6,731	10,950	61%	7,895	85%	12,150	11,856
0	50	0%	34	0%	Small Tools	810	800	101%	367	221%	1,300	896
0	0	0%	0	0%	Staff/Volunteer Uniforms	0	400	0%	0	0%	950	0
4,923	1,000	492%	768	641%	Irrigation	9,147	4,200	218%	3,349	273%	7,900	12,703
951	1,500	63%	1,203	79%	Repair & Maint - Equipment	10,186	10,500	97%	8,886	115%	18,000	18,645
0	100	0%	0	0%	Repair & Maint - Building	1,358	700	194%	0	0%	1,200	1,364
6,398	5,356	119%	5,356	119%	Equipment Lease	31,689	37,490	85%	38,339	83%	64,268	53,112
200	200	100%	188	107%	Utilities - Electric	1,298	1,490	87%	1,443	90%	2,790	2,552
2,655	2,100	126%	2,176	122%	Utilities - Other	10,906	10,200	107%	10,027	109%	17,200	19,266
170	140	122%	0	0%	Utilities - Telephone/Fax	858	980	88%	558	154%	1,680	1,481
220	250	88%	212	104%	Utilities - Water	1,438	1,750	82%	1,588	91%	3,000	2,452
0	0	0%	0	0%	Education & Training	400	0	0%	0	0%	0	1,110
0	20	0%	0	0%	Employee Relations	0	140	0%	0	0%	240	80
0	30	0%	0	0%	Employee Testing	188	210	89%	116	162%	360	665
0	350	0%	350	0%	O/S - Other	0	4,150	0%	2,097	0%	10,150	9,640
0	0	0%	0	0%	Tax/Licenses/Fees	550	0	0%	0	0%	0	550
0	0	0%	0	0%	Travel - Other	268	220	122%	220	122%	470	1,144
22,995	21,546	107%	20,862	110%	TOTAL OPERATING EXPENSES	130,508	135,234	97%	120,246	109%	244,462	244,883
13,636	22,533	61%	26,072	52%	EBITDA	134,762	143,294	94%	198,276	68%	108,010	96,374
13,636	22,533	61%	26,072	52%	NET INCOME	134,762	143,294	94%	198,276	68%	108,010	96,374

The Golf Club at Cypress Head
Maintenance
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
0	0	0%	0	0%	OPERATING EXPENSES	0	0	0%	1,650	0%	0	(1,650)
0	0	0%	0	0%	Seeds/Trees	0	0	0%	1,650	0%	0	(1,650)
0	0	0%	0	0%	TOTAL OPERATING EXPENSES	0	0	0%	(1,650)	0%	0	1,650
0	0	0%	0	0%	EBITDA	0	0	0%	(1,650)	0%	0	1,650
0	0	0%	0	0%	NET INCOME	0	0	0%	(1,650)	0%	0	1,650

The Golf Club at Cypress Head
Carts
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
40,940	44,190	93%	41,621	98%	REVENUES	291,252	298,261	98%	285,223	102%	477,197	433,593
40,940	44,190	93%	41,621	98%	Cart Fee	291,252	298,261	98%	285,223	102%	477,197	433,593
40,940	44,190	93%	41,621	98%	Total Revenues	291,252	298,261	98%	285,223	102%	477,197	433,593
					GROSS MARGIN	291,252	298,261	98%	285,223	102%	477,197	433,593
6,699	7,052	95%	7,567	89%	PAYROLL	45,933	46,161	100%	48,468	95%	79,032	78,706
6,699	7,052	95%	7,567	89%	Gross Payroll - Hourly	45,933	46,161	100%	48,468	95%	79,032	78,706
					S/T Wages	45,933	46,161	100%	48,468	95%	79,032	78,706
512	540	95%	626	82%	Payroll Tax - FICA	3,635	3,531	103%	3,857	94%	6,046	6,293
62	88	71%	94	66%	Payroll Tax - UC	419	544	77%	511	82%	940	822
179	127	140%	119	150%	Payroll Tax - WC	897	806	111%	814	110%	1,400	1,502
19	7	284%	10	203%	Benefits	62	47	132%	23	274%	80	118
773	762	101%	849	91%	S/T Adders	5,013	4,929	102%	5,205	96%	8,465	8,735
7,471	7,814	96%	8,415	89%	TOTAL PAYROLL	50,946	51,089	100%	53,673	95%	87,497	87,441
113	200	56%	77	146%	OPERATING EXPENSES	609	1,100	55%	574	106%	1,600	1,200
0	0	0%	0	0%	Cart Supplies	0	0	0%	0	0%	0	17
106	0	0%	0	0%	Supplies	138	300	46%	141	98%	600	246
5,765	6,225	93%	6,225	93%	Cart Repairs	30,863	43,572	71%	42,723	72%	74,694	61,985
957	1,000	96%	968	99%	Cart Lease	6,706	6,600	102%	6,531	103%	11,100	11,442
6,940	7,425	93%	7,270	95%	Utilities - Electric	38,316	51,572	74%	49,968	77%	87,994	74,889
26,528	28,951	92%	25,936	102%	TOTAL OPERATING EXPENSES	201,989	195,600	103%	181,582	111%	301,706	271,263
26,528	28,951	92%	25,936	102%	EBITDA	201,989	195,600	103%	181,582	111%	301,706	271,263
					NET INCOME	201,989	195,600	103%	181,582	111%	301,706	271,263

The Golf Club at Cypress Head
Range
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
4,389	4,000	110%	4,002	110%	REVENUES							
4,389	4,000	110%	4,002	110%	Range	24,500	22,900	107%	22,071	111%	40,400	36,222
4,389	4,000	110%	4,002	110%	Total Revenues	24,500	22,900	107%	22,071	111%	40,400	36,222
4,389	4,000	110%	4,002	110%	GROSS MARGIN	24,500	22,900	107%	22,071	111%	40,400	36,222
0	1,400	0%	1,325	0%	OPERATING EXPENSES							
0	0	0%	327	0%	Range Balls	1,325	2,800	47%	2,650	50%	2,800	1,325
0	0	0%	0	0%	Range Equipment	2,101	1,100	191%	1,773	119%	1,600	2,750
0	0	0%	0	0%	Range Expenses	391	0	0%	0	0%	0	391
0	0	0%	0	0%	Repair & Maint - Equipment	30	100	30%	21	143%	400	30
0	1,400	0%	1,652	0%	TOTAL OPERATING EXPENSES	3,847	4,000	96%	4,444	87%	4,800	4,497
4,389	2,600	169%	2,350	187%	EBITDA	20,653	18,900	109%	17,627	117%	35,600	31,725
4,389	2,600	169%	2,350	187%	NET INCOME	20,653	18,900	109%	17,627	117%	35,600	31,725

The Golf Club at Cypress Head
Golf Shop
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
20	120	17%	120	17%	Handicap Fee	4,154	4,260	98%	4,205	99%	4,360	4,357
585	1,100	53%	1,085	54%	Lessons	5,313	3,750	142%	3,600	148%	5,650	11,129
170	420	40%	420	40%	Rental Clubs	1,930	1,930	100%	1,930	100%	3,280	3,250
7,213	7,500	96%	7,901	91%	Retail	49,575	42,950	115%	43,335	114%	68,150	73,147
7,988	9,140	87%	9,526	84%	Total Revenues	60,972	52,890	115%	53,070	115%	81,440	91,883
COST OF GOODS SOLD												
6,139	4,800	128%	5,853	105%	COGS - Merchandise	31,976	27,488	116%	28,973	110%	43,616	44,009
6,139	4,800	128%	5,853	105%	Total COGS	31,976	27,488	116%	28,973	110%	43,616	44,009
1,849	4,340	43%	3,673	50%	GROSS MARGIN	28,996	25,402	114%	24,097	120%	37,824	47,874
85.11%	64.00%	132.99%	74.08%	114.89%	COGS - Merchandise %	64.50%	64.00%	100.78%	66.86%	96.47%	64.00%	708.65%
PAYROLL												
4,466	4,080	109%	4,701	95%	Gross Payroll - Hourly	34,331	28,832	119%	29,377	117%	49,640	57,680
4,466	4,080	109%	4,701	95%	S/T Wages	34,331	28,832	119%	29,377	117%	49,640	57,680
339	312	109%	372	91%	Payroll Tax - FICA	2,597	2,206	118%	2,291	113%	3,797	4,442
39	51	76%	53	73%	Payroll Tax - UC	275	309	89%	213	129%	530	439
127	74	173%	66	193%	Payroll Tax - WC	676	503	134%	497	136%	879	1,080
544	0	0%	0	0%	Benefits	2,754	0	0%	0	0%	0	2,754
1,049	437	240%	491	214%	S/T Adders	6,302	3,018	209%	3,001	210%	5,206	8,715
5,515	4,517	122%	5,192	106%	TOTAL PAYROLL	40,633	31,850	128%	32,378	125%	54,846	66,395
OPERATING EXPENSES												
42	50	84%	20	213%	Office Supplies	876	200	438%	219	399%	300	1,124
0	0	0%	0	0%	Supplies	1,495	700	214%	680	220%	1,000	2,336
0	50	0%	0	0%	Tournament Expense	212	350	61%	48	442%	600	1,000
0	0	0%	0	0%	Handicap Expense	3,952	4,150	95%	3,881	102%	4,375	4,394
0	0	0%	0	0%	Lesson Expense	0	0	0%	0	0%	150	49
8	0	0%	0	0%	Repair & Maint - Building	543	250	217%	230	236%	250	631
0	0	0%	0	0%	Cash Short/(Over)	(1)	0	0%	0	0%	0	(1)
50	100	50%	20	252%	TOTAL OPERATING EXPENSES	7,078	5,650	125%	5,058	140%	6,675	9,534
(3,716)	(277)	1342%	(1,539)	241%	EBITDA	(18,715)	(12,098)	155%	(13,339)	140%	(23,697)	(28,055)
(3,716)	(277)	1342%	(1,539)	241%	NET INCOME	(18,715)	(12,098)	155%	(13,339)	140%	(23,697)	(28,055)

The Golf Club at Cypress Head
G & A
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
0	0	0%	0	0%	Miscellaneous G&A	288	475	61%	472	61%	475	1,037
0	0	0%	0	0%	Total Revenues	288	475	61%	472	61%	475	1,037
0	0	0%	0	0%	GROSS MARGIN	288	475	61%	472	61%	475	1,037
PAYROLL												
10,117	10,043	101%	7,929	128%	Gross Payroll - Salaried	71,152	70,303	101%	56,221	127%	120,520	118,960
384	1,029	37%	953	40%	Gross Payroll - Hourly	4,959	7,269	68%	5,843	85%	12,514	8,515
10,501	11,072	95%	8,881	118%	S/T Wages	76,111	77,572	98%	62,063	123%	133,034	127,475
712	847	84%	596	119%	Payroll Tax - FICA	5,138	5,934	87%	4,160	124%	10,177	8,600
4	14	26%	10	37%	Payroll Tax - UC	262	338	78%	136	192%	389	301
278	200	139%	141	198%	Payroll Tax - WC	1,488	1,353	110%	1,066	139%	2,355	2,466
2,841	2,192	130%	1,980	143%	Benefits	16,203	15,345	106%	14,090	115%	26,823	26,329
3,835	3,254	118%	2,727	141%	S/T Adders	23,090	22,971	101%	19,453	119%	39,745	37,696
14,335	14,326	100%	11,608	123%	TOTAL PAYROLL	99,201	100,543	99%	81,516	122%	172,779	165,171
OPERATING EXPENSES												
579	600	97%	583	99%	Janitorial Supplies	2,874	3,869	74%	4,064	71%	6,040	4,840
246	100	246%	125	197%	Laundry/Uniforms	2,101	600	350%	617	340%	1,600	2,309
378	350	108%	510	74%	Office Supplies	3,009	2,200	137%	2,315	130%	3,950	4,368
231	250	92%	424	54%	Alarm System	1,868	1,750	107%	2,352	79%	3,000	3,940
54	250	21%	0	0%	Computer Service	540	1,750	31%	0	0%	6,500	1,193
972	825	118%	812	120%	Contract Cleaning	5,929	5,775	103%	5,684	104%	9,900	9,989
0	0	0%	0	0%	Guest Relations	0	0	0%	135	0%	0	0
0	100	0%	0	0%	Repair & Maint - Equipment	1,394	1,400	100%	1,065	131%	2,300	1,806
0	200	0%	1,002	0%	Repair & Maint - Building	2,032	2,150	95%	2,655	77%	3,900	5,932
0	0	0%	0	0%	Equipment Lease	0	0	0%	0	0%	0	5,356
176	188	94%	176	100%	Off-Site Storage	1,232	1,316	94%	1,232	100%	2,256	2,112
2,214	2,000	111%	1,905	116%	Utilities - Other	12,167	14,000	87%	13,277	92%	24,600	22,756
150	300	50%	315	48%	Utilities - Telephone/Fax	1,272	1,500	85%	1,505	84%	2,400	1,884
280	300	93%	298	94%	Bank Charges	2,519	2,100	120%	3,997	63%	3,600	4,005
5	0	0%	(62)	-7%	Cash Short/(Over)	(339)	0	0%	(359)	94%	0	(647)
200	250	80%	200	100%	Cell Phone	1,400	1,750	80%	1,300	108%	3,000	2,400
3,491	3,727	94%	3,627	96%	City Surcharge R & R	22,717	23,049	99%	23,280	98%	37,149	34,830
2,887	3,000	96%	2,619	110%	Credit Card Discounts	16,982	17,100	99%	14,920	114%	28,100	24,832
(25)	0	0%	(5)	500%	Donations	(140)	0	0%	(140)	100%	0	437
0	0	0%	0	0%	Dues & Subscriptions	355	360	99%	358	99%	1,060	911
0	0	0%	0	0%	Education & Training	1,000	0	0%	0	0%	0	1,000
(19)	75	-26%	(1,031)	2%	Employee Relations	638	1,200	53%	(1,279)	-50%	1,575	733
4,639	4,450	104%	4,320	107%	Insurance Expense	32,471	31,150	104%	30,243	107%	53,700	55,142
0	40	0%	30	0%	Member Relations	150	2,120	7%	1,135	13%	2,320	(246)
34	0	0%	0	0%	Messenger Service - Fedex	497	0	0%	73	680%	0	497
0	0	0%	0	0%	Miscellaneous	(9)	0	0%	20	-47%	0	(9)
0	0	0%	0	0%	O/S - Accounting	6,875	9,900	69%	9,690	71%	9,900	12,875
368	500	74%	494	74%	Payroll Processing Fee	3,347	3,600	93%	3,408	98%	6,100	5,394
53	150	36%	145	37%	Postage/Shipping	563	875	64%	851	66%	1,475	1,229
0	0	0%	(30)	0%	Tax/Licenses/Fees	(120)	0	0%	(200)	60%	0	(195)
18	100	0%	105	0%	Travel - Meals	1,302	2,100	62%	2,174	60%	2,600	1,944
0	500	0%	547	3%	Travel - Other	2,042	2,400	85%	2,332	88%	7,400	3,967
0	0	0%	0	0%	Employee Meals	13	0	0%	0	0%	0	13
16,931	18,255	93%	17,108	99%	TOTAL OPERATING EXPENSES	126,683	134,014	95%	126,706	100%	224,425	215,617
(31,266)	(32,581)	96%	(28,716)	109%	EBITDA	(225,596)	(234,082)	96%	(207,751)	109%	(396,729)	(379,751)
6,063	6,063	100%	5,944	102%	Management Fee	42,438	42,441	100%	41,606	102%	72,756	72,156
6,063	6,063	100%	5,944	102%	Management Fees	42,438	42,441	100%	41,606	102%	72,756	72,156
23	23	100%	23	100%	Deprec - Mach & Equip	162	162	100%	162	100%	277	277
72	72	100%	72	100%	Deprec - Buildings	507	507	100%	507	100%	869	869
96	96	100%	96	100%	S/T DEPR. & AMORT	669	669	100%	669	100%	1,146	1,146
(37,424)	(38,739)	97%	(34,756)	108%	NET INCOME	(268,703)	(277,192)	97%	(250,025)	107%	(470,631)	(453,054)

The Golf Club at Cypress Head
Marketing
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
					PAYROLL							
3,866	3,452	112%	4,226	91%	Gross Payroll - Salaried	24,968	24,764	101%	25,314	99%	42,024	42,879
3,866	3,452	112%	4,226	91%	S/T Wages	24,968	24,764	101%	25,314	99%	42,024	42,879
278	264	105%	307	91%	Payroll Tax - FICA	1,773	1,894	94%	1,811	98%	3,215	3,024
0	24	0%	0	0%	Payroll Tax - UC	70	158	44%	85	82%	186	70
271	62	435%	69	391%	Payroll Tax - WC	669	432	155%	432	155%	744	980
510	501	102%	473	108%	Benefits	3,568	3,505	102%	3,271	109%	6,123	5,953
1,059	851	124%	849	125%	S/T Adders	6,080	5,989	102%	5,599	109%	10,267	10,028
4,925	4,303	114%	5,075	97%	TOTAL PAYROLL	31,048	30,753	101%	30,913	100%	52,291	52,907
					OPERATING EXPENSES							
40	1,500	3%	1,450	3%	Advertising & Promotion	8,079	9,050	89%	9,348	86%	23,150	16,439
0	0	0%	0	0%	Travel - Other	0	140	0%	138	0%	140	0
40	1,500	3%	1,450	3%	TOTAL OPERATING EXPENSES	8,079	9,190	88%	9,487	85%	23,290	16,439
(4,965)	(5,803)	86%	(6,525)	76%	EBITDA	(39,127)	(39,943)	98%	(40,400)	97%	(75,581)	(69,346)
(4,965)	(5,803)	86%	(6,525)	76%	NET INCOME	(39,127)	(39,943)	98%	(40,400)	97%	(75,581)	(69,346)

The Golf Club at Cypress Head
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
108,462	116,682	93%	109,847	99%	Green Fees & Cart Fees	752,034	779,530	96%	751,298	100%	1,180,853	1,094,126
7,213	7,500	96%	7,901	91%	Merchandise	49,575	42,950	115%	43,335	114%	68,150	73,147
775	1,640	47%	1,625	48%	Other Pro Shop	11,397	9,940	115%	9,735	117%	13,290	16,736
4,389	4,000	110%	4,002	110%	Range	24,500	22,900	107%	22,071	111%	40,400	36,222
3,491	3,727	94%	3,627	96%	Other Operating Revenues	22,717	23,049	99%	23,280	98%	37,149	34,830
0	0	0%	0	0%	Other G&A Income	288	475	61%	472	61%	475	1,037
124,330	133,549	93%	127,002	98%	TOTAL REVENUE	860,510	878,844	98%	850,191	101%	1,340,317	1,258,097
COST OF SALES												
6,139	4,800	128%	5,853	105%	Merchandise	31,976	27,488	116%	28,973	110%	43,616	44,009
6,139	4,800	128%	5,853	105%	TOTAL COGS	31,976	27,488	116%	28,973	110%	43,616	44,009
85.1%	64.0%	133.0%	74.1%	114.9%	COGS - Merchandise %	64.5%	64.0%	100.8%	66.9%	96.5%	64.0%	708.7%
PAYROLL												
34,383	32,140	107%	24,919	138%	Course and Grounds	218,230	225,790	97%	170,833	128%	388,332	354,106
7,471	7,814	96%	8,415	89%	Carts, Range, Starters, Etc.	50,946	51,089	100%	53,673	95%	87,497	87,441
5,515	4,517	122%	5,192	106%	Pro Shop	40,633	31,850	128%	32,378	125%	54,846	66,395
14,335	14,326	100%	11,608	123%	General and Administrative	99,201	100,543	99%	81,516	122%	172,779	165,171
4,925	4,303	114%	5,075	97%	Marketing	31,048	30,753	101%	30,913	100%	52,291	52,907
66,630	63,100	106%	55,210	121%	TOTAL PAYROLL	440,059	440,025	100%	369,313	119%	755,745	726,019
OPERATING EXPENSES												
22,995	21,546	107%	20,862	110%	Course and Grounds	130,508	135,234	97%	121,896	107%	244,462	243,233
6,940	8,825	79%	8,922	78%	Carts, Range, Starters, Etc.	42,163	55,572	76%	54,412	77%	92,794	79,386
50	100	50%	20	252%	Pro Shop	7,078	5,650	125%	5,058	140%	6,675	9,534
16,931	18,255	93%	17,108	99%	General and Administrative	126,683	134,014	95%	126,706	100%	224,425	215,617
40	1,500	3%	1,450	3%	Marketing	8,079	9,190	88%	9,487	85%	23,290	16,439
46,955	50,225	93%	48,361	97%	TOTAL OPERATING EXPENSES	314,511	339,659	93%	317,559	99%	591,646	564,209
119,724	118,125	101%	109,424	109%	TOTAL EXPENSES	786,546	807,172	97%	715,845	110%	1,391,007	1,334,237
4,607	15,424	30%	17,578	26%	EBITDA	73,965	71,672	103%	134,346	55%	(50,690)	(76,140)

The Golf Club at Cypress Head
For the Seven Months Ending April 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
4,607	15,424	30%	17,578	26%	EBITDA	73,965	71,672	103%	134,346	55%	(50,690)	(76,140)
(6,063)	(6,063)	100%	(5,944)	102%	MANAGEMENT FEES	(42,438)	(42,441)	100%	(41,606)	102%	(72,756)	(72,156)
(96)	(96)	100%	(96)	100%	OTHER INCOME (EXPENSE)	(669)	(669)	100%	(669)	100%	(1,146)	(1,146)
(96)	(96)	100%	(96)	100%	Depreciation & Amortization	(669)	(669)	100%	(669)	100%	(1,146)	(1,146)
(1,552)	9,266	-17%	11,539	-13%	TOTAL OTHER INCOME (EXPENSE)	(669)	(669)	100%	(669)	100%	(1,146)	(1,146)
					NET INCOME	30,858	28,562	108%	92,071	34%	(124,593)	(149,442)
3,822	3,856	99%	3,851	99%	Paid Rounds	24,248	24,405	99%	23,855	102%	38,181	37,051
419	411	102%	408	103%	Annual Pass Rounds	2,541	3,052	83%	3,055	83%	5,379	4,008
225	155	145%	213	106%	Other Rounds	1,579	1,150	137%	1,548	102%	1,970	2,765
4,466	4,422	101%	4,472	100%	Total Rounds	28,368	28,607	99%	28,458	100%	45,530	43,824
33	35	94%	33	99%	Revenue/Paid Rounds	35	36	99%	36	100%	35	402
28	30	92%	28	98%	Revenue/Total Rounds	30	31	99%	30	102%	29	339

The Golf Club at Cypress Head

For the Month Ending April 30, 2020

	04/30/19	05/31/19	06/30/19	07/31/19	08/31/19	09/30/19	10/31/19	11/30/19	12/31/19	01/31/20	02/29/20	03/31/20	04/30/20	YTD2019
REVENUES														
Green Fees & Cart Fees	109,846.81	85,219.17	68,070.99	70,216.83	58,039.40	60,545.81	72,431.64	92,661.78	79,780.14	122,952.68	132,798.87	142,946.39	108,462.35	251,408.74
Merchandise	7,900.96	5,757.79	4,395.18	5,657.81	4,492.23	3,299.35	3,875.54	7,183.91	5,441.72	4,972.57	7,431.51	13,456.95	7,212.70	20,669.65
Other Pro Shop	1,625.00	630.00	2,119.00	1,500.00	2,275.00	814.00	698.00	1,019.00	606.00	2,385.00	4,399.00	1,515.00	775.00	2,230.00
Range	4,001.58	3,402.80	2,184.58	2,440.24	1,762.24	1,911.96	2,117.82	2,861.36	2,672.42	4,401.08	4,003.46	4,054.76	4,388.86	8,443.62
Other Operating Revenues	3,627.46	2,831.39	2,523.43	2,524.37	2,126.75	2,006.90	2,468.99	2,943.14	2,451.52	3,596.03	3,567.98	4,149.63	3,491.16	7,640.79
Other O&A Income	0.00	0.00	0.00	0.00	749.11	0.00	0.00	96.95	192.56	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	127,001.81	97,841.15	79,293.16	82,339.25	69,465.23	68,548.02	81,621.99	106,766.14	91,142.36	138,306.36	152,220.82	166,122.73	124,330.07	290,452.80
COST OF SALES														
Merchandise	5,853.06	1,640.10	2,552.38	3,551.80	2,728.68	1,560.46	2,423.05	4,846.16	3,246.82	2,505.91	5,056.11	7,759.69	6,138.90	13,897.59
TOTAL COGS	5,853.06	1,640.10	2,552.38	3,551.80	2,728.68	1,560.46	2,423.05	4,846.16	3,246.82	2,505.91	5,056.11	7,759.69	6,138.90	13,897.59
COGS - Merchandise %	74.1%	28.5%	58.1%	62.8%	60.7%	47.7%	62.5%	67.5%	59.7%	50.4%	68.0%	57.7%	85.1%	142.8%
PAYROLL														
Course and Grounds	24,919.14	26,352.68	22,638.86	26,225.27	32,073.24	28,585.41	34,432.83	31,684.92	28,920.39	30,732.19	28,012.60	30,064.37	34,382.92	64,447.29
Carts, Range, Starters, Etc.	8,415.33	7,923.64	7,116.46	7,873.59	7,106.65	6,474.49	7,080.97	7,245.10	6,303.66	7,409.86	7,103.97	6,331.27	7,471.41	15,802.68
Pro Shop	5,191.79	4,309.17	5,905.43	6,163.57	5,403.76	3,919.57	5,254.48	6,128.16	5,241.16	6,211.03	5,961.95	6,441.79	5,514.86	11,956.65
General and Administrative	11,606.34	12,374.75	11,284.86	14,077.34	15,084.13	13,148.39	14,906.51	14,011.14	14,226.43	14,428.23	13,634.83	13,668.79	14,335.47	28,004.26
Marketing	5,075.36	4,784.31	4,363.59	4,292.47	4,555.79	3,892.89	4,239.45	4,320.14	4,712.75	4,943.12	3,807.02	4,700.57	4,324.89	9,625.56
TOTAL PAYROLL	55,209.96	55,744.55	51,329.30	58,592.23	64,283.57	56,010.55	65,894.34	63,389.46	59,494.43	63,124.43	58,410.37	63,206.79	66,629.65	129,836.44
OPERATING EXPENSES														
Course and Grounds	20,861.61	25,660.67	17,143.70	12,493.27	22,823.18	34,604.16	22,181.10	10,945.55	13,883.27	17,669.77	27,135.78	15,697.76	22,994.56	38,692.32
Carts, Range, Starters, Etc.	8,921.72	7,599.14	7,259.72	7,560.97	7,158.96	7,643.70	8,835.77	7,497.66	7,507.80	7,531.09	8,638.06	4,787.42	6,940.46	2,153.04
Pro Shop	19.65	300.00	522.36	1,111.30	490.50	231.91	819.49	475.07	419.62	89.47	4,841.56	292.15	49.51	341.66
General and Administrative	17,108.08	15,296.58	15,896.47	17,901.85	16,535.39	23,304.31	17,344.06	21,043.15	15,795.57	20,485.16	16,400.45	16,683.36	16,930.78	33,614.12
Marketing	1,449.57	1,807.62	3,049.36	794.01	(331.71)	3,040.36	2,810.14	199.13	1,416.00	1,133.72	1,248.32	1,232.34	39.70	1,272.04
TOTAL OPERATING EXPENSES	48,350.63	50,664.01	43,671.61	39,961.40	46,676.32	68,524.46	52,060.56	40,160.56	39,022.28	46,800.21	60,264.17	29,118.19	46,854.89	76,073.18
TOTAL EXPENSES	109,423.65	108,048.66	97,553.10	102,005.43	113,688.57	126,395.47	120,407.85	108,396.18	101,673.51	112,530.55	123,730.65	100,083.67	119,723.54	219,807.21
EBITDA	17,578.16	(10,107.51)	(18,260.03)	(19,666.18)	(44,223.34)	(57,847.45)	(38,785.86)	(1,630.04)	(10,531.15)	25,775.81	28,490.17	66,039.06	4,606.53	70,645.59

For the Month Ending April 30, 2020

[illegible]

The Golf Club at Cypress Head

General Ledger

Ranges: From:
Date: 4/1/2020
Account: First

To:
4/30/2020
Last

Sorted By:
Include:
Print Currency In: Functional (Z-US\$)

Account
Posting, Unit

Inactive	Account	Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
	10020-5950-900	Cash - Course Depository NEW	\$178,017.91	\$116,364.94	\$98,599.50	\$17,765.44	\$195,783.35
	10050-5950-900	Cash - Course Payroll BMO	\$31,329.14	\$75,162.32	\$75,887.13	(\$724.81)	\$30,604.33
	10100-5950-900	Cash - Course Other	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00
	10180-5950-900	Cash - Pro Shop Bank	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
	11160-5950-900	A/R Member	\$2,346.03	\$960.74	\$1,764.46	(\$803.72)	\$1,542.31
	12000-5950-900	Inventory - Merchandise	\$31,479.58	\$7,008.28	\$12,218.26	(\$5,209.98)	\$26,269.60
	13020-5950-900	Prepaid Insurance	\$13,327.15	\$0.00	\$4,638.66	(\$4,638.66)	\$8,688.49
	13040-5950-900	Prepaid Exp - Other	\$19,082.79	\$1,044.00	\$2,828.18	(\$1,784.18)	\$17,298.61
	20100-5950-900	Machinery & Equipment	\$5,550.40	\$0.00	\$0.00	\$0.00	\$5,550.40
	20160-5950-900	Buildings and Improvements	\$30,597.54	\$0.00	\$0.00	\$0.00	\$30,597.54
	22040-5950-900	Accum. Deprec - Mach & Equip	(\$4,023.34)	\$0.00	\$23.12	(\$23.12)	(\$4,046.46)
	22080-5950-900	Accum. Deprec - Buildings	(\$24,225.41)	\$0.00	\$72.41	(\$72.41)	(\$24,297.82)
	30000-5950-900	Accts Pay - Trade	(\$60,285.77)	\$96,085.55	\$93,357.59	\$2,727.96	(\$57,557.81)
	30040-5950-900	Accts Pay - Other	(\$1,394.56)	\$0.00	\$12,162.19	(\$12,162.19)	(\$13,556.75)
	31000-5950-900	Accrued Expenses	(\$900.00)	\$2,410.00	\$3,235.00	(\$825.00)	(\$1,725.00)
	31020-5950-900	Accrued Payroll	(\$38,087.07)	\$28,338.14	\$32,992.71	(\$4,654.57)	(\$42,741.64)
	31080-5950-900	Accrued Tips Payable	(\$10.00)	\$0.00	\$0.00	\$0.00	(\$10.00)
	31220-5950-900	Accrued Sales Tax	(\$26,800.90)	\$0.00	\$7,241.57	(\$7,241.57)	(\$34,042.47)
	31400-5950-900	Accrued City Surcharge	\$0.00	\$3,491.16	\$3,491.16	\$0.00	\$0.00
	32000-5950-900	Deferred Rev - Rainchecks	(\$1,671.50)	\$1,519.06	\$1,265.15	\$253.91	(\$1,417.59)
	32020-5950-900	Deferred Rev - Outing Deposits	(\$4,195.35)	\$19.48	\$0.74	\$18.74	(\$4,176.61)
	32040-5950-900	Deferred Rev - Legacy GF Passes	(\$20,886.10)	\$3,481.03	\$0.00	\$3,481.03	(\$17,405.07)
	32050-5950-900	Deferred Revenue - Cypress GF Passes	(\$13,626.08)	\$2,271.02	\$0.00	\$2,271.02	(\$11,355.06)
	32070-5950-900	Deferred Rev - Gift Cards	(\$23,769.80)	\$1,418.29	\$59.10	\$1,359.19	(\$22,410.61)
	32100-5950-900	Deferred Rev - Credit Books	(\$13,057.88)	\$853.02	\$98.00	\$755.02	(\$12,302.86)
	32120-5950-900	Deferred Rev - Trail Fee Pass	(\$47,063.22)	\$7,843.87	\$0.00	\$7,843.87	(\$39,219.35)
	32220-5950-900	Deferred Rev - Founders Pass	(\$675.00)	\$112.50	\$0.00	\$112.50	(\$562.50)
	49020-5950-900	Retained Earnings - Current	\$1.07	\$0.00	\$0.00	\$0.00	\$1.07
	50000-5950-100	Green Fees - Annual Pass	(\$35,343.25)	\$0.00	\$5,864.55	(\$5,864.55)	(\$41,207.80)
	50040-5950-100	Green Fees - Member	(\$338,690.42)	\$0.00	\$58,166.61	(\$58,166.61)	(\$396,857.03)
	50070-5950-100	Green Fees - (surcharge)	(\$19,226.29)	\$3,491.16	\$6,982.32	(\$3,491.16)	(\$22,717.45)
	50500-5950-200	Cart Fee 18	(\$205,189.17)	\$0.00	\$33,096.16	(\$33,096.16)	(\$238,285.33)
	50520-5950-200	Cart Fee - Annual Trail	(\$45,122.37)	\$0.00	\$7,843.87	(\$7,843.87)	(\$52,966.24)
	52090-5950-600	Handicap Fee	(\$4,134.00)	\$0.00	\$20.00	(\$20.00)	(\$4,154.00)
	52150-5950-600	Lessons	(\$4,728.00)	\$0.00	\$585.00	(\$585.00)	(\$5,313.00)
	52280-5950-600	Rental Clubs	(\$1,760.00)	\$0.00	\$170.00	(\$170.00)	(\$1,930.00)
	52310-5950-600	Retail	(\$42,362.20)	\$0.00	\$7,212.70	(\$7,212.70)	(\$49,574.90)
	53050-5950-220	Range Pass Revenue	(\$20,110.90)	\$0.00	\$4,388.86	(\$4,388.86)	(\$24,499.76)
	56120-5950-100	City Surcharge R & R	(\$19,226.29)	\$0.00	\$3,491.16	(\$3,491.16)	(\$22,717.45)
	59010-5950-900	Miscellaneous G&A	(\$287.51)	\$0.00	\$0.00	\$0.00	(\$287.51)
	60000-5950-600	COGS - Merchandise - Accessories	\$25,836.74	\$12,184.01	\$6,045.11	\$6,138.90	\$31,975.64
	70000-5950-100	Gross Payroll - Salaried	\$57,632.55	\$9,406.61	\$587.91	\$8,818.70	\$66,451.25
	70000-5950-900	Gross Payroll - Salaried	\$61,035.09	\$10,779.15	\$662.20	\$10,116.95	\$71,152.04
	70000-5950-950	Gross Payroll - Salaried	\$21,101.61	\$4,074.18	\$207.80	\$3,866.38	\$24,967.99
	70010-5950-100	Gross Payroll - Hourly	\$93,416.01	\$21,235.05	\$1,354.97	\$19,880.08	\$113,296.09
	70010-5950-200	Gross Payroll - Hourly	\$39,234.60	\$7,148.42	\$449.83	\$6,698.59	\$45,933.19
	70010-5950-600	Gross Payroll - Hourly	\$29,865.17	\$4,936.74	\$470.67	\$4,466.07	\$34,331.24
	70010-5950-900	Gross Payroll - Hourly	\$4,575.31	\$473.97	\$90.40	\$383.57	\$4,958.88
	71000-5950-100	Payroll Tax - FICA	\$10,792.47	\$2,254.95	\$148.63	\$2,106.32	\$12,898.79
	71000-5950-200	Payroll Tax - FICA	\$3,122.82	\$546.87	\$34.41	\$512.46	\$3,635.28
	71000-5950-600	Payroll Tax - FICA	\$2,257.37	\$363.04	\$23.77	\$339.27	\$2,596.64
	71000-5950-900	Payroll Tax - FICA	\$4,425.64	\$769.54	\$57.57	\$711.97	\$5,137.61
	71000-5950-950	Payroll Tax - FICA	\$1,495.55	\$293.41	\$15.90	\$277.51	\$1,773.06
	71010-5950-100	Payroll Tax - UC	\$723.95	\$140.17	\$0.00	\$140.17	\$864.12
	71010-5950-200	Payroll Tax - UC	\$356.36	\$62.43	\$0.00	\$62.43	\$418.79
	71010-5950-600	Payroll Tax - UC	\$236.34	\$38.70	\$0.00	\$38.70	\$275.04
	71010-5950-900	Payroll Tax - UC	\$258.65	\$3.80	\$0.00	\$3.80	\$262.45

TRIAL BALANCE SUMMARY FOR 2019

The Golf Club at Cypress Head

Inactive	Account	Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
	71010-5950-950	Payroll Tax - UC	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00
	71020-5950-100	Payroll Tax - WC	\$2,764.65	\$704.26	\$0.00	\$704.26	\$3,468.91
	71020-5950-200	Payroll Tax - WC	\$718.63	\$178.63	\$0.00	\$178.63	\$897.26
	71020-5950-600	Payroll Tax - WC	\$549.37	\$127.10	\$0.00	\$127.10	\$676.47
	71020-5950-900	Payroll Tax - WC	\$1,209.67	\$277.86	\$0.00	\$277.86	\$1,487.53
	71020-5950-950	Payroll Tax - WC	\$398.07	\$270.93	\$0.00	\$270.93	\$669.00
	71030-5950-100	Benefits	\$18,517.67	\$4,095.03	\$1,361.64	\$2,733.39	\$21,251.06
	71030-5950-200	Benefits	\$42.42	\$43.81	\$24.51	\$19.30	\$61.72
	71030-5950-600	Benefits	\$2,210.32	\$734.88	\$191.16	\$543.72	\$2,754.04
	71030-5950-900	Benefits	\$13,361.57	\$4,270.14	\$1,428.82	\$2,841.32	\$16,202.89
	71030-5950-950	Benefits	\$3,057.86	\$931.86	\$421.69	\$510.17	\$3,568.03
	80110-5950-200	Cart Supplies	\$496.57	\$112.80	\$0.00	\$112.80	\$609.37
	80120-5950-100	Chemicals	\$1,189.98	\$523.79	\$0.00	\$523.79	\$1,713.77
	80170-5950-100	Course Accessories	\$763.31	\$160.39	\$0.00	\$160.39	\$923.70
	80230-5950-100	Fertilizer	\$24,400.67	\$1,398.45	\$0.00	\$1,398.45	\$25,799.12
	80270-5950-100	Fuel	\$4,544.84	\$571.20	\$0.08	\$571.12	\$5,115.96
	80280-5950-100	Fungicides	\$1,417.53	\$0.00	\$0.00	\$0.00	\$1,417.53
	80320-5950-100	Herbicides	\$10,950.64	\$2,817.18	\$0.00	\$2,817.18	\$13,767.82
	80370-5950-100	Insecticides	\$2,879.51	\$543.70	\$0.00	\$543.70	\$3,423.21
	80380-5950-900	Janitorial Supplies	\$2,294.79	\$579.35	\$0.00	\$579.35	\$2,874.14
	80420-5950-900	Laundry/Uniforms	\$1,854.69	\$246.30	\$0.00	\$246.30	\$2,100.99
	80520-5950-600	Office Supplies	\$833.88	\$41.94	\$0.00	\$41.94	\$875.82
	80520-5950-900	Office Supplies	\$2,631.60	\$377.60	\$0.00	\$377.60	\$3,009.20
	80610-5950-220	Range Balls	\$1,325.00	\$0.00	\$0.00	\$0.00	\$1,325.00
	80620-5950-220	Range Equipment	\$2,101.07	\$0.00	\$0.00	\$0.00	\$2,101.07
	80630-5950-220	Range Expenses	\$391.42	\$0.00	\$0.00	\$0.00	\$391.42
	80690-5950-100	Sand/Topdress	\$1,057.68	\$1,462.33	\$0.00	\$1,462.33	\$2,520.01
	80710-5950-100	Seeds/Trees	\$6,731.25	\$0.00	\$0.00	\$0.00	\$6,731.25
	80730-5950-100	Small Tools	\$809.80	\$0.00	\$0.00	\$0.00	\$809.80
	80780-5950-600	Supplies	\$1,494.88	\$0.00	\$0.00	\$0.00	\$1,494.88
	80810-5950-600	Tournament Expense	\$212.41	\$0.00	\$0.00	\$0.00	\$212.41
	81010-5950-900	Alarm System	\$1,637.40	\$230.90	\$0.00	\$230.90	\$1,868.30
	81090-5950-200	Cart Repairs	\$31.84	\$106.25	\$0.00	\$106.25	\$138.09
	81130-5950-900	Computer Service	\$486.00	\$53.70	\$0.00	\$53.70	\$539.70
	81140-5950-900	Contract Cleaning	\$4,957.00	\$972.00	\$0.00	\$972.00	\$5,929.00
	81220-5950-600	Handicap Expense	\$3,952.00	\$0.00	\$0.00	\$0.00	\$3,952.00
	81250-5950-100	Irrigation	\$4,223.79	\$4,923.24	\$0.00	\$4,923.24	\$9,147.03
	81350-5950-100	Repair & Maint - Equipment	\$9,235.19	\$951.27	\$0.00	\$951.27	\$10,186.46
	81350-5950-220	Repair & Maint - Equipment	\$29.76	\$0.00	\$0.00	\$0.00	\$29.76
	81350-5950-900	Repair & Maint - Equipment	\$1,394.25	\$0.00	\$0.00	\$0.00	\$1,394.25
	81360-5950-100	Repair & Maint - Building	\$1,358.23	\$0.00	\$0.00	\$0.00	\$1,358.23
	81360-5950-600	Repair & Maint - Building	\$535.79	\$7.57	\$0.00	\$7.57	\$543.36
	81360-5950-900	Repair & Maint - Building	\$2,032.04	\$0.00	\$0.00	\$0.00	\$2,032.04
	82000-5950-200	Cart Lease	\$25,098.31	\$5,764.57	\$0.00	\$5,764.57	\$30,862.88
	82020-5950-100	Equipment Lease	\$25,291.24	\$6,397.62	\$0.00	\$6,397.62	\$31,688.86
	82060-5950-900	Off-Site Storage	\$1,056.00	\$176.00	\$0.00	\$176.00	\$1,232.00
	83000-5950-100	Utillties - Electric	\$1,098.20	\$200.04	\$0.00	\$200.04	\$1,298.24
	83000-5950-200	Utillties - Electric	\$5,748.99	\$956.84	\$0.00	\$956.84	\$6,705.83
	83020-5950-100	Utillties - Other	\$8,250.69	\$2,654.95	\$0.00	\$2,654.95	\$10,905.64
	83020-5950-900	Utillties - Other	\$9,953.46	\$2,674.00	\$460.00	\$2,214.00	\$12,167.46
	83030-5950-100	Utillties - Telephone/Fax	\$687.14	\$170.36	\$0.00	\$170.36	\$857.50
	83030-5950-900	Utillties - Telephone/Fax	\$1,122.04	\$300.00	\$150.00	\$150.00	\$1,272.04
	83050-5950-100	Utillties - Water	\$1,218.28	\$220.12	\$0.00	\$220.12	\$1,438.40
	84040-5950-950	Adv/Promo - Mktg/Bus Dev	\$8,039.65	\$39.70	\$0.00	\$39.70	\$8,079.35
	85020-5950-900	Bank Charges	\$2,238.83	\$313.02	\$32.57	\$280.45	\$2,519.28
	85050-5950-600	Cash Short/(Over)	(\$0.60)	\$0.00	\$0.00	\$0.00	(\$0.60)
	85050-5950-900	Cash Short/(Over)	(\$343.31)	\$66.49	\$61.91	\$4.58	(\$338.73)
	85060-5950-900	Cell Phone	\$1,200.00	\$200.00	\$0.00	\$200.00	\$1,400.00
	85070-5950-900	City Surcharge R & R	\$19,226.29	\$3,491.16	\$0.00	\$3,491.16	\$22,717.45
	85120-5950-900	Credit Card Discounts	\$14,095.02	\$2,886.82	\$0.00	\$2,886.82	\$16,981.84
	85140-5950-900	Donations	(\$115.00)	\$0.00	\$25.00	(\$25.00)	(\$140.00)
	85150-5950-900	Dues & Subscriptions	\$355.00	\$0.00	\$0.00	\$0.00	\$355.00
	85160-5950-100	Education & Training	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00

TRIAL BALANCE SUMMARY FOR 2019
The Golf Club at Cypress Head

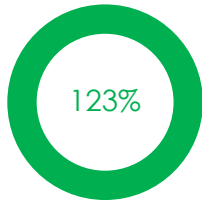
Inactive	Account	Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance	
	85160-5950-900	Education & Training	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
	85190-5950-900	Employee Relations	\$657.76	\$0.00	\$19.48	(\$19.48)	\$638.28	
	85200-5950-100	Employee Testing	\$187.75	\$0.00	\$0.00	\$0.00	\$187.75	
	85280-5950-900	Insurance Expense	\$27,832.20	\$4,638.66	\$0.00	\$4,638.66	\$32,470.86	
	85320-5950-900	Member Relations	\$150.24	\$0.00	\$0.00	\$0.00	\$150.24	
	85330-5950-900	Messenger Service - Fedex	\$462.98	\$34.17	\$0.00	\$34.17	\$497.15	
	85340-5950-900	Miscellaneous	(\$9.39)	\$0.00	\$0.00	\$0.00	(\$9.39)	
	85390-5950-900	O/S - Accounting	\$6,875.00	\$0.00	\$0.00	\$0.00	\$6,875.00	
	85480-5950-900	Payroll Processing Fee	\$2,979.28	\$2,167.68	\$1,800.00	\$367.68	\$3,346.96	
	85490-5950-900	Postage/Shipping	\$509.19	\$53.47	\$0.00	\$53.47	\$562.66	
	85610-5950-100	Tax/Licenses/Fees	\$550.00	\$0.00	\$0.00	\$0.00	\$550.00	
	85610-5950-900	Tax/Licenses/Fees	(\$120.00)	\$0.00	\$0.00	\$0.00	(\$120.00)	
	85710-5950-900	Travel - Meals	\$1,301.78	\$0.00	\$0.00	\$0.00	\$1,301.78	
	85720-5950-100	Travel - Other	\$267.51	\$0.00	\$0.00	\$0.00	\$267.51	
	85720-5950-900	Travel - Other	\$2,023.16	\$18.40	\$0.00	\$18.40	\$2,041.56	
	89020-5950-900	Employee Meals	\$13.45	\$0.00	\$0.00	\$0.00	\$13.45	
	90000-5950-900	Management Fee	\$36,375.18	\$6,062.53	\$0.00	\$6,062.53	\$42,437.71	
	98010-5950-900	Deprec - Office F,F&E	\$0.00	\$23.12	\$23.12	\$0.00	\$0.00	
	98020-5950-900	Deprec - Mach & Equip	\$138.72	\$23.12	\$0.00	\$23.12	\$161.84	
	98040-5950-900	Deprec - Buildings	\$434.46	\$72.41	\$0.00	\$72.41	\$506.87	
	RCMWD-5950-100	Rounds - Complimentary - Weekday	15,146.00	101.00	0.00	101.00	15,247.00	
	REMWD-5950-100	Rounds - Employee - Weekday	20,957.00	124.00	0.00	124.00	21,081.00	
	RMBWD-5950-100	Rounds - Member - Weekday	78,342.00	419.00	0.00	419.00	78,761.00	
	RPKWD-5950-100	Rounds - Peak - Weekday	431,712.00	3,822.00	0.00	3,822.00	435,534.00	
	RPKWE-5950-100	Rounds - Peak - Weekend	5,071.00	0.00	0.00	0.00	5,071.00	
		<u>Accounts</u>	<u>Beginning Balance</u>	<u>Debit</u>	<u>Credit</u>	<u>Net Change</u>	<u>Ending Balance</u>	
		Grand Totals:	145	\$0.00	\$493,905.31	\$493,905.31	\$0.00	\$0.00

Sales & Marketing Snapshot

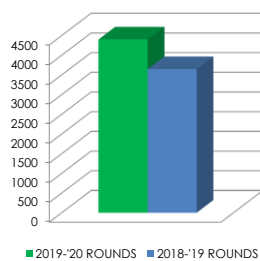
MAY

REPORT DATE: 6/20/20

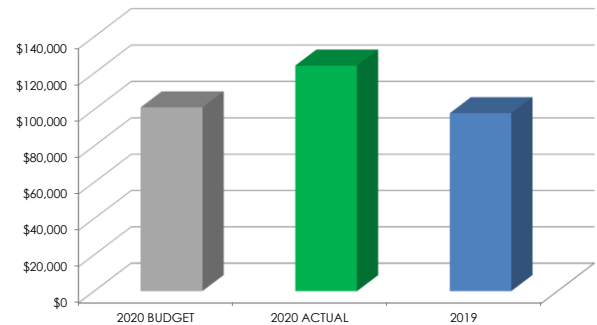
Percentage of Budget



Monthly Summary Totals



MONTHLY BUDGET	\$101,148
ACTUAL MONTHLY REVENUE	\$124,142
VARIANCE TO BUDGET	\$22,994
PY MONTHLY REVENUE	\$97,941



MAY

2019-20 Monthly Budget

REVENUE CLASS	AMOUNT
Total Golf	\$87,378
Outings	\$12,250
Merchandise	\$6,770
Payroll Expense	\$64,320
OpEx	\$56,548

2019-20 Actual Revenue

REVENUE CLASS	AMOUNT
Total Golf	\$109,098
Outings	\$9,208
Merchandise	\$7,610
Payroll Expense	\$64,006
OpEx	\$53,206

Month PY

REVENUE CLASS	AMOUNT
Total Golf	\$85,219
Outings	\$12,508
Merchandise	\$6,388

2019-20 ROUNDS	4400
2018-19 ROUNDS	3645

MAY

ACTION ITEMS / STRATEGIES / COMMENTS

- * Improved course conditions and favorable weather pattern resulted in an increase of over 800 rounds Year over Year
- * Increased labor expenses due to implementing the CDC guidelines regarding cleaning protocols
- * Continued to limit tee time availability due to requirements of individual carts and social distancing.
- * Continued Loss of all scheduled Tournament events and reduced group and league play. Loss of over \$10,000 in tournament revenue.
- * Course was closed for Aerification of the greens and tee boxes followed by several days of rain negatively impacting play. Lost 5 days as a result.
- * Continuing to see the effects of the Covid-19 Virus.
- * Held our annual Folds of Honor promotion over Memorial Day weekend raising over \$300 for the foundation.
- * Surpassed prior year rounds and revenue with daily fee play over 26 days.

CYPRESS PASS SALES

2018 STATUS	2019 PASSES	2020 PASSES
Legacy Single	28	20
Legacy Double	10	9
Cypress Single	9	8
Cypress Double	4	4
Trail Fees	77	58
Founders	1	1
TOTAL PASSES	129	100
TOTAL REVENUE	\$197,787	\$158,588

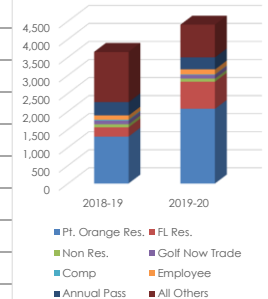
WEATHER INFORMATION

PLAYABLE DAYS	
2019	2020
26	26
PRECIPITATION IN INCHES	
2019	2020
2.9	3.5

ROUNDS SEGMENTATION

SEGMENT	2018-19	2019-20
Pt. Orange Res.	1,299	2,067
FL Res.	256	752
Non Res.	81	84
Golf Now Trade	103	105
Comp	27	13
Employee	116	137
Annual Pass	370	336
All Others	1,393	906
TOTAL	3,645	4,400

Rounds by Segment



TRUEREVIEW SUMMARY



2020 Month End OVERALL	SERVICE	COURSE	RECOMMEND	NPS	# of SURVEYS
9.3	9.8	8.7	9.5	80.6	36
2019 Month End OVERALL	SERVICE	COURSE	RECOMMEND	NPS	# of SURVEYS
8.4	9.2	7.5	8.4	46.7	15



June 20th, 2020

Robin Fenwick
City of Port Orange
1000 City Center Circle
Port Orange, FL 32129

Dear Ms. Fenwick,

The following is the financial and operational summary report for May 2020 at Cypress Head Golf Club. These numbers reflect only the Golf portion for the month and year to date.

FINANCIAL SUMMARY FOR GOLF MONTH ENDING May 2020							
	Current				Year to Date		
	Actual	Budget	Variance vs. Budget		Actual	Budget	Prior Year
Revenue							
Green Fees	\$ 68,584	\$ 51,628	\$ 16,956		\$ 529,366	\$ 532,896	\$ 516,644
Cart Fees	\$ 40,514	\$ 35,750	\$ 4,764		\$ 331,765	\$ 334,011	\$ 319,873
Range	\$ 3,981	\$ 3,500	\$ 481		\$ 28,481	\$ 26,400	\$ 25,474
Pro- Shop Revenues	\$ 7,610	\$ 6,770	\$ 840		\$ 68,582	\$ 59,660	\$ 59,458
City Surcharge R/R	\$ 3,454	\$ 3,500	\$ (46)		\$ 26,171	\$ 26,549	\$ 26,211
Total Revenue	\$ 124,143	\$ 101,148	\$ 22,995		\$ 984,365	\$ 979,516	\$ 947,660
Cost of Sales	\$ 3,868	\$ 3,840	\$ 28		\$ 35,843	\$ 31,328	\$ 30,614
Merchandise	\$ 3,868	\$ 3,840	\$ 28	55%	\$ 35,843	\$ 31,328	\$ 30,614
Gross Margin	\$ 120,275	\$ 97,308	\$ 22,967		\$ 948,522	\$ 948,188	\$ 917,046
Total Payroll	\$ 64,006	\$ 64,320	\$ (314)		\$ 504,065	\$ 504,344	\$ 425,058
Total Operating Expenses	\$ 53,206	\$ 56,548	\$ (3,342)		\$ 367,717	\$ 396,207	\$ 368,223
EBITDA	\$ 3,063	\$ (23,560)	\$ 26,623		\$ 77,027	\$ 48,112	\$ 124,238
Other Expenses	\$ 6,159	\$ 6,159	\$ -		\$ 49,264	\$ 49,268	\$ 48,313
Management Fee	\$ 6,063	\$ 6,063	\$ -		\$ 48,500	\$ 48,504	\$ 47,549
Interest Expense	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Depreciation	\$ 96	\$ 96	\$ -		\$ 764	\$ 764	\$ 764
Net Cash From Ops	\$ (3,096)	\$ (29,719)	\$ 26,623		\$ 27,763	\$ (1,156)	\$ 75,925
Rounds							
Total Rounds	4,400	3,380	1,020		32,766	31,987	32,103
Paid Rounds	3,761	2,739	1,022		28,009	27,144	26,892
Avg. GF/CF Total rounds	\$24.80	\$25.85	\$ (1.06)		\$26.28	\$27.10	\$26.06
Avg. GF/CF Paid rounds	\$29.01	\$31.90	\$ (2.89)		\$30.74	\$31.94	\$31.11
Avg. Merchandise/round	\$1.73	\$2.00	\$ (0.27)		\$2.09	\$1.87	\$1.85

Overview:

- Overall golf revenues for May finished much higher than the projected budget for the month due to an increased number of rounds played and improved course conditions. This was accomplished with only 26 playable days due to rain and we also performed an aerification of the greens and tee boxes which usually would lower the round totals. The range revenues were equal to the budget & Pro Shop revenues were slightly higher to the budget.
- Total payroll for the month was equal to the projected budget even with the extra staffing required to maintain CDC guidelines for the clubhouse and outside services. The entire team has been working diligently to maintain the continuity for our guests.
- Our operating expenses finished lower than the budgeted amount due to the timing of invoices for fertilizers and herbicides.
- The month of May is the eight month in our fiscal year 2019-2020. Year to Date revenues are slightly higher than projected with retail sales being higher at this time. The payroll expenses are equal to the budget and operating expenses are lower than projected.
- The Covid-19 Pandemic continues to cause multiple cancellations and rescheduling of tournaments/groups/events.
- Cypress Head continued the tradition over the Memorial Day weekend to donate \$1.00 per round to the Folds of Honor Foundation.

R&R Projects:

- There were no projects for the month of May 2020.

Tee Sheet Activity:

- There were 4,400 total rounds for the month which included 3,761 paid rounds, 382 Annual with Cypress Pass member rounds and 257 other rounds. The round type for the month included 3,048 eighteen hole rounds and 1,252 nine hole rounds.
- The Golf staff continues to monitor daily tee sheet activity and they are trained to recognize underutilization of the tee sheet and offer promotional prices through the website to increase the number of potential players.

May 2020 and YTD rounds mix:

Type	Actual	Budget	Month- P.Y.	Y.T.D	P.Y-Y.T.D
Paid	3761	2739	3037	28009	38181
Annual	382	487	362	2923	3417
Other rounds	257	154	246	1836	1794
Total Rounds	4400	3380	3645	32768	32103

Departmental Summaries:**Course & Grounds/Range**

- Our superintendent, Darren Bache continues to follow the agronomic program that he developed for Cypress Head.
- Expenses for the month were slightly lower than projected due to the timing of invoices. The maintenance team performed aerification of the fairways, roughs, tee boxes and greens. This process relieves compaction and increases air and water infiltration.
- We have been moving forward on scheduling repairs of the existing control boxes which will begin in June. We renovated the existing fertigation system which will allow the superintendent to fertilize the course through the irrigation system helping to reduce labor costs.
- Another priority has been to repair damaged areas of the cart paths caused by tree roots and aging infrastructure.

Golf Shop/Carts

- Due to the reduced sales and limited golf shop operations we have suspended ordering any non-essential merchandise. There was \$295.00 in gift card sales purchased for the month with \$7,600.00 in pro-shop sales.
- We continue to follow all regular maintenance procedures regarding the cart fleet which includes registering monthly totals for battery amperage and mileage. Due to the current Pandemic guidelines we have been issuing individual carts for players which will greatly affect the battery life of our fleet. Following the CDC guidelines we have instituted a complete disinfecting regimen for the daily cleaning process of the fleet.
- The staff at Cypress Head Golf Course will continue to offer individual lessons following the guidelines established by the National Golf Foundation during the current Pandemic. We will continue to monitor the situation and will plan to activate junior and adult clinics in the future.
- The MGA and the WGA have suspended their league play for the month of May, in order to follow the CDC restriction of six foot social distancing and no gatherings over 10 people.

Marketing and Sales:

- We are continuing our involvement with Golf Pac, and Tee-Times USA along with other National wholesaler and Golf Now to maximize utilization of our tee sheet.
- We continue to be active members of the Port Orange South Daytona Chamber of Commerce, keeping us informed regarding the challenges of the business and local community.
- We continue to maintain our database of emails with approximately 10,100 unique e-mail addresses. The golf staff continues to update player profiles including residency, phone numbers and proper classifications of all players.
- Due to the Pandemic, multiple groups have cancelled or re-scheduled for the month of May.

Detail Report												
Report run: 6/23/2020 8:25 AM MDT Data current as of: 6/23/2020 8:24 AM MDT REPORT CRITERIA Date of Survey: 5/1/20 - 5/31/20 Select level: Cypress Head Golf Club Number of Surveys: 36												
	#	Zip Code	Date Golfer	Date of Survey	Tee Time	Overall Rating	Service Rating	Course Rating	Recommend Rating	NPS	Overall Rating w/o F&B	Comments
Totals						9.3	9.8	8.7	9.5	80.6	9.3	
Cypress Head Golf Club						9.3	9.8	8.7	9.5	80.6	9.3	
Golf						9.3	9.8	8.7	9.5	80.6	9.3	

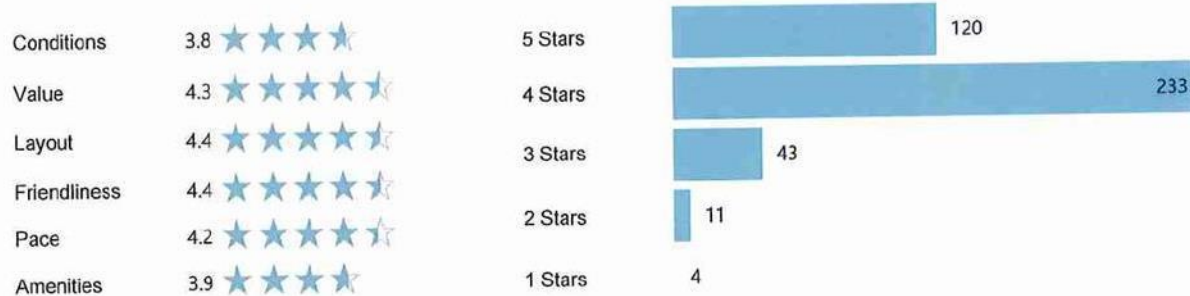
- Course summary report for May showed an overall rating for the golf course of 9.3 with a course rating of 8.7 and our service rating is at 9.8.
- In addition to the report above, we have also started using a new Google Analytic tool that provides us with an alternative ratings source from Golf Now Advisors.

RATINGS & REVIEWS

Your course's overall score on GolfAdvisor.com

	TOTAL REVIEWS	AVERAGE SCORE	% RECOMMENDED
All Time	411	4.1	91.1%

YOUR COURSE REVIEWS



- We continue to assist all players by helping them to enjoy their experience here at Cypress Head. There were some reviews that had constructive ideas to help us improve in some areas which we will evaluate as a team. The comments returned by the players in this avenue are useful tools in helping our maintenance and golf staff team improve. We also review all negative comments and they are discussed by our team and if required we will contact the individual to help us better understand their concerns. Players also have access to a suggestion box which is located at the clubhouse near the Men's and Ladies bulletin boards.

Corporate Support:

- Kemper Sports Center for Excellence – Ongoing resource. We have been participating in monthly webinars designed to share best practices used at Kemper properties throughout the country.



Insights:

- Due to the Pandemic we will continue to follow guidelines established by the CDC as well as relying on the resources from Kemper Sports management and the City of Port Orange. This process will remain in effect until further instructions are received.

Respectfully Submitted,

Bob Duquette, PGA

General Manager
The Golf Club at Cypress Head

Matt Lindley

Regional Operating Executive
KemperSports Management

The Golf Club at Cypress Head
For the Eight Months Ending May 31, 2020

	<u>05/31/20</u>	<u>09/30/19</u>	<u>05/31/19</u>
ASSETS			
CURRENT ASSETS:			
Cash			
Cash - Depository	163,003	108,108	156,990
Cash - Payroll	30,023	23,753	25,710
Cash - Manual Checks	850	850	850
Cash - Housebank & Other	<u>500</u>	<u>500</u>	<u>500</u>
Total Cash	<u>194,376</u>	<u>133,211</u>	<u>184,050</u>
Accounts Receivable			
A/R Member	<u>376</u>	<u>63,969</u>	<u>2,718</u>
Total Accounts Recievable	<u>376</u>	<u>63,969</u>	<u>2,718</u>
Other Current Assets			
Inventory - Merchandise	23,262	17,540	21,282
Prepaid Insurance	4,050	22,367	3,845
Prepaid Exp - Other	<u>14,471</u>	<u>7,036</u>	<u>12,266</u>
Total Other Current Assets	<u>41,783</u>	<u>46,943</u>	<u>37,393</u>
TOTAL CURRENT ASSETS	<u>236,535</u>	<u>244,123</u>	<u>224,161</u>
PROPERTY, PLANT AND EQUIPMENT:			
Buildings & Improvements	30,598	30,598	30,598
Machinery & Equipment	<u>5,550</u>	<u>5,550</u>	<u>5,550</u>
Property Plant and Equipment	36,148	36,148	36,148
Accumulated Depreciation	<u>(28,440)</u>	<u>(27,676)</u>	<u>(27,293)</u>
TOTAL PROPERTY, PLANT AND EQUIPMENT	<u>7,708</u>	<u>8,472</u>	<u>8,854</u>
TOTAL ASSETS	<u><u>244,243</u></u>	<u><u>252,595</u></u>	<u><u>233,015</u></u>

The Golf Club at Cypress Head
For the Eight Months Ending May 31, 2020

	<u>05/31/20</u>	<u>09/30/19</u>	<u>05/31/19</u>
LIABILITIES AND STOCKHOLDERS' EQUITY			
CURRENT LIABILITIES:			
Accts Pay - Trade	26,474	43,781	41,023
Accts Pay - Other	26,693	(49,825)	22,826
Accrued Expenses	6,480	1,322	600
Accrued Payroll	21,140	34,325	18,679
Accrued Taxes	41,260	4,061	5,562
Deferred Revenue	94,435	218,932	96,843
TOTAL CURRENT LIABILITIES	<u>216,482</u>	<u>252,596</u>	<u>185,533</u>
 TOTAL LIABILITIES	 <u>216,482</u>	 <u>252,596</u>	 <u>185,533</u>
 STOCKHOLDER'S EQUITY			
Retained Earnings	<u>27,762</u>	<u>(1)</u>	<u>47,483</u>
Net Retained Earnings	<u>27,762</u>	<u>(1)</u>	<u>47,483</u>
Stockholders Equity	<u>27,762</u>	<u>(1)</u>	<u>47,483</u>
TOTAL STOCKHOLDER'S EQUITY	<u>27,762</u>	<u>(1)</u>	<u>47,483</u>
 TOTAL LIABILITIES AND STOCKHOLDER'S EQUITY	 <u><u>244,243</u></u>	 <u><u>252,595</u></u>	 <u><u>233,015</u></u>

The Golf Club at Cypress Head
Course Cash Flow Report
For the Year Ended May 31, 2020

	OCT Actual	NOV Actual	DEC Actual	JAN Actual	FEB Actual	MAR Actual	APR Actual	MAY Actual	JUN Actual	JUL Actual	AUG Actual	SEP Actual	TOTAL
EBITDA	(38,786)	(1,630)	(10,531)	25,776	28,490	66,039	4,607	3,063	0	0	0	0	77,027
Management Fee Expense	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	0	0	0	0	(48,500)
Depreciation & Amortization	(96)	(96)	(96)	(96)	(96)	(96)	(96)	(96)	0	0	0	0	(764)
Net Income	(44,944)	(7,788)	(16,689)	19,618	22,332	59,881	(1,552)	(3,095)	0	0	0	0	27,763
Working Capital Changes													
Inventory	(2,630)	(8,539)	2,351	(582)	(3,359)	(1,181)	5,210	3,007	0	0	0	0	(5,723)
Receivables	57,840	(2,073)	2,443	4,524	(2,743)	1,633	894	1,166	0	0	0	0	63,593
Prepaid Expenses	(19,667)	5,723	4,137	415	14,385	(8,000)	6,423	7,467	0	0	0	0	10,863
Payables	7,549	37,496	(40,329)	(8,196)	28,205	(8,221)	(2,728)	(31,084)	0	0	0	0	(17,307)
Due to from the City	(1,013)	386	(160)	45,412	11,083	(4,487)	12,162	13,136	0	0	0	0	76,518
Accrued Expenses	3,639	(17,230)	2,206	13,662	2,084	21,728	12,721	(9,638)	0	0	0	0	29,172
Deferred Revenues	(28,829)	(18,971)	(4,837)	(13,610)	(9,164)	(18,576)	(16,095)	(14,415)	0	0	0	0	(124,497)
Depreciation & Amortization	96	96	96	96	96	96	96	96	0	0	0	0	764
Operating Cash Flow	(27,959)	(10,901)	(50,783)	61,339	62,917	42,874	17,041	(33,361)	0	0	0	0	61,165
Investing Activities													
Financing Activities													
Net Cash Flows	(27,959)	(10,901)	(50,783)	61,339	62,917	42,874	17,041	(33,361)	0	0	0	0	61,165
Beginning Cash	133,211	105,251	94,350	43,567	104,906	167,823	210,697	227,738	194,376	194,376	194,376	194,376	1,865,047
Net Cash Flows	(27,959)	(10,901)	(50,783)	61,339	62,917	42,874	17,041	(33,361)	0	0	0	0	61,165
Ending Cash	105,251	94,350	43,567	104,906	167,823	210,697	227,738	194,376	194,376	194,376	194,376	194,376	1,926,213

The Golf Club at Cypress Head
Summary of All Units
For the Eight Months Ending May 31, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
68,584	51,628	133%	50,570	136%	Green Fees	529,366	532,896	99%	516,644	102%	703,655	678,547
40,514	35,750	113%	34,650	117%	Cart Fee	331,765	334,011	99%	319,873	104%	477,197	439,458
60	20	300%	20	300%	Handicap Fee	4,214	4,280	98%	4,225	100%	4,360	4,397
505	500	101%	190	266%	Lessons	5,818	4,250	137%	3,790	154%	5,650	11,444
90	250	36%	420	21%	Rental Clubs	2,020	2,180	93%	2,350	86%	3,280	2,920
6,955	6,000	116%	5,758	121%	Retail	56,530	48,950	115%	49,093	115%	68,150	74,344
3,981	3,500	114%	3,403	117%	Range	28,481	26,400	108%	25,474	112%	40,400	36,800
3,454	3,500	99%	2,931	118%	City Surcharge R & R	26,171	26,549	99%	26,211	100%	37,149	35,352
0	0	0%	0	0%	Miscellaneous G&A	288	475	61%	472	61%	475	1,037
124,142	101,148	123%	97,941	127%	Total Revenues	984,652	979,991	100%	948,132	104%	1,340,317	1,284,298
COST OF GOODS SOLD												
3,868	3,840	101%	1,640	236%	COGS - Merchandise	35,843	31,328	114%	30,614	117%	43,616	46,237
3,868	3,840	101%	1,640	236%	Total COGS	35,843	31,328	114%	30,614	117%	43,616	46,237
120,274	97,308	124%	96,301	125%	GROSS MARGIN	948,809	948,663	100%	917,519	103%	1,296,701	1,238,062
55.61%	64.00%	86.89%	28.48%	195.22%	COGS - Merchandise %	63.41%	64.00%	99.07%	62.36%	101.68%	64.00%	735.77%
PAYROLL												
22,903	24,411	94%	19,331	118%	Gross Payroll - Salaried	185,475	195,891	95%	150,818	123%	293,536	277,819
30,652	29,012	106%	25,281	121%	Gross Payroll - Hourly	229,171	223,743	102%	200,024	115%	334,824	329,550
53,555	53,424	100%	44,612	120%	S/T Wages	414,646	419,633	99%	350,842	118%	628,360	607,369
3,896	4,087	95%	3,211	121%	Payroll Tax - FICA	29,937	32,102	93%	25,234	119%	48,069	43,773
176	331	53%	185	95%	Payroll Tax - UC	2,066	2,923	71%	1,913	108%	3,811	2,824
943	965	98%	1,050	90%	Payroll Tax - WC	8,142	7,355	111%	6,169	132%	11,125	11,379
5,436	5,513	99%	6,686	81%	Benefits	49,274	42,331	116%	40,900	120%	64,380	66,936
10,451	10,896	96%	11,132	94%	S/T Adders	89,419	84,711	106%	74,216	120%	127,385	126,912
64,006	64,320	100%	55,745	115%	TOTAL PAYROLL	504,065	504,344	100%	425,058	119%	755,745	734,281
OPERATING EXPENSES												
292	100	292%	347	84%	Cart Supplies	901	1,200	75%	921	98%	1,600	1,144
366	0	0%	279	131%	Chemicals	2,079	1,164	179%	1,434	145%	2,264	3,453
14	150	9%	0	100%	Course Accessories	938	1,790	52%	1,564	60%	2,640	1,849
5,238	2,500	210%	1,811	289%	Fertilizer	31,037	21,200	146%	20,009	155%	32,100	47,141
0	0	0%	0	0%	Flowers/Decor	0	500	0%	0	0%	1,000	0
1,122	1,100	102%	0	0%	Fuel	6,238	8,850	70%	6,424	97%	13,350	11,385
0	150	0%	180	0%	Fungicides	1,418	1,950	73%	725	196%	3,300	5,422
4,154	2,700	154%	2,240	185%	Herbicides	17,922	9,750	184%	8,909	201%	19,400	26,352
493	2,500	20%	1,636	30%	Insecticides	3,916	10,950	36%	9,621	41%	15,550	4,914
372	400	93%	(117)	-317%	Janitorial Supplies	4,269	4,269	76%	3,947	82%	6,040	5,330
0	0	0%	0	0%	Laundry/Uniforms	2,101	600	350%	617	340%	1,600	2,309
121	350	34%	416	29%	Office Supplies	4,006	2,750	146%	2,951	136%	4,250	5,196
0	0	0%	0	0%	Range Balls	1,325	2,800	47%	2,650	50%	2,800	1,325
0	100	0%	0	0%	Range Equipment	2,101	1,200	175%	1,773	119%	1,600	2,750
0	0	0%	0	0%	Range Expenses	391	0	0%	0	0%	0	391
726	3,000	24%	3,901	19%	Sand/Topdress	3,246	7,000	46%	6,721	48%	13,200	8,917
0	0	0%	2,025	0%	Seeds/Trees	6,731	10,950	61%	11,570	58%	12,150	8,181
0	200	0%	0	0%	Small Tools	810	1,000	81%	367	221%	1,300	896
0	0	0%	0	0%	Staff/Volunteer Uniforms	0	400	0%	0	0%	950	0
0	0	0%	0	0%	Supplies	1,495	700	214%	680	220%	1,000	2,353
0	50	0%	300	0%	Tournament Expense	212	400	53%	348	61%	600	700
231	250	92%	262	88%	Alarm System	2,099	2,000	105%	2,614	80%	3,000	3,908
180	100	180%	21	846%	Cart Repairs	318	400	79%	162	197%	600	404
3,747	3,750	100%	54	6978%	Computer Service	4,287	5,500	78%	54	7983%	6,500	4,886
972	825	118%	812	120%	Contract Cleaning	6,901	6,600	105%	6,496	106%	9,900	10,149
0	0	0%	0	0%	Guest Relations	0	0	0%	135	0%	0	0
0	0	0%	0	0%	Handicap Expense	3,952	4,150	95%	3,881	102%	4,375	4,394
320	500	64%	(146)	-219%	Irrigation	9,467	4,700	201%	3,203	296%	7,900	13,169
0	0	0%	0	0%	Lesson Expense	0	0	0%	0	0%	150	49
1,332	1,600	83%	2,339	57%	Repair & Maint - Equipment	12,943	13,600	95%	12,311	105%	20,700	19,474
301	450	67%	273	110%	Repair & Maint - Building	4,235	3,550	119%	3,158	134%	5,350	7,956
5,765	6,225	93%	6,225	93%	Cart Lease	36,627	49,796	74%	48,947	75%	74,694	61,525
6,398	5,356	119%	5,356	119%	Equipment Lease	38,086	42,845	89%	43,694	87%	64,694	59,509
176	188	94%	176	100%	Off-Site Storage	1,408	1,504	94%	1,408	100%	2,256	2,112
1,042	1,100	95%	1,216	86%	Utilities - Electric	9,046	9,190	98%	9,190	98%	13,890	13,820
3,196	3,300	97%	3,613	88%	Utilities - Other	26,269	27,500	96%	26,917	98%	41,800	41,606
314	250	108%	158	199%	Utilities - Telephone/Fax	2,444	2,770	88%	2,222	110%	4,080	3,521
204	250	82%	212	96%	Utilities - Water	1,643	2,000	82%	1,800	91%	3,000	2,444
406	1,700	24%	1,808	22%	Advertising & Promotion	8,485	10,750	79%	11,156	76%	23,150	15,037
327	300	109%	272	121%	Bank Charges	2,847	2,400	119%	4,268	67%	3,600	4,061
(35)	0	0%	(254)	14%	Cash Short/(Over)	(374)	0	0%	(613)	61%	0	(428)
200	250	80%	200	100%	Cell Phone	1,600	2,000	80%	1,500	107%	3,000	2,400

The Golf Club at Cypress Head
Summary of All Units
For the Eight Months Ending May 31, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
3,454	3,500	99%	2,931	118%	City Surcharge R & R	26,171	26,549	99%	26,211	100%	37,149	35,352
2,230	3,000	74%	2,530	88%	Credit Card Discounts	19,211	20,100	96%	17,449	110%	28,100	24,532
294	0	0%	50	588%	Donations	154	0	0%	(90)	-171%	0	681
0	0	0%	0	0%	Dues & Subscriptions	355	360	99%	358	99%	1,060	911
0	0	0%	0	0%	Education & Training	1,400	0	0%	0	0%	0	2,110
236	95	249%	(154)	-153%	Employee Relations	875	1,435	61%	(1,433)	-61%	1,815	1,203
0	30	0%	0	0%	Employee Testing	188	240	78%	116	162%	360	665
4,639	4,450	104%	4,320	107%	Insurance Expense	37,110	35,600	104%	34,564	107%	53,700	55,460
0	40	0%	79	0%	Member Relations	150	2,160	7%	1,215	12%	2,320	(325)
67	0	0%	0	0%	Messenger Service - Fedex	565	0	0%	73	772%	0	565
0	0	0%	0	0%	Miscellaneous	(9)	0	0%	20	-47%	0	(9)
0	0	0%	0	0%	O/S - Accounting	6,875	9,900	69%	9,690	71%	9,900	12,875
4,300	4,000	108%	3,800	113%	O/S - Other	4,300	8,150	53%	5,897	73%	10,150	10,140
(137)	500	-27%	413	-33%	Payroll Processing Fee	3,210	4,100	78%	3,821	84%	6,100	4,845
52	50	103%	217	24%	Postage/Shipping	614	925	66%	1,068	58%	1,475	1,064
0	0	0%	(30)	0%	Tax/Licenses/Fees	430	0	0%	(230)	-187%	0	385
0	100	0%	438	0%	Travel - Meals	1,302	2,200	59%	2,612	50%	2,600	1,506
98	1,050	9%	458	21%	Travel - Other	2,407	3,810	63%	3,148	76%	8,010	4,772
0	0	0%	0	0%	Employee Meals	13	0	0%	0	0%	0	13
53,206	56,548	94%	50,664	105%	TOTAL OPERATING EXPENSES	367,717	396,207	93%	368,223	100%	591,646	566,750
3,063	(23,560)	-13%	(10,108)	-30%	EBITDA	77,027	48,112	160%	124,238	62%	(50,690)	(62,970)
6,063	6,063	100%	5,944	102%	Management Fee	48,500	48,504	100%	47,549	102%	72,756	72,275
6,063	6,063	100%	5,944	102%	Management Fees	48,500	48,504	100%	47,549	102%	72,756	72,275
23	23	100%	23	100%	Deprec - Mach & Equip	185	185	100%	185	100%	277	277
72	72	100%	72	100%	Deprec - Buildings	579	579	100%	579	100%	869	869
96	96	100%	96	100%	S/T DEPR. & AMORT	764	764	100%	764	100%	1,146	1,146
(3,095)	(29,718)	10%	(16,147)	19%	NET INCOME	27,763	(1,157)	-2400%	75,925	37%	(124,593)	(136,391)

The Golf Club at Cypress Head
Course & Grounds
For the Eight Months Ending May 31, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
68,584	51,628	133%	50,570	136%	Green Fees	529,366	532,896	99%	516,644	102%	703,655	678,547
3,454	3,500	99%	2,931	118%	City Surcharge R & R	26,171	26,549	99%	26,211	100%	37,149	35,352
72,037	55,128	131%	53,501	135%	Total Revenues	555,537	559,445	99%	542,855	102%	740,804	713,899
72,037	55,128	131%	53,501	135%	GROSS MARGIN	555,537	559,445	99%	542,855	102%	740,804	713,899
PAYROLL												
9,113	10,916	83%	7,324	124%	Gross Payroll - Salaried	75,564	87,328	87%	57,277	132%	130,992	114,196
18,717	16,446	114%	13,561	138%	Gross Payroll - Hourly	132,013	128,915	102%	104,616	126%	193,638	184,434
27,830	27,362	102%	20,885	133%	S/T Wages	207,577	216,243	96%	161,892	128%	324,630	298,630
2,040	2,093	97%	1,480	138%	Payroll Tax - FICA	14,939	16,543	90%	11,384	131%	24,834	21,289
77	161	48%	48	160%	Payroll Tax - UC	941	1,404	67%	830	113%	1,767	1,230
494	494	100%	473	105%	Payroll Tax - WC	3,963	3,790	105%	2,782	142%	5,747	5,480
2,179	2,687	81%	3,467	63%	Benefits	23,430	20,608	114%	20,297	115%	31,354	33,743
4,790	5,435	88%	5,468	88%	S/T Adders	43,273	42,345	102%	35,293	123%	63,702	61,743
32,620	32,797	99%	26,353	124%	TOTAL PAYROLL	250,850	258,588	97%	197,186	127%	388,332	360,373
OPERATING EXPENSES												
366	0	0%	279	131%	Chemicals	2,079	1,164	179%	1,434	145%	2,264	3,453
14	150	9%	0	0%	Course Accessories	938	1,790	52%	1,564	60%	2,640	1,849
5,238	2,500	210%	1,811	289%	Fertilizer	31,037	21,200	146%	20,009	155%	32,100	47,141
0	0	0%	0	0%	Flowers/Decor	0	500	0%	0	0%	1,000	0
1,122	1,100	102%	0	0%	Fuel	6,238	8,850	70%	6,424	97%	13,350	11,385
0	150	0%	180	0%	Fungicides	1,418	1,950	73%	725	196%	3,300	5,422
4,154	2,700	154%	2,240	185%	Herbicides	17,922	9,750	184%	8,909	201%	19,400	26,352
493	2,500	20%	1,636	30%	Insecticides	3,916	10,950	36%	9,621	41%	15,550	4,914
726	3,000	24%	3,901	19%	Sand/Topdress	3,246	7,000	46%	6,721	48%	13,200	8,917
0	0	0%	2,025	0%	Seeds/Trees	6,731	10,950	61%	9,920	68%	12,150	9,831
0	200	0%	0	0%	Small Tools	810	1,000	81%	367	221%	1,300	896
0	0	0%	0	0%	Staff/Volunteer Uniforms	0	400	0%	0	0%	950	0
320	500	64%	(146)	-219%	Irrigation	9,467	4,700	201%	3,203	296%	7,900	13,169
1,332	1,500	89%	2,339	57%	Repair & Maint - Equipment	11,519	12,000	96%	11,225	103%	18,000	17,638
30	100	30%	0	0%	Repair & Maint - Building	1,388	800	174%	0	0%	1,200	1,394
6,398	5,356	119%	5,356	119%	Equipment Lease	38,086	42,845	89%	43,694	87%	64,268	54,153
162	200	81%	210	77%	Utilities - Electric	1,460	1,690	86%	1,654	88%	2,790	2,504
2,035	1,300	157%	1,638	124%	Utilities - Other	12,940	11,500	113%	11,665	111%	17,200	19,663
171	140	122%	152	112%	Utilities - Telephone/Fax	1,028	1,120	92%	710	145%	1,680	1,499
204	250	82%	212	96%	Utilities - Water	1,643	2,000	82%	1,800	91%	3,000	2,444
0	0	0%	0	0%	Education & Training	400	0	0%	0	0%	0	1,110
0	20	0%	0	0%	Employee Relations	0	160	0%	0	0%	240	80
0	30	0%	0	0%	Employee Testing	188	240	78%	116	162%	360	665
4,300	4,000	108%	3,800	113%	O/S - Other	4,300	8,150	53%	5,897	73%	10,150	10,140
0	0	0%	0	0%	Tax/Licenses/Fees	550	0	0%	0	0%	0	550
0	50	0%	29	0%	Travel - Other	268	270	99%	249	108%	470	1,116
27,063	25,746	105%	25,661	105%	TOTAL OPERATING EXPENSES	157,571	160,979	98%	145,907	108%	244,462	246,285
12,355	(3,415)	-362%	1,488	831%	EBITDA	147,116	139,878	105%	199,763	74%	108,010	107,241
12,355	(3,415)	-362%	1,488	831%	NET INCOME	147,116	139,878	105%	199,763	74%	108,010	107,241

The Golf Club at Cypress Head
Maintenance
For the Eight Months Ending May 31, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
0	0	0%	0	0%	OPERATING EXPENSES	0	0	0%	1,650	0%	0	(1,650)
0	0	0%	0	0%	Seeds/Trees	0	0	0%	1,650	0%	0	(1,650)
0	0	0%	0	0%	TOTAL OPERATING EXPENSES	0	0	0%	(1,650)	0%	0	1,650
0	0	0%	0	0%	EBITDA	0	0	0%	(1,650)	0%	0	1,650
0	0	0%	0	0%	NET INCOME	0	0	0%	(1,650)	0%	0	1,650

The Golf Club at Cypress Head
Carts
For the Eight Months Ending May 31, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
40,514	35,750	113%	34,650	117%	REVENUES	331,765	334,011	99%	319,873	104%	477,197	439,458
40,514	35,750	113%	34,650	117%	Cart Fee	331,765	334,011	99%	319,873	104%	477,197	439,458
40,514	35,750	113%	34,650	117%	Total Revenues	331,765	334,011	99%	319,873	104%	477,197	439,458
					GROSS MARGIN	331,765	334,011	99%	319,873	104%	477,197	439,458
6,737	7,287	92%	7,073	95%	PAYROLL	52,670	53,448	99%	55,541	95%	79,032	78,371
6,737	7,287	92%	7,073	95%	Gross Payroll - Hourly	52,670	53,448	99%	55,541	95%	79,032	78,371
					S/T Wages	52,670	53,448	99%	55,541	95%	79,032	78,371
515	557	92%	556	93%	Payroll Tax - FICA	4,151	4,089	102%	4,413	94%	6,046	6,252
66	91	73%	83	80%	Payroll Tax - UC	485	635	76%	594	82%	940	806
123	132	94%	178	69%	Payroll Tax - WC	1,021	938	109%	992	103%	1,400	1,447
9	7	134%	34	28%	Benefits	71	54	133%	57	125%	80	93
714	787	91%	851	84%	S/T Adders	5,727	5,716	100%	6,056	95%	8,465	8,598
7,451	8,075	92%	7,924	94%	TOTAL PAYROLL	58,397	59,164	99%	61,597	95%	87,497	86,969
292	100	292%	347	84%	OPERATING EXPENSES	901	1,200	75%	921	98%	1,600	1,144
0	0	0%	0	0%	Cart Supplies	0	0	0%	0	0%	0	17
180	100	180%	21	846%	Supplies	318	400	79%	162	197%	600	404
5,765	6,225	93%	6,225	93%	Cart Repairs	36,627	49,796	74%	48,947	75%	74,694	61,525
880	900	98%	1,006	87%	Cart Lease	7,586	7,500	101%	7,537	101%	11,100	11,316
7,116	7,325	97%	7,599	94%	Utilities - Electric	45,432	58,896	77%	57,567	79%	87,994	74,406
25,946	20,351	127%	19,127	136%	TOTAL OPERATING EXPENSES	227,936	215,951	106%	200,709	114%	301,706	278,083
25,946	20,351	127%	19,127	136%	EBITDA	227,936	215,951	106%	200,709	114%	301,706	278,083
					NET INCOME	227,936	215,951	106%	200,709	114%	301,706	278,083

The Golf Club at Cypress Head
Range
For the Eight Months Ending May 31, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
3,981	3,500	114%	3,403	117%	REVENUES							
3,981	3,500	114%	3,403	117%	Range	28,481	26,400	108%	25,474	112%	40,400	36,800
3,981	3,500	114%	3,403	117%	Total Revenues	28,481	26,400	108%	25,474	112%	40,400	36,800
3,981	3,500	114%	3,403	117%	GROSS MARGIN	28,481	26,400	108%	25,474	112%	40,400	36,800
0	0	0%	0	0%	OPERATING EXPENSES							
0	100	0%	0	0%	Range Balls	1,325	2,800	47%	2,650	50%	2,800	1,325
0	0	0%	0	0%	Range Equipment	2,101	1,200	175%	1,773	119%	1,600	2,750
0	0	0%	0	0%	Range Expenses	391	0	0%	0	0%	0	391
0	0	0%	0	0%	Repair & Maint - Equipment	30	100	30%	21	143%	400	30
0	100	0%	0	0%	TOTAL OPERATING EXPENSES	3,847	4,100	94%	4,444	87%	4,800	4,497
3,981	3,400	117%	3,403	117%	EBITDA	24,633	22,300	110%	21,030	117%	35,600	32,303
3,981	3,400	117%	3,403	117%	NET INCOME	24,633	22,300	110%	21,030	117%	35,600	32,303

The Golf Club at Cypress Head
Golf Shop
For the Eight Months Ending May 31, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
60	20	300%	20	300%	Handicap Fee	4,214	4,280	98%	4,225	100%	4,360	4,397
505	500	101%	190	266%	Lessons	5,818	4,250	137%	3,790	154%	5,650	11,444
90	250	36%	420	21%	Rental Clubs	2,020	2,180	93%	2,350	86%	3,280	2,920
6,955	6,000	116%	5,758	121%	Retail	56,530	48,950	115%	49,093	115%	68,150	74,344
7,610	6,770	112%	6,388	119%	Total Revenues	68,582	59,660	115%	59,458	115%	81,440	93,105
COST OF GOODS SOLD												
3,868	3,840	101%	1,640	236%	COGS - Merchandise	35,843	31,328	114%	30,614	117%	43,616	46,237
3,868	3,840	101%	1,640	236%	Total COGS	35,843	31,328	114%	30,614	117%	43,616	46,237
3,742	2,930	128%	4,748	79%	GROSS MARGIN	32,739	28,332	116%	28,845	114%	37,824	46,868
55.61%	64.00%	86.89%	28.48%	195.22%	COGS - Merchandise %	63.41%	64.00%	99.07%	62.36%	101.68%	64.00%	735.77%
PAYROLL												
4,802	4,216	114%	3,864	124%	Gross Payroll - Hourly	39,133	33,048	118%	33,241	118%	49,640	58,617
4,802	4,216	114%	3,864	124%	S/T Wages	39,133	33,048	118%	33,241	118%	49,640	58,617
365	323	113%	297	123%	Payroll Tax - FICA	2,962	2,528	117%	2,588	114%	3,797	4,510
29	53	54%	46	63%	Payroll Tax - UC	304	362	84%	259	117%	530	422
86	76	113%	102	85%	Payroll Tax - WC	763	579	132%	599	127%	879	1,064
464	0	0%	0	0%	Benefits	3,218	0	0%	0	0%	0	3,218
944	451	209%	445	212%	S/T Adders	7,247	3,469	209%	3,446	210%	5,206	9,214
5,746	4,667	123%	4,309	133%	TOTAL PAYROLL	46,380	36,517	127%	36,687	126%	54,846	67,832
OPERATING EXPENSES												
61	0	0%	0	0%	Office Supplies	937	200	468%	219	427%	300	1,185
0	0	0%	0	0%	Supplies	1,495	700	214%	680	220%	1,000	2,336
0	50	0%	300	0%	Tournament Expense	212	400	53%	348	61%	600	700
0	0	0%	0	0%	Handicap Expense	3,952	4,150	95%	3,881	102%	4,375	4,394
0	0	0%	0	0%	Lesson Expense	0	0	0%	0	0%	150	49
0	0	0%	0	0%	Repair & Maint - Building	543	250	217%	230	236%	250	631
0	0	0%	0	0%	Cash Short/(Over)	(1)	0	0%	0	0%	0	(1)
61	50	122%	300	20%	TOTAL OPERATING EXPENSES	7,139	5,700	125%	5,358	133%	6,675	9,295
(2,065)	(1,787)	116%	139	-1491%	EBITDA	(20,780)	(13,885)	150%	(13,200)	157%	(23,697)	(30,258)
(2,065)	(1,787)	116%	139	-1491%	NET INCOME	(20,780)	(13,885)	150%	(13,200)	157%	(23,697)	(30,258)

The Golf Club at Cypress Head
G & A
For the Eight Months Ending May 31, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
0	0	0%	0	0%	Miscellaneous G&A	288	475	61%	472	61%	475	1,037
0	0	0%	0	0%	Total Revenues	288	475	61%	472	61%	475	1,037
0	0	0%	0	0%	GROSS MARGIN	288	475	61%	472	61%	475	1,037
PAYROLL												
10,432	10,043	104%	8,231	127%	Gross Payroll - Salaried	81,584	80,347	102%	64,452	127%	120,520	121,161
396	1,063	37%	784	51%	Gross Payroll - Hourly	5,355	8,331	64%	6,626	81%	12,514	8,128
10,828	11,106	97%	9,014	120%	S/T Wages	86,939	88,678	98%	71,078	122%	133,034	129,289
737	850	87%	606	122%	Payroll Tax - FICA	5,875	6,784	87%	4,766	123%	10,177	8,731
4	13	28%	9	43%	Payroll Tax - UC	266	351	76%	145	184%	389	296
182	201	91%	212	86%	Payroll Tax - WC	1,670	1,554	107%	1,279	131%	2,355	2,436
2,263	2,296	99%	2,533	89%	Benefits	18,466	17,641	105%	16,624	111%	26,823	26,059
3,186	3,359	95%	3,360	95%	S/T Adders	26,276	26,330	100%	22,813	115%	39,745	37,521
14,014	14,465	97%	12,375	113%	TOTAL PAYROLL	113,216	115,008	98%	93,891	121%	172,779	166,810
OPERATING EXPENSES												
372	400	93%	(117)	-317%	Janitorial Supplies	3,246	4,269	76%	3,947	82%	6,040	5,330
0	0	0%	0	0%	Laundry/Uniforms	2,101	600	350%	617	340%	1,600	2,309
60	350	17%	416	14%	Office Supplies	3,069	2,550	120%	2,732	112%	3,950	4,011
231	250	92%	262	88%	Alarm System	2,099	2,000	105%	2,614	80%	3,000	3,908
3,747	3,750	100%	54	6978%	Computer Service	4,287	5,500	78%	54	7983%	6,500	4,886
972	825	118%	812	120%	Contract Cleaning	6,901	6,600	105%	6,496	106%	9,900	10,149
0	0	0%	0	0%	Guest Relations	0	0	0%	135	0%	0	0
0	100	0%	0	0%	Repair & Maint - Equipment	1,394	1,500	93%	1,065	131%	2,300	1,806
271	350	78%	273	99%	Repair & Maint - Building	2,303	2,500	92%	2,928	79%	3,900	5,931
0	0	0%	0	0%	Equipment Lease	0	0	0%	0	0%	0	5,356
176	188	94%	176	100%	Off-Site Storage	1,408	1,504	94%	1,408	100%	2,256	2,112
1,162	2,000	58%	1,974	59%	Utilities - Other	13,329	16,000	83%	15,252	87%	24,600	21,943
144	150	96%	6	2317%	Utilities - Telephone/Fax	1,416	1,650	86%	1,512	94%	2,400	2,022
327	300	109%	272	121%	Bank Charges	2,847	2,400	119%	4,268	67%	3,600	4,061
(35)	0	0%	(254)	14%	Cash Short/(Over)	(373)	0	0%	(613)	61%	0	(427)
200	250	80%	200	100%	Cell Phone	1,600	2,000	80%	1,500	107%	3,900	2,400
3,454	3,500	99%	2,931	118%	City Surcharge R & R	26,171	26,549	99%	26,211	100%	37,149	35,352
2,230	3,000	74%	2,530	88%	Credit Card Discounts	19,211	20,100	96%	17,449	110%	28,100	24,532
294	0	0%	50	588%	Donations	154	0	0%	(90)	-171%	0	681
0	0	0%	0	0%	Dues & Subscriptions	355	360	99%	358	99%	1,060	911
0	0	0%	0	0%	Education & Training	1,000	0	0%	0	0%	0	1,000
236	75	315%	(154)	-153%	Employee Relations	875	1,275	69%	(1,433)	-61%	1,575	1,123
4,639	4,450	104%	4,320	107%	Insurance Expense	37,110	35,600	104%	34,564	107%	53,700	55,460
0	40	0%	79	0%	Member Relations	150	2,160	7%	1,215	12%	2,320	(325)
67	0	0%	0	0%	Messenger Service - Fedex	565	0	0%	73	772%	0	565
0	0	0%	0	0%	Miscellaneous	(9)	0	0%	20	-47%	0	(9)
0	0	0%	0	0%	O/S - Accounting	6,875	9,900	69%	9,690	71%	9,900	12,875
(137)	500	-27%	413	-33%	Payroll Processing Fee	3,210	4,100	78%	3,821	84%	6,100	4,845
52	50	103%	217	24%	Postage/Shipping	614	925	66%	1,068	58%	1,475	1,064
0	0	0%	(30)	0%	Tax/Licenses/Fees	(120)	0	0%	(230)	52%	0	(165)
0	100	0%	438	0%	Travel - Meals	1,302	2,200	59%	2,612	50%	2,600	1,506
98	1,000	10%	429	23%	Travel - Other	2,140	3,400	63%	2,761	77%	7,400	3,656
0	0	0%	0	0%	Employee Meals	13	0	0%	0	0%	0	13
18,560	21,628	86%	15,297	121%	TOTAL OPERATING EXPENSES	145,242	155,642	93%	142,003	102%	224,425	218,880
(32,574)	(36,093)	90%	(27,671)	118%	EBITDA	(258,170)	(270,175)	96%	(235,422)	110%	(396,729)	(384,654)
6,063	6,063	100%	5,944	102%	Management Fee	48,500	48,504	100%	47,549	102%	72,756	72,275
6,063	6,063	100%	5,944	102%	Management Fees	48,500	48,504	100%	47,549	102%	72,756	72,275
23	23	100%	23	100%	Deprec - Mach & Equip	185	185	100%	185	100%	277	277
72	72	100%	72	100%	Deprec - Buildings	579	579	100%	579	100%	869	869
96	96	100%	96	100%	S/T DEPR. & AMORT	764	764	100%	764	100%	1,146	1,146
(38,732)	(42,252)	92%	(33,711)	115%	NET INCOME	(307,435)	(319,443)	96%	(283,735)	108%	(470,631)	(458,075)

The Golf Club at Cypress Head
Marketing
For the Eight Months Ending May 31, 2020

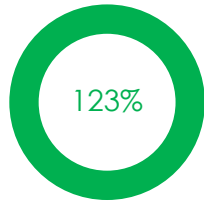
MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
					PAYROLL							
3,359	3,452	97%	3,776	89%	Gross Payroll - Salaried	28,327	28,216	100%	29,090	97%	42,024	42,462
3,359	3,452	97%	3,776	89%	S/T Wages	28,327	28,216	100%	29,090	97%	42,024	42,462
239	264	90%	272	88%	Payroll Tax - FICA	2,012	2,159	93%	2,083	97%	3,215	2,991
0	13	0%	0	0%	Payroll Tax - UC	70	171	41%	85	82%	186	70
57	62	91%	85	67%	Payroll Tax - WC	726	494	147%	517	140%	744	952
521	524	99%	651	80%	Benefits	4,089	4,028	102%	3,922	104%	6,123	5,822
816	863	95%	1,008	81%	S/T Adders	6,896	6,852	101%	6,607	104%	10,267	9,836
4,175	4,315	97%	4,784	87%	TOTAL PAYROLL	35,223	35,068	100%	35,697	99%	52,291	52,298
					OPERATING EXPENSES							
406	1,700	24%	1,808	22%	Advertising & Promotion	8,485	10,750	79%	11,156	76%	23,150	15,037
0	0	0%	0	0%	Travel - Other	0	140	0%	138	0%	140	0
406	1,700	24%	1,808	22%	TOTAL OPERATING EXPENSES	8,485	10,890	78%	11,295	75%	23,290	15,037
(4,580)	(6,015)	76%	(6,592)	69%	EBITDA	(43,708)	(45,958)	95%	(46,992)	93%	(75,581)	(67,335)
(4,580)	(6,015)	76%	(6,592)	69%	NET INCOME	(43,708)	(45,958)	95%	(46,992)	93%	(75,581)	(67,335)

Sales & Marketing Snapshot

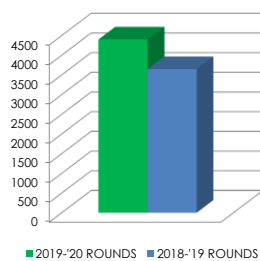
MAY

REPORT DATE: 6/20/20

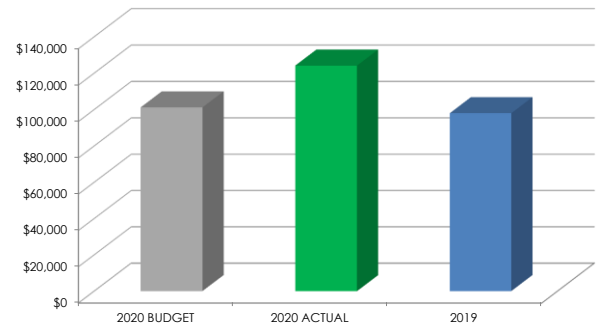
Percentage of Budget



Monthly Summary Totals



MONTHLY BUDGET	\$101,148
ACTUAL MONTHLY REVENUE	\$124,142
VARIANCE TO BUDGET	\$22,994
PY MONTHLY REVENUE	\$97,941



MAY

2019-20 Monthly Budget

REVENUE CLASS	AMOUNT
Total Golf	\$87,378
Outings	\$12,250
Merchandise	\$6,770
Payroll Expense	\$64,320
OpEx	\$56,548

2019-20 Actual Revenue

REVENUE CLASS	AMOUNT
Total Golf	\$109,098
Outings	\$9,208
Merchandise	\$7,610
Payroll Expense	\$64,006
OpEx	\$53,206

Month PY

REVENUE CLASS	AMOUNT
Total Golf	\$85,219
Outings	\$12,508
Merchandise	\$6,388

2019-20 ROUNDS	4400
2018-19 ROUNDS	3645

MAY

ACTION ITEMS / STRATEGIES / COMMENTS

- * Improved course conditions and favorable weather pattern resulted in an increase of over 800 rounds Year over Year
- * Increased labor expenses due to implementing the CDC guidelines regarding cleaning protocols
- * Continued to limit tee time availability due to requirements of individual carts and social distancing.
- * Continued Loss of all scheduled Tournament events and reduced group and league play. Loss of over \$10,000 in tournament revenue.
- * Course was closed for Aerification of the greens and tee boxes followed by several days of rain negatively impacting play. Lost 5 days as a result.
- * Continuing to see the effects of the Covid-19 Virus.
- * Held our annual Folds of Honor promotion over Memorial Day weekend raising over \$300 for the foundation.
- * Surpassed prior year rounds and revenue with daily fee play over 26 days.

CYPRESS PASS SALES

2018 STATUS	2019 PASSES	2020 PASSES
Legacy Single	28	20
Legacy Double	10	9
Cypress Single	9	8
Cypress Double	4	4
Trail Fees	77	58
Founders	1	1
TOTAL PASSES	129	100
TOTAL REVENUE	\$197,787	\$158,588

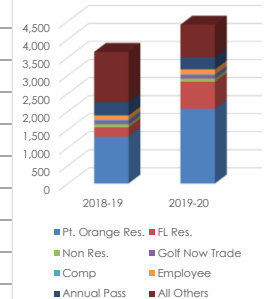
WEATHER INFORMATION

PLAYABLE DAYS	
2019	2020
26	26
PRECIPITATION IN INCHES	
2019	2020
2.9	3.5

ROUNDS SEGMENTATION

SEGMENT	2018-19	2019-20
Pt. Orange Res.	1,299	2,067
FL Res.	256	752
Non Res.	81	84
Golf Now Trade	103	105
Comp	27	13
Employee	116	137
Annual Pass	370	336
All Others	1,393	906
TOTAL	3,645	4,400

Rounds by Segment



TRUEREVIEW SUMMARY



2020 Month End OVERALL	SERVICE	COURSE	RECOMMEND	NPS	# of SURVEYS
9.3	9.8	8.7	9.5	80.6	36
2019 Month End OVERALL	SERVICE	COURSE	RECOMMEND	NPS	# of SURVEYS
8.4	9.2	7.5	8.4	46.7	15

The Golf Club at Cypress Head
For the Eight Months Ending May 31, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
109,098	87,378	125%	85,219	128%	Green Fees & Cart Fees	861,131	866,907	99%	836,517	103%	1,180,853	1,118,004
6,955	6,000	116%	5,758	121%	Merchandise	56,530	48,950	115%	49,093	115%	68,150	74,344
655	770	85%	630	104%	Other Pro Shop	12,052	10,710	113%	10,365	116%	13,290	18,761
3,981	3,500	114%	3,403	117%	Range	28,481	26,400	108%	25,474	112%	40,400	36,800
3,454	3,500	99%	2,931	118%	Other Operating Revenues	26,171	26,549	99%	26,211	100%	37,149	35,352
0	0	0%	0	0%	Other G&A Income	288	475	61%	472	61%	475	1,037
124,142	101,148	123%	97,941	127%	TOTAL REVENUE	984,652	979,991	100%	948,132	104%	1,340,317	1,284,298
COST OF SALES												
3,868	3,840	101%	1,640	236%	Merchandise	35,843	31,328	114%	30,614	117%	43,616	46,237
3,868	3,840	101%	1,640	236%	TOTAL COGS	35,843	31,328	114%	30,614	117%	43,616	46,237
55.6%	64.0%	86.9%	28.5%	195.2%	COGS - Merchandise %	63.4%	64.0%	99.1%	62.4%	101.7%	64.0%	735.8%
PAYROLL												
32,620	32,797	99%	26,353	124%	Course and Grounds	250,850	258,588	97%	197,186	127%	388,332	360,373
7,451	8,075	92%	7,924	94%	Carts, Range, Starters, Etc.	58,397	59,164	99%	61,597	95%	87,497	86,969
5,746	4,667	123%	4,309	133%	Pro Shop	46,380	36,517	127%	36,687	126%	54,846	67,832
14,014	14,465	97%	12,375	113%	General and Administrative	113,216	115,008	98%	93,891	121%	172,779	166,810
4,175	4,315	97%	4,784	87%	Marketing	35,223	35,068	100%	35,697	99%	52,291	52,298
64,006	64,320	100%	55,745	115%	TOTAL PAYROLL	504,065	504,344	100%	425,058	119%	755,745	734,281
OPERATING EXPENSES												
27,063	25,746	105%	25,661	105%	Course and Grounds	157,571	160,979	98%	147,557	107%	244,462	244,635
7,116	7,425	96%	7,599	94%	Carts, Range, Starters, Etc.	49,280	62,996	78%	62,011	79%	92,794	78,903
61	50	122%	300	20%	Pro Shop	7,139	5,700	125%	5,358	133%	6,675	9,295
18,560	21,628	86%	15,297	121%	General and Administrative	145,242	155,642	93%	142,003	102%	224,425	218,880
406	1,700	24%	1,808	22%	Marketing	8,485	10,890	78%	11,295	75%	23,290	15,037
53,206	56,548	94%	50,664	105%	TOTAL OPERATING EXPENSES	367,717	396,207	93%	368,223	100%	591,646	566,750
121,079	124,708	97%	108,049	112%	TOTAL EXPENSES	907,625	931,880	97%	823,894	110%	1,391,007	1,347,268
3,063	(23,560)	-13%	(10,108)	-30%	EBITDA	77,027	48,112	160%	124,238	62%	(50,690)	(62,970)

The Golf Club at Cypress Head
For the Eight Months Ending May 31, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
3,063	(23,560)	-13%	(10,108)	-30%	EBITDA	77,027	48,112	160%	124,238	62%	(50,690)	(62,970)
(6,063)	(6,063)	100%	(5,944)	102%	MANAGEMENT FEES	(48,500)	(48,504)	100%	(47,549)	102%	(72,756)	(72,275)
(96)	(96)	100%	(96)	100%	OTHER INCOME (EXPENSE)	(764)	(764)	100%	(764)	100%	(1,146)	(1,146)
(96)	(96)	100%	(96)	100%	Depreciation & Amortization	(764)	(764)	100%	(764)	100%	(1,146)	(1,146)
(3,095)	(29,718)	10%	(16,147)	19%	TOTAL OTHER INCOME (EXPENSE)	27,763	(1,157)	-2400%	75,925	37%	(124,593)	(136,391)
					NET INCOME							
3,761	2,739	137%	3,037	124%	Paid Rounds	28,009	27,144	103%	26,892	104%	38,181	37,775
382	487	78%	362	106%	Annual Pass Rounds	2,923	3,539	83%	3,417	86%	5,379	4,028
257	154	167%	246	104%	Other Rounds	1,836	1,304	141%	1,794	102%	1,970	2,776
4,400	3,380	130%	3,645	121%	Total Rounds	32,768	31,987	102%	32,103	102%	45,530	44,579
33	37	89%	32	102%	Revenue/Paid Rounds	35	36	97%	35	100%	35	403
28	30	94%	27	105%	Revenue/Total Rounds	30	31	98%	30	102%	29	341

The Golf Club at Cypress Head
Comparative Income Statement
For the Eight Months Ending May 31, 2020

	MTD Prior Year	YTD Prior Year	Audited Prior Year	Percent of Total	MTD Actual	YTD Actual	Annual Budget	Percent of Total
REVENUES								
Green Fees & Cart Fees	85,219	836,517	1,093,390	77%	109,098	861,131	1,180,853	73%
Merchandise	5,758	49,093	66,908	73%	6,955	56,530	68,150	83%
Other Pro Shop	630	10,365	17,074	61%	655	12,052	13,290	91%
Range	3,403	25,474	33,793	75%	3,981	28,481	40,400	70%
Other Operating Revenues	2,931	26,211	35,393	74%	3,454	26,171	37,149	70%
Other G&A Income	0	472	1,221	39%	0	288	475	61%
TOTAL REVENUE	97,941	948,132	1,247,778	76%	124,142	984,652	1,340,317	73%
COST OF SALES								
Merchandise	1,640	30,614	41,007	75%	3,868	35,843	43,616	82%
TOTAL COGS	1,640	30,614	41,007	75%	3,868	35,843	43,616	82%
COGS - Merchandise %	28.5%	62.4%	61.3%	101.7%	55.6%	63.4%	64.0%	99.1%
PAYROLL								
Course and Grounds	26,353	197,186	306,708	64%	32,620	250,850	388,332	65%
Carts, Range, Starters, Etc.	7,924	61,597	90,168	68%	7,451	58,397	87,497	67%
Pro Shop	4,309	36,687	58,139	63%	5,746	46,380	54,846	85%
General and Administrative	12,375	93,891	147,486	64%	14,014	113,216	172,779	66%
Marketing	4,784	35,697	52,772	68%	4,175	35,223	52,291	67%
TOTAL PAYROLL	55,745	425,058	655,273	65%	64,006	504,065	755,745	67%
OPERATING EXPENSES								
Course and Grounds	25,661	147,557	234,621	63%	27,063	157,571	244,462	64%
Carts, Range, Starters, Etc.	7,599	62,011	91,634	68%	7,116	49,280	92,794	53%
Pro Shop	300	5,358	7,514	71%	61	7,139	6,675	107%
General and Administrative	15,297	142,003	215,641	66%	18,560	145,242	224,425	65%
Marketing	1,808	11,295	17,847	63%	406	8,485	23,290	36%
TOTAL OPERATING EXPENSES	50,664	368,223	567,257	65%	53,206	367,717	591,646	62%
TOTAL EXPENSES	108,049	823,894	1,263,537	65%	121,079	907,625	1,391,007	65%
OTHER INCOME (EXPENSE)								
MANAGEMENT FEES	(5,944)	(47,549)	(71,324)	67%	(6,063)	(48,500)	(72,756)	67%
Depreciation & Amortization	(96)	(764)	(1,146)	67%	(96)	(764)	(1,146)	67%
TOTAL OTHER INCOME (EXPENSE)	(6,039)	(48,314)	(72,470)	67%	(6,158)	(49,264)	(73,902)	67%
NET INCOME	(16,147)	75,925	(88,229)	-86%	(3,095)	27,763	(124,593)	-22%
Paid Rounds	3,037	26,892			3,761	28,009	38,181	73%
Annual Pass Rounds	362	3,417			382	2,923	5,379	54%
Other Rounds	246	1,794			257	1,836	1,970	93%
Total Rounds	3,645	32,103			4,400	32,768	45,530	72%
Revenue/Paid Rounds	32	35			33	35	35	100%
Revenue/Total Rounds	27	30			28	30	29	102%

The Golf Club at Cypress Head

For the Month Ending May 31, 2020

	05/31/19	06/30/19	07/31/19	08/31/19	09/30/19	10/31/19	11/30/19	12/31/19	01/31/20	02/29/20	03/31/20	04/30/20	05/31/20	YTD2019
REVENUES														
Green Fees & Cart Fees	85,219.17	68,070.99	70,216.83	58,039.40	60,545.81	72,431.64	92,661.78	79,780.14	122,952.68	132,798.87	142,946.39	108,462.35	109,097.50	217,559.85
Merchandise	5,757.79	4,395.18	5,657.81	4,492.23	3,269.35	3,875.54	7,183.91	5,441.72	4,972.57	7,431.51	13,456.95	7,212.70	6,954.97	14,167.67
Other Pro Shop	630.00	2,119.00	1,500.00	2,275.50	814.00	696.00	1,019.00	666.00	2,385.00	4,399.00	1,515.00	775.00	655.00	1,430.00
Range	3,402.80	2,184.56	2,440.24	1,782.24	1,911.96	2,117.82	2,861.36	2,672.42	4,401.08	4,003.46	4,054.76	4,088.86	3,980.90	6,369.76
Other Operating Revenues	2,301.39	2,523.43	2,524.37	2,126.75	2,006.90	2,496.99	2,943.14	2,451.52	3,595.03	3,587.98	4,149.63	3,491.16	3,453.56	6,944.72
Other O&A Income	0.00	0.00	0.00	759.11	0.00	0.00	86.35	190.56	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	97,941.15	79,293.16	82,339.25	69,465.23	68,548.02	81,621.99	106,766.14	91,142.36	139,306.36	152,220.62	166,122.73	124,330.07	124,141.93	248,472.00
COST OF SALES														
Merchandise	1,640.10	2,552.38	3,551.80	2,728.68	1,560.46	2,423.05	4,846.16	3,246.82	2,505.91	5,056.11	7,758.69	6,138.90	3,867.57	10,006.47
TOTAL COGS	1,640.10	2,552.38	3,551.80	2,728.68	1,560.46	2,423.05	4,846.16	3,246.82	2,505.91	5,056.11	7,758.69	6,138.90	3,867.57	10,006.47
COGS - Merchandise %	28.5%	58.1%	62.8%	60.7%	47.7%	62.5%	67.5%	59.7%	50.4%	68.0%	57.7%	85.1%	55.6%	140.7%
PAYROLL														
Course and Grounds	26,352.68	22,838.86	26,225.27	32,073.24	28,585.41	34,432.83	31,684.92	28,920.39	30,732.19	28,012.60	30,064.37	34,382.92	32,619.65	67,002.57
Carts, Range, Starters, Etc.	7,923.64	7,116.46	7,673.58	7,106.65	6,474.49	7,080.97	7,245.10	6,303.66	7,469.86	7,103.97	8,331.27	7,471.41	7,451.16	14,922.57
Pro Shop	4,309.17	5,905.43	6,163.57	5,463.76	3,919.37	5,234.48	6,128.16	5,241.16	6,211.03	5,891.95	6,441.79	5,514.86	5,746.21	11,261.07
General and Administrative	12,374.75	11,284.86	14,077.34	15,084.13	13,148.39	14,908.51	14,011.14	14,226.43	14,428.23	13,624.83	13,668.79	14,335.47	14,014.25	28,349.72
Marketing	4,794.31	4,363.59	4,252.47	4,556.79	3,882.89	4,239.45	4,320.14	4,712.79	4,343.12	3,807.02	4,703.57	4,924.99	4,174.72	9,099.74
TOTAL PAYROLL	55,744.55	51,329.20	58,592.23	64,283.97	58,010.55	65,894.24	63,389.46	59,404.43	63,124.43	58,410.37	63,206.79	66,629.65	64,006.06	130,635.71
OPERATING EXPENSES														
Course and Grounds	25,660.67	17,143.70	12,493.27	22,823.18	34,604.16	22,181.10	10,945.55	13,883.27	17,669.77	27,135.78	15,697.76	22,994.56	27,063.06	50,057.62
Carts, Range, Starters, Etc.	7,599.14	7,259.72	7,560.97	7,158.96	7,643.70	8,835.77	7,497.66	7,507.80	7,531.09	8,638.08	(4,787.42)	6,940.46	7,116.27	14,056.73
Pro Shop	300.00	522.36	1,111.30	480.50	231.91	919.49	475.97	619.82	60.47	4,841.56	235.15	49.51	61.00	110.51
General and Administrative	15,296.58	15,896.47	17,901.85	16,535.39	23,304.31	17,344.06	21,043.15	15,795.57	20,485.16	18,400.45	16,683.36	16,930.76	18,559.61	35,490.37
Marketing	1,807.62	3,049.36	794.01	(331.71)	3,040.38	2,610.14	199.13	1,416.00	1,133.72	1,248.32	1,232.34	39.70	405.69	445.39
TOTAL OPERATING EXPENSES	50,664.01	43,671.61	39,861.40	46,676.32	68,624.46	52,080.56	40,160.96	39,022.26	46,900.21	60,284.17	29,118.19	46,954.99	53,205.62	100,180.62
TOTAL EXPENSES	108,048.66	97,553.19	102,005.43	113,688.57	126,395.47	120,407.85	108,396.18	101,673.51	112,530.55	123,730.65	100,083.67	119,723.54	121,079.26	240,802.80
EBITDA	(10,107.51)	(18,260.03)	(19,666.18)	(44,223.34)	(57,847.45)	(38,785.86)	(1,630.04)	(10,531.15)	25,775.81	28,490.17	66,039.06	4,606.53	3,062.67	7,669.20

For the Month Ending May 31, 2020

[illegible]

Ranges: From:
Date: 5/1/2020
Account: First

To:
5/31/2020
Last

Sorted By:
Include:
Print Currency In:

Account
Posting, Unit
Functional (Z-US\$)

Inactive	Account	Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
	10020-5950-900	Cash - Course Depository NEW	\$195,783.35	\$118,529.43	\$151,309.55	(\$32,780.12)	\$163,003.23
	10050-5950-900	Cash - Course Payroll BMO	\$30,604.33	\$76,351.38	\$76,932.75	(\$581.37)	\$30,022.96
	10100-5950-900	Cash - Course Other	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00
	10180-5950-900	Cash - Pro Shop Bank	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
	11160-5950-900	A/R Member	\$1,542.31	\$120.00	\$1,286.05	(\$1,166.05)	\$376.26
	12000-5950-900	Inventory - Merchandise	\$26,269.60	\$1,285.05	\$4,292.19	(\$3,007.14)	\$23,262.46
	13020-5950-900	Prepaid Insurance	\$8,688.49	\$0.00	\$4,638.66	(\$4,638.66)	\$4,049.83
	13040-5950-900	Prepaid Exp - Other	\$17,298.61	\$0.00	\$2,828.10	(\$2,828.10)	\$14,470.51
	20100-5950-900	Machinery & Equipment	\$5,550.40	\$0.00	\$0.00	\$0.00	\$5,550.40
	20160-5950-900	Buildings and Improvements	\$30,597.54	\$0.00	\$0.00	\$0.00	\$30,597.54
	22040-5950-900	Accum. Deprec - Mach & Equip	(\$4,046.46)	\$0.00	\$23.12	(\$23.12)	(\$4,069.58)
	22080-5950-900	Accum. Deprec - Buildings	(\$24,297.82)	\$0.00	\$72.41	(\$72.41)	(\$24,370.23)
	30000-5950-900	Accts Pay - Trade	(\$57,557.81)	\$150,248.40	\$119,164.45	\$31,083.95	(\$26,473.86)
	30040-5950-900	Accts Pay - Other	(\$13,556.75)	\$0.00	\$13,135.81	(\$13,135.81)	(\$26,692.56)
	31000-5950-900	Accrued Expenses	(\$1,725.00)	\$1,725.00	\$6,480.00	(\$4,755.00)	(\$6,480.00)
	31020-5950-900	Accrued Payroll	(\$42,741.64)	\$32,992.71	\$11,381.48	\$21,611.23	(\$21,130.41)
	31080-5950-900	Accrued Tips Payable	(\$10.00)	\$300.00	\$300.00	\$0.00	(\$10.00)
	31220-5950-900	Accrued Sales Tax	(\$34,042.47)	\$0.00	\$7,217.80	(\$7,217.80)	(\$41,260.27)
	31400-5950-900	Accrued City Surcharge	\$0.00	\$3,453.56	\$3,453.56	\$0.00	\$0.00
	32000-5950-900	Deferred Rev - Rainchecks	(\$1,417.59)	\$412.59	\$788.38	(\$375.79)	(\$1,793.38)
	32020-5950-900	Deferred Rev - Outing Deposits	(\$4,176.61)	\$0.00	\$28.00	(\$28.00)	(\$4,204.61)
	32040-5950-900	Deferred Rev - Legacy GF Passes	(\$17,405.07)	\$3,481.03	\$0.00	\$3,481.03	(\$13,924.04)
	32050-5950-900	Deferred Revenue - Cypress GF Passes	(\$11,355.06)	\$2,271.02	\$0.00	\$2,271.02	(\$9,084.04)
	32070-5950-900	Deferred Rev - Gift Cards	(\$22,410.61)	\$513.31	\$158.50	\$354.81	(\$22,055.80)
	32100-5950-900	Deferred Rev - Credit Books	(\$12,302.86)	\$805.57	\$50.00	\$755.57	(\$11,547.29)
	32120-5950-900	Deferred Rev - Trail Fee Pass	(\$39,219.35)	\$7,843.87	\$0.00	\$7,843.87	(\$31,375.48)
	32220-5950-900	Deferred Rev - Founders Pass	(\$562.50)	\$112.50	\$0.00	\$112.50	(\$450.00)
	49020-5950-900	Retained Earnings - Current	\$1.07	\$0.00	\$0.00	\$0.00	\$1.07
	50000-5950-100	Green Fees - Annual Pass	(\$41,207.80)	\$0.00	\$5,864.55	(\$5,864.55)	(\$47,072.35)
	50040-5950-100	Green Fees - Member	(\$396,857.03)	\$42.40	\$59,308.02	(\$59,265.62)	(\$456,122.65)
	50070-5950-100	Green Fees - (surcharge)	(\$22,717.45)	\$3,453.56	\$6,907.12	(\$3,453.56)	(\$26,171.01)
	50500-5950-200	Cart Fee 18	(\$238,285.33)	\$0.00	\$32,669.90	(\$32,669.90)	(\$270,955.23)
	50520-5950-200	Cart Fee - Annual Trail	(\$52,966.24)	\$0.00	\$7,843.87	(\$7,843.87)	(\$60,810.11)
	52090-5950-600	Handicap Fee	(\$4,154.00)	\$0.00	\$60.00	(\$60.00)	(\$4,214.00)
	52150-5950-600	Lessons	(\$5,313.00)	\$0.00	\$505.00	(\$505.00)	(\$5,818.00)
	52280-5950-600	Rental Clubs	(\$1,930.00)	\$0.00	\$90.00	(\$90.00)	(\$2,020.00)
	52310-5950-600	Retail	(\$49,574.90)	\$0.00	\$6,954.97	(\$6,954.97)	(\$56,529.87)
	53050-5950-220	Range Pass Revenue	(\$24,499.76)	\$0.00	\$3,980.90	(\$3,980.90)	(\$28,480.66)
	56120-5950-100	City Surcharge R & R	(\$22,717.45)	\$0.00	\$3,453.56	(\$3,453.56)	(\$26,171.01)
	59010-5950-900	Miscellaneous G&A	(\$287.51)	\$0.00	\$0.00	\$0.00	(\$287.51)
	60000-5950-600	COGS - Merchandise - Accessories	\$31,975.64	\$3,867.57	\$0.00	\$3,867.57	\$35,843.21
	70000-5950-100	Gross Payroll - Salaried	\$66,451.25	\$10,288.48	\$1,175.83	\$9,112.65	\$75,563.90
	70000-5950-900	Gross Payroll - Salaried	\$71,152.04	\$11,756.45	\$1,324.39	\$10,432.06	\$81,584.10
	70000-5950-950	Gross Payroll - Salaried	\$24,967.99	\$3,774.33	\$415.61	\$3,358.72	\$28,326.71
	70010-5950-100	Gross Payroll - Hourly	\$113,296.09	\$22,089.05	\$3,372.07	\$18,716.98	\$132,013.07
	70010-5950-200	Gross Payroll - Hourly	\$45,933.19	\$7,639.66	\$902.80	\$6,736.86	\$52,670.05
	70010-5950-600	Gross Payroll - Hourly	\$34,331.24	\$5,415.12	\$613.32	\$4,801.80	\$39,133.04
	70010-5950-900	Gross Payroll - Hourly	\$4,958.88	\$491.20	\$94.93	\$396.27	\$5,355.15
	71000-5950-100	Payroll Tax - FICA	\$12,898.79	\$2,387.78	\$347.91	\$2,039.87	\$14,938.66
	71000-5950-200	Payroll Tax - FICA	\$3,635.28	\$584.41	\$69.06	\$515.35	\$4,150.63
	71000-5950-600	Payroll Tax - FICA	\$2,596.64	\$399.64	\$34.68	\$364.96	\$2,961.60
	71000-5950-900	Payroll Tax - FICA	\$5,137.61	\$845.62	\$108.58	\$737.04	\$5,874.65
	71000-5950-950	Payroll Tax - FICA	\$1,773.06	\$270.47	\$31.79	\$238.68	\$2,011.74
	71010-5950-100	Payroll Tax - UC	\$864.12	\$76.98	\$0.00	\$76.98	\$941.10
	71010-5950-200	Payroll Tax - UC	\$418.79	\$66.26	\$0.00	\$66.26	\$485.05
	71010-5950-600	Payroll Tax - UC	\$275.04	\$28.69	\$0.00	\$28.69	\$303.73
	71010-5950-900	Payroll Tax - UC	\$262.45	\$3.72	\$0.00	\$3.72	\$266.17

Inactive	Account	Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
	71010-5950-950	Payroll Tax - UC	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00
	71020-5950-100	Payroll Tax - WC	\$3,468.91	\$494.09	\$0.00	\$494.09	\$3,963.00
	71020-5950-200	Payroll Tax - WC	\$897.26	\$123.27	\$0.00	\$123.27	\$1,020.53
	71020-5950-600	Payroll Tax - WC	\$676.47	\$86.33	\$0.00	\$86.33	\$762.80
	71020-5950-900	Payroll Tax - WC	\$1,487.53	\$182.46	\$0.00	\$182.46	\$1,669.99
	71020-5950-950	Payroll Tax - WC	\$669.00	\$56.68	\$0.00	\$56.68	\$725.68
	71030-5950-100	Benefits	\$21,251.06	\$3,556.13	\$1,377.05	\$2,179.08	\$23,430.14
	71030-5950-200	Benefits	\$61.72	\$35.70	\$26.28	\$9.42	\$71.14
	71030-5950-600	Benefits	\$2,754.04	\$655.59	\$191.16	\$464.43	\$3,218.47
	71030-5950-900	Benefits	\$16,202.89	\$3,691.52	\$1,428.82	\$2,262.70	\$18,465.59
	71030-5950-950	Benefits	\$3,568.03	\$911.82	\$391.11	\$520.71	\$4,088.74
	80110-5950-200	Cart Supplies	\$609.37	\$291.92	\$0.00	\$291.92	\$901.29
	80120-5950-100	Chemicals	\$1,713.77	\$376.66	\$111.09	\$365.57	\$2,079.34
	80170-5950-100	Course Accessories	\$923.70	\$13.98	\$0.00	\$13.98	\$937.68
	80230-5950-100	Fertilizer	\$25,799.12	\$5,237.95	\$0.00	\$5,237.95	\$31,037.07
	80270-5950-100	Fuel	\$5,115.96	\$1,122.27	\$0.00	\$1,122.27	\$6,238.23
	80280-5950-100	Fungicides	\$1,417.53	\$0.00	\$0.00	\$0.00	\$1,417.53
	80320-5950-100	Herbicides	\$13,767.82	\$4,154.07	\$0.00	\$4,154.07	\$17,921.89
	80370-5950-100	Insecticides	\$3,423.21	\$492.51	\$0.00	\$492.51	\$3,915.72
	80380-5950-900	Janitorial Supplies	\$2,874.14	\$372.06	\$0.00	\$372.06	\$3,246.20
	80420-5950-900	Laundry/Uniforms	\$2,100.99	\$0.00	\$0.00	\$0.00	\$2,100.99
	80520-5950-600	Office Supplies	\$875.82	\$61.00	\$0.00	\$61.00	\$936.82
	80520-5950-900	Office Supplies	\$3,009.20	\$59.73	\$0.00	\$59.73	\$3,068.93
	80610-5950-220	Range Balls	\$1,325.00	\$0.00	\$0.00	\$0.00	\$1,325.00
	80620-5950-220	Range Equipment	\$2,101.07	\$0.00	\$0.00	\$0.00	\$2,101.07
	80630-5950-220	Range Expenses	\$391.42	\$0.00	\$0.00	\$0.00	\$391.42
	80690-5950-100	Sand/Topdress	\$2,520.01	\$725.89	\$0.00	\$725.89	\$3,245.90
	80710-5950-100	Seeds/Trees	\$6,731.25	\$0.00	\$0.00	\$0.00	\$6,731.25
	80730-5950-100	Small Tools	\$809.80	\$0.00	\$0.00	\$0.00	\$809.80
	80780-5950-600	Supplies	\$1,494.88	\$0.00	\$0.00	\$0.00	\$1,494.88
	80810-5950-600	Tournament Expense	\$212.41	\$0.00	\$0.00	\$0.00	\$212.41
	81010-5950-900	Alarm System	\$1,868.30	\$230.89	\$0.00	\$230.89	\$2,099.19
	81090-5950-200	Cart Repairs	\$138.09	\$179.82	\$0.00	\$179.82	\$317.91
	81130-5950-900	Computer Service	\$539.70	\$3,747.03	\$0.00	\$3,747.03	\$4,286.73
	81140-5950-900	Contract Cleaning	\$5,929.00	\$972.00	\$0.00	\$972.00	\$6,901.00
	81220-5950-600	Handicap Expense	\$3,952.00	\$0.00	\$0.00	\$0.00	\$3,952.00
	81250-5950-100	Irrigation	\$9,147.03	\$697.61	\$377.61	\$320.00	\$9,467.03
	81350-5950-100	Repair & Maint - Equipment	\$10,186.46	\$1,481.13	\$148.83	\$1,332.30	\$11,518.76
	81350-5950-220	Repair & Maint - Equipment	\$29.76	\$0.00	\$0.00	\$0.00	\$29.76
	81350-5950-900	Repair & Maint - Equipment	\$1,394.25	\$0.00	\$0.00	\$0.00	\$1,394.25
	81360-5950-100	Repair & Maint - Building	\$1,358.23	\$29.88	\$0.00	\$29.88	\$1,388.11
	81360-5950-600	Repair & Maint - Building	\$543.36	\$0.00	\$0.00	\$0.00	\$543.36
	81360-5950-900	Repair & Maint - Building	\$2,032.04	\$271.34	\$0.00	\$271.34	\$2,303.38
	82000-5950-200	Cart Lease	\$30,862.88	\$5,764.57	\$0.00	\$5,764.57	\$36,627.45
	82020-5950-100	Equipment Lease	\$31,688.86	\$6,397.62	\$0.00	\$6,397.62	\$38,086.48
	82060-5950-900	Off-Site Storage	\$1,232.00	\$176.00	\$0.00	\$176.00	\$1,408.00
	83000-5950-100	Utilities - Electric	\$1,298.24	\$161.60	\$0.00	\$161.60	\$1,459.84
	83000-5950-200	Utilities - Electric	\$6,705.83	\$879.96	\$0.00	\$879.96	\$7,585.79
	83020-5950-100	Utilities - Other	\$10,905.64	\$2,034.56	\$0.00	\$2,034.56	\$12,940.20
	83020-5950-900	Utilities - Other	\$12,167.46	\$1,836.59	\$675.00	\$1,161.59	\$13,329.05
	83030-5950-100	Utilities - Telephone/Fax	\$857.50	\$170.50	\$0.00	\$170.50	\$1,028.00
	83030-5950-900	Utilities - Telephone/Fax	\$1,272.04	\$293.86	\$150.00	\$143.86	\$1,415.90
	83050-5950-100	Utilities - Water	\$1,438.40	\$204.36	\$0.00	\$204.36	\$1,642.76
	84040-5950-950	Adv/Promo - Mktg/Bus Dev	\$8,079.35	\$405.69	\$0.00	\$405.69	\$8,485.04
	85020-5950-900	Bank Charges	\$2,519.28	\$695.14	\$367.68	\$327.46	\$2,846.74
	85050-5950-600	Cash Short/(Over)	(\$0.60)	\$0.00	\$0.00	\$0.00	(\$0.60)
	85050-5950-900	Cash Short/(Over)	(\$338.73)	\$27.92	\$62.67	(\$34.75)	(\$373.48)
	85060-5950-900	Cell Phone	\$1,400.00	\$200.00	\$0.00	\$200.00	\$1,600.00
	85070-5950-900	City Surcharge R & R	\$22,717.45	\$3,453.56	\$0.00	\$3,453.56	\$26,171.01
	85120-5950-900	Credit Card Discounts	\$16,981.84	\$2,229.59	\$0.00	\$2,229.59	\$19,211.43
	85140-5950-900	Donations	(\$140.00)	\$304.00	\$10.00	\$294.00	\$154.00
	85150-5950-900	Dues & Subscriptions	\$355.00	\$0.00	\$0.00	\$0.00	\$355.00
	85160-5950-100	Education & Training	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00

TRIAL BALANCE SUMMARY FOR 2019
The Golf Club at Cypress Head

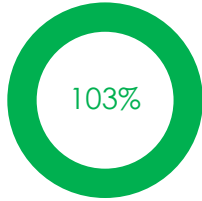
Inactive	Account	Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance	
	85160-5950-900	Education & Training	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
	85190-5950-900	Employee Relations	\$638.28	\$588.37	\$351.90	\$236.47	\$874.75	
	85200-5950-100	Employee Testing	\$187.75	\$0.00	\$0.00	\$0.00	\$187.75	
	85280-5950-900	Insurance Expense	\$32,470.86	\$4,638.66	\$0.00	\$4,638.66	\$37,109.52	
	85320-5950-900	Member Relations	\$150.24	\$0.00	\$0.00	\$0.00	\$150.24	
	85330-5950-900	Messenger Service - Fedex	\$497.15	\$67.39	\$0.00	\$67.39	\$564.54	
	85340-5950-900	Miscellaneous	(\$9.39)	\$0.00	\$0.00	\$0.00	(\$9.39)	
	85390-5950-900	O/S - Accounting	\$6,875.00	\$0.00	\$0.00	\$0.00	\$6,875.00	
	85430-5950-100	O/S - Other	\$0.00	\$4,300.00	\$0.00	\$4,300.00	\$4,300.00	
	85480-5950-900	Payroll Processing Fee	\$3,346.96	\$762.98	\$900.00	(\$137.02)	\$3,209.94	
	85490-5950-900	Postage/Shipping	\$562.66	\$51.64	\$0.00	\$51.64	\$614.30	
	85610-5950-100	Tax/Licenses/Fees	\$550.00	\$0.00	\$0.00	\$0.00	\$550.00	
	85610-5950-900	Tax/Licenses/Fees	(\$120.00)	\$0.00	\$0.00	\$0.00	(\$120.00)	
	85710-5950-900	Travel - Meals	\$1,301.78	\$0.00	\$0.00	\$0.00	\$1,301.78	
	85720-5950-100	Travel - Other	\$267.51	\$0.00	\$0.00	\$0.00	\$267.51	
	85720-5950-900	Travel - Other	\$2,041.56	\$98.11	\$0.00	\$98.11	\$2,139.67	
	89020-5950-900	Employee Meals	\$13.45	\$0.00	\$0.00	\$0.00	\$13.45	
	90000-5950-900	Management Fee	\$42,437.71	\$6,062.53	\$0.00	\$6,062.53	\$48,500.24	
	98020-5950-900	Deprec - Mach & Equip	\$161.84	\$23.12	\$0.00	\$23.12	\$184.96	
	98040-5950-900	Deprec - Buildings	\$506.87	\$72.41	\$0.00	\$72.41	\$579.28	
	RCMWD-5950-100	Rounds - Complimentary - Weekday	15,247.00	120.00	0.00	120.00	15,367.00	
	REMWD-5950-100	Rounds - Employee - Weekday	21,081.00	137.00	0.00	137.00	21,218.00	
	RMBWD-5950-100	Rounds - Member - Weekday	78,761.00	382.00	0.00	382.00	79,143.00	
	RPKWD-5950-100	Rounds - Peak - Weekday	435,534.00	3,761.00	0.00	3,761.00	439,295.00	
	RPKWE-5950-100	Rounds - Peak - Weekend	5,071.00	0.00	0.00	0.00	5,071.00	
		<u>Accounts</u>	<u>Beginning Balance</u>	<u>Debit</u>	<u>Credit</u>	<u>Net Change</u>	<u>Ending Balance</u>	
		Grand Totals:	145	\$0.00	\$546,138.87	\$546,138.87	\$0.00	\$0.00

Sales & Marketing Snapshot

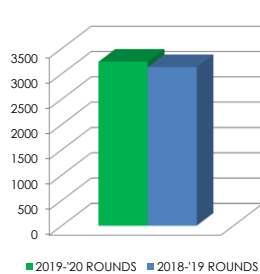
JUNE

REPORT DATE: 7/16/20

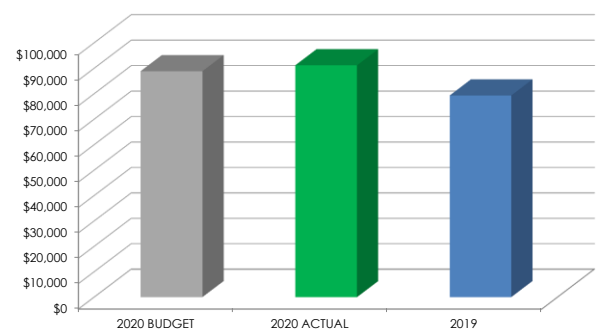
Percentage of Budget



Monthly Summary Totals



MONTHLY BUDGET	\$88,838
ACTUAL MONTHLY REVENUE	\$91,135
VARIANCE TO BUDGET	\$2,297
PY MONTHLY REVENUE	\$79,293



JUNE

2019-20 Monthly Budget

REVENUE CLASS	AMOUNT
Total Golf	\$77,318
Outings	\$7,000
Merchandise	\$5,420
Payroll Expense	\$62,553
OpEx	\$50,044

2019-20 Actual Revenue

REVENUE CLASS	AMOUNT
Total Golf	\$77,179
Outings	\$6,268
Merchandise	\$8,735
Payroll Expense	\$61,387
OpEx	\$47,905

REVENUE CLASS	Month PY
Total Golf	\$68,071
Outings	\$7,703
Merchandise	\$6,514

2019-20 ROUNDS	3239
2018-19 ROUNDS	3131

JUNE

ACTION ITEMS / STRATEGIES / COMMENTS

- * Exceeded monthly budget by 3% and exceeded YOY by over \$12,000
- * Rounds were equal to previous year despite multiple days of severe weather resulting in over 10 days of cart path only restrictions
- * We hosted two successful junior summer golf camp programs with over 36 juniors attending with social distancing
- * Continued cancellation and rescheduling of all tournaments and events for the month due to Covid Pandemic
- * Several break-ins at the maintenance facility causing over \$5,000 in damaged property.

CYPRESS PASS SALES

2018 STATUS	2019 PASSES	2020 PASSES
Legacy Single	28	20
Legacy Double	10	9
Cypress Single	9	8
Cypress Double	4	4
Trail Fees	77	58
Founders	1	1
TOTAL PASSES	129	100
TOTAL REVENUE	\$197,787	\$158,588

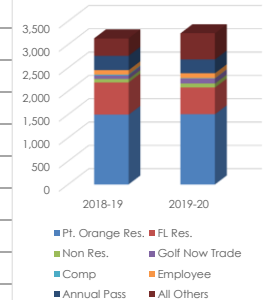
WEATHER INFORMATION

PLAYABLE DAYS	
2019	2020
20	22
PRECIPITATION IN INCHES	
2019	2020
7.8	5

ROUNDS SEGMENTATION

SEGMENT	2018-19	2019-20
Pt. Orange Res.	1,493	1,504
FL Res.	694	573
Non Res.	72	85
Golf Now Trade	78	108
Comp	20	5
Employee	92	109
Annual Pass	310	295
All Others	372	560
TOTAL	3,131	3,239

Rounds by Segment



TRUEREVIEW SUMMARY



2020 Month End OVERALL	SERVICE	COURSE	RECOMMEND	NPS	# of SURVEYS
9.2	9.7	8.4	9.5	77.8	18
2019 Month End OVERALL	SERVICE	COURSE	RECOMMEND	NPS	# of SURVEYS
9.1	9.7	8.2	9.0	68.2	22



July 16th, 2020

Robin Fenwick
City of Port Orange
1000 City Center Circle
Port Orange, FL 32129

Dear Ms. Fenwick,

The following is the financial and operational summary report for June 2020 at Cypress Head Golf Club. These numbers reflect only the Golf portion for the month and year to date.

FINANCIAL SUMMARY FOR GOLF MONTH ENDING June 2020								
	Current				Year to Date			
	Actual	Budget	Variance vs. Budget		Actual	Budget	Prior Year	Variance vs. Budget
Revenue								
Green Fees	\$ 47,335	\$ 41,317	\$ 6,018		\$ 576,989	\$ 574,688	\$ 556,535	\$ 2,301
Cart Fees	\$ 31,244	\$ 36,001	\$ (4,757)		\$ 363,009	\$ 370,012	\$ 348,524	\$ (7,003)
Range	\$ 2,530	\$ 3,500	\$ (970)		\$ 31,011	\$ 29,900	\$ 27,659	\$ 1,111
Pro- Shop Revenues	\$ 8,735	\$ 5,420	\$ 3,315		\$ 77,316	\$ 65,080	\$ 65,972	\$ 12,236
City Surcharge R/R	\$ 2,691	\$ 2,600	\$ 91		\$ 28,862	\$ 29,149	\$ 28,735	\$ (287)
Total Revenue	\$ 92,535	\$ 88,838	\$ 3,697		\$ 1,077,187	\$ 1,068,829	\$ 1,027,425	\$ 8,358
Cost of Sales	\$ 4,148	\$ 3,200	\$ 948	60%	\$ 39,991	\$ 34,528	\$ 33,166	\$ 5,463
Merchandise	\$ 4,148	\$ 3,200	\$ 948		\$ 39,991	\$ 34,528	\$ 33,166	\$ 5,463
Gross Margin	\$ 88,387	\$ 85,638	\$ 2,749		\$ 1,037,196	\$ 1,034,301	\$ 994,259	\$ 2,895
Total Payroll	\$ 61,387	\$ 62,553	\$ (1,166)		\$ 565,453	\$ 566,898	\$ 476,387	\$ (1,445)
Total Operating Expenses	\$ 49,000	\$ 50,044	\$ (1,044)		\$ 416,717	\$ 446,252	\$ 411,894	\$ (29,535)
EBITDA	\$ (22,000)	\$ (26,959)	\$ 4,959		\$ 55,027	\$ 21,152	\$ 105,978	\$ 33,875
Other Expenses	\$ 6,159	\$ 6,159	\$ -		\$ 55,423	\$ 55,427	\$ 54,353	\$ (4)
Management Fee	\$ 6,063	\$ 6,063	\$ -		\$ 54,563	\$ 54,567	\$ 53,493	\$ (4)
Interest Expense	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Depreciation	\$ 96	\$ 96	\$ -		\$ 860	\$ 860	\$ 860	\$ -
Net Cash From Ops	\$ (28,159)	\$ (33,118)	\$ 4,959		\$ (396)	\$ (34,275)	\$ 51,625	\$ 33,879
Rounds								
Total Rounds	3,239	3,411	(172)		36,007	35,398	35,234	609
Paid Rounds	2,760	2,760	0		30,769	29,904	29,512	865
Avg. GF/CF Total rounds	\$24.26	\$22.67	\$ 1.59		\$26.11	\$26.69	\$25.69	\$ (0.58)
Avg. GF/CF Paid rounds	\$28.47	\$28.01	\$ 0.46		\$30.55	\$31.59	\$30.67	\$ (1.04)
Avg. Merchandise/round	\$2.70	\$1.59	\$ 1.11		\$2.15	\$1.84	\$1.87	\$ 0.31

Overview:

- Overall golf revenues for June finished 3% higher than the projected budget for the month. This was accomplished due to improved course conditions even though we experienced multiple days of thunderstorms and cart path restrictions for 7 days. The range revenues were lower to the budget & Pro Shop revenues were higher to the budget.
- Total payroll for the month was equal to the projected budget even with the extra staffing required to maintain CDC guidelines for the clubhouse and outside services. The entire team has been working diligently to maintain the continuity for our guests.
- Our operating expenses finished lower than the budgeted amount due to the timing of invoices for fertilizers and herbicides.
- The month of June is the ninth month in our fiscal year 2019-2020. Year to Date revenues are slightly higher than projected with retail sales being higher at this time. The payroll expenses are equal to the budget and operating expenses are lower than projected.
- The Covid-19 Pandemic continues to cause multiple cancellations and rescheduling of tournaments/groups/events.

R&R Projects:

- There were no projects for the month of June 2020.

Tee Sheet Activity:

- There were 3,239 total rounds for the month which included 2,760 paid rounds, 265 Annual with Cypress Pass member rounds and 214 other rounds. The round type for the month included 32,371 eighteen hole rounds and 984 nine hole rounds.
- The Golf staff continues to monitor daily tee sheet activity and they are trained to recognize underutilization of the tee sheet and offer promotional prices through the website to increase the number of potential players.

June 2020 and YTD rounds mix:

Type	Actual	Budget	Month- P.Y.	Y.T.D	P.Y-Y.T.D
Paid	2760	2760	2620	30769	29512
Annual	265	471	310	4010	3727
Other rounds	214	180	201	2050	1995
Total Rounds	3239	3411	3131	36007	35234

Departmental Summaries:**Course & Grounds/Range**

- Our superintendent, Darren Bache continues to follow the agronomic program that he developed for Cypress Head.
- Expenses for the month were slightly higher than projected due to the timing of invoices. The maintenance team applied the second pre-emergent weed control over the entire golf course. An application to control the mole cricket population was also performed. We continue to top dress the greens on a regular basis to reduce thatch and grain to improve the putting surface.
- We have been approved to move forward with the repairs of the existing Irrigation control boxes which will begin in August.
- Unfortunately, during the month of June the maintenance facility was vandalized and we sustained damage to the air conditioner, front gates, broken windows and doors which amounted to over \$5,000.00 in repairs.

Golf Shop/Carts

- Due to an increase in sales we have begun the process of ordering supplies and merchandise for the pro-shop. There was \$836.00 in gift card sales purchased for the month with \$8,735.00 in pro-shop sales.
- We continue to follow all regular maintenance procedures regarding the cart fleet which includes registering monthly totals for battery amperage and mileage. Due to the current Pandemic guidelines we have been issuing individual carts for players which will greatly affect the battery life of our fleet. Following the CDC guidelines we have instituted a complete disinfecting regimen for the daily cleaning process of the fleet.
- The staff at Cypress Head Golf Course will continue to offer individual lessons following the guidelines established by the National Golf Foundation during the current Pandemic.
- We offered two sessions of Junior Summer golf camps during June as well as a new series of Adult clinics. We will continue to monitor the current guidelines for all groups and clinics.
- The MGA and the WGA have begun their league play for the month of June, following CDC guidelines of six foot social distancing.

Marketing and Sales:

- We are continuing our involvement with Golf Pac, and Tee-Times USA along with other National wholesaler and Golf Now to maximize utilization of our tee sheet.
- We continue to be active members of the Port Orange South Daytona Chamber of Commerce, keeping us informed regarding the challenges of the business and local community.
- We continue to maintain our database of emails with approximately 10,200 unique e-mail addresses. The golf staff continues to update player profiles including residency, phone numbers and proper classifications of all players.
- Due to the Pandemic, multiple groups have cancelled or re-scheduled for the month of June.

Summary Report

Report run: 7/13/2020 1:19 PM MDT

Data current as of: 7/13/2020 1:18 PM MDT

Key: Poor Acceptable Excellent

REPORT CRITERIA

Date of Survey	6/1/20 - 6/30/20
Select level:	Cypress Head Golf Club

	NPS	Overall Rating	Service Rating	Course Rating	Recommend Rating	# of Surveys
Goal Index	70.0 70.0					
Totals	77.8	9.2	9.7	8.4	9.5	18
Cypress Head Golf Club	77.8	9.2	9.7	8.4	9.5	18

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- Course summary report for June showed an overall rating for the golf course of 9.2 with a course rating of 8.4 and our service rating is at 9.7.
- In addition to the report above, we have also started using a new Google Analytic tool that provides us with an alternative ratings source from Golf Now Advisors.

PLATFORM

Golf Club at Cypress Head

June 2020



RATINGS & REVIEWS

Your course's overall score on GolfAdvisor.com

	TOTAL REVIEWS	AVERAGE SCORE	% RECOMMENDED
All Time	416	4.1	91.0%

YOUR COURSE REVIEWS



- We continue to assist all players by helping them to enjoy their experience here at Cypress Head. There were some reviews that had constructive ideas to help us improve in some areas which we will evaluate as a team. The comments returned by the players in this avenue are useful tools in helping our maintenance and golf staff team improve. We also review all negative comments and they are discussed by our team and if required we will contact the individual to help us better understand their concerns. Players also have access to a suggestion box which is located at the clubhouse near the Men's and Ladies bulletin boards.

Corporate Support:

- Kemper Sports Center for Excellence – Ongoing resource. We have been participating in monthly webinars designed to share best practices used at Kemper properties throughout the country.



Insights:

- Due to the Pandemic we will continue to follow guidelines established by the CDC as well as relying on the resources from Kemper Sports management and the City of Port Orange. This process will remain in effect until further instructions are received.

Respectfully Submitted,

Bob Duquette, PGA

General Manager
The Golf Club at Cypress Head

Matt Lindley

Regional Operating Executive
KemperSports Management

The Golf Club at Cypress Head
For the Nine Months Ending June 30, 2020

	<u>06/30/20</u>	<u>09/30/19</u>	<u>06/30/19</u>
ASSETS			
CURRENT ASSETS:			
Cash			
Cash - Depository	67,621	108,108	112,456
Cash - Payroll	29,482	23,753	25,101
Cash - Manual Checks	850	850	850
Cash - Housebank & Other	500	500	500
Total Cash	<u>98,454</u>	<u>133,211</u>	<u>138,906</u>
Accounts Receivable			
A/R Member	376	63,969	13,366
Total Accounts Recievable	<u>376</u>	<u>63,969</u>	<u>13,366</u>
Other Current Assets			
Inventory - Merchandise	21,916	17,540	22,824
Prepaid Insurance	23,729	22,367	0
Prepaid Exp - Other	14,878	7,036	11,880
Total Other Current Assets	<u>60,523</u>	<u>46,943</u>	<u>34,704</u>
TOTAL CURRENT ASSETS	<u>159,353</u>	<u>244,123</u>	<u>186,976</u>
PROPERTY, PLANT AND EQUIPMENT:			
Buildings & Improvements	30,598	30,598	30,598
Machinery & Equipment	5,550	5,550	5,550
Property Plant and Equipment	36,148	36,148	36,148
Accumulated Depreciation	(28,535)	(27,676)	(27,389)
TOTAL PROPERTY, PLANT AND EQUIPMENT	<u>7,613</u>	<u>8,472</u>	<u>8,759</u>
TOTAL ASSETS	<u><u>166,965</u></u>	<u><u>252,595</u></u>	<u><u>195,735</u></u>

The Golf Club at Cypress Head
For the Nine Months Ending June 30, 2020

	<u>06/30/20</u>	<u>09/30/19</u>	<u>06/30/19</u>
LIABILITIES AND STOCKHOLDERS' EQUITY			
CURRENT LIABILITIES:			
Accts Pay - Trade	55,025	43,781	38,468
Accts Pay - Other	(4,430)	(49,825)	22,599
Accrued Expenses	1,499	1,322	3,153
Accrued Payroll	25,949	34,325	21,021
Accrued Taxes	5,190	4,061	3,949
Deferred Revenue	84,129	218,932	83,362
TOTAL CURRENT LIABILITIES	<u>167,362</u>	<u>252,596</u>	<u>172,551</u>
 TOTAL LIABILITIES	 <u>167,362</u>	 <u>252,596</u>	 <u>172,551</u>
 STOCKHOLDER'S EQUITY			
Retained Earnings	(397)	(1)	23,183
Net Retained Earnings	(397)	(1)	23,183
Stockholders Equity	(397)	(1)	23,183
TOTAL STOCKHOLDER'S EQUITY	<u>(397)</u>	<u>(1)</u>	<u>23,183</u>
 TOTAL LIABILITIES AND STOCKHOLDER'S EQUITY	 <u>166,965</u>	 <u>252,595</u>	 <u>195,735</u>

The Golf Club at Cypress Head
Comparative Income Statement
For the Nine Months Ending June 30, 2020

	MTD Prior Year	YTD Prior Year	Audited Prior Year	Percent of Total	MTD Actual	YTD Actual	Annual Budget	Percent of Total
REVENUES								
Green Fees & Cart Fees	68,071	904,588	1,093,390	83%	78,579	939,711	1,180,853	80%
Merchandise	4,395	53,488	66,908	80%	6,870	63,399	68,150	93%
Other Pro Shop	2,119	12,484	17,074	73%	1,865	13,917	13,290	105%
Range	2,185	27,659	33,793	82%	2,530	31,011	40,400	77%
Other Operating Revenues	2,523	28,735	35,393	81%	2,691	28,862	37,149	78%
Other G&A Income		472	1,221	39%		288	475	61%
TOTAL REVENUE	79,293	1,027,425	1,247,778	82%	92,535	1,077,188	1,340,317	80%
COST OF SALES								
Merchandise	2,552	33,166	41,007	81%	4,148	39,991	43,616	92%
TOTAL COGS	2,552	33,166	41,007	81%	4,148	39,991	43,616	92%
COGS - Merchandise %	58.1%	62.0%	61.3%	101.2%	60.4%	63.1%	64.0%	98.6%
PAYROLL								
Course and Grounds	22,639	219,824	306,708	72%	29,888	280,738	388,332	72%
Carts, Range, Starters, Etc.	7,116	68,713	90,168	76%	6,908	65,306	87,497	75%
Pro Shop	5,905	42,593	58,139	73%	6,840	53,219	54,846	97%
General and Administrative	11,285	105,176	147,486	71%	13,692	126,908	172,779	73%
Marketing	4,384	40,081	52,772	76%	4,059	39,282	52,291	75%
TOTAL PAYROLL	51,329	476,387	655,273	73%	61,387	565,453	755,745	75%
OPERATING EXPENSES								
Course and Grounds	17,144	164,700	234,621	70%	24,091	181,661	244,462	74%
Carts, Range, Starters, Etc.	7,260	69,271	91,634	76%	6,728	56,007	92,794	60%
Pro Shop	322	5,680	7,514	76%	335	7,474	6,675	112%
General and Administrative	15,896	157,900	215,641	73%	15,557	160,799	224,425	72%
Marketing	3,049	14,344	17,847	80%	2,290	10,775	23,290	46%
TOTAL OPERATING EXPENSES	43,672	411,894	567,257	73%	49,000	416,717	591,646	70%
TOTAL EXPENSES	97,553	921,447	1,263,537	73%	114,536	1,022,161	1,391,007	73%
OTHER INCOME (EXPENSE)								
MANAGEMENT FEES	(5,944)	(53,493)	(71,324)	75%	(6,063)	(54,563)	(72,756)	75%
Depreciation & Amortization	(96)	(860)	(1,146)	75%	(96)	(860)	(1,146)	75%
TOTAL OTHER INCOME (EXPENSE)	(6,039)	(54,353)	(72,470)	75%	(6,158)	(55,423)	(73,902)	75%
NET INCOME	(24,299)	51,626	(88,229)	-59%	(28,158)	(396)	(124,593)	0%
Paid Rounds	2,620	29,512			2,760	30,769	38,181	81%
Annual Pass Rounds	310	3,727			265	3,188	5,379	59%
Other Rounds	201	1,995			214	2,050	1,970	104%
Total Rounds	3,131	35,234			3,239	36,007	45,530	79%
Revenue/Paid Rounds	30.26	34.81			33.53	35.01	35.10	100%
Revenue/Total Rounds	25.33	29.16			28.57	29.92	29.44	102%

**The Golf Club at Cypress Head
Course Cash Flow Report
June 30, 2020**

	<u>June</u>	<u>YTD</u>
EBITDA	(\$22,000.43)	\$55,026.76
Management Fee Expense	(6,062.53)	(54,562.77)
Depreciation & Amortization	<u>(95.53)</u>	<u>(859.77)</u>
Net Income	(28,158.49)	(395.78)
Working Capital Changes		
Inventory	1,346.63	(4,376.25)
Receivables		63,593.17
Payables	28,551.14	11,244.12
Due to from the City	(31,122.61)	45,395.27
Prepays	(20,086.67)	(9,203.96)
Accrued Liabilities	(36,242.83)	(7,070.99)
Other Liabilities	(10,305.24)	(134,802.41)
Depreciation & Amortization	<u>95.53</u>	<u>859.77</u>
Operating Cash Flow	(95,922.54)	(34,757.06)
Investing Cash Flows	<u> </u>	<u> </u>
Financing Cash Flow	<u> </u>	<u> </u>
Net Cash Flows	<u>(95,922.54)</u>	<u>(34,757.06)</u>
Beginning Cash	194,376.19	133,210.71
Net Cash Flows	<u>(95,922.54)</u>	<u>(34,757.06)</u>
Ending Cash	<u>98,453.65</u>	<u>98,453.65</u>

The Golf Club at Cypress Head
Summary of All Units
For the Nine Months Ending June 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
47,335	41,317	115%	39,419	120%	Green Fees	576,701	574,213	100%	556,063	104%	703,655	686,463
31,244	36,001	87%	28,652	109%	Cart Fee	363,009	370,012	98%	348,524	104%	477,197	442,050
20	20	100%	20	100%	Handicap Fee	4,234	4,300	98%	4,245	100%	4,360	4,397
1,675	200	838%	1,889	89%	Lessons	7,493	4,450	168%	5,679	132%	5,650	11,230
170	200	85%	210	81%	Rental Clubs	2,190	2,380	92%	2,560	86%	3,280	2,860
6,870	5,000	137%	4,395	156%	Retail	63,399	53,950	118%	53,488	119%	68,150	76,819
2,530	3,500	72%	2,185	116%	Range	31,011	29,900	104%	27,659	112%	40,400	37,146
2,691	2,600	104%	2,523	107%	City Surcharge R & R	28,862	29,149	99%	28,735	100%	37,149	35,520
0	0	0%	0	0%	Miscellaneous G&A	288	475	61%	472	61%	475	1,037
92,535	88,838	104%	79,293	117%	Total Revenues	1,077,188	1,068,829	101%	1,027,425	105%	1,340,317	1,297,540
COST OF GOODS SOLD												
4,148	3,200	130%	2,552	163%	COGS - Merchandise	39,991	34,528	116%	33,166	121%	43,616	47,832
4,148	3,200	130%	2,552	163%	Total COGS	39,991	34,528	116%	33,166	121%	43,616	47,832
88,387	85,638	103%	76,741	115%	GROSS MARGIN	1,037,196	1,034,301	100%	994,260	104%	1,296,701	1,249,708
60.39%	64.00%	94.35%	58.07%	103.98%	COGS - Merchandise %	63.08%	64.00%	98.56%	62.01%	101.73%	64.00%	738.09%
PAYROLL												
22,441	24,411	92%	18,445	122%	Gross Payroll - Salaried	207,916	220,302	94%	169,264	123%	293,536	281,815
29,226	27,458	106%	23,940	122%	Gross Payroll - Hourly	258,398	251,200	103%	223,963	115%	334,824	334,836
51,667	51,869	100%	42,385	122%	S/T Wages	466,313	471,502	99%	393,227	119%	628,360	616,651
3,773	3,968	95%	3,062	123%	Payroll Tax - FICA	33,710	36,070	93%	28,296	119%	48,069	44,483
130	267	49%	175	74%	Payroll Tax - UC	2,196	3,191	69%	2,087	105%	3,811	2,779
914	937	98%	693	132%	Payroll Tax - WC	9,056	8,292	109%	6,862	132%	11,120	11,600
4,904	5,512	89%	5,014	98%	Benefits	54,178	47,843	113%	45,914	118%	64,380	68,826
9,720	10,684	91%	8,944	109%	S/T Adders	99,140	93,395	104%	83,160	119%	127,385	127,688
61,387	62,553	98%	51,329	120%	TOTAL PAYROLL	565,453	566,898	100%	476,387	119%	755,745	744,339
OPERATING EXPENSES												
131	100	131%	0	0%	Cart Supplies	1,033	1,300	79%	921	112%	1,600	1,275
364	300	128%	110	348%	Chemicals	2,463	1,464	168%	1,544	160%	2,264	3,727
0	200	0%	45	0%	Course Accessories	938	1,990	47%	1,609	58%	2,640	1,804
2,559	4,000	64%	3,434	75%	Fertilizer	33,596	25,200	133%	23,443	143%	32,100	46,266
0	0	0%	0	0%	Flowers/Decor	0	500	0%	0	0%	1,000	0
673	1,100	61%	1,557	43%	Fuel	6,911	9,950	69%	7,981	87%	13,350	10,501
0	100	0%	0	0%	Fungicides	1,418	2,050	69%	725	196%	3,300	5,422
3,013	3,000	100%	237	1273%	Herbicides	20,934	12,750	164%	9,145	229%	19,400	29,128
359	1,000	36%	0	0%	Insecticides	4,275	11,950	36%	9,621	44%	15,550	5,273
619	421	147%	440	141%	Janitorial Supplies	3,865	4,690	82%	4,387	88%	6,040	5,508
0	0	0%	0	0%	Laundry/Uniforms	2,101	600	350%	617	340%	1,600	2,309
247	400	62%	224	110%	Office Supplies	4,253	3,150	135%	3,175	134%	4,250	5,219
0	0	0%	0	0%	Range Balls	1,325	2,800	47%	2,650	50%	2,800	1,325
0	100	0%	0	0%	Range Equipment	2,101	1,300	162%	1,773	119%	1,600	2,750
0	0	0%	0	0%	Range Expenses	391	0	0%	0	0%	0	391
1,362	1,100	124%	0	0%	Sand/Topdress	4,608	8,100	57%	6,721	69%	13,200	10,279
319	500	0%	600	0%	Seeds/Trees	6,731	11,450	59%	12,170	55%	12,150	7,581
0	200	0%	0	0%	Small Tools	1,129	1,200	94%	367	308%	1,300	1,215
0	400	0%	0	0%	Staff/Volunteer Uniforms	0	800	0%	0	0%	950	0
205	0	0%	206	100%	Supplies	1,700	700	243%	886	192%	1,000	2,353
0	50	0%	114	0%	Tournament Expense	212	450	47%	462	46%	600	585
231	250	92%	262	88%	Alarm System	2,330	2,250	104%	2,877	81%	3,000	3,877
(75)	0	0%	86	-87%	Cart Repairs	243	400	61%	248	98%	600	243
187	250	75%	124	151%	Computer Service	4,474	5,750	78%	177	2525%	6,500	4,950
812	825	98%	812	100%	Contract Cleaning	7,713	7,425	104%	7,308	106%	9,900	10,149
0	0	0%	0	0%	Guest Relations	0	0	0%	135	0%	0	0
0	0	0%	0	0%	Handicap Expense	3,952	4,150	95%	3,881	102%	4,375	4,394
525	800	66%	0	0%	Irrigation	9,992	5,500	182%	3,203	312%	7,900	13,694
33	75	44%	19	172%	Lesson Expense	33	75	44%	19	172%	150	63
2,267	1,600	142%	1,169	194%	Repair & Maint - Equipment	15,210	15,200	100%	13,480	113%	20,700	20,573
3,128	450	695%	243	1287%	Repair & Maint - Building	7,363	4,000	184%	3,401	216%	5,350	10,842
5,765	6,225	93%	6,225	93%	Cart Lease	42,392	56,021	76%	55,172	77%	74,694	61,066
6,398	5,356	119%	5,356	119%	Equipment Lease	44,484	48,201	92%	49,050	91%	64,268	60,551
176	188	94%	176	100%	Off-Site Storage	1,584	1,692	94%	1,584	100%	2,256	2,112
1,130	1,100	103%	1,190	95%	Utilities - Electric	10,176	10,290	99%	10,381	98%	13,890	13,760
4,054	3,500	116%	4,840	84%	Utilities - Other	30,323	31,000	98%	31,757	95%	41,800	40,819
327	290	113%	302	108%	Utilities - Telephone/Fax	2,771	3,060	91%	2,523	110%	4,080	3,546
212	250	85%	204	104%	Utilities - Water	1,850	2,250	82%	2,005	93%	3,000	2,452
2,290	3,800	60%	3,049	75%	Advertising & Promotion	10,775	14,550	74%	14,205	76%	23,150	14,277
287	300	96%	316	91%	Bank Charges	3,133	2,700	116%	4,584	68%	3,600	4,032
(6)	0	0%	(2)	264%	Cash Short/(Over)	(380)	0	0%	(616)	62%	0	(431)
200	250	80%	200	100%	Cell Phone	1,800	2,250	80%	1,700	106%	3,000	2,400

The Golf Club at Cypress Head
Summary of All Units
For the Nine Months Ending June 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
2,691	2,600	104%	2,523	107%	City Surcharge R & R	28,862	29,149	99%	28,735	100%	37,149	35,520
2,309	2,000	115%	1,550	149%	Credit Card Discounts	21,521	22,100	97%	19,000	113%	28,100	25,291
0	0	0%	(10)	0%	Donations	154	0	0%	(100)	-154%	0	691
536	600	89%	536	100%	Dues & Subscriptions	891	960	93%	894	100%	1,060	911
0	0	0%	0	0%	Education & Training	1,400	0	0%	0	0%	0	2,110
166	95	174%	245	68%	Employee Relations	1,040	1,530	68%	(1,188)	-88%	1,815	1,124
0	30	0%	40	0%	Employee Testing	188	270	70%	156	121%	360	626
4,699	4,450	106%	4,320	109%	Insurance Expense	41,808	40,050	104%	38,884	108%	53,700	55,838
0	40	0%	0	0%	Member Relations	150	2,200	7%	1,215	12%	2,320	(325)
32	0	0%	0	0%	Messenger Service - Fedex	597	0	0%	73	816%	0	597
0	0	0%	0	0%	Miscellaneous	(9)	0	0%	20	-47%	0	(9)
0	0	0%	0	0%	O/S - Accounting	6,875	9,900	69%	9,690	71%	9,900	12,875
0	0	0%	1,890	0%	O/S - Other	4,300	8,150	53%	7,787	55%	10,150	8,250
347	500	69%	911	38%	Payroll Processing Fee	3,557	4,600	77%	4,732	75%	6,100	4,281
107	100	107%	62	173%	Postage/Shipping	722	1,025	70%	1,130	64%	1,475	1,109
0	0	0%	(30)	0%	Tax/Licenses/Fees	430	0	0%	(260)	-165%	0	415
0	100	0%	37	0%	Travel - Meals	1,302	2,300	57%	2,649	49%	2,600	1,469
301	1,050	29%	59	514%	Travel - Other	2,709	4,860	56%	3,206	84%	8,010	5,015
0	0	0%	0	0%	Employee Meals	13	0	0%	0	0%	0	13
49,000	50,044	98%	43,672	112%	TOTAL OPERATING EXPENSES	416,717	446,252	93%	411,894	101%	591,646	572,079
(22,000)	(26,959)	82%	(18,260)	120%	EBITDA	55,027	21,152	260%	105,978	52%	(50,690)	(66,710)
6,063	6,063	100%	5,944	102%	Management Fee	54,563	54,567	100%	53,493	102%	72,756	72,394
6,063	6,063	100%	5,944	102%	Management Fees	54,563	54,567	100%	53,493	102%	72,756	72,394
23	23	100%	23	100%	Deprec - Mach & Equip	208	208	100%	208	100%	277	277
72	72	100%	72	100%	Deprec - Buildings	652	652	100%	652	100%	869	869
96	96	100%	96	100%	S/T DEPR. & AMORT	860	860	100%	860	100%	1,146	1,146
(28,158)	(33,118)	85%	(24,299)	116%	NET INCOME	(396)	(34,274)	1%	51,626	-1%	(124,593)	(140,250)

The Golf Club at Cypress Head
Course & Grounds
For the Nine Months Ending June 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
47,335	41,317	115%	39,419	120%	Green Fees	576,701	574,213	100%	556,063	104%	703,655	686,463
2,691	2,600	104%	2,523	107%	City Surcharge R & R	28,862	29,149	99%	28,735	100%	37,149	35,520
50,027	43,917	114%	41,943	119%	Total Revenues	605,564	603,362	100%	584,798	104%	740,804	721,983
50,027	43,917	114%	41,943	119%	GROSS MARGIN	605,564	603,362	100%	584,798	104%	740,804	721,983
PAYROLL												
8,819	10,916	81%	7,088	124%	Gross Payroll - Salaried	84,383	98,244	86%	64,365	131%	130,992	115,927
16,962	15,915	107%	11,401	149%	Gross Payroll - Hourly	148,975	144,830	103%	116,017	128%	193,638	189,995
25,781	26,831	96%	18,489	139%	S/T Wages	233,358	243,074	96%	180,381	129%	324,630	305,922
1,901	2,053	93%	1,297	147%	Payroll Tax - FICA	16,840	18,595	91%	12,680	133%	24,834	21,894
44	119	37%	39	113%	Payroll Tax - UC	985	1,524	65%	869	113%	1,767	1,235
460	485	95%	315	146%	Payroll Tax - WC	4,423	4,274	103%	3,098	143%	5,747	5,624
1,702	2,687	63%	2,499	68%	Benefits	25,132	23,295	108%	22,796	110%	31,354	32,946
4,107	5,343	77%	4,150	99%	S/T Adders	47,380	47,687	99%	39,443	120%	63,702	61,700
29,888	32,174	93%	22,639	132%	TOTAL PAYROLL	280,738	290,762	97%	219,824	128%	388,332	367,622
OPERATING EXPENSES												
384	300	128%	110	349%	Chemicals	2,463	1,464	168%	1,544	160%	2,264	3,727
0	200	0%	45	0%	Course Accessories	938	1,990	47%	1,609	58%	2,640	1,804
2,559	4,000	64%	3,434	75%	Fertilizer	33,596	25,200	133%	23,443	143%	32,100	46,266
0	0	0%	0	0%	Flowers/Decor	0	500	0%	0	0%	1,000	0
673	1,100	61%	1,557	43%	Fuel	6,911	9,950	69%	7,981	87%	13,350	10,501
0	100	0%	0	0%	Fungicides	1,418	2,050	69%	725	196%	3,300	5,422
3,013	3,000	100%	237	1273%	Herbicides	20,934	12,750	164%	9,145	229%	19,400	29,128
359	1,000	36%	0	0%	Insecticides	4,275	11,950	36%	9,621	44%	15,550	5,273
1,362	1,100	124%	0	0%	Sand/Topdress	4,608	8,100	57%	6,721	69%	13,200	10,279
0	500	0%	600	0%	Seeds/Trees	6,731	11,450	59%	10,520	64%	12,150	9,231
319	200	160%	0	0%	Small Tools	1,129	1,200	94%	367	308%	1,300	1,215
0	400	0%	0	0%	Staff/Volunteer Uniforms	0	800	0%	0	0%	950	0
525	800	66%	0	0%	Irrigation	9,992	5,500	182%	3,203	312%	7,900	13,694
2,267	1,500	151%	757	300%	Repair & Maint - Equipment	13,786	13,500	102%	11,981	115%	18,000	19,149
3,095	100	3095%	0	0%	Repair & Maint - Building	4,483	900	498%	0	0%	1,200	4,489
6,398	5,356	119%	5,356	119%	Equipment Lease	44,484	48,201	92%	49,050	91%	64,268	55,195
223	200	112%	258	87%	Utilities - Electric	1,683	1,890	89%	1,912	88%	2,790	2,469
2,277	1,500	152%	2,518	90%	Utilities - Other	15,218	13,000	117%	14,183	107%	17,200	19,422
171	140	122%	0	0%	Utilities - Telephone/Fax	1,199	1,260	95%	710	169%	1,680	1,670
212	250	85%	204	104%	Utilities - Water	1,855	2,250	82%	2,005	93%	3,000	2,452
0	0	0%	0	0%	Education & Training	400	0	0%	0	0%	0	1,110
104	20	522%	80	130%	Employee Relations	104	180	58%	80	130%	240	104
0	30	0%	40	0%	Employee Testing	188	270	70%	156	121%	360	626
0	0	0%	1,890	0%	O/S - Other	4,300	8,150	53%	7,787	55%	10,150	8,250
150	0	0%	0	0%	Tax/Licenses/Fees	700	0	0%	0	0%	0	700
0	50	0%	59	0%	Travel - Other	268	320	84%	307	87%	470	1,057
24,091	21,846	110%	17,144	141%	TOTAL OPERATING EXPENSES	181,661	182,825	99%	163,050	111%	244,462	253,232
(3,952)	(10,103)	39%	2,160	-183%	EBITDA	143,164	129,775	110%	201,924	71%	108,010	101,129
(3,952)	(10,103)	39%	2,160	-183%	NET INCOME	143,164	129,775	110%	201,924	71%	108,010	101,129

The Golf Club at Cypress Head
Maintenance
For the Nine Months Ending June 30, 2020

<u>MTD</u> <u>Actual</u>	<u>MTD</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>	<u>MTD</u> <u>Prior Year</u>	<u>% of</u> <u>PY</u>		<u>YTD</u> <u>Actual</u>	<u>YTD</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>	<u>YTD</u> <u>Prior Year</u>	<u>% of</u> <u>PY</u>	<u>Annual</u> <u>Budget</u>	
<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0%</u>	OPERATING EXPENSES	<u>0</u>	<u>0</u>	<u>0%</u>	<u>1,650</u>	<u>0%</u>	<u>0</u>	<u>(1,650)</u>
<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0%</u>	Seeds/Trees	<u>0</u>	<u>0</u>	<u>0%</u>	<u>1,650</u>	<u>0%</u>	<u>0</u>	<u>(1,650)</u>
<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0%</u>	TOTAL OPERATING EXPENSES	<u>0</u>	<u>0</u>	<u>0%</u>	<u>1,650</u>	<u>0%</u>	<u>0</u>	<u>(1,650)</u>
<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0%</u>	EBITDA	<u>0</u>	<u>0</u>	<u>0%</u>	<u>(1,650)</u>	<u>0%</u>	<u>0</u>	<u>1,650</u>
<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0%</u>	NET INCOME	<u>0</u>	<u>0</u>	<u>0%</u>	<u>(1,650)</u>	<u>0%</u>	<u>0</u>	<u>1,650</u>

The Golf Club at Cypress Head
Carts
For the Nine Months Ending June 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
31,244	36,001	87%	28,652	109%	REVENUES							
31,244	36,001	87%	28,652	109%	Cart Fee	363,009	370,012	98%	348,524	104%	477,197	442,050
31,244	36,001	87%	28,652	109%	Total Revenues	363,009	370,012	98%	348,524	104%	477,197	442,050
31,244	36,001	87%	28,652	109%	GROSS MARGIN	363,009	370,012	98%	348,524	104%	477,197	442,050
6,253	6,434	97%	6,400	98%	PAYROLL							
6,253	6,434	97%	6,400	98%	Gross Payroll - Hourly	58,923	59,882	98%	61,941	95%	79,032	78,223
					S/T Wages	58,923	59,882	98%	61,941	95%	79,032	78,223
494	492	100%	524	94%	Payroll Tax - FICA	4,644	4,581	101%	4,937	94%	6,046	6,222
55	80	68%	77	71%	Payroll Tax - UC	540	716	75%	670	80%	940	784
102	116	88%	101	101%	Payroll Tax - WC	1,122	1,054	106%	1,094	103%	1,400	1,447
5	6	84%	14	37%	Benefits	76	60	127%	71	107%	80	84
655	695	94%	716	92%	S/T Adders	6,383	6,411	100%	6,772	94%	8,465	8,537
6,908	7,129	97%	7,116	97%	TOTAL PAYROLL	65,306	66,293	99%	68,713	95%	87,497	86,761
131	100	131%	0	0%	OPERATING EXPENSES							
0	0	0%	17	0%	Cart Supplies	1,033	1,300	79%	921	112%	1,600	1,275
(75)	0	0%	86	-87%	Supplies	0	0	0%	17	0%	0	0
5,765	6,225	93%	6,225	93%	Cart Repairs	243	400	61%	248	98%	600	243
907	900	101%	932	97%	Cart Lease	42,392	56,021	76%	55,172	77%	74,694	61,066
6,728	7,225	93%	7,260	93%	Utilities - Electric	8,493	8,400	101%	8,469	100%	11,100	11,291
17,608	21,648	81%	14,275	123%	TOTAL OPERATING EXPENSES	52,160	66,121	79%	64,827	80%	87,994	73,874
17,608	21,648	81%	14,275	123%	EBITDA	245,543	237,599	103%	214,984	114%	301,706	281,415
17,608	21,648	81%	14,275	123%	NET INCOME	245,543	237,599	103%	214,984	114%	301,706	281,415

The Golf Club at Cypress Head
Range
For the Nine Months Ending June 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
2,530	3,500	72%	2,185	116%	REVENUES							
2,530	3,500	72%	2,185	116%	Range	31,011	29,900	104%	27,659	112%	40,400	37,146
2,530	3,500	72%	2,185	116%	Total Revenues	31,011	29,900	104%	27,659	112%	40,400	37,146
2,530	3,500	72%	2,185	116%	GROSS MARGIN	31,011	29,900	104%	27,659	112%	40,400	37,146
0	0	0%	0	0%	OPERATING EXPENSES							
0	100	0%	0	0%	Range Balls	1,325	2,800	47%	2,650	50%	2,800	1,325
0	0	0%	0	0%	Range Equipment	2,101	1,300	162%	1,773	119%	1,600	2,750
0	0	0%	0	0%	Range Expenses	391	0	0%	0	0%	0	391
0	0	0%	0	0%	Repair & Maint - Equipment	30	100	30%	21	143%	400	30
0	100	0%	0	0%	TOTAL OPERATING EXPENSES	3,847	4,200	92%	4,444	87%	4,800	4,497
2,530	3,400	74%	2,185	116%	EBITDA	27,164	25,700	106%	23,215	117%	35,600	32,649
2,530	3,400	74%	2,185	116%	NET INCOME	27,164	25,700	106%	23,215	117%	35,600	32,649

The Golf Club at Cypress Head
Golf Shop
For the Nine Months Ending June 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
20	20	100%	20	100%	Handicap Fee	4,234	4,300	98%	4,245	100%	4,360	4,397
1,675	200	838%	1,689	89%	Lessons	7,493	4,450	168%	5,679	132%	5,650	11,230
170	200	85%	210	81%	Rental Clubs	2,190	2,380	92%	2,560	86%	3,280	2,880
6,870	5,000	137%	4,395	156%	Retail	63,399	53,950	118%	53,488	119%	68,150	76,819
8,735	5,420	161%	6,514	134%	Total Revenues	77,316	65,080	119%	65,972	117%	81,440	95,325
COST OF GOODS SOLD												
4,148	3,200	130%	2,552	163%	COGS - Merchandise	39,991	34,528	116%	33,166	121%	43,616	47,832
4,148	3,200	130%	2,552	163%	Total COGS	39,991	34,528	116%	33,166	121%	43,616	47,832
4,586	2,220	207%	3,962	116%	GROSS MARGIN	37,325	30,552	122%	32,806	114%	37,824	47,493
60.39%	64.00%	94.35%	58.07%	103.98%	COGS - Merchandise %	63.08%	64.00%	98.56%	62.01%	101.73%	64.00%	738.09%
PAYROLL												
5,818	4,080	143%	5,360	109%	Gross Payroll - Hourly	44,951	37,128	121%	38,601	116%	49,640	59,076
5,818	4,080	143%	5,360	109%	S/T Wages	44,951	37,128	121%	38,601	116%	49,640	59,076
430	312	138%	413	104%	Payroll Tax - FICA	3,392	2,840	119%	3,002	113%	3,797	4,527
28	51	54%	50	55%	Payroll Tax - UC	331	413	80%	309	107%	530	399
99	74	134%	82	121%	Payroll Tax - WC	862	653	132%	681	127%	879	1,081
464	0	0%	0	0%	Benefits	3,683	0	0%	0	0%	0	3,683
1,021	437	234%	546	187%	S/T Adders	8,268	3,906	212%	3,992	207%	5,206	9,690
6,840	4,517	151%	5,905	116%	TOTAL PAYROLL	53,219	41,034	130%	42,593	125%	54,846	68,766
OPERATING EXPENSES												
97	50	194%	0	0%	Office Supplies	1,034	250	414%	219	471%	300	1,282
205	0	0%	189	109%	Supplies	1,700	700	243%	869	196%	1,000	2,353
0	50	0%	114	0%	Tournament Expense	212	450	47%	462	46%	600	585
0	0	0%	0	0%	Handicap Expense	3,952	4,150	95%	3,881	102%	4,375	4,394
33	75	44%	19	172%	Lesson Expense	33	75	44%	19	172%	150	63
0	0	0%	0	0%	Repair & Maint - Building	543	250	217%	230	236%	250	631
0	0	0%	0	0%	Cash Short/(Over)	(1)	0	0%	0	0%	0	(1)
335	175	191%	322	104%	TOTAL OPERATING EXPENSES	7,474	5,875	127%	5,680	132%	6,675	9,308
(2,588)	(2,472)	105%	(2,266)	114%	EBITDA	(23,368)	(16,357)	143%	(15,466)	151%	(23,697)	(30,581)
(2,588)	(2,472)	105%	(2,266)	114%	NET INCOME	(23,368)	(16,357)	143%	(15,466)	151%	(23,697)	(30,581)

The Golf Club at Cypress Head
G & A
For the Nine Months Ending June 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
0	0	0%	0	0%	Miscellaneous G&A	288	475	61%	472	61%	475	1,037
0	0	0%	0	0%	Total Revenues	288	475	61%	472	61%	475	1,037
0	0	0%	0	0%	GROSS MARGIN	288	475	61%	472	61%	475	1,037
PAYROLL												
10,357	10,043	103%	7,721	134%	Gross Payroll - Salaried	91,941	90,390	102%	72,173	127%	120,520	123,797
193	1,029	19%	779	25%	Gross Payroll - Hourly	5,548	9,360	59%	7,405	75%	12,514	7,542
10,550	11,072	95%	8,500	124%	S/T Wages	97,489	99,750	98%	79,577	123%	133,034	131,339
716	847	85%	606	118%	Payroll Tax - FICA	6,590	7,631	86%	5,372	123%	10,177	8,840
3	13	24%	8	37%	Payroll Tax - UC	269	364	74%	153	176%	389	291
194	200	97%	145	134%	Payroll Tax - WC	1,864	1,754	106%	1,423	131%	2,355	2,485
2,230	2,296	97%	2,025	110%	Benefits	20,695	19,937	104%	18,649	111%	26,823	26,263
3,143	3,355	94%	2,785	113%	S/T Adders	29,419	29,685	99%	25,598	115%	39,745	37,879
13,692	14,427	95%	11,285	121%	TOTAL PAYROLL	126,908	129,435	98%	105,176	121%	172,779	169,218
OPERATING EXPENSES												
619	421	147%	440	141%	Janitorial Supplies	3,865	4,690	82%	4,387	88%	6,040	5,508
0	0	0%	0	0%	Laundry/Uniforms	2,101	600	350%	617	340%	1,600	2,309
150	350	43%	224	67%	Office Supplies	3,219	2,900	111%	2,956	109%	3,950	3,937
231	250	92%	262	88%	Alarm System	2,330	2,250	104%	2,877	81%	3,000	3,877
187	250	75%	124	151%	Computer Service	4,474	5,750	78%	177	2525%	6,500	4,950
812	825	98%	812	100%	Contract Cleaning	7,713	7,425	104%	7,308	106%	9,900	10,149
0	0	0%	0	0%	Guest Relations	0	0	0%	135	0%	0	0
0	100	0%	412	0%	Repair & Maint - Equipment	1,394	1,600	87%	1,477	94%	2,300	1,394
34	350	10%	243	14%	Repair & Maint - Building	2,337	2,850	82%	3,171	74%	3,900	5,722
0	0	0%	0	0%	Equipment Lease	0	0	0%	0	0%	0	5,356
176	188	94%	176	100%	Off-Site Storage	1,584	1,692	94%	1,584	100%	2,256	2,112
1,776	2,000	89%	2,322	77%	Utilities - Other	15,105	18,000	84%	17,574	86%	24,600	21,397
157	150	104%	302	52%	Utilities - Telephone/Fax	1,572	1,800	87%	1,813	87%	2,400	1,876
287	300	96%	316	91%	Bank Charges	3,133	2,700	116%	4,584	68%	3,600	4,032
(6)	0	0%	(2)	264%	Cash Short/(Over)	(379)	0	0%	(616)	62%	0	(431)
200	250	80%	200	100%	Cell Phone	1,800	2,250	80%	1,700	106%	3,000	2,400
2,691	2,600	104%	2,523	107%	City Surcharge R & R	28,862	29,149	99%	28,735	100%	37,149	35,520
2,399	2,000	115%	1,550	149%	Credit Card Discounts	21,521	22,100	97%	19,000	113%	28,100	25,291
0	0	0%	(10)	0%	Donations	154	0	0%	(100)	-154%	0	691
536	600	89%	536	100%	Dues & Subscriptions	891	960	93%	894	100%	1,060	911
0	0	0%	0	0%	Education & Training	1,000	0	0%	0	0%	0	1,000
61	75	82%	165	37%	Employee Relations	936	1,350	69%	(1,268)	-74%	1,575	1,019
4,699	4,450	106%	4,320	109%	Insurance Expense	41,808	40,050	104%	38,884	108%	53,700	55,838
0	40	0%	0	0%	Member Relations	150	2,200	7%	1,215	12%	2,320	(325)
32	0	0%	0	0%	Messenger Service - Fedex	597	0	0%	73	816%	0	597
0	0	0%	0	0%	Miscellaneous	(9)	0	0%	20	-47%	0	(9)
0	0	0%	0	0%	O/S - Accounting	6,875	9,900	69%	9,690	71%	9,900	12,875
347	500	69%	911	38%	Payroll Processing Fee	3,557	4,600	77%	4,732	75%	6,100	4,281
107	100	107%	62	173%	Postage/Shipping	722	1,025	70%	1,130	64%	1,475	1,109
(150)	0	0%	(30)	500%	Tax/Licenses/Fees	(270)	0	0%	(260)	104%	0	(285)
0	100	0%	37	0%	Travel - Meals	1,302	2,300	57%	2,649	49%	2,600	1,469
301	1,000	30%	0	0%	Travel - Other	2,441	4,400	55%	2,761	88%	7,400	3,958
0	0	0%	0	0%	Employee Meals	13	0	0%	0	0%	0	13
15,557	16,899	92%	15,896	98%	TOTAL OPERATING EXPENSES	160,799	172,541	93%	157,900	102%	224,425	218,541
(29,249)	(31,326)	93%	(27,181)	108%	EBITDA	(287,420)	(301,501)	95%	(262,603)	109%	(396,729)	(386,722)
6,063	6,063	100%	5,944	102%	Management Fee	54,563	54,567	100%	53,493	102%	72,756	72,394
6,063	6,063	100%	5,944	102%	Management Fees	54,563	54,567	100%	53,493	102%	72,756	72,394
23	23	100%	23	100%	Deprec - Mach & Equip	208	208	100%	208	100%	277	277
72	72	100%	72	100%	Deprec - Buildings	652	652	100%	652	100%	869	869
96	96	100%	96	100%	S/T DEPR. & AMORT	860	860	100%	860	100%	1,146	1,146
(35,408)	(37,485)	94%	(33,221)	107%	NET INCOME	(342,842)	(356,928)	96%	(316,956)	108%	(470,631)	(460,262)

The Golf Club at Cypress Head
Marketing
For the Nine Months Ending June 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
					PAYROLL							
3,265	3,452	95%	3,637	90%	Gross Payroll - Salaried	31,592	31,668	100%	32,727	97%	42,024	42,091
3,265	3,452	95%	3,637	90%	S/T Wages	31,592	31,668	100%	32,727	97%	42,024	42,091
232	264	88%	222	104%	Payroll Tax - FICA	2,243	2,423	93%	2,305	97%	3,215	3,001
0	4	0%	0	0%	Payroll Tax - UC	70	174	40%	85	82%	186	70
59	62	95%	50	118%	Payroll Tax - WC	785	557	141%	567	139%	744	961
503	524	96%	475	106%	Benefits	4,591	4,552	101%	4,398	104%	6,123	5,850
794	854	93%	747	106%	S/T Adders	7,690	7,706	100%	7,354	105%	10,267	9,882
4,059	4,306	94%	4,384	93%	TOTAL PAYROLL	39,282	39,374	100%	40,081	98%	52,291	51,973
					OPERATING EXPENSES							
2,290	3,800	60%	3,049	75%	Advertising & Promotion	10,775	14,550	74%	14,205	76%	23,150	14,277
0	0	0%	0	0%	Travel - Other	0	140	0%	138	0%	140	0
2,290	3,800	60%	3,049	75%	TOTAL OPERATING EXPENSES	10,775	14,690	73%	14,344	75%	23,290	14,277
(6,348)	(8,106)	78%	(7,433)	85%	EBITDA	(50,056)	(54,064)	93%	(54,425)	92%	(75,581)	(66,250)
(6,348)	(8,106)	78%	(7,433)	85%	NET INCOME	(50,056)	(54,064)	93%	(54,425)	92%	(75,581)	(66,250)

The Golf Club at Cypress Head
Course Cash Flow Report
For the Year Ended June 30, 2020

	OCT Actual	NOV Actual	DEC Actual	JAN Actual	FEB Actual	MAR Actual	APR Actual	MAY Actual	JUN Actual	JUL Actual	AUG Actual	SEP Actual	TOTAL
EBITDA	(38,786)	(1,630)	(10,531)	25,776	28,490	66,039	4,607	3,063	(22,000)	0	0	0	55,027
Management Fee Expense	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	(6,063)	0	0	0	(54,563)
Depreciation & Amortization	(96)	(96)	(96)	(96)	(96)	(96)	(96)	(96)	(96)	0	0	0	(860)
Net Income	(44,944)	(7,788)	(16,689)	19,618	22,332	59,881	(1,552)	(3,095)	(28,158)	0	0	0	(396)
Working Capital Changes													
Inventory	(2,630)	(8,539)	2,351	(582)	(3,359)	(1,181)	5,210	3,007	1,347	0	0	0	(4,376)
Receivables	57,840	(2,073)	2,443	4,524	(2,743)	1,633	804	1,166	0	0	0	0	63,593
Prepaid Expenses	(19,667)	5,723	4,137	415	14,385	(8,000)	6,423	7,467	(20,087)	0	0	0	(9,204)
Payables	7,549	37,496	(40,329)	(8,196)	28,205	(8,221)	(2,728)	(31,084)	28,551	0	0	0	11,244
Due to from the City	(1,013)	386	(160)	45,412	11,083	(4,487)	12,162	13,136	(31,123)	0	0	0	45,395
Accrued Expenses	3,639	(17,230)	2,206	13,662	2,084	21,728	12,721	(9,638)	(36,243)	0	0	0	(7,071)
Deferred Revenues	(28,829)	(18,971)	(4,837)	(13,610)	(9,164)	(18,576)	(16,095)	(14,415)	(10,305)	0	0	0	(134,802)
Depreciation & Amortization	96	96	96	96	96	96	96	96	96	0	0	0	860
Operating Cash Flow	(27,959)	(10,901)	(50,783)	61,339	62,917	42,874	17,041	(33,361)	(95,923)	0	0	0	(34,757)
Investing Activities													
Financing Activities													
Net Cash Flows	(27,959)	(10,901)	(50,783)	61,339	62,917	42,874	17,041	(33,361)	(95,923)	0	0	0	(34,757)
Beginning Cash	133,211	105,251	94,350	43,567	104,906	167,823	210,697	227,738	194,376	98,454	50,680	50,680	1,481,732
Net Cash Flows	(27,959)	(10,901)	(50,783)	61,339	62,917	42,874	17,041	(33,361)	(95,923)	0	0	0	(34,757)
Ending Cash	105,251	94,350	43,567	104,906	167,823	210,697	227,738	194,376	98,454	98,454	50,680	50,680	1,446,975

The Golf Club at Cypress Head
For the Nine Months Ending June 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
REVENUES												
78,579	77,318	102%	68,071	115%	Green Fees & Cart Fees	939,711	944,225	100%	904,588	104%	1,180,853	1,128,513
6,870	5,000	137%	4,395	156%	Merchandise	63,399	53,950	118%	53,488	119%	68,150	76,819
1,865	420	444%	2,119	88%	Other Pro Shop	13,817	11,130	125%	12,484	111%	13,290	18,507
2,530	3,500	72%	2,185	116%	Range	31,011	29,900	104%	27,659	112%	40,400	37,146
2,691	2,600	104%	2,523	107%	Other Operating Revenues	28,862	29,149	99%	28,735	100%	37,149	35,520
0	0	0%	0	0%	Other G&A Income	288	475	61%	472	61%	475	1,037
92,535	88,838	104%	79,293	117%	TOTAL REVENUE	1,077,188	1,068,829	101%	1,027,425	105%	1,340,317	1,297,540
COST OF SALES												
4,148	3,200	130%	2,552	163%	Merchandise	39,991	34,528	116%	33,166	121%	43,616	47,832
4,148	3,200	130%	2,552	163%	TOTAL COGS	39,991	34,528	116%	33,166	121%	43,616	47,832
60.4%	64.0%	94.4%	58.1%	104.0%	COGS - Merchandise %	63.1%	64.0%	98.6%	62.0%	101.7%	64.0%	738.1%
PAYROLL												
29,888	32,174	93%	22,639	132%	Course and Grounds	280,738	290,762	97%	219,824	128%	388,332	367,622
6,908	7,129	97%	7,116	97%	Carts, Range, Starters, Etc.	65,306	66,293	99%	68,713	95%	87,497	86,761
6,840	4,517	151%	5,905	116%	Pro Shop	53,219	41,034	130%	42,593	125%	54,846	68,766
13,692	14,427	95%	11,285	121%	General and Administrative	126,908	129,435	98%	105,176	121%	172,779	169,218
4,059	4,306	94%	4,384	93%	Marketing	39,282	39,374	100%	40,081	98%	52,291	51,973
61,387	62,553	98%	51,329	120%	TOTAL PAYROLL	565,453	566,898	100%	476,387	119%	755,745	744,339
OPERATING EXPENSES												
24,091	21,846	110%	17,144	141%	Course and Grounds	181,661	182,825	99%	164,700	110%	244,462	251,582
6,728	7,325	92%	7,260	93%	Carts, Range, Starters, Etc.	56,007	70,321	80%	69,271	81%	92,794	78,371
335	175	191%	322	104%	Pro Shop	7,474	5,875	127%	5,680	132%	6,675	9,308
15,557	16,899	92%	15,896	98%	General and Administrative	160,799	172,541	93%	157,900	102%	224,425	218,541
2,290	3,800	60%	3,049	75%	Marketing	10,775	14,690	73%	14,344	75%	23,290	14,277
49,000	50,044	98%	43,672	112%	TOTAL OPERATING EXPENSES	416,717	446,252	93%	411,894	101%	591,646	572,079
114,536	115,797	99%	97,553	117%	TOTAL EXPENSES	1,022,161	1,047,677	98%	921,447	111%	1,391,007	1,364,251
(22,000)	(26,959)	82%	(18,260)	120%	EBITDA	55,027	21,152	260%	105,978	52%	(50,690)	(66,710)

The Golf Club at Cypress Head
For the Nine Months Ending June 30, 2020

MTD Actual	MTD Budget	% of Budget	MTD Prior Year	% of PY		YTD Actual	YTD Budget	% of Budget	YTD Prior Year	% of PY	Annual Budget	
(22,000)	(26,959)	82%	(18,260)	120%	EBITDA	55,027	21,152	260%	105,978	52%	(50,690)	(66,710)
(6,063)	(6,063)	100%	(5,944)	102%	MANAGEMENT FEES	(54,563)	(54,567)	100%	(53,493)	102%	(72,756)	(72,394)
(96)	(96)	100%	(96)	100%	OTHER INCOME (EXPENSE)	(860)	(860)	100%	(860)	100%	(1,146)	(1,146)
(96)	(96)	100%	(96)	100%	Depreciation & Amortization	(860)	(860)	100%	(860)	100%	(1,146)	(1,146)
(28,158)	(33,118)	85%	(24,299)	116%	TOTAL OTHER INCOME (EXPENSE)	(396)	(34,274)	1%	51,626	-1%	(124,593)	(140,250)
					NET INCOME							
2,760	2,760	100%	2,620	105%	Paid Rounds	30,769	29,904	103%	29,512	104%	38,181	37,915
265	471	56%	310	85%	Annual Pass Rounds	3,188	4,010	80%	3,727	86%	5,379	3,983
214	180	119%	201	106%	Other Rounds	2,050	1,484	138%	1,995	103%	1,970	2,789
3,239	3,411	95%	3,131	103%	Total Rounds	36,007	35,398	102%	35,234	102%	45,530	44,687
34	32	104%	30	111%	Revenue/Paid Rounds	35	36	98%	35	101%	35	406
29	26	110%	25	113%	Revenue/Total Rounds	30	30	99%	29	103%	29	344

TRIAL BALANCE SUMMARY FOR 2019

The Golf Club at Cypress Head

General Ledger

Ranges: From:
Date: 6/1/2020
Account: First

To:
6/30/2020
Last

Sorted By:
Include:
Print Currency In: Functional (Z-US\$)

Account
Posting, Unit

Inactive	Account	Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
	10020-5950-900	Cash - Course Depository NEW	\$163,003.23	\$92,370.34	\$187,752.20	(\$95,381.86)	\$67,621.37
	10050-5950-900	Cash - Course Payroll BMO	\$30,022.96	\$47,739.07	\$48,279.75	(\$540.68)	\$29,482.28
	10100-5950-900	Cash - Course Other	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00
	10180-5950-900	Cash - Pro Shop Bank	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
	11160-5950-900	A/R Member	\$376.26	\$6,398.18	\$6,398.18	\$0.00	\$376.26
	12000-5950-900	Inventory - Merchandise	\$23,262.46	\$3,823.42	\$5,170.05	(\$1,346.63)	\$21,915.83
	13020-5950-900	Prepaid Insurance	\$4,049.83	\$23,728.60	\$4,049.83	\$19,678.77	\$23,728.60
	13040-5950-900	Prepaid Exp - Other	\$14,470.51	\$692.50	\$284.60	\$407.90	\$14,878.41
	20100-5950-900	Machinery & Equipment	\$5,550.40	\$0.00	\$0.00	\$0.00	\$5,550.40
	20160-5950-900	Buildings and Improvements	\$30,597.54	\$0.00	\$0.00	\$0.00	\$30,597.54
	22040-5950-900	Accum. Deprec - Mach & Equip	(\$4,069.58)	\$0.00	\$23.12	(\$23.12)	(\$4,092.70)
	22080-5950-900	Accum. Deprec - Buildings	(\$24,370.23)	\$0.00	\$72.41	(\$72.41)	(\$24,442.64)
	30000-5950-900	Accts Pay - Trade	(\$26,473.86)	\$115,221.02	\$143,772.16	(\$28,551.14)	(\$55,025.00)
	30040-5950-900	Accts Pay - Other	(\$26,692.56)	\$43,284.82	\$12,162.21	\$31,122.61	\$4,430.05
	31000-5950-900	Accrued Expenses	(\$6,480.00)	\$6,480.00	\$1,499.00	\$4,981.00	(\$1,499.00)
	31020-5950-900	Accrued Payroll	(\$21,130.41)	\$11,381.48	\$16,160.31	(\$4,778.83)	(\$25,909.24)
	31080-5950-900	Accrued Tips Payable	(\$10.00)	\$250.00	\$280.00	(\$30.00)	(\$40.00)
	31220-5950-900	Accrued Sales Tax	(\$41,260.27)	\$42,660.76	\$6,590.10	\$36,070.66	(\$5,189.61)
	31400-5950-900	Accrued City Surcharge	\$0.00	\$6,144.78	\$6,144.78	\$0.00	\$0.00
	32000-5950-900	Deferred Rev - Rainchecks	(\$1,793.38)	\$1,582.10	\$2,206.10	(\$624.00)	(\$2,417.38)
	32020-5950-900	Deferred Rev - Outing Deposits	(\$4,204.61)	\$1,372.31	\$3,681.50	(\$2,309.19)	(\$6,513.80)
	32040-5950-900	Deferred Rev - Legacy GF Passes	(\$13,924.04)	\$3,481.03	\$0.00	\$3,481.03	(\$10,443.01)
	32050-5950-900	Deferred Revenue - Cypress GF Passes	(\$9,084.04)	\$2,271.02	\$0.00	\$2,271.02	(\$6,813.02)
	32070-5950-900	Deferred Rev - Gift Cards	(\$22,055.80)	\$475.97	\$687.35	(\$211.38)	(\$22,267.18)
	32100-5950-900	Deferred Rev - Credit Books	(\$11,547.29)	\$601.82	\$860.43	(\$258.61)	(\$11,805.90)
	32120-5950-900	Deferred Rev - Trail Fee Pass	(\$31,375.48)	\$7,843.87	\$0.00	\$7,843.87	(\$23,531.61)
	32220-5950-900	Deferred Rev - Founders Pass	(\$450.00)	\$112.50	\$0.00	\$112.50	(\$337.50)
	49020-5950-900	Retained Earnings - Current	\$1.07	\$0.00	\$0.00	\$0.00	\$1.07
	50000-5950-100	Green Fees - Annual Pass	(\$47,072.35)	\$0.00	\$5,864.55	(\$5,864.55)	(\$52,936.90)
	50040-5950-100	Green Fees - Member	(\$456,122.65)	\$21.36	\$38,801.05	(\$38,779.69)	(\$494,902.34)
	50070-5950-100	Green Fees - (surcharge)	(\$26,171.01)	\$2,691.22	\$5,382.44	(\$2,691.22)	(\$28,862.23)
	50500-5950-200	Cart Fee 18	(\$270,955.23)	\$0.00	\$23,399.90	(\$23,399.90)	(\$294,355.13)
	50520-5950-200	Cart Fee - Annual Trail	(\$60,810.11)	\$0.00	\$7,843.87	(\$7,843.87)	(\$68,653.98)
	52090-5950-600	Handicap Fee	(\$4,214.00)	\$0.00	\$20.00	(\$20.00)	(\$4,234.00)
	52150-5950-600	Lessons	(\$5,818.00)	\$0.00	\$1,675.00	(\$1,675.00)	(\$7,493.00)
	52280-5950-600	Rental Clubs	(\$2,020.00)	\$0.00	\$170.00	(\$170.00)	(\$2,190.00)
	52310-5950-600	Retail	(\$56,529.87)	\$0.00	\$6,869.54	(\$6,869.54)	(\$63,399.41)
	53050-5950-220	Range Pass Revenue	(\$28,480.66)	\$0.00	\$2,530.48	(\$2,530.48)	(\$31,011.14)
	56120-5950-100	City Surcharge R & R	(\$26,171.01)	\$0.00	\$2,691.22	(\$2,691.22)	(\$28,862.23)
	59010-5950-900	Miscellaneous G&A	(\$287.51)	\$0.00	\$0.00	\$0.00	(\$287.51)
	60000-5950-600	COGS - Merchandise - Accessories	\$35,843.21	\$4,148.23	\$0.00	\$4,148.23	\$39,991.44
	70000-5950-100	Gross Payroll - Salaried	\$75,563.90	\$10,876.39	\$2,057.70	\$8,818.69	\$84,382.59
	70000-5950-900	Gross Payroll - Salaried	\$81,584.10	\$12,674.66	\$2,317.69	\$10,356.97	\$91,941.07
	70000-5950-950	Gross Payroll - Salaried	\$28,326.71	\$3,992.47	\$727.32	\$3,265.15	\$31,591.86
	70010-5950-100	Gross Payroll - Hourly	\$132,013.07	\$20,525.91	\$3,563.70	\$16,962.21	\$148,975.28
	70010-5950-200	Gross Payroll - Hourly	\$52,670.05	\$7,265.55	\$1,012.51	\$6,253.04	\$58,923.09
	70010-5950-600	Gross Payroll - Hourly	\$39,133.04	\$6,592.17	\$773.75	\$5,818.42	\$44,951.46
	70010-5950-900	Gross Payroll - Hourly	\$5,355.15	\$312.80	\$120.00	\$192.80	\$5,547.95
	71000-5950-100	Payroll Tax - FICA	\$14,938.66	\$2,331.19	\$430.04	\$1,901.15	\$16,839.81
	71000-5950-200	Payroll Tax - FICA	\$4,150.63	\$571.15	\$77.46	\$493.69	\$4,644.32
	71000-5950-600	Payroll Tax - FICA	\$2,961.60	\$489.67	\$59.19	\$430.48	\$3,392.08
	71000-5950-900	Payroll Tax - FICA	\$5,874.65	\$902.22	\$186.48	\$715.74	\$6,590.39
	71000-5950-950	Payroll Tax - FICA	\$2,011.74	\$287.17	\$55.64	\$231.53	\$2,243.27
	71010-5950-100	Payroll Tax - UC	\$941.10	\$44.29	\$0.00	\$44.29	\$985.39
	71010-5950-200	Payroll Tax - UC	\$485.05	\$54.53	\$0.00	\$54.53	\$539.58

TRIAL BALANCE SUMMARY FOR 2019

The Golf Club at Cypress Head

Inactive	Account	Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
	71010-5950-600	Payroll Tax - UC	\$303.73	\$27.69	\$0.00	\$27.69	\$331.42
	71010-5950-900	Payroll Tax - UC	\$266.17	\$3.12	\$0.00	\$3.12	\$269.29
	71010-5950-950	Payroll Tax - UC	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00
	71020-5950-100	Payroll Tax - WC	\$3,963.00	\$460.06	\$0.00	\$460.06	\$4,423.06
	71020-5950-200	Payroll Tax - WC	\$1,020.53	\$101.84	\$0.00	\$101.84	\$1,122.37
	71020-5950-600	Payroll Tax - WC	\$762.80	\$98.71	\$0.00	\$98.71	\$861.51
	71020-5950-900	Payroll Tax - WC	\$1,669.99	\$194.15	\$0.00	\$194.15	\$1,864.14
	71020-5950-950	Payroll Tax - WC	\$725.68	\$59.31	\$0.00	\$59.31	\$784.99
	71030-5950-100	Benefits	\$23,430.14	\$3,221.52	\$1,519.60	\$1,701.92	\$25,132.06
	71030-5950-200	Benefits	\$71.14	\$35.98	\$30.67	\$5.31	\$76.45
	71030-5950-600	Benefits	\$3,218.47	\$691.96	\$227.52	\$464.44	\$3,682.91
	71030-5950-900	Benefits	\$18,465.59	\$3,974.46	\$1,744.92	\$2,229.54	\$20,695.13
	71030-5950-950	Benefits	\$4,088.74	\$986.91	\$484.25	\$502.66	\$4,591.40
	80110-5950-200	Cart Supplies	\$901.29	\$131.25	\$0.00	\$131.25	\$1,032.54
	80120-5950-100	Chemicals	\$2,079.34	\$771.75	\$387.75	\$384.00	\$2,463.34
	80170-5950-100	Course Accessories	\$937.68	\$13.98	\$13.98	\$0.00	\$937.68
	80230-5950-100	Fertilizer	\$31,037.07	\$8,129.73	\$5,570.98	\$2,558.75	\$33,595.82
	80270-5950-100	Fuel	\$6,238.23	\$1,795.04	\$1,122.27	\$672.77	\$6,911.00
	80280-5950-100	Fungicides	\$1,417.53	\$0.00	\$0.00	\$0.00	\$1,417.53
	80320-5950-100	Herbicides	\$17,921.89	\$3,777.50	\$765.00	\$3,012.50	\$20,934.39
	80370-5950-100	Insecticides	\$3,915.72	\$532.76	\$173.76	\$359.00	\$4,274.72
	80380-5950-900	Janitorial Supplies	\$3,246.20	\$702.16	\$83.16	\$619.00	\$3,865.20
	80420-5950-900	Laundry/Uniforms	\$2,100.99	\$0.00	\$0.00	\$0.00	\$2,100.99
	80520-5950-600	Office Supplies	\$936.82	\$106.01	\$9.00	\$97.01	\$1,033.83
	80520-5950-900	Office Supplies	\$3,068.93	\$190.26	\$39.95	\$150.31	\$3,219.24
	80610-5950-220	Range Balls	\$1,325.00	\$0.00	\$0.00	\$0.00	\$1,325.00
	80620-5950-220	Range Equipment	\$2,101.07	\$0.00	\$0.00	\$0.00	\$2,101.07
	80630-5950-220	Range Expenses	\$391.42	\$0.00	\$0.00	\$0.00	\$391.42
	80690-5950-100	Sand/Topdress	\$3,245.90	\$2,088.00	\$725.89	\$1,362.11	\$4,608.01
	80710-5950-100	Seeds/Trees	\$6,731.25	\$0.00	\$0.00	\$0.00	\$6,731.25
	80730-5950-100	Small Tools	\$809.80	\$319.49	\$0.00	\$319.49	\$1,129.29
	80780-5950-600	Supplies	\$1,494.88	\$205.19	\$0.00	\$205.19	\$1,700.07
	80810-5950-600	Tournament Expense	\$212.41	\$0.00	\$0.00	\$0.00	\$212.41
	81010-5950-900	Alarm System	\$2,099.19	\$230.90	\$0.00	\$230.90	\$2,330.09
	81090-5950-200	Cart Repairs	\$317.91	\$0.00	\$75.00	(\$75.00)	\$242.91
	81130-5950-900	Computer Service	\$4,286.73	\$1,967.03	\$1,780.00	\$187.03	\$4,473.76
	81140-5950-900	Contract Cleaning	\$6,901.00	\$1,624.00	\$812.00	\$812.00	\$7,713.00
	81220-5950-600	Handicap Expense	\$3,952.00	\$0.00	\$0.00	\$0.00	\$3,952.00
	81250-5950-100	Irrigation	\$9,467.03	\$902.61	\$377.61	\$525.00	\$9,992.03
	81270-5950-600	Lesson Expense	\$0.00	\$611.16	\$578.31	\$32.85	\$32.85
	81350-5950-100	Repair & Maint - Equipment	\$11,518.76	\$3,251.84	\$984.73	\$2,267.11	\$13,785.87
	81350-5950-220	Repair & Maint - Equipment	\$29.76	\$0.00	\$0.00	\$0.00	\$29.76
	81350-5950-900	Repair & Maint - Equipment	\$1,394.25	\$0.00	\$0.00	\$0.00	\$1,394.25
	81360-5950-100	Repair & Maint - Building	\$1,388.11	\$3,320.38	\$225.88	\$3,094.50	\$4,482.61
	81360-5950-600	Repair & Maint - Building	\$543.36	\$0.00	\$0.00	\$0.00	\$543.36
	81360-5950-900	Repair & Maint - Building	\$2,303.38	\$108.96	\$75.34	\$33.62	\$2,337.00
	82000-5950-200	Cart Lease	\$36,627.45	\$5,764.64	\$0.00	\$5,764.64	\$42,392.09
	82020-5950-100	Equipment Lease	\$38,086.48	\$6,397.57	\$0.00	\$6,397.57	\$44,484.05
	82060-5950-900	Off-Site Storage	\$1,408.00	\$176.00	\$0.00	\$176.00	\$1,584.00
	83000-5950-100	Utilities - Electric	\$1,459.84	\$223.32	\$0.00	\$223.32	\$1,683.16
	83000-5950-200	Utilities - Electric	\$7,585.79	\$906.88	\$0.00	\$906.88	\$8,492.67
	83020-5950-100	Utilities - Other	\$12,940.20	\$2,277.40	\$0.00	\$2,277.40	\$15,217.60
	83020-5950-900	Utilities - Other	\$13,329.05	\$1,776.43	\$0.00	\$1,776.43	\$15,105.48
	83030-5950-100	Utilities - Telephone/Fax	\$1,028.00	\$170.50	\$0.00	\$170.50	\$1,198.50
	83030-5950-900	Utilities - Telephone/Fax	\$1,415.90	\$160.00	\$3.41	\$156.59	\$1,572.49
	83050-5950-100	Utilities - Water	\$1,642.76	\$212.24	\$0.00	\$212.24	\$1,855.00
	84040-5950-950	Adv/Promo - Mktg/Bus Dev	\$8,485.04	\$2,639.64	\$350.00	\$2,289.64	\$10,774.68
	85020-5950-900	Bank Charges	\$2,846.74	\$286.52	\$0.00	\$286.52	\$3,133.26
	85050-5950-600	Cash Short/(Over)	(\$0.60)	\$0.00	\$0.00	\$0.00	(\$0.60)
	85050-5950-900	Cash Short/(Over)	(\$373.48)	\$191.33	\$196.90	(\$5.57)	(\$379.05)
	85060-5950-900	Cell Phone	\$1,600.00	\$250.00	\$50.00	\$200.00	\$1,800.00
	85070-5950-900	City Surcharge R & R	\$26,171.01	\$2,691.22	\$0.00	\$2,691.22	\$28,862.23
	85120-5950-900	Credit Card Discounts	\$19,211.43	\$5,259.72	\$2,950.58	\$2,309.14	\$21,520.57

The Golf Club at Cypress Head

Inactive	Account	Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
	85140-5950-900	Donations	\$154.00	\$304.00	\$304.00	\$0.00	\$154.00
	85150-5950-900	Dues & Subscriptions	\$355.00	\$536.00	\$0.00	\$536.00	\$891.00
	85160-5950-100	Education & Training	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
	85160-5950-900	Education & Training	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
	85190-5950-100	Employee Relations	\$0.00	\$104.36	\$0.00	\$104.36	\$104.36
	85190-5950-900	Employee Relations	\$874.75	\$90.00	\$28.71	\$61.29	\$936.04
	85200-5950-100	Employee Testing	\$187.75	\$0.00	\$0.00	\$0.00	\$187.75
	85280-5950-900	Insurance Expense	\$37,109.52	\$4,698.83	\$0.00	\$4,698.83	\$41,808.35
	85320-5950-900	Member Relations	\$150.24	\$0.00	\$0.00	\$0.00	\$150.24
	85330-5950-900	Messenger Service - Fedex	\$564.54	\$99.39	\$67.39	\$32.00	\$596.54
	85340-5950-900	Miscellaneous	(\$9.39)	\$0.00	\$0.00	\$0.00	(\$9.39)
	85390-5950-900	O/S - Accounting	\$6,875.00	\$0.00	\$0.00	\$0.00	\$6,875.00
	85430-5950-100	O/S - Other	\$4,300.00	\$4,300.00	\$4,300.00	\$0.00	\$4,300.00
	85480-5950-900	Payroll Processing Fee	\$3,209.94	\$747.08	\$400.00	\$347.08	\$3,557.02
	85490-5950-900	Postage/Shipping	\$614.30	\$107.37	\$0.00	\$107.37	\$721.67
	85610-5950-100	Tax/Licenses/Fees	\$550.00	\$150.00	\$0.00	\$150.00	\$700.00
	85610-5950-900	Tax/Licenses/Fees	(\$120.00)	\$0.00	\$150.00	(\$150.00)	(\$270.00)
	85710-5950-900	Travel - Meals	\$1,301.78	\$0.00	\$0.00	\$0.00	\$1,301.78
	85720-5950-100	Travel - Other	\$267.51	\$0.00	\$0.00	\$0.00	\$267.51
	85720-5950-900	Travel - Other	\$2,139.67	\$301.39	\$0.00	\$301.39	\$2,441.06
	89020-5950-900	Employee Meals	\$13.45	\$0.00	\$0.00	\$0.00	\$13.45
	90000-5950-900	Management Fee	\$48,500.24	\$6,062.53	\$0.00	\$6,062.53	\$54,562.77
	98020-5950-900	Deprec - Mach & Equip	\$184.96	\$23.12	\$0.00	\$23.12	\$208.08
	98040-5950-900	Deprec - Buildings	\$579.28	\$72.41	\$0.00	\$72.41	\$651.69
	RCMWD-5950-100	Rounds - Complimentary - Weekday	15,367.00	118.00	0.00	118.00	15,485.00
	REMWD-5950-100	Rounds - Employee - Weekday	21,218.00	96.00	0.00	96.00	21,314.00
	RMBWD-5950-100	Rounds - Member - Weekday	79,143.00	265.00	0.00	265.00	79,408.00
	RPKWD-5950-100	Rounds - Peak - Weekday	439,295.00	2,760.00	0.00	2,760.00	442,055.00
	RPKWE-5950-100	Rounds - Peak - Weekend	5,071.00	0.00	0.00	0.00	5,071.00

The Golf Club at Cypress Head

For the Month Ending June 30, 2020

	06/30/19	07/31/19	08/31/19	09/30/19	10/31/19	11/30/19	12/31/19	01/31/20	02/29/20	03/31/20	04/30/20	05/31/20	06/30/20	YTD2019
REVENUES														
Green Fees & Cart Fees	68,070.99	70,216.83	58,039.40	60,545.81	72,431.64	92,661.78	79,780.14	122,952.68	132,796.87	142,946.39	108,462.35	109,067.50	78,579.23	187,676.73
Merchandise	4,395.18	5,657.81	4,492.23	3,269.35	3,875.54	7,183.91	5,441.72	4,972.57	7,431.51	13,456.95	7,212.70	6,954.97	6,869.54	13,824.51
Other Pro Shop	2,119.00	1,930.00	2,275.50	814.00	988.00	1,019.00	636.00	2,385.00	4,389.00	1,515.00	775.00	855.00	1,865.00	2,520.00
Range	2,184.56	2,440.24	1,782.24	1,911.96	2,117.82	2,861.36	2,672.42	4,401.08	4,003.46	4,054.76	4,388.86	3,980.90	2,530.48	6,511.38
Other Operating Revenues	2,523.43	2,524.37	2,126.75	2,006.90	2,496.99	2,943.14	2,451.52	3,595.03	3,567.98	4,149.63	3,491.16	3,453.96	2,691.22	6,144.78
Other G&A Income	0.00	0.00	759.11	0.00	0.00	95.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	79,293.16	82,339.25	69,469.23	68,548.02	81,621.99	108,766.14	91,142.36	138,306.36	152,220.62	166,122.73	124,330.07	124,141.93	92,535.47	216,677.40
COST OF SALES														
Merchandise	2,552.38	3,551.80	2,728.68	1,560.46	2,423.05	4,845.16	3,246.82	2,505.91	5,056.11	7,758.69	6,138.90	3,867.57	4,148.23	8,015.80
TOTAL COGS	2,552.38	3,551.80	2,728.68	1,560.46	2,423.05	4,845.16	3,246.82	2,505.91	5,056.11	7,758.69	6,138.90	3,867.57	4,148.23	8,015.80
COGS - Merchandise %	58.1%	62.8%	60.7%	47.7%	62.5%	67.5%	59.7%	50.4%	68.0%	57.7%	85.1%	55.6%	60.4%	116.0%
PAYROLL														
Course and Grounds	22,638.86	26,225.27	32,073.24	28,585.41	34,432.83	31,684.92	28,920.39	30,732.19	28,012.60	30,064.37	34,382.92	32,619.65	29,888.32	62,507.97
Carts, Range, Starters, Etc.	7,116.46	7,873.58	7,106.65	6,474.49	7,080.97	7,245.10	6,303.66	7,409.86	7,103.97	8,331.27	7,471.41	7,451.16	6,908.41	14,399.57
Pro Shop	5,905.43	6,163.57	5,463.75	5,919.37	5,234.46	6,126.16	5,341.16	6,211.03	5,981.95	6,441.79	5,514.86	5,746.21	6,839.74	12,585.95
General and Administrative	11,284.86	14,077.34	15,084.13	13,148.39	14,906.51	14,011.14	14,226.43	14,428.23	13,624.83	13,668.79	14,335.47	14,014.25	13,682.32	27,706.57
Marketing	4,303.59	4,252.47	4,555.79	3,862.89	4,239.45	4,320.14	4,712.79	4,343.12	3,857.02	4,700.57	4,924.89	4,174.79	4,058.65	9,233.44
TOTAL PAYROLL	51,329.20	58,592.23	64,263.57	58,010.55	65,894.24	63,389.46	59,404.43	63,124.43	58,410.37	63,206.79	66,629.65	64,006.96	61,387.44	125,393.52
OPERATING EXPENSES														
Course and Grounds	17,143.70	12,493.27	22,823.18	34,604.16	22,181.10	10,945.55	13,883.27	17,669.77	27,135.78	15,697.76	22,994.56	27,063.06	24,090.62	51,153.68
Carts, Range, Starters, Etc.	7,259.72	7,560.97	7,158.96	7,643.70	8,835.77	7,497.66	7,531.09	8,638.06	(4,787.42)	6,940.46	7,116.27	6,722.77	13,844.04	13,844.04
Pro Shop	322.36	1,111.30	480.50	231.91	919.49	475.07	419.62	80.47	4,841.56	282.15	49.51	61.00	335.05	366.05
General and Administrative	15,896.47	17,901.85	16,535.39	23,304.31	17,344.06	21,043.15	15,795.57	20,485.16	16,400.45	16,683.36	18,559.61	15,567.15	34,116.76	34,116.76
Marketing	3,049.36	794.01	(331.71)	3,040.35	2,810.14	199.13	1,416.00	1,133.72	1,242.32	1,232.34	39.70	405.69	2,289.64	2,695.33
TOTAL OPERATING EXPENSES	43,671.61	39,861.40	46,676.32	69,624.46	52,060.56	40,160.56	39,022.26	46,900.21	60,284.17	29,118.19	46,954.99	53,205.63	49,000.23	102,205.86
TOTAL EXPENSES	97,553.19	102,005.43	113,689.57	126,395.47	120,407.85	108,396.18	101,673.51	112,530.55	123,730.65	100,083.67	119,723.54	121,079.26	114,535.90	235,615.16
EBITDA	(18,260.03)	(19,666.18)	(44,223.34)	(57,847.45)	(38,785.86)	(1,630.04)	(10,531.15)	25,775.81	28,490.17	66,039.06	4,606.53	3,062.67	(22,000.43)	(18,937.76)

For the Month Ending June 30, 2020

[illegible]



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/4/2020

Consent item: No

SUBJECT: (F12) Second Reading - Ordinance No. 2020-19 - Third Amendment to the Woodhaven PUD Master Development Agreement (Case No. 20-40000003)

DEPARTMENT: Community Development

GOAL:

RECOMMENDED MOTION: Move to approve Ordinance No. 2020-19, the Third Amendment to the Woodhaven Planned Unit Development Master Development Agreement.

SUMMARY:

The applicant, CC Woodhaven, LLC, is requesting the approval of the Third Amendment to the Woodhaven Planned Unit Development (PUD) Master Development Agreement (MDA) to modify subdivision and lot design/requirements for future residential developments in Woodhaven. The proposed amendment to the PUD does not increase the number of allowed residential units or commercial square-footage in the PUD. The applicant's proposed amendment includes the following three requests.

1. Establish an 18-inch side yard setback for A/C units and other ground mounted equipment (except for generators and propane tanks) for any single-family or two-family (duplex) lot within Woodhaven. According to the applicant, the width for some of the newer ICI homes requires placement of the air conditioning unit and other similar equipment in the rear yard instead of the side yard due to the required side yard setback in the LDC. The applicant stated that placement of air conditioning units in the rear yard of the lots was evaluated; however, the concern is that having the air conditioning unit in the rear yard would limit a homeowner's ability to fully use the rear yard and the lots and homes in Woodhaven are designed to use the rear yard as an extension of the home with outdoor living space, such as patios, decks, screen rooms, pool, etc. If the air conditioning unit(s) and other similar equipment being placed in the rear yard, the applicant believes this would limit a homeowner's ability to fully develop their rear yard. Therefore, the applicant is requesting the special side setback to allow air conditioning units and other similar equipment to be placed 18-inches from the side property lot line, so the rear yard can be developed with patios, decks, screen rooms, pool, etc. The applicant also stated the selection of more-efficient air conditioning units for the ICI homes, which are larger in size, has resulted in not being able to meet the LDC required side setback. The proposed setback would allow air conditioning units and other similar equipment to be placed 18-inches from the side property lot line, so the rear yard can be developed with patios, decks, screen rooms, pool, etc.

2. Allow the development of townhomes (maximum of 4-units attached) in the designated Woodhaven PUD residential area located south and west of Williamson Boulevard and east of the Cypress Head Subdivision/Golf Course. The current Woodhaven MDA states only single-family homes and passive parks may be built within the first 300-feet perpendicular from the westernmost boundary of the PUD, adjacent to Cypress Head. The proposed amendment adds townhomes (maximum of 4-units attached) to the list of residential uses that can be built in this 300-foot area, provided that there are no single-family homes in the Cypress Head Subdivision within 500-feet of the Woodhaven PUD's western boundary. The request does not increase the total residential units allowed in the PUD and it does not change to requirement for a 50-foot wide buffer along the west boundary.

3. Provide the developer the option to install a 5-foot wide sidewalk on one or both sides of the private streets within future residential phases of Woodhaven. The current Woodhaven MDA (approved in 2013), requires a 5'-wide concrete sidewalk on both sides of all streets, unless it is a cul-de-sac 300-feet in length or less. The proposed amendment provides an option to install a 5'-wide sidewalk along one side of a private neighborhood street within Woodhaven. According to the applicant, the request is to reduce the amount of pavement within the private streets, reduced pedestrian/vehicle conflicts, allow for added drainage areas within the private right-of-way, and reduce sidewalk damaged from tree planted in the front of residential lots.

The staff report is attached for more detail on each proposed change to the Woodhaven PUD MDA and CDP.

Project No.: Funding Account No.:

Presenter: Penelope Cruz

ATTACHMENTS:

1.	Ordinance No. 2020-19 with exhibit	Ordinance 2020-19 2 pgs.pdf
2.	CC Staff Rpt_3rd Amendment WH MDA	CC Staff Rpt_3rd Amendment WH MDA.pdf

Penelope Cruz

Created/Initiated - 7/17/2020

ORDINANCE NO. 2020-19

AN ORDINANCE OF THE CITY OF PORT ORANGE,
VOLUSIA COUNTY, FLORIDA, APPROVING THE THIRD
AMENDMENT TO THE WOODHAVEN PLANNED UNIT
DEVELOPMENT MASTER DEVELOPMENT AGREEMENT;
PROVIDING FOR REPEAL OF CONFLICTING
ORDINANCES; PROVIDING FOR SEVERABILITY; AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City and Developer desire to enter into the Third Amendment to the Woodhaven Planned Unit Development Master Development Agreement (“PUD”); (hereinafter referred to as the “Third Amendment”); and

WHEREAS, the Developer submitted a request to the Planning Commission to approve the Third Amendment; and

WHEREAS, a public hearing was held following public notice as prescribed by ordinance; and

WHEREAS, the Planning Commission has by majority vote recommended approval of the proposed Third Amendment; and

WHEREAS, the City Council has approved by a majority vote of the members present the approval of the Third Amendment.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The City Council of the City of Port Orange does hereby approve the Third Amendment, attached hereto as **Exhibit “1”** and made a part hereof by reference.

Section 2. The Mayor and City Clerk are hereby authorized to execute said Third Amendment.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 4. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared severable.

Section 5. This ordinance shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Passed on first reading on the day of _____, 2020

Passed and adopted on second and final reading on the day of _____,
2020

Reviewed and Approved: _____
Shannon K. Balmer, Assistant City Attorney

EXHIBIT 1

THIRD AMENDMENT TO THE WOODHAVEN PLANNED UNIT DEVELOPMENT MASTER DEVELOPMENT AGREEMENT

This Agreement, is entered into by and between the CITY OF PORT ORANGE, a Florida municipal corporation whose address is 1000 City Center Circle, Port Orange, FL 32129 (hereinafter the “City”) and CC WOODHAVEN, LLC, and PIONEER INVESTMENTS OF PORT ORANGE, INC, (the “Owner/Developer”) and PIONEER COMMUNITY DEVELOPMENT DISTRICT (the “Owners”) whose address is 2379 Beville Road, Daytona Beach, FL 32119, shall constitute the third amendment to the Woodhaven Planned Unit Development (PUD) Master Development Agreement (MDA) hereinafter referred to as the Third Amendment.

WHEREAS, the City and Stanaki Partnership, a Florida general partnership (the “Prior Owner”) entered into an agreement and covenant to bind their successors and assigns to the terms and provisions of a development agreement entitled “Stanaki Planned Unit Development Master Development Agreement”, recorded in Official Records Book 4213, Page 1610, Public Records of Volusia County, Florida (the “Original MDA”); and

WHEREAS, the City and Prior Owner entered into the “First Amendment to the Stanaki Planned Unit Development Master Development Agreement” (the “Amended MDA”), recorded in Official Records Books 4794, Page 4301, Public Records of Volusia County, Florida; and

WHEREAS, the City, the Owners and Intervest Construction, Inc., entered into the “Second Amendment and Restatement to the Stanaki Planned Unit Development Master Development Agreement and Conceptual Plan” (the “Woodhaven MDA”), recorded in Official Records Books 6939, Page 1453, Public Records of Volusia County, Florida; and

WHEREAS, the City, the Owners and Intervest Construction, Inc., entered into the “First Amendment to the Woodhaven Planned Unit Development Master Development Agreement” (the “First Amended Woodhaven MDA”), recorded in Official Records Books 7280, Page 1824, Public Records of Volusia County, Florida; and

WHEREAS, the City, Owners and Owner/Developer entered into the “Second Amendment to the Woodhaven Planned Unit Development Master Development Agreement” (the “Second Amended Woodhaven MDA”), recorded in Official Records Books 7692, Page 4295, Public Records of Volusia County, Florida; and

WHEREAS, Owner/Developer is the Property Owner of the subject property consisting of 866 +/- acres of real property located within the municipal limits of the City of Port Orange, Florida, a description of which is attached hereto and incorporated herein as Exhibit “A” (“Property”); and

WHEREAS, the City, Owners, and Owner/Developer agree to amend the Woodhaven MDA Agreement by this Third Amendment to address and otherwise clarify those items set forth below; and

WHEREAS, the Property Owner is the owner of the property which is the only property impacted by this Third Amendment.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the City, Owners and Owner/Developer hereby covenant and bind themselves as follows:

1. This Third Amendment complies with the City's Comprehensive Plan.
2. Woodhaven MDA, Exhibit B, Section B. Permitted Uses: Residential Pods: The second paragraph of this section shall be amended as follows:

Community development within the first three hundred (300) feet perpendicular from the westernmost boundary shall be limited to single-family dwellings and passive parks. However, in Residential Pods C and D, multi-family townhomes limited to four (4) units per building, shall be permitted if there are no single-family dwellings within the first five hundred (500) feet to the west of the westernmost boundary.

3. Woodhaven MDA, Exhibit B, Section H. Infrastructure: The fourth subsection, Sidewalks and Bikeways, shall be amended as follows:

Bikeways and sidewalks shall be constructed concurrently with the building of homes within Woodhaven. Sidewalks and bikeways may be separate or a shared-use facility. The Owner shall construct five (5) foot wide (min.) sidewalks on one or both sides of streets in private rights of way within Woodhaven. A sidewalk or bicycle lanes are required on both sides of South Williamson Boulevard. If the sidewalk serves as a shared-use facility the minimum width shall be eight (8) feet, consistent with the City of Port Orange requirements. Cul-de-sacs within private rights of way ~~that are three hundred (300) feet or less in length~~ shall be required to have a sidewalk only on one side of the street.

4. Woodhaven MDA, Exhibit B, Section N. Accessory Structures: Section N shall be added as follows:

In addition to the criteria set forth herein in Section B, Table 2, single-family detached Minimum Side Setbacks for ground-mounted air conditioning units and other similar equipment shall be 18 inches subject to the following conditions:

- Minimum separation of air conditioning unit or mechanical equipment on adjacent lots of 8';
- Air conditioning unit pad is to be set-back a minimum of 20' from the front building corner;

- Only picket style fencing in the rear yard outside the extended plane of the side walls of the home;
 - No landscaping between homes in the side yard, except for one (1) 3-gallon shrub in front of the air conditioning units or other mechanical equipment;
 - Prior to requesting a Certificate of Occupancy, an as-built drawing of the side yard for a lot with a setback less than 30-inches shall be submitted to the City to verify required grading and drainage swale construction according to the approved building permit; and
 - Setbacks for a generator, propane tank and/or pool equipment shall be in accordance with the Land Development Code.
5. Conformance With Laws: Owners agree that in developing the Woodhaven PUD Property the Owners or the Owners' successors in interest shall be required:
 - a. To develop the Woodhaven PUD Property according to all regulations of the City to the extent those regulations are not inconsistent with this Agreement.
 - b. To be bound by all City codes and ordinances that are not in conflict with the provision of this Agreement.
 6. Enforceability: If any provision of this Third Amendment is held by a court of competent jurisdiction to be invalid or otherwise unenforceable, such holding shall not affect the validity or enforceability of any other provision of this Third Amendment unless the holding so states.
 7. Prior Agreements: The provisions of the Second Amended Woodhaven MDA recorded in Official Records Book 7692, Page 4295, Official Records of Volusia County, Florida; the First Amended Woodhaven MDA, recorded in Official Records Books 7280, Page 1824, Public Records of Volusia County, Florida; and the Woodhaven MDA, recorded in Official Records Books 6939, Page 1453 Official Records of Volusia County, Florida, shall continue in full force and effect. With respect to those matters specifically amended herein, this Third Amendment shall govern.
 8. Police Power: Nothing contained in this Third Amendment shall be construed as a waiver of or contract with respect to the regulatory and permitting authority of the City as it now or hereafter exists under applicable laws, rules and regulations. Further, nothing contained in this Third Amendment shall be construed as a waiver of the attempted waiver by the City of its sovereign immunity under the constitution and laws of the State of Florida.
 9. Effective Date.
 - a. This Third Amendment shall be effective upon recording by the City at the Owners' expense in the public records of Volusia County, Florida. The Second Reading of the Ordinance for this Third Amendment shall not take place until Owners have provided an executed copy of this Third Amendment to the City Clerk addressing all

issues discussed prior to the scheduled Second Recording. If there are no additional requirements, corrections or conditions attached by the City Council at the Second Reading, this Third Amendment shall be signed by the Mayor and City Clerk and recorded.

IN WITNESS WHEREOF, the parties have executed this Amendment to the MDA Agreement by and through their duly authorized representatives, on the respective dates below.

WITNESSES:

**CITY OF PORT ORANGE, a Florida
Municipal Corporation**

Printed Name

By: _____
Donald O Burnette, Mayor

Printed Name

Printed Name

Attest _____
Robin L. Fenwick, CMC, City Clerk

Printed Name

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me by [] physical presence or [] online notarization this ____ day of _____, 2020, by Donald O. Burnette, Mayor of the CITY OF PORT ORANGE, FLORIDA, a Florida Municipal Corporation, on behalf of the City. He is personally known to me and did not take an oath.

Notary Public, State of Florida at Large
Printed Name, Commission Seal and Term Expiration Date

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me by [] physical presence or [] online notarization this ____ day of _____, 2020, by Robin L. Fenwick, MMC, City Clerk, of the CITY OF PORT ORANGE, FLORIDA, a Florida Municipal Corporation, on behalf of the City. She is personally known to me and did not take and an oath.

Notary Public, State of Florida at Large
Printed Name, Commission Seal and Term Expiration Date

Signed, sealed and delivered
in the presence of:

OWNER:
CC WOODHAVEN, LLC, a Florida
limited liability company
By: CC North Central, LLC, a Florida
limited liability company, its sole member

Witness 1

Print Name of Witness 1

By: _____
Morteza Hosseini-Kargar, President

Witness 2

Date: _____

Print Name of Witness 2

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me by [] physical presence or []
online notarization the ____ day of _____, 2020, by Morteza Hosseini-Kargar, as
President, of CC North Central, LLC, a Florida limited liability company, sole member of CC
Woodhaven, LLC, a Florida limited liability company. He is personally known to me and did not
take an oath.

Notary Public, State of Florida at Large
Printed Name, Commission Seal and Term Expiration Date

Signed, sealed and delivered
in the presence of:

OWNER:
**PIONEER INVESTMENTS OF PORT
ORANGE, INC,** a Florida Corporation

Witness 1

Print Name of Witness 1

By: _____
Morteza Hosseini-Kargar, President

Witness 2

Date: _____

Print Name of Witness 2

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me by [] physical presence or []
online notarization the ____ day of _____, 2020, by Morteza Hosseini-Kargar, as
President, of Pioneer Investments of Port Orange, Inc., a Florida Corporation. He is personally
known to me and did not take an oath.

Notary Public, State of Florida at Large
Printed Name, Commission Seal and Term Expiration Date

Signed, sealed and delivered
in the presence of:

OWNER:
PIONEER COMMUNITY
DEVELOPMENT DISTRICT

Witness 1

Print Name of Witness 1

Witness 2

Print Name of Witness 2

By: _____

Date: _____

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me by [] physical presence or []
online notarization the ____ day of _____, 2020, by _____,
as _____, of Pioneer Community Development District. He/She is personally
known to me and did not take an oath.

Notary Public, State of Florida at Large
Printed Name, Commission Seal and Term Expiration Date

EXHIBIT "A"

LEGAL DESCRIPTION WOODHAVEN PLANNED UNIT DEVELOPMENT (Page 1 of 5)

A PART OF SECTIONS 29, 32 AND 33, TOWNSHIP 16 SOUTH, RANGE 33 EAST, AND A PART OF SECTIONS 4, 5, 8 AND 9, TOWNSHIP 17 SOUTH, RANGE 33 EAST, CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FOR A POINT OF BEGINNING COMMENCE AT THE INTERSECTION OF THE NORTHERLY RIGHT-OF-WAY LINE OF PIONEER TRAIL AND THE WEST LINE OF THE EAST ONE-HALF OF SECTION 8, TOWNSHIP 17 SOUTH, RANGE 33 EAST; THENCE N 01°21'03" W, ALONG THE WEST LINE OF THE EAST ONE HALF OF SAID SECTION 8, 384.80 FEET TO THE SOUTHWEST CORNER OF THE EAST ONE-HALF OF SECTION 5, TOWNSHIP 17 SOUTH, RANGE 33 EAST; THENCE N 00°38'02" W, ALONG THE WEST LINE OF THE EAST ONE HALF OF SAID SECTION 5, A DISTANCE OF 5316.53 FEET TO THE SOUTHWEST CORNER OF THE EAST ONE-HALF OF SECTION 32, TOWNSHIP 16 SOUTH, RANGE 33 EAST; THENCE N 00°43'04" W, ALONG THE WEST LINE OF THE EAST ONE-HALF OF SAID SECTION 32, A DISTANCE OF 5281.63 FEET TO THE SOUTHWEST CORNER OF THE EAST ONE-HALF OF SECTION 29, TOWNSHIP 16 SOUTH, RANGE 33 EAST; THENCE N 00°25'15" W, ALONG THE WEST LINE OF THE EAST ONE-HALF OF SAID SECTION 29, A DISTANCE OF 1322.31 FEET TO THE NORTH-EAST CORNER OF THE SOUTHEAST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER OF SECTION 29; THENCE N 01°24'22"E, ALONG THE EAST LINE OF THE SOUTHWEST ONE-QUARTER, A DISTANCE OF 579.693 FEET TO A POINT LYING 100 WESTERLY OF, WHEN MEASURED PERPENDICULAR TO, A FLORIDA POWER AND LIGHT COMPANY EASEMENT, AS RECORDED IN OFFICIAL RECORD BOOK 2980, PAGE 0441, THENCE N 23°21'45" W AND PARALLEL TO SAID EASEMENT A DISTANCE OF 32.01 FEET TO A POINT ON A CURVE, SAID CURVE HAVING A RADIUS OF 950.00 FEET, A CHORD BEARING OF N 56°41'11" W AND A CHORD LENGTH OF 1043.81 FEET; THENCE ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 66°38'52", AN ARC DISTANCE OF 1105.06 FEET TO A POINT THAT IS 100 FEET SOUTHERLY OF, AS MEASURED PERPENDICULAR TO, ABOVE DESCRIBED FLORIDA POWER AND LIGHT COMPANY EASEMENT; THENCE S 89°59'23" W, PARALLEL TO SAID EASEMENT A DISTANCE OF 249.78 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 600.00 FEET; THENCE ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 15°14'06", AN ARC DISTANCE OF 159.54 FEET TO THE POINT OF REVERSE CURVATURE OF A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 700.00 FEET; THENCE ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 36°19'20", AN ARC DISTANCE OF 443.76 FEET TO THE POINT OF TANGENCY THEREOF; THENCE N 68°55'23" W A DISTANCE OF 488.02 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 600.00 FEET; THENCE ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 05°58'50", AN ARC DISTANCE OF 82.83 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF AIRPORT ROAD; THENCE N 15°17'59" E, ALONG THE EASTERLY RIGHT-OF-WAY LINE OF AIRPORT ROAD A DISTANCE OF 436.02 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE NORTHWEST, SAID CURVE HAVING A RADIUS OF 1100.00 FEET; THENCE, ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 42°32'50", AN ARC DISTANCE OF 816.85 FEET; THENCE N 27°14'51" W A DISTANCE OF 364.55 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE NORTHWEST, SAID CURVE HAVING A RADIUS OF 31,436.56 FEET; THENCE ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 01°05'48", AN ARC DISTANCE OF 601.69 FEET, MORE OR LESS, TO THE SOUTH LINE OF SPRUCE CREEK; THENCE ALONG THE SOUTH LINE OF SPRUCE CREEK, IN A GENERALLY NORTHERLY DIRECTION, TO INTERSECT WITH THE NORTH LINE OF SECTION 29, TOWNSHIP 16 SOUTH, RANGE 33 EAST; THENCE S 89°59'01" E ALONG THE NORTH LINE OF SAID SECTION 29 A DISTANCE OF 226.11 FEET, MORE OR LESS, TO THE WESTERLY LINE OF SPRUCE CREEK; THENCE ALONG SPRUCE CREEK, SOUTHERLY AND NORTHERLY, TO THE WESTERLY RIGHT-OF-WAY LINE OF INTERSTATE HIGHWAY 95 (S.R. 9), AS SHOWN OF THE FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY MAP, SECTION 79002-2407; THENCE S 23°21'45" E, ALONG SAID RIGHT-OF-WAY LINE, 870 FEET; MORE OR LESS, TO THE NORTH LINE OF THE SOUTHEAST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SAID SECTION 29; THENCE S 89°

EXHIBIT "A"

LEGAL DESCRIPTION WOODHAVEN PLANNED UNIT DEVELOPMENT (Page 2 of 4)

56'07" W, ALONG THE NORTH LINE OF THE SOUTHEAST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SECTION 29, 626.71 FEET TO THE NORTHWEST CORNER OF THE SOUTHEAST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SAID SECTION 29; THENCE S 00°24'16" E, ALONG THE WEST LINE OF THE SOUTHEAST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SECTION 29, 1320.13 FEET TO THE SOUTHWEST CORNER OF THE SOUTHEAST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SAID SECTION 29; THENCE N 89°59'23" E, ALONG THE SOUTH LINE OF THE SOUTHEAST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SECTION 29, A DISTANCE OF 1187.83 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF INTERSTATE 95; THENCE S 23°21'45" E, ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 5925.95 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE SOUTHWEST, SAID CURVE HAVING A RADIUS OF 11,359.30 FEET; THENCE, ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 04°21'58", AN ARC DISTANCE OF 865.63 FEET TO THE NORTHERLY LINE OF A 50.00 FOOT F.D.O.T HAUL ROAD ACCESSING BORROW PIT NO. 6, AS DESCRIBED IN OFFICIAL RECORD BOOK 1697, PAGES 97 THROUGH 99; THENCE S 66°38'15" W, ALONG SAID HAUL ROAD 301.47 FEET TO THE NORTH LINE OF BORROW PIT NO. 6; THENCE S 89°28'15" W, ALONG THE NORTH LINE OF BORROW PIT NO. 6, 435.33 FEET TO THE WEST LINE OF BORROW PIT NO. 6; THENCE S 00°31'45" E, ALONG THE WEST LINE OF BORROW PIT NO. 6, 500.00 FEET TO THE SOUTH LINE OF BORROW PIT NO. 6; THENCE N 89°28'15" E, ALONG THE SOUTH LINE OF BORROW PIT NO. 6, 500.00 FEET TO THE EAST LINE OF BORROW PIT NO. 6; THENCE N 00°31'45" W, ALONG THE EAST LINE OF BORROW PIT NO. 6, 348.41 FEET; THENCE N 23°21'45" W, 118.55 FEET TO THE SOUTHERLY LINE OF AFORESAID 50.00 FOOT HAUL ROAD; THENCE N 66°38'15" E, ALONG SAID HAUL ROAD, A DISTANCE OF 297.53 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF INTERSTATE 95, SAID POINT LYING IN A CURVE TO THE SOUTHWEST, SAID CURVE HAVING A RADIUS OF 11,359.30 FEET; A CHORD BEARING OF S 11°37'02" E, AN A CHORD LENGTH OF 2817.95 FEET; THENCE, ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 14°15'01", AN ARC DISTANCE OF 2825.23 FEET; THENCE S 04°29'32" E, 2954.25 FEET TO THE NORTHERLY LINE OF AN F.D.O.T HAUL ROAD ACCESSING BORROW PIT NO. 5, AS DESCRIBED IN OFFICIAL RECORD BOOK 1697, PAGES 97-99; THENCE S 85°30'28" W, ALONG SAID HAUL ROAD, 322.12 FEET TO THE EAST LINE OF BORROW PIT NO. 5; THENCE N 01°11'32" W, ALONG THE EAST LINE OF BORROW PIT NO. 5, 449.92 FEET TO THE NORTH LINE OF SAID BORROW PIT; THENCE S 88°48'28" W, ALONG THE NORTH LINE OF SAID BORROW PIT, 400.00 FEET TO THE WEST LINE OF SAID BORROW PIT; THENCE S 01°11'32" E, ALONG THE NORTH LINE OF SAID BORROW PIT, 900.00 FEET TO THE SOUTH LINE OF SAID BORROW PIT; THENCE N 88°48'28" E, ALONG THE SOUTH LINE OF SAID BORROW PIT, 400.00 FEET TO THE EAST LINE OF SAID BORROW PIT; THENCE N 01°11'32" W, ALONG THE EAST LINE OF SAID BORROW PIT, 400.00 FEET TO THE SOUTHERLY LINE OF AFOREMENTIONED 50.00 FOOT HAUL ROAD; THENCE N 85°30'28" E, ALONG THE SOUTHERLY LINE OF SAID HAUL ROAD, 325.00 FEET TO THE WESTERLY LINE OF INTERSTATE 95; THENCE S 04°29'32" E, ALONG SAID RIGHT-OF-WAY LINE, 1455.88 FEET TO THE NORTHERLY LINE OF THE I-95 LIMITED ACCESS RIGHT-OF-WAY; THENCE, ALONG SAID RIGHT-OF-WAY, S 84°44'18" W, A DISTANCE OF 125.61 FEET; THENCE S 79°01'40" W, A DISTANCE OF 502.49 FEET; THENCE S 84°44'18" W, A DISTANCE OF 210.19 FEET; THENCE S 06°04'28" E, A DISTANCE OF 20.32 FEET TO THE NORTHERLY RIGHT-OF-WAY OF PIONEER TRAIL; THENCE, ALONG THE NORTHERLY RIGHT-OF-WAY OF PIONEER TRAIL, S 83°53'59" W, A DISTANCE OF 1170.06 FEET; THENCE S 84°37'22" W, A DISTANCE OF 174.58 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE NORTHWEST, SAID CURVE HAVING A RADIUS OF 795.59 FEET; THENCE, ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 13°34'54", AN ARC DISTANCE OF 188.59 FEET; THENCE N 81°47'44" W, A DISTANCE OF 119.32 FEET; THENCE N 80°38'20" W, A DISTANCE OF 696.51 FEET; THENCE N 79°05'49" W, A DISTANCE OF 696.51 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION.

TOGETHER WITH:

EXHIBIT "A"

LEGAL DESCRIPTION WOODHAVEN PLANNED UNIT DEVELOPMENT (Page 3 of 4)

OF SECTIONS 4, 5, 8 AND 9, TOWNSHIP 17 SOUTH, RANGE 33 EAST, CITY OF PORT ORANGE,
VOLUSIA COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: Book: 4
Page: 4

FOR A POINT OF BEGINNING COMMENCE AT THE INTERSECTION OF THE WEST LINE OF THE NORTHWEST ONE-QUARTER OF SECTION 9, TOWNSHIP 17 SOUTH, RANGE 33 EAST AND THE NORTHERLY RIGHT-OF-WAY LINE OF PIONEER TRAIL; THENCE N 17°11'56" W ALONG THE NORTHERLY LINE OF PIONEER TRAIL A DISTANCE OF 572.58 FEET; THENCE N 17°22'20" W A DISTANCE OF 435.83 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 383.92 FEET, A CHORD BEARING OF N 44°32'43" W AND A CHORD LENGTH OF 332.39 FEET; THENCE ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 54°20'47", AN ARC DISTANCE OF 345.19 FEET TO INTERSECT WITH THE EASTERLY RIGHT-OF-WAY LINE OF THE I-95 LIMITED ACCESS RIGHT-OF-WAY; THENCE N 19°03'29" W, ALONG SAID RIGHT-OF-WAY LINE, 24.67 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF SAID LIMITED ACCESS RIGHT-OF-WAY, SAID POINT LYING ON A CURVE TO THE SOUTHWEST, SAID CURVE HAVING A RADIUS OF 431.97 FEET, A CHORD BEARING OF N 82°28'32" W AND A CHORD LENGTH OF 172.44 FEET; THENCE ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 23°01'57", AN ARC DISTANCE OF 173.65 FEET; THENCE N 03°58'28" W, A DISTANCE OF 10.00 FEET; THENCE S 85°04'48" W, A DISTANCE OF 296.84 FEET; THENCE S 88°53'39" W, A DISTANCE OF 601.33 FEET; THENCE S 85°04'48" W, 124.35 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF INTERSTATE 95 (S.R. 9); THENCE N 04°08'45" W, ALONG SAID RIGHT-OF-WAY LINE A DISTANCE OF 5070.93 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE NORTHWEST, SAID CURVE HAVING A RADIUS OF 5904.85 FEET; THENCE ALONG THE ARC OF SAID CURVE, PASSING THROUGH A CENTRAL ANGLE OF 18°52'13", AN ARC DISTANCE OF 1944.69 FEET; THENCE N 23°00'58" W A DISTANCE OF 5325.67 FEET; THENCE N 17°58'25" W, A DISTANCE OF 853.30 FEET; THENCE N 13°59'11" E A DISTANCE OF 502.04 FEET TO THE NORTH LINE OF THE WEST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF SECTION 29, TOWNSHIP 18 SOUTH, RANGE 33 EAST; THENCE S 89°39'50" E, ALONG THE NORTH LINE OF THE WEST ONE-HALF OF THE SOUTHEAST ONE-QUARTER, 684.29 FEET TO THE NORTHEAST CORNER OF THE OF THE WEST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF SAID SECTION 29; THENCE S 00°04'58" E, ALONG THE EAST LINE OF THE WEST ONE HALF THE THE SOUTHEAST ONE-QUARTER, 1834.12 FEET; THENCE S 89°37'45" E A DISTANCE OF 1332.18 FEET TO THE EAST LINE OF SAID SECTION 29; THENCE S 00°05'29" E ALONG THE EAST LINE OF SECTION 29 A DISTANCE OF 812.94 FEET TO THE NORTH-EAST CORNER OF SECTION 32, TOWNSHIP 18 SOUTH, RANGE 33 EAST; THENCE S 00°14'52" E ALONG THE EAST LINE OF SECTION 32 A DISTANCE OF 1304.58 FEET TO THE NORTHWEST CORNER OF THE SOUTHWEST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SAID SECTION 33; THENCE S 89°57'51" E ALONG THE NORTH LINE OF THE SOUTHWEST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SECTION 33 A DISTANCE OF 1324.08 FEET TO THE NORTHEAST CORNER OF THE SOUTHWEST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SECTION 33; THENCE S 00°09'18" E ALONG THE EAST LINE OF THE SOUTHWEST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SECTION 33, A DISTANCE OF 1298.76 FEET TO THE NORTHEAST CORNER OF THE NORTHWEST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER OF SECTION 33; THENCE S 00°16'26" E ALONG THE EAST LINE OF THE NORTHWEST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER OF SECTION 33 A DISTANCE OF 1306.92 FEET TO THE NORTH LINE OF THE SOUTH ONE-HALF OF THE SOUTHWEST ONE-QUARTER OF SECTION 33; THENCE N 89°47'25" E ALONG THE NORTH LINE OF THE SOUTH ONE-HALF OF THE SOUTHWEST ONE-QUARTER A DISTANCE OF 1320.92 FEET TO THE NORTHEAST CORNER OF THE SOUTH ONE-HALF OF THE NORTHWEST ONE-QUARTER OF SECTION 33; THENCE S 00°03'41" E ALONG THE EAST LINE OF THE SOUTH ONE-HALF OF THE SOUTHWEST ONE-QUARTER OF SECTION 33 A DISTANCE OF 1307.06 FEET TO THE NORTHEAST CORNER OF THE NORTHWEST ONE-QUARTER OF SECTION 4, TOWNSHIP 17 SOUTH, RANGE 33 EAST; THENCE S 00°58'55" E ALONG THE EAST LINE OF THE NORTHWEST ONE-QUARTER OF SAID SECTION 4 A DISTANCE OF 2039.28 FEET; THENCE S 89°23'12" W A DISTANCE OF 176.00 FEET; THENCE S 00°58'55" E A DISTANCE OF 578.00 FEET TO THE NORTH LINE OF THE SOUTHWEST ONE-QUARTER OF SECTION 4; THENCE S 89°23'12" W ALONG THE NORTH LINE OF THE SOUTHWEST ONE-QUARTER OF SECTION 4 A DISTANCE OF 178.00 FEET TO THE NORTHEAST CORNER OF THE SOUTHWEST ONE-QUARTER OF SECTION 4; THENCE S 00°58'55" E ALONG THE EAST LINE OF THE SOUTHWEST ONE QUARTER OF SECTION 4 A DISTANCE OF 2624.38 FEET TO THE NORTHEAST CORNER OF THE NORTHWEST ONE-QUARTER OF SECTION 9, TOWNSHIP 17 SOUTH, RANGE 33 EAST; THENCE S 00°42'24" E ALONG THE EAST LINE OF THE NORTHWEST ONE-QUARTER OF SECTION 9 A DISTANCE OF 1582.42 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF PIONEER TRAIL AND THE POINT OF BEGINNING OF THIS DESCRIPTION.

ABOVE DESCRIBED LANDS CONTAINING 1208 ACRES, MORE OR LESS

EXHIBIT "A"

**LEGAL DESCRIPTION
WOODHAVEN PLANNED UNIT DEVELOPMENT
(Page 4 of 4)**

Less and except the following property now part of the Doris Leeper Spruce Creek Preserve:

A PORTION OF THE FOLLOWING DESCRIBED PROPERTY LYING EAST OF INTERSTATE HIGHWAY 95:
THE WEST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 29, TOWNSHIP 16 SOUTH, RANGE 33 EAST, TOGETHER WITH THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, LESS THE NORTH 511 FEET THEREOF, OF SAID SECTION 29, TOGETHER WITH THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF SECTION 32, TOWNSHIP 16 SOUTH, RANGE 33 EAST, TOGETHER WITH THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, SECTION 33, TOWNSHIP 16 SOUTH, RANGE 33 EAST, VOLUSIA COUNTY, FLORIDA.

MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SECTION 32, TOWNSHIP 16 SOUTH, RANGE 33 EAST; THENCE, ALONG THE EAST LINE OF SAID SECTION 32, S00°34'53"E, 1,304.47 FEET TO THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 16 SOUTH, RANGE 33 EAST; THENCE, ALONG THE NORTH LINE OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 33, N89°40'17"E, 1,324.49 FEET TO THE NORTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 33; THENCE ALONG THE EAST LINE OF SAID SOUTHWEST QUARTER, S00°30'04"E, 1,298.69 FEET TO THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 33; THENCE, ALONG THE EAST LINE OF SAID NORTHWEST QUARTER, S00°28'23"E, 1,306.90 FEET TO THE NORTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 33; THENCE, ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER, N89°25'46"E, 1,321.44 FEET TO THE NORTHEAST CORNER OF SAID SOUTHEAST QUARTER; THENCE, ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER, S00°25'12"E, 979.77 FEET; THENCE S89°26'15"W, 2,062.40 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF INTERSTATE HIGHWAY 95 (STATE ROAD 9), SAID POINT ALSO BEING THE BEGINNING OF A NON TANGENT CURVE CONCAVE WEST, HAVING A RADIUS OF 5,904.65 FEET, A CENTRAL ANGLE OF 13°41'21" AND A CHORD BEARING OF N16°32'46"W; THENCE NORTHERLY ALONG SAID RIGHT-OF-WAY LINE, AND ALONG THE ARC OF SAID CURVE, 1,410.74 FEET; THENCE, CONTINUING ALONG SAID RIGHT-OF-WAY LINE, N23°23'27"W, 5,326.34 FEET; THENCE, CONTINUING ALONG SAID RIGHT-OF-WAY LINE, N18°20'54"W, 853.30 FEET; THENCE, CONTINUING ALONG SAID RIGHT-OF-WAY LINE, N13°32'28"E, 501.56 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SECTION 29, TOWNSHIP 16 SOUTH, RANGE 33 EAST; THENCE, ALONG SAID NORTH LINE, N89°57'32"E, 687.27 FEET TO THE NORTHEAST CORNER OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 29; THENCE, ALONG THE EAST LINE OF THE WEST HALF OF SAID SOUTHEAST QUARTER, S00°26'01"E, 1,833.77 FEET TO THE SOUTH LINE OF THE NORTH 511 FEET OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29; THENCE ALONG SAID SOUTH LINE, S89°59'41"E, 1,332.93 FEET TO A POINT ON THE EAST LINE OF SAID SECTION 29; THENCE, ALONG SAID EAST LINE, S00°26'50"E, 812.81 FEET TO THE POINT OF BEGINNING.

CONTAINING 225.000 ACRES, MORE OR LESS.

Less and except Woodhaven - Phase 1 plat recorded March 11, 2019, in Plat Book 60 at Page 49-57, inclusive, of the Public Records of Volusia County.



STAFF REPORT

Third Amendment to the Woodhaven PUD Master Development Agreement

CASE NO. 20-40000003

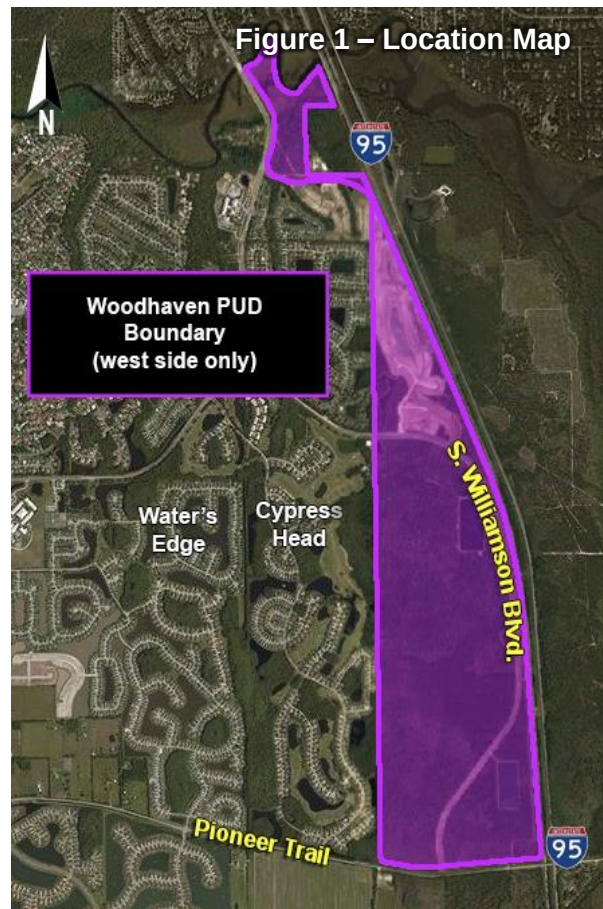
REQUEST:	To amend the Woodhaven PUD Master Development Agreement for the Woodhaven Planned Unit Development to address modifications to subdivision and lot design/requirements for their future residential developments within the PUD.
LOCATION:	North of Pioneer Trail, between I-95 and the Cypress Head Subdivision
OWNER:	CC Woodhaven, LLC; Pioneer Investments of Port Orange, Inc.; and Pioneer Community Development District
APPLICANT:	CC Woodhaven, LLC
STAFF CONTACT:	Penelope Cruz, Planning Manager (386)506-5671
STAFF RECOMMENDATION:	Approval
PLANNING COMMISSION:	Recommended Approval (June 25, 2020)
CITY COUNCIL:	July 21, 2020

INTRODUCTION

The applicant, CC Woodhaven, LLC, is requesting an amendment to the Woodhaven Planned Unit Development (PUD) Master Development Agreement (MDA) to address modifications to subdivision and lot design/requirements for their future residential developments in Woodhaven. The proposed amendment to the PUD does not increase the number of allowed residential units or commercial square-footage in the PUD.

The applicant's proposed amendment includes the following requests to:

- 1) establish an 18-inch side yard setback for A/C units and other ground mounted equipment;
- 2) allow the development of townhomes in the designated residential area south and west of Williamson Boulevard and east of the Cypress Head Golf Course; and
- 3) provide the developer with the option to install sidewalks on one or both sides of the private streets within future residential phases.



DISCUSSION

The following is an analysis of the requested deviations from the Land Development Code (LDC) or changes to the Woodhaven Master Development Agreement (MDA) proposed in the Third Amendment.

1. Setback for A/C units and Other Ground Mounted Equipment

The applicant is requesting to establish a minimum 18-inch side yard setback for A/C units and other ground mounted equipment (except for generators and propane tanks) in lieu of the 30-inch side setback in the Land Development Code. The requested setback would apply for any single-family or two-family (duplex) lot. This request is similar to the variance approved for Phase I by the Planning Commission in September 2019. Similar to the conditions approved as part of the variance for Phase I, any single-family or two-family lot with a minimum 18-inch side setback for ground-mounted equipment in lieu of the required 30-inch side yard setback would be subject to the following conditions:

- Minimum separation of air conditioning unit or mechanical equipment on adjacent lots of 8’;
- Air conditioning unit pad is to be set-back a minimum of 20’ from the front building corner;
- Only picket style fencing in the rear yard outside the extended plane of the side walls of the home;
- No landscaping between homes in the side yard, except for one (1) 3-gallon shrub in front of the air conditioning units or other mechanical equipment;
- Prior to requesting a Certificate of Occupancy, an as-built drawing of the side yard for a lot with a setback less than 30-inches shall be submitted to the City to verify required grading and drainage swale construction according to the approved building permit; and
- Setback for a generator and propane tank are not included in this request.

According to the applicant, the request to establish an 18-inch side yard setback for any single-family or two-family lot throughout the Woodhaven PUD is due to a design issue discovered during the permitting/construction in Woodhaven Phase 1. According to the applicant, the width for some of the newer ICI home models requires the placement of the air conditioning unit and other similar equipment in the rear yard instead of the side yard due to the side yard setback in the LDC. The applicant has stated that placement of air conditioning units in the rear yard of the lots was evaluated; however, the concern is that having the air conditioning unit in the rear yard would limit a homeowner’s ability to fully use the rear yard. According to the applicant, the lots and homes in Woodhaven are designed to use the rear yard as an extension of the home with outdoor living space, such as patios, decks, screen rooms, pool, etc., and with the air conditioning unit(s) and other similar equipment being placed in the rear yard, the applicant believes this would limit a homeowner’s ability to fully develop their rear yard. Therefore, the applicant is requesting the special side setback to allow air conditioning units and other similar equipment to be placed 18-inches from the side property lot line, so the rear yard can be developed with patios, decks, screen rooms, pool, etc.

The applicant has also stated that the air conditioning units chosen to be installed to serve homes in Woodhaven were selected because of their efficiency rating which coincides with how the homes are designed and built efficiently. The applicant states selection of the more-efficient air conditioning units, which are larger in size, has resulted in not being able to meet the LDC required side setback and need to be placed in the rear yard of the homes. As discussed previously, the applicant has stated that placement of the air conditioning units in the rear yard is not the desired placement because it impacts the development potential of the rear yard to install patios, screen rooms, pool, etc. According to the applicant, the side yard setback for air conditioning units was adopted in the LDC during the late 1990’s, but since that time, the minimum SEER (Seasonal Energy Efficiency Ratio) rating requirement for air conditioning units has increased from 10 to 14 SEER over the last 15+ years. The SEER rating measures the air conditioning system’s energy

efficiency by calculating the cooling output divided by the amount of electric energy input. The higher the SEER rating, the greater energy efficiency of your air conditioning system. As part of the request, the applicant provided documentation that shows over the last 15 years, air conditioning units have become physically larger and require concrete pads at least 35-inches in width compared to 30-inch pads that were required when the side yard setback for an air conditioning unit was established in the LDC.

Similar requests to reduce the side yard setback for an air conditioning unit for other single-family developments within Port Orange have been approved in the past. The Oakbrook Subdivision and Royal Palm Subdivision PUDs were each approved with a side yard setback for air conditioning unit of 18-inches. Also, when the City adopted the Planned Community-Agricultural (PC-A) zoning district, it included a 24-inch side yard setback for air conditioning units. The intent of the reduced side yard setback for air conditioning units and other similar equipment is related to: 1) maintaining the ability to place the air conditioning units and other similar equipment in the side yard for the 50-feet to 60-feet wide lots, and 2) account for an increase in the size (width and height) of air conditioning units as they are being designed/built to be more efficient. All future building permits for new single-family or two-family dwellings will be reviewed to ensure that conveyance of stormwater in the side yard swales is not impacted.

2. Townhomes

The proposed amendment to the PUD does not increase the number of residential units allowed in the overall PUD or change the required 50-foot buffer required along the western boundary of the PUD between Woodhaven Subdivision and Cypress Head Subdivision/Golf Course. The applicant is requesting to allow townhomes (maximum of 4-units attached) in the designated Woodhaven PUD residential area located south and west of Williamson Boulevard and east of the Cypress Head Subdivision/Golf Course as generally shown in Figure 3 on Page 4.

Figure 2. Example of a 3 and 4-Unit Townhomes in Phase 1



The current Woodhaven MDA states that only single-family homes and passive parks may be built within the first 300-feet perpendicular from the westernmost boundary of the PUD. The applicant is requesting to add townhomes (maximum of 4-units attached) to the list of development that can be built along the westernmost boundary of the PUD provided that a Woodhaven townhome unit is not located within 500-feet of a single-family home in Cypress Head

Subdivision. This townhome location requirement would apply to the areas identified as Residential Pods C and D on the adopted Woodhaven PUD Conceptual Development Plan (CDP) (see Figure 2). The proposed amendment only modifies the locational criteria for development of townhomes (maximum of 4-units attached) and does not change to requirement for a 50-foot buffer along the west boundary line of Woodhaven or allow development of townhomes adjacent to an existing single-family home in Cypress Head (500' separation).

According to the applicant, the sale of the fee simple townhomes in Phase 1 of Woodhaven was well received and ICI would like to replicate the housing types built in Phase I of Woodhaven in future residential Woodhaven phases. The applicant states the request is to allow flexibility in the design of future phases by allowing the placement of townhomes adjacent to the Cypress Head Golf Course and to serve as a transitional use between the Cypress Head Golf Course and the single-family homes in Woodhaven. The applicant states that due to the location of Residential Pods C and D adjacent to golf course or wooded/conservation areas, the limitation to only develop single-family homes within 300-feet of the western boundary should not apply since there are no single-family homes adjacent to the west boundary in Pods C and D. To ensure separation between single-family homes in Cypress Head and townhomes in Woodhaven, the applicant has included in the amendment that townhomes are to be designed with no more than 4-units attached, and townhomes cannot be located within 500-feet of a single-family home in Cypress Head Subdivision.

Figure 3. General Location of Where Townhomes Would be Allowed



3. Sidewalks

The proposed amendment to the PUD related to placement of sidewalks would only apply to private rights-of-way within Woodhaven. The applicant has requested language be modified to expand the developer's option to install five-foot-wide sidewalks on one or both sides of the private streets within future residential phases of the Woodhaven PUD. The current Woodhaven MDA

that was approved in 2013, requires a five-foot-wide concrete sidewalk along both sides of all streets, unless it is a cul-de-sac 300-feet in length or less. According to the applicant, the request to modify this section of the MDA to include all private streets in Woodhaven is to reduce the amount of pavement within the private streets, reduced pedestrian/vehicle conflicts in roughly half the driveways, allow for additional drainage areas within the private right-of-way, and reduce sidewalk damaged from tree planted in the front of residential lots.

According to the applicant, all future residential roads in Woodhaven will be private roads and if there are request by residents for additional sidewalks within the private streets it will be up to the developer or HOA to install the sidewalks and not the City of Port Orange. Also, since the streets will be privately owned, the applicant would like to use their neighborhood street design detail as they believe only having a sidewalk on one side of the street does not impact how the street will function for both pedestrians and vehicles.

According to the Land Development Code, a minimum 4-foot wide concrete sidewalk is to be constructed along both sides of all streets within a subdivision. The intent of this requirement is to provide a safe public sidewalk network within all subdivisions that connects to the City's overall sidewalk and bike path network. As part of the applicant's proposed amendment, there is a 5-foot sidewalk proposed on one side of the street that will connect with other sidewalks within the residential neighborhood. According to the applicant, the proposed subdivisions in Woodhaven will consist of private streets and are anticipated to be gated. The request to provide the developer with the option to only install a 5-foot sidewalk along one side of a private neighborhood street within Woodhaven requires Planning Commission and Council direction on whether to allow the specific deviation requested by the applicant.

Staff support for this requested deviation is based on the streets being located on low-density, private residential streets within a gated community, with limited points of interconnectivity, and the reduction of impervious area within the rights-of-way. Typically, the traffic traveling through gated communities with limited interconnectivity is limited to residents and guest. As mentioned above, this would only apply to private streets and if there are requests for sidewalks to be added in the future along these private streets, it will be the responsibility of the developer or HOA to permit and construct.

CONSISTENCY WITH THE COMPREHENSIVE PLAN

The original MDA was found to be consistent with the City's Comprehensive Plan and City's Future Land Use (FLU) Map when it was approved in 2013. The proposed Third Amendment does not change the FLU designation for the property, does not increase the number of allowed residential units or commercial square-footage in the PUD, and is consistent with the general intent of the Comprehensive Plan.

PUBLIC NOTICE

A Public Notice sign was posted on the site on June 5, 2020. As of June 19, 2020, staff has received six (6) phone calls, requesting general information regarding the proposed PUD amendment. The main concern from callers was ensuring the required 50' buffer along the western PUD boundary would remain.

RECOMMENDATION

Staff recommends approval of the Third Amendment to the Woodhaven PUD Master Development Agreement, subject to the City Attorney's review to legal form and content.

ATTACHMENT

Exhibit 1 - Third Amendment to the Woodhaven PUD Master Development Agreement (see Ordinance Exhibit)



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/4/2020

Consent item: No

SUBJECT: (F13) Second Reading - Ordinance No. 2020-20 - First Amendment to the New Port Apartments Planned Unit Development Master Development Agreement (Case No. 20-40000002)

DEPARTMENT: Community Development

GOAL:

RECOMMENDED MOTION: Move to approve Ordinance No. 2020-20, the First Amendment to the New Port Apartments Planned Unit Development Master Development Agreement.

SUMMARY: Planning Commission Action (6/25/20): Recommended Approval

The applicant, POA Development, LLC, is requesting an amendment to the New Port Apartments Planned Unit Development (PUD) Master Development Agreement (MDA) to allow the approved 310-unit multifamily development to be constructed in phases in accordance with the current requirements in the Land Development Code related to phased construction. The current New Port MDA that was approved in 2018 requires the entire development be completely constructed in one phase. Therefore, all 23 buildings (including residential, maintenance, garages, and clubhouse) and on-site and off-site improvements will need to be completed, inspected, and approved by the City and other review agencies prior to the issuance of a Certificate of Occupancy (CO) for any of the residential-unit buildings or clubhouse. The proposed amendment is to allow the approved multi-family development to be constructed in phases in accordance with the existing requirements in the Land Development Code (LDC).

The applicant is requesting the amendment to be able to continue the construction of the development in phases consistent with other multi-family developments in the City and in accordance with the LDC. The City's LDC has requirements in place for multi-family developments to be completed in phases, subject to all required infrastructure being completed and accepted by the City prior to issuance of the CO for each building or phase. The submittal of a phasing plan prior to the request for the first CO will be required. The phasing plan is reviewed by staff to verify all necessary infrastructure and site improvements are shown to be completed with each proposed phased. Each phase will be required to provide for connection to each of the remaining phases and must include easements and utility extensions necessary to facilitate the development of subsequent phases.

The staff report is attached for more detail on each proposed change to the New Port Apartments MDA and CDP.

Project No.: Funding Account No.:

Presenter: Penelope Cruz

ATTACHMENTS:

1.	Ordinance No. 2020-20 with exhibit	Ord 2020-20.pdf
2.	CC Staff Report New Port 1st Amendment	CC Staff Report New Port 1st Amendment.pdf

Penelope Cruz

Created/Initiated - 7/17/2020

ORDINANCE NO. 2020-20

AN ORDINANCE OF THE CITY OF PORT ORANGE,
VOLUSIA COUNTY, FLORIDA, APPROVING THE FIRST
AMENDMENT TO THE NEW PORT APARTMENTS
PLANNED UNIT DEVELOPMENT (A RESIDENTIAL PUD)
MASTER DEVELOPMENT AGREEMENT (MDA); PROVIDING
FOR REPEAL OF CONFLICTING ORDINANCES;
PROVIDING FOR SEVERABILITY; AND PROVIDING AN
EFFECTIVE DATE.

WHEREAS, the City and Developer desire to enter into the First Amendment to the New Port Apartment Planned Unit Development (A Residential PUD) Master Development Agreement (hereinafter referred to as the “First Amendment”); and

WHEREAS, the Developer submitted a request to the Planning Commission to approve the First Amendment; and

WHEREAS, a public hearing was held following public notice as prescribed by ordinance; and

WHEREAS, the Planning Commission has by majority vote recommended approval of the proposed First Amendment; and

WHEREAS, the City Council has approved by a majority vote of the members present the approval of the First Amendment.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The City Council of the City of Port Orange does hereby approve the First Amendment, attached hereto as **Exhibit “1”** and made a part hereof by reference.

Section 2. The Mayor and City Clerk are hereby authorized to execute said First Amendment.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 4. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared severable.

Section 5. This ordinance shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Passed on first reading on the day of _____, 2020

Passed and adopted on second and final reading on the day of _____, 2020

Reviewed and Approved: _____
Shannon K. Balmer, Assistant City Attorney

Exhibit 1

Prepared By:

Jeffrey P. Brock, Esq
Smith Bigman Brock, P.A.
444 Seabreeze Blvd. – Suite 900
Daytona Beach, FL 32118

Return Recorded Document to:

Records Clerk
City of Port Orange
1000 City Center Circle
Port Orange, FL 32129

**FIRST AMENDMENT TO THE
NEW PORT APARTMENTS PLANNED UNIT DEVELOPMENT
(A RESIDENTIAL PUD)
MASTER DEVELOPMENT AGREEMENT**

THIS FIRST AMENDMENT TO THE NEW PORT APARTMENTS PLANNED UNIT DEVELOPMENT MASTER DEVELOPMENT AGREEMENT (the “First Amendment”), is entered into by and between POA DEVELOPMENT, LLC, a Florida limited liability company, (“Owner/Developer”) having a mailing address of 220 N. Main Street, Gainesville, Florida 32601 and the CITY OF PORT ORANGE, a Florida municipal corporation, having a mailing address of 1000 City Center Circle, Port Orange, FL 32129 (the “City”), (collectively the “Parties”), who hereby agree and covenant as follows:

WHEREAS, the Parties previously entered into that certain New Port Apartments Planned Unit Development Master Development Agreement dated June 14, 2019 and recorded in Official Records Book 7708, Page 2336, Public Records of Volusia County, Florida (the “MDA”) for a proposed 310-unit apartment complex on the real property more particularly described on Exhibit A attached hereto; and

WHEREAS, the Parties desire to amend the MDA to allow the phasing of construction of the proposed apartment complex as more particularly set forth below.

NOW THEREFORE, the Parties hereby agree as follows;

1. The recitals stated above are true and correct and are incorporated herein by reference.
2. Paragraph 6 of the MDA, “Phasing” is hereby amended and revised to read as follows:

“The development of the proposed 310-unit apartment complex shall be constructed in phases in accordance with the MDA and the LDC.”

3. This First Amendment shall be effective upon recording in the public records of Volusia County, Florida.

4. All the provisions of the MDA not in conflict herewith shall remain in full force and effect and shall be supplemented for the matters specifically amended herein by this First Amendment. The MDA shall survive the execution of this First Amendment.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK.

IN WITNESS WHEREOF, the Parties have executed this First Amendment to the New Port Apartments Planned Unit Development Master Development Agreement, by and through their duly authorized representatives, on the respective dates shown below.

WITNESSES (as to both):

**CITY OF PORT ORANGE, a Florida
Municipal Corporation**

Signature

By: _____
Donald O. Burnette, Mayor

Printed Name

Signature

Attest: _____
Robin L. Fenwick, MMC, City Clerk

Printed Name

Date: _____

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me by means of **[XX]** physical presence or [] online notarization this _____ day of _____, 2020, by _____ and DONALD O. BURNETTE, Mayor of the CITY OF PORT ORANGE, FLORIDA, a Florida municipal corporation, on behalf of the City. They are personally known to me and did not take an oath.

Notary Public, State of Florida at Large
My Commission Expires:

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me by means of **[XX]** physical presence or [] online notarization this _____ day of _____, 2020, by _____ and ROBIN L. FENWICK, City Clerk of the CITY OF PORT ORANGE, FLORIDA, a Florida municipal corporation, on behalf of the City. They are personally known to me and did not take an oath.

Notary Public, State of Florida at Large
My Commission Expires:

POA DEVELOPMENT, LLC

WITNESSES:

Signature

Printed Name

Signature

Printed Name

By: _____
_____, Manager

Date: _____

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me by means of [XX] physical presence or [] online notarization this _____ day of _____, 2020, by _____, Manager of POA DEVELOPMENT, LLC. He is personally known to me or has produced _____ as identification.

Notary Public, State of Florida at Large

My Commission Expires:

Exhibit A

Lots 3, 4, and 5 Bennet Subdivision of the Northeast $\frac{1}{4}$ of Section 6, Township 16 South, Range 33 East, according to the map thereof as recorded in Plat Book 6, Page 11 of the Public Records of Volusia County, Florida.



STAFF REPORT

FIRST AMENDMENT TO THE NEW PORT PLANNED UNIT DEVELOPMENT MASTER DEVELOPMENT AGREEMENT CASE NO. 20-40000002

REQUEST:	Amend the Master Development Agreement (MDA) for the New Port Apartments Planned Unit Development (PUD) to allow the multi-family development project to be completed in phases in accordance with the requirements in the Land Development Code.
APPLICANT:	POA Development, LLC
OWNER:	Carl Cautedella, The Collier Companies
LOCATION:	1401 Reed Canal Road
STAFF CONTACT:	Briana Conlan-King, Senior Planner (386) 506-5676
STAFF RECOMMENDATION:	Approval
PLANNING COMMISSION:	Recommended Approval (June 25, 2020)
CITY COUNCIL:	July 21, 2020

INTRODUCTION

The applicant, POA Development, LLC, is requesting an amendment to the New Port Apartments Planned Unit Development (PUD) Master Development Agreement (MDA) to allow the approved multi-family development to be constructed in phases in accordance with the requirements in the Land Development Code. The subject property is ± 29.7 -acres and is located on the south side of Reed Canal Road, between Clyde Morris Boulevard and Atlantic High School (Figure 1).

Figure 1 - Location Map



DISCUSSION

The New Port Apartments PUD was approved in 2018 for the development of a 310-unit multi-family development on the subject property, along with associated site and off-site improvements. Site and building construction began in March 2020 and according to the contractor completion of the entire project is expected to take approximately 22 months.

According to the applicant, the proposed First Amendment removes a specific development requirement in the MDA that requires the entire development to be completely constructed in one phase. Therefore, all 23 buildings (includes residential, maintenance, garages, and clubhouse) and on-site and off-site improvements would need to be completed, inspected, and approved by the City and other review agencies before Certificates of Occupancy (CO) could be issued for any of the residential-unit buildings or clubhouse. The applicant's request is to allow development of the project in phases in accordance with the LDC, similar to other recently developed multi-family projects.

According to the applicant, multi-family developments are developed in multiple phases due to their duration of construction, size of the project, and to allow for units to be leased and income to be collected. In addition, the applicant states that the phased construction approach reduces the chance of damage to completed infrastructure during building construction.

The City's LDC has requirements in place for multi-family developments to be completed in phases, subject to all required infrastructure being completed and accepted by the City prior to issuance of the Certificate of Occupancy for each building or phase. A phased construction of a multi-family development is common in Port Orange as the last four multi-family developments built were completed in phases (Hawthorn Grove, White Palm, Reserve at Westport, and Springs at Port Orange). These multi-family development projects were developed under conventional zoning and completion was phased as allowed in the LDC. The applicant is requesting the subject MDA amendment to be able to continue the construction of the development in phases consistent with other multi-family developments in the City and in accordance with the LDC. As done with the other multi-family developments, the submittal of a phasing plan prior to the first request for the first Certificate of Occupancy is required. The phasing plan is reviewed by staff to verify all necessary infrastructure and site improvements are shown to be completed with each proposed phased. Each phase will be required to provide for connection to each of the remaining phases and must include easements and utility extensions necessary to facilitate the development of subsequent phases. The request by the applicant to phase the construction of this multi-family development is consistent with the phased construction for the last four multi-family developments constructed in the City as permitted by the LDC.

The proposed amendment does not increase the number of residential units or change any of the dimensional regulations in the PUD. All the amendment is requesting is to allow the project to be developed in phases and for the issuance of COs for the residential buildings in accordance with the LDC.

There are no specific criteria to be used as a base for staff recommendation for the requested deviation from the original MDA. Staff recommendations on zoning matters are generally based on consideration of compatibility with adjacent uses, availability of adequate infrastructure and consistency with adopted plans (such as Comprehensive Plan, City Vision, budget, etc.). The phasing of the project is different than originally single phased completion documented in the Master Development Agreement (MDA) and therefore requires Planning Commission and Council direction to amend the MDA to allow the project to be developed according to the established phasing process allowed in the LDC. The request by the applicant to phase the construction of this multi-family development is consistent with the phased construction for the last four multi-family developments constructed in the City and allowed by the LDC.

CONSISTENCY WITH THE COMPREHENSIVE PLAN

The subject property is designated *Urban Medium Density Residential* (4-8 units/acre) and *Urban High Density* (8-16 units/acre) on the City's Future Land Use Map. The New Port Apartment PUD MDA was found to be consistent with the Comprehensive Plan in 2018. The proposed amendment to the MDA is related to phasing and the MDA remains consistent with the type of land use and intensity allowed for the subject property by the City's Comprehensive Plan Future Land Use Map.

PUBLIC NOTICE

Two Public Notice signs were posted on the PUD property, one along Reed Canal Road and one along Richel Dr. in May 2020. At the time this agenda item was prepared, staff has received two (2) phone calls requesting general information regarding the proposed amendment.

RECOMMENDATION

Staff recommends approval of the First Amendment to the Master Development Agreement (MDA) for the New Port Apartments Planned Unit Development (PUD).

ATTACHMENTS

Exhibit 1 – First Amendment to the New Port Apartments PUD Master Development Agreement (see Ordinance Exhibit)



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/4/2020

Consent item: No

SUBJECT: (F14) Second Reading - Ordinance No. 2020-24 - Land Development Code Amendment/Chapter 20 - Ridgewood Corridor Targeted Businesses (Case No. 20-25000003)

DEPARTMENT: Community Development

GOAL:

RECOMMENDED MOTION: Move to approve Ordinance 2020-24, amending Chapter 20 of the Land Development Code regarding Ridgewood Corridor Targeted Business.

SUMMARY: Planning Commission Action (6/25/20): Recommended Approval

The proposed amendment to the Land Development Code is to improve upon current adopted strategies to encourage redevelopment of targeted businesses within the Ridgewood Corridor (Figure 1 on page 2). If approved, the proposed amendment would continue implementation of the Ridgewood Corridor Plan (RCP) Long Term Strategy #1 regarding incentives to encourage redevelopment and improve the corridor by making it more attractive, improving its economic position, and minimizing activities that discourage investment. The proposed amendment consists of 1) extending the timeframe of the site improvement waiver program for targeted business to January 31, 2023 and; 2) expanding the list of targeted businesses.

1. Extend Site Improvement Waiver Program End Date: December 2017, City Council approved a 3-year pilot program for that waived the requirement for site improvements that are not required to meet accessibility, Building and Fire Code requirements if there is no increase in the area of the principal building. The intent of the Program that is to encourage redevelopment of the Ridgewood Corridor by allowing smaller “mom-and-pop” and local businesses to get started without a substantial amount of upfront costs. According to the targeted business owners that have redeveloped along the corridor, they would not have been able to have a business located in Port Orange if it was not for the Ridgewood Targeted Business Program because their business was able to get started without a substantial amount of upfront costs. Since the start of the pilot program in December 2017, there have been forty (40) new businesses added to the Ridgewood Corridor of which seventeen (17) were targeted businesses (Exhibit 2). Staff is requesting the timeframe extension to allow additional time for staff to evaluate the positive and negative associated with the program along the Ridgewood Corridor as it relates to further redevelopment, impacts to adjacent properties, and reinvestment into businesses established during the program.

2. Expand List of Ridgewood Targeted Businesses: Over the last 2 ½ years there

have been a number of businesses that inquired about the Target Business Site Improvement Waiver Program but were not specifically listed as a targeted business. Recently, staff was able to work with businesses not currently on the Targeted Business list to find a location along the Ridgewood Corridor that met their needs and did not need upgrades. After working with these job-creating businesses, staff wanted to re-evaluate the targeted business list to include additional businesses to increase the opportunity for quality job-creating businesses or service providing businesses to be add.

Currently, the following businesses are Ridgewood Corridor Targeted Businesses: restaurants; professional offices; developments that assemble land to create a connection from Ridgewood to the riverfront; water-based businesses (e.g. watersports sales and rentals, such as kayaks, jet skis, paddle boards, etc., water taxis, boat tours, fish markets, bait and tackle shops); eco-tourism (e.g. guided tours); grocery store; craft food and beverage producer; microbrewery; and any other enterprise/project with an anticipated socio-economic benefit and supported by the city council. Staff is proposing the following businesses to be considered as a Ridgewood Corridor Targeted Business: adult/vocational education; appliance/electronic repair shops; business service; convenience stores without fuel operations; financial services; fleet-based services; health/exercise club; laboratory, research and development ; manufacturing (craftsman shop and limited); personal services; retail home building materials.

The staff report is attached for more details.

Project No.: Funding Account No.:

Presenter: Penelope Cruz

ATTACHMENTS:

1.	Ordinance No. 2020-24	Ord 2020-24.pdf
2.	CC Staff Report - LDC Amend Ch 20 - Ridgewood Targeted Business Program	CC Staff Report - LDC Amend Ch 20 - Ridgewood Targeted Business Program.pdf

Penelope Cruz

Created/Initiated - 7/17/2020

ORDINANCE NO. 2020-24

AN ORDINANCE OF THE CITY OF PORT ORANGE,
VOLUSIA COUNTY, FLORIDA AMENDING THE LAND
DEVELOPMENT CODE CHAPTER 20 RELATING TO
RIDGEWOOD CORRIDOR TARGETED BUSINESSES;
PROVIDING FOR REPEAL OF CONFLICTING
ORDINANCES; PROVIDING FOR SEVERABILITY; AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning Commission has recommended amendments to the Land Development Code; and

WHEREAS, the proposed amendments are necessary to improve the content of the existing Land Development Code ("Code") as part of an ongoing maintenance effort to make the Code and the development review process more efficient and consistent in its application.

WHEREAS, for purposes of this ordinance words with underlined (underlined) type shall constitute additions to the original text and words with strikethrough (~~strikethrough~~) type shall constitute deletions from the original text.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

SECTION 1: The City Council of the City of Port Orange hereby amends Chapter 20, Section 2 of the Land Development Code, to read as follows:

Chapter 20 - ECONOMIC DEVELOPMENT INCENTIVES

Sec. 2: - Overview of available city incentives.

[No changes to subsections (a) – (e)]

(f) *Waiver of required site improvements for Ridgewood Corridor Targeted Business.* As a pilot program, developers of all Ridgewood Corridor targeted businesses, as identified

in subsection (k)(2), with direct frontage on Ridgewood Avenue (regardless of zoning) may request a waiver of required site improvements other than those improvements related to screening of outdoor storage and equipment, accessibility, Building Code, and Fire Code so long as there is no increase in the area of the principal structure. Waivers shall be reviewed and approved by staff, and all approved waivers shall be documented and reported to city council. This pilot program shall terminate and expire on January 31, ~~2021~~2023, unless terminated earlier or extended by city council action.

[No changes to sections (g) – (j)]

(k) *Targeted businesses program.*

[No changes to subsection (1)]

(2) *Targeted businesses—Ridgewood Corridor.* The following businesses shall be targeted businesses along the Ridgewood Corridor and may be extended assistance by the city: restaurants; professional offices; Adult/vocational education; Appliance/electronic repair shops; Business service; Convenience stores without fuel operations; Financial services; Fleet-based services; Health/exercise club; Laboratory, research and development; Personal services; developments that assemble land to create a connection from Ridgewood to the riverfront; water-based businesses (e.g. watersports sales and rentals, such as kayaks, jet skis, paddle boards, etc., water taxis, boat tours, fish markets, bait and tackle shops); eco-tourism (e.g. guided tours); grocery store; craft food and beverage producer; microbrewery; manufacturing (craftsman shop and limited); Retail home building materials; and any other enterprise/project with an anticipated socio-economic benefit and supported by the city council.

[No changes to subsections (a) through (g)]

SECTION 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 3: The provisions of this Ordinance shall become and be made a part of the Land Development Code of the City of Port Orange and the Sections of this Ordinance may be renumbered or re-lettered to accomplish such intention. The Code codifier is granted liberal authority to codify the provisions of this Ordinance.

SECTION 4: If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or

applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared severable.

SECTION 5: This Ordinance shall take effect immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC, City Clerk

Passed on first reading on the day of

Passed and adopted on second and final reading on the day of

Reviewed and Approved: _____
Shannon K. Balmer, Assistant City Attorney



STAFF REPORT

CASE NO. 20-25000003

LDC Amendment/Chapter 20 - Ridgewood Corridor Improvements

REQUEST:	Amendments to Chapter 20 of the Land Development Code (LDC), regarding the Ridgewood Targeted Business Program.
APPLICANT:	City of Port Orange
STAFF RECOMMENDATION:	Approval
STAFF CONTACT:	Penelope Cruz, Planning Manager (386) 506-5671
PLANNING COMMISSION:	Recommended Approval (June 25, 2020)
CITY COUNCIL:	July 21, 2020

Introduction

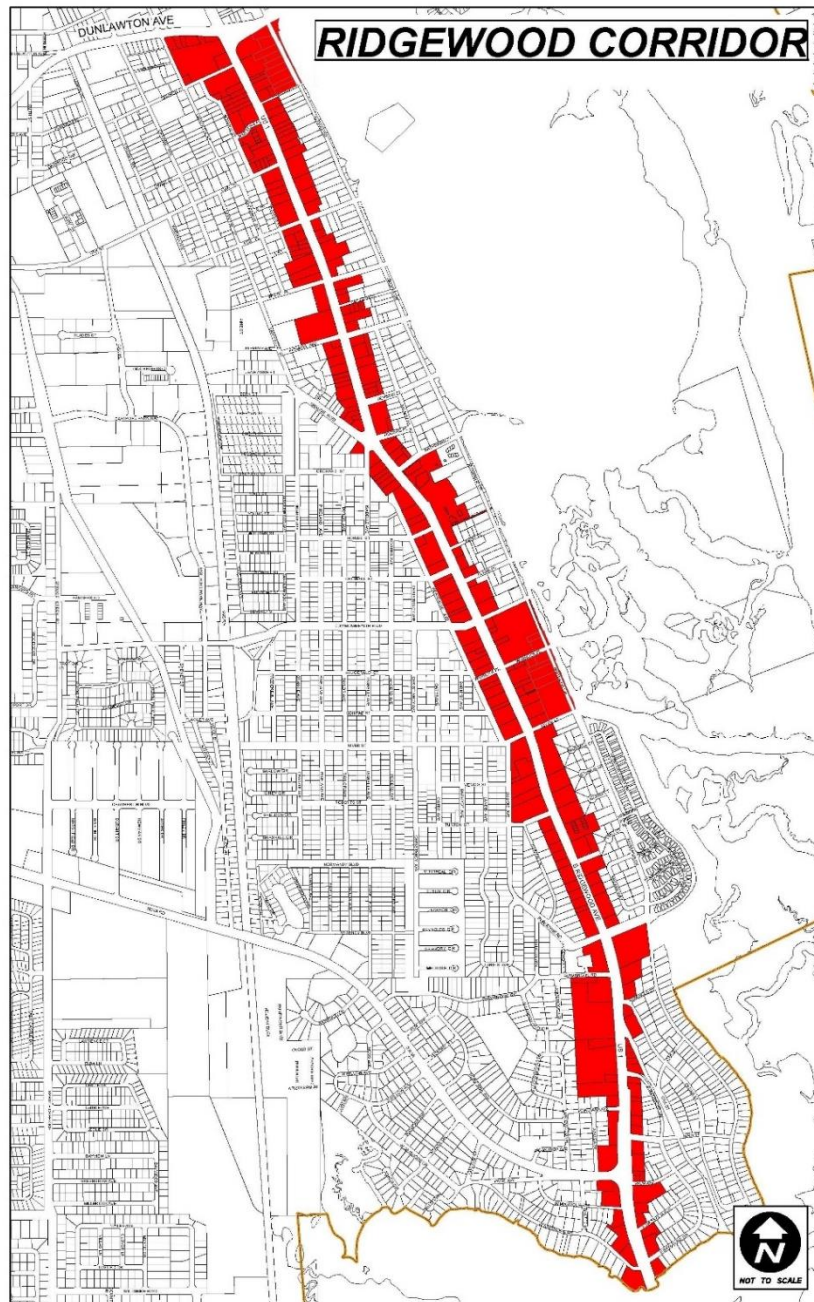
The proposed amendment to the Land Development Code is to improve upon current adopted strategies to encourage redevelopment of targeted businesses within the Ridgewood Corridor (Figure 1 on page 2). If approved, the proposed amendment would continue implementation of the Ridgewood Corridor Plan (RCP) Long Term Strategy #1 regarding incentives to encourage redevelopment and improve the corridor by making it more attractive, improving its economic position, and minimizing activities that discourage investment.

Summary of Proposed Amendments to LDC - Chapter 20

1. *Extend Timeframe for the Target Business Site Improvement Waiver Program:*

In December 2017, City Council approved a three-year pilot program for Ridgewood Corridor targeted businesses that waived the requirement for a site development plan and site improvements that are not required to meet accessibility, Building and Fire Code requirements if there is no increase in the area of the principal building. This temporary waiver of required site improvements will currently terminate on January 31, 2021, unless terminated earlier or extended by City Council action. The proposed amendment is to extend the timeframe for the Target Business Site Improvement Waiver Program until January 31, 2023.

The intent of the Target Business Site Improvement Waiver Program is to encourage redevelopment of the Ridgewood Corridor by allowing smaller “mom-and-pop” and local businesses to get started without a substantial amount of upfront costs. Some communities have successfully encouraged redevelopment by allowing some site upgrades to be deferred until the areas have transformed and there is enough private market interest to drive the higher level of improvements. There is a risk that the improvements may never get done, but the standard regulatory environment has not been successful at encouraging reinvestment in this area.

Figure 1. Ridgewood Corridor Map

According to the targeted business owners that have redeveloped along the corridor, they would not have been able to have a business located in Port Orange if it was not for the Ridgewood Targeted Business Program because their business was able to get started without a substantial amount of upfront costs. Staff believes extending the timeframe for the Target Business Site Improvement Waiver Program will provide staff with additional time to further promote the program to continue the redevelopment and reinvestment in the City's oldest commercial corridor. The number of new targeted businesses each year since the targeted business program started has been consistent (5 targeted businesses per year). There is a risk that the improvements may never get done, but the current regulatory environment for these businesses has not been successful at encouraging reinvestment in this area.

Since the start of the pilot program in December 2017, there have been forty (40) new businesses added to the Ridgewood Corridor of which seventeen (17) were targeted businesses (**Exhibit 2**). Staff is also requesting the timeframe extension to allow additional time for staff to evaluate the positive and negative associated with the program along the Ridgewood Corridor as it relates to further redevelopment, impacts to adjacent properties, and reinvestment into businesses established during the program.

Figure 2. Examples of Targeted Businesses Added Since December 2017



Chicken Coop Restaurant - 5901 Ridgewood Ave.



Water's Edge Dental – 4410 Ridgewood Ave.



E & J Bait & Tackle – 5253 Ridgewood Ave.

2. *Expand the list of The Ridgewood Corridor Targeted Businesses:*

Over the last 2 ½ years there have been a number of businesses that inquired about the Target Business Site Improvement Waiver Program but were not specifically listed as a targeted business. Currently, the following businesses are Ridgewood Corridor Targeted Businesses: restaurants; professional offices; developments that assemble land to create a connection from Ridgewood to the riverfront; water-based businesses (e.g. watersports sales and rentals, such as kayaks, jet skis, paddle boards, etc., water taxis, boat tours, fish markets, bait and tackle shops); eco-tourism (e.g. guided tours);

grocery store; craft food and beverage producer; microbrewery; and any other enterprise/project with an anticipated socio-economic benefit and supported by the city council. Staff is proposing the following businesses to be considered as a Ridgewood Corridor Targeted Business:

- Adult/vocational education
- Appliance/electronic repair shops
- Business service
- Convenience stores without fuel operations
- Financial services
- Fleet-based services
- Health/exercise club
- Laboratory, research and development
- Manufacturing (craftsman shop and limited)
- Personal services
- Retail home building materials

See Exhibit 3 for the definition of each use/businesses from the Land Development Code. Staff believes that expanding the list of targeted businesses will further encourage redevelopment and reinvestment in the corridor and allow for more job-creating businesses to get established along the Ridgewood Avenue Corridor without a substantial amount of upfront costs. In addition, the proposed uses for consideration as targeted businesses typically do not create nuisances to adjacent properties and can add businesses that provide desired services and create jobs. However, the subject amendment includes a requirement for screening of outdoor storage or equipment if it is determined by administrative official that this improvement is needed to not create a nuisance to adjacent properties.

Recently, staff was able to work with businesses not currently on the Targeted Business list to find a location along the Ridgewood Corridor that met their needs and did not need upgrades (e.g. Natural Nirvana – Manufacturing: craftsman shop), or to utilize the phased improvement process provided in the LDC (e.g. Dave’s Pest Control – fleet base) to make necessary site improvements. After working with these job-creating businesses, staff wanted to re-evaluate the targeted business list to include additional businesses to increase the opportunity for quality job-creating businesses or service providing businesses to be add.

Recommendation

Approval of the amendments to Chapter 20 of the Land Development Code, subject to review by the City Attorney as to legal form and content.

Attachments

Exhibit 1 - Proposed LDC Amendments to Chapter 20

Exhibit 2 - Targeted Businesses added since 2017

Exhibit 3 – Definitions of proposed additional targeted businesses

Exhibit 1

Land Development Code

Chapter 20 - ECONOMIC DEVELOPMENT INCENTIVES

Sec. 2: - Overview of available city incentives.

[No changes to sections (a) – (e)]

(f) *Waiver of required site improvements for Ridgewood Corridor Targeted Business.* As a pilot program, developers of all Ridgewood Corridor targeted businesses, as identified in subsection (k)(2), with direct frontage on Ridgewood Avenue (regardless of zoning) may request a waiver of required site improvements other than those improvements related to screening of outdoor storage and equipment, accessibility, Building Code, and Fire Code so long as there is no increase in the area of the principal structure. Waivers shall be reviewed and approved by staff, and all approved waivers shall be documented and reported to city council. This pilot program shall terminate and expire on January 31, ~~2021~~2023, unless terminated earlier or extended by city council action.

[No changes to sections (g) – (j)]

(k) *Targeted businesses program.*

[No changes to section (1)]

(2) *Targeted businesses—Ridgewood Corridor.* The following businesses shall be targeted businesses along the Ridgewood Corridor and may be extended assistance by the city: restaurants; professional offices; Adult/vocational education; Appliance/electronic repair shops; Business service; Convenience stores without fuel operations; Financial services; Fleet-based services; Health/exercise club; Laboratory, research and development; Personal services; developments that assemble land to create a connection from Ridgewood to the riverfront; water-based businesses (e.g. watersports sales and rentals, such as kayaks, jet skis, paddle boards, etc., water taxis, boat tours, fish markets, bait and tackle shops); eco-tourism (e.g. guided tours); grocery store; craft food and beverage producer; microbrewery; manufacturing (craftsman shop and limited); Retail home building materials; and any other enterprise/project with an anticipated socio-economic benefit and supported by the city council.

Exhibit 2

Targeted Businesses Added to Ridgewood Avenue Corridor Since December 2017

	Business Name	Address	BT / CO Issued	Active
1	Waters Edge Dental	4410 Ridgewood	5/8/2019	Y
2	Kid City USA	4530 Ridgewood	3/12/2018	Y
3	A Classic Touch Painting	5811 Ridgewood	12/28/2018	Y
4	E & J Bait & Tackle	5253 Ridgewood	11/16/2018	Y
5	Newberry Realty	4240 Ridgewood Ave #103	2/26/2019	Y
6	Ed Water's Transport	5606 Ridgewood	5/6/2019	Y
7	Rhein Stube (fka Howard's Café)	201 Commonwealth Ave #D	4/17/2019	Y
8	Ideal Services	4393 Ridgewood #2	1/29/2020	Y
9	Salty Dog Wellness	5111 Ridgewood Ave. #2020	1/11/2019	Y
10	United Engineering Consultants	4240 Ridgewood Ave #104	12/10/2019	Y
11	Chicken Coop	5901 Ridgewood	3/17/2020	Y
12	La Cantina Cocina Mexicana	4085 Ridgewood	12/7/2018	Y
13	Atlantic Creamery	4066 Ridgewood Ave	8/15/2019	Y
14	Conviva Care Center	4770 Ridgewood Ave	6/17/2019	Y
15	Progressive Medical Community	5111 Ridgewood Ave. #301	6/12/2020	Y
16	Pizza City	5882 Ridgewood Ave	10/15/2019	Y
17	Blue Palm Property Mgmt (relocated to Dunlawton)	4393 Ridgewood Ave #3	2/20/2020	N

Exhibit 3 – Definitions of Additional Targeted Businesses

Adult/vocational education - An establishment for the instruction or guidance in an occupation, profession, civic activity or art form, and may include, but not limited to, the teaching of a trade apprenticeship, acting/drama, citizenship, cooking, and music and voice.

Appliance/electronic repair shops - A retail establishment offering for sale the repair services of small appliances and electronic equipment, with such repair generally occurring on the premises.

Business service - An establishment where the performance of duties related to business operations are provided within or outside of the confines of such an establishment, and may include, but not be limited to, business machine repair, computer service and repair, microfilming, secretarial and typing service, and telephone answering service.

Convenience stores without fuel operations - An establishment which offers for sale a limited line of food and household goods and is designed for quick service to customers with small purchases. Such an establishment may not offer for sale fuel by way of self-service gasoline/diesel pumps or LP gas tanks.

Financial services - An establishment engaged in the management of money and credit, and may include, but not be limited to, accounting, bookkeeping, investment securities, money transfer, mortgage loans, pension plans, stock and bond brokerage, and tax planning. This term would not include the term bank.

Fleet-based services - An establishment whose primary purpose is to provide mobile services to residential and/or commercial customers, including, but not limited to, pest control, cable television, mobile detailing, septic tank, lawn care, and other similar types of services.

Health/exercise club - An establishment which provides for athletic and physical force training or health and recreational exercise. This term may include, but not be limited to, the terms "aerobics instruction," "dance instruction," "fitness center," "gymnasium (private)," "gymnastics school," "karate," "martial arts," "self defense instruction," and "weight room."

Laboratory, research and development - An establishment engaged in the investigation, testing and experimentation of the natural, physical or social sciences, or engaged in engineering and development as an extension of investigation with the object of creating end products. This type of facility may include, but not be limited to, asphalt and concrete testing, foundation testing, materials testing, and soils, geology, and groundwater testing.

Manufacturing: craftsman shop - A trade type of establishment where products are made based on a specific manual skill or art, and may include, but not be limited to, cabinetmaking, fireworks, painting, pottery, stained glass, upholstery and woodworking.

Manufacturing: limited - Establishments which are engaged in the making of a finished product, primarily by means of assembly of component parts. Limited manufacturing uses shall encompass those manufacturing uses defined by this code as "Craftsman Shop," but shall be distinguished from other manufacturing uses defined as "Fabrication" or "Processing" by the scale and intensity of the facility and its operations, and its impacts on surrounding properties.

Personal services - An establishment which provides for the care of a person or a person's apparel, and may include, but not be limited to, beauty/barber shop, nail salon, tanning salon, application of cosmetic permanent eye makeup, laundry, dry cleaning (retail store), garment service, and shoe repair. This term shall not include pain management clinic or tattoo establishment.

Retail home building materials - An establishment which offers for retail sale materials and equipment for home and garden construction and maintenance, and may include, but not be limited to, aluminum, cabinets, caulking material and equipment, doors, fill material, fireplace, gutters, lighting and fan products, lumber and plywood, plant materials, siding, tiles, and windows and shutters.



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/4/2020

Consent item: Yes

SUBJECT: (G15) Resolution No. 20-29 - FY21 - FY26 Capital Improvements Plan

DEPARTMENT: Finance

GOAL:

RECOMMENDED MOTION: Move to approve Resolution No. 20-29

SUMMARY: Resolution to approve FY21 - FY26 Capital Improvements Plan

Project No.: Funding Account No.:

Presenter: Scott Neils

ATTACHMENTS:

1.	Reso. No. 20-29 FY21 - FY26 CIP	Reso. No. 20-29 FY21 - FY26 CIP (1).pdf
2.	CIP BOOK FOR AUG 4 2020	CIP BOOK FOR AUG 4 2020.pdf
3.	Ad in News Journal for FY21 - FY26 CIP - Run on Saturday 8-01-20	Ad in News Journal for FY21 - FY26 CIP - Run on Saturday 8-01-20.pdf

Kevin Fall
Lupe Reyna-Coffin
Scott Neils
Matthew Jones
Jake Johansson
Robin Fenwick

Created/Initiated - 7/27/2020
Approved - 7/27/2020
Approved - 7/28/2020
Approved - 7/29/2020
Approved - 7/29/2020
Final Approval - 7/30/2020

RESOLUTION NO. 20-29

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF PORT ORANGE, VOLUSIA COUNTY,
FLORIDA; ADOPTING A SIX YEAR CAPITAL
IMPROVEMENT PROGRAM FOR THE CITY OF PORT
ORANGE FOR FY 2021 - FY 2026; AND PROVIDING
AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Port Orange has prepared a Six Year Capital Improvement Program for Fiscal Year 2021 through Fiscal Year 2026 and has submitted said Capital Improvement Program to the City Council; and

WHEREAS, the proposed Six Year Capital Improvement Program sets forth in detail information on the capital expenditures for the ensuing six years; and

WHEREAS, the City Council has made a study of the recommended program;
and

WHEREAS, the proposed Capital Improvement Program has been duly advertised in a newspaper of general circulation in the City, with notice to all citizens that the budget is available for public inspection in the office of the City Clerk and the time and place for a public hearing hereon; and

WHEREAS, a public hearing on the Capital Improvement Program and budget has been conducted by the City Council at 6:30 p.m. on August 4, 2020 in the City Council Chambers, Port Orange City Hall, 1000 City Center Circle, Port Orange, Florida;
and

WHEREAS, this resolution is adopted pursuant to the provisions of Section 2-296(b), Code of Ordinances, City of Port Orange, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The Six Year Capital Improvement Program for the City of Port Orange for FY 2021 through FY 2026, as submitted by the City Manager and reviewed by the City Council, is hereby adopted. A copy of said Six Year Capital Improvement Program is attached hereto as Exhibit A.

Section 2. The program adopted in the preceding section shall serve as a guideline for the capital expenditures of the City during the ensuing six years, subject to appropriation.

Section 3. This resolution shall become effective immediately upon adoption.

MAYOR DONALD O. BURNETTE

ATTEST:

Robin L. Fenwick, MMC City Clerk

Adopted on the _____ day of _____, 2020

Reviewed and Approved: _____
Matthew J. Jones, City Attorney



Capital Improvement Program (CIP) FY21 through FY26

August 4, 2020
City Council Meeting

City of Port Orange Finance Department

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**Capital Improvement Program (CIP)
FY21 - FY26
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Capital Improvement Program

The Capital Improvement Program (CIP) provides the means through which the City of Port Orange takes a planned and programmed approach to utilizing available financial resources in the most responsive and efficient manner in order to meet the public service and facility needs of its citizens. The annual process involves the assessment and coordination of the capital needs across the City. Each department evaluates its current capital inventory and service capabilities and develops a list of capital needs which are combined into the Citywide CIP.

In developing the long-term capital improvement plan, a number of factors are considered. First, projects are evaluated for their consistency with the City Comprehensive Plan and with the goals, objectives, and priorities of the City Council. Higher priority is given to projects that are necessary to either maintain service levels or to correct existing deficiencies in service standards.

Next, potential funding sources for each proposed project are identified. Such revenue sources include, but are not limited to:

- General Revenues
- Special Revenue Funds
- Tax Increment District Funds
- Impact Fees and Developer Contributions
- Federal, State, and County Grants
- General Obligation and Revenue Bonds
- State Revolving Loan Funds and Short-term Notes

The current financial condition of various funding sources and forecast revenues and expenditures over the six-year planning period are used to determine the capability of the City to finance and carry out requested projects.

Finally, each project is evaluated for its overall impact on the City's annual operating budget. Future operating expenses and revenues associated with each capital improvement are projected and factored into the overall review process. Such factors include:

- Increases or decreases in staffing levels
- Impact on annual maintenance and operating costs
- New annual revenue sources
- Improvements in operations and/or service delivery to citizens

The CIP is an important management tool for City Council and staff. It also provides valuable information for citizens, businesses, and other government agencies interested in the overall development of the City.

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Summary By Funding Status



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
Community Development											
200905	Williamson Blvd. North of Pavilion	Comm. Dvlp.	Contingent Proposed	Dvlpr Constr.	-	220	261	2,200	-	-	2,681
200907	Coraci Blvd. Extension	Comm. Dvlp.	Contingent Proposed	Dvlpr Constr.	-	-	257	2,150	-	-	2,407
201008	Yorktowne Blvd. North Section (Nautica Lakes)	Comm. Dvlp.	Contingent Proposed	Dvlpr Constr.	-	-	1,200	-	-	-	1,200
	Yorktowne Blvd. North Section (Nautica Lakes)	Comm. Dvlp.	Funded	312	-	46	-	-	-	-	46
201015	Willow Run Blvd. Widening	Comm. Dvlp.	Funded	301 (Restricted)	-	200	-	-	-	-	200
	Willow Run Blvd. Widening	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	-	1,125	-	-	-	1,125
201336	Willow Run Blvd. Sidewalk (South Side)	Comm. Dvlp.	Funded	312	13	53	-	-	-	-	66
	Willow Run Blvd. Sidewalk (South Side)	Comm. Dvlp.	Contingent Proposed	TPO Grant	118	480	-	-	-	-	598
201545	Riverwalk Park - South Section Phase	Comm. Dvlp.	Unfunded	317	500	650	-	-	-	-	1,150
	Riverwalk Park - South Section Phase	Comm. Dvlp.	Contingent Proposed	Grants	500	650	-	-	-	-	1,150
201647	WB Dnlwtn Ave. Right Turn Lane at City Center Parkway	Comm. Dvlp.	Funded	301 (Restricted)	15	62	-	-	-	-	77
	WB Dnlwtn Ave. Right Turn Lane at City Center Parkway	Comm. Dvlp.	Contingent Proposed	TPO Grant	134	555	-	-	-	-	689
201648	I-95 Gateway Signage	Comm. Dvlp.	Unfunded	317	4	90	-	-	-	-	94
201750	EB Dnlwtn Ave. Right Turn Lane at Clyde Morris Blvd.	Comm. Dvlp.	Funded	301 (Restricted)	11	68	-	-	-	-	79
	EB Dnlwtn Ave. Right Turn Lane at Clyde Morris Blvd.	Comm. Dvlp.	Contingent Proposed	TPO Grant	100	611	-	-	-	-	711
201751	WB Dnlwtn Ave. Right Turn Lane at Nova Rd.	Comm. Dvlp.	Funded	301 (Restricted)	-	-	14	70	-	-	84
	WB Dnlwtn Ave. Right Turn Lane at Nova Rd.	Comm. Dvlp.	Unfunded	317	-	260	-	-	-	-	260
	WB Dnlwtn Ave. Right Turn Lane at Nova Rd.	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	-	128	629	-	-	757
201856	EB Herbert St. Left Turn Lane at Nova Rd.	Comm. Dvlp.	Funded	301 (Restricted)	-	-	10	66	-	-	76
	EB Herbert St. Left Turn Lane at Nova Rd.	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	18	90	594	-	-	702
201857	Madeline Avenue (East) and Bruner Rd. Trail/Sidewalks	Comm. Dvlp.	Funded	312	-	36	191	-	-	-	227
	Madeline Avenue (East) and Bruner Rd. Trail/Sidewalks	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	321	1,723	-	-	-	2,044
201858	Madeline Avenue (West) Sidewalk/Trail	Comm. Dvlp.	Funded	312	-	42	250	-	-	-	292
	Madeline Avenue (West) Sidewalk/Trail	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	377	2,250	-	-	-	2,627
201859	Taylor Rd./Williamson Blvd. Intersection Improvements	Comm. Dvlp.	Funded	312	-	-	25	128	-	-	153
	Taylor Rd./Williamson Blvd. Intersection Improvements	Comm. Dvlp.	Unfunded	317	-	-	1,750	-	-	-	1,750
	Taylor Rd./Williamson Blvd. Intersection Improvements	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	-	225	1,152	-	-	1,377
201861	Sidewalk Gap Project	Comm. Dvlp.	Funded	312	23	79	-	-	-	-	102
	Sidewalk Gap Project	Comm. Dvlp.	Contingent Proposed	TPO Grant	198	359	-	-	-	-	557



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
201964	Taylor Rd./Clyde Morris Blvd. Inter. Improvements	Comm. Dvlp.	Funded	312	2	5	80	-	-	-	87
	Taylor Rd./Clyde Morris Blvd. Inter. Improvements	Comm. Dvlp.	Contingent Proposed	TPO Grant	18	45	270	-	-	-	333
202065	Dunlawton Ave. Existing Left Turn Lanes Extensions	Comm. Dvlp.	Funded	301	-	15	62	-	-	-	77
	Dunlawton Ave. Existing Left Turn Lanes Extensions	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	134	556	-	-	-	690
202066	Down Under Revitalization	Comm. Dvlp.	Unfunded	317	2	34	12	84	-	-	132
	Down Under Revitalization	Comm. Dvlp.	Contingent Proposed	TPO Grant	18	-	108	450	-	-	576
	Down Under Revitalization	Comm. Dvlp.	Contingent Proposed	Dvlpr Constr.	-	33	-	34	-	-	67
202067	NB Clyde Morris Blvd. Right Turn Ln at Reed Canal Rd.	Comm. Dvlp.	Funded	301	-	163	49	-	-	-	212
	NB Clyde Morris Blvd. Right Turn Ln at Reed Canal Rd.	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	113	439	-	-	-	552
202068	NB Clyde Morris Blvd. Right Turn Lane at Madeline Ave.	Comm. Dvlp.	Funded	301	-	7	44	-	-	-	51
	NB Clyde Morris Blvd. Right Turn Lane at Madeline Ave.	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	68	396	-	-	-	464
202069	SB Clyde Morris Blvd. Right Turn Ln at Willow Run Blvd.	Comm. Dvlp.	Funded	301	-	59	48	-	-	-	107
	SB Clyde Morris Blvd. Right Turn Ln at Willow Run Blvd.	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	77	435	-	-	-	512
202070	SB Clyde Morris Blvd. Right Turn Lane at Madeline Ave.	Comm. Dvlp.	Funded	301	-	112	51	-	-	-	163
	SB Clyde Morris Blvd. Right Turn Lane at Madeline Ave.	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	105	459	-	-	-	564
202071	Williamson Blvd. and Willow Run Sidewalk	Comm. Dvlp.	Funded	312	-	12	53	-	-	-	65
	Williamson Blvd. and Willow Run Sidewalk	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	112	480	-	-	-	592
202072	SB and NB Yorktowne Blvd. Right Turn Lanes at Dunlawton Ave.	Comm. Dvlp.	Funded	312	2	12	66	-	-	-	80
	SB and NB Yorktowne Blvd. Right Turn Lanes at Dunlawton Ave.	Comm. Dvlp.	Contingent Proposed	TPO Grant	18	103	594	-	-	-	715
202073	Spruce Creek Elem. Sch. EB Taylor Rd. Right Turn Lane & Ped. Imprvmnts	Comm. Dvlp.	Funded	301	-	-	8	44	-	-	52
	Spruce Creek Elem. Sch. EB Taylor Rd. Right Turn Lane & Ped. Imprvmnts	Comm. Dvlp.	Contingent Proposed	TPO Grant	-	-	67	396	-	-	463
NEW	Pedestrian Signals & Sidewalk Gaps-Dunlawton and Nova Corridors	Comm. Dvlp.	Funded	301	2	15	56	-	-	-	73
	Pedestrian Signals & Sidewalk Gaps-Dunlawton and Nova Corridors	Comm. Dvlp.	Contingent Proposed	TPO Grant	18	135	504	-	-	-	657



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total	
NEW	Madeline Ave Widening Between Clyde Morris Blvd and Nova Rd	Comm. Dvlp.	Funded		312	2	20	112	-	-	-	134
	Madeline Ave Widening Between Clyde Morris Blvd and Nova Rd	Comm. Dvlp.	Contingent Proposed	TPO Grant		18	180	1,013	-	-	-	1,211
Fleet	Veh. Rplcmnt. - CD Building	Comm. Dvlp.	Funded		505	-	-	-	-	23	46	69
Total Community Development - All:						1,716	6,736	15,461	7,997	23	46	31,979
Community Development - Funded:						70	1,006	1,119	308	23	46	2,572
Community Development - Unfunded:						506	1,034	1,762	84	-	-	3,386
Community Development - Contingent Proposed:						1,140	4,696	12,580	7,605	-	-	26,021
Total Community Development - All:						1,716	6,736	15,461	7,997	23	46	31,979
Fund Legend:		311 Fire Impact Fee			403 W/S R&R			501 Information Technology				
001	General Fund	312 Transp. Impact Fee			405 W/S Impact Fee			505 Lease & Replacement				
106	Recreation Facilities (YMCA)	317 General Capital			412 Drainage			506 Building Maintenance				
301	Capital Proj. (Gas Tax)	401 W/S Operating			450 Golf Course			611 Recreation Impact Fee				



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
Fire											
201023	Thermal Imaging Camera Replacement Program	Fire	Funded	505	16	16	-	-	-	-	32
201637	Extrication Equipment	Fire	Funded	505	-	-	40	-	-	-	40
201838	Training Facility/Tower	Fire	Funded	311	100	-	-	-	-	-	100
201841	Rescue Company Unified Command Post Apparatus	Fire	Unfunded	317	-	1,000	-	-	-	-	1,000
201844	Addition to FS 71	Fire	Unfunded	317	-	50	300	-	-	-	350
201949	Gear Extractor and Dryers	Fire	Unfunded	317	44	-	-	-	-	-	44
202052	Additional ALS Transport Units	Fire	Unfunded	317	-	270	-	310	-	-	580
202053	Training Building Renovation	Fire	Unfunded	317	-	145	-	-	-	-	145
202055	Station Based Alerting System	Fire	Unfunded	317	-	25	50	50	-	-	125
202050	Drone Program	Fire	Unfunded	317	-	16	-	-	-	-	16
Fleet	Veh. Rplcmnt. - Fire	Fire	Funded	505	49	49	818	751	190	-	1,857
Total Fire - All:					209	1,571	1,208	1,111	190	-	4,289
Fire - Funded:					165	65	858	751	190	-	2,029
Fire - Unfunded:					44	1,506	350	360	-	-	2,260
Fire - Contingent Proposed:					-	-	-	-	-	-	-
Total Fire - All:					209	1,571	1,208	1,111	190	-	4,289

Fund Legend:			
001 General Fund	311 Fire Impact Fee	403 W/S R&R	501 Information Technology
106 Recreation Facilities (YMCA)	312 Transp. Impact Fee	405 W/S Impact Fee	505 Lease & Replacement
301 Capital Proj. (Gas Tax)	317 General Capital	412 Drainage	506 Building Maintenance
	401 W/S Operating	450 Golf Course	611 Recreation Impact Fee



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
Information Technology (IT)											
200501	City Municipal Network	Info. Tech.	Funded	505	26	30	30	100	30	-	216
200503	Maintain Hardware Infrastructure	Info. Tech.	Funded	505	23	25	25	25	25	-	123
201321	Public Safety Technology Refresh	Info. Tech.	Funded	505	30	30	30	30	30	-	150
201728	Audio Visual Upgrades	Info. Tech.	Unfunded	317	-	17	-	-	-	-	17
NEW	Police Dept Surveillance System	Info. Tech.	Unfunded	317	32	-	-	-	-	-	32
NEW	Migrate Phone System	Info. Tech.	Unfunded	317	-	25	-	-	-	-	25
NEW	Cybersecurity Improvements	Info. Tech.	Unfunded	317	23	-	39	-	-	-	62
Fleet	Veh. Rplcmnt. - IT	Info. Tech.	Funded	505	-	-	-	23	-	-	23
Total Information Technology - All:					134	127	124	178	85	-	648
Information Technology - Funded:					79	85	85	178	85	-	512
Information Technology - Unfunded:					55	42	39	-	-	-	136
Information Technology - Contingent Proposed:					-	-	-	-	-	-	-
Total Information Technology - All:					134	127	124	178	85	-	648

Fund Legend:				311 Fire Impact Fee	403 W/S R&R	501 Information Technology
001 General Fund	312 Transp. Impact Fee	405 W/S Impact Fee	505 Lease & Replacement			
106 Recreation Facilities (YMCA)	317 General Capital	412 Drainage	506 Building Maintenance			
301 Capital Proj. (Gas Tax)	401 W/S Operating	450 Golf Course	611 Recreation Impact Fee			



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Parks & Recreation</u>											
201376	Parks Maintenance Storage	Parks & Rec.	Unfunded	317	-	39	233	-	-	-	272
201378	West Side Sports Complex	Parks & Rec.	Contingent Proposed	Bond / Debt	-	860	60	1,150	575	575	3,220
201481	Ball Field Lamp Replacement	Parks & Rec.	Unfunded	317	332	240	192	-	-	-	764
201686	The REC Center Remodel and Expansion	Parks & Rec.	Funded	611	-	100	-	-	-	-	100
	The REC Center Remodel and Expansion	Parks & Rec.	Contingent Proposed	Grants / Bond	-	-	-	-	-	-	-
201792	Restroom/Concession Facility	Parks & Rec.	Unfunded	317	-	-	219	-	-	-	219
201794	Playground Replacements	Parks & Rec.	Funded	317	-	-	-	-	-	-	-
	Playground Replacements	Parks & Rec.	Unfunded	317	-	-	-	-	-	-	-
	Playground Replacements	Parks & Rec.	Contingent Proposed	Grants / Bond	-	-	-	-	-	-	-
201795	Westside Community Center	Parks & Rec.	Contingent Proposed	Grants / Bond	-	-	55	4,000	-	-	4,055
201896	Amphitheater Seating Replacement	Parks & Rec.	Unfunded	317	-	89	20	165	-	-	274
202097	Concession Restroom Replacement	Parks & Rec.	Unfunded	317	-	30	220	-	-	-	250
202098	Land Acquisition on Spruce Creek	Parks & Rec.	Unfunded	317	-	-	-	-	1,000	-	1,000
202099	Floating Docks on South Side of Causeway Park	Parks & Rec.	Unfunded	317	-	42	444	-	-	-	486
Fleet	Veh. Rplcmnt. - Parks & Rec	Parks & Rec.	Funded	505	32	13	126	132	147	21	471
Total Parks & Recreation - All:					364	1,413	1,569	5,447	1,722	596	11,111
Parks & Recreation - Funded:					32	113	126	132	147	21	571
Parks & Recreation - Unfunded:					332	440	1,328	165	1,000	-	3,265
Parks & Recreation - Contingent Proposed:					-	860	115	5,150	575	575	7,275
Total Parks & Recreation - All:					364	1,413	1,569	5,447	1,722	596	11,111

Fund Legend:				311 Fire Impact Fee	403 W/S R&R	501 Information Technology
001 General Fund	312 Transp. Impact Fee	405 W/S Impact Fee	505 Lease & Replacement			
106 Recreation Facilities (YMCA)	317 General Capital	412 Drainage	506 Building Maintenance			
301 Capital Proj. (Gas Tax)	401 W/S Operating	450 Golf Course	611 Recreation Impact Fee			



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
Police											
Fleet	Veh. Rplcmnt - Police	Police	Funded	505	379	472	795	609	540	764	3,559
Fleet	Veh. Rplcmnt - Police - Comm. Imprv.	Police	Funded	505	-	-	22	-	42	-	64
Total Police - All:					379	472	817	609	582	764	3,623
Police - Funded:					379	472	817	609	582	764	3,623
Police - Unfunded:					-	-	-	-	-	-	-
Police - Contingent Proposed:					-	-	-	-	-	-	-
Total Police - All:					379	472	817	609	582	764	3,623

Fund Legend:		311 Fire Impact Fee	403 W/S R&R	501 Information Technology
001 General Fund	312 Transp. Impact Fee	405 W/S Impact Fee	505 Lease & Replacement	
106 Recreation Facilities (YMCA)	317 General Capital	412 Drainage	506 Building Maintenance	
301 Capital Proj. (Gas Tax)	401 W/S Operating	450 Golf Course	611 Recreation Impact Fee	



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
Public Utilities											
028812	WTP - Water Supply Wells	Public Utilities	Funded	403	-	10	20	20	20	20	90
028813	Production Well Replacement	Public Utilities	Funded	403	-	250	250	250	250	250	1,250
029408	Field Ops - Water System Replacements	Public Utilities	Funded	401	200	200	200	200	200	200	1,200
	Field Ops - Water System Replacements	Public Utilities	Funded	403	400	400	400	200	200	300	1,900
	Field Ops - Water System Replacements	Public Utilities	Funded	405	400	400	-	-	-	-	800
029409A	Eng - Water System Extensions / Upsizing	Public Utilities	Funded	405 (Water Impact)	50	50	50	50	50	50	300
038710	Eng - City Cost Participation Project	Public Utilities	Funded	405 (Water Impact)	25	25	25	25	25	25	150
038710	Eng - City Cost Participation Project	Public Utilities	Funded	405 (Sewer Impact)	25	25	25	25	25	25	150
038825B	Water Reclamation Facility - Telemetry Instrument/Control System	Public Utilities	Funded	401	-	110	110	140	130	130	620
	Water Reclamation Facility - Telemetry Instrument/Control System	Public Utilities	Funded	403	100	50	50	50	60	60	370
038825A	Water Treatment Plant - Telemetry Instrument/Control System	Public Utilities	Funded	401	25	25	25	25	25	25	150
038955	Eng - Utilities Mapping	Public Utilities	Funded	401	-	-	-	-	50	-	50
038964A	Water Reclamation Facility - R&R	Public Utilities	Funded	401	50	50	50	50	50	50	300
	Water Reclamation Facility - R&R	Public Utilities	Funded	403	250	300	350	400	450	500	2,250
038964B	Water Reclamation Facility - R&R	Public Utilities	Funded	403	200	500	500	500	500	500	2,700
038967	WRF - Electric System Repair/Replacement	Public Utilities	Funded	403	-	500	-	-	-	-	500
038970	WRF - Operations Building Expansion	Public Utilities	Funded	403	-	-	-	-	-	500	500
	WRF - Operations Building Expansion	Public Utilities	Funded	401	-	-	-	-	100	-	100
038971	WRF - Nutrient Removal Process Improvements	Public Utilities	Funded	405 (Sewer Impact)	-	3,000	-	-	-	-	3,000
	WRF - Nutrient Removal Process Improvements	Public Utilities	Contingent Proposed	Grants / Bond	-	3,000	-	-	-	-	3,000
038972	WRF - Water Reuse Program	Public Utilities	Funded	405 (Sewer Impact)	-	3,000	-	-	-	-	3,000
038973	Generator Replacements	Public Utilities	Funded	403	1,100	1,000	100	200	200	200	2,800
039493A	Wtr Treatment Plant - R&R Equipment	Public Utilities	Funded	401	25	25	25	25	25	25	150
	Wtr Treatment Plant - R&R Equipment	Public Utilities	Funded	403	200	225	250	275	300	325	1,575
039494	WTP - 1 M Gallon Water Storage Tank	Public Utilities	Funded	405 (Water Impact)	-	1,500	-	-	-	-	1,500
048922	WRF - Replace Existing Lift Stations	Public Utilities	Funded	403	600	360	360	360	360	400	2,440



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
Public Utilities Continued											
049467	Sewer System Rehabilitation (Field Ops Division)	Public Utilities	Funded	401	650	700	750	750	750	750	4,350
089409	Sewer System Expansion (Field Ops Division)	Public Utilities	Funded	401	-	-	-	300	-	-	300
	Sewer System Expansion (Field Ops Division)	Public Utilities	Funded	405 (Sewer Impact)	-	2,000	2,000	-	2,000	-	6,000
	Sewer System Expansion (Field Ops Division)	Public Utilities	Contingent Proposed	Grants / Bond	-	1,000	1,000	-	1,000	-	3,000
200304	Eng - Utility Coordination / Relocation	Public Utilities	Funded	401	25	25	25	25	25	25	150
039497	Water Treatment Plant Softener Replacement	Public Utilities	Funded	403	-	1,880	-	-	-	-	1,880
200546B	Field Operations - Large Meter Replacement	Public Utilities	Funded	401	-	25	50	50	50	50	225
201051	Eng - Taylor Road Improvements	Public Utilities	Funded	403	-	-	-	800	-	-	800
	Eng - Taylor Road Improvements	Public Utilities	Funded	405 (Water Impact)	-	-	-	400	-	-	400
	Eng - Taylor Road Improvements	Public Utilities	Funded	405 (Sewer Impact)	-	-	-	400	-	-	400
049468	Sewer System Rehab - Force Main River Crossing	Public Utilities	Funded	405 (Sewer Impact)	1,000	-	-	-	-	-	1,000
	Sewer System Rehab - Force Main River Crossing	Public Utilities	Contingent Proposed	Grants / Bond	1,000	-	-	-	-	-	1,000
039495	Raw Water Main Replacement - WTP	Public Utilities	Funded	403	-	-	3,000	-	-	-	3,000
039498	City Wide Class Pipe Replacement	Public Utilities	Funded	403	-	1,895	1,060	1,165	715	650	5,485
039499	Ridgewood Ave Water Main Replacement	Public Utilities	Funded	405 (Water Impact)	-	90	900	-	90	-	1,080
039500	Water Main Rplcmnt Prior to Public Works Imprmnts	Public Utilities	Funded	403	50	100	100	100	100	100	550
039501	Field Operations - New Facility	Public Utilities	Funded	403	3,000	-	-	-	-	-	3,000
	Field Operations - New Facility	Public Utilities	Contingent Proposed	Grants / Bond	500	-	-	-	-	-	500
NEW	Wtr System Reh - 16" Wtr Main River Crossing	Public Utilities	Funded	401	180	-	-	-	-	-	180
	Wtr System Reh - 16" Wtr Main River Crossing	Public Utilities	Funded	403	-	2,000	-	-	-	-	2,000
NEW	Customer Service Remodel	Public Utilities	Funded	401	75	-	-	-	-	-	75
NEW	Emergency Utility Repairs	Public Utilities	Funded	401	100	500	500	500	500	500	2,600
NEW	WTP - Exterior Plant Rehab	Public Utilities	Funded	403	150	125	-	-	-	-	275
NEW	Filter System Rehab	Public Utilities	Funded	403	250	250	250	500	500	500	2,250
Public Utilities Project Totals:					10,630	25,595	12,425	7,785	8,750	6,160	71,345



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
Fleet	Veh. Rplcmnt. - Water Prod	Public Utilities	Funded	505	205	80	92	-	-	72	449
Fleet	Veh. Rplcmnt. - Wastewater	Public Utilities	Funded	505	-	-	-	-	209	44	253
Fleet	Veh. Rplcmnt. - Meter Readers	Public Utilities	Funded	505	22	-	-	-	44	44	110
Fleet	Veh. Rplcmnt. - Water Dist	Public Utilities	Funded	505	440	146	106	-	359	223	1,274
Fleet	Veh. Rplcmnt. - W/S Lab Ops	Public Utilities	Funded	505	-	-	-	-	-	44	44
Fleet	Veh. Rplcmnt. - W/S Admin.	Public Utilities	Funded	505	-	22	25	-	-	48	95
Fleet	Veh. Rplc. - W/S Warehouse	Public Utilities	Funded	505	-	-	30	-	-	-	30
Public Utilities Vehicle Totals:					667	248	253	-	612	475	2,255
Total Public Utilities - All:					11,297	25,843	12,678	7,785	9,362	6,635	73,600
Public Utilities - Funded:					9,797	21,843	11,678	7,785	8,362	6,635	66,100
Public Utilities - Unfunded:					-	-	-	-	-	-	-
Public Utilities - Contingent Proposed:					1,500	4,000	1,000	-	1,000	-	7,500
Total Public Utilities - All:					11,297	25,843	12,678	7,785	9,362	6,635	73,600

Fund Legend:		311 Fire Impact Fee	403 W/S R&R	501 Information Technology
001 General Fund		312 Transp. Impact Fee	405 W/S Impact Fee	505 Lease & Replacement
106 Recreation Facilities (YMCA)		317 General Capital	412 Drainage	506 Building Maintenance
301 Capital Proj. (Gas Tax)		401 W/S Operating	450 Golf Course	611 Recreation Impact Fee



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
Public Works											
430201A	Road Resurfacing and Reconstruction	Public Works	Funded	301 (Restricted)	800	800	800	800	800	800	4,800
430201B	Curb & Guard Rail Replacement	Public Works	Contingent Proposed	Grant	-	-	-	-	-	-	-
201698	City Hall Building HVAC	Public Works	Unfunded	317	300	410	450	-	-	-	1,160
201753	City Hall Repurposing	Public Works	Funded	317	-	-	-	-	-	-	-
201753	City Hall Repurposing	Public Works	Unfunded	317	140	-	-	-	-	-	140
201870	Standby Power Generator Rebuild / Replacement	Public Works	Funded	506	50	75	100	100	100	100	525
201957	Public Works Fence Replacement	Public Works	Funded	401	10	-	-	-	-	-	10
	Public Works Fence Replacement	Public Works	Unfunded	311	10	-	-	-	-	-	10
	Public Works Fence Replacement	Public Works	Funded	317	10	-	-	-	-	-	10
430102A	Resurface Parking Lots - City Parks	Public Works	Funded	317	-	-	-	-	-	-	-
430102A	Resurface Parking Lots - City Parks	Public Works	Unfunded	317	202	45	-	-	-	-	247
430102B	Resurface Parking Lots - City Facilities	Public Works	Unfunded	317	70	-	26	-	-	-	96
201750	PW Administration Building HVAC	Public Works	Unfunded	317	200	-	-	-	-	-	200
201754	Work Shop/Maintenance Building	Public Works	Unfunded	317	35	-	-	-	-	-	35
201756	City Center Complex Landscape Improvements	Public Works	Unfunded	317	-	125	100	-	-	-	225
	City Center Complex Landscape Improvements	Public Works	Contingent Proposed	Grant	-	-	-	-	-	-	-
NEW	Police Lot Impound & Metal Bldg	Public Works	Unfunded	317	50	-	-	-	-	-	50
NEW	Police Dept Interior Painting	Public Works	Funded	506	30	-	-	-	-	-	30
NEW	PW Shop Roof & Interior Repairs	Public Works	Funded	506	60	-	-	-	-	-	60
NEW	Fire Station 71 Exterior Painting	Public Works	Funded	506	-	25	-	-	-	-	25
NEW	City Center Tunnel Project	Public Works	Unfunded	317	20	150	-	-	-	-	170
NEW	DHL Annex Fuel Pump & Canopy Replacement	Public Works	Unfunded	317	-	-	-	-	-	-	-
NEW	City Center Sidewalks	Public Works	Funded	301	-	50	-	-	-	-	50
Fleet	Veh. Rplcmnt. - Pub Works	Public Works	Funded	505	185	180	24	47	115	-	551
Fleet	Veh. Rplcmnt. - Bldg Maint	Public Works	Funded	505	-	-	-	-	-	-	-
Fleet	Veh. Rplcmnt. - Veh Maint	Public Works	Funded	505	-	-	-	-	23	46	69
Fleet	Veh. Rplcmnt. - Solid Waste	Public Works	Funded	505	-	-	-	-	-	-	-
Total Public Works - All:					2,172	1,860	1,500	947	1,038	946	8,463
Public Works - Funded:					1,155	1,130	924	947	1,038	946	6,140
Public Works - Unfunded:					1,017	730	576	-	-	-	2,323
Public Works - Contingent Proposed:					-	-	-	-	-	-	-
Total Public Works - All:					2,172	1,860	1,500	947	1,038	946	8,463



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
Stormwater Utility											
201439	Halifax River Outfall Replacement	Stormwater	Funded	412	-	286	286	286	286	286	1,430
201441	Southwinds Stormwater Outfall Retrofit (Ph I) Design	Stormwater	Funded	412	45	-	-	-	-	-	45
	Southwinds Stormwater Outfall Retrofit (Phase I)	Stormwater	Unfunded	412	-	-	681	-	-	-	681
	Southwinds Stormwater Outfall Retrofit (Phase II)	Stormwater	Unfunded	412	-	-	-	681	-	-	681
201642	Howes St. Stormwater Improvements	Stormwater	Funded	412	-	-	-	-	-	-	-
201645	White Pl. & Riverside Drainage Improvements	Stormwater	Funded	412	25	-	-	-	-	-	25
	White Pl. & Riverside Drainage Improvements	Stormwater	Unfunded	412	-	84	-	-	-	-	84
201647	Drainage Pipe R&R	Stormwater	Funded	412	350	350	350	350	350	350	2,100
201760	City Center Shoreline Stabilization	Stormwater	Funded	412	25	-	-	-	-	-	25
	City Center Shoreline Stabilization	Stormwater	Unfunded	412	-	224	-	-	-	-	224
201762	Viking Dr. Stormwater Improvements	Stormwater	Unfunded	412	-	-	30	-	-	-	30
201763	Charles St. Drainage Improvements	Stormwater	Unfunded	412	-	30	-	-	-	-	30
201866	Storm Water Master Plan Phase II	Stormwater	Funded	412	100	-	-	-	-	-	100
	Storm Water Master Plan Phase II	Stormwater	Unfunded	412	-	200	-	-	-	-	200
202068	Projects from Storm Water Master Plan Phase I	Stormwater	Unfunded	412	-	-	1,500	1,500	1,500	-	4,500
202069	Delmar and Palmas Drive Drainage Imprvmnts	Stormwater	Funded	412	30	-	-	-	-	-	30
	Delmar and Palmas Drive Drainage Imprvmnts	Stormwater	Unfunded	412	-	-	125	-	-	-	125
Fleet	Veh. Rplcmnt. - Stormwater	Stormwater	Funded	505	410	455	338	60	391	810	2,464
Total Stormwater Utility - All:					985	1,629	3,310	2,877	2,527	1,446	12,774
Stormwater Utility - Funded:					985	1,091	974	696	1,027	1,446	6,219
Stormwater Utility - Unfunded:					-	538	2,336	2,181	1,500	-	6,555
Stormwater Utility - Contingent Proposed:					-	-	-	-	-	-	-
Total Stormwater Utility - All:					985	1,629	3,310	2,877	2,527	1,446	12,774

Fund Legend:		311 Fire Impact Fee	403 W/S R&R	501 Information Technology
001 General Fund	312 Transp. Impact Fee	405 W/S Impact Fee	505 Lease & Replacement	
106 Recreation Facilities (YMCA)	317 General Capital	412 Drainage	506 Building Maintenance	
301 Capital Proj. (Gas Tax)	401 W/S Operating	450 Golf Course	611 Recreation Impact Fee	



City of Port Orange, Florida
Capital Improvement Program (CIP) FY21 - FY26
Summary by Department and Funding Status/Source
(in thousands)



#	Project	Department	Funding Status	Funding Source	FY21	FY22	FY23	FY24	FY25	FY26	Total
Cypress Head Golf Course											
201992	Irrigation Repair and Replacement	Cypress Head	Funded	450	25	-	-	-	-	-	25
202093	Restroom Renovations	Cypress Head	Funded	450	-	40	-	-	-	-	40
Fleet	Equip. Rplc. - Cypress Head	Cypress Head	Funded	505	53	106	53	60	8	81	361
Fleet	Golf Cart Rplc. - Cypress Head	Cypress Head	Funded	505	-	175	-	-	-	-	175
Total Cypress Head Golf Course - All:					78	321	53	60	8	81	601
Cypress Head Golf Course - Funded:					78	321	53	60	8	81	601
Cypress Head Golf Course - Unfunded:					-	-	-	-	-	-	-
Cypress Head Golf Course - Contingent Proposed:					-	-	-	-	-	-	-
Total Cypress Head Golf Course - All:					78	321	53	60	8	81	601

Fund Legend:	311 Fire Impact Fee	403 W/S R&R	501 Information Technology
001 General Fund	312 Transp. Impact Fee	405 W/S Impact Fee	505 Lease & Replacement
106 Recreation Facilities (YMCA)	317 General Capital	412 Drainage	506 Building Maintenance
301 Capital Proj. (Gas Tax)	401 W/S Operating	450 Golf Course	611 Recreation Impact Fee

Grand Total - All Departments:	17,334	39,972	36,720	27,011	15,537	10,514	147,088
All Departments - Funded:	12,740	26,126	16,634	11,466	11,462	9,939	88,367
All Departments - Unfunded:	1,954	4,290	6,391	2,790	2,500	-	17,925
All Departments - Contingent Proposed:	2,640	9,556	13,695	12,755	1,575	575	40,796
Grand Total - All Departments:	17,334	39,972	36,720	27,011	15,537	10,514	147,088

Note: The projects with contingent proposed funding are reliant upon additional budget appropriations.

Fund Legend:	301 Capital Proj. (Gas Tax)	401 W/S Operating	450 Golf Course
001 General Fund	311 Fire Impact Fee	403 W/S R&R	505 Lease & Replacement
106 Recreation Facilities (YMCA)	312 Transp. Impact Fee	405 W/S Impact Fee	506 Building Maintenance
109 Building Special Revenue	317 General Capital	412 Drainage	611 Recreation Impact Fee

Summary By Funding Source

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that are Funded - Continued:</u>									
<u>Fund 301 Capital Projects</u>									
201015	Willow Run Blvd. Widening	Comm. Dvlp.	-	200	-	-	-	-	200
201647	WB Dnlwtn Ave. Right Turn Lane at City Center Parkway	Comm. Dvlp.	15	62	-	-	-	-	77
201750	EB Dnlwtn Ave. Right Turn Lane at Clyde Morris Blvd.	Comm. Dvlp.	11	68	-	-	-	-	79
201751	WB Dnlwtn Ave. Right Turn Lane at Nova Rd.	Comm. Dvlp.	-	-	14	70	-	-	84
201856	EB Herbert St. Left Turn Lane at Nova Rd.	Comm. Dvlp.	-	-	10	66	-	-	76
202065	Dunlawton Ave. Existing Left Turn Lanes Extensions	Comm. Dvlp.	-	15	62	-	-	-	77
202067	NB Clyde Morris Blvd. Right Turn Ln at Reed Canal Rd.	Comm. Dvlp.	-	163	49	-	-	-	212
202068	NB Clyde Morris Blvd. Right Turn Lane at Madeline Ave	Comm. Dvlp.	-	7	44	-	-	-	51
202069	SB Clyde Morris Blvd. Right Turn Ln at Willow Run Blvd	Comm. Dvlp.	-	59	48	-	-	-	107
202070	SB Clyde Morris Blvd. Right Turn Lane at Madeline Ave	Comm. Dvlp.	-	112	51	-	-	-	163
202073	Spruce Creek Elem. Sch. EB Taylor Rd. Right Turn Lan	Comm. Dvlp.	-	-	8	44	-	-	52
NEW	Pedestrian Signals & Sidewalk Gaps-Dunlawton and Nc	Comm. Dvlp.	2	15	56	-	-	-	73
430201A	Road Resurfacing and Reconstruction	Public Works	800	800	800	800	800	800	4,800
NEW	City Center Sidewalks	Public Works	-	50	-	-	-	-	50
Total Fund 301:			828	1,551	1,142	980	800	800	6,101

Capital Improvement Program (CIP) FY21 - FY26
Summary by Funding Source
(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
Projects that are Funded - Continued:									
Fund 311 Fire Impact Fee									
201838	Training Facility/Tower	Fire Rescue	100	-	-	-	-	-	100
201957	Public Works Fence Replacement	Fire Rescue	10	-	-	-	-	-	10
Total Fund 311:			110	-	-	-	-	-	110

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that are Funded - Continued:</u>									
<u>Fund 312 Transportation Impact Fee</u>									
201336	Willow Run Blvd. Sidewalk (South Side)	Comm. Dvlp.	13	53	-	-	-	-	66
201857	Madeline Avenue (East) and Bruner Rd. Trail/Sidewalks	Comm. Dvlp.	-	36	191	-	-	-	227
201858	Madeline Avenue (West) Sidewalk/Trail	Comm. Dvlp.	-	42	250	-	-	-	292
201859	Taylor Rd./Williamson Blvd. Intersection Improvements	Comm. Dvlp.	-	-	25	128	-	-	153
201861	Sidewalk Gap Project	Comm. Dvlp.	23	79	-	-	-	-	102
201964	Taylor Rd./Clyde Morris Blvd. Inter. Improvements	Comm. Dvlp.	2	5	80	-	-	-	87
201008	Yorktowne Blvd. North Section (Nautica Lakes)	Comm. Dvlp.	-	46	-	-	-	-	46
202071	Williamson Blvd. and Willow Run Sidewalk	Comm. Dvlp.	-	12	53	-	-	-	65
202072	SB and NB Yorktowne Blvd. Right Turn Lanes at Dunlap	Comm. Dvlp.	2	12	66	-	-	-	80
NEW	Madeline Ave Widening Between Clyde Morris Blvd and	Comm. Dvlp.	2	20	112	-	-	-	134
Total Fund 312:			42	305	777	128	-	-	1,252

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that are Funded / Unfunded - Continued:</u>									
<u>Unfunded 317 General Capital Fund</u>									
201949	Gear Extractor and Dryers	Fire	44	-	-	-	-	-	44
201648	I-95 Gateway Signage	Comm. Dvlp.	4	90	-	-	-	-	94
201698	City Hall Building HVAC	Public Works	300	410	450	-	-	-	1,160
201753	City Hall Repurposing	Public Works	140	-	-	-	-	-	140
201957	Public Works Fence Replacement	Public Works	10	-	-	-	-	-	10
202066	Down Under Revitalization	Comm. Dvlp.	2	34	12	84	-	-	132
201545	Riverwalk Park South Phase - Constr.	Comm. Dvlp.	500	650	-	-	-	-	1,150
201376	Parks Maintenance Storage - Design	Parks & Rec.	-	39	233	-	-	-	272
430102B	Resurface Parking Lots - City Facilities	Public Works	70	-	26	-	-	-	96
430102A	Resurface Parking Lots - City Parks	Public Works	202	45	-	-	-	-	247
201754	Work Shop/Maintenance Building	Public Works	35	-	-	-	-	-	35
201756	City Center Complex Landscape Improvements	Public Works	-	125	100	-	-	-	225
NEW	Police Lot Impound & Metal Bldg	Public Works	50	-	-	-	-	-	50
NEW	City Center Tunnel Project	Public Works	20	150	-	-	-	-	170
201481	Ball Field Lamp Replacement	Parks & Rec.	332	240	192	-	-	-	764
201751	WB Dnlwtn Ave. Right Turn Lane at Nova Rd.	Comm. Dvlp.	-	260	-	-	-	-	260
201859	Taylor Rd./Williamson Blvd. Intersection Improvements	Comm. Dvlp.	-	-	1,750	-	-	-	1,750
201844	Addition to FS 71	Fire	-	50	300	-	-	-	350
201728	Audio Visual Upgrades	Info. Tech.	-	17	-	-	-	-	17
NEW	Police Dept Surveillance System	Info. Tech.	32	-	-	-	-	-	32
NEW	Migrate Phone System	Info. Tech.	-	25	-	-	-	-	25
NEW	Cybersecurity Improvements	Info. Tech.	23	-	39	-	-	-	62
201896	Amphitheater Seating Replacement	Parks & Rec.	-	89	20	165	-	-	274
201792	Restroom/Concession Facility	Parks & Rec.	-	-	219	-	-	-	219
201750	PW Administration Building HVAC	Public Works	200	-	-	-	-	-	200
201841	Rescue Company Unified Command Post Apparatus	Fire	-	1,000	-	-	-	-	1,000
202050	Drone Program	Fire	-	16	-	-	-	-	16
202052	Additional ALS Transport Units	Fire	-	270	-	310	-	-	580
202053	Training Building Renovation	Fire	-	145	-	-	-	-	145
202055	Station Based Alerting System	Fire	-	25	50	50	-	-	125
202097	Concession Restroom Replacement	Parks & Rec.	-	30	220	-	-	-	250
202098	Land Acquisition on Spruce Creek	Parks & Rec.	-	-	-	-	1,000	-	1,000
202099	Floating Docks on South Side of Causeway Park	Parks & Rec.	-	42	444	-	-	-	486
Subtotal Unfunded 317 Projects:			1,964	3,752	4,055	609	1,000	-	11,380
Total Fund 317:			1,964	3,752	4,055	609	1,000	-	11,380

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that are Funded - Continued:</u>									
<u>Fund 401 Water & Sewer Operating</u>									
038825B	Water Reclamation Facility - Telemetry Instrument/Control System	Public Utilities	-	110	110	140	130	130	620
038825A	Water Treatment Plant - Telemetry Instrument/Control System	Public Utilities	25	25	25	25	25	25	150
038964A	Water Reclamation Facility - R&R	Public Utilities	50	50	50	50	50	50	300
039493A	Wtr Treatment Plant - R&R Equipment	Public Utilities	25	25	25	25	25	25	150
089409	Sewer System Expansion(Field Ops Division)	Public Utilities	-	-	-	300	-	-	300
049467	Sewer System Rehabilitation(Field Ops Division)	Public Utilities	650	700	750	750	750	750	4,350
200546B	Field Operations - Large Meter Replacement	Public Utilities	-	25	50	50	50	50	225
029408	Field Ops - Water System Replacements	Public Utilities	200	200	200	200	200	200	1,200
038955	Eng - Utilities Mapping	Public Utilities	-	-	-	-	50	-	50
200304	Eng - Utility Coordination / Relocation	Public Utilities	25	25	25	25	25	25	150
038970	WRF - Operations Building Expansion	Public Utilities	-	-	-	-	100	-	100
NEW	Wtr System Reh - 16" Wtr Main River Crossing	Public Utilities	180	-	-	-	-	-	180
NEW	Customer Service Remodel	Public Utilities	75	-	-	-	-	-	75
NEW	Emergency Utility Repairs	Public Utilities	100	500	500	500	500	500	2,600
201957	Public Works Fence Replacement	Public Utilities	10	-	-	-	-	-	10
Total Fund 401:			1,340	1,660	1,735	2,065	1,905	1,755	10,460

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that are Funded - Continued:</u>									
<u>Fund 403 Water & Sewer R & R</u>									
028812	WTP - Water Supply Wells	Public Utilities	-	10	20	20	20	20	90
029408	Field Ops - Water System Replacements	Public Utilities	400	400	400	200	200	300	1,900
028813	Production Well Replacement	Public Utilities	-	250	250	250	250	250	1,250
038825B	Water Reclamation Facility - Telemetry Instrument/Control System	Public Utilities	100	50	50	50	60	60	370
038964A	Water Reclamation Facility - R&R	Public Utilities	250	300	350	400	450	500	2,250
038964B	Water Reclamation Facility - R&R	Public Utilities	200	500	500	500	500	500	2,700
038967	WRF - Electric System Repair/Replacement	Public Utilities	-	500	-	-	-	-	500
038970	WRF - Operations Building Expansion	Public Utilities	-	-	-	-	-	500	500
038973	Generator Replacements	Public Utilities	1,100	1,000	100	200	200	200	2,800
039493A	Wtr Treatment Plant - R&R Equipment	Public Utilities	200	225	250	275	300	325	1,575
048922	WRF - Replace Existing Lift Stations	Public Utilities	600	360	360	360	360	400	2,440
039497	Water Treatment Plant Softener Replacement	Public Utilities	-	1,880	-	-	-	-	1,880
201051	Eng - Taylor Road Improvements	Public Utilities	-	-	-	800	-	-	800
039495	Raw Water Main Replacement - WTP	Public Utilities	-	-	3,000	-	-	-	3,000
039498	City Wide Class Pipe Replacement	Public Utilities	-	1,895	1,060	1,165	715	650	5,485
039500	Water Main Rplcmnt Prior to Public Works Imprmnts	Public Utilities	50	100	100	100	100	100	550
039501	Field Operations - New Facility	Public Utilities	3,000	-	-	-	-	-	3,000
NEW	Wtr System Reh - 16" Wtr Main River Crossing	Public Utilities	-	2,000	-	-	-	-	2,000
NEW	WTP - Exterior Plant Rehab	Public Utilities	150	125	-	-	-	-	275
NEW	Filter System Rehab	Public Utilities	250	250	250	500	500	500	2,250
Total Fund 403:			6,300	9,845	6,690	4,820	3,655	4,305	35,615

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that are Funded - Continued:</u>									
<u>Fund 405 Water & Sewer Impact Fee</u>									
<u>Water Impact Fee</u>									
029408	Field Ops - Water System Replacements	Public Utilities	400	400	-	-	-	-	800
029409A	Eng - Water System Extensions / Upsizing□	Public Utilities	50	50	50	50	50	50	300
039494	WTP - 1 M Gallon Water Storage Tank	Public Utilities	-	1,500	-	-	-	-	1,500
201051	Eng - Taylor Road Improvements□	Public Utilities	-	-	-	400	-	-	400
039499	Ridgewood Ave Water Main Replacement	Public Utilities	-	90	900	-	90	-	1,080
038710	Eng - City Cost Participation Project□	Public Utilities	25	25	25	25	25	25	150
Subtotal Water Impact Fee:			475	2,065	975	475	165	75	4,230
<u>Sewer Impact Fee</u>									
049468	Sewer System Rehab - Force Main River Crossing	Public Utilities	1,000	-	-	-	-	-	1,000
201051	Eng - Taylor Road Improvements	Public Utilities	-	-	-	400	-	-	400
089409	Sewer System Expansion (Field Ops Division)	Public Utilities	-	2,000	2,000	-	2,000	-	6,000
038972	WRF - Water Reuse Program	Public Utilities	-	3,000	-	-	-	-	3,000
038971	WRF - Nutrient Removal Process Improvements	Public Utilities	-	3,000	-	-	-	-	3,000
038710	Eng - City Cost Participation Project□	Public Utilities	25	25	25	25	25	25	150
Subtotal Sewer Impact Fee:			1,025	8,025	2,025	425	2,025	25	13,550
Total Fund 405:			1,500	10,090	3,000	900	2,190	100	17,780

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that are Funded / Unfunded - Continued:</u>									
<u>Funded 412 Drainage Projects</u>									
201647	Drainage Pipe R&R	Stormwater	350	350	350	350	350	350	2,100
201645	White Pl. & Riverside Drainage Improvements	Stormwater	25	-	-	-	-	-	25
201439	Halifax River Outfall Replacement	Stormwater	-	286	286	286	286	286	1,430
202068	Storm Water Master Plan Phase II	Stormwater	100	-	-	-	-	-	100
201441	Southwinds Stormwater Outfall Retrofit (Ph I) Design	Stormwater	45	-	-	-	-	-	45
201760	City Center Shoreline Stabilization	Stormwater	25	-	-	-	-	-	25
202069	Delmar and Palmas Drive Drainage Imprvmnts	Stormwater	30	-	-	-	-	-	30
Subtotal Funded 412 Drainage Projects:			575	636	636	636	636	636	3,755
<u>Unfunded 412 Drainage Projects</u>									
201441	Southwinds Stormwater Outfall Retrofit (Phase I)	Stormwater	-	-	681	-	-	-	681
201441	Southwinds Stormwater Outfall Retrofit (Phase II)	Stormwater	-	-	-	681	-	-	681
201645	White Pl. & Riverside Drainage Improvements	Stormwater	-	84	-	-	-	-	84
201760	City Center Shoreline Stabilization	Stormwater	-	224	-	-	-	-	224
201762	Viking Dr. Stormwater Improvements	Stormwater	-	-	30	-	-	-	30
201763	Charles St. Drainage Improvements	Stormwater	-	30	-	-	-	-	30
201866	Storm Water Master Plan Phase II	Stormwater	-	200	-	-	-	-	200
202068	Projects from Storm Water Master Plan Phase I	Stormwater	-	-	1,500	1,500	1,500	-	4,500
202069	Delmar and Palmas Drive Drainage Imprvmnts	Stormwater	-	-	125	-	-	-	125
Subtotal Unfunded 412 Drainage Projects:			-	538	2,336	2,181	1,500	-	6,555
Total Fund 412:			575	1,174	2,972	2,817	2,136	636	10,310

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that are Funded - Continued:</u>									
Fund 450 Golf Course									
202093	Restroom Renovations	Cypress Head	-	40	-	-	-	-	40
201992	Irrigation Repair and Replacement	Cypress Head	25	-	-	-	-	-	25
Total Fund 450:			25	40	-	-	-	-	65

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that are Funded - Continued:</u>									
<u>Fund 505 Lease & Replacement Fund</u>									
Fleet	Veh. Rplcmnt. - CD Building	Comm. Dvlp.	-	-	-	-	23	46	69
201023	Thermal Imaging Camera Replacement Program	Fire	16	16	-	-	-	-	32
201637	Extrication Equipment	Fire	-	-	40	-	-	-	40
Fleet	Veh. Rplcmnt. - Fire	Fire	49	49	818	751	190	-	1,857
200501	City Municipal Network	Info. Tech.	26	30	30	100	30	-	216
200503	Maintain Hardware Infrastructure	Info. Tech.	23	25	25	25	25	-	123
201321	Public Safety Technology Refresh	Info. Tech.	30	30	30	30	30	-	150
Fleet	Veh. Rplcmnt. - IT	Info. Tech.	-	-	-	23	-	-	23
Fleet	Veh. Rplcmnt. - Parks & Rec	Parks & Rec.	32	13	126	132	147	21	471
Fleet	Veh. Rplcmnt - Police	Police	379	472	795	609	540	764	3,559
Fleet	Veh. Rplcmnt - Police - Comm. Imprv.	Police	-	-	22	-	42	-	64
Fleet	Veh. Rplcmnt. - Water Prod	Public Utilities	205	80	92	-	-	72	449
Fleet	Veh. Rplcmnt. - Wastewater	Public Utilities	-	-	-	-	209	44	253
Fleet	Veh. Rplcmnt. - Meter Readers	Public Utilities	22	-	-	-	44	44	110
Fleet	Veh. Rplcmnt. - Water Dist	Public Utilities	440	146	106	-	359	223	1,274
Fleet	Veh. Rplcmnt. - W/S Lab Ops	Public Utilities	-	-	-	-	-	44	44
Fleet	Veh. Rplcmnt. - W/S Admin.	Public Utilities	-	22	25	-	-	48	95
Fleet	Veh. Rplc. - W/S Warehouse	Public Utilities	-	-	30	-	-	-	30
Fleet	Veh. Rplcmnt. - Pub Works	Public Works	185	180	24	47	115	-	551
Fleet	Veh. Rplcmnt. - Veh Maint	Public Works	-	-	-	-	23	46	69
Fleet	Veh. Rplcmnt. - Stormwater	Stormwater	410	455	338	60	391	810	2,464
Fleet	Equip. Rplc. - Cypress Head	Cypress Head	53	106	53	60	8	81	361
Fleet	Golf Cart Rplc. - Cypress Head	Cypress Head	-	175	-	-	-	-	175
Total Fund 505:			1,870	1,799	2,554	1,837	2,176	2,243	12,479

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that are Funded - Continued:</u>									
<u>Fund 506 Building Maintenance</u>									
201870	Standby Power Generator Rebuild / Replacement	Public Works	50	75	100	100	100	100	525
NEW	Police Dept Interior Painting	Public Works	30	-	-	-	-	-	30
NEW	PW Shop Roof & Interior Repairs	Public Works	60	-	-	-	-	-	60
NEW	Fire Station 71 Exterior Painting	Public Works	-	25	-	-	-	-	25
Total Fund 506:			140	100	100	100	100	100	640

Projects that are Funded - Continued:

Fund 611 Recreation Impact Fee Fund

201686	The REC Center Remodel and Expansion	Parks & Rec.	-	100	-	-	-	-	100
Total Fund 611			-	100	-	-	-	-	100

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that have Contingent Proposed Funding:</u>									
<u>Bond/Debt/Grant /Other Funding</u>									
201378	West Side Sports Complex	Parks & Rec.	-	860	60	1,150	575	575	3,220
201795	Westside Community Center	Parks & Rec.	-	-	55	4,000	-	-	4,055
038971	WRF - Nutrient Removal Process Improvements	Public Utilities	-	3,000	-	-	-	-	3,000
089409	Sewer System Expansion - Field Operations	Public Utilities	-	1,000	1,000	-	1,000	-	3,000
049468	Sewer System Rehab - Force Main River Crossing	Public Utilities	1,000	-	-	-	-	-	1,000
039501	Field Operations - New Facility	Public Utilities	500	-	-	-	-	-	500
201545	Riverwalk Park - South Section Phase	Comm. Dvlp.	500	650	-	-	-	-	1,150
Total Contingent Proposed Bond/Debt/Grant/Other Funding:			2,000	5,510	1,115	5,150	1,575	575	15,925

Note: The projects with contingent proposed funding are reliant upon additional budget appropriations.

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that have Contingent Proposed Funding:</u>									
<u>Developer Constructed</u>									
200905	Williamson Blvd. North of Pavilion	Comm. Dvlp.	-	220	261	2,200	-	-	2,681
200907	Coraci Blvd. Extension	Comm. Dvlp.	-	-	257	2,150	-	-	2,407
201008	Yorktowne Blvd. North Section (Nautica Lakes)	Comm. Dvlp.	-	-	1,200	-	-	-	1,200
202066	Down Under Revitalization	Comm. Dvlp.	-	33	-	34	-	-	67
Total Contingent Proposed Developer Constructed Funding:			-	253	1,718	4,384	-	-	6,355

Note: The projects with contingent proposed funding are reliant upon additional budget appropriations.

Capital Improvement Program (CIP) FY21 - FY26

Summary by Funding Source

(in thousands)

#	Project	Department	FY21	FY22	FY23	FY24	FY25	FY26	Total
<u>Projects that have Contingent Proposed Funding:</u>									
<u>TPO Grants</u>									
201015	Willow Run Blvd. Widening	Comm. Dvlp.	-	-	1,125	-	-	-	1,125
201336	Willow Run Blvd. Sidewalk (South Side)	Comm. Dvlp.	118	480	-	-	-	-	598
201647	WB Dnlwtn Ave. Right Turn Lane at City Center Parkway	Comm. Dvlp.	134	555	-	-	-	-	689
201750	EB Dnlwtn Ave. Right Turn Lane at Clyde Morris Blvd.	Comm. Dvlp.	100	611	-	-	-	-	711
201751	WB Dnlwtn Ave. Right Turn Lane at Nova Rd.	Comm. Dvlp.	-	-	128	629	-	-	757
201856	EB Herbert St. Left Turn Lane at Nova Rd.	Comm. Dvlp.	-	18	90	594	-	-	702
201857	Madeline Avenue (East) and Bruner Rd. Trail/Sidewalks	Comm. Dvlp.	-	321	1,723	-	-	-	2,044
201858	Madeline Avenue (West) Sidewalk/Trail	Comm. Dvlp.	-	377	2,250	-	-	-	2,627
201859	Taylor Rd./Williamson Blvd. Intersection Improvements	Comm. Dvlp.	-	-	225	1,152	-	-	1,377
201861	Sidewalk Gap Project	Comm. Dvlp.	198	359	-	-	-	-	557
201964	Taylor Rd./Clyde Morris Blvd. Inter. Improvements	Comm. Dvlp.	18	45	270	-	-	-	333
202065	Dunlawton Ave. Existing Left Turn Lanes Extensions	Comm. Dvlp.	-	134	556	-	-	-	690
202066	Down Under Revitalization	Comm. Dvlp.	18	-	108	450	-	-	576
202067	NB Clyde Morris Blvd. Right Turn Ln at Reed Canal Rd.	Comm. Dvlp.	-	113	439	-	-	-	552
202068	NB Clyde Morris Blvd. Right Turn Lane at Madeline Ave	Comm. Dvlp.	-	68	396	-	-	-	464
202069	SB Clyde Morris Blvd. Right Turn Ln at Willow Run Blvd	Comm. Dvlp.	-	77	435	-	-	-	512
202070	SB Clyde Morris Blvd. Right Turn Lane at Madeline Ave	Comm. Dvlp.	-	105	459	-	-	-	564
202071	Williamson Blvd. and Willow Run Sidewalk	Comm. Dvlp.	-	112	480	-	-	-	592
202072	SB and NB Yorktowne Blvd. Right Turn Lanes at Dunlawton	Comm. Dvlp.	18	103	594	-	-	-	715
202073	Spruce Creek Elem. Sch. EB Taylor Rd. Right Turn Lane	Comm. Dvlp.	-	-	67	396	-	-	463
NEW	Pedestrian Signals & Sidewalk Gaps-Dunlawton and Nova Rd.	Comm. Dvlp.	18	135	504	-	-	-	657
NEW	Madeline Ave Widening Between Clyde Morris Blvd and Williamson Blvd	Comm. Dvlp.	18	180	1,013	-	-	-	1,211
Total Contingent Proposed TPO Grant Funding:			640	3,793	10,862	3,221	-	-	18,516

Note: The projects with contingent proposed funding are reliant upon additional budget appropriations.

All Funds - Funded Projects:	12,730	26,126	16,634	11,466	11,462	9,939	88,357
All Funds - Unfunded Projects:	1,964	4,290	6,391	2,790	2,500	-	17,935
All Funds - Contingent Proposed Projects:	2,640	9,556	13,695	12,755	1,575	575	40,796
Grand Total - All Projects:	17,334	39,972	36,720	27,011	15,537	10,514	147,088

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Capital Improvement Program (CIP)

Example Project Page

Proposed capital improvement projects are reviewed and evaluated from information provided in CIP requests forms such as the one below. Program descriptions include detailed project characteristics and features. Justifications address adopted service level standards; concurrency requirements; relevance to other projects; and other benefits associated with undertaking the project. All project cost components and possible funding sources should be identified.

The annual operating impact of each project must also be carefully considered. Sufficient revenue sources should be identified in order to cover any additional operating costs such as staffing, maintenance, and equipment.

General Project Information

Estimated Project Costs by Category

Funding Sources by Category

Probable Funding Source for Operating Impact

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 200526

PROJECT NAME	Athletic Complex	Project Manager	Susan Lovallo
DEPARTMENT	Parks and Recreation	Original Plan Date	April 16, 2004
LOCATION	Coraci Property	Concurrency Requirement	Recreation/Open Space

DESCRIPTION/JUSTIFICATION:

This project calls for the design and construction of a multi-purpose athletic complex to serve the continued demand for a variety of youth and adult recreational programs. The proposed complex will be located in the vicinity of Planned Community No. 1 on a 36-acre tract of land and will consist of (4) lighted multi-purpose athletic fields, an 11,000 sq. ft. gymnasium/community center, 4,500 linear foot trail system, picnic area and children's playground. Currently, the number of ballfields is slightly below the adopted level of service standard in the City's Comprehensive Plan. Construction of the new ballfields during Phase I of the project will provide enough capacity to accommodate current and anticipated residential growth over the next several years. A conceptual Master Plan has already been developed for the park. Construction of the first phase of the complex began during FY 2007-08.

A portion of the funding for this project will be obtained from grants from the Florida Recreation Development Assistance Program and Volusia ECHO with the remainder funded from recreational impact fees generated by the new residential development in the area.

PROJECT EXPENDITURES/FUNDING SOURCES:							
PROJECT COSTS:	FY10	FY11	FY12	FY13	FY14	FY15	TOTAL
Engineering & Planning	-	-	-	-	-	-	-
Construction	2,000,000	2,000,000	2,000,000	2,000,000	1,000,000	-	7,000,000
TOTAL PROJECT COSTS	2,000,000	2,000,000	2,000,000	2,000,000	1,000,000	-	7,000,000

SOURCES OF FUNDS:	FY10	FY11	FY12	FY13	FY14	FY15	TOTAL
Proposed Grants (FRDAP)	2,000,000	2,000,000	2,000,000	2,000,000	1,000,000	-	7,000,000
Recreation Impact Fee Fund (611)	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	2,000,000	2,000,000	2,000,000	2,000,000	1,000,000	-	7,000,000

OPERATIONAL IMPACT

New registration fees and concession revenues will be derived from expanded baseball, softball, basketball, soccer and other programs. These revenues will be used to partially offset the costs of general maintenance and additional personnel required to maintain the new facilities and the programs offered.

OPERATIONAL IMPACT	FY10	FY11	FY12	FY13	FY14	FY15	TOTAL
Additional Revenues							
Charges for Services (Registration Fees)	-	-	83,000	102,000	121,000	140,000	446,000
Other Revenues	-	-	-	-	-	-	-
Less Additional Expenditures							
Personnel	-	-	55,000	85,000	90,000	140,000	370,000
Maintenance and Other Operating	-	-	65,000	90,000	95,000	350,000	600,000
Non Operating (Equipment)	-	-	-	20,000	-	20,000	40,000
Net Annual Impact on Operations	-	-	37,000	93,000	64,000	370,000	564,000

FUNDING SOURCES	FY10	FY11	FY12	FY13	FY14	FY15	TOTAL
General Fund - (001)	-	-	37,000	93,000	64,000	370,000	564,000
Total	-	-	37,000	93,000	64,000	370,000	564,000

Comprehensive Plan Element Type

Project Description and Justification

Potential Operating Impact

Estimated Operating Costs of Proposed Project

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**City of Port Orange, Florida
Capital Improvements Program
FY21 to FY26**



COMMUNITY DEVELOPMENT

PROJECT	Project #	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Willow Run Boulevard Widening	201015	-	-	200,000	1,125,000	-	-	-	1,325,000
Willow Run Boulevard Sidewalk (South Side)	201336	21,934	131,596	533,516	-	-	-	-	687,046
Riverwalk Park - South Section	201545	100,000	1,000,000	1,300,000	-	-	-	-	2,400,000
WB Dunlawton Ave Right Turn Lane and City Center Pkwy.	201647	20,500	148,639	617,050	-	-	-	-	786,189
I-95 Gateway Signage	201648	28,529	4,000	90,000	-	-	-	-	122,529
EB Dunlawton Ave. Right Turn Lane at Clyde Morris Blvd.	201750	23,000	111,448	678,615	-	-	-	-	813,063
WB Dunlawton Ave. Right Turn Lane at Nova Rd.	201751	15,000	-	260,000	142,726	698,629	-	-	1,116,355
EB & WB Herbert St. Turn Lanes at Nova Rd.	201856	2,000	-	18,000	100,000	660,000	-	-	780,000
Madeline Ave. (East) and Bruner Rd. Trail/Sidewalks	201857	20,000	-	356,415	1,913,981	-	-	-	2,290,396
Madeline Avenue (West) Sidewalk/Trail	201858	20,000	-	418,517	2,500,400	-	-	-	2,938,917
Taylor Rd/Williamson Blvd. Intersection Improvements	201859	40,000	-	-	2,000,000	1,279,600	-	-	3,319,600
Sidewalk Gap Project	201861	28,000	220,853	437,600	-	-	-	-	686,453
Taylor Rd./Clyde Morris Blvd. Intersection Improvements	201964	-	20,000	50,000	350,000	-	-	-	420,000
Dunlawton Ave. Existing Left Turn Lanes Extensions	202065	20,000	-	149,150	618,055	-	-	-	787,205
Down Under Revitalization	202066	-	20,000	67,000	120,000	568,000	-	-	775,000
NB Clyde Morris Blvd. Right Turn Lane at Reed Canal Rd.	202067	20,000	-	275,500	488,000	-	-	-	783,500
NB Clyde Morris Blvd. Right Turn Lane at Madeline Ave.	202068	20,000	-	75,000	440,000	-	-	-	535,000
SB Clyde Morris Blvd. Right Turn Lane at Willow Run Blvd.	202069	20,000	-	135,750	483,000	-	-	-	638,750
SB Clyde Morris Blvd. Right Turn Lane at Madeline Ave.	202070	20,000	-	217,000	510,350	-	-	-	747,350
Williamson Blvd. and Willow Run Sidewalk	202071	20,000	-	124,500	533,250	-	-	-	677,750
Yorktowne Boulevard Northbound & Southbound Turn Lanes	202072	-	20,000	115,000	660,000	-	-	-	795,000
Spruce Creek Elem. School EB Taylor Rd. Right Turn Ln. & Ped. Imp.	202073	20,000	-	-	75,000	440,000	-	-	535,000
Yorktowne Blvd. - North Segment	201008	6,000	-	45,700	1,200,000	-	-	-	1,251,700
Williamson Blvd North of Pavilion	200905	-	-	220,000	260,935	2,200,000	-	-	2,680,935
Coraci Blvd Extension	200907	-	-	-	257,000	2,150,000	-	-	2,407,000
Accessible Pedestrian Signals & Sidewalk Gaps- Dunlawton & Nova Corridor	NEW	-	20,000	150,000	560,000	-	-	-	730,000
Widening of Madeline Avenue Between Clyde Morris Blvd & Nova Road	NEW	-	20,000	200,000	1,125,000	-	-	-	1,345,000
Vehicle Replacement	FLEET		-	-	-	-	23,000	46,000	69,000
Total Community Development:		464,963	1,716,536	6,734,313	15,462,697	7,996,229	23,000	46,000	32,443,738

Total FY21 - FY26 Only:	1,716,536	6,734,313	15,462,697	7,996,229	23,000	46,000	31,978,775
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CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201015

Unassigned

Project Name: Willow Run Boulevard Widening	Project Manager: CD Planner
Department: Community Development	Original Plan Date: February 23, 2009
Location: Willow Run Blvd. east of Williamson Blvd.	Concurrency Requirement: Yes-Transportation

Goal / Objective: Goal 3 Objective 5

Priority II: ESSENTIAL (Should-do)

DESCRIPTION/JUSTIFICATION:

Improvements to Willow Run Boulevard will be needed as part of the proposed Yorktowne Boulevard improvements. A 1/4-mile segment of Willow Run east of Williamson Boulevard to the proposed intersection of the Yorktowne Boulevard extension will need to be improved to accommodate future traffic flows diverted from Williamson Boulevard and future traffic on the new Yorktowne north extension. Stormwater retention should be able to be provided in the existing 200-foot wide Willow Run Boulevard right-of-way so additional right-of-way acquisition is not anticipated. This project also includes improvements at the Willow Run/Yorktowne intersection which may include a signalized intersection, traffic circle, or other feasible options.

The City will submit an application to the TPO for funds to construct this project once the City receives right-of-way for the north Yorktowne Boulevard segment.

The City will fund 10% of this project and the TPO will fund 90%. Once the design is completed, the project will be eligible for inclusion in the TPO's Project Priority List for construction and CEI funding and the cost estimates will be updated.

Component	Total Cost	City %	Total City \$	TPO \$
Feasibility Study	\$ -	10%	-	-
Eng. & Plan:	200,000	100%	200,000	-
Construction:	1,000,000	100%	-	1,000,000
CEI*:	125,000	100%	-	125,000
Total Proj. Cost:	\$ 1,325,000		\$ 200,000	\$ 1,125,000

**CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

This project needs to be in the CIP so that it can remain in the annually updated Comprehensive Plan Capital Improvements Element (CIE).

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	-	-	-	-	-	-	-	-
Engineering & Planning	-	-	200,000	-	-	-	-	200,000
CEI	-	-	-	125,000	-	-	-	125,000
Construction	-	-	-	1,000,000	-	-	-	1,000,000
TOTAL PROJECT COSTS	-	-	200,000	1,125,000	-	-	-	1,325,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Capital Projects Fund (301) Restr.	-	-	200,000	-	-	-	-	200,000
Transportation Impact Fee Fund	-	-	-	-	-	-	-	-
TPO Funds	-	-	-	1,125,000	-	-	-	1,125,000
TOTAL PROJECT REVENUE	-	-	200,000	1,125,000	-	-	-	1,325,000

OPERATIONAL IMPACT

New road segment to be added to resurfacing program, which is presently on an 18 - 26 year program cycle. As additional roads are added to the program, the overall maintenance cycle would lengthen. It is further expected that the Public Works Department would not incur additional mowing and drainage maintenance costs than what is currently required along this corridor unless supplemental landscaping is provided. The average annual operational cost for a new road (5 miles or less) 1 (one) year after construction is \$1,500 for the first 7 (seven) years of life.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures	-	-	-	-	-	-	-	-
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	1,500	1,500	1,500	4,500
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	1,500	1,500	1,500	4,500
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	1,500	1,500	1,500	4,500
Total	-	-	-	-	1,500	1,500	1,500	4,500

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201336
OMI023

Project Name: Willow Run Boulevard Sidewalk (South Side)	Project Manager: CD Planner
Department: Community Development	Original Plan Date: February 24, 2012
Location: Clyde Morris Boulevard to Harms Way	Concurrency Requirement: No

Goal / Objective: Goal 3, Objective 2

Priority I: **IMPERATIVE** (Must-Do)

DESCRIPTION/JUSTIFICATION:

This project consists of constructing a minimum five-foot-wide sidewalk along the south side of Willow Run Boulevard from Clyde Morris Boulevard to Harms Way a distance of 1,225 feet (0.23 miles). Completing this project will improve safety for pedestrians accessing City Center area, schools, and existing sidewalk network and eliminate the need to use the shoulder. The sidewalk will be located along the southerly portion of the 200-foot wide right-of-way which also contains Willow Run Boulevard. Additional right-of-way is not anticipated for this project. A feasibility study was conducted in 2019. Under current policy, the TPO will fund up to 90% of the project and the City will fund 10% of the project. The project is on FDOT's work plan for design in FY21. The cost estimates have been updated based on inflation and current cost data.

Component	Total Cost*	City %	Total City \$	TPO \$
Feasibility Study:	\$ 15,440	10%	\$ 1,544	\$ 13,896
Engr & Plan:	137,596	10%	13,760	123,836
CEI**:	106,703	10%	10,670	96,033
Construction:	426,813	10%	42,681	384,132
Total Proj. Cost:	\$ 686,552		\$ 68,655	\$ 617,897

*Estimated cost based on the feasibility study, inflation and current cost data.

**CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

Note: This is **Project OMI023** and currently has a budget of \$6,494 funded from Transportation Impact Fee Fund 312. The breakdown is as follow: \$6,000 for Engineering and Planning and \$494 for Construction.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	15,440	-	-	-	-	-	-	15,440
Engineering & Planning	6,000	131,596	-	-	-	-	-	137,596
CEI	-	-	106,703	-	-	-	-	106,703
Construction	494	-	426,813	-	-	-	-	427,307
TOTAL PROJECT COSTS	21,934	131,596	533,516	-	-	-	-	687,046
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund 312	8,038	13,160	53,352	-	-	-	-	74,549
TPO Funds	13,896	118,436	480,164	-	-	-	-	612,497
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	21,934	131,596	533,516	-	-	-	-	687,046

OPERATIONAL IMPACT

Once constructed, the improvements would be maintained by the City. This will include periodic resurfacing or slab replacement, mowing and drainage maintenance costs which will impact the operating budget. The average annual operational cost for 1 (one) mile or less of new sidewalk 1 (one) year after construction is \$500.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures	-	-	-	-	-	-	-	-
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	500	500	500	500	2,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	500	500	500	500	2,000
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	500	500	500	500	2,000
Total	-	-	-	500	500	500	500	2,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201545
AIO034

Project Name: Riverwalk Park - South Section	Project Manager: Margaret Tomlinson
Department: Community Development	Original Plan Date: February 25, 2014
Location: Dunlawton Avenue to North City Limits	Concurrency Requirement: No
Goal / Objective: Goal 3 Objective 3	
Priority II: ESSENTIAL (Should-do)	

DESCRIPTION/JUSTIFICATION:

The City Council and Town Center CRA have placed a priority on completion of the public park at Riverwalk. The park is comprised of three distinct sections. The North section includes the kayak/canoe launch which was completed in 2016, a splash pad, playground, event lawn and riverfront promenade which was completed in 2017. The North section of the park was funded with a combination of proceeds of Bond Refinancing (\$3.01M), approximately \$1M in Grants, and City funding. The Central section was built by private developers in accordance with the Riverwalk MDA and was turned over to the City in 2019. **The design of the South section was partly funded in FY20.** Conceptually, the south segment is envisioned as a linear park along the existing alignment of Halifax Drive linking the other two sections to Dunlawton Avenue. The multi-use trail portion of the south section of Riverwalk is proposed to be designed and constructed as a continuation of the 20' wide concrete and multi-color paver trail completed in the central section. Other features that are contemplated include volleyball courts, a building for park staffing and maintenance, additional parking, living shorelines, educational signage and a boardwalk over the water.

Phase - South Section

Component	Cost
Engr & Plan:	\$ 300,000
Construction:	2,100,000
Total Cost:	\$ 2,400,000

Note: Project AIO034 was established in FY18 with a budget of \$100,000 in the General Capital Repl Fund 317 to fund Engineering and Planning of Phase - South Section.

FIND, ECHO, FRDAP, TPO and other grants will be sought for construction. **Grant funds will be sought for the South section in 2020-2022.**

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	100,000	200,000	-	-	-	-	-	300,000
Construction	-	800,000	1,300,000	-	-	-	-	2,100,000
TOTAL PROJECT COSTS	100,000	1,000,000	1,300,000	-	-	-	-	2,400,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Grants (FIND, ECHO, etc.)	-	500,000	650,000	-	-	-	-	1,150,000
Proceeds from Bond Refinancing	-	-	-	-	-	-	-	-
General Capital Fund 317	100,000	500,000	650,000	-	-	-	-	1,250,000
TOTAL PROJECT REVENUE	100,000	1,000,000	1,300,000	-	-	-	-	2,400,000

OPERATIONAL IMPACT

Once the South Phase is constructed it will be maintained by the City. Parks & Rec. will need to hire additional staff to operate and maintain the park including two (2) full time Maintenance Workers, one (1) full time Recreation Coordinator and one (1) part time Custodian. The same crew will maintain Halifax Linear Park and the Pedestrian Bridge over Dunlawton Ave. (please see prj. 201749 and 201859).

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	138,000	138,000	138,000	138,000	138,000	690,000
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	138,000	138,000	138,000	138,000	138,000	690,000
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	138,000	138,000	138,000	138,000	552,000
				-	-	-	-	-
Total	-	-	-	138,000	138,000	138,000	138,000	552,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201647
IMI011

Project Name: WB Dunlawton Ave Right Turn Lane and City Center Pkwy.	Project Manager: CD Planner
Department: Community Development	Original Plan Date: March 10, 2015
Location: Dunlawton Avenue and City Center Pkwy.	Concurrency Requirement: No

Goal / Objective: Goal 3, Objective 5

Priority II: ESSENTIAL (Should-do)

DESCRIPTION/JUSTIFICATION:

This project consists of a proposal to construct a westbound right turn lane on Dunlawton Avenue at the intersection with City Center Parkway to improve traffic flow and reduce delays for turning vehicles and Dunlawton Avenue through vehicles. No additional right-of-way is needed for this project. The project will add roadway capacity at the intersection and reduce delays for westbound Dunlawton Avenue vehicles turning right. Under current policy, the TPO will fund up to 90% of the project and the City will fund 10% of the project. A feasibility study was completed in April 2016. The City provided matching (10%) funding for the feasibility study. The project is now on the TPO's Project Priority List and is eligible for funding if the City commits to support the design and construction phases based on the feasibility study. The City's local match for design, construction and CEI will be funded with restricted Gas Tax funds (Fund 301). The project will add roadway capacity at the intersection and reduce delays for westbound Dunlawton Avenue vehicles turning right. The cost estimates have been updated based on inflation and current cost data.

Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	\$ 15,000	10%	\$ 1,500	\$ 13,500
Engr & Plan:	148,639	10%	14,864	133,775
CEI*:	107,714	10%	10,771	96,943
Construction:	509,336	10%	50,934	458,402
Total Proj. Cost:	\$ 780,689		\$ 78,069	\$ 702,620

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

Note: This is **Project IMI011** and currently has a budget of \$8,500 - funded from Capital Projects Fund 301.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	15,000	-	-	-	-	-	-	15,000
Engineering & Planning	5,200	148,639	-	-	-	-	-	153,839
CEI	300	-	107,714	-	-	-	-	108,014
Construction	-	-	509,336	-	-	-	-	509,336
TOTAL PROJECT COSTS	20,500	148,639	617,050	-	-	-	-	786,189
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Capital Projects Fund (301) Restr.	8,500	14,864	61,705	-	-	-	-	85,069
Transportation Impact Fee Fund	-	-	-	-	-	-	-	-
TPO Funds	12,000	133,775	555,345	-	-	-	-	701,120
TOTAL PROJECT REVENUE	20,500	148,639	617,050	-	-	-	-	786,189

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project because this improvement will be maintained by FDOT.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201648
AIO032

Project Name: I-95 Gateway Signage	Project Manager: Margaret Tomlinson
Department: Community Development	Original Plan Date: Feb. 2015
Location: Dunlawton/Taylor Rd. and I-95	Concurrency Requirement: No

Goal / Objective: Goal 3 Objective 4

Priority IV: DESIRABLE (Other Year)

DESCRIPTION/JUSTIFICATION:

The City Council has placed a priority on enhancing the appearance of the City's landscape and gateway areas. The interchange was reconstructed with the I-95 widening project. FDOT has contracted with Kimley-Horn for design of landscaping for the I-95 corridor and FDOT will pay for construction and maintenance. The landscaping is anticipated to be installed in 2021.

Constructing entry signs will help to create a welcoming environment and hometown feel; and be a source of community pride. The signage will help form a positive first impression for visitors to the City. Based on City Council direction giving at the October 2018 workshop, signage at Dunlawton and I-95 is proposed to consist of signage on the wing walls of the interchange bridge structure. Based on this proposed design, the construction and CEI cost is estimated to be \$90,000. An allowance for a deposit that may be required by FDOT to receive the final Community Aesthetic Feature Agreement (CAFA) has been added to the budget. The deposit is estimated to be \$4000 based on experience with the signage on US1. There are no FDOT plans to remove the low barrier wall or the taller wall along the north side of Dunlawton. Any changes to these two walls will require FDOT approval and will need to be funded by the City. The cost estimate does not include modification of either wall.

Component	Total Cost \$
Signage Engr & Plan:	28,529
CAFA Deposit:	4,000
CEI:	15,000
Signage(Dunlawton and I-95) Construction:	75,000
Total Proj Cost:	\$ 122,529

Note: Project AIO032 currently has a remaining budget of \$5,909 for Engineering and Planning with \$22,620 spent in FY19

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	28,529	-	-	-	-	-	-	28,529
CEI	-	-	15,000	-	-	-	-	15,000
Construction	-	-	75,000	-	-	-	-	75,000
CAFA	-	4,000	-	-	-	-	-	4,000
TOTAL PROJECT COSTS	28,529	4,000	90,000	-	-	-	-	122,529
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317	28,529	4,000	90,000	-	-	-	-	122,529
General Capital Fund - 317 Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	28,529	4,000	90,000	-	-	-	-	122,529

OPERATIONAL IMPACT

Once installed, the signage and associated lighting will be maintained by the City. This will include cleaning, bulb replacement, re-painting and electrical costs which will have an impact on the operating budget.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	3,600	3,600	3,600	3,600	3,600	14,400
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	3,600	3,600	3,600	3,600	14,400
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	3,600	3,600	3,600	3,600	14,400
Total	-	-	-	3,600	3,600	3,600	3,600	14,400

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201750
PNC018

Project Name:	EB Dunlawton Ave. Right Turn Lane at Clyde Morris Blvd.	Project Manager:	CD Planner
Department:	Community Development	Original Plan Date:	March 10, 2016
Location:	Dunlawton Ave. and Clyde Morris Blvd.	Concurrency Requirement:	No

Goal / Objective: Goal 3 Objective 5

Priority III: IMPORTANT (Could-Do)

DESCRIPTION/JUSTIFICATION:

This project consists of a right turn lane on eastbound Dunlawton Avenue at the intersection with Clyde Morris Boulevard to improve traffic flow and reduce delays for turning vehicles and through vehicles. No additional right-of-way is anticipated for this project. The City submitted the project for TPO funding in Spring 2016. Under current policy, the TPO will fund up to 90% of the project and the City will fund 10% of the project. A feasibility study was completed in January 2017. FDOT funded 100% of the feasibility study and the City did not need to provide the typical 10% match. The project is now on the TPO's Project Priority List and is eligible for funding if the City commits to support the design and construction phases based on the feasibility study. The City's local match for design and construction and CEI will be funded with restricted Gas Tax funds (Fund 301). The project will add roadway capacity at the intersection and reduce delays for eastbound vehicles turning right.

Component	Total Cost	City %	Total City	TPO \$
Feasibility Study:	\$ 15,000	0.00%	\$ -	\$ 15,000
Eng. & Design:	111,448	10.00%	11,145	100,303
CEI*:	135,723	10.00%	13,572	122,151
Construction:	542,892	10.00%	54,289	488,603
Total Proj. Cost:	\$ 805,063		\$ 79,006	\$ 603,906

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

Note: This is project **PNC018** and currently has a budget of \$8,000, funded from Capital Projects Fund 301. The \$8,000 is the City's 10% share for Engineering and design. FDOT funded 100% of the Feasibility Study - \$15,000 in FY17.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	15,000	-	-	-	-	-	-	15,000
Engineering & Planning	8,000	111,448	-	-	-	-	-	119,448
CEI	-	-	135,723	-	-	-	-	135,723
Construction	-	-	542,892	-	-	-	-	542,892
TOTAL PROJECT COSTS	23,000	111,448	678,615	-	-	-	-	813,063
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Capital Projects Fund (301) Restr.	8,000	11,145	67,862	-	-	-	-	87,007
Transportation Impact Fee Fund	-	-	-	-	-	-	-	-
TPO Funds	15,000	100,303	610,754	-	-	-	-	726,057
TOTAL PROJECT REVENUE	23,000	111,448	678,615	-	-	-	-	813,063

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project because this improvement would be maintained by FDOT.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201751
Unassigned

Project Name: WB Dunlawton Ave. Right Turn Lane at Nova Rd.	Project Manager: CD Planner
Department: Community Development	Original Plan Date: March 10, 2016
Location: Dunlawton Avenue and Nova Road	No

Goal / Objective: Goal 3 Objective 5 **Priority III:** IMPORTANT (Could-Do)

DESCRIPTION/JUSTIFICATION:

This project consists of a right turn lane on westbound Dunlawton Avenue at the intersection with Nova Road to improve traffic flow and reduce delays for turning vehicles and through vehicles. Additional right-of-way is needed for this project (in front of Bank of America) prior to design being funded. The City submitted the project for TPO funding in Spring 2016. Under current policy, the TPO will fund up to 90% of the project design, construction and CEI cost and the City will fund 10% of the project. A feasibility study was completed in January 2017. FDOT funded 100% of the feasibility study and the City did not need to provide the typical 10% match. The project is now on the TPO's Project Priority List and is eligible for funding if the City commits to support the design and construction phases based on the feasibility study. The City's local match for design, construction and CEI will be funded with restricted Gas Tax funds (Fund 301). The project will add roadway capacity at the intersection and reduce delays for westbound vehicles turning right.

Component	Total Cost	City %	Total City \$	TPO \$
Feasibility Study:	\$ 15,000	0%	\$ -	\$ 15,000
R/W Acquisition:	260,000	100%	260,000	-
Eng. & Design:	142,726	10%	14,273	128,453
Construction:	558,903	10%	55,890	503,013
CEI*:	139,726	10%	13,973	125,753
Total Proj. Cost:	\$ 1,116,355		\$ 344,136	\$ 772,220

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

Note: FDOT funded 100% of the Feasibility Study - \$15,000 in FY17.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	15,000	-	-	-	-	-	-	15,000
R/W Acquisition	-	-	260,000	-	-	-	-	260,000
Engineering & Planning	-	-	-	142,726	-	-	-	142,726
CEI	-	-	-	-	139,726	-	-	139,726
Construction	-	-	-	-	558,903	-	-	558,903
TOTAL PROJECT COSTS	15,000	-	260,000	142,726	698,629	-	-	1,116,355
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Gas Tax Fund 301 (restricted funds)	-	-	-	14,273	69,863	-	-	84,136
General Capital Fund 317- Unfunded	-	-	260,000	-	-	-	-	260,000
TPO Funds	15,000	-	-	128,453	628,766	-	-	772,219
TOTAL PROJECT REVENUE	15,000	-	260,000	142,726	698,629	-	-	1,116,355

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project because this improvement would be maintained by FDOT.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201856
PNC016

Project Name: EB & WB Herbert St. Turn Lanes at Nova Rd.
Department: Community Development
Location: Herbert Street and Nova Road

Project Manager: CD Planner
Original Plan Date: February 22, 2017
No

Goal / Objective: Goal 3 Objective 5

Priority I: **IMPERATIVE (Must-Do)**

DESCRIPTION/JUSTIFICATION:

The project consists of looking at options to modify the intersection of Nova Road and Herbert Street to improve movement through the intersection. The intersection experiences congestion throughout the day, most notably in the morning and late afternoon. Additional right-of-way is anticipated to be needed for any intersection improvements. The City submitted the project for TPO funding in Spring 2017. The estimated design and construction cost of the project is \$760,000 but will be adjusted after the feasibility study is completed. Based on this estimated cost, the City's share would be \$78,000 including \$2,000 for feasibility study, \$10,000 for design, \$60,000 for construction, and \$6,000 for CEI. The City's local match will be funded with restricted Gas Tax funds (Fund 301). As part application request for a feasibility study, the City requests that multiple options be evaluated. With improvements to the intersection, specifically, turn lane improvements on Herbert Street and Nova Road along with corresponding signal timing improvements more green time could be allocated to Nova Road.

- **Option 1:** Extend the stacking area for the existing left-turn lane on eastbound Herbert Street at Nova Road, realigning the westbound Herbert Street travel lane, along with necessary improvements to the intersection.
- **Option 2:** Modify eastbound Herbert Street at Nova Road to create a left-turn lane, right-turn lane, and a thru lane. Also, realigning the westbound Herbert Street travel lane and realigning the westbound Herbert Street travel lane, along with necessary improvements to the intersection.
- **Option 3:** Other modifications or design alternatives that the consultant, selected by the TPO to prepare the Feasibility Study, can recommend to improve movement through the intersection, specifically for vehicles turning onto Nova Road and Herbert Street.

Component	Total Cost	City %	Total City \$	TPO \$
Feasibility Study:	\$ 20,000	10%	\$ 2,000	\$ 18,000
Engr & Design:	100,000	10%	10,000	90,000
CEI*:	60,000	10%	6,000	54,000
Construction:	600,000	10%	60,000	540,000
Total Proj. Cost:	\$ 780,000		\$ 78,000	\$ 702,000

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

Note: Project PNC016 was established in FY18 with a budget of \$2,000 for the City's share of the Feasibility Study funded from Capital Projects Fund 301.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	2,000	-	18,000	-	-	-	-	20,000
Engineering & Planning	-	-	-	100,000	-	-	-	100,000
CEI	-	-	-	-	60,000	-	-	60,000
Construction	-	-	-	-	600,000	-	-	600,000
TOTAL PROJECT COSTS	2,000	-	18,000	100,000	660,000	-	-	780,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Capital Projects Fund (301) Restr.	2,000	-	-	10,000	66,000	-	-	78,000
Transportation Impact Fee Fund	-	-	-	-	-	-	-	-
TPO Funds	-	-	18,000	90,000	594,000	-	-	702,000
TOTAL PROJECT REVENUE	2,000	-	18,000	100,000	660,000	-	-	780,000

OPERATIONAL IMPACT

This segment would be maintained by the Public Works Department. The road segment is presently on the 26-year resurfacing program cycle and the Public Works Department would incur a minor increase in maintenance costs.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201857
OMI032

Project Name: Madeline Ave. (East) and Bruner Rd. Trail/Sidewalks	Project Manager: CD Planner
Department: Community Development	Original Plan Date: February 22, 2017
Location: Madeline Ave. between Clyde Morris Blvd. and Nova Rd. and Bruner Rd.	Concurrency Requirement: No

Goal / Objective: Goal 3 Objective 2

Priority IV: DESIRABLE (Other Year)

DESCRIPTION/JUSTIFICATION:

This project consists of constructing a minimum eight-foot wide sidewalk along the north side of Madeline Avenue from Clyde Morris Boulevard to Nova Road, a distance of 6,200 feet (1.17 miles) and a minimum five-foot wide sidewalk on the east side of Bruner Road, from Madeline Avenue to Stillwood Court, a distance of 1,000 feet (0.19 miles). Completion of this project will provide a safe route for pedestrian along this corridor. This segment is also part of the City's proposed Madeline Avenue trail that will eventually connect Coraci Park to Riverwalk Park. The City submitted the project for TPO funding in Spring 2017. A feasibility study was completed December 2018. Under current policy, the TPO will fund up to 90% of the project and the City will fund 10% of the project. Now that the feasibility study is completed, the project will be eligible for inclusion in the TPO's Project Priority List for design and construction funding. The cost estimates have been updated based on inflation and current cost data.

Component	Total Cost	City %	Total City \$	TPO \$
Feasibility Study:	\$ 20,000	10%	\$ 2,000	\$ 18,000
Engr & Design:	356,415	10%	35,642	320,774
Right-of-way:	N/A	100%	-	-
CEI*:	220,329	10%	22,033	198,296
Construction:	1,693,652	10%	169,365	1,524,287
Total Proj. Cost:	\$ 2,290,396		\$ 229,040	\$ 2,061,356

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

Note: Project OMI032 has a current budget of \$23,114 (FY20) with actual expenditures of \$1,887 (FY19) funded from Transportation Impact Fee Fund 312.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	20,000	-	-	-	-	-	-	20,000
Engineering & Planning	-	-	356,415	-	-	-	-	356,415
CEI	-	-	-	220,329	-	-	-	220,329
Construction	-	-	-	1,693,652	-	-	-	1,693,652
Right-of-Way	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	20,000	-	356,415	1,913,981	-	-	-	2,290,396
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund - 312	2,000	-	35,642	191,398	-	-	-	229,040
Transportation Impact Fee Fund	-	-	-	-	-	-	-	-
TPO Funds	18,000	-	320,773	1,722,583	-	-	-	2,061,356
TOTAL PROJECT REVENUE	20,000	-	356,415	1,913,981	-	-	-	2,290,396

OPERATIONAL IMPACT

Once constructed, the improvements would be maintained by the City. This will include periodic resurfacing or slab replacement, mowing, and drainage maintenance costs which will impact the operating budget. The average annual operational cost for 1 (one) mile or less of new sidewalk 1 (one) year after construction is \$500.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	500	500	500	500	2,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	500	500	500	500	2,000
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	500	500	500	500	2,000
Total	-	-	-	500	500	500	500	2,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201858
OMI035

Project Name: Madeline Avenue (West) Sidewalk/Trail	Project Manager: CD Planner
Department: Community Development Madeline Ave. between Williamson Blvd. and Clyde	Original Plan Date: February 22, 2017
Location: Morris Blvd.	Concurrency Requirement: No

Goal / Objective: Goal 3 Objective 2

Priority IV: DESIRABLE (Other Year)

DESCRIPTION/JUSTIFICATION:

This project consists of constructing a minimum eight- foot wide sidewalk along the north side of Madeline Avenue from Williamson Boulevard to Sunset Cove Drive a distance of 3,325 feet (0.63 miles) and a minimum five-foot wide sidewalk on the south side of Madeline Avenue from Long Grove Lane to Town Park Subdivision a distance of 4,000 feet (0.75 miles). Completion of this project will provide a safe route for pedestrian along this corridor. This segment is also part of the City's proposed Madeline Avenue trail that will eventually connect Coraci Park to Riverwalk Park. The City submitted the project for TPO funding in Spring 2018. Additional right-of-way is not anticipated for the sidewalks along Madeline Avenue. A feasibility study was completed November 2018. Under current policy, the TPO will fund up to 90% of the project and the City will fund 10% of the project. The City provided matching (10%) funding for the feasibility study. Now that the study is completed, the project will be eligible for inclusion in the TPO's Project Priority List for design and construction funding. The cost estimates have been updated based on inflation and current cost data.

Component	Total Cost	City %	Total City \$	TPO \$
Feasibility Study:	\$ 20,000	10%	\$ 2,000	\$ 18,000
Engr & Design:	418,517	10%	41,852	376,665
Right-of-way:	-	100%	-	-
CEI*:	287,292	10%	28,729	258,563
Construction:	2,213,108	10%	221,311	1,991,797
Total Proj. Cost:	\$ 2,938,917		\$ 293,892	\$ 2,645,025

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

Note: Project OMI035 has a current budget of \$30,000 (FY20) funded from Transportation Impact Fee Fund 312.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	20,000	-	-	-	-	-	-	20,000
Engineering & Planning	-	-	418,517	-	-	-	-	418,517
CEI	-	-	-	287,292	-	-	-	287,292
Construction	-	-	-	2,213,108	-	-	-	2,213,108
TOTAL PROJECT COSTS	20,000	-	418,517	2,500,400	-	-	-	2,938,917
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund - 312	2,000	-	41,852	250,040	-	-	-	293,892
Transportation Impact Fee Fund	-	-	-	-	-	-	-	-
TPO Funds	18,000	-	376,665	2,250,360	-	-	-	2,645,025
TOTAL PROJECT REVENUE	20,000	-	418,517	2,500,400	-	-	-	2,938,917

OPERATIONAL IMPACT

Once constructed, the improvements would be maintained by the City. This will include periodic resurfacing or slab replacement, mowing and drainage maintenance costs which will impact the operating budget. The average annual operational cost for 1 (one) mile or less of new sidewalk 1 (one) year after construction is \$500.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	500	500	500	500	2,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	500	500	500	500	2,000
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	500	500	500	500	2,000
Total	-	-	-	500	500	500	500	2,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201859
OMI033

Project Name:	Taylor Rd/Williamson Blvd. Intersection Improvements	Project Manager:	CD Planner
Department:	Community Development	Original Plan Date:	March 31, 2017
Location:	Taylor Road/ Williamson Boulevard intersection and Taylor Road/Dunlawton Avenue corridor at I-95	Concurrency Requirement:	No

Goal / Objective: Goal 3 Objective 2

Priority III: IMPORTANT (Could-Do)

DESCRIPTION/JUSTIFICATION:

The City submitted the project for TPO funding in Spring 2017. A Feasibility Study was conducted in April 2020. The Feasibility Study identified 4 alternatives that provide effective improvements to minimize delays to traffic, eliminate or reduce crashes, and improve sidewalks and crosswalks for pedestrians at the Taylor Road and Williamson Boulevard intersection, and along the Taylor Road/Dunlawton Avenue corridor at I-95. Under current policy, the TPO will fund up to 90% of the project and the City will fund 10% of the project. Land Acquisition to provide stormwater drainage for the proposed improvements is anticipated to cost 1.75 M. The TPO does not provide matching funds for land acquisition. The City provided matching (10%) funding for the feasibility study. Now that the study is completed, the 4 projects identified by the feasibility study will be eligible for inclusion in the TPO's Project Priority List for design and construction funding. The cost estimates have been updated based on the draft feasibility study which is expected to be finalized in June.

Component	Total Cost	City %	Total City \$	TPO \$
Feasibility Study:	\$ 40,000	10%	\$ 4,000	\$ 36,000
Engr & Plan:	250,000	10.00%	25,000	225,000
Construction:	895,000	10.00%	89,500	805,500
CEI:	384,600	10.00%	38,460	346,140
Land Acquisition:	1,750,000	100.00%	1,750,000	-
Total Proj Cost:	\$ 3,319,600		\$ 1,906,960	\$ 1,412,640

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

Note: Project OMI033 was established in FY18 with a budget of \$3,000 for the City's share of the Feasibility Study funded from Transportation Impact Fee Fund 312.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	40,000	-	-	-	-	-	-	40,000
Engineering & Planning	-	-	-	250,000	-	-	-	250,000
Right-of-way Acquisition	-	-	-	1,750,000	-	-	-	1,750,000
CEI	-	-	-	-	384,600	-	-	384,600
Construction	-	-	-	-	895,000	-	-	895,000
TOTAL PROJECT COSTS	40,000	-	-	2,000,000	1,279,600	-	-	3,319,600
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund - 312	4,000	-	-	25,000	127,960	-	0	156,960
Transportation Impact Fee Fund	-	-	-	-	-	-	0	-
TPO Funds	36,000	-	-	225,000	1,151,640	-	0	1,412,640
Unfunded				1,750,000				1,750,000
TOTAL PROJECT REVENUE	40,000	-	-	2,000,000	1,279,600	-	-	3,319,600

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	500	500	500	1,500
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	500	500	500	1,500
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	500	500	500	1,500
Total	-	-	-	-	500	500	500	1,500

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201861
OMI036

Project Name:	Sidewalk Gap Project	Project Manager:	CD Planner
Department:	Community Development	Original Plan Date:	March 10, 2016
Location:	Various Locations within the City	Concurrency Requirement:	No

Goal / Objective: Goal 1 Objective 1 **Priority IV:** DESIRABLE (Other Year)

DESCRIPTION/JUSTIFICATION:

This project consists of filling sidewalk gaps along major roadways to enhance pedestrian connectivity to schools, bus stops, parks, and retail areas. A feasibility study was completed in April 2017. Under current policy, the TPO will fund up to 90% of the project design, construction and CEI cost and the City will fund 10% of the design, construction and CEI cost. The City will need to fund relocation of utility poles and right-of-way acquisition. The City's local match will be funded with Transportation Impact Fees (Fund 312). Completing these gaps will improve the safety of pedestrians that walk along these major roadway corridors by eliminating the need to use the shoulder or roadway.

The following sidewalk gaps have been identified and will be filled as part of this project:

- a. Herbert Street (south side) from City Center Drive to Gulfstream Village Driveway; and
- b. Woodlake Drive & Ravenwood Drive (north and south side) 300' west of Clyde Morris Boulevard.

Component	Total Cost	City %	Total City \$	TPO \$
Feasibility Study:	\$ 20,000	10.00%	\$ 2,000	\$ 18,000
Engr & Plan:	218,553	10.00%	21,855	196,698
Construction:	308,600	10.00%	30,860	277,740
CEI:	90,000	10.00%	9,000	81,000
Utility Pole Adjustment:	39,000	100.00%	39,000	-
Right-of-way:	10,300	100.00%	10,300	-
Total Proj Cost:	\$ 686,453		\$ 113,015	\$ 573,438

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

Note: Project OMI036 was established in FY18 with a budget of \$8,000 for the City's share of the Engr & Planning funded from Transportation Impact Fee Fund 312.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	20,000	-	-	-	-	-	-	20,000
Right-of-Way Acquisition	-	10,300	-	-	-	-	-	10,300
Engineering & Planning	8,000	210,553	-	-	-	-	-	218,553
Construction	-	-	308,600	-	-	-	-	308,600
CEI	-	-	90,000	-	-	-	-	90,000
Utility Pole Adjustment	-	-	39,000	-	-	-	-	39,000
TOTAL PROJECT COSTS	28,000	220,853	437,600	-	-	-	-	686,453
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund (301) Restr.	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund 312	9,000	23,155	78,860	-	-	-	-	111,015
Proportionate Fair Share Contributions	-	-	-	-	-	-	-	-
TPO Funds	19,000	197,698	358,740	-	-	-	-	575,438
General Fund 001	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	28,000	220,853	437,600	-	-	-	-	686,453

OPERATIONAL IMPACT

Once completed, the signage, crosswalk and sidewalk improvements would be maintained by the City. This will include periodic resurfacing or slab replacement/maintenance costs. The average annual operational cost for 1 (one) mile or less of new sidewalk 1 (one) year after construction is \$500.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	500	500	500	500	500	2,500
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	500	500	500	500	500	2,500
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	500	500	500	500	500	2,500
Total	-	-	500	500	500	500	500	2,500

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201964

PROJECT NAME:	Taylor Rd./Clyde Morris Blvd. Intersection Improvements	Project Manager:	CD Planner
DEPARTMENT:	Community Development	Original Plan Date:	April 9, 2018
LOCATION:	Taylor Rd./Clyde Morris Blvd. Intersection	Concurrency Requirement:	No

Goal / Objective: Goal 3 Objective 5

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

The project consists of looking at options to modify the intersection at Taylor Road/Clyde Morris Boulevard to improve movement through the intersection, specifically the eastbound Taylor Road through movement and left-turn onto Clyde Morris Boulevard. The intersection experiences congestion throughout the day, most notably in the morning and late afternoon. Additional right-of-way is anticipated to be needed for any intersection improvements. The City submitted the project for TPO funding to prepare a Feasibility Study in Spring 2018. A Feasibility Study will first need to be conducted to develop an estimated cost for design and construction. Under current policy, the TPO will fund up to 90% of the project and the City will fund 10% of the project. Once the study is completed, the project will be eligible for inclusion in the TPO's Project Priority List for design and construction funding and the cost estimates will be updated. The City's local match will be funded with Transportation Impact Fee Fund 312.

Component	Total Cost	City %	Total City \$	TPO \$
Feasibility Study:	\$ 20,000	10%	\$ 2,000	\$ 18,000
Eng. & Design:	50,000	10%	5,000	45,000
Construction:	300,000	10%	30,000	270,000
CEI*:	50,000	10%	5,000	45,000
Total Proj. Cost:	\$ 420,000		\$ 42,000	\$ 378,000

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

Note: Project OMI037 was established in FY18 with a budget of \$2,000 for the City's share of the Feasibility Study funded from Transportation Impact Fee Fund 312.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study:	-	20,000	-	-	-	-	-	20,000
Engineering & Planning	-	-	50,000	-	-	-	-	50,000
Construction	-	-	-	350,000	-	-	-	350,000
TOTAL PROJECT COSTS	-	20,000	50,000	350,000	-	-	-	420,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund 312	-	2,000	5,000	80,000	-	-	-	87,000
Capital Projects Fund (301) Restr.	-	-	-	-	-	-	-	-
TPO Funds	-	18,000	45,000	270,000	-	-	-	333,000
TOTAL PROJECT REVENUE	-	20,000	50,000	350,000	-	-	-	420,000

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project because this improvement is anticipated to be maintained by Volusia County.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202065
PNC020

PROJECT NAME: Dunlawton Ave. Existing Left Turn Lanes Extensions	Project Manager: CD Planner
DEPARTMENT: Community Development	Original Plan Date: March 1, 2019
LOCATION: Dunlawton Avenue at Clyde Morris Blvd and Nova Road	Concurrency Requirement:

Goal / Objective: Goal 3 Objective 5

Priority III: IMPORTANT (Could-Do)

DESCRIPTION/JUSTIFICATION:

This project originally consisted of extending the existing left turn lanes along Dunlawton Avenue at the intersection with I-95 (westbound), Yorktowne Blvd. (westbound), Clyde Morris Blvd. (westbound), Spruce Creek Rd. (westbound), and Victoria Gardens Blvd. (westbound) to improve traffic flow and roadway capacity, reduce delays for turning and through vehicles, improve intersection safety, and reduce damage and maintenance cost for medians. Extension of two of the turn lanes were removed from this project and will be constructed as part of FDOT Push button projects. The FDOT Push button projects are at the intersections of Yorktowne Blvd. (westbound) and Victoria Gardens Blvd. (westbound). The project has since been reduced to extending the existing left turn lanes along Dunlawton Avenue at the intersection with Clyde Morris Blvd. (westbound) and Nova Road (eastbound).

There are existing left turn lanes at these intersections and this project would be to extend the existing turn lanes to improve capacity. Additional right-of-way is not anticipated to be needed for this project. The City submitted the project for TPO funding in Spring 2019. A feasibility study was completed in 2020. Under current policy, the TPO will fund up to 90% of the project design, construction and CEI cost and the City will fund 10% of the project. The project is now on the TPO's Project Priority List and is eligible for funding if the City commits to support the design and construction phases based on the feasibility study. The City's local match will be funded with restricted Gas Tax funds (Fund 301). The cost estimates have been updated based on the revised scope, the feasibility study, inflation and current cost data.

Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	\$ 20,000	10%	\$ 2,000	\$ 18,000
Engr & Plan:	149,150	10%	14,915	134,235
CEI*:	158,055	10%	15,806	142,250
Construction:	460,000	10%	46,000	414,000
Total Proj. Cost:	\$ 787,205		\$ 78,721	\$ 708,485

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	20,000	-	-	-	-	-	-	20,000
Engineering & Planning	-	-	149,150	-	-	-	-	149,150
Construction	-	-	-	460,000	-	-	-	460,000
CEI	-	-	-	158,055	-	-	-	158,055
								-
TOTAL PROJECT COSTS	20,000	0	149,150	618,055	0	0	0	787,205
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301	2,000	-	14,915	61,805	-	-	-	78,720
Transportation Impact Fee Fund 312	-	-	-	-	-	-	-	-
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
TPO Funds	18,000	-	134,235	556,250	-	-	-	708,485
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	20,000	-	149,150	618,055	-	-	-	787,205

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project because this improvement is anticipated to be maintained by FDOT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	0	-	-	-	-	-	-	-
Other Revenues	0	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	0	-	-	-	-	-	-	-
Maintenance and Other Operating	0	-	-	-	-	-	-	-
Non Operating (Debt Service)	0	-	-	-	-	-	-	-
Net Annual Impact on Operations	0	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	0	-	-	-	-	-	-	-
	0	-	-	-	-	-	-	-
Total	0	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202066

PROJECT NAME:	Down Under Revitalization	Project Manager:	CD Planner
DEPARTMENT:	Community Development	Original Plan Date:	March 1, 2019
LOCATION:	Under the Dunlawton Bridge, West of S. Peninsula Dr.	Concurrency Requirement:	

Goal / Objective: Goal 3 Objective 5

Priority II: ESSENTIAL (Should-do)

DESCRIPTION/JUSTIFICATION:

The Down Under Revitalization project includes improvements to the Down Under area to make it a unique destination in the River District. The Down Under area is the commercial area located under the Dunlawton Avenue Bridge, west of South Peninsula Drive. The Down Under area is one of 5 districts identified in the Port Orange Town Center CRA Plan. These proposed improvements would build upon the recent redevelopment in this area (e.g. DiMucci building, Hunter building, DJ's Deck, Jimmy Hula's) and improve the aesthetics and vitality of the area. The proposed improvements include: Sidewalks and Way Finding Signage, Murals and Lighting on the concrete bridge pilings and walls under the bridge, Site Furniture and Landscaping and Master Sign Replacement. Funding is anticipated to be a combination of City funding, funding from community partners and business owners in the Down Under area and grants. The City submitted the sidewalks and way finding signage for TPO funding in Spring 2020. Under the current policy, the TPO will fund up to 90% of the project design and construction cost and the City will fund 10% of the project. Once ranked by the TPO, a feasibility study will be conducted; upon completion, the project will be eligible for inclusion in the TPO program if the City commits to support the design and construction phases. The estimated design and construction cost of the project will be adjusted after the feasibility study is completed.

Component	Total	City %	Total City \$	TPO \$	Other \$
Feasibility Study:	\$ 20,000	10%	\$ 2,000	\$ 18,000	-
Engr & Plan:	120,000	10%	12,000	108,000	-
Sidewalks & Way Finding Signage:	500,000	10%	50,000	450,000	-
Murals & Lighting:	30,000	50%	15,000	-	\$ 15,000
Furniture & Landscape:	38,000	50%	19,000	-	\$ 19,000
Master Sign Replacement:	67,000	50%	33,500	-	\$ 33,500
Total Proj. Cost:	\$ 775,000		\$ 131,500	\$ 576,000	\$ 67,500

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	-	\$ 20,000	-	-	-	-	-	\$ 20,000
Engineering & Planning	-	-	-	120,000	-	-	-	120,000
Sidewalks & Way Finding Signage	-	-	-	-	500,000	-	-	500,000
Murals & Lighting	-	-	-	-	30,000	-	-	30,000
Site Furniture & Landscape:	-	-	-	-	38,000	-	-	38,000
Master Sign Replacement:	-	-	67,000	-	-	-	-	67,000
TOTAL PROJECT COSTS	-	20,000	67,000	120,000	568,000	-	-	775,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund 312	-	-	-	-	-	-	-	-
Gen Capital Fund 317	-	2,000	33,500	12,000	84,000	-	-	131,500
TPO Funds	-	18,000	-	108,000	450,000	-	-	576,000
Community and Business Owners	-	-	33,500	-	34,000	-	-	67,500
TOTAL PROJECT REVENUE	-	20,000	67,000	120,000	568,000	-	-	775,000

OPERATIONAL IMPACT

Long-term maintenance of the sign will be required (e.g. pressure washing, painting, electric, and those cost will be determined during the sign ITB process. Long-term maintenance of all other items (murals, lighting, sidewalk, parking, etc.) will need to be determined.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202067

PNC021

PROJECT NAME: NB Clyde Morris Blvd. Right Turn Lane at Reed Canal Rd.

Project Manager: CD Planner

DEPARTMENT: Community Development

Original Plan Date: March 8, 2019

LOCATION: Clyde Morris Blvd. and Reed Canal Rd.

Concurrency Requirement:

Goal / Objective: Goal 3 Objective 5

Priority III: IMPORTANT (Could-Do)

DESCRIPTION/JUSTIFICATION:

This project consists of a right turn lane on northbound Clyde Morris Boulevard at the intersection with Reed Canal Road to improve traffic flow, reduce delays for turning vehicles and through vehicles, and improve intersection safety. Additional right-of-way is anticipated to be needed for this project. The City submitted the project for TPO funding in Spring 2019. Under current policy, the TPO will fund up to 90% of the project design, construction and CEI cost and the City will fund 10% of the project. A feasibility study was completed in February 2020. The project is now on the TPO's Project Priority List and is eligible for funding if the City commits to support the design and construction phases based on the feasibility study. The City's local match will be funded with restricted Gas Tax funds (Fund 301). The project will add roadway capacity at the intersection and reduce delays for northbound vehicles turning right or through northbound traffic. The cost estimates have been updated based on the feasibility study, inflation and current cost data.

Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	20,000	10%	\$ 2,000	\$ 18,000
Engr & Plan:	125,500	10%	\$ 12,550	112,950
CEI*:	123,000	10%	\$ 12,300	110,700
Construction:	365,000	10%	36,500	328,500
Right-of-way:	150,000	100%	150,000	-
Total Proj. Cost:	\$ 783,500		\$ 213,350	\$ 570,150

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	\$ 20,000	-	-	-	-	-	-	20,000
Engineering & Planning	-	-	125,500	-	-	-	-	125,500
Construction	-	-	-	365,000	-	-	-	365,000
CEI	-	-	-	123,000	-	-	-	123,000
Right-of-Way	-	-	150,000	-	-	-	-	150,000
TOTAL PROJECT COSTS	20,000	-	275,500	488,000	-	-	-	783,500
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Transportation Impact Fee Fund 312	-	-	-	-	-	-	-	-
Capital Projects Fund 301	2,000	-	162,550	48,800	-	-	-	213,350
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
TPO Funds	18,000	-	112,950	439,200	-	-	-	570,150
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	20,000	-	275,500	488,000	-	-	-	783,500

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project because this improvement is anticipated to be maintained by Volusia County

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202068
PNC022

PROJECT NAME:	NB Clyde Morris Blvd. Right Turn Lane at Madeline Ave.	Project Manager:	CD Planner
DEPARTMENT:	Community Development	Original Plan Date:	March 8, 2019
LOCATION:	Clyde Morris Blvd. and Madeline Ave.	Concurrency Requirement:	

Goal / Objective: **Goal 3 Objective 5** **Priority III: IMPORTANT (Could-Do)**

DESCRIPTION/JUSTIFICATION:

This project consists of a right turn lane on northbound Clyde Morris Boulevard at the intersection with Madeline Avenue to improve traffic flow, reduce delays for turning vehicles and through vehicles, and improve intersection safety. Additional right-of-way is not anticipated to be needed for this project. The City submitted the project for TPO funding in Spring 2019. Under current policy, the TPO will fund up to 90% of the project design, construction and CEI cost and the City will fund 10% of the project. A feasibility study was completed in February 2020. The project is now on the TPO's Project Priority List and is eligible for funding if the City commits to support the design and construction phases based on the feasibility study. The City's local match will be funded with restricted Gas Tax funds (Fund 301). The project will add roadway capacity at the intersection and reduce delays for northbound vehicles turning right or through northbound traffic. The cost estimates have been updated based on the feasibility study, inflation and current cost data.

Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	20,000	10%	\$ 2,000	\$ 18,000
Engr & Plan:	75,000	10%	\$ 7,500	67,500
CEI*:	60,000	10%	\$ 6,000	54,000
Construction:	380,000	10%	38,000	342,000
Right-of-way:	-	100%	-	-
Total Proj. Cost:	\$ 535,000		\$ 53,500	\$ 481,500

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	20,000	-	-	-	-	-	-	20,000
Engineering & Planning	-	-	75,000	-	-	-	-	75,000
Construction	-	-	-	380,000	-	-	-	380,000
CEI	-	-	-	60,000	-	-	-	60,000
Right-of-Way	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	20,000	0	75,000	440,000	0	0	0	535,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301	2,000	-	7,500	44,000	-	-	-	53,500
Transportation Impact Fee Fund 312	-	-	-	-	-	-	-	-
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
TPO Funds	18,000	-	67,500	396,000	-	-	-	481,500
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	20,000	-	75,000	440,000	-	-	-	535,000

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project because this improvement is anticipated to be maintained by Volusia County

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	0	-	-	-	-	-	-	-
Other Revenues	0	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	0	-	-	-	-	-	-	-
Maintenance and Other Operating	0	-	-	-	-	-	-	-
Non Operating (Debt Service)	0	-	-	-	-	-	-	-
Net Annual Impact on Operations	0	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	0	-	-	-	-	-	-	-
	0	-	-	-	-	-	-	-
Total	0	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202069
PNC023

PROJECT NAME:	SB Clyde Morris Blvd. Right Turn Lane at Willow Run Blvd.	Project Manager:	CD Planner
DEPARTMENT:	Community Development	Original Plan Date:	March 8, 2019
LOCATION:	Clyde Morris Blvd. and Willow Run Blvd.	Concurrency Requirement:	

Goal / Objective: Goal 3 Objective 5

Priority III: IMPORTANT (Could-Do)

DESCRIPTION/JUSTIFICATION:

This project consists of a right turn lane on southbound Clyde Morris Boulevard at the intersection with Willow Run Boulevard to improve traffic flow, reduce delays for turning vehicles and through vehicles, and improve intersection safety. Additional right-of-way is anticipated to be needed for this project. The City submitted the project for TPO funding in Spring 2019. Under current policy, the TPO will fund up to 90% of the project design, construction and CEI cost and the City will fund 10% of the project. A feasibility study was completed in February 2020. The project is now on the TPO's Project Priority List and is eligible for funding if the City commits to support the design and construction phases based on the feasibility study. The City's local match and CEI will be funded with restricted Gas Tax funds (Fund 301). The project will add roadway capacity at the intersection and reduce delays for northbound vehicles turning right or through northbound traffic. The cost estimates have been updated based on the feasibility study, inflation and current cost data.

Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	20,000	10%	\$ 2,000	\$ 18,000
Engr & Plan:	85,750	10%	\$ 8,575	77,175
CEI*:	130,000	10%	\$ 13,000	117,000
Construction:	353,000	10%	35,300	317,700
Right-of-Way:	50,000	100%	50,000	-
Total Proj. Cost:	\$ 638,750		\$ 108,875	\$ 529,875

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	20,000	-	-	-	-	-	-	20,000
Engineering & Planning	-	-	85,750	-	-	-	-	85,750
Construction	-	-	-	353,000	-	-	-	353,000
CEI	-	-	-	130,000	-	-	-	130,000
Right-of-Way	-	-	50,000	-	-	-	-	50,000
TOTAL PROJECT COSTS	20,000	-	135,750	483,000	-	-	-	638,750
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Transportation Impact Fee Fund 312	-	-	-	-	-	-	-	-
Capital Projects Fund 301	2,000	-	58,575	48,300	-	-	-	108,875
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
TPO Funds	18,000	-	77,175	434,700	-	-	-	529,875
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	20,000	-	135,750	483,000	-	-	-	638,750

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project because this improvement is anticipated to be maintained by Volusia County

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202070
PNC024

PROJECT NAME: SB Clyde Morris Blvd. Right Turn Lane at Madeline Ave.	Project Manager: CD Planner
DEPARTMENT: Community Development	Original Plan Date: March 8, 2019
LOCATION: Clyde Morris Blvd. and Madeline Ave.	Concurrency Requirement:

Goal / Objective: Goal 3 Objective 5

Priority III: IMPORTANT (Could-Do)

DESCRIPTION/JUSTIFICATION:

This project consists of a right turn lane on southbound Clyde Morris Boulevard at the intersection with Madeline Avenue to improve traffic flow, reduce delays for turning vehicles and through vehicles, and improve intersection safety. Additional right-of-way is anticipated to be needed for this project. The City submitted the project for TPO funding in Spring 2019. Under current policy, the TPO will fund up to 90% of the project design, construction and CEI cost and the City will fund 10% of the project. A feasibility study was completed in February 2020. The project is now on the TPO's Project Priority List and is eligible for funding if the City commits to support the design and construction phases based on the feasibility study. The City's local match will be funded with restricted Gas Tax funds (Fund 301). The project will add roadway capacity at the intersection and reduce delays for northbound vehicles turning right or through northbound traffic. The cost estimates have been updated based on the feasibility study, inflation and current cost data.

Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	20,000	10%	\$ 2,000	\$ 18,000
Engr & Plan:	117,000	10%	\$ 11,700	105,300
CEI*:	130,000	10%	\$ 13,000	117,000
Construction:	380,350	10%	38,035	342,315
Right-of-Way:	100,000	100%	100,000	-
Total Proj. Cost:	\$ 747,350		\$ 164,735	\$ 582,615

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	20,000	-	-	-	-	-	-	20,000
Engineering & Planning	-	-	117,000	-	-	-	-	117,000
Construction	-	-	-	380,350	-	-	-	380,350
CEI	-	-	-	130,000	-	-	-	130,000
Right-of-Way	-	-	100,000	-	-	-	-	100,000
TOTAL PROJECT COSTS	20,000	-	217,000	510,350	-	-	-	747,350
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Transportation Impact Fee Fund 312	-	-	-	-	-	-	-	-
Capital Projects Fund 301	2,000	-	111,700	51,035	-	-	-	164,735
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
TPO Funds	18,000	-	105,300	459,315	-	-	-	582,615
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	20,000	-	217,000	510,350	-	-	-	747,350

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project because this improvement is anticipated to be maintained by Volusia County

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202071
ANE001

PROJECT NAME:	Williamson Blvd. and Willow Run Sidewalk	Project Manager:	CD Planner
DEPARTMENT:	Community Development	Original Plan Date:	March 8, 2019
LOCATION:	Williamson Blvd. and Willow Run Sidewalk	Concurrency Requirement:	

Goal / Objective: Goal 3 Objective 2

Priority I: **IMPERATIVE** (Must-Do)

DESCRIPTION/JUSTIFICATION:

This project consists of constructing a minimum eight-foot-wide sidewalk along the east side of Williamson Boulevard from Town Park Subdivision to Willow Run Boulevard a distance of 1,000 feet (0.18 miles) and a minimum eight-foot-wide sidewalk along the north side of Willow Run Boulevard from Williamson Boulevard to Chardonney Drive a distance of 1,100 feet (0.20 miles). The City submitted the project for TPO funding in Spring 2019. Under current policy, the TPO will fund up to 90% of the project design, construction and CEI cost and the City will fund 10% of the project. A feasibility study was completed in February 2020. The project is now on the TPO's Project Priority List and is eligible for funding if the City commits to support the design and construction phases based on the feasibility study. The cost estimates have been updated based on the feasibility study, inflation and current cost data.

Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	20,000	10%	\$ 2,000	\$ 18,000
Engr & Plan:	124,500	10%	\$ 12,450	112,050
CEI*:	63,250	10%	\$ 6,325	56,925
Construction:	470,000	10%	47,000	423,000
Total Proj. Cost:	\$ 677,750		\$ 67,775	\$ 609,975

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	20,000	-	-	-	-	-	-	20,000
Engineering & Planning	-	-	124,500	-	-	-	-	124,500
Construction	-	-	-	470,000	-	-	-	470,000
CEI	-	-	-	63,250	-	-	-	63,250
TOTAL PROJECT COSTS	20,000	-	124,500	533,250	-	-	-	677,750
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund 312	2,000	-	12,450	53,325	-	-	-	67,775
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
TPO Funds	18,000	-	112,050	479,925	-	-	-	609,975
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	20,000	-	124,500	533,250	-	-	-	677,750

OPERATIONAL IMPACT

Once constructed, the improvements would be maintained by the City. This will include periodic resurfacing or slab replacement, mowing and drainage maintenance costs which will impact the operating budget. The average annual operational cost for 1 (one) mile or less of new sidewalk 1 (one) year after construction is \$500.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	500	500	500	500	2,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	500	500	500	500	2,000
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	500	500	500	500	2,000
	-	-	-	-	-	-	-	-
Total	-	-	-	500	500	500	500	2,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202072

PROJECT NAME:	Yorktowne Boulevard Northbound & Southbound Turn Lanes	Project Manager:	CD Planner
DEPARTMENT:	Community Development	Original Plan Date:	April 27, 2020
LOCATION:	Yorktowne Boulevard and Dunlawton Avenue	Concurrency Requirement:	

Goal / Objective: Goal 3 Objective 5

Priority III: Important (Could-do)

DESCRIPTION/JUSTIFICATION:

The project consists of creating a right-turn lane on southbound Yorktowne Boulevard at the intersection with Dunlawton Avenue, including pedestrian crossing improvements, and modification to the existing left-turn lane on northbound Yorktowne Boulevard at the intersection with Dunlawton Avenue. It is anticipated that the creation of a southbound right-turn lane could be accomplished within the existing right-of-way. The modification to the existing northbound left-turn lane onto westbound Dunlawton Avenue is anticipated to include removal of the existing grass median to increase the left-turn lane storage for turning traffic; this will assist in moving more traffic through the intersection and reduce congestion during peak hours. The intent of these proposed improvement is to expand the designated stacking area for turning traffic and remove more traffic from the through-lane, reducing congestion during peak hours, and decreasing the chances of rear-end collisions from turning vehicles being at a stop in the through lane. A feasibility study is needed to assist in determining the specifications and costs associated with the improvements, including pedestrian crossing upgrades. The City submitted the project for TPO funding in Spring 2020. Under the current policy, the TPO will fund up to 90% of the project design and construction cost and the City will fund 10% of the project. Once ranked by the TPO, a feasibility study will be conducted; upon completion, the project will be eligible for inclusion in the TPO program if the City commits to support the design and construction phases. The estimated design and construction cost of the project will be adjusted after the feasibility study is completed. □

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Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	20,000	10%	\$ 2,000	\$ 18,000
Engr & Plan:	115,000	10%	\$ 11,500	103,500
CEI*:	110,000	10%	\$ 11,000	99,000
Construction:	550,000	10%	55,000	495,000
Total Proj. Cost:	\$ 795,000		\$ 79,500	\$ 715,500

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	-	20,000	-	-	-	-	-	20,000
Engineering & Planning	-	-	115,000	-	-	-	-	115,000
Construction	-	-	-	110,000	-	-	-	110,000
CEI	-	-	-	550,000	-	-	-	550,000
TOTAL PROJECT COSTS	-	20,000	115,000	660,000	-	-	-	795,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund 312	-	2,000	11,500	66,000	-	-	-	79,500
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
TPO Funds	-	18,000	103,500	594,000	-	-	-	715,500
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	20,000	115,000	660,000	-	-	-	795,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202073
PNC025

PROJECT NAME:	Spruce Creek Elem. School EB Taylor Rd. Right Turn Ln. & Ped. Imp.	Project Manager:	CD Planner
DEPARTMENT:	Community Development	Original Plan Date:	March 8, 2019
LOCATION:	EB Taylor Rd. at the intersection with Spruce Creek ES	Concurrency Requirement:	

Goal / Objective: Goal 3 Objective 5

Priority I: **IMPERATIVE (Must-Do)**

DESCRIPTION/JUSTIFICATION:

This project consists of a right turn lane on eastbound Taylor Road at the intersection with Spruce Creek Elementary School to improve safety, improve traffic flow and reduce delays for turning vehicles and through vehicles during school drop-off and pick-up. Pending the results of a feasibility study, pedestrian and modifications to the left-turn lane could also be included as part of this project. A feasibility study will need to be completed to develop a list of improvements (pedestrian and roadway) and estimated cost for design and construction. The City submitted the project for TPO funding in Spring 2019. Under current policy, the TPO will fund up to 90% of the project design, construction and CEI cost and the City will fund 10% of the project. Once ranked by the TPO, a feasibility study will need to be conducted. Once the study is completed, the project will be eligible for inclusion in the TPO Project Priority List if the City commits to support the design and construction phases. The estimated design and construction cost of the project will be adjusted after the feasibility study is completed. The City's local match will be funded with restricted Gas Tax funds (Fund 301). The project will improve safety at this school, roadway capacity and reduce delays for eastbound and westbound vehicles.

Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	20,000	10%	\$ 2,000	\$ 18,000
Engr & Plan:	75,000	10%	\$ 7,500	67,500
CEI*:	60,000	10%	\$ 6,000	54,000
Construction:	380,000	10%	38,000	342,000
Total Proj. Cost:	\$ 535,000		\$ 53,500	\$ 481,500

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	20,000	-	-	-	-	-	-	20,000
Engineering & Planning	-	-	-	75,000	-	-	-	75,000
Construction	-	-	-	-	380,000	-	-	380,000
CEI	-	-	-	-	60,000	-	-	60,000
TOTAL PROJECT COSTS	20,000	-	-	75,000	440,000	-	-	535,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Transportation Impact Fee Fund 312	-	-	-	-	-	-	-	-
Capital Projects Fund 301	2,000	-	-	7,500	44,000	-	-	53,500
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
TPO Funds	18,000	-	-	67,500	396,000	-	-	481,500
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	20,000	-	-	75,000	440,000	-	-	535,000

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project because this improvement is anticipated to be maintained by Volusia County.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201008
PNC015

Project Name: Yorktowne Blvd. - North Segment	Project Manager: CD Engineer
Department: Community Development	Original Plan Date: 02/20/09
Location: Willow Run Blvd. to Project Site Limits	Concurrency Requirement: Yes

Goal / Objective: Goal 3 Objective 5

Priority III: IMPORTANT (Could-Do)

DESCRIPTION / JUSTIFICATION:
This improvement is required to complete the Yorktowne Blvd. connection between Hidden Lakes Dr. and Willow Run Blvd.(two segments - North and Central). Completion of the Yorktowne Blvd. extension would redirect traffic and relieve congestion at the I-95/Dunlawton Ave. intersection and Williamson Boulevard, south of Willow Run Boulevard. The north segment is +/- 3,000 fit from the B-19 tributary crossing to Willow Run Boulevard and located on the former Nautical Lakes PCD property. The dedication of the 100' right-of-way needed for this segment has been guaranteed August 2018 Agreement with NLA Holdings, LLC and Port Orange) to occur prior to any development on the NLA Holdings, LLC property, or within 30 days after written notice to the property owner that the City intends to construct the Yorktowne Boulevard extension. As part of this Agreement, the City will obtain the rights to all of the roadway designs, surveys, legal description for the current road alignment and proposed road alignment, and all documents for the active Environmental Resource Permit, for the north segment of the Yorktowne Boulevard. The City is working to modify the two sets of roadway plans (north and central) to create one set that can be use for bid and construction to complete the full extension. The funds for construction of the central segment is already dedicated. The north segment is proposed as either and 2-lane or 4-lane divided curb and gutter roadway designed to major collector street standards. Note: Project PNC015 has a current budget of \$6,000 (FY20) for the Feasibility Study.

PROJECT EXPENDITURES / FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	6,000	-	-	-	-	-	-	6,000
Engineering & Planning	-	-	45,700	-	-	-	-	45,700
Right-of-way Acquisition	-	-	-	-	-	-	-	-
Construction	-	-	-	1,200,000	-	-	-	1,200,000
TOTAL PROJECT COSTS	6,000	-	45,700	1,200,000	-	-	-	1,251,700
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund - 312	6,000	-	45,700	-	-	-	-	51,700
Proportionate Fair Share Contributions	-	-	-	-	-	-	-	-
Proposed Developer Constructed	-	-	-	1,200,000	-	-	-	1,200,000
TOTAL PROJECT REVENUE	6,000	-	45,700	1,200,000	-	-	-	1,251,700

OPERATIONAL IMPACT								
This road was designed as a City collector and will be maintained by the City, it will be a new road segment to be added to resurfacing program, which is presently on a 26 year program cycle. As additional roads are added to the program, the overall maintenance cycle would lengthen. It is further expected that the Public Works Department would incur additional mowing and drainage maintenance costs. The average annual operational cost for a new road (5 miles or less) 1 (one) year after construction is \$1,500 for the first 7 (seven) years of life.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	1,500	1,500	1,500	1,500	1,500	7,500
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	1,500	1,500	1,500	1,500	1,500	7,500
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	1,500	1,500	1,500	1,500	1,500	7,500
Total	-	-	1,500	1,500	1,500	1,500	1,500	7,500

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 200905

Project Name: Williamson Blvd North of Pavilion	Project Manager: CD Engineer
Department: Community Development	Original Plan Date: February 20, 2008
Location: North Boundary-Pavilion to Town West Blvd.	Concurrency Requirement: Yes -Transportation

Goal / Objective: Goal 3 Objective 5

Priority III: IMPORTANT (Could-Do)

DESCRIPTION/JUSTIFICATION:
This project involves adding 2 lanes to the existing 2 lane Williamson Blvd. roadway from the north boundary of the Pavilion project north to Town West Blvd, a 0.53 mile section. The project cost estimate is based on construction of an additional 2 travel lanes within the existing right-of-way with minimal impact to the existing roadway. The new construction will require stormwater treatment and it will be necessary to acquire an estimated 1 acre of off-site property for this purpose. This project needs to be in the CIP so that it can remain in the annually updated Comprehensive Plan Capital Improvements Element (CIE) and so that the City can retain the option of creating a proportionate-share project and collect funds for this improvement.

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	220,000	-	-	-	-	220,000
Right-of Way (stormwater retention)	-	-	-	260,935	-	-	-	260,935
Construction	-	-	-	-	2,200,000	-	-	2,200,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	220,000	260,935	2,200,000	-	-	2,680,935
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund - 312	-	-	-	-	-	-	-	-
Proportionate Fair Share Contributions	-	-	-	-	-	-	-	-
Proposed Developer Constructed	-	-	220,000	260,935	2,200,000	-	-	2,680,935
TOTAL PROJECT REVENUE	-	-	220,000	260,935	2,200,000	-	-	2,680,935

OPERATIONAL IMPACT								
No additional operating costs are expected as a result of this project because once completed the road will be maintained by the County.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 200907

Project Name: Coraci Blvd Extension	Project Manager: CD Engineer
Department: Community Development	Original Plan Date: February 23, 2009
Location: Carmody Lake Dr. to South of Sanctuary at Westport Apartment	Concurrency Requirement: Yes-Transportation
Goal / Objective: Goal 3 Objective 5	
Priority IV: DESIRABLE (Other Year)	

DESCRIPTION/JUSTIFICATION:
This project involves construction of a 1/2-mile 2-lane divided roadway extending Coraci Blvd. 2,600 feet from Forest Lakes subdivision (Carmody Lake Dr.) to Sanctuary at Westport Apartment within the existing undeveloped right-of-way. Drainage improvements are projected to be constructed in the right-of-way. This will serve as an alternate route for traffic from the Forest Lakes subdivision and reduce impacts on Taylor Road and the Taylor Rd./Williamson Blvd. intersection. This roadway is indicated as a future collector road in the Comprehensive Plan. This project needs to be in the CIP so that it can be in the annually updated Comprehensive Plan Capital Improvements Element (CIE) and so that the City can retain the option of creating a proportionate-share project and collect funds for this improvement.

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	257,000	-	-	-	257,000
Construction	-	-	-	-	2,150,000	-	-	2,150,000
Equipment	-	-	-	-	-	-	-	-
Right-of-Way Acquisition	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	-	257,000	2,150,000	-	-	2,407,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund - 312	-	-	-	-	-	-	-	-
Proportionate Fair Share Contributions	-	-	-	-	-	-	-	-
Proposed Developer Constructed	-	-	-	257,000	2,150,000	-	-	2,407,000
TOTAL PROJECT REVENUE	-	-	-	257,000	2,150,000	-	-	2,407,000

OPERATIONAL IMPACT								
New road segment to be added to resurfacing program, which is presently on a 26 year program cycle. As additional roads are added to the program, the overall maintenance cycle would lengthen. It is further expected that the Public Works Department would incur additional mowing and drainage maintenance costs. The average annual operational cost for a new road (5 miles or less) 1 (one) year after construction is \$1,500 for the first 7 (seven) years of life.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	1,500	1,500	3,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	PRIOR YEARS	-	-	-	-	1,500	1,500	3,000
FUNDING SOURCES		FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	-	-	-	1,500	1,500	3,000
Total			-	-	-	1,500	1,500	3,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # New-001

PROJECT NAME:	Accessible Pedestrian Signals & Sidewalk Gaps- Dunlawton & Nova Corridor	Project Manager:	CD Planner
DEPARTMENT:	Community Development	Original Plan Date:	April 27, 2020
LOCATION:	Dunlawton Avenue and Nova Road Corridors	Concurrency Requirement:	
Goal / Objective: Goal X, Objectives X		Priority XX: XXXXXX(XXXXX-XX)	

DESCRIPTION/JUSTIFICATION:

The project consists of updating intersections along the Dunlawton Avenue and Nova Road corridors to include accessible pedestrian signals and detectors and ADA compliant sidewalks and cross walk approaches. The intersections and sidewalk gaps include Nova Road and Village Trail, Village Trail and Dunlawton Avenue, Nova Road and Dunlawton Avenue, Nova Road and Herbert Street, Nova Road and Madeline Avenue, Nova Road and Spruce Creek Road, Nova Road and Miles Road, Commonwealth Avenue and Spruce Creek Road, 275' sidewalk segment on the west side of Village Trail (south of Dunlawton Avenue), 400' sidewalk segment on the north side of Butterfly Blvd (west of N. Swallow Tail Drive), 850' sidewalk segment on the east side of N Swallow Tail Drive (north of Dunlawton Avenue), 1100' sidewalk segment on the east side of Woodbriar Trail (north of Dunlawton Avenue), and 115' sidewalk segment on the north side of Village Trail (west of Nova Road). Additional right-of-way is not anticipated to be required. A feasibility study is required to develop a list of improvements for the accessible pedestrian signals and estimates for design and construction; it is anticipated that the updating of the intersections will include audible pedestrian signals and detectors (audible tones, speech messages, and/or vibrating surfaces), ADA compliant sidewalks and crosswalks approaches, lighting and ADA sidewalk approaches to nearby bus stops. The City submitted the project for TPO funding in Spring 2020. Under the current policy, the TPO will fund up to 90% of the project design and construction cost and the City will fund 10% of the project. Once ranked by the TPO, a feasibility study will be conducted; upon completion, the project will be eligible for inclusion in the TPO program if the City commits to support the design and construction phases. The estimated design and construction cost of the project will be adjusted after the feasibility study is completed.

Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	20,000	10%	\$ 2,000	\$ 18,000
Engr & Plan:	150,000	10%	\$ 15,000	135,000
CEI*:	110,000	10%	\$ 11,000	99,000
Construction:	450,000	10%	45,000	405,000
Total Proj. Cost:	\$ 730,000		\$ 73,000	\$ 657,000

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	-	20,000	-	-	-	-	-	20,000
Engineering & Planning	-	-	150,000	-	-	-	-	150,000
Construction	-	-	-	450,000	-	-	-	450,000
CEI	-	-	-	110,000	-	-	-	110,000
TOTAL PROJECT COSTS	-	20,000	150,000	560,000	-	-	-	730,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301	-	2,000	15,000	56,000	-	-	-	73,000
Transportation Impact Fee Fund 312	-	-	-	-	-	-	-	-
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
TPO Funds	-	18,000	135,000	504,000	-	-	-	657,000
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	20,000	150,000	560,000	-	-	-	730,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # New-002

PROJECT NAME:	Widening of Madeline Avenue Between Clyde Morris Blvd & Nova Road	Project Manager:	CD Planner
DEPARTMENT:	Community Development	Original Plan Date:	April 27, 2020
LOCATION:	Madeline Avenue Between Clyde Morris Blvd & Nova Road	Concurrency Requirement:	
Goal / Objective: Goal 3 Objective 5		Priority XX:	XXXXXX(XXXXX-XX)

DESCRIPTION/JUSTIFICATION:

The projects consists of widening the current vehicle travel lanes on Madeline Avenue between Clyde Morris Boulevard and Nova Road. The proposed improvements are anticipated to be constructed within the existing right-of-way of Madelline Avenue; additional right-of-way is not anticipated to be required for this project. Removal of existing trees within the right-of-way may be required to accommodate the widening to improve driver safety, maintain sidewalks, LOS capacity, safety conditions, and long-term maintenance. The City submitted the project for TPO funding in Spring 2020. Under the current policy, the TPO will fund up to 90% of the project design and construction cost and the City will fund 10% of the project. Once ranked by the TPO, a feasibility study will be conducted; upon completion, the project will be eligible for inclusion in the TPO program if the City commits to support the design and construction phases. The estimated design and construction cost of the project will be adjusted after the feasibility study is completed.

Component	Total	City %	Total City \$	TPO \$
Feasibility Study:	20,000	10%	\$ 2,000	\$ 18,000
Engr & Plan:	200,000	10%	\$ 20,000	180,000
CEI*:	125,000	10%	\$ 12,500	112,500
Construction:	1,000,000	10%	100,000	900,000
Total Proj. Cost:	\$ 1,345,000		\$ 134,500	\$ 1,210,500

*CEI - Construction Engineering and Inspection (CEI) services are required by FDOT for contract administration, inspection, federal compliance oversight, and materials sampling and testing for the construction project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Feasibility Study	-	20,000	-	-	-	-	-	20,000
Engineering & Planning	-	-	200,000	-	-	-	-	200,000
Construction	-	-	-	125,000	-	-	-	125,000
CEI	-	-	-	1,000,000	-	-	-	1,000,000
TOTAL PROJECT COSTS	-	20,000	200,000	1,125,000	-	-	-	1,345,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301	-	-	-	-	-	-	-	-
Transportation Impact Fee Fund 312	-	2,000	20,000	112,500	-	-	-	134,500
General Capital Rplcmnt Fund 317	-	-	-	-	-	-	-	-
TPO Funds	-	18,000	180,000	1,012,500	-	-	-	1,210,500
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	20,000	200,000	1,125,000	-	-	-	1,345,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

LEASE AND REPLACEMENT FUND

FLEET REPLACEMENT SCHEDULE - Community Development

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
1900 PLANNING & DEVELOPMENT									
SUB TOTAL - Planning & Development				-	-	-	-	-	-
1901 BUILDING DIVISION									
1727	CHEVY	S10 BLAZER	2005	-	-	-	-	-	-
1782	CHEVY	COLORADO PICKUP	2006	-	-	-	-	-	-
1754	CHEVY	COLORADO PICKUP	2006	-	-	-	-	-	-
2076	Nissan	Frontier Ext. Cab Pickup	2015	-	-	-	-	23,000	-
2100	FORD	F150 EXT. CAB PICKUP	2016	-	-	-	-	-	23,000
2101	FORD	F150 EXT. CAB PICKUP	2016	-	-	-	-	-	23,000
SUB TOTAL - Building Division				-	-	-	-	23,000	46,000
1903 ENGINEERING DIVISION									
1637	S10	PICKUP 4X4	2003	-	-	-	-	-	-
1726	Ford	PICKUP 4X2	2006	-	-	-	-	-	-
SUB TOTAL - Engineering				-	-	-	-	-	-
TOTAL- Community Development				-	-	-	-	23,000	46,000

Operational Impact: No additional operating costs are expected from this routine replacement of fleet vehicles.

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City of Port Orange, Florida
Capital Improvements Program
FY21 to FY26



GOLF COURSE AT CYPRESS HEAD

PROJECT	Project #	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Irrigation Repair and Replacement	201992	\$ 21,849	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,849
Restroom Renovations	202093	-	-	40,000	-	-	-	-	40,000
Vehicle/Equipment Replacement	FLEET	-	53,000	280,500	52,500	60,000	8,000	81,000	535,000
Total Golf Course:		\$ 21,849	\$ 78,000	\$ 320,500	\$ 52,500	\$ 60,000	\$ 8,000	\$ 81,000	\$ 621,849
FY21 - FY26 Total Only:			\$ 78,000	\$ 320,500	\$ 52,500	\$ 60,000	\$ 8,000	\$ 81,000	\$ 600,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201992

Project Name:	Irrigation Repair and Replacement	Project Manager:	Bob Duquette
Department:	Golf Course at Cypress Head	Original Plan Date:	
Location:	Golf Course at Cypress Head	Concurrency Requirement:	
Goal / Objective: Goal 2 Objective 4		Priority II: Essential (Should do)	

DESCRIPTION / JUSTIFICATION:

The current Irrigation System is over 25 years old and was installed when the course was built in 1992. An irrigation audit is currently under way to determine the necessary changes to the current system. The audit will determine if we need to replace the current underground piping and replace existing sprinkler heads along with replacing control panels to operate the system. There has been multiple joint failures underground leading to costly repairs and shutdown of the system. The replacement of the system would reduce repair costs, significantly improve watering of the grass surfaces, reduce waste and reduce water costs. The recommendation would be to start the replacement on the back nine to help reduce interruption of regular play and limit any revenue losses.

The audit indicated that all the control boxes need to be replaced and there are 19 on the course. Staff is recommending breaking this into two phases and replace half in FY20 and the other half in FY21. Estimated cost to replace all 19 boxes is \$41,000.

Note: The City funded \$20,000 towards the irrigation audit in FY18 on Project QPC080 but only used \$849. The remaining funds were re-allocated to other Golf Course needs. (Greens Rollers and Irrigation Pump Repair)

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEAR	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	849	-	-	-	-	-	-	849
Construction	21,000	25,000	-	-	-	-	-	46,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	21,849	25,000	-	-	-	-	-	46,849
SOURCES OF FUNDS:	PRIOR YEAR	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Golf Course Operating Fund 450	21,849	25,000	-	-	-	-	-	46,849
Recreation Impact Fees Fund 611	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	21,849	25,000	-	-	-	-	-	46,849

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project.

OPERATIONAL IMPACT	PRIOR YEAR	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEAR	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Golf Course Operating Fund 450	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202093

Project Name:	Restroom Renovations	Project Manager:	Bob Duquette
Department:	Golf Course at Cypress Head	Original Plan Date:	
Location:	Golf Course at Cypress Head	Concurrency Requirement:	
Goal / Objective: Goal 2 Objective 4		Priority III: Important (Could do)	

The restrooms at the golf course are original and are in need of renovations. One of the top complaints we receive from patrons is the restrooms. The restrooms would need to be re design to current ADA standards and an engineers estimate will be provided for construction.

PROJECT EXPENDITURES / FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEAR	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	15,000	-	-	-	-	-	-	15,000
Construction	-	-	40,000	-	-	-	-	40,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	15,000	-	40,000	-	-	-	-	55,000
SOURCES OF FUNDS:	PRIOR YEAR	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Golf Course Operating Fund 450	15,000	-	40,000	-	-	-	-	55,000
Recreation Impact Fees Fund 611	-	-	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	15,000	-	40,000	-	-	-	-	55,000

OPERATIONAL IMPACT								
OPERATIONAL IMPACT	PRIOR YEAR	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEAR	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Golf Course Operating Fund 450	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Cypress Head Golf Course

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
Cypress Head Golf Course									
5823	CUSHMAN	TOP DRESSER	1992	-	-	-	-	-	-
5873	BROUWER	SOD CUTTER	1992	-	-	-	-	-	-
6791	JOHN DEERE	5105 TRACTOR	2003	-	-	-	-	-	-
6878	TORO	3100D REELMASTER MOWER	2005	-	-	-	-	-	-
6879	TORO	3100D ROUGH MOWER	1997	-	-	-	-	-	-
6880	TORO	WORKMAN 3200	2005	-	-	-	-	-	-
6882	MONTANA	4920 FRONT END LOADER	2007	-	-	-	-	-	-
6887	CUSHMAN	TUCKSTER	2007	-	20,000	-	-	-	-
6893	JOHN DEERE	2500B GREENS MOWER (1693)	2008	-	-	-	-	-	-
6897	JOHN DEERE	7700 FAIRWAY MOWER	2009	-	-	-	-	-	-
6899	SISIS	GREENS MULTI SHEARER	2009	-	-	-	-	-	-
9229	CUSHMAN	HAULER 800	2012	10,000	-	-	-	-	-
9230	CUSHMAN	HAULER 1200	2012	10,000	-	-	-	-	-
9308	JOHN DEERE	1200A FIELD RAKE	2012	-	-	-	-	-	-
9405	JOHN DEERE	2500B GREENS MOWER	2013	-	33,000	-	-	-	-
9408	JOHN DEERE	2500B GREENS MOWER	2013	-	-	33,000	-	-	-
9532	JOHN DEERE	2500B GREENS MOWER	2014	-	33,000	-	-	-	-
9533	JOHN DEERE	2500B GREENS MOWER	2014	33,000	-	-	-	-	-
9559	JOHN DEERE	GATOR TE ELECTRIC	2015	-	10,500	-	-	-	-
9560	JOHN DEERE	GATOR TE ELECTRIC	2015	-	-	10,500	-	-	-
9603	TORO	3280 72" DECK MOWER	2015	-	-	-	21,000	-	-
9604	TORO	PROFORCE BLOWER	2015	-	-	-	-	8,000	-
9759	EZGO	GAS CART	2015	-	9,000	-	-	-	-
9760	EZGO	BEVERAGE CART	2015	-	-	9,000	-	-	-
9761	EZGO	BEVERAGE CART	2015	-	-	-	9,000	-	-
9798	KUBOTA	L3901 TRACTOR	2016	-	-	-	-	-	-
9799	TORO	PRO PASS SPREADER	2016	-	-	-	-	-	15,000
9989	TRIMAX	REEL MOWER	2016	-	-	-	-	-	33,000
9411	JOHN DEERE	2500B GREENS MOWER	2018	-	-	-	-	-	33,000
101??	JOHN DEERE	7700A FAIRWAY MOWER	2018	-	-	-	-	-	-
9530	JOHN DEERE	PROGATOR VEHICLE	2014	-	-	-	30,000	-	-
9531	JOHN DEERE	HD110 SPRAY UNIT ON #9530	2014	-	-	-	-	-	-
NO #	TORO	VERTICUT REELS	1998	-	-	-	-	-	-
9604	TORO	PROFORCE BLOWER	2015	-	-	-	-	-	-
NEW	TORO	PROCORE 648 48" AERATOR	2020	25,000	-	-	-	-	-
	EZ GO	GOLF CARTS (75)	2016	-	175,000	-	-	-	-
		Less Equip/Veh Purchased in Ops		25,000	-	-	-	-	-
TOTAL Golf Course at Cypress Head				53,000	280,500	52,500	60,000	8,000	81,000

Operational Impact: No additional operating costs are expected from this routine replacement of fleet vehicles

City of Port Orange, Florida
Capital Improvements Program
FY21 to FY26



Fire Rescue

PROJECT	Project #	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Thermal Imaging Camera Replacement Program	201023	\$ 57,215	\$ 15,600	\$ 15,600	\$ -	\$ -	\$ -	\$ -	\$ 88,415
Extrication Equipment	201637	120,000	-	-	40,000	-	-	-	160,000
Training Facility/Tower	201838	730,000	100,000	-	-	-	-	-	830,000
Rescue Company Unified Command Post Apparatus	201841	-	-	1,000,000	-	-	-	-	1,000,000
Addition to FS 71	201844	-	-	50,000	300,000	-	-	-	350,000
Gear Extractor and Dryers	201949	-	44,000	-	-	-	-	-	44,000
Drone Program	202050	-	-	16,000	-	-	-	-	16,000
Addt'l ALS Transport Units	202052	-	-	270,000	-	310,000	-	-	580,000
Training Building Renovation	202053	-	-	145,000	-	-	-	-	145,000
Station Based Alerting System	202055	-	-	25,000	50,000	50,000	-	-	125,000
Vehicle Replacement	FLEET		48,500	48,500	817,500	751,000	190,000	-	1,855,500
Total Fire and Rescue:		\$ 907,215	\$ 208,100	\$ 1,570,100	\$ 1,207,500	\$ 1,111,000	\$ 190,000	\$ -	\$ 5,193,915
FY21 - FY26 Total Only:			\$ 208,100	\$ 1,570,100	\$ 1,207,500	\$ 1,111,000	\$ 190,000	\$ -	\$ 4,286,700

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201023

Project Name:	Thermal Imaging Camera Replacement Program	Project Manager:	Ken Fustin
Department:	Fire Rescue	Original Plan Date:	02/01/09
Location:	1090 City Center Blvd.	Concurrency Requirement:	N/A

Goal / Objective: Goal 1 Objectives 2

Priority II: ESSENTIAL (Should-Do)

DESCRIPTION / JUSTIFICATION:

There are six (6) thermal imaging cameras currently in service. The department replaced 2 units in FY11, two units in FY13 and purchased two units in FY14. We are recommending to phase in replacements due to normal wear, based on availability of parts and service as technology changes.

Note: Project FIR005 was established in FY13 and 4 cameras were purchased for \$7,400/each. Two from the Fire Program Fund 609, one from the Fire Impact Fee Fund 311 (new camera) and the other from the Lease and Replacement Fund 505 (replacement camera). Prior to establishing the project, the department purchased two cameras for a total cost of \$12,015 from General Fund 001.

We are projecting to start the replacement cycle again in 2020 at an estimated cost of \$7,800 per camera.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	57,215	15,600	15,600	-	-	-	-	88,415
TOTAL PROJECT COSTS	57,215	15,600	15,600	-	-	-	-	88,415
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Fire Program Fund 609 (closed)	14,800	-	-	-	-	-	-	14,800
General Capital Fund 317	-	-	-	-	-	-	-	-
Lease & Replacement Fund 505	23,000	15,600	15,600	-	-	-	-	54,200
Fire Impact Fee Fund 311	7,400	-	-	-	-	-	-	7,400
General Fund 001	12,015	-	-	-	-	-	-	12,015
TOTAL PROJECT REVENUE	57,215	15,600	15,600	-	-	-	-	88,415

OPERATIONAL IMPACT

Replacement of existing equipment due to age and condition. Routine maintenance is currently programmed within the department's operating budget. No additional operating costs are anticipated.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund 001	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201637

FIR014

Project Name: Extrication Equipment

Project Manager: Ken Fustin

Department: Fire Rescue

Original Plan Date: 03/01/15

Location:

Concurrency Requirement:

Goal / Objective: Goal 1 Objective 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION / JUSTIFICATION:

Description:

Purchase of six new cutters for all fire apparatuses.

Impact:

Ensuring that this equipment is in good working order will allow first responders to complete life saving techniques with more assurances that equipment will not fail. The purchase of the new Amkus cutters will be placed on a 5-year replacement plan to account for the improved technologies in vehicles. The rate at which vehicle manufactures are producing lighter and stronger metals renders this tool obsolete in a shorter timeframe. Establishing a replacement cycle of every five years will ensure that our department is capable of performing extrication procedures on all vehicles that pass within our boundaries.

The plan is to replace all 5 cutters in FY23. Each costs approximately \$8,000.

Note: Project FIR014 was established in FY16 with \$40,000 in budget. In FY17 and FY18, an additional \$80,000 was funded for this project.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	120,000	-	-	40,000	-	-	-	160,000
TOTAL PROJECT COSTS	120,000	-	-	40,000	-	-		160,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317	-	-	-	-	-	-	-	-
Lease & Replacement Fund 505	120,000	-	-	40,000	-	-	-	160,000
TOTAL PROJECT REVENUE	120,000	-	-	40,000	-	-		160,000

OPERATIONAL IMPACT

Replacement of existing equipment due to age and condition. Routine maintenance is currently programmed within the department's operating budget. No additional operating costs are anticipated.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-		-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund 001	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201838

Project Name: Training Facility/Tower
Department: Fire Rescue
Location: Fire Stations

Project Manager: Ken Fustin
Original Plan Date: 02/01/17
Concurrency Requirement:

Goal / Objective: Goal 1 Objective 2

Priority III: IMPORTANT (Could-Do)

DESCRIPTION / JUSTIFICATION:

Currently Fire Rescue does not have an easily accessible training ground available on a regular basis within the City Limits. Requesting to build a new training facility to include a burn building, smoke/high rise tower, and the installation of piping to carry LP gases, air, and water for simulated hazardous materials incidents. Facilities are also required to ensure personnel can meet the training requirements established by OSHA for confined space training. Renovations at the former facility, located at 5839 Trailwood Drive, have been proposed for many years. Due to Fire Station #72's relocation and subsequent use as a drainage/retention area, it is necessary to construct a new and possibly joint training facility. The requested funding is based on estimates from vendors and conversations with Fire professionals that are currently working on similar projects. Staff is including a new SCBA fill station and various training props including: confined space maze, propane fed car fire simulator, propane tank simulator, computer driving simulator.

Note: Project FIR027 was established in FY19 with \$75,000 budgeted in the Fire Impact Fee Fund 311.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	75,000	-	-	-	-	-	-	75,000
Construction	575,000	100,000	-	-	-	-	-	675,000
Equipment - SCBA fill station	45,000	-	-	-	-	-	-	45,000
Equipment - Various props	35,000	-	-	-	-	-	-	35,000
TOTAL PROJECT COSTS	730,000	100,000	-	-	-	-	-	830,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317	-	-	-	-	-	-	-	-
Fire Impact Fee Fund 311	730,000	100,000	-	-	-	-	-	830,000
TOTAL PROJECT REVENUE	730,000	100,000	-	-	-	-	-	830,000

OPERATIONAL IMPACT

Additional annual operating costs will include general maintenance and repairs, utilities, insurance, and operating supplies. Some of these costs may be offset by new revenue generated from renting the training facility to other agencies.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services - CIAA	-	-	40,000	40,000	40,000	-	-	120,000
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	2,000	2,000	2,000	2,000	2,000	10,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	(38,000)	(38,000)	(38,000)	2,000	2,000	(110,000)
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund 001	-	-	2,000	2,000	2,000	2,000	2,000	10,000
Total	-	-	2,000	2,000	2,000	2,000	2,000	10,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201841

Project Name:	Rescue Company Unified Command Post Apparatus	Project Manager:	Ken Fustin
Department:	Fire Rescue	Original Plan Date:	06/01/17
Location:	Fire Stations	Concurrency Requirement:	

Goal / Objective: Goal 1 Objective 2

Priority IV: DESIRED (Other Year)

DESCRIPTION / JUSTIFICATION:

Rescue company - possible funding from South East Fire Rescue Agencies. As the Southeast Regional Fire Departments (SERF) move towards a consolidated and regional approach to special operations deployment and response, we find it necessary to have one standard response vehicle to store and deploy the most likely needed equipment for a structural fire, EMS call, high angle rescue, confined space rescue, a structural collapse or a trench/excavation cave in. To have all the various types of equipment in one response vehicle will require a vehicle of this type. Based on current sales quote from Pierce, a new Rescue company is priced at \$875,000. This estimate is good through calendar year 2017, but will go up 3% per year afterward. The additional \$125,000 will be used to outfit the apparatus with hand tools, fire hose, extrication equipment, specialized rescue equipment, etc. The current quote from Ten-8 Fire Equipment to outfit the apparatus is \$112,260.97, but will go up the longer the project is delayed.

Looking to increase the capabilities of this vehicle by adding unified command post capabilities that could be utilized by law enforcement and fire rescue personnel.

Note: This is a purchase of a new apparatus that will need to be approved as part of the FY21 operating budget process.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	-	-	1,000,000	-	-	-	-	1,000,000
TOTAL PROJECT COSTS	-	-	1,000,000	-	-	-	-	1,000,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund 001	-	-	-	-	-	-	-	-
Lease & Replacement Fund 505	-	-	-	-	-	-	-	-
Gen Capital Fund 317	-	-	1,000,000	-	-	-	-	1,000,000
Grant Funding	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	1,000,000	-	-	-	-	1,000,000

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund 001	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201844

Project Name: Addition to FS 71
Department: Fire Rescue
Location: Fire Stations

Project Manager: Ken Fustin
Original Plan Date: 02/07/17
Concurrency Requirement:

Goal / Objective: Goal 1 Objective 2 & Goal 2 Objective 2

Priority III: IMPORTANT (Could-Do)

DESCRIPTION / JUSTIFICATION:

Addition to Fire Station 71 to accommodate larger response vehicles. Per the City of Port Orange's building official, the apparatus bay at Station 71 is classified as S2 (low hazard storage) and would normally run approx. \$78/sqft for NEW CONSTRUCTION. However, because there will be demolition and tying into our existing structure, he stated that the estimates will be closer to \$155-185 per square foot, as he has seen this exact type of addition before. Therefore, to add an additional 1000 sqft onto Station 71 would be \$155,000-185,000 for construction on the lower end, then adding electrical, new bay doors, engineer and planning, etc. This project will come in very close to the \$350,000 that is currently being requested.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	50,000	-	-	-	-	50,000
Construction	-	-	-	300,000	-	-	-	300,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	50,000	300,000	-	-	-	350,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317	-	-	50,000	300,000	-	-	-	350,000
Lease & Replacement Fund 505	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	50,000	300,000	-	-	-	350,000

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund 001	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201949

Project Name: Gear Extractor and Dryers

Project Manager: Ken Fustin

Department: Fire Rescue

Original Plan Date: March 2018

Location: Fire Stations

Concurrency Requirement:

Goal / Objective: Goal 01 Objective 02

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION / JUSTIFICATION:

Currently the department has four gear extractors to clean bunker gear in accordance with NFPA standards. This CIP would allow for all stations to have a gear extractor and additionally provide three gear dryers for the department. The current process for cleaning gear takes about two days due to the lack of dryers. The addition of the dryers would allow same day turn around for gear cleaning which would increase efficiency and reduce costs for our pool gear.

We are looking at getting 1 gear extractor and 3 drying racks to significantly decrease our turnaround time for gear cleaning. The purchase of the gear extractor will allow us to have gear washers in all fire stations. The gear driers will be strategically placed at the fire station, most likely based on call volume. Probably stations 71, 73 and 75 would house the drying racks systems.

The list price for an extractor is approximately \$10,170 and this would be for FS73.

The list price for the Gear Dryers is approximately \$11,000 - \$12,000 apiece.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	-	44,000	-	-	-	-	-	44,000
TOTAL PROJECT COSTS	-	44,000	-	-	-	-	-	44,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317	-	44,000	-	-	-	-	-	44,000
Fire Impact Fee Fund 311	-	-	-	-	-	-	-	-
Lease & Replacement Fund 505	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	44,000	-	-	-	-	-	44,000

OPERATIONAL IMPACT

Operating cost for parts and repair is expected and will be budgeted in FY22 after the one year warranty expires.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	500	500	500	500	500	2,500
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	500	500	500	500	500	2,500
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Fire 001	-	-	500	500	500	500	500	2,500
Total	-	-	500	500	500	500	500	2,500

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

202050

Project Name: Drone Program	Project Manager: Ken Fustin
Department: Fire & Rescue	Original Plan Date: March 2019
Location: Fire Admin	Concurrency Requirement:

Goal / Objective: Goal XX Objective XX

Priority IV: DESIRED (Other Year)

DESCRIPTION / JUSTIFICATION:

The recent development of advanced unmanned aerial vehicle (UAV) technologies provides the opportunity for Port Orange Fire Rescue to operate a safe, efficient, and affordable aviation program. The information and intelligence gathered by a UAV and its operator can be invaluable for the protection of public and private property, life safety and wellbeing of the citizens we serve, as well as the safety of all public safety personnel. Some examples of the uses of this technology are as follows:

- Missing or endangered person/s
- Traffic observation surveys
- Natural disaster recovery and restoration efforts
- Fire scene surveillance
- Barricaded suspect surveillance (law enforcement request)
- Fleeing suspect search (law enforcement request)
- Accident investigation
- Building inspections
- Special event management (Parks and Recreation request)
- Photography/videography missions

These uses are only a fraction of the uses in which a UAV can benefit the agency, the city, and the community. The costs below include equipment, software, and training for 6 pilots.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Training & FAA License	-	-	2,400	-	-	-	-	2,400
Construction	-	-	-	-	-	-	-	-
Equipment	-	-	13,600	-	-	-	-	13,600
TOTAL PROJECT COSTS	-	-	16,000	-	-	-	-	16,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317	-	-	16,000	-	-	-	-	16,000
Fire Impact Fee Fund 311	-	-	-	-	-	-	-	-
Lease & Replacement Fund 505	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	16,000	-	-	-	-	16,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Training / FAA license	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Fire 001	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

202052

Project Name: Addt'l ALS Transport Units
Department: Fire & Rescue
Location: FS71 & FS75

Project Manager: Ken Fustin
Original Plan Date: March 2019
Concurrency Requirement:

Goal / Objective: Goal 1 Objective 2

Priority IV: I DESIRED (Other Year)

DESCRIPTION / JUSTIFICATION:

Now that Port Orange is operating under the new and improved C.A.R.E Agreement with Volusia County we anticipate the need of additional transport units. We are requesting one (second unit) in FY21 and another one (third unit) in FY23. Both units will be fully equipped with power lift stretchers ready for operation.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	-	-	270,000	-	310,000	-	-	580,000
TOTAL PROJECT COSTS	-	-	270,000	-	310,000	-	-	580,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317	-	-	270,000	-	310,000	-	-	580,000
Fire Impact Fee Fund 311	-	-	-	-	-	-	-	-
Lease & Replacement Fund 505	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	270,000	-	310,000	-	-	580,000

OPERATIONAL IMPACT

Anticipated additional revenues of \$400,000 per transport vehicle per year. Each new transport unit would require 6 new staff (6 FY21, 6 FY23).

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	400,000	-	400,000	-	-	800,000
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	420,000	-	420,000	-	-	840,000
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	20,000	-	20,000	-	-	40,000
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Fire 001	-	-	20,000	-	20,000	-	-	40,000
Total	-	-	20,000	-	20,000	-	-	40,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

202053

Project Name: Training Building Renovation
Department: Fire Rescue
Location: Fire Rescue

Project Manager: Ken Fustin
Original Plan Date: March 2019
Concurrency Requirement:

Goal / Objective: Goal 01 Objective 01

Priority III: IMPORTANT (Could-Do)

DESCRIPTION / JUSTIFICATION:

Training Building Renovation - This project will transform the two acquired Public Utility buildings located at North end of City yards into a comprehensive training facility. The Fire Department desires to renovate these building into multiple classrooms, multiple training rooms and storage facility for props and equipment. The current buildings are used as 1/4 office spaces and 3/4 storage and repair facility. The project will transform a large usable space under roof, into an ADA compliant classroom/training facility. The additional equipment costs would be due to furnishing and audio/visual equipment needed for education delivery. The renovation project will allow the Fire department to provide most required State certification classes to department personnel for department development and contractual requirements for personnel to occupy job specific jobs. The completion of this project will also lower cost exposures by the city for contractual tuition re-imbursement requirements.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	10,000	-	-	-	-	10,000
Construction	-	-	100,000	-	-	-	-	100,000
Equipment	-	-	35,000	-	-	-	-	35,000
TOTAL PROJECT COSTS	-	-	145,000	-	-	-	-	145,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317	-	-	145,000	-	-	-	-	145,000
Fire Impact Fee Fund 311	-	-	-	-	-	-	-	-
Lease & Replacement Fund 505	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	145,000	-	-	-	-	145,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Fire 001	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

202055

Project Name: Station Based Alerting System

Project Manager: Ken Fustin

Department: Fire Rescue

Original Plan Date: March 2019

Location: Fire Rescue

Concurrency Requirement:

Goal / Objective: Goal 01 Objective 01

Priority II: IMPORTANT (Could-Do)

DESCRIPTION / JUSTIFICATION:

Currently, POFR's five station alerting (FSA) systems are all analog. Although all of our radios are P25 compliant, our station alerting systems have not yet been updated as VC Dispatch is still in the process of moving to a full digital (IP based) system, and still has the capability of dispatching units via the outdated, analog system. That being said, the County is in the process of updating the entire CAD system, and once that is done, we will need to be able to be "toned out" for alarms. County will be going out for RFP in FY20 with a proposed start date for station upgrades in FY21. (Estimates are based on preliminary discussions with County representatives.)

The new FSA system will provide fire station alerting to the existing five fire stations and personnel provided with subscriber radios. Also, the CAD system could interface with multiple FSA systems to provide alerting to the stations, message boards at stations, as well as alerts to smart phones, tablets, PC, and telephone. This IP based system is scalable and will also help improve ISO ratings by having a redundant, dedicated second circuit for dispatching alarms to POFR.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	-	-	25,000	50,000	50,000	-	-	125,000
TOTAL PROJECT COSTS	-	-	25,000	50,000	50,000	-	-	125,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317	-	-	25,000	50,000	50,000	-	-	125,000
Fire Impact Fee Fund 311	-	-	-	-	-	-	-	-
Lease & Replacement Fund 505	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	25,000	50,000	50,000	-	-	125,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	1,500	-	-	-	-	1,500
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	1,500	-	-	-	-	1,500
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Fire 001	-	-	1,500	-	-	-	-	1,500
Total	-	-	1,500	-	-	-	-	1,500

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Fire and Rescue

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
3100 FIRE DEPARTMENT									
1554	FORD	E150 8 PASSENGER VAN	2000	-	-	-	-	-	-
1664	PIERCE	ENFORCER PUMPER BACKUP	2004	-	-	-	-	-	-
1793	FORD	F550 BRUSH TRUCK	2008	-	-	70,000	-	-	-
1802	TATRA	BRUSH TRUCK/TANKER	2008	-	-	-	-	-	-
1832	PIERCE	CONTENDER PUMPER (MOVES TO BACKUP)	2009	-	-	-	725,000	-	-
1866	CHEVY	K2500 4X4 PICKUP	2011	-	-	-	-	-	-
1867	CHEVY	K2500 4X4 PICKUP	2011	41,000	-	-	-	-	-
1868	CHEVY	K2500 4X4 PICKUP	2011	-	41,000	-	-	-	-
2045	FORD	EXPLORER SUV	2014	-	-	-	26,000	-	-
2058	CHEVY	TAHOE 4X4 SUV	2015	-	-	-	-	40,000	-
9402	POLARIS	RANGER ATV	2013	-	-	15,000	-	-	-
2037	PIERCE	SABER PUMPER 74	2013	-	-	725,000	-	-	-
	UPFITTING	UPFIT AND STRIPING OF FIRE VEHICLES		7,500	7,500	7,500	-	-	-
2228	RAM/OSAGE	4500 AMBULANCE (2016 MODEL)	2018	-	-	-	-	150,000	-
1664*	PIERCE	Add'l \$75,000 needed for replacement of pumper asset #1664 w 105' Aerial Quint (to be funded from Fire Impact Fee 311-3100-522-6400)	2019	-	-	-	-	-	-
NEW	TBD	Emergency Transport Vehicle (to be funded from Gen Fund 001-3100 if approved by City Council)	2019	-	-	-	-	-	-
NEW	TBD	Rescue Company (to be funded from Gen Fund 001-3100 if approved by City Council)	2021	-	-	-	-	-	-
TOTAL - Fire and Rescue:				48,500	48,500	817,500	751,000	190,000	-
Less: Vehicles/Equip purchased out of Fire:				-	-	-	-	-	-
Grand Total:				48,500	48,500	817,500	751,000	190,000	-

**City of Port Orange, Florida
Capital Improvements Program
FY21 to FY26**



INFORMATION TECHNOLOGY

PROJECT	Project #	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
City Municipal Network	200501	\$ 463,519	\$ 26,000	\$ 30,000	\$ 30,000	\$ 100,000	\$ 30,000	\$ -	\$ 679,519
Maintain Hardware Infrastructure	200503	521,050	23,000	25,000	25,000	25,000	25,000	-	644,050
Public Safety Technology Refresh	201321	324,155	30,000	30,000	30,000	30,000	30,000	-	474,155
Audio Visual Upgrades	201728	-	-	17,000	-	-	-	-	17,000
Police Department Surveillance System	NEW	-	31,750	-	-	-	-	-	31,750
Migrate Phone System	NEW	-	-	25,000	-	-	-	-	25,000
Cybersecurity Improvements	NEW	-	23,000	-	39,000	-	-	-	62,000
Vehicle Replacement	FLEET	-	-	-	-	23,000	-	-	23,000
Total Information Technology:		\$ 1,308,724	\$ 133,750	\$ 127,000	\$ 124,000	\$ 178,000	\$ 85,000	\$ -	\$ 1,956,474
FY21 - FY26 Total Only:			\$ 133,750	\$ 127,000	\$ 124,000	\$ 178,000	\$ 85,000	\$ -	\$ 647,750

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 200501
ZMI015

PROJECT NAME	City Municipal Network	Project Manager:	James Hicks
DEPARTMENT	Information Technology	Original Plan Date:	October 1, 2004
LOCATION	Various Department Locations	Concurrency Requirement:	N/A

Goal / Objective: Goal 2 Infrastructure **Priority II:** ESSENTIAL (Should do)

DESCRIPTION/JUSTIFICATION:

Information Technology manages and maintains a complex fiber optic network ring encompassing 16 City facilities and covering a distance of 8.5 miles. To secure this network and deliver the necessary bandwidth needed to support modern applications and technology, telecommunications infrastructure must continually be upgraded and replaced. This includes fiber optic network switches, routers, firewalls, intrusion detection systems, and all associated peripherals. Related devices are typically kept in production until no longer supported by the manufacturer, or unless security issues or significant technology changes require upgrades prior to the devices end-of-life date.

FY21: Originally, \$30,000 was requested for FY21. Staff has reduced this request to \$26,000 based on projected actuals. Staff will look to replace the remaining switches at POPD that are nearing end of life (3 replaced in FY20) as well as the switches at all 5 fire stations that are also nearing end of life.

Note: Project ZMI015 Municipal Network currently has \$50,385 budgeted/available in FY19. This is a recurring capital expense for the City and various amounts have been funded throughout the years: FY07 \$86,000; FY14 - FY16 \$75,000/year; FY17 \$45,000, FY18 \$20,000, and FY19 \$40,000.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	463,519	26,000	30,000	30,000	100,000	30,000	-	679,519
TOTAL PROJECT COSTS	463,519	26,000	30,000	30,000	100,000	30,000	-	679,519
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund (501)	-	-	-	-	-	-	-	-
Lease & Replacement Fund 505	463,519	26,000	30,000	30,000	100,000	30,000	-	679,519
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	463,519	26,000	30,000	30,000	100,000	30,000	-	679,519

OPERATIONAL IMPACT

No additional operating expenses are anticipated as a result of this project.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-		-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund (501)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 200503
ZMI016

PROJECT NAME	Maintain Hardware Infrastructure	Project Manager:	James Hicks
DEPARTMENT	Information Technology	Original Plan Date:	October 1, 2004
LOCATION	Various Department Locations	Concurrency Requirement:	N/A

Goal / Objective: Goal 2 Infrastructure

Priority II: ESSENTIAL (Should do)

DESCRIPTION/JUSTIFICATION:
This project will address the ongoing need to update and replace various types of capital technology hardware such as servers and enterprise storage devices. Currently, Information Technology manages 18 physical servers which contain over 75 virtual servers as well as highly available storage area networks with 35 terabytes of data. The typical lifespan of these devices range from 3 to 6 years, depending on multiple factors including usage, wear and tear, purpose, etc. While continuous efforts are made to extend the lifespan of these devices by repairing and upgrading components as needed instead of replacing the entire device, to keep up with technological advancements and ensure that appropriate technology can be supported by IT staff as well as vendors, equipment does need to be replaced on a scheduled basis. FY21: Originally, \$25,000 was requested for FY21. Staff has reduced this request to \$23,000 based on projected actuals. Staff will look to replace the storage appliance that stores video surveillance for approximately 115 cameras located throughout the City. The existing appliance is nearing end of life and will not be supported much longer. Note: Project ZMI016 Computer Hardware currently has \$73,000 budgeted/available in FY19. This is recurring capital expense for the City and various amounts have been funded throughout the years.

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	521,050	23,000	25,000	25,000	25,000	25,000	-	644,050
TOTAL PROJECT COSTS	521,050	23,000	25,000	25,000	25,000	25,000	-	644,050
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund (501)	30,701	-	-	-	-	-	-	30,701
Lease & Replacement Fund 505	490,349	23,000	25,000	25,000	25,000	25,000	-	613,349
Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	521,050	23,000	25,000	25,000	25,000	25,000	-	644,050

OPERATIONAL IMPACT								
No additional operating expenses are anticipated as a result of this project.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-		-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund (501)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-		-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201321
ZMI032

Project Name:	Public Safety Technology Refresh	Project Manager:	James Hicks
Department:	Information Technology	Original Plan Date:	2/23/2012
Location:	Police Department/Fire Department	Concurrency Requirement:	

Goal / Objective: Goal 1 Public Safety

Priority II: ESSENTIAL (Should do)

DESCRIPTION / JUSTIFICATION:

In FY20, staff transitioned from standard HP laptops to Panasonic Toughbooks for several reasons. Panasonic makes a model of Toughbook that is built specifically for public safety and has features such as a glove compatible touch screen, backlit keyboard, and nighttime stealth mode. It also is fully ruggedized, water proof, and has a handle which makes it easier for first responders to carry when exiting the vehicles. While the funding requested is similar to previous years, the cost of a Toughbook is higher than that of a standard laptop, so fewer units can be replaced each year. To offset this, staff is requesting funding in subsequent years operating budgets to replace faulty parts in standard laptops that are out of warranty until they are to be replaced by a Toughbook according to the replacement schedule. The laptop replacement schedule mirrors that of the vehicle replacement schedule for the POPD.

Note: Project ZMI032 Police Laptop Replacement Program currently has \$30,542 budgeted/available in FY19. This is recurring capital expense and the City and various amounts have been funded throughout the years.

Staff is anticipating a \$5,000 per year upgrade for enhanced features (touch screen)

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	324,155	30,000	30,000	30,000	30,000	30,000	-	474,155
TOTAL PROJECT COSTS	324,155	30,000	30,000	30,000	30,000	30,000	-	474,155
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund 501	-	-	-	-	-	-	-	-
Lease & Replacement Fund 505	264,160	30,000	30,000	30,000	30,000	30,000	-	414,160
Federal Police Forfeiture Fund 625	59,995	-	-	-	-	-	-	59,995
TOTAL PROJECT REVENUE	324,155	30,000	30,000	30,000	30,000	30,000	-	474,155

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this annual program.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	2,500	2,000	1,500	1,000	-	-	7,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	2,500	2,000	1,500	1,000	-	-	7,000
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund (501)	-	2,500	2,000	1,500	1,000	-	-	7,000
	-	-	-	-	-	-	-	-
Total	-	2,500	2,000	1,500	1,000	-	-	7,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201728

Project Name:	Audio Visual Upgrades	Project Manager:	James Hicks
Department:	Information Technology	Original Plan Date:	03/21/16
Location:	Various Locations	Concurrency Requirement:	

Goal / Objective: Goal 6 Organizational Excellence / Objective 2 **Priority III:** DESIRABLE (Future Year)

DESCRIPTION / JUSTIFICATION:

Previously, this project requested funding for upgrades to the 2nd floor conference room. Staff has removed that funding request and will work to enhance the a/v experience in the conference room using existing technology.

FY22: Staff is requesting funding in order to replace the projector screen technology at the Lakeside Center with large, flat-screen displays.

Note: The name on this project was previously "Conference Room Upgrades".

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-		1,000	-	-	-	-	1,000
Construction	-		4,000	-	-	-	-	4,000
Equipment	-		12,000	-	-	-	-	12,000
TOTAL PROJECT COSTS	-	-	17,000	-	-	-	-	17,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund 501	-	-	-	-	-	-	-	-
Lease and Replacement Fund 505	-	-	-	-	-	-	-	-
General Capital Fund - 317	-		17,000	-	-	-	-	17,000
TOTAL PROJECT REVENUE	-	-	17,000	-	-	-	-	17,000

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this annual program.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund (501)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # new-001

Project Name:	Police Department Surveillance System	Project Manager:	James Hicks
Department:	Information Technology	Original Plan Date:	
Location:	Police Department	Concurrency Requirement:	

Goal / Objective: Goal 1 Public Safety

Priority III: IMPORTANT (Could do)

DESCRIPTION / JUSTIFICATION:

The surveillance system at the Port Orange Police Department is the existing system that was installed when the building was constructed in 2010. The cameras are outdated, analog style cameras which are very poor quality compared to modern surveillance cameras. Also, the system can only store video for 14 days. Staff is looking to overhaul the entire system and install 25 high definition digital ethernet based cameras connected to a storage appliance that will allow for video to be stored for 45 days of retention. While the PD currently has 30 cameras, staff believes the number can be reduced due to the newer cameras having a wider range of view and more area can be covered by a single camera. Staff researched cloud based camera systems, such as Ring or Nest. The average cost of a camera is approximately \$199 and the average monthly hosting fee is \$10/month/camera for a one time cost of \$4,975 and reoccurring annual hosting cost of \$3,000. However, staff do not recommend a cloud based surveillance service at this time due to security concerns since there are cameras located in secure locations within the building including the jail. Staff also researched integrating the PD surveillance system in with the current surveillance system located at City Hall. This is possible, however the addition of 25 cameras would require storage beyond what the current appliance is capable of which would result in a decrease in video retention to less than 30 days citywide. It would also require licenses for each camera per year (\$250) as well as a license for each additional user per year (\$500) that accesses the footage. Staff does not recommend this option.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Temporary Assistance	-	-	-	-	-	-	-	-
Consulting/Prj. Management	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Software Sub./Hardware Capital	-	18,000	-	-	-	-	-	18,000
Implementation Services	-	13,750	-	-	-	-	-	13,750
TOTAL PROJECT COSTS	-	31,750	-	-	-	-	-	31,750
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund 501	-	-	-	-	-	-	-	-
Lease and Replacement Fund 505	-	-	-	-	-	-	-	-
General Capital Fund 317	-	31,750	-	-	-	-	-	31,750
TOTAL PROJECT REVENUE	-	31,750	-	-	-	-	-	31,750

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	2,000	2,000	2,000	2,000	2,000	10,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	2,000	2,000	2,000	2,000	2,000	10,000
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund (501)	-	-	-	-	-	-	-	-
General Fund (001)	-	-	2,000	2,000	2,000	2,000	2,000	10,000
Total	-	-	2,000	2,000	2,000	2,000	2,000	10,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # new-002

Project Name:	Migrate Phone System	Project Manager:	James Hicks
Department:	Information Technology	Original Plan Date:	
Location:	All City Locations	Concurrency Requirement:	

Goal / Objective: Goal 2 Infrastructure **Priority III:** IMPORTANT (Could do)

DESCRIPTION / JUSTIFICATION:
The City's phone system is comprised of multiple servers working together to provide services such as local and long distance calling, voicemail, call center capabilities, interactive phone menus, and e911 services. The system is very complex and staff outsources some of the management of the system to outside contractors because of the complexity and importance of a fully functioning integrated phone system. In the last several years, cloud based PBXs (phone systems) have become very popular providing even more features than what the City currently has as well as simplifying the management and also providing better resiliency for business continuity during a disaster. Staff is proposing this project in three phases. The first phase, during FY21, will be performed in-house by staff to assess the current infrastructure and map all processes related to the existing phone system. Staff will also research the major cloud PBX systems on the market and coordinate product demos. In FY22, staff would like to request funding in order to hire a consultant to review the documentation produced in phase 1 and provide a migration plan and proof of concept. For phase 3, planned for FY23, staff will request funding for the actual implementation of the new system. Staff hopes to have an idea of the cost of implementation for budgetary purposes after phase 1.

PROJECT EXPENDITURES / FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Temporary Assistance	-	-	-	-	-	-	-	-
Consulting/Prj. Management	-	-	25,000	-	-	-	-	25,000
Construction	-	-	-	-	-	-	-	-
Software Sub./Hardware Capital	-	-	-	-	-	-	-	-
Implementation Services	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	25,000	-	-	-	-	25,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund 501	-	-	25,000	-	-	-	-	25,000
Lease and Replacement Fund 505	-	-	-	-	-	-	-	-
General Capital Fund - 317	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	25,000	-	-	-	-	25,000

OPERATIONAL IMPACT								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund (501)	-	-	-	-	-	-	-	-
General Fund (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # new-003

Project Name:	Cybersecurity Improvements	Project Manager:	James Hicks
Department:	Information Technology	Original Plan Date:	
Location:	City Hall	Concurrency Requirement:	
Goal / Objective: Goal 2 Infrastructure		Priority III: IMPORTANT (Could do)	

DESCRIPTION / JUSTIFICATION:

While the City has moved certain applications, such as Workday, to cloud based services, there are still many critical applications that are housed and protected in the City's datacenter such as Public Utilities VT SCADA system, OnBase document management, Surveillance and Access Control Software, LegalFiles, etc., In order to protect these applications from malicious attacks, staff has to implement multiple layers of security to identify potential threats and mitigate them before they cause damage.

FY21: Purchase of a Fortinet FortiSIEM (Security Information and Event Management) appliance. This will replace the existing SIEM appliance (AT&T AlienVault) and integrate with other Fortinet infrastructure to apply cross correlation between events and register AI and machine learning between them all. A SIEM is important because it logs data from any endpoint and uses that data to feed and alert other devices in the ecosystem of events that have occurred. It also can provide valuable historical information and forensic audit data in the event that a breach or attack occurs to prevent future activity. There will be an operational impact in FY22 for maintenance and support on this device. However, there will be a decrease to the operating budget in FY21 in the amount of approximately \$8,000 should the FortiSIEM be purchased due to the cancellation of the AT&T AlienVault maintenance.

FY23: Purchase of a Fortinet FortiNAC (Network Access Control) appliance. This will integrate with the existing Fortinet Fortigate firewalls and provide better visibility into devices. This appliance will automate the threat response to quickly isolate and shut down potential malicious activity. While the SIEM is mostly a reporting and event correlation appliance, the NAC uses information provided by the SIEM and other sources to shut down malicious activity before it occurs. There would be an operational impact in FY24 for maintenance and support on this device.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Temporary Assistance	-	-	-	-	-	-	-	-
Consulting/Prj. Management	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Software Sub./Hardware Capital	-	23,000	-	39,000	-	-	-	62,000
Implementation Services	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	23,000	-	39,000	-	-	-	62,000
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund 501	-	23,000	-	39,000	-	-	-	62,000
Lease and Replacement Fund 505	-	-	-	-	-	-	-	-
General Capital Fund - 317	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	23,000	-	39,000	-	-	-	62,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	8,000	(5,500)	(5,500)	(500)	(500)	(500)	(4,500)
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	8,000	(5,500)	(5,500)	(500)	(500)	(500)	(4,500)
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Information Technology Fund (501)	-	8,000	(5,500)	(5,500)	(500)	(500)	(500)	(4,500)
General Fund (001)	-	-	-	-	-	-	-	-
Total	-	8,000	(5,500)	(5,500)	(500)	(500)	(500)	(4,500)

LEASE AND REPLACEMENT FUND

FLEET REPLACEMENT SCHEDULE - Information Technology

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
0700 INFORMATION TECHNOLOGY									
2044	FORD	TRANSIT CARGO VAN	2014	-	-	-	23,000	-	-
2144	FORD	ESCAPE	2017	-					
TOTAL - Information Technology				-	-	-	23,000	-	-

Operational Impact: No additional operating costs are expected from this routine replacement of fleet vehicles.

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**City of Port Orange, Florida
Capital Improvements Program
FY21 to FY26**



PARKS AND RECREATION

PROJECT	Project #	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Parks Maintenance Storage	201376	-	-	38,500	233,530	-	-	-	272,030
Ball Field Lamp Replacement	201481	-	331,500	239,850	192,400	-	-	-	763,750
Playground Replacement	201794	-	-	-	-	-	-	-	-
Recreational Educational Cultural (REC) Center Remodel and Expansion	201686	-	-	100,000	-	-	-	-	100,000
Amphitheater Seating Replacement	201896	-	-	88,690	20,000	165,000	-	-	273,690
Concession Restroom Replacement	202097	-	-	30,000	220,000	-	-	-	250,000
Floating Docks on South Side of Causeway	202099	-	-	42,000	444,482	-	-	-	486,482
Land Acquisition on Spruce Creek	202098	-	-	-	-	-	1,000,000	-	1,000,000
Restroom/ Concession Facility	201792	-	-	-	218,926	-	-	-	218,926
West Side Sports Complex	201378	-	-	860,000	60,000	1,150,000	575,000	575,000	3,220,000
Westside Community Center	201795	-	-	-	55,000	4,000,000	-	-	4,055,000
Vehicle Replacement	FLEET	-	32,000	13,000	126,000	132,000	146,500	21,000	470,500
Total Parks & Recreation:		-	363,500	1,412,040	1,570,338	5,447,000	1,721,500	596,000	11,110,378

FY21 - FY26 Total Only:	\$ 363,500	\$ 1,412,040	\$ 1,570,338	\$ 5,447,000	\$ 1,721,500	\$ 596,000	\$ 11,110,378
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CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201376

Unassigned

Project Name:	Parks Maintenance Storage	Project Manager:	Susan L. Lovallo
Department:	Parks and Recreation	Original Plan Date:	03/01/12
Location:	City Center - Alongside the Gym	Concurrency Requirement:	

Goal / Objective: Goal 2 Objective 4

Priority II : ESSENTIAL (Should-Do)

DESCRIPTION / JUSTIFICATION:

Purchase and install a 5,000 square foot aluminum building for the purpose of equipment storage and offices at City Center next to the skate park. The current yard is only secured by a six foot chain link fence and small sheds. Much of the equipment is exposed. \$25.00 per square foot = \$125,000 concrete slab 6,000 sq. feet at \$5.00 per square foot = 30,000, electrical/HVAC to building \$30,000, \$19,300 contingency (10%), 35,000 for construction inspections and management, plus permits. There is already electrical on site from the old trailer. This is important for the security and integrity of equipment and supplies. This cost was updated in 2015 staff has added 10% increase to estimate. Changed priority to imperative must do since staff will need to be moved for upcoming renovations to the Rec.

Item	Size	Unit Cost	Total Cost	
Aluminum Building	5,000 sq. ft.	\$ 27.50	\$ 137,500	Construction
Concrete Slab	6000 sq. ft.	\$ 5.50	33,000	Construction
Electrical to Building			33,000	Construction
Landscaping			8,800	Construction
10% Contingency for Construction			21,230	Construction
Construction Inspections & Mgmt., Permits			38,500	Engr. & Planning
Total Estimated Cost:			\$ 272,030	

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	38,500	-	-	-	-	38,500
Construction	-	-	-	233,530	-	-	-	233,530
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	38,500	233,530	-	-	-	272,030
SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Recreation 001	-	-	-	-	-	-	-	-
General Capital Fund 317	-	-	38,500	233,530	-	-	-	272,030
Recreation Impact Fee Fund 611	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	38,500	233,530	-	-	-	272,030

OPERATIONAL IMPACT

May be additional cost in transfer fund for utilities.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201378

Unassigned

Project Name: West Side Sports Complex
Department: Parks and Recreation
Location: Well Field Property/Coraci Park

Project Manager: Susan L. Lovallo
Original Plan Date: 03/1/2012
Concurrency Requirement:

Goal / Objective: Goal 3 Objective 1

Priority III: IMPORTANT (Could do)

DESCRIPTION / JUSTIFICATION:

Design and build a sports complex to include 3 baseball fields, 4 - 6 soccer/ football fields, lights, and support buildings. Construct ponds, roadway, parking lots, playgrounds and picnic areas. Provide for some open space and trails on the property. Project would include 100 acres.

FY21 Phase I: Needs Assessments, Master Plan and Land Acquisition - estimated at \$860K
 FY22 Phase II: Engineering, planning and permits - estimated at \$60K
 FY23 Phase III: Construction of roads and infrastructure and first set of amenities - estimated at \$1.150M
 FY24 Phase IV: Construction of second set of amenities - estimated at \$575K
 FY25 Phase V: Construction of third set of amenities - estimated at \$575K
 FY26 Phase VI: Construction of final set of amenities - estimated at \$575K

This project would be eligible for FRDAP and ECHO grants. We could also partner with other public groups like schools and other municipalities as well as private donors.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	60,000	60,000	150,000	75,000	75,000	420,000
Land Acquisition	-	-	800,000	-	-	-	-	800,000
Construction	-	-	-	-	1,000,000	500,000	500,000	2,000,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	860,000	60,000	1,150,000	575,000	575,000	3,220,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Recreation 001	-	-	-	-	-	-	-	-
Recreation Impact Fee Fund 611	-	-	-	-	-	-	-	-
Grants / Bonds	-	-	860,000	60,000	1,150,000	575,000	575,000	3,220,000
TOTAL PROJECT REVENUE	-	-	860,000	60,000	1,150,000	575,000	575,000	3,220,000

OPERATIONAL IMPACT

The Parks Department will need two full-time Parks employees (1 operator, 1 maintenance worker) and 1,300 hours of part-time, no benefits at \$9.00 per hour. We will need additional money for agricultural supplies, equipment, uniforms, ball field maintenance, transfer fund, repair and maintenance, contract services and janitorial. We will need another 520 hours for janitorial help and the Recreation Department will need 400 hours at \$9.00 per hour for part time help. Should be able to bring in \$18,000 in revenue the first year.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	18,000	18,000	18,000	18,000	72,000
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	91,380	101,308	101,308	101,308	395,304
Maintenance and Other Operating	-	-	-	40,000	50,000	50,000	50,000	190,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	113,380	133,308	133,308	133,308	513,304
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund (001)	-	-	-	113,380	133,308	133,308	133,308	513,304
Total	-	-	-	113,380	133,308	133,308	133,308	513,304

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201481

QPC087

PROJECT NAME: Ball Field Lamp Replacement

Project Manager: Susan L. Lovallo

DEPARTMENT: Parks and Recreation

Original Plan Date: 2/26/2013

LOCATION: City Center and Spruce Creek Road Park

Concurrency Requirement:

Goal / Objective: Goal 6 Objective 2

Priority II : ESSENTIAL (Should-Do)

DESCRIPTION/JUSTIFICATION:

The current lamps at these fields are approaching 25 years of age and will need to be replaced to meet current safety standards. Lights will be replaced with newest technology that makes financial sense.

City Center	Material Costs	Labor Costs	Total	Priority	Schedule
Ball Fields 1, 2, 3	\$ 227,500	\$ 104,000	\$ 331,500	1	FY20
Ball Fields 4, 5	91,000	68,900	159,900	2	FY21
2 Soccer Fields	123,500	68,900	192,400	3	FY22

Spruce Creek Road Park	Cost	Labor Costs	Total	Priority	Schedule
1 Ball Field	\$ 45,500	\$ 34,450	\$ 79,950	2	FY21
	\$ 487,500	\$ 276,250	\$ 763,750		

Staff is researching paying for re lamping on savings in energy costs and grants from utility companies. FPL has also indicated that funding could be available from them for the replacement of these lamps.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	331,500	239,850	192,400	-	-	-	763,750
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	331,500	239,850	192,400	-	-	-	763,750

PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - Recreation 001	-	-	-	-	-	-	-	-
General Capital Fund 317	-	331,500	239,850	192,400	-	-	-	763,750
Recreation Impact Fee Fund 611	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	331,500	239,850	192,400	-	-	-	763,750

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-

FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201686

QPC082

Project Name:	Recreational Educational Cultural (REC) Center Remodel and Expansion	Project Manager:	Susan L. Lovallo
Department:	Parks & Recreation	Original Plan Date:	02/01/15
Location:	Port Orange Gym	Concurrency Requirement:	

Goal / Objective: Goal 3 Objective 1

Priority III: **IMPORTANT** (Could Do)

DESCRIPTION / JUSTIFICATION:

The Gym building is currently occupied mostly by Parks and Recreation administrative offices. The amount of interest in the gym for programs, classes, clubs, after school programs, and community meeting space is growing and staff is recommending that the building is repurposed as a Recreational, Cultural and Educational Center and the admin offices relocated. The remodel of the second floor will include dance/exercise room, new restrooms and ADA access. The first floor would have renovated restrooms, a youth activity room and meeting space. The expansion will also allow Arthaus and PAL to operate in the center. The City will complete a limited design in FY18 in order to apply for ECHO funding in FY19. If the grant funding is approved the City will be responsible for funding 100% of the design cost and 50% of the construction cost.

Estimate provided by the Facility Manager is:

This project will carry forward. Staff is submitting for an extension with Volusia ECHO

Engineering	\$	190,000
Construction		1,100,000
Inspections		40,000
Contingency		80,000
Total Renovation:	\$	1,410,000

Note: This is project **QPC082** and we budgeted \$510,000 in FY19. An ECHO grant is in the works for \$400,000 and should be approved/appropriated before the end of FY19. Our current budget of \$510,000 includes our match for this grant. We expect an additional ECHO grant in FY20, for another \$400,000, which the City will have to match accordingly.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	80,000	-	-	-	-	-	-	80,000
Construction	1,230,000	-	-	-	-	-	-	1,230,000
Equipment- furnishing	-	-	100,000	-	-	-	-	100,000
TOTAL PROJECT COSTS	1,310,000	-	100,000	-	-	-	-	1,410,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Recreation 001	-	-	-	-	-	-	-	-
Recreation Impact Fee 611	910,000	-	100,000	-	-	-	-	1,010,000
General Capital Fund 317	-	-	-	-	-	-	-	-
Grants / Bonds	400,000	-	-	-	-	-	-	400,000
TOTAL PROJECT REVENUE	1,310,000	-	100,000	-	-	-	-	1,410,000

OPERATIONAL IMPACT

Would need to create one Full Time Recreation Supervisor, one Full Time Recreation Coordinator, one Full Time Program Specialist and 40 hours/week various PT Program Leader. The operational budget is also estimated to increase by \$6,000. Additional revenues are projected to increase by \$70,000.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	70,000	70,000	70,000	70,000	70,000	350,000
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	175,941	175,941	175,941	175,941	175,941	879,705
Maintenance and Other Operating	-	-	6,000	6,000	6,000	6,000	6,000	30,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	111,941	111,941	111,941	111,941	111,941	559,705
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund (001)	-	-	111,941	111,941	111,941	111,941	111,941	559,705
Total	-	-	111,941	111,941	111,941	111,941	111,941	559,705

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201792

Unassigned

Project Name:	Restroom/ Concession Facility	Project Manager:	Susan L. Lovallo
Department:	Parks & Recreation	Original Plan Date:	03/04/16
Location:	City Center Fields 4&5 & Soccer Fields	Concurrency Requirement:	no

Goal / Objective: Goal 3 Objective1

Priority IV: DESIRABLE (Other Year)

DESCRIPTION / JUSTIFICATION:

Design build a restroom concession stand in between Ball Fields 4 & 5 and Soccer Fields at City Center. Building would consist of split faced block metal roof to match the Gym. The facility would include four handicapped accessible restrooms (2 men; 2 women) and a small concession area. This could be a pre fab restroom.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	18,076	-	-	-	18,076
Construction	-	-	-	200,850	-	-	-	200,850
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	-	218,926	-	-	-	218,926
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Recreation 001	-	-	-	-	-	-	-	-
Recreation Impact Fee Fund 611	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
General Capital Fund 317	-	-	-	218,926	-	-	-	218,926
TOTAL PROJECT REVENUE	-	-	-	218,926	-	-	-	218,926

OPERATIONAL IMPACT

No additional operating costs are projected with this project.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201795

Unassigned

Project Name:	Westside Community Center	Project Manager:	Susan L. Lovallo
Department:	Parks & Recreation	Original Plan Date:	03/04/16
Location:	Airport Road Park	Concurrency Requirement:	NO

Goal / Objective: Goal 3 Objective 1 Priority III: IMPORTANT (Could do)

DESCRIPTION / JUSTIFICATION:
US Census shows that the majority of children in our community live in the Westside section of town. Construct a 15,000 sq. ft. community center to include two gyms, community rooms, afterschool areas and offices. Building would also have to equipped with technology, office furniture, misc. equipment etc. Proposed funding through Grants, Bond or possibly Community Foundation.

PROJECT EXPENDITURES / FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	55,000	-	-	-	55,000
Construction	-	-	-	-	4,000,000	-	-	4,000,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	-	55,000	4,000,000	-	-	4,055,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Recreation 001	-	-	-	-	-	-	-	-
Recreation Impact Fee Fund 611	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Grants / Bonds	-	-	-	55,000	4,000,000	-	-	4,055,000
TOTAL PROJECT REVENUE	-	-	-	55,000	4,000,000	-	-	4,055,000

OPERATIONAL IMPACT								
Require 1 FT Center Supervisor, 1 Ft Program Coordinator, 1 FT program Specialist and 50 hours per week Part time.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201794

QPC074

Project Name:	Playground Replacement	Project Manager:	Susan L. Lovallo
Department:	Parks & Recreation	Original Plan Date:	03/04/16
Location:	Airport Road Park	Concurrency Requirement:	No

Goal / Objective: Goal 2 Objective 4 **Priority I:** IMPERATIVE (Must-Do)

DESCRIPTION / JUSTIFICATION:

The playground at Airport Road is 20 years old and in need of replacement. The playground is 5,966 sq. feet. This project will be submitted as a design build with two phases. Phase I will occur in FY20 and Phase II in FY21. The City will also apply for an ECHO Grant for both phases to assist with funding.

Note: This is a recurring project (QPC074) and currently has a budget balance of \$16,779 in FY19, budgeted in General Fund 001-4400-572-63-97 \$10,000 and General Capital Fund 317-1000-519-63-97 \$6,779. In FY18, the Department replaced the small playground at Spruce Creek Road Park (SCRCP) that had met its life expectancy of 20 years.

This project will carry forward. Staff is submitting for an extension with Volusia ECHO

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	400,000	-	-	-	-	-	-	400,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	400,000	-	-	-	-	-	-	400,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Recreation 001	10,000	-	-	-	-	-	-	10,000
Recreation Impact Fee Fund 611	-	-	-	-	-	-	-	-
General Capital Fund 317	190,000	-	-	-	-	-	-	190,000
ECHO Grant	200,000	-	-	-	-	-	-	200,000
TOTAL PROJECT REVENUE	400,000	-	-	-	-	-	-	400,000

OPERATIONAL IMPACT

No additional operating costs are projected with this project.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201896

Unassigned

Project Name:	Amphitheater Seating Replacement	Project Manager:	Susan L. Lovallo
Department:	Parks & Recreation	Original Plan Date:	02/01/17
Location:	Amphitheater Seating Replacement	Concurrency Requirement:	No
Goal / Objective: Goal 2 Objective 4		Priority IV: DESIRABLE (Other Year)	

DESCRIPTION / JUSTIFICATION:

The stadium style seating in the amphitheater is 15 years old and replacement parts are hard to come by. This site is the focal point of most of our City events and staff is recommending that the seating be changed and shade structures be added to the site. Each time a seat must be replaced we have to wait until we have a minimum of \$5,000 in repairs as it is the required company minimum for equipment to ship. The below costs were received from a quote. There are two options - replace fold down seats for a cost of \$147,700 or replace with an aluminum bench style seat with back for a cost of \$80,627. Adding a 10% markup for unforeseen costs to the budget. The shade structures quote for sporadic coverage is \$ 150,000 and for full coverage is \$275,000.

This could be a phased project with replacing the seating in year one, engineering for the shade in year two, and replacing the shade in year three. Staff believes the aluminum bench seats with back are our best return on investment.

Option I - Fold Down Seats / Full Cover	
Engineering & Planning	20,000
Equipment - Fold Down Seats	147,700
Equipment - Shade (Full Cover)	275,000
10% Contingency	42,270
Total:	484,970

Option II - Aluminum Bench / Sporadic Cover	
Engineering & Planning	20,000
Equipment - Bench style Seats	80,627
Equipment - Shade (Sporadic)	150,000
10% Contingency	23,063
Total:	273,690

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-		20,000	-	-	-	20,000
Construction	-	-	-	-	-	-	-	-
Equipment	-		88,690		165,000	-	-	253,690
TOTAL PROJECT COSTS	-	-	88,690	20,000	165,000	-	-	273,690
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Recreation 001	-	-	-	-	-	-	-	-
Recreation Impact Fee Fund 611	-	-	-	-	-	-	-	-
General Capital Fund 317	-	-	88,690	20,000	165,000	-	-	273,690
TOTAL PROJECT REVENUE	-	-	88,690	20,000	165,000	-	-	273,690

OPERATIONAL IMPACT

No additional operating costs are projected with this project.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

202097

Unassigned

Project Name: Concession Restroom Replacement

Project Manager: Susan L. Lovallo

Department: Parks & Recreation

Original Plan Date: 02/19/19

Location: Spruce Creek Road Park (SCRCP)

Concurrency Requirement: no

Goal / Objective: Goal 2 Objective 4

Priority III: IMPORTANT (Could Do)

DESCRIPTION / JUSTIFICATION:

The current concession / restroom facility is 32 years old and the building is 1,200 square feet. The design does not meet ADA standards and has outlived its useful life. The request is to renovate the building and remove the second floor, redesign the interior to meet ADA and close the breezeway. The building will still contain a mens and womens restroom, concession and storage. We have an engineers estimate of \$50,000 for design and contingency and \$200,000 for construction, bringing the total cost to \$250,000. Grants could be available through ECHO.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-		30,000	-	-	-	-	30,000
Construction	-	-		220,000	-	-	-	220,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	30,000	220,000	-	-	-	250,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Recreation 001	-	-	-	-	-	-	-	-
Recreation Impact Fee 611 - Funded	-	-	-	-	-	-	-	-
General Capital Fund 317	-	-	30,000	220,000	-	-	-	250,000
Grants / Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	30,000	220,000	-	-	-	250,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services								
Other Revenues								
Less Additional Expenditures								
New Personnel								
Maintenance and Other Operating								
Non Operating (Debt Service)								
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund (001)	-	-						
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

202099

Unassigned

Project Name:	Floating Docks on South Side of Causeway Park	Project Manager:	Susan L. Lovallo
Department:	Parks & Recreation	Original Plan Date:	March 2019
Location:	Causeway Park	Concurrency Requirement:	

Goal / Objective: Goal 3 Objective 1

Priority I : IMPERATIVE (Must-Do)

DESCRIPTION / JUSTIFICATION:

The south boat launch at Causeway Park has reached its life expectancy. The three floating docks and ramps will need to be replaced. Current ramps are under water during high tides and floaters under docks continue to require repairs. Current system does not meet ADA and new construction would be more resilient through storms.

FIND grants may be available.

Note: Prices are based off of current work from the North Boat ramps at Causeway Park.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-		42,000	-	-	-	-	42,000
Construction	-	-		444,482	-	-	-	444,482
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	42,000	444,482	-	-	-	486,482
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Recreation 001	-	-	-	-	-	-	-	-
Recreation Impact Fee 611	-	-	-	-	-	-	-	-
General Capital Fund 317	-	-	42,000	444,482	-	-	-	486,482
Grants / Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	42,000	444,482	-	-	-	486,482

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services								
Other Revenues								
Less Additional Expenditures								
New Personnel								
Maintenance and Other Operating								
Non Operating (Debt Service)								
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund (001)	-	-						
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

202098

Unassigned

Project Name:	Land Acquisition on Spruce Creek	Project Manager:	Susan L. Lovallo
Department:	Parks & Recreation	Original Plan Date:	02/28/19
Location:	TBD	Concurrency Requirement:	No

Goal / Objective: Goal 3 Objective 1

Priority IV: DESIRABLE (Other Year)

DESCRIPTION / JUSTIFICATION:

Spruce Creek has been designated an outstanding waterway in Florida. It is also one of the few natural resources located in Port Orange. The City currently does not have public access for current or future generations to access and enjoy. Estimated budget is one million dollars.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning		-	-	-	-	1,000,000	-	1,000,000
Construction		-	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	-	-	-	1,000,000	-	1,000,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - Recreation 001								
Recreation Impact Fee 611 - Funded								
General Capital Fund 317		-	-	-	-	1,000,000	-	1,000,000
Grants / Bonds								
TOTAL PROJECT REVENUE	-	-	-	-	-	1,000,000	-	1,000,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services								
Other Revenues								
Less Additional Expenditures								
New Personnel								
Maintenance and Other Operating								
Non Operating (Debt Service)								
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund (001)	-	-						
Total	-	-	-	-	-	-	-	-

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Parks and Recreation

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
4400 PARKS DEPARTMENT									
1863	CHEVY	C2500 UTILITY	2011	32,000	-	-	-	-	-
2009	CHEVY	2500HD UTILITY	2013	-	-	26,000	-	-	-
2013	CHEVY	2500HD UTILITY	2013	-	-	26,000	-	-	-
2036	FORD	TRANSIT CARGO VAN	2013	-	-	22,000	-	-	-
2038	CHEVY	2500HD UTILITY	2014	-	-	-	26,000	-	-
2042	CHEVY	2500HD UTILITY	2014	-	-	-	26,000	-	-
2053	CHEVY	SILVERADO 1500 PICKUP	2015	-	-	-	-	23,000	-
2059	FORD	ESCAPE SUV	2015	-	-	-	-	21,000	-
8327	CHEROKEE	6X16 EQUIPMENT TRAILER	2005	-	-	-	-	8,000	-
8354	TRIPLE CROWN	EQUIPMENT TRAILER	2005	-	-	-	-	8,000	-
9090	JOHN DEERE	GATOR ATV	2010	-	-	-	-	-	-
9216	JOHN DEERE	997 Z TRAK MOWER	2011	-	-	-	-	-	-
9309	JOHN DEERE	1200A FIELD RAKE	2012	-	13,000	-	-	-	-
9403	JOHN DEERE	GATOR ATV	2013	-	-	8,000	-	-	-
9404	JOHN DEERE	GATOR ATV	2013	-	-	8,000	-	-	-
9406	JOHN DEERE	1200A FIELD RAKE	2013	-	-	14,000	-	-	-
9407	JOHN DEERE	1200A FIELD RAKE	2013	-	-	14,000	-	-	-
9523	JOHN DEERE	GATOR ATV	2014	-	-	8,000	-	-	-
9525	JOHN DEERE	1445 W/FLAIL MOWER	2014	-	-	-	26,000	-	-
9534	JOHN DEERE	997 Z TRAK MOWER	2014	-	-	-	18,000	-	-
9535	JOHN DEERE	997 Z TRAK MOWER	2014	-	-	-	18,000	-	-
9537	JOHN DEERE	997 Z TRAK MOWER	2014	-	-	-	18,000	-	-
9561	JOHN DEERE	2653B TURF MOWER	2015	-	-	-	-	30,000	-
9601	JOHN DEERE	GATOR ATV	2015	-	-	-	-	9,000	-
9605	TORO	PROPASS 200 TOP DRESSER ATTCHMNT	2015	-	-	-	-	14,000	-
9606	TORO	687 AERATOR	2015	-	-	-	-	6,500	-
9794	JOHN DEERE	GATOR ATV	2016	-	-	-	-	9,000	-
9795	JOHN DEERE	GATOR ATV	2016	-	-	-	-	9,000	-
9796	JOHN DEERE	GATOR ATV	2016	-	-	-	-	9,000	-
2107	FORD	TRANSIT CARGO VAN	2016	-	-	-	-	-	21,000
9800	CATERPILLER	416F BACKHOE LOADER	2016	-	-	-	-	-	-
9992	JOHN DEERE	GATOR ATV	2017	-	-	-	-	-	-
9999	TEXAS TRAILER	LANDSCAPE TRAILER	2017	-	-	-	-	-	-
10000	TEXAS TRAILER	LANDSCAPE TRAILER	2017	-	-	-	-	-	-
101##	POWER TURF		2020	-	-	-	-	-	-
TOTAL - Parks and Recreation				32,000	13,000	126,000	132,000	146,500	21,000
Less: Vehicles/Equip. Purchased out of Parks Maintenance:				-	-	-	-	-	-
Grand Total:				32,000	13,000	126,000	132,000	146,500	21,000

Operational Impact: No additional operating costs are expected from this routine replacement of fleet vehicles.

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City of Port Orange, Florida
Capital Improvements Program (CIP)
FY21 to FY26



POLICE SERVICES

PROJECT	Project #	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Vehicle Replacement - Police	FLEET	\$ -	\$ 378,600	\$ 472,000	\$ 795,400	\$ 609,000	\$ 540,000	\$ 764,000	\$ 3,559,000
Vehicle Replacement - Police - Comm. Imprv.	FLEET	-	-	-	22,000	-	42,000	-	64,000
Total Police Department:		\$ -	\$ 378,600	\$ 472,000	\$ 817,400	\$ 609,000	\$ 582,000	\$ 764,000	\$ 3,623,000
FY21 - FY26 Total Only:			\$ 378,600	\$ 472,000	\$ 817,400	\$ 609,000	\$ 582,000	\$ 764,000	\$ 3,623,000

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Police

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
3200 POLICE DEPARTMENT									
1553	CHEVY	EXPRESS EVIDENCE VAN	2000	-	-	-	-	-	-
1689	FORD	E150 PAL VAN	2006	-	-	-	-	-	-
1701	CHEVY	SILVERADO 1500 PICKUP	2005	-	23,000	-	-	-	-
1724	CHEVY	IMPALA DETECTIVE RPL W SUV	2005	-	-	-	-	-	-
1757	FORD	E350 ERT VAN	2006	-	30,000	-	-	-	-
1789	CHEVY	IMPALA DETECTIVE	2007	-	-	-	-	-	-
1790	CHEVY	IMPALA DETECTIVE	2007	-	-	-	-	-	-
1821	CHEVY	COLORADO PICKUP PIO	2009	23,000	-	-	-	-	-
1824	HARLEY - Spare	FLHP MOTORCYCLE	2009	-	-	-	-	-	-
1828	CHEVY	IMPALA PATROL 56 RPL W SUV	2008	-	-	-	-	-	-
1835	NISSAN	ALTIMA DETECTIVE-COFISCATED	2005	-	-	-	-	-	-
1839	HARLEY	FLHP MOTORCYCLE	2010	-	-	-	-	-	-
1850	CHEVY	IMPALA DETECTIVE	2010	-	-	-	-	-	-
1851	CHEVY	IMPALA DETECTIVE	2010	-	-	-	-	-	-
1852	FORD	FUSION V1	2010	22,000	-	-	-	-	-
1853	FORD	FUSION V2	2010	22,000	-	-	-	-	-
1854	FORD	FUSION V3	2010	22,000	-	-	-	-	-
1855	FORD	FUSION V4	2010	22,000	-	-	-	-	-
1856	FORD	FUSION V5	2010	22,000	-	-	-	-	-
1861	CHEVY	IMPALA DETECTIVE	2011	22,000	-	-	-	-	-
1862	CHEVY	IMPALA TRAFFIC	2011	22,000	-	-	-	-	-
1864	CHEVY	TAHOE SERGEANT 58 RPL W SUV	2011	-	-	-	-	-	-
1865	CHEVY	TAHOE SERGEANT 59 RPL W SUV	2011	37,000	-	-	-	-	-
1871	CHEVY	COLORADO PICKUP CSO	2012	-	25,000	-	-	-	-
1874	CHEVY	IMPALA PATROL 2 RPL W SUV	2012	-	-	-	-	-	-
1875	CHEVY	IMPALA PATROL 3 RPL W SUV	2012	-	-	-	-	-	-
1877	CHEVY	IMPALA PATROL 6 RPL W SUV	2012	-	-	-	-	-	-
1878	CHEVY	IMPALA PATROL 9 RPL W SUV	2012	-	-	-	-	-	-
1879	CHEVY	IMPALA PATROL 19 RPL W SUV	2012	-	-	-	-	-	-
1880	CHEVY	IMPALA PATROL 32 RPL W SUV	2012	-	-	-	-	-	-
1881	CHEVY	IMPALA PATROL 34 RPL W SUV	2012	-	-	-	-	-	-
1882	CHEVY	IMPALA PATROL 37 RPL W SUV	2012	-	-	-	-	-	-
1887	CHEVY	CAPRICE PATROL 8 RPL W SUV	2012	-	-	-	-	-	-
1888	CHEVY	CAPRICE PATROL 10 RPL W SUV	2012	-	-	-	-	-	-
1889	CHEVY	CAPRICE PATROL 13 RPL W SUV	2012	-	-	-	-	-	-
1890	CHEVY	CAPRICE PATROL 15 RPL W SUV	2012	-	-	-	-	-	-
1891	CHEVY	CAPRICE PATROL 35 RPL W SUV	2012	-	-	-	-	-	-
1892	CHEVY	CAPRICE PATROL 36 RPL W SUV	2012	-	-	-	-	-	-
1893	CHEVY	CAPRICE PATROL 53 RPL W SUV	2012	-	-	-	-	-	-
1894	CHEVY	CAPRICE PATROL 54 RPL W SUV	2012	-	-	-	-	-	-
1895	CHEVY	CAPRICE PATROL 55 RPL W SUV	2012	-	-	-	-	-	-
1896	CHEVY	CAPRICE PATROL 57 RPL W SUV	2012	-	-	-	-	-	-
2001	FORD	F150 PICKUP-CONFISCATED	2002	-	-	-	-	-	-
2003	CHEVY	MALIBU DETECTIVE	2013	-	-	23,000	-	-	-
2004	CHEVY	MALIBU DETECTIVE	2013	-	-	23,000	-	-	-
2011	NISSAN	ALTIMA DETECTIVE	2013	-	-	23,000	-	-	-
2015	NISSAN	ALTIMA DETECTIVE	2013	-	-	23,000	-	-	-
2020	FORD	FUSION DETECTIVE	2013	-	-	23,000	-	-	-
2021	FORD	FUSION DETECTIVE	2013	-	-	23,000	-	-	-
2022	FORD	TAURUS ASST. CHIEF	2014	-	-	-	24,000	-	-
2023	FORD	TAURUS CHIEF	2014	-	-	-	24,000	-	-
2024	CHEVY	CAPRICE PATROL 12 RPL W SUV	2013	-	-	-	-	-	-
2025	CHEVY	CAPRICE PATROL 17 RPL W SUV	2013	-	-	-	-	-	-
2026	CHEVY	CAPRICE PATROL 20 RPL W SUV	2013	-	-	-	-	-	-
2027	CHEVY	CAPRICE PATROL 39 RPL W SUV	2013	-	-	-	-	-	-
2028	CHEVY	CAPRICE PATROL 23 RPL W SUV	2013	-	-	-	-	-	-
2029	CHEVY	CAPRICE PATROL 21 RPL SUV	2013	-	-	-	-	-	-
2030	CHEVY	2500HD ACO TRUCK	2013	-	-	65,000	-	-	-
2031	CHEVY	CAPRICE PATROL K9 40	2013	-	-	-	-	-	-
2033	CHEVY	CAPRICE PATROL 61	2013	-	-	-	-	-	-
2034	CHEVY	CAPRICE PATROL K9 11	2013	-	-	-	-	-	-
2040	CHEVY	CAPTIVA SUV	2013	-	-	23,000	-	-	-
2041	CHEVY	CAPTIVA SUV	2013	-	-	23,000	-	-	-
2046	FORD	INTERCEPTOR UTILITY 45 K-9	2014	37,000	-	-	-	-	-
2047	FORD	INTERCEPTOR UTILITY 63 K-9	2014	22,000	-	-	-	-	-
2048	CHEVY	2500HD ACO TRUCK	2013	-	-	-	-	-	-
2051	FORD	INTERCEPTOR SED 64 RPL W SUV	2014	37,000	-	-	-	-	-
2060	FORD	INTERCEPTOR SED 24 RPL W SUV	2015	-	37,000	-	-	-	-
2061	FORD	INTERCEPTOR SED 41 RPL W SUV	2015	-	37,000	-	-	-	-
2062	FORD	INTERCEPTOR SED 42 RPL W SUV	2015	-	37,000	-	-	-	-

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Police

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
3200 POLICE DEPARTMENT									
2063	FORD	INTERCEPTOR SED 43 RPL W SUV	2015	-	37,000	-	-	-	-
2064	FORD	INTERCEPTOR SED 46 RPL W SUV	2015	-	37,000	-	-	-	-
2065	FORD	INTERCEPTOR SED 48 RPL W SUV	2015	-	37,000	-	-	-	-
2066	FORD	INTERCEPTOR SED 49 RPL W SUV	2015	-	37,000	-	-	-	-
2067	FORD	INTERCEPTOR SED 65 RPL W SUV	2015	-	37,000	-	-	-	-
2073	FORD	TAURUS DETECTIVE	2015	-	-	-	-	24,000	-
2074	FORD	TAURUS DETECTIVE	2015	-	-	-	-	24,000	-
2079	FORD	FUSION DETECTIVE	2015	-	-	-	-	24,000	-
2085	VICTORY	COMMANDER I MOTORCYCLE	2015	-	-	-	-	-	-
2086	VICTORY	COMMANDER I MOTORCYCLE	2015	-	-	-	-	-	-
2087	VICTORY	COMMANDER I MOTORCYCLE	2015	-	-	-	-	-	-
2088	VICTORY	COMMANDER I MOTORCYCLE	2015	-	-	-	-	-	-
2089	VICTORY	COMMANDER I MOTORCYCLE	2015	-	-	-	-	-	-
2092	DODGE	CONFISCATED VEHICLE	2003	-	-	-	-	-	-
2102	FORD	F150 EXTENDED CAB PICKUP	2016	-	-	-	-	-	25,000

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Police

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
3200 POLICE DEPARTMENT									
2104	FORD	INTERCEPTOR SED 22 RPL W SUV	2016	-	-	38,000	-	-	-
2105	FORD	INTERCEPTOR SED 33 RPL W SUV	2016	-	-	38,000	-	-	-
2112	FORD	INTERCEPTOR SED 28 RPL W SUV	2016	-	-	38,000	-	-	-
2113	FORD	INTERCEPTOR SED 29 RPL W SUV	2016	-	-	38,000	-	-	-
2114	FORD	INTERCEPTOR SED 51 RPL W SUV	2016	-	-	38,000	-	-	-
2115	FORD	INTERCEPTOR SED 47 RPL E SUV	2016	-	-	-	-	-	-
2116	FORD	INTERCEPTOR SED 66 RPL E SUV	2016	-	-	38,000	-	-	-
2117	FORD	INTERCEPTOR SED 44 RPL W SUV	2016	-	-	38,000	-	-	-
2119	FORD	INTERCEPTOR SUV K-9 UNIT 44	2016	-	-	39,000	-	-	-
2120	FORD	F150 EXTENDED CAB PICKUP	2016	-	-	-	-	-	25,000
2125	FORD	INTERCEPTOR W K9(WAS PATR 14)	2016	-	-	38,000	-	-	-
2130	NISSAN	ALTIMA UNDERCOVER	2013	-	-	23,000	-	-	-
2146	FORD	INTERCEPTOR SUV AWD 52	2017	-	-	-	39,000	-	-
2147	FORD	INTERCEPTOR SUV AWD 50	2017	-	-	-	39,000	-	-
2148	FORD	INTERCEPTOR SUV AWD 27	2017	-	-	-	39,000	-	-
2149	FORD	INTERCEPTOR SUV AWD 56	2017	-	-	-	39,000	-	-
2150	FORD	INTERCEPTOR SUV AWD 16	2017	-	-	-	39,000	-	-
2151	FORD	INTERCEPTOR SUV AWD 7	2017	-	-	-	39,000	-	-
2152	FORD	INTERCEPTOR SUV AWD 25	2017	-	-	-	39,000	-	-
2153	FORD	INTERCEPTOR SUV AWD 26	2017	-	-	-	39,000	-	-
2154	FORD	INTERCEPTOR SUV AWD 30	2017	-	-	-	39,000	-	-
2155	FORD	INTERCEPTOR SUV AWD 31	2017	-	-	-	39,000	-	-
2156	FORD	INTERCEPTOR SUV AWD 38	2017	-	-	-	39,000	-	-
2158	FORD	INTERCEPTOR SUV AWD 67	2017	-	-	-	39,000	-	-
2159	FORD	INTERCEPTOR SUV AWD 68	2017	-	-	-	39,000	-	-
2162	FORD	TRANSIT T-150 PAL VAN	2018	-	-	-	-	-	-
2165	FORD	TAURUS CHIEF	2017	-	-	-	-	-	-
2240	HARLEY	ELECTRA GLIDE MOTORCYCLE	2020	-	-	-	-	-	24,000
2170	HARLEY	ELECTRA GLIDE MOTORCYCLE	2020	-	-	24,000	-	-	-
2169	HARLEY	ELECTRA GLIDE MOTORCYCLE	2020	-	-	24,000	-	-	-
2241	HARLEY	ELECTRA GLIDE MOTORCYCLE	2020	-	-	-	-	-	24,000
2242	HARLEY	ELECTRA GLIDE MOTORCYCLE	2020	-	-	-	-	-	24,000
2243	HARLEY	ELECTRA GLIDE MOTORCYCLE	2020	-	-	-	-	-	24,000
2244	HARLEY	ELECTRA GLIDE MOTORCYCLE	2020	-	-	-	-	-	24,000
2245	HARLEY	ELECTRA GLIDE MOTORCYCLE	2020	-	-	-	-	-	24,000
2246	HARLEY	ELECTRA GLIDE MOTORCYCLE	2020	-	-	-	-	-	24,000
2171	FORD	INTERCEPTOR SUV AWD 69	2017	-	-	-	39,000	-	-
2176	FORD	INTERCEPTOR SUV AWD 60	2018	-	-	-	-	39,000	-
2181	FORD	INTERCEPTOR SUV AWD 62	2018	-	-	-	-	39,000	-
2182	FORD	INTERCEPTOR SUV AWD 47	2018	-	-	-	-	39,000	-
2183	FORD	INTERCEPTOR SUV AWD 2	2018	-	-	-	-	39,000	-
2184	FORD	INTERCEPTOR SUV AWD 3	2018	-	-	-	-	39,000	-
2185	FORD	INTERCEPTOR SUV AWD 32	2018	-	-	-	-	39,000	-
2186	FORD	INTERCEPTOR SUV AWD 34	2018	-	-	-	-	39,000	-
2187	FORD	INTERCEPTOR SUV AWD 80	2018	-	-	-	-	39,000	-
2188	FORD	INTERCEPTOR SUV AWD 81	2018	-	-	-	-	39,000	-
2189	FORD	INTERCEPTOR SUV AWD 82	2018	-	-	-	-	39,000	-
2190	FORD	INTERCEPTOR SUV AWD 1	2018	-	-	-	-	39,000	-
2191	FORD	INTERCEPTOR SUV AWD 70	2018	-	-	-	-	39,000	-
2196	FORD	INTERCEPTOR SUV AWD 71	2018	-	-	-	-	-	-
2200	FORD	INTERCEPTOR SUV AWD 72	2015	-	-	-	-	-	-
2201	FORD	INTERCEPTOR SUV AWD 73	2015	-	-	-	-	-	-
2205	FORD	INTERCEPTOR SUV AWD 74	2018	-	-	-	-	-	-
2205	FORD	INTERCEPTOR SUV AWD 75	2015	-	-	-	-	-	39,000
2215	FORD	INTERCEPTOR SUV AWD 4	2019	-	-	-	-	-	39,000
2216	FORD	INTERCEPTOR SUV AWD 6	2019	-	-	-	-	-	39,000
2217	FORD	INTERCEPTOR SUV AWD 9	2019	-	-	-	-	-	39,000
2218	FORD	INTERCEPTOR SUV AWD 18	2019	-	-	-	-	-	39,000
2219	FORD	INTERCEPTOR SUV AWD 19	2019	-	-	-	-	-	39,000
2220	FORD	INTERCEPTOR SUV AWD 37	2019	-	-	-	-	-	39,000
2221	FORD	INTERCEPTOR SUV AWD 8	2019	-	-	-	-	-	39,000
2222	FORD	INTERCEPTOR SUV AWD 10	2019	-	-	-	-	-	39,000
2223	FORD	INTERCEPTOR SUV AWD 13	2019	-	-	-	-	-	39,000
2224	FORD	INTERCEPTOR SUV AWD 15	2019	-	-	-	-	-	39,000
2225	FORD	INTERCEPTOR SUV AWD 90	2019	-	-	-	-	-	39,000
2226	FORD	INTERCEPTOR SUV AWD 88	2019	-	-	-	-	-	39,000
2227	FORD	INTERCEPTOR SUV AWD 89	2019	-	-	-	-	-	39,000
2225	FORD	INTERCEPTOR SUV AWD 90	2019	-	-	-	-	-	-
2235	CHEVY	IMPALA FOR NEW LIEUTENANT	2019	-	-	-	-	-	-
2236	CHEVY	MALIBU	2019	-	-	-	-	-	-

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Police

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
3200 POLICE DEPARTMENT									
	ACCESSORIES	INSTALLATION(\$1,000 PER MARKED UNIT)		12,000	9,000	11,000	15,000	-	-
	UPFITTING	UPFIT OF POLICE VEHICLES		56,600	89,000	121,400	-	-	-
		SUB TOTAL - Police:		378,600	472,000	795,400	609,000	540,000	764,000
		Less: Vehicles/Equip. purchased out of Police:							
POLICE DEPARTMENT COMMUNITY IMPROVEMENT									
2012	TOYOTA	TACOMA EXT. CAB PICKUP	2013	-	-	22,000	-	-	-
2054	CHEVY	SILVERADO 1500 PICKUP	2015	-	-	-	-	20,000	-
2072	NISSAN	FRONTIER EXT. CAB PICKUP	2015	-	-	-	-	22,000	-
2192	NISSAN	FRONTIER EXT. CAB PICKUP	2018	-	-	-	-	-	-
2193	NISSAN	FRONTIER EXT. CAB PICKUP	2018	-	-	-	-	-	-
		SUB TOTAL - Police - Community Improvement:		-	-	22,000	-	42,000	-
		GRAND TOTAL - Police:		378,600	472,000	817,400	609,000	582,000	764,000

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**City of Port Orange
Capital Improvements Program
FY21 to FY26**



PUBLIC UTILITIES

PROJECT	Project #	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water Treatment Plant - Water Supply Wells	028812	\$ 525,000	\$ -	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 615,000
Production Well Replacement	028813	25,000	-	250,000	250,000	250,000	250,000	250,000	1,275,000
Field Operations - Water System Replacements	029408	5,712,000	1,000,000	1,000,000	600,000	400,000	400,000	500,000	9,612,000
Engineering - Water System Extensions/Upsizing	029409 A	820,000	50,000	50,000	50,000	50,000	50,000	50,000	1,120,000
Engineering - City Cost Participation Project	038710	2,920,000	50,000	50,000	50,000	50,000	50,000	50,000	3,220,000
WTP - Telemetry Instrument/Control Sys	038825 A	725,000	25,000	25,000	25,000	25,000	25,000	25,000	875,000
WRF - Telemetry Instrument/Control Sys	038825 B	1,170,000	100,000	160,000	160,000	190,000	190,000	190,000	2,160,000
Engineering - Utilities Mapping	038955	940,000	-	-	-	-	50,000	-	990,000
Water Reclamation Facility - R&R	038964 A	850,000	300,000	350,000	400,000	450,000	500,000	550,000	3,400,000
Water Reclamation Facility - R&R	038964 B	100,000	200,000	500,000	500,000	500,000	500,000	500,000	2,800,000
WRF Electric System Repair/Replacement	038967	2,250,000	-	500,000	-	-	-	-	2,750,000
WRF Operations Building Expansion	038970	410,000	-	-	-	-	100,000	500,000	1,010,000
WRF Nutrient Removal Process Improvements	038971	500,000	-	6,000,000	-	-	-	-	6,500,000
Water Reclamation Facility - Water Reuse Program	038972	300,000	-	3,000,000	-	-	-	-	3,300,000
Generator Replacements	038973	600,000	1,100,000	1,000,000	100,000	200,000	200,000	200,000	3,400,000
Water Treatment Plant R & R - Equipment	039493 A	575,000	225,000	250,000	275,000	300,000	325,000	350,000	2,300,000
Water Treatment Plant-1 Million Gal Wtr Storage Tank	039494	300,000	-	1,500,000	-	-	-	-	1,800,000
Water Reclamation Facility - Replace Existing Lift Sta.	048922	3,860,000	600,000	360,000	360,000	360,000	360,000	400,000	6,300,000
Field Operations - Sewer System Rehabilitation	049467	4,830,000	650,000	700,000	750,000	750,000	750,000	750,000	9,180,000
Field Operations - Sewer System Expansion	089409	600,000	-	3,000,000	3,000,000	300,000	3,000,000	-	9,900,000
Engineering - Utility Coordination and Relocation	200304	225,000	25,000	25,000	25,000	25,000	25,000	25,000	375,000
Water Treatment Plant Softener Replacement	039497	145,000	-	1,880,000	-	-	-	-	2,025,000
Field Operations - Large Meter Replacement	200546 B	225,000	-	25,000	50,000	50,000	50,000	50,000	450,000
Engineering - Taylor Road Improvements	201051	-	-	-	-	1,600,000	-	-	1,600,000
Sewer System Rehab - Force Main River Crossing	049468	300,000	2,000,000	-	-	-	-	-	2,300,000
WTP - Raw Water Main Replacement	039495	300,000	-	-	3,000,000	-	-	-	3,300,000
City Wide Class Pipe Replacement	039498	180,000	-	1,895,000	1,060,000	1,165,000	715,000	650,000	5,665,000
Ridgewood Avenue Water Main Replacement	039499	700,000	-	90,000	900,000	-	90,000	-	1,780,000
Water Main Replacement Prior to Public Works Imprv	039500	50,000	50,000	100,000	100,000	100,000	100,000	100,000	600,000
Field Operations - New Facility	039501	300,000	3,500,000	-	-	-	-	-	3,800,000
Water system Reb - 16" Water Main River Crossing	NEW	-	180,000	2,000,000	-	-	-	-	2,180,000
Customer Service Remodel	NEW	-	75,000	-	-	-	-	-	75,000
Emergency Utility Repairs	NEW	-	100,000	500,000	500,000	500,000	500,000	500,000	2,600,000
WTP - Exterior Plant Rehab	NEW	-	150,000	125,000	-	-	-	-	275,000
WRF- Filter System Rehab	NEW	-	250,000	250,000	250,000	500,000	500,000	500,000	2,250,000
Vehicle Replacement	FLEET	-	667,000	248,000	253,000	-	612,000	475,000	-
Total Public Utilities:		\$ 30,437,000	\$ 11,297,000	\$ 25,843,000	\$ 12,678,000	\$ 7,785,000	\$ 9,362,000	\$ 6,635,000	\$ 104,037,000

FY21 - FY26 Total Only:	\$ 11,297,000	\$ 25,843,000	\$ 12,678,000	\$ 7,785,000	\$ 9,362,000	\$ 6,635,000	\$ 73,600,000
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CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

028812

WWW002

PROJECT NAME	Water Treatment Plant - Water Supply Wells	Project Manager: Engineering - Water Production
DEPARTMENT	Public Utilities	Original Plan Date: FY 1988
LOCATION	Central Recharge and Wellfield Areas	Concurrency Requirement: Potable Water

Goal / Objective: Goal 2 Objectives 2 & 4

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

The Garnsey Water Treatment Plant withdraws water from the Florida Aquifer through a series of 40 production wells. These wells are drilled to an average depth of 300 feet and the submersible pump/motors are set to an average of 60 feet below land surface. The wells vary in size, depending on the location and substrata below. Because the equipment is below ground, they are considered sealed units and therefore routine maintenance is not performed on them. Lightning, water corrosion, and other factors will cause failure in the equipment over time. There are sufficient number of wells to rotate the equipment regularly and provide sufficient quantity when one well fails. This program is the on-going purchase of equipment and materials to repair and/or replace the equipment upon failure. Equipment replacement can cost \$8,000 to \$10,000 per well. Experience indicates that 3 to 5 wells per year require some type of equipment replacement. The program maintains compliance with SJRWMD and FDEP requirements for operation of a Water Treatment Plant.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	525,000	-	10,000	20,000	20,000	20,000	20,000	615,000
TOTAL PROJECT COSTS	525,000	-	10,000	20,000	20,000	20,000	20,000	615,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	100,000	-	-	-	-	-	-	100,000
Water & Sewer R&R Fund (403)	425,000	-	10,000	20,000	20,000	20,000	20,000	515,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	525,000	-	10,000	20,000	20,000	20,000	20,000	615,000

OPERATIONAL IMPACT

These are budgeted funds for renewal and replacements of existing wellheads. No additional operational costs are anticipated.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues			-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)			-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

028813

WWW005

PROJECT NAME Production Well Replacement

Project Manager: Engineering & Water Production

DEPARTMENT Public Utilities / Wellfield

Original Plan Date: January 2, 1900

LOCATION WTP Facilities

Concurrency Requirement: N/A

Goal / Objective: Goal 2 Objective 2,3,4

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

The existing wellfield consists of 40 wells to provide water to the water treatment plant. Four of these wells were constructed in 1973. They are located near the water treatment facility. The salinity in these wells has been steadily increasing making it difficult to use the wells without impacting the finished water quality. The wells cannot be rehabilitated and must be replaced. This project is to replace the four wells, one per year.

PROJECT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
								-
Replacement wells (4)	25,000	-	250,000	250,000	250,000	250,000	250,000	1,275,000
TOTAL:	25,000	-	250,000	250,000	250,000	250,000	250,000	1,275,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	25,000	-	25,000	25,000	25,000	25,000	25,000	150,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	-	-	225,000	225,000	225,000	225,000	225,000	1,125,000
TOTAL PROJECT COSTS	25,000	-	250,000	250,000	250,000	250,000	250,000	1,275,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	25,000	-	250,000	250,000	250,000	250,000	250,000	1,275,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	25,000	-	250,000	250,000	250,000	250,000	250,000	1,275,000

OPERATIONAL IMPACT

These new wells will replace existing equipment, therefore, no impact on operational expenses.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

029408

URP001

PROJECT NAME Field Operations - Water System Replacements
DEPARTMENT Public Utilities
LOCATION Various

Project Manager: Engineering & Field Operations
Original Plan Date: March 1994
Concurrency Requirement: Water

Goal / Objective: Goal 2 Objectives 2, 3 & 4

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

This project is designed to replace potable water pipelines due to age, under sizing for new customers in the area, and pipe material. Many of the pipes in these areas are constructed of galvanized, asbestos cement (AC), and PVC pipe that have reached their useful service life. **405 Funding can be utilized in some areas since the pipelines are being upsized and fire hydrants are being added. The project will improve water quality and fire flow to the customers.**

Program	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
N Commonwealth Water Maint Repl	1,000,000	1,000,000	1,000,000	-	-	-	-	3,000,000
Charles Water Maint Repl		-	-	600,000				600,000
Summertrees Water Maint Repl				-	400,000			400,000
Cambridge Area					-	400,000	-	400,000
TBD - Water Main Replacement						-	500,000	500,000
Other - Prior Years	4,712,000						-	4,712,000
TOTALS:	5,712,000	1,000,000	1,000,000	600,000	400,000	400,000	500,000	9,612,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	969,197	-	60,000	40,000	40,000	50,000	50,000	1,209,197
Land	-	-	-	-	-	-	-	-
Construction	4,742,803	1,000,000	940,000	560,000	360,000	350,000	450,000	8,402,803
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	5,712,000	1,000,000	1,000,000	600,000	400,000	400,000	500,000	9,612,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	1,225,000	200,000	200,000	200,000	200,000	200,000	200,000	2,425,000
Water & Sewer R&R Fund (403)	2,462,000	400,000	400,000	400,000	200,000	200,000	300,000	4,362,000
Water Impact Fee Fund (405)	2,025,000	400,000	400,000	-	-	-	-	2,825,000
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	5,712,000	1,000,000	1,000,000	600,000	400,000	400,000	500,000	9,612,000

OPERATIONAL IMPACT

No additional operating costs are expected. Replacement program will improve the overall efficiency and reliability of the current water system and reduce future operational costs.

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected to include only original budgets approved with the CIP.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

029409 A

UET001

PROJECT NAME	Engineering - Water System Extensions/Upsizing	Project Manager:	Engineering & Field Operations
DEPARTMENT	Public Utilities	Original Plan Date:	Continuous
LOCATION	Various	Concurrency Requirement:	Potable Water

Goal / Objective: Goal 4 Objectives 3, 5

Priority II: **ESSENTIAL** (Should-Do)

DESCRIPTION/JUSTIFICATION:								
Provide water service to existing residential areas not presently served by the City & provide system redundancy and looping. 405 funding can be utilized at 100%								
Program	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Economic Development	820,000	50,000	50,000	50,000	50,000	50,000	50,000	1,120,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTALS:	820,000	50,000	50,000	50,000	50,000	50,000	50,000	1,120,000

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	820,000	50,000	50,000	50,000	50,000	50,000	50,000	1,120,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	820,000	50,000	50,000	50,000	50,000	50,000	50,000	1,120,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	-	-	-	-	-	-	-	-
Water Impact Fee Fund (405)	820,000	50,000	50,000	50,000	50,000	50,000	50,000	1,120,000
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	820,000	50,000	50,000	50,000	50,000	50,000	50,000	1,120,000

OPERATIONAL IMPACT								
No appreciable increase in operating costs are expected as a result of this project. This project will provide redundancy and looping reliability of the water system which actually may assist in reducing overall operational costs.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues			-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)			-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-		-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

038710

UCP001

PROJECT NAME	Engineering - City Cost Participation Project	Project Manager:	Engineering
DEPARTMENT	Public Utilities	Original Plan Date:	Continuous
LOCATION	Citywide	Concurrency Requirement:	Water/Sewer

Goal / Objective: Goal 4 Objectives 4, 5

Priority III: **IMPORTANT** (Could-Do)

DESCRIPTION/JUSTIFICATION:

The City participates in development costs due to depth of the sewer main, upsizing various water and sewer lines during development construction activities, additional extension of various mains, upsizing lift stations and other miscellaneous items as per outlined in Chapter 11, of the Land Development Code. Funding provides participation in these opportunity costs as they arise.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Cost Participation	2,920,000	50,000	50,000	50,000	50,000	50,000	50,000	3,220,000
TOTAL PROJECT COSTS	2,920,000	50,000	50,000	50,000	50,000	50,000	50,000	3,220,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	-	-	-	-	-	-	-	-
Water Impact Fee Fund (405)	1,295,000	25,000	25,000	25,000	25,000	25,000	25,000	1,445,000
Sewer Impact Fee Fund (405)	1,625,000	25,000	25,000	25,000	25,000	25,000	25,000	1,775,000
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	2,920,000	50,000	50,000	50,000	50,000	50,000	50,000	3,220,000

OPERATIONAL IMPACT

Projects necessary to properly service growth in the respective areas. Additional operating costs would be offset by the an expected increase in the overall revenues collected from new utility customers.

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

038825 A

MME003

PROJECT NAME WTP - Telemetry Instrument/Control Sys

Project Manager: Engineering & Water Production

DEPARTMENT Public Utilities / Water Plant

Original Plan Date: FY 1988

LOCATION WTP Facilities

Concurrency Requirement: N/A

Goal / Objective: Goal 2 Objective 2,3,4

Priority II: **ESSENTIAL** (Should-Do)

DESCRIPTION/JUSTIFICATION:

Renewal/Rehabilitation/replacement to Radio Telemetry System equipment at Water Plant, 40 wells, and 3 remote storage tanks with pumping stations. The program includes in plant programmable logic controllers, all radio telemetry units to communicate with off-site locations, electronic speed control (VFD) units for process control, and security systems. This life expectancy for most equipment is 10 years. This is an on-going R&R program to maintain the integrity of the system.

PROJECT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
R&R for Telemetry/Instruments/Control Equipment	725,000	25,000	25,000	25,000	25,000	25,000	25,000	875,000
TOTAL:	725,000	25,000	25,000	25,000	25,000	25,000	25,000	875,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	725,000	25,000	25,000	25,000	25,000	25,000	25,000	875,000
TOTAL PROJECT COSTS	725,000	25,000	25,000	25,000	25,000	25,000	25,000	875,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	75,000	25,000	25,000	25,000	25,000	25,000	25,000	225,000
Water & Sewer R&R Fund (403)	650,000	-	-	-	-	-	-	650,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	725,000	25,000	25,000	25,000	25,000	25,000	25,000	875,000

OPERATIONAL IMPACT

Telemetry technology improves detection capability and overall response time to resolving potential problem areas within the related systems.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

038825 B

MME003

PROJECT NAME WRF - Telemetry Instrument/Control Sys
DEPARTMENT Public Utilities / Reclaimed Water Plant
LOCATION Citywide

Project Manager: Engineering & Wastewater
Original Plan Date: FY 1988
Concurrency Requirement: N/A

Goal / Objective: Goal 2 Objective 1, 2, 3

Priority I: **IMPERATIVE** (Must-Do)

DESCRIPTION/JUSTIFICATION:

The City currently utilizes radio telemetry to monitor remote pumping stations and City lift stations. The reliability of these systems is coming into question. Service and support from the manufacturer is an issue. PLC's that run system processes at the Water Reclamation Facility and lift stations are unable to be supported and no replacements are offered by current vendor. Migrating towards an open architecture platform which would allow flexibility in operations and monitoring would ensure redundancy with the City's 150+ remotely monitored sites.

PROJECT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Lift Station Telemetry R&R (12/yr)	-	70,000	110,000	110,000	130,000	130,000	130,000	680,000
Lift Station Conversion to VTscada with SciTex Controllers	-		-	-	-	-	-	-
Programmable Logic Controls (PLC)	-	10,000	20,000	20,000	20,000	20,000	20,000	110,000
Phase Monitor Program	-	10,000	-	-	-	-	-	10,000
Variable Frequency Drives (VFD)	-	10,000	30,000	30,000	40,000	40,000	40,000	190,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Prior Years	1,170,000							1,170,000
TOTAL:	1,170,000	100,000	160,000	160,000	190,000	190,000	190,000	2,160,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	1,170,000	100,000	160,000	160,000	190,000	190,000	190,000	2,160,000
TOTAL PROJECT COSTS	1,170,000	100,000	160,000	160,000	190,000	190,000	190,000	2,160,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	210,000		110,000	110,000	140,000	130,000	130,000	830,000
Water & Sewer R&R Fund (403)	960,000	100,000	50,000	50,000	50,000	60,000	60,000	1,330,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	1,170,000	100,000	160,000	160,000	190,000	190,000	190,000	2,160,000

OPERATIONAL IMPACT

Telemetry technology improves detection capability and overall response time to resolving potential problem areas within the related systems.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

038955

MMP001

PROJECT NAME	Engineering - Utilities Mapping	Project Manager:	Engineering
DEPARTMENT	Public Utilities	Original Plan Date:	FY 1989
LOCATION	Citywide	Concurrency Requirement:	N/A

Goal / Objective: Goal 4 Objective 2, 3, 5

Priority II: **ESSENTIAL** (Should-Do)

DESCRIPTION/JUSTIFICATION:
In order to accommodate growth and add additional customers to the utility system, maps of underground infrastructure must be continuously updated to support available services. Digital mapping by computer of all as-built will allow us to obtain a print-out of any section of the collection or distribution systems. Data management software needed for management of system attributes information to avoid double entry of text/data. Approximately 28 sections of land fall within the city limits. Approximately 36 sections of land fall within the utilities service area. Beachside mapping is complete and up to date. Program is to be coordinated with city-wide GIS and mapping. Program expanded to include creation and periodic update of Utility Atlas.

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Mapping	940,000	-	-	-	-	50,000	-	990,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	940,000	-	-	-	-	50,000	-	990,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	250,000	-	-	-	-	50,000	-	300,000
Water & Sewer R&R Fund (403)	690,000	-	-	-	-	-	-	690,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	940,000	-	-	-	-	50,000	-	990,000

OPERATIONAL IMPACT								
No additional operating costs are expected as a result of this project. Significant cost and time efficacies may develop related to response times involving utility line breaks and locate requests for information etc.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues			-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)			-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-		-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

038964 A

SSP002

PROJECT NAME	Water Reclamation Facility - R&R	Project Manager:	Engineering & Wastewater
DEPARTMENT	Public Utilities	Original Plan Date:	FY 1989
LOCATION	RWP, Reservoir, & Remote PS	Concurrency Requirement:	N/A

Goal / Objective: Goal 2 Objectives 2, 3 & 4

Priority I: **IMPERATIVE** (Must-Do)

DESCRIPTION/JUSTIFICATION:								
Repair and replacement of existing Water Reclamation Treatment plant and lift station equipment as required in DEP Operating Permit.								
PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water Reclamation equipment R&R	850,000	300,000	350,000	400,000	450,000	500,000	550,000	3,400,000
Totals:	850,000	300,000	350,000	400,000	450,000	500,000	550,000	\$ 3,400,000

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	850,000	300,000	350,000	400,000	450,000	500,000	550,000	3,400,000
TOTAL PROJECT COSTS	850,000	300,000	350,000	400,000	450,000	500,000	550,000	3,400,000
SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	200,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Water & Sewer R&R Fund (403)	650,000	250,000	300,000	350,000	400,000	450,000	500,000	2,900,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	850,000	300,000	350,000	400,000	450,000	500,000	550,000	3,400,000

OPERATIONAL IMPACT								
Replacement of existing pumps and treatment processes.								
OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected. The project was revised in FY18 to only include one project page for R&R Equipment. Prior year includes funding for FY18 and FY19.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

038964 B

SSP002

PROJECT NAME	Water Reclamation Facility - R&R	Project Manager:	Engineering & Wastewater
DEPARTMENT	Public Utilities	Original Plan Date:	FY 1989
LOCATION	RWP, Reservoir, & Remote PS	Concurrency Requirement:	N/A

Goal / Objective: Goal 2 Objectives 2, 3 & 4

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:								
The plant currently uses five (5) belt presses to dewater biosolids prior to disposal. Original equipment was installed in 1992 and it is due for replacement. The first year required \$50,000 for piloting various equipment and engineering services. The current cost of one replacement belt press is estimated to be \$500,000. The equipment purchase would go out for bid.								
PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Replace Belt Presses (5)	100,000	200,000	500,000	500,000	500,000	500,000	500,000	2,800,000
One per year								
Totals:	100,000	200,000	500,000	500,000	500,000	500,000	500,000	2,800,000

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	100,000	-	-	-	-	-	-	100,000
Land	-	-	-	-	-	-	-	-
Construction	-	200,000	500,000	500,000	500,000	500,000	500,000	2,700,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	100,000	200,000	500,000	500,000	500,000	500,000	500,000	2,800,000
SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	100,000	-	-	-	-	-	-	100,000
Water & Sewer R&R Fund (403)	-	200,000	500,000	500,000	500,000	500,000	500,000	2,700,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	100,000	200,000	500,000	500,000	500,000	500,000	500,000	2,800,000

OPERATIONAL IMPACT								
Replacement of equipment.								
OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected. The project was revised in FY18 to only include one project page for Replacement of Belt Presses. Prior year includes funding for FY18 and FY19.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 038967
SSP012

Project Name: WRF Electric System Repair/Replacement **Project Manager:** Engineering & Wastewater
Department: Public Utilities **Original Plan Date:** 2017
Location: Water Reclamation Facility (WRF) **Concurrency Requirement:** N/A

Goal / Objective: **Goal 2 Objective 2, 3, 4** **Priority I: IMPERATIVE (Must-Do)**

DESCRIPTION / JUSTIFICATION:

The Water Reclamation Facility (WRF) was originally built in 1960's. Major expansions to the plant occurred in 1980 and 1988. Each expansion added additional electrical equipment and wiring. Today, staff is experiencing numerous failure in the electrical supply to various equipment and failing components due to electrical shorts in the wiring. In order to maintain compliance with state and federal regulations for treatment, equipment and components must be repaired and replaced as needed to maintain full plant operations. The current state of the electrical system is reducing the reliability of the treatment plant. Safety and compliance concerns are driving this upgrade. While upgrading the electrical system, future process modifications and expansions will be under consideration.

PROJECT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Electrical system replacements	2,250,000	-	-	-	-	-	-	2,250,000
Plant Fiber & Process Controls	-	-	500,000					500,000
								-
Totals:	2,250,000	-	500,000	-	-	-	-	2,750,000

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	2,250,000	-	500,000	-	-	-	-	2,750,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	2,250,000	-	500,000	-	-	-	-	2,750,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	2,250,000	-	500,000	-	-	-	-	2,750,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	2,250,000	-	500,000	-	-	-	-	2,750,000

OPERATIONAL IMPACT

Upgrading electrical wiring and components should reduce some electrical power costs.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

038970

SSP015

Project Name: WRF Operations Building Expansion

Project Manager: Engineering & Wastewater

Department: Public Utilities

Original Plan Date: 2017

Location: Water Reclamation Facility (WRF)

Concurrency Requirement: N/A

Goal / Objective: Goal 2 Objective 2, 4

Priority IV: Emergency Preparedness

DESCRIPTION / JUSTIFICATION:

The operations building at the water reclamation facility was built in 1980 and accommodates 16-22 employees. During recent hurricane Matthew, it became evident that the Water Reclamation Facility has no space to accommodate emergency responses staff beyond a 16 hour period. In addition, the building is lacking storage, office space, and the plant operations control room needs information technology upgrades which requires more space. Design will be completed in FY19.

PROJECT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Construct additional building space	410,000	-	-	-	-	-	-	410,000
Construct additional building space		-	-	-	-	100,000	500,000	600,000
Totals:	410,000	-	-	-	-	100,000	500,000	1,010,000

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	10,000	-	-	-	-	100,000	-	110,000
Construction	400,000	-	-	-	-	-	500,000	900,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	410,000	-	-	-	-	100,000	500,000	1,010,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	310,000	-	-	-	-	100,000	-	410,000
Water & Sewer R&R Fund (403)	100,000	-	-	-	-	-	500,000	600,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	410,000	-	-	-	-	100,000	500,000	1,010,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-		-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

038972

SSP017

PROJECT NAME: Water Reclamation Facility - Water Reuse Program

Project Manager: Engineering & Wastewater

DEPARTMENT: Public Utilities

Original Plan Date: 2019

LOCATION: Wellfields

Concurrency Requirement: Water Conservation

Goal / Objective: 2 Objectives 1,2

Priority III: IMPORTANT (Could-Do)

DESCRIPTION/JUSTIFICATION:

A three million gallon ground storage tank with pump station to provide additional reuse supply for irrigation and minimize discharge to the Halifax River. Location to be identified in utility master plan. Staff will apply for grant funding. Current grant funding from SFRWMD is 33% for shovel ready projects.

Project		PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
3MG Ground Storage tank & Pump Station		300,000	-	3,000,000	-	-	-	-	3,300,000
TOTAL		300,000	-	3,000,000	-	-	-	-	3,300,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	300,000	-	-	-	-	-	-	300,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	3,000,000	-	-	-	-	3,000,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	300,000	-	3,000,000	-	-	-		3,300,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	-	-	-	-	-	-	-	-
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	300,000	-	3,000,000	-	-	-	-	3,300,000
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	300,000	-	3,000,000	-	-	-		3,300,000

OPERATIONAL IMPACT

Additional chemical and utility costs (\$60,000/yr.) are anticipated for GST & System when put into full operation.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	60,000	60,000	60,000	60,000	60,000	300,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	60,000	60,000	60,000	60,000	60,000	300,000
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	60,000	60,000	60,000	60,000	60,000	300,000
	-	-	-	-	-	-	-	-
Total	-	-	60,000	60,000	60,000	60,000	60,000	300,000

CAPITAL IMPROVEMENT PROGRAM DETAIL								
						PROJECT #	038973	
						SSP018		
Project Name:		Generator Replacements			Project Manager:		Engineering	
Department:		Public Utilities			Original Plan Date:		2020	
Location:		WRF & WTP			Concurrency Requirement:			
Goal / Objective: Goal 2 Objective 2					Priority I: Imperative (Must-do)			
DESCRIPTION / JUSTIFICATION:								
The Utilities Department utilizes 17 emergency standby generators to maintain water and sewer service. Locations include the Water Treatment Plant (1), the wellfield (6), potable water storage/pump stations (3), the Water Reclamation Facility (2), and master sewage lift stations (5). The age of these stationary units varies between 13 to 40 years old. Per FEMA recommendations, 19 years is the expected lifecycle for a stationary generator. The generators are critical to ensuring that the system maintains operations during storm events and power outages. These generators allow the system to maintain EPA and DEP compliance. Many of the units have experienced failures and it is recommended that this ongoing program be initiated prior to catastrophic failure. The plan includes replacing 2 - 900 kw generators at the wastewater treatment plant (1997), followed by 100 kw unit at the Ponce Inlet lift station (1989), then Peninsula potable water storage/pump station (1978).								
*Please see next page for a listing of all generators.								
PROJECT EXPENDITURES / FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	100,000	100,000	-	20,000	-	-	-	220,000
Construction	25,000	500,000	50,000	20,000	50,000	50,000	50,000	745,000
Equipment	475,000	500,000	950,000	60,000	150,000	150,000	150,000	2,435,000
TOTAL PROJECT COSTS	600,000	1,100,000	1,000,000	100,000	200,000	200,000	200,000	3,400,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	600,000	1,100,000	1,000,000	100,000	200,000	200,000	200,000	3,400,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	600,000	1,100,000	1,000,000	100,000	200,000	200,000	200,000	3,400,000
OPERATIONAL IMPACT								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CITY WIDE MASTER GENERATOR LISTING
As of June 2020

DEPT	LOCATION	PHYSICAL ADDRESS	YEAR	KW	MAKE	S/N
Drainage	Ruth Street Pump	541 Ruth Street		275	Baldor IDLC275-4JU John Deere 6090HF484	37227326 C070042106
Drainage	Trailwood Pump Station - Cambridge	5839 Trailwood Dr		750	Cummins Onan QTS30-G5	37227326 C070042106
Parks	Cypress Head Clubhouse	6231 Palm Vista Street		200	Marathon Detroit	10637405 432RSL4511BH
Parks	Gymnasium	4655 City Center Circle		155	MTU 400FDR8024GG 10637305	6A0421786 MB-95189
Parks	Parks & Recreation Warehouse	5839 Trailwood Dr		45	John Deere Magnamiten Genset	TO4276D126719 RN3256824
Parks	Pavillion	1999 City Center Circle		250	Detroit 6063MK35	06R0897648 2095153
Parks	Pavillion Backup Generator	4655 City Center Circle		155	Marathon Detroit	440FDR8024GG 10637305
PW	City Hall	1000 City Center Circle	2005	400	Detroit 6063TK35 400 DSE	06R08347030 2047132
PW	City Hall Annex (Old Police Department)	1395 Dunlawton Avenue		275	Detroit 6063TX35 275REOZD	06R0509875 0632631
PW	Fire Station 1	4200 S South Ridgewood Avenue		150	Cummins QSB7-G5 w/400 Amp ATS	J170258237/H17M240686
PW	Fire Station 2	6027 Central Park Blvd.		200	John Deere 6068HF485	PE6068L055157 178301-1-1-1-0908
PW	Fire Station 3	1090 City Center Blvd.	2003	400	Cummins DFCE5601251	30369608 C030482468
PW	Fire Station 4	6701 Airport Road		130	Generac 99A037985 9G22T87800867	TE861237 2049299
PW	Fire Station 5	1701 Town West Blvd		200	John Deere 6068HF485	PE6068L054629 178293-1-1-0908
PW	Police Station North	4545 S Clyde Morris Blvd		600	Generac P222FE 10456910500	EUY0B802353 2101166
PW	Police Station South	4545 S Clyde Morris Blvd		600	Generac P222FE 10456910500	EUY0B802353 2101165
PW	Public Works	407 Virgina Avenue	2011	175	Cummins 6CTA8.3 DGFB5588551	46276204 A030453821
PW	Public Works Backup	407 Virgina Avenue		400	Detroit 6063HK35 400 DSE	06R083131683
PW	Public Works Portable	407 Virgina Avenue		25	Kohler Generator / John Deere Power	T04039D346489 4039FF001

20	WRF	Christiancy Lift Station	5403 Christiance Ave	2004	80	Spectrum 4045TF250 80DSEJB	PE4045T247119 752348
21	WRF	Herbert & Nova Lift Station	3655 Nova Road	1999	150	Spectrum 6081AF001 150DSEJ	RG6081A109809 673885
22	WRF	Lab Operations	541 Ruth Street	2016	50	John Deere 4024HF285	95090601369
23	WRF	Ponce Inlet Master Lift Station	4668 S Peninsula Dr	1989	100	CAT 3116DJ 362G34606	2SG00587 LM683208-0207
24	WRF	Reclaimed Wtr Plant North	817 Oak Street	1997	900	Spectrum R1637K36900DSE4	5362001357 701714
25	WRF	Reclaimed Wtr Plant South	817 Oak Street	1997	900	Spectrum R1637K36900DSE4	5362001340 701699
26	WRF	Taylor / Countryside Lift Station	633 Taylor Rd	2002	60	Spectrum 4045TF250 60DSEJB	PE4045T220274 740030
27	WRF	Williamson Regional Lift Station	5955 S Williamson Blvd			CAT	6YR01660
28	WRF	WRF Portable 1	817 Oak Street	2001	60	Onan 4BT.9G4 DGCB4491442	K000172192
30	WTP	Artesian Way	2775 Artesian Way		135	Detroit	ZL4080472-02
31	WTP	Cypress Head	6231 Palm Vista Street		215	Detroit	YF19-53837-6126
32	WTP	Drema Way	2440 Drema Way		215	Detroit	ZL4080472-02
33	WTP	Garnsey Water Plant	4400 Wellfield Road		1250	Kohler	0665388
34	WTP	Oceans	2842 Ridge Road	2010	180	MTU 6068HF485 180RJC6DT3	PE 6068L 104339 318770-2-1-0310
35	WTP	Peninsula	4270 S Atlantic Ave	2010	180	MTU	318770-2-2-0310
36	WTP	PO Well 12	2426 Harley Road		230	Kohler	2034929
37	WTP	PO Well 15	1264 Richel Road	2010	180	Kohler	318770-1-1-0310
38	WTP	PO Well 23	2905 Campsite Road		230	Kohker	2033696
39	WTP	PO Well 8	2396 Campsite Road		230	Kohler	2034978

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

039494

WWP007

PROJECT NAME	Water Treatment Plant-1 Million Gal Wtr Storage Tank	Project Manager: Engineering & Water Production
DEPARTMENT	Public Utilities / Water Plant	Original Plan Date: FY 17
LOCATION	WTP Facilities	Concurrency Requirement: N/A

Goal / Objective: Goal 2 Objective 2,3,4

Priority II: **ESSENTIAL** (Should-Do)

DESCRIPTION/JUSTIFICATION:								
The water plant produces and distributes an average of 6 million gallons per day of drinking water. The plant has one water storage tank that holds 1 million gallons. The tank was constructed in 1983. There are three storage tanks located throughout the City to store a total of 4.5 million gallons of water. In order to ensure water can be produced and distributed continuously from the treatment plant, an additional storage tank needs to be constructed. It is recommended that a three million gallon tank be constructed on the property adjacent to the water plant. The City owns the property. The existing pumping equipment would be sufficient to distribute the water from the new tank. Since this is an expansion of service to our customers, water impact fee funds could be used.								
PROJECT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
1 million gallon water storage tank	300,000	-	1,500,000	-	-	-	-	1,800,000
								-
TOTAL:	300,000	-	1,500,000	-	-	-	-	1,800,000

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	300,000	-	-	-	-	-	-	300,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	1,500,000	-	-	-	-	1,500,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	300,000	-	1,500,000	-	-	-	-	1,800,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	-	-	-	-	-	-	-	-
Water Impact Fee Fund (405)	300,000	-	1,500,000	-	-	-	-	1,800,000
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	300,000	-	1,500,000	-	-	-	-	1,800,000

OPERATIONAL IMPACT

This project would not impact the operating budget for the treatment plant.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues		-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)		-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

048922

SLS002

PROJECT NAME	Water Reclamation Facility - Replace Existing Lift Sta.	Project Manager	Engineering & Wastewater
DEPARTMENT	Public Utilities	Original Plan Date	FY 1989
LOCATION	Citywide	Concurrency Requirement	N/A

Goal / Objective: Goal 2 Objectives 2, 3, 4

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:								
There are 110 sewage lift stations located throughout the city which pump sewage from the gravity collection system to the wastewater treatment plant. Life expectancy of the equipment is 15 years. Much of the existing equipment is at the end of their useful life. Costs for repair/rehabilitation/replacement currently averages \$60,000 per station. Each year the stations are evaluated based on age, capacity, and overall condition. In FY 20, the stations located at Christiancy, Halifax Estates, Town Homes West and Sugar Forest are anticipated to require capital R&R. This is an ongoing R&R program with the anticipation of work on 5 to 6 stations per year. This work will be performed by in-house staff.								
PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
R&R on 6 Lift Stations Per Year	3,860,000	600,000	360,000	360,000	360,000	360,000	400,000	6,300,000
(actual stations to be	-	-	-	-	-	-	-	-
identified each year based on age,	-	-	-	-	-	-	-	-
condition, capacity)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	3,860,000	600,000	360,000	360,000	360,000	360,000	400,000	6,300,000

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	3,860,000	600,000	360,000	360,000	360,000	360,000	400,000	6,300,000
TOTAL PROJECT COSTS	3,860,000	600,000	360,000	360,000	360,000	360,000	400,000	6,300,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	180,000	-	-	-	-	-	-	180,000
Water & Sewer R&R Fund (403)	3,680,000	600,000	360,000	360,000	360,000	360,000	400,000	6,120,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	3,860,000	600,000	360,000	360,000	360,000	360,000	360,000	6,300,000

OPERATIONAL IMPACT								
Improved service and increased reliability will result from lift station replacements. With new equipment, reduced energy consumption is expected which will help slow increases in annual utility costs.								
OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected to include only original budgets approved with the CIP for active funds.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

049467

URH001

PROJECT NAME Field Operations - Sewer System Rehabilitation
DEPARTMENT Public Utilities
LOCATION Various Locations

Project Manager Engineering & Field Ops
Original Plan Date March 2015
Concurrency Requirement Sewer

Goal / Objective: Goal 2 Objectives 1, 2, & 3

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

There are 110 lift stations in the collection system and more stations are added as new development is constructed. This is an on-going repair and rehabilitation project for the sewer collection system for each lift station. The scope of work will depend upon condition, age, and capacity of the pipeline. The planned scope of work at each station will vary and includes:

- 1) system inspection
- 2) cleaning pipes, manholes, and wetwells
- 3) manhole, wetwell repair/replacement
- 4) sewer lateral repair, lining, replacement
- 5) sewer clean out repair/replacement

The cost of each area rehabilitation will range from \$50,000 to \$250,000 depending on size, age, condition assessment, and repairs needed to maintain the system. Anticipate work on 5 areas per year.

NOTE: Smoke Testing has been moved to Operating Budget under 3414.

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Sewer Collection R&R	4,830,000	650,000	700,000	750,000	750,000	750,000	750,000	9,180,000
(5 sta per year)								
	-	-	-					
TOTALS:	4,830,000	650,000	700,000	750,000	750,000	750,000	750,000	9,180,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	4,830,000	650,000	700,000	750,000	750,000	750,000	750,000	9,180,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	4,830,000	650,000	700,000	750,000	750,000	750,000	750,000	9,180,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	3,000,000	650,000	700,000	750,000	750,000	750,000	750,000	7,350,000
Water & Sewer R&R Fund (403)	1,830,000	-	-	-	-	-	-	1,830,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	4,830,000	650,000	700,000	750,000	750,000	750,000	750,000	9,180,000

OPERATIONAL IMPACT

Rehabilitation projects will improve overall reliability to our customers and reduce unwanted water into the collection system from leaking pipelines, manholes, wetwells. Furthermore, reduced operating expenses are anticipated due to reduction in pump station electrical costs and less water to the treatment plant. In addition, costs associated with emergency call outs due to sewer back-ups, high volumes, and equipment failures are expected to be reduced.

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected to include only original budgets approved with the CIP for active funds.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

089409

UET023

Project Name: Field Operations - Sewer System Expansion
Department: Public Utilities
Location: Citywide

Project Manager: Engineering & Field Ops
Original Plan Date: 10/1/2017
Concurrency Requirement:

Goal / Objective: Goal 2 Objective 1

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION / JUSTIFICATION:

Locations and priority of sewer system construction were ranked by the Wade Trim septic tank study completed in June 2017. In FY 19, we contracted with a design engineer to begin Phase 1 design. Projects must be shovel ready to apply for grant funding. In FY20, staff will apply for grant funding for phase 1 and begin design of phase 2. In FY 21, with grants secured, construction of phase 1 will commence followed by construction of phase 2 in FY22.

Program	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	Total
Septic to Sewer Phase 1	-	-	-	-	-	-	-	-
Septic to Sewer Phase 2	-	-	3,000,000	-	-	-	-	3,000,000
Septic to Sewer Phase 3	-	-	-	300,000	3,000,000	-	-	3,300,000
Septic to Sewer Phase 4	-	-	-	-	-	-	-	-
Prior Years	600,000	-	-	-	-	3,000,000	-	3,600,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	600,000	-	3,000,000	300,000	3,000,000	3,000,000	-	9,900,000

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	300,000	-	-	300,000
Construction	600,000	-	3,000,000	3,000,000	-	3,000,000	-	9,600,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	600,000	-	3,000,000	3,000,000	300,000	3,000,000	-	9,900,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	300,000	-	-	300,000
Water & Sewer R&R Fund (403)	-	-	-	-	-	-	-	-
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	600,000	-	2,000,000	2,000,000	-	2,000,000	-	6,600,000
Future Grant/Bonds	-	-	1,000,000	1,000,000	-	1,000,000	-	3,000,000
TOTAL PROJECT REVENUE	600,000	-	3,000,000	3,000,000	300,000	3,000,000	-	9,900,000

OPERATIONAL IMPACT

This project will increase the number of lift stations in the system. However, until design is complete, operational impact cannot be accurately determined.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

200304

URL007

PROJECT NAME	Engineering - Utility Coordination and Relocation	Project Manager	Engineering
DEPARTMENT	Public Utilities	Original Plan Date	Continuous
LOCATION	Citywide	Concurrency Requirement	N/A

Goal / Objective: Goal 2 Objectives 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

Utility pipelines are often constructed on State or County roads and in the State and County rights of way. The State or County owns the property or rights to the property and if/when they perform construction on their roads/sidewalks, the City must relocate City owned underground utility pipelines, valves, manholes, etc. in conflict. The project deals with widening of Williamson and will be funded at a later date.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	15,000	15,000	15,000	15,000	15,000	15,000	15,000	105,000
Construction	210,000	10,000	10,000	10,000	10,000	10,000	10,000	270,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	225,000	25,000	25,000	25,000	25,000	25,000	25,000	375,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	125,000	25,000	25,000	25,000	25,000	25,000	25,000	275,000
Water & Sewer R&R Fund (403)	100,000	-	-	-	-	-	-	100,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	225,000	25,000	25,000	25,000	25,000	25,000	25,000	375,000

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project.

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 038973
SSP018

GENERATOR MAINTENANCE PUBLIC UTILITIES WATER TREATMENT PLANT

Generator Location	Make	S/N	KW
1 Garnsey Water Plant	Spectrum T123-7K361250DS4	5262000438 665388	1250
2 Well #8	MTUIDDC 6081AF001 230DSEJB	RG6081A170700 7034978	230
3 Well #12	MTUIDDC 6081AF001 230DSEJB	RG6081A170689 2034929	230
4 Well #15	MTUIDDC 6068HF285 180RJC6DT3	PE6068L10442 318770-1-1-0310	180
5 Well #23	MTUIDDC 6081AF001 230DSEJB	RG6081A170670 2033696	230
6 Oceans	MTU 6068HF485 180RJC6DT3	PE6068L 104339 318770-2-1-0310	180
7 Peninsula	MTU 6068HF485 180RJC6DT3	PE6068L 104351 318770-2-2-310	180
8 Artesian Way	DDC 1063-7305 432RSL	6A470727 ZL4080472-02	215

GENERATOR MAINTENANCE PUBLIC UTILITIES WATER RECLAMATION FACILITY

Generator Location	Make	S/N	KW
1 Reclaimed Water Plant North	Spectrum R1637K36900DSE4	5362001357 701714	900
2 Reclaimed Water Plant South	Spectrum R1637K36900DSE4	5362001340 701699	900
3 Lab Operations	John Deere 4024HF285 Diesel	95090601369	50
4 Christiancy	Spectrum 4045TF250 80DSEJB	PE4045T247119 752348	80
5 Clark Reg Lift Station	Caterpillar 3306 SR4 Genset	9NR03327 6YR01660	260
6 Cypress Head	DDC 10637405 432RSL4511BH	06A04688755 YF-19-53837-6125	200
7 Drema Way	DDC 10637405 432RSL4511BH	06A0470728 ZL4080472-02	215
8 Herbert & Nova	Spectrum 6081AF001 150DSEJ	RG6081A109809 673885	150
9 Ponce Inlet	Caterpillar 3116DJ 362G34606	2SG00587 LM683208-0207	100
10 Taylor Countyside	Spectrum 4045TF250 60DSEJB	PE4045T220274 740030	60
11 Port 1 Onan	Onan 4BT3.9G4 DGCB4491442	46050126 K000174192	60
12 Port 2 Onan	Onan 4BT3.9G4 DGCB4491442	46050127 K000172193	60

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

039497

WIP001

PROJECT NAME	Water Treatment Plant Softener Replacement	Project Manager: Engineering & Water Production
DEPARTMENT	Public Utilities	Original Plan Date: March 7, 2019
LOCATION	Garnsey Water Plant	Concurrency Requirement: No

Goal / Objective: Goal 2 Objectives 2

Priority I: Imperative (Must-Do)

DESCRIPTION/JUSTIFICATION:

The City's Garnsey Water Treatment Plant is a lime softening facility with three treatment trains. The plant operates two of three trains to maintain potable water production demands. Each of these trains includes an Accelator softening unit and a Greenleaf sand filter. The south train is out of service due to softener tank leaks. This leaves the facility vulnerable if one of the other two trains malfunctions. Numerous attempts have been made historically to repair the leaks. A liner was installed but has failed requiring a more detailed approach to repairs. This project includes the design for the rehabilitation or replacement of the south train softener while planning for the future rehabilitation of the north and central trains.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	145,000	-	80,000	-	-	-	-	225,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	1,800,000	-	-	-	-	1,800,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	145,000	-	1,880,000	-	-	-	-	2,025,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	145,000	-	1,880,000	-	-	-	-	2,025,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	145,000	-	1,880,000	-	-	-	-	2,025,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues								
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)								
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

200546 B

ZMI044

Project Name:	Field Operations - Large Meter Replacement	Project Manager:	Engineering & Field Operations
Department:	Public Utilities	Original Plan Date:	10/1/2016
Location:	Citywide	Concurrency Requirement:	

Goal / Objective: Goal 2 Objectives 2 & 4

Priority II: ESSENTIAL (Should-Do)

DESCRIPTION / JUSTIFICATION:

This is an on-going replacement program for commercial potable meters and fire line meters larger than 3 inches. There are approximately 200 of these meters in the system. The expected life cycle is 10 years. It is cost effective to rebuild these meters in lieu of replacement. However, periodically the meters must be replaced. One large 6 inch meter can cost an estimated \$5,000.

Program	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	Total
R & R Large Meter	225,000	-	25,000	50,000	50,000	50,000	50,000	450,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	225,000	-	25,000	50,000	50,000	50,000	50,000	450,000

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	225,000	-	25,000	50,000	50,000	50,000	50,000	450,000
TOTAL PROJECT COSTS	225,000	-	25,000	50,000	50,000	50,000	50,000	450,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	225,000	-	25,000	50,000	50,000	50,000	50,000	450,000
Water & Sewer R&R Fund (403)	-	-	-	-	-	-	-	-
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	225,000	-	25,000	50,000	50,000	50,000	50,000	450,000

OPERATIONAL IMPACT

No additional operating costs are expected as a result of this project

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	Total
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	Total
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201051

Not assigned

PROJECT NAME	Engineering - Taylor Road Improvements	Project Manager	Engineering
DEPARTMENT	Public Utilities	Original Plan Date	1/1/2009
LOCATION	Taylor (Summer Trees/Tomoka Farms)	Concurrency Requirement	N/A

Goal / Objective: Goal 4 Objectives 5

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

Volusia County initiated roadway widening and associated drainage improvements requiring utility adjustments. Project currently not contained in the Volusia County 5 year Road Plan. \$ 1.6 million originally estimated in 2009. Design for this Utility Relocation Project completed in 2009 .

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	1,600,000	-	-	1,600,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	-	-	1,600,000	-	-	1,600,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	-	-	-	-	800,000	-	-	800,000
Water Impact Fee Fund (405)	-	-	-	-	400,000	-	-	400,000
Sewer Impact Fee Fund (405)	-	-	-	-	400,000	-	-	400,000
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	-	-	1,600,000	-	-	1,600,000

OPERATIONAL IMPACT

Additional operating cost would be based on future pipe lines to be constructed.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

049468

URH003

Project Name: Sewer System Rehab - Force Main River Crossing

Project Manager: Engineering & Field Operations

Department: Public Utilities

Original Plan Date: 03/22/18

Location: River Crossing

Concurrency Requirement:

Goal / Objective: **Goal 2 Objective 2**

Priority I: **IMPERATIVE (Must-do)**

DESCRIPTION / JUSTIFICATION:

To provide a second sewage transmission force main under the Halifax River and connecting to the existing sewer system at US 1. There is currently only 1 - 20" diameter pipeline crossing under the Halifax River to provide service to Ponce Inlet, Daytona Beach Shores, and Port Orange customers east of US1 and north of Dunlawton. The pipeline was installed in 1986 and constructed of ductile iron pipe. The pipe is not very deep under the bed of the river and exposed to salt water. There is no secondary service to this area should the pipeline fail. In addition, Ponce Inlet is undertaking a septic to sewer program to increase the amount of customers in that area. This new pipeline would provide more reliability and ensure sufficient capacity for the new customers. Since this new pipeline provides redundancy and expanded capacity to the beachside area, we believe grant funding is available.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	300,000	-	-	-	-	-	-	300,000
Construction	-	2,000,000	-	-	-	-	-	2,000,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	300,000	2,000,000	-	-	-	-	-	2,300,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	300,000	-	-	-	-	-	-	300,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	1,000,000	-	-	-	-	-	1,000,000
Future Grant/Bonds	-	1,000,000	-	-	-	-	-	1,000,000
TOTAL PROJECT REVENUE	300,000	2,000,000	-	-	-	-	-	2,300,000

OPERATIONAL IMPACT

there will be no operational impact. This is an underwater pipeline.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

039495

WWP008

Project Name: WTP - Raw Water Main Replacement

Project Manager: Engineering - Field Operations

Department: Public Utilities

Original Plan Date: 03/22/18

Location: Shuntz Road to Water Plant

Concurrency Requirement:

Goal / Objective: **Goal 2 Objective 2**

Priority I: Imperative (Must-do)

DESCRIPTION / JUSTIFICATION:

There is currently only one pipeline from the wellfield on Shuntz Road to the Garnsey Water Treatment Plant. This pipeline provides 80% of the well water into the treatment plant. The 30 inch diameter, 5 mile long prestressed concrete pipeline has been in service over 30 years. It is a specialty pipe that staff cannot repair in house. In fact, there are very few specialty firms that can repair this type of pipeline. Should the pipe fail, damages would be significant to the surrounding area and significantly impair the treatment plants ability to supply drinking water to the customers. This project would provide a secondary pipeline to the treatment plant to provide reliability on the system.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	300,000	-	-	-	-	-	-	300,000
Construction	-	-	-	3,000,000	-	-	-	3,000,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	300,000	-	-	3,000,000	-	-	-	3,300,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	3,000,000	-	-	-	3,000,000
Water & Sewer R&R Fund (403)	300,000	-	-	-	-	-	-	300,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	300,000	-	-	3,000,000	-	-	-	3,300,000

OPERATIONAL IMPACT

There is not operational impact.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

039498

WRP001

PROJECT NAME City Wide Class Pipe Replacement
DEPARTMENT Public Utilities
LOCATION City Wide

Project Manager: Engineering & Field Operations
Original Plan Date: March 7, 2019
Concurrency Requirement: No

Goal / Objective: Goal 2 Objectives 2

Priority I: Imperative (Must-Do)

DESCRIPTION/JUSTIFICATION:

Identify and replace critical sections of large diameter (10" and greater) potable water transmission mains that are construction out of Class Pipe. Class Pipe water mains are an industry wide problem in water distribution. Over time the pipe can fail prematurely causing outages for large areas of a service area and require expensive emergency repairs. Failures have already occurred on Spruce Creek Road and Taylor Road, causing significant damage.

The following is a list of streets identified as having Class Pipe:

Spruce Creek Road from Taylor Rd to Del Mar Dr. 8,000 LF 12" \$1.8M

Canal

View Blvd from Jackson St. to Dunlawton Ave, 4,500 LF 8" & 10" \$950,000

Clyde Morris Blvd from Madeline Ave to Big Tree Rd. 5,100 LF 12" \$1.1M

Taylor

Rd from Clyde Morris Blvd to Journey's End Dr. 3,000 LF 12" \$650,000

Note: there is more class pipe yet to be identified in the system

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	180,000	-	95,000	110,000	65,000	65,000	-	515,000
Land	-	-	-	-	-	-	-	-
Construction	-	-	1,800,000	950,000	1,100,000	650,000	650,000	5,150,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	180,000	-	1,895,000	1,060,000	1,165,000	715,000	650,000	5,665,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	180,000	-	1,895,000	1,060,000	1,165,000	715,000	650,000	5,665,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	180,000	-	1,895,000	1,060,000	1,165,000	715,000	650,000	5,665,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues								
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)			-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

039499

WRP002

PROJECT NAME Ridgewood Avenue Water Main Replacement
DEPARTMENT Public Utilities
LOCATION Farmbrook to Niver

Project Manager: Engineering & Field Operations
Original Plan Date: March 7, 2019
Concurrency Requirement: No

Goal / Objective: Goal 2 Objectives 2

Priority I: Imperative (Must-Do)

DESCRIPTION/JUSTIFICATION:

Replacement of substandard water mains and associated fittings, valves and hydrants on Ridgewood Avenue between between Farmbrook Road and Niver Street. These improvements will include an upsizing of the water main project. The current water main is 2". this project would include upsizing to a 6" pipeline and adding fire hydrants where needed. This is to encourage commercial development on the Ridgewood corridor by providing sufficient water to service potential customers and provide sufficient fire flow.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	65,000	-	-	-	-	-	-	65,000
Land	-	-	-	-	-	-	-	-
Construction	635,000	-	90,000	900,000	-	90,000	-	1,715,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	700,000	-	90,000	900,000	-	90,000	-	1,780,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	-	-	-	-	-	-	-	-
Water Impact Fee Fund (405)	700,000	-	90,000	900,000	-	90,000	-	1,780,000
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	700,000	-	90,000	900,000	-	90,000	-	1,780,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues			-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)			-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

039500

URP011

PROJECT NAME Water Main Replacement Prior to Public Works Imprv
DEPARTMENT Public Utilities
LOCATION City Wide

Project Manager: Engineering & Field Operations
Original Plan Date: March 7, 2019
Concurrency Requirement: No

Goal / Objective: Goal 2 Objectives 2

Priority I: Imperative (Must-Do)

DESCRIPTION/JUSTIFICATION:

the city is planning many stormwater improvement projects over the next few years. This project will enable the Utilities Department to relocate pressurized water mains and/or sewer mains that are in conflict with gravity storm piping or water/sewer mains that are aging and need to be replaced. it is in the City's best interest to address all underground infrasture while performing any underground work in the same area.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	50,000	50,000	100,000	100,000	100,000	100,000	100,000	600,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	50,000	50,000	100,000	100,000	100,000	100,000	100,000	600,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	50,000	50,000	100,000	100,000	100,000	100,000	100,000	600,000
Water & Sewer R&R Fund (403)	-	-	-	-	-	-	-	-
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	50,000	50,000	100,000	100,000	100,000	100,000	100,000	600,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues								
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)								
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

039501

UBO011

PROJECT NAME Field Operations - New Facility

Project Manager: Engineering & Field Operations

DEPARTMENT Public Utilities

Original Plan Date: May 1, 2019

LOCATION Field Operations

Concurrency Requirement: No

Goal / Objective: Goal 2 Objectives 2

Priority I: Imperative (Must-Do)

DESCRIPTION/JUSTIFICATION:

With the addition of the new fire tower and training building being installed on the Public Works/Public Utilities property at Oak and Virginia, there is insufficient room for Field Operations to park city and personal vehicles and continue working at that site. The site was already too small of a footprint and required part of the Field Operations crews to be located at the wastewater treatment plant. The heavy equipment used in field operations also had to be located elsewhere in the city. Field Operations is also an emergency response team. When a potential emergency occurs, these crews have to be housed at the water treatment plant to avoid flooded roads in the area of the current facility. This project will design/construct a new building with adequate parking for all Field Operations employees and equipment on the city owned property behind the Police Station. In addition, the purchase of the adjacent property will provide a city owned debris management site should it be needed for any future hurricanes.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	300,000	-	-	-	-	-	-	300,000
Land	-	500,000	-	-	-	-	-	500,000
Construction	-	3,000,000	-	-	-	-	-	3,000,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	300,000	3,500,000	-	-	-	-	-	3,800,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Op Fund (401)	300,000	-	-	-	-	-	-	300,000
Water & Sewer R&R Fund (403)	-	3,000,000	-	-	-	-	-	3,000,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Future Grant/Bonds	-	500,000	-	-	-	-	-	500,000
TOTAL PROJECT REVENUE	300,000	3,500,000	-	-	-	-	-	3,800,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues			-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)			-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Total	-	-	-	-	-	-	-	-
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CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

PRJ # NEW

PROJECT NAME	Water System Rehab - 16" Water Main River Crossing	Project Manager	Engineering & Field Operations
DEPARTMENT	Public Utilities	Original Plan Date	
LOCATION	River Crossing	Concurrency Requirement	

Goal / Objective: Goal 2 Objective 2 Priority I: IMPERATIVE (Must-do)

DESCRIPTION/JUSTIFICATION:										
The existing pipeline was installed in late 1980' and constructed of ductile iron pipe. The western section of the water main was installed in shallow trenches via dredging and thus are exposed to salt water. In the winter months of 2020 the pipeline had failures at two different locations, both times a hole approximately 6" x 9" was found, and repair bands were installed at both locations. This watermain is one of two mains that provide potable water and fire protection to Ponce Inlet, Daytona Beach Shores, and unincorporated Wilber by the Sea. A new pipeline is needed to provide more reliability and save money on costly point repairs to the existing pipeline.										

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	180,000	-	-	-	-	-	180,000
Construction	-	-	2,000,000	-	-	-	-	2,000,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	180,000	2,000,000	-	-	-	-	2,180,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer Op Fund (401)	-	180,000	-	-	-	-	-	180,000
Water & Sewer R&R Fund (403)	-	-	2,000,000	-	-	-	-	2,000,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	180,000	2,000,000	-	-	-	-	2,180,000

OPERATIONAL IMPACT								
Provide a relate second source of potable water and fire protection for the Wilber by the Sea and Ponce Inlet section of the Port Orange utility service area.								
OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

PRJ # NEW

PROJECT NAME	Customer Service Remodel	Project Manager	Lynn Stevens
DEPARTMENT	Public Utilities	Original Plan Date	October 1, 2020
LOCATION	City Hall	Concurrency Requirement	

Goal / Objective: **Priority:**

DESCRIPTION/JUSTIFICATION:

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Customer Service Remodel	-	75,000	-	-	-	-	-	75,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	75,000	-	-	-	-	-	75,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	75,000	-	-	-	-	-	75,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	75,000	-	-	-	-	-	75,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer Op Fund (401)	-	75,000	-	-	-	-	-	75,000
Water & Sewer R&R Fund (403)	-	-	-	-	-	-	-	-
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	75,000	-	-	-	-	-	75,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

PRJ # NEW

PROJECT NAME	Emergency Utility Repairs	Project Manager	Engineering & Field Operations
DEPARTMENT	Public Utilities	Original Plan Date	October 1, 2020
LOCATION	City-wide	Concurrency Requirement	

Goal / Objective: Goal 2 Objectives 1, 2, & 3

Priority I: Imperative (Must-do)

DESCRIPTION/JUSTIFICATION:

The Public Utilities department has an aggressive R&R program throughout its department. In recent years the City has seen infrastructure failures in areas that were not identified as critical areas for R&R. This project will allow for the emergency repairs of water/sewer/reclaimed failures should they occur in areas not currently being rehabed. Examples of these repairs include: Taylor Road waterline repair, Herbert Street forcemain repair, Berklin Place sewer line repair, Halifax River 16" watermain crossing repair.

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Emergency Utility Repairs	-	100,000	500,000	500,000	500,000	500,000	500,000	2,600,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	100,000	500,000	500,000	500,000	500,000	500,000	2,600,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	25,000	50,000	50,000	50,000	50,000	50,000	275,000
Construction	-	75,000	450,000	450,000	450,000	450,000	450,000	2,325,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	100,000	500,000	500,000	500,000	500,000	500,000	2,600,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer Op Fund (401)	-	100,000	500,000	500,000	500,000	500,000	500,000	2,600,000
Water & Sewer R&R Fund (403)	-	-	-	-	-	-	-	-
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	100,000	500,000	500,000	500,000	500,000	500,000	2,600,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

PRJ # NEW

PROJECT NAME	WTP - Exterior Plant & Pump Painting	Project Manager	Engineering & Water Production
DEPARTMENT	Public Utilities	Original Plan Date	October 1, 2020
LOCATION	Water Treatment Plant	Concurrency Requirement	N/A

Goal / Objective: Goal 2 Objective 2

Priority I: Imperative (Must-do)

DESCRIPTION/JUSTIFICATION:

Painting and exterior repairs to existing Water Treatment Plant, remote pump stations, augmentation wells to prevent deterioration. This is a continuing effort that will be extended as additional items wear from facility aging.

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
WTP Exterior Painting	-	125,000	-	-	-	-	-	125,000
Exterior Repairs Prior to Painting	-	25,000	-	-	-	-	-	25,000
Remote Pump Stations Painting	-	-	100,000	-	-	-	-	100,000
Exterior Repairs Prior to Painting	-	-	25,000	-	-	-	-	25,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	150,000	125,000	-	-	-	-	275,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	25,000	25,000	-	-	-	-	50,000
Equipment	-	125,000	100,000	-	-	-	-	225,000
TOTAL PROJECT COSTS	-	150,000	125,000	-	-	-	-	275,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	-	150,000	125,000	-	-	-	-	275,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	150,000	125,000	-	-	-	-	275,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

SSPXXX

PROJECT NAME WRF - Filter Rehabilitation
DEPARTMENT Public Utilities
LOCATION Water Reclamation Facility

Project Manager Engineering & Wastewater
Original Plan Date FY 2021
Concurrency Requirement N/A

Goal / Objective: Goal 2 Objectives 2, 3, 4

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

The Water Reclamation Facility (WRF) was originally built in 1960's. Major expansions to the plant occurred in 1980 and 1988. The 1988 expansion led to the construction of the DeNora Deep Bed Filters. Today, the valves and the media for the filters are in need of replacement. In order to maintain compliance with state and federal regulations for treatment, equipment and components must be replaced as needed to maintain full filter operations. The current state of the filter system is reducing the reliability of the treatment plant. Compliance concerns are driving this upgrade.

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Filter Valve Upgrade	-	250,000	-	250,000	-	-	-	500,000
Instrumentation and Controls Upgrade	-	-	250,000	-	-	-	-	250,000
Filter Media Upgrade	-	-	-	-	500,000	500,000	500,000	1,500,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	250,000	250,000	250,000	500,000	500,000	500,000	2,250,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	250,000	250,000	250,000	1,050,000
Equipment	-	150,000	150,000	150,000	250,000	250,000	250,000	1,200,000
TOTAL PROJECT COSTS	-	250,000	250,000	250,000	500,000	500,000	500,000	2,250,000

PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer Op Fund (401)	-	-	-	-	-	-	-	-
Water & Sewer R&R Fund (403)	-	250,000	250,000	250,000	500,000	500,000	500,000	2,250,000
Water Impact Fee Fund (405)	-	-	-	-	-	-	-	-
Sewer Impact Fee Fund (405)	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	250,000	250,000	250,000	500,000	500,000	500,000	2,250,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-

FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Public Utilities

VEH # MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
0200 WATER PRODUCTION								
1733 STERLING	18 YD DUMP TRUCK	2005	-	-	-	-	-	-
1734 STERLING	18 YD DUMP TRUCK	2005	160,000	-	-	-	-	-
1858 FORD	F350 UTILITY	2010	45,000	-	-	-	-	-
2010 CHEVY	2500HD 4X4 UTILITY	2013	-	-	42,000	-	-	-
2017 TOYOTA	TACOMA 4X4 PICKUP	2013	-	-	25,000	-	-	-
2018 TOYOTA	TACOMA 4X4 PICKUP	2013	-	-	25,000	-	-	-
2110 CHEVY	FORD ESCAPE	2016	-	-	-	-	-	22,000
2118 NISSAN	FRONTIER 4X4	2016	-	-	-	-	-	25,000
2231 NISSAN	FRONTIER 4X4	2019	-	-	-	-	-	25,000
8604 CATERPILLER	420E BACKHOE	2006	-	80,000	-	-	-	-
SUB TOTAL - Water Production			205,000	80,000	92,000	-	-	72,000
0400 WASTEWATER								
2068 CHEVY	SILVERADO 4X4 PICKUP	2015	-	-	-	-	27,000	-
2077 FORD	F250 W/3200LB CRANE	2015	-	-	-	-	44,000	-
2078 FORD	F250 W/3200LB CRANE	2015	-	-	-	-	44,000	-
2082 CHEVY	1500 EXPRESS CARGO VAN	2015	-	-	-	-	27,000	-
2090 FORD	F450 W/5000LB CRANE	2015	-	-	-	-	67,000	-
2094 FORD	F150 4X2 PICKUP	2016	-	-	-	-	-	22,000
2108 NISSAN	FRONTIER 4X4 PICKUP	2016	-	-	-	-	-	22,000
9358 JOHN DEERE	GATOR	2013	-	-	-	-	-	-
2166 KALMAR	USED YARD SPOTTER TRUCK	2017	-	-	-	-	-	-
2174 FORD	TRANSIT T-150 CARGO VAN	2017	-	-	-	-	-	-
2175 FORD	F250 4X4 W/CRANE	2017	-	-	-	-	-	-
2208 FORD	F250 4X4 W/CRANE	2018	-	-	-	-	-	-
SUB TOTAL - Wastewater			-	-	-	-	209,000	44,000
0500 METER READERS								
1641 FORD	RANGER- RPL W NISSAN FRONTIER	2003	-	-	-	-	-	-
1644 FORD	RANGER- RPL W NISSAN FRONTIER	2003	-	-	-	-	-	-
1813 CHEVY	COLORADO- RPL W NISSAN FRONTIE	2008	-	-	-	-	-	-
1870 CHEVY	COLORADO PICKUP	2011	22,000	-	-	-	-	-
2055 CHEVY	SILVERADO PICKUP	2015	-	-	-	-	22,000	-
2056 CHEVY	SILVERADO PICKUP	2015	-	-	-	-	22,000	-
2095 FORD	F150 PICKUP	2016	-	-	-	-	-	22,000
2096 FORD	F150 PICKUP	2016	-	-	-	-	-	22,000
20?? NISSAN	FRONTIER EXT. CAB 4X2	2017	-	-	-	-	-	-
SUB TOTAL - Meter Readers			22,000	-	-	-	44,000	44,000
0800 WATER DISTRIBUTION								
1382 FORD	94 SLUDGE TRUCK (REFURB)	2012	-	-	-	-	-	-
1857 FORD	F550 CAMERA TRUCK	2010	-	-	-	-	150,000	-
1859 INTERNATIONAL	DURASTAR 5 YD. DUMP	2010	-	-	-	-	80,000	-
1872 CHEVY	COLORADO PICKUP	2012	-	18,000	-	-	-	-
1886 VACCON	VACCON PUMP	2013	360,000	-	-	-	-	-
1886 INTERNATIONAL	NAVISTAR VACCON TRUCK	2013	-	-	-	-	-	-
2005 CHEVY	2500HD UTILITY	2013	-	-	28,000	-	-	-
2006 TOWMASTER	TRAILER (EXCAVATOR)	2013	-	-	-	-	-	-
2007 CHEVY	2500HD UTILITY	2013	-	-	28,000	-	-	-
2008 CHEVY	2500HD UTILITY	2013	-	-	28,000	-	-	-
2035 FORD	TRANSIT CARGO VAN	2013	-	-	22,000	-	-	-
2069 FORD	F350 UTILITY	2015	-	-	-	-	30,000	-
2070 FORD	F250 UTILITY W/ LIFTGATE	2015	-	-	-	-	39,000	-
2071 FORD	F250 UTILITY W/ LIFTGATE	2015	-	-	-	-	30,000	-
2080 FORD	F250 UTILITY W/ LIFTGATE	2015	-	-	-	-	30,000	-
2121 FORD	F250 UTILITY	2016	-	-	-	-	-	30,000
2124 FORD	F250 UTILITY CREWCAB	2016	-	-	-	-	-	30,000
2127 FORD	F250 UTILITY W/TOMMYGATE	2016	-	-	-	-	-	62,000
2128 FORD	EXPLORER SUV	2017	-	-	-	-	-	39,000
8213 DRAGGIN	DUMP TRAILER	2005	-	-	-	-	-	-
8296 JOHN DEERE	310SG BACKHOE	2005	-	-	-	-	-	-
8355 THOMPSON	6 INCH PUMP	2005	-	-	-	-	-	-
8356 THOMPSON	6 INCH PUMP	2005	40,000	-	-	-	-	-

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Public Utilities

VEH # MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
8404 THOMPSON	6 INCH PUMP	2005	40,000	-	-	-	-	-
8405 THOMPSON	6 INCH PUMP	2005	-	40,000	-	-	-	-
8406 THOMPSON	6 INCH PUMP	2005	-	40,000	-	-	-	-
9307 VACTRON	LP555DT VACCUM PUMP	2012	-	48,000	-	-	-	-
9409 CATERPILLER	305E BACKHOE	2013	-	-	-	-	-	-
9609 BIG TEX	DUMP TRAILER	2013	-	-	-	-	-	-
9662 WACHS	VALVE EXERCISING MACHINE/TRLR	2015	-	-	-	-	-	62,000
1601P STERLING	VACCON Pump	2002	-	-	-	-	-	-
1601T STERLING	LT7500 VACCON Truck	2002	-	-	-	-	-	-
NEW THOMPSON	8" DEWATERING PUMP		-	-	-	-	-	-
2213 FORD	CAMERA TRUCK	2018	-	-	-	-	-	-
SUB TOTAL - Water Distribution			440,000	146,000	106,000	-	359,000	223,000
0824 LABORATORY OPERATIONS								
2109 NISSAN	FRONTIER PICKUP	2016	-	-	-	-	-	22,000
2122 NISSAN	FRONTIER PICKUP	2016	-	-	-	-	-	22,000
SUB TOTAL - Laboratory Operations			-	-	-	-	-	44,000
0900 PUBLIC UTILITIES ADMINISTRATION								
1873 CHEVY	COLORADO PICKUP	2012	-	22,000	-	-	-	-
2019 FORD	F150 PICKUP	2013	-	-	25,000	-	-	-
2099 FORD	F150	2016	-	-	-	-	-	27,000
2123 FORD	FUSION SEDAN	2016	-	-	-	-	-	21,000
SUB TOTAL - Public Utilities Administration			-	22,000	25,000	-	-	48,000
0901 WAREHOUSE								
5180 Nissan	FORKLIFT	1993	-	-	-	-	-	-
8284 Nissan	FORKLIFT	2005	-	-	30,000	-	-	-
SUB TOTAL - Warehouse			-	-	30,000	-	-	-
TOTAL PUBLIC UTILITIES:			667,000	248,000	253,000	-	612,000	475,000
GRAND TOTAL			667,000	248,000	253,000	-	612,000	475,000

Operational Impact: No additional operating costs are expected from this routine replacement of fleet vehicles.

**City of Port Orange, Florida
Capital Improvements Program
FY21 to FY26**



PUBLIC WORKS

PROJECT	Project #	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Resurface Parking Lots - City Parks	430102A	-	\$ 201,429	\$ 44,884	\$ -	\$ -	\$ -	\$ -	246,313
Resurface Parking Lots - City Facilities	430102B	71,000	70,000	-	25,725	-	-	-	166,725
Road Resurfacing and Reconstruction	430201A	-	800,000	800,000	800,000	800,000	800,000	800,000	4,800,000
Curb & Guard Rail Replacement	430201B	237,000	-	-	-	-	-	-	237,000
City Hall Building HVAC	201698	220,000	300,000	410,000	450,000	-	-	-	1,380,000
PW Administration Building HVAC	201750	150,000	200,000	-	-	-	-	-	350,000
City Hall Repurposing	201753	30,000	140,000	-	-	-	-	-	170,000
PW Workshop/Maintenance Building	201754	-	35,000	-	-	-	-	-	35,000
City Center Complex Landscape & Irrigation	201756	-	-	125,000	100,000	-	-	-	225,000
Standby Power Generator Rebuild/Replacement	201870	251,000	50,000	75,000	100,000	100,000	100,000	100,000	776,000
Public Works Fence Replacement	201957	-	30,000	-	-	-	-	-	30,000
Police Lot Impound & Metal Building	Need Prj #	-	50,000	-	-	-	-	-	50,000
Police Department Inter painting	Need Prj #	-	30,000	-	-	-	-	-	30,000
PW Shop Roof & Interior Repairs	Need Prj #	-	60,000	-	-	-	-	-	60,000
City Center Tunnel Removal	Need Prj #	-	20,000	150,000	-	-	-	-	170,000
Fire Sta 71 Exterior Painting	Need Prj #	-	-	25,000	-	-	-	-	25,000
DHL Annex Fuel Pump and Canapy Replacement	Need Prj #	-	-	-	-	-	-	-	-
City Center Complex Sidewalks	Need Prj #	-	-	50,000	-	-	-	-	50,000
Vehicle Replacement	FLEET	-	185,000	180,000	24,000	47,000	138,000	46,000	620,000
									-
Total Public Works:		\$ 959,000	\$ 2,171,429	\$ 1,859,884	\$ 1,499,725	\$ 947,000	\$ 1,038,000	\$ 946,000	\$ 9,421,038

FY20 - FY25 Total Only:	\$ 2,171,429	\$ 1,859,884	\$ 1,499,725	\$ 947,000	\$ 1,038,000	\$ 946,000	\$ 8,462,038
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CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

430102A

PROJECT NAME	Resurface Parking Lots - City Parks	Project Manager: Ronny Buttrum
DEPARTMENT	Public Works	Original Plan Date: February 28, 2000
LOCATION	Various Locations	Concurrency Requirement: N/A

Goal / Objective: Goal 2 Objective 2

Priority II: **ESSENTIAL** (Should-Do)

DESCRIPTION/JUSTIFICATION:									
PROGRAM	PROJECT NO	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Causeway Park	NEW PRJ #	-	157,000	-	-	-	-	-	157,000
Willow Run Park	NEW PRJ #	-	44,429	-	-	-	-	-	44,429
All Children's Park	NEW PRJ #	-	-	44,884	-	-	-	-	44,884
		-	201,429	44,884	-	-	-	-	246,313

Ongoing maintenance of City parking lots to maintain public safety - Causeway Park is the boat ramp parking area.

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	-	179,736	40,396	-	-	-	-	220,132
Striping / Retro-Reflective Markers	-	21,693	4,488	-	-	-	-	26,181
TOTAL PROJECT COSTS	-	201,429	44,884	-	-	-	-	246,313
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301 - (not eligible)	-	-	-	-	-	-	-	-
YMCA R&R Fund 106	-	-	-	-	-	-	-	-
General Capital Fund 317	-	201,429	44,884	-	-	-	-	246,313
Grants								
TOTAL PROJECT REVENUE	-	201,429	44,884	-	-	-	-	246,313

OPERATIONAL IMPACT								
None - work to be performed by contractors.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)								
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

430102B

PROJECT NAME	Resurface Parking Lots - City Facilities	Project Manager: Ronny Buttrum
DEPARTMENT	Public Works	Original Plan Date: February 28, 2000
LOCATION	Various Locations	Concurrency Requirement: N/A

Goal / Objective: Goal 2 Objective 2

Priority II: ESSENTIAL (Should-Do)

DESCRIPTION/JUSTIFICATION:									
PROGRAM	PROJECT NO	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Athletic Complex	POL045	71,000	-	-	-	-	-	-	71,000
Public Works	NEW PRJ #	-	70,000	-	-	-	-	-	70,000
Fire Station No 72	NEW PRJ #	-	-	-	25,725	-	-	-	25,725
		71,000	70,000	-	25,725	-	-	-	166,725

Note: This is project POL045 and \$71,000 was budgeted in FY18 in the General Capital Fund 317 completed

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	63,000	65,000	-	22,806	-	-	-	150,806
Striping / Retro-Reflective Markers	8,000	5,000	-	2,919	-	-	-	15,919
TOTAL PROJECT COSTS	71,000	70,000	-	25,725	-	-	-	166,725
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317	71,000	70,000	-	25,725	-	-	-	166,725
Capital Projects Fund 301 - (not eligible)	-	-	-	-	-	-	-	-
YMCA R&R Fund 106	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	71,000	70,000	-	25,725	-	-	-	166,725

OPERATIONAL IMPACT								
None - work to be performed by contractors.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

430201A

POLXXX

PROJECT NAME Road Resurfacing and Reconstruction
DEPARTMENT Public Works
LOCATION Various Locations

Project Manager: Ronny Buttrum
Original Plan Date: February 26, 2001
Concurrency Requirement: Transportation

Goal / Objective: Goal 2 Objectives 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

Multi Year Reconstruction Program

Ongoing routine maintenance program to repair/replace paving on existing streets throughout the city. This project also includes unexpected repairs that cannot be performed by in-house staff.

Note: This program covers only public roads throughout the City.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Construction	750,000	750,000	750,000	750,000	750,000	750,000	750,000	5,250,000
Striping / Retro-Reflective Markers	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
TOTAL PROJECT COSTS	800,000	800,000	800,000	800,000	800,000	800,000	800,000	5,600,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301 (Restricted)	800,000	800,000	800,000	800,000	800,000	800,000	800,000	5,600,000
TOTAL PROJECT REVENUE	800,000	800,000	800,000	800,000	800,000	800,000	800,000	5,600,000

OPERATIONAL IMPACT

In-house staff will inspect the work product

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

430201B

IMI014

PROJECT NAME: Curb & Guard Rail Replacement

Project Manager: Ronny Buttrum

DEPARTMENT: Public Works

Original Plan Date: October 1, 2018

LOCATION: Various locations

Concurrency Requirement: No

Goal / Objective: Goal 2 Objectives 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:									
PROGRAM	PROJECT NO	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Canal View		185,100		-	-	-	-	-	185,100
Spruce Creek		51,900	-	-	-	-	-	-	51,900
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		237,000	-	-	-	-	-	-	237,000

This project will involve replacing and/or adding curbing to the existing roadways. This is replacement, not maintenance. Routine maintenance is budgeted in the operating account. These areas are a significant safety issue due to rainwater runoff eroding the edge of the roadway. The first phase of this project is being completed in FY20.

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	16,000		-	-	-	-	-	16,000
Construction	221,000		-	-	-	-	-	221,000
TOTAL PROJECT COSTS	237,000	-	-	-	-	-	-	237,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301 (Unrestricted)	237,000	-	-	-	-	-	-	237,000
General Capital Fund 317 - Funded	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	237,000	-	-	-	-	-	-	237,000

OPERATIONAL IMPACT								
No operational impact								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201698

OBM008

PROJECT NAME: City Hall Building HVAC

Project Manager: Ronny Buttrum

DEPARTMENT: Public Works

Original Plan Date:

LOCATION: City Hall

Concurrency Requirement:

Goal / Objective: Goal 2 Objectives 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

The City Hall HVAC duct work, dampeners, and control system is not operating properly. In fact, many components are obsolete and cannot be repaired. The duct work and controls are original to the building construction. The project will be completed in three phases. The design is completed. This is funding for the first phase of the construction.

This work will require installation of light sensors in accordance with new building codes. The entire project is estimated to cost \$1,380,000

Note: This is **project OBM008** and funds were allocated in FY17 but were insufficient to construct the project. The design was completed in FY2018.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	10,000	-	-	-	-	-	-	10,000
Construction	210,000	300,000	410,000	450,000	-	-	-	1,370,000
TOTAL PROJECT COSTS	220,000	300,000	410,000	450,000	-	-	-	1,380,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
General Capital Fund 317	220,000	300,000	410,000	450,000	-	-	-	1,380,000
Grants	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	220,000	300,000	410,000	450,000	-	-	-	1,380,000

OPERATIONAL IMPACT

This project will save in monthly electrical costs due to savings from wasted/inefficient AC.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201750

OMB012

Project Name:	PW Administration Building HVAC	Project Manager:	Ronny Buttrum
Department:	Public Works	Original Plan Date:	10/01/18
Location:	Public Works Administration Building	Concurrency Requirement:	No

Goal / Objective: **Goal 2 Objective 2** **Priority II: ESSENTIAL (Should-Do)**

DESCRIPTION / JUSTIFICATION:

Public Works Administration building is over 30 years old. No major renovations have been performed. The roof leaks have resulted in significant moisture retainage inside the building resulting in mold inside the ceiling panels and air conditioning ductwork. The exterior and roof were repaired in FY18 and FY19 which stopped water leakage inside the building. The HVAC and all duct work is the next phase of maintaining this building. The future phases of the project includes interior demolition, dry-wall, electrical, ceilings, plumbing, mechanical work/design, painting, and flooring.

Note: This is project OBM012 and \$150,000 was funded during FY17 from identified surplus for exterior renovation.

PROJECT EXPENDITURES / FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering	-	20,000	-	-	-	-	-	20,000
Construction	150,000	180,000	-	-	-	-	-	330,000
								-
								-
TOTAL PROJECT COSTS	150,000	200,000	-	-	-	-	-	350,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
General Capital Fund 317	150,000	200,000	-	-	-	-	-	350,000
Grants	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	150,000	200,000	-	-	-	-	-	350,000

OPERATIONAL IMPACT

Continuous maintenance program. Additional operating costs are not expected as a result of this project.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-		-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-		-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201753
Mvd from CD to PW ZMI065

PROJECT NAME: City Hall Repurposing DEPARTMENT: Public Works LOCATION: City Hall	Project Manager: Lynn Stevens Original Plan Date: October 1, 2018 Concurrency Requirement: No
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Goal / Objective: Goal 2 Objectives 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

TOffice Space vacated by Utilities Administration in City Hall has been repurposed for Community Development. CD building impact fees are funding the portion of remodel used by the building department employees. The remaining portion of the remodel includes the Planning Division and changes for the Clerks Office and Human Resources Preliminary designs are at 90% and will be needed to estimate construction costs and options.

Note: This is project ZMI065 and \$30,000 was funded in FY17 for Engineering and Planning in General Capital Fund 317. The balance available in FY19 is \$27,250.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	30,000		-	-	-	-	-	30,000
Construction	-	140,000	-	-	-	-	-	140,000
TOTAL PROJECT COSTS	30,000	140,000	-	-	-	-	-	170,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
General Capital Fund 317	30,000	140,000	-	-	-	-	-	170,000
Grants	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	30,000	140,000	-	-	-	-	-	170,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201754
OBMXXX

Project Name: PW Workshop/Maintenance Building	Project Manager: Ronny Buttrum
Department: Public Works	Original Plan Date: 10/01/17
Location: Public Works	Concurrency Requirement: No

Goal / Objective: Goal 2, Objective 2 **Priority II:** ESSENTIAL (Should-Do)

DESCRIPTION / JUSTIFICATION:
Replace existing 30x30 wood frame building with masonry. The currently building has deteriorated beyond repair.
 NOTE:

PROJECT EXPENDITURES / FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	3,000	-	-	-	-	-	3,000
Construction	-	32,000	-	-	-	-	-	32,000
	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	35,000	-	-	-	-	-	35,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
General Capital Fund 317	-	35,000	-	-	-	-	-	35,000
Grants								
TOTAL PROJECT REVENUE	-	35,000	-	-	-	-	-	35,000

OPERATIONAL IMPACT								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-



CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201756

OMI030

PROJECT NAME: City Center Complex Landscape & Irrigation

Project Manager: Ronny Buttrum

DEPARTMENT: Public Works

Original Plan Date: October 1, 2017

LOCATION: City Hall

Concurrency Requirement: No

Goal / Objective: Goal 2 Objective 2

Priority III: IMPORTANT (Could do)

DESCRIPTION/JUSTIFICATION:

This is Phase I of the City Center Complex Landscaping project. Services to include materials, installation, and repair / replace of the irrigation system. This project will improve landscape in high visible areas and improve irrigation efficiency. Due to budget constraints, this project has been postponed from previous fiscal years.

Phase II will include plant material.

Note: Project OMI030 was established in FY17 with a budget of \$650,000 in the General Capital Fund 317. However due to a change of priorities the funding was reallocated to the US1 Landscape Improvement project and the Causeway Dock Refurbishment project.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	25,000	-	-	-	-	25,000
Construction Phase I	-	-	100,000	-	-	-	-	100,000
Construction Phase 2	-	-	-	100,000	-	-	-	100,000
TOTAL PROJECT COSTS	-	-	125,000	100,000	-	-	-	225,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
General Capital Fund 317	-	-	125,000	100,000	-	-	-	225,000
Grants	#REF!	-	-	-	#REF!	#REF!	#REF!	#REF!
TOTAL PROJECT REVENUE	#REF!	-	125,000	100,000	#REF!	#REF!	#REF!	#REF!

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	105,000	105,000	105,000	105,000	105,000	-	525,000
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	105,000	105,000	105,000	105,000	105,000	-	525,000
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	105,000	105,000	105,000	105,000	105,000	-	525,000
	-	-	-	-	-	-	-	-
Total	-	105,000	105,000	105,000	105,000	105,000	-	525,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201870

OBM014

PROJECT NAME:	Standby Power Generator Rebuild/Replacement	Project Manager:	Ronny Buttrum
DEPARTMENT:	Public Works	Original Plan Date:	February 18, 2017
LOCATION:	Various Locations	Concurrency Requirement:	N/A

Goal / Objective:	Goal 2 Objective 2	Priority I:	IMPERATIVE (Must-Do)
DESCRIPTION/JUSTIFICATION:			
Purchase and Installation of Stand-by power generators and transfer switches at various City facilities. Public Works currently maintains 18 generators.			
While routine preventative maintenance is performed on all the City's generators, they are still affected by the environment and will be placed on a replacement schedule much like the vehicles and equipment the City owns going forward and will be based on 15-year replacement schedules. Maximum useful life for backup generators as defined by FEMA is 19 years.			
As of FY19, the generators at Fire Stations 71, 73, and 74 have been replaced or on order to be replaced. In addition, modifications to the YMCA auxiliary power plan have been made and modifications to the Police Department generator system have been made.			
Docking stations needed for FS 74, 71, & Parks Warehouse Est. \$25k ea. Scheduled in FY20.			
FY21: Annex generator 1992; FY22: City Center Generator, 1999			

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	251,000	50,000	75,000	100,000	100,000	100,000	100,000	776,000
TOTAL PROJECT COSTS	251,000	50,000	75,000	100,000	100,000	100,000	100,000	776,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Capital Fund 317 - Funded	-	-	-	-	-	-	-	-
General Capital Fund 317 - Unfunded	-	-	-	-	-	-	-	-
Building Maintenance Fund 506	251,000	50,000	75,000	100,000	100,000	100,000	100,000	776,000
Grants	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	251,000	50,000	75,000	100,000	100,000	100,000	100,000	776,000

OPERATIONAL IMPACT								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

	CAPITAL IMPROVEMENT PROGRAM DETAIL					
					PROJECT #	201870
						OBM014
	PUBLIC WORKS STANDBY GENERATORS INVENTORY LISTING					
	#	Generator Location	Year	Make	S/N	KW
	1	Trailwood Pump Station		Cummins Onan QTS30-G5	37227326 C070042106	750
	2	City Hall	1999	Detroit 6063TK35 400 DSE	06R08347030 2047132	400
	3	New Police Station North	2005	Generac P222FE 10456910500	EUY0B802353 2101166	600
	4	New Police Station South	2005	Generac P222FE 10456910500	EUYOB802368 2101165	600
	5	Public Works	2003	Cummins 6CTA8.3 DGFB5588551	46276204 A030453821	175
	6	Old Police Station - DHL Annex	1992	Detroit 6063TX35 275REOZD	06R0509875 0632631	275
	7	Public Works Backup		Detroit 6063HK35 400DSE	06R083131683	400
	8	Public Works Portable		Kohler Generator/John Deere Power	T04039D346489 4039FF001	25
	9	Ruth St Pump Station		Baldor IDLC275-4JU/John Deere 6090HF484	37227326 C070042106	275
	10	Fire Station 1	2018	Kohler 135R02J	RG6081T138314 707983	135
	11	Fire Station 2		John Deere 6068HF485	PE6068L055157 178301-1-1-0908	200
	12	Fire Station 3	2019	Cummins DFCE5601251	30369608 C030482466	400
	13	Fire Station 4	2019	Generac 99A037985 9G22T87800867	TE861237 2049299	130
	14	Fire Station 5		John Deere 6068HF485	PE6068L054629 178293-1-1-0908	200
	15	YMCA	2019	removed and outfitted with external plug for portable generator connection		
	16	Gymnasium		400FDR8024GG 10637305	6A0421786 MB-95189	155
	17	Parks & Rec Warehouse		John Deere Magnamiten Genset	TO4276D126719 RN3256824	45
	18	Lakeside Pavilion		Detroit 6063MK35	06R0897648 2095153	250

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201957

New Prj #

PROJECT NAME: Public Works Fence Replacement	Project Manager: Ronny Buttrum
DEPARTMENT: Public Works	Original Plan Date: March 1, 2018
LOCATION: Virginia Avenue	Concurrency Requirement:

Goal / Objective: Goal 2 Objective 2 Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:
The Public Works fencing that is located on the West side of the facility has degenerated over the years and is in need of repairs. There is approx. 1,100 lf that will need to be replaced. The security of the Public Works, Utilities, and Utilities warehouse are in jeopardy. This fence will also secure the new fire training tower area when built.

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	30,000	-	-	-	-	-	30,000
TOTAL PROJECT COSTS	-	-	-	-	-	-	-	30,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
General Capital Fund 317	-	10,000	-	-	-	-	-	10,000
Building Maintenance Fund 506	-	-	-	-	-	-	-	-
Water / Sewer Fund 401	-	10,000	-	-	-	-	-	10,000
Fire Impact Fee Fund 311	-	10,000	-	-	-	-	-	10,000
TOTAL PROJECT REVENUE	-	30,000	-	-	-	-	-	30,000

OPERATIONAL IMPACT								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-



CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

PRJ # NEW

PROJECT NAME	Police Impound Yard	Project Manager	Ronny Buttrum
DEPARTMENT	Police	Original Plan Date	October 1, 2020
LOCATION	Grey Property	Concurrency Requirement	

Goal / Objective:

Priority III: Important

DESCRIPTION/JUSTIFICATION:

The current Police Impound Yard is located behind the P&R building on Trailwood Drive. The current lot size is small and does not have adequate storage. The new lot will be located behind the Police Department building on the Gray Property. Garage area will be increased to allow more vehicles to be put under cover to help protect evidence.

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
	-	-	-	-	-	-	-	-
Engineering	-	3,000	-	-	-	-	-	3,000
Building	-	22,000	-	-	-	-	-	22,000
Fencing	-	15,000	-	-	-	-	-	15,000
Parking Area	-	10,000	-	-	-	-	-	10,000
	-	50,000	-	-	-	-	-	50,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	3,000	-	-	-	-	-	3,000
Construction	-	47,000	-	-	-	-	-	47,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	50,000	-	-	-	-	-	50,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
General Capital Fund 506	-	-	-	-	-	-	-	-
General Capital Fund 317	-	50,000	-	-	-	-	-	50,000
TOTAL PROJECT REVENUE	-	50,000	-	-	-	-	-	50,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected to include only original budgets approved with the CIP for active funds.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

PRJ # NEW

PROJECT NAME	PD Interior Painting	Project Manager	Ronny Buttrum
DEPARTMENT	Police	Original Plan Date	October 1, 2020
LOCATION	Police Department Office	Concurrency Requirement	

Goal / Objective: **Priority :**

DESCRIPTION/JUSTIFICATION:

All interior walls of the existing Police Department needs to be repainted. This project has not been performed since the building was constructed in 2005.

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
	-	-	-	-	-	-	-	-
Paint walls	-	30,000	-	-	-	-	-	30,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	30,000	-	-	-	-	-	30,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	30,000	-	-	-	-	-	30,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	30,000	-	-	-	-	-	30,000

PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
General Capital Fund 506	-	30,000	-	-	-	-	-	30,000
General Capital Fund 317	-	-	-	-	-	-	-	-
Possible Grant Funding-SJRWMD	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	30,000	-	-	-	-	-	30,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected to include only original budgets approved with the CIP for active funds.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

PRJ # NEW

PROJECT NAME	FS 71 Exterior Painting	Project Manager	Ronny Buttrum
DEPARTMENT	Fire	Original Plan Date	October 1, 2020
LOCATION	Fire Station 71	Concurrency Requirement	

Goal / Objective: **Priority:**

DESCRIPTION/JUSTIFICATION:

Repaint exterior of Fire Station 71

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
	-	-	-	-	-	-	-	-
Paint and labor	-		25,000	-	-	-	-	25,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	25,000	-	-	-	-	25,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-		25,000	-	-	-	-	25,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	25,000	-	-	-	-	25,000

PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
General Capital Fund 506	-	-	25,000	-	-	-	-	25,000
General Capital Fund 317	-	-	-	-	-	-	-	-
Possible Grant Funding-SJRWMD	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	-	25,000	-	-	-	-	25,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected to include only original budgets approved with the CIP for active funds.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

PRJ # NEW

PROJECT NAME	City Center Bridge Tunnel Remove & Replacement Options	Project Manager	Ronny Buttrum
DEPARTMENT	Administration	Original Plan Date	October 1, 2020
LOCATION	City Center	Concurrency Requirement	

Goal / Objective: **Priority:**

DESCRIPTION/JUSTIFICATION:

The Bridge Tunnel connecting the second floor parking lot to the City Center has developed cracks in the plexi-glass that are beginning to expand. The craked panels can cause injury to anyone running a hand across them. the panels are no longer available to replace. The tunnel can also become extremely hot during summer days.

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
	-	-	-	-	-	-	-	-
Engineering & Replacement Options	-	20,000	-	-	-	-	-	20,000
Demolition and construction	-	-	150,000	-	-	-	-	150,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	20,000	150,000	-	-	-	-	170,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	20,000	-	-	-	-	-	20,000
Construction	-	-	150,000	-	-	-	-	150,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	20,000	150,000	-	-	-	-	170,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
Building Maintenance Fund 506	-	-	-	-	-	-	-	-
General Capital Fund 317	-	20,000	150,000	-	-	-	-	170,000
Grants	-	-	-	-	-	-	-	-
	-	20,000	150,000	-	-	-	-	170,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected to include only original budgets approved with the CIP for active funds.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

PRJ # NEW

PROJECT NAME	Fleet Maintenance Shop Walls & Roof Repairs	Project Manager	Ronny Buttrum
DEPARTMENT	Public Works	Original Plan Date	October 1, 2020
LOCATION	Public Works Shop	Concurrency Requirement	

Goal / Objective: **Priority:**

DESCRIPTION/JUSTIFICATION:

The roof over the Fleet maintenance shop area leaks during rain events. Roof needs to be sealed to prevent damage to the foam insulation applied to the underside of the roof panels. The interior walls are becoming loose and rotting. These need to be replaced using fiberglass reinforced panels to allow for cleaning.

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Roof sealing	-	45,000	-	-	-	-	-	45,000
FRP walls	-	15,000	-	-	-	-	-	15,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	60,000	-	-	-	-	-	60,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	60,000	-	-	-	-	-	60,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	60,000	-	-	-	-	-	60,000

PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	-	-	-	-	-	-	-
Building Maintenance Fund 506	-	60,000	-	-	-	-	-	60,000
General Capital Fund 317	-	-	-	-	-	-	-	-
Possible Grant Funding-SJRWMD	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	60,000	-	-	-	-	-	60,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected to include only original budgets approved with the CIP for active funds.

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

PRJ # NEW

PROJECT NAME	City Center Circle Sidewalks	Project Manager	Ronny Buttrum
DEPARTMENT	Public Works	Original Plan Date	October 1, 2020
LOCATION	City Center	Concurrency Requirement	

Goal / Objective: **Priority:**

DESCRIPTION/JUSTIFICATION:

PW's has identified several panels of sidewalk around the City Center complex in need of replacement. Also, crosswalk transition areas are not ADA compliant and will need to be corrected.

PROJECT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
	-	-	-	-	-	-	-	-
Construction	-	50,000	-	-	-	-	-	50,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	50,000	-	-	-	-	-	50,000

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	50,000	-	-	-	-	-	50,000
Equipment	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	50,000	-	-	-	-	-	50,000

PROPOSED SOURCES OF FUNDS:	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Capital Projects Fund 301 - Gas Tax	-	50,000	-	-	-	-	-	50,000
Building Maintenance Fund 506	-	-	-	-	-	-	-	-
General Capital Fund 317	-	-	-	-	-	-	-	-
Grant	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	50,000	-	-	-	-	-	50,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS*	FY21	FY22	FY23	FY24	FY26	FY26	TOTAL
Water & Sewer O&M Fund (401)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note: *Prior Years number was corrected to include only original budgets approved with the CIP for active funds.

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Public Works

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
4300 PUBLIC WORKS									
5234	TRIPLE CROWN	TRAILER	1993	-	-	-	-	-	-
1568	STERLING	LT7500 12YD DUMP	2001	-	-	-	-	-	-
1696	STERLING	LT7500 12YD DUMP	2004	-	125,000	-	-	-	-
1735	STERLING	ACTERRA TRASH TRUCK	2005	135,000	-	-	-	-	-
1860	FORD	F250 CREWCAB UTILITY	2011	32,000	-	-	-	-	-
1885	FORD	F550 DUMP	2012	-	40,000	-	-	-	-
2002	CHEVY	SILVERADO 1500 PICKUP	2013	-	-	-	-	-	-
2019	FORD	F150 PICKUP	2013	-	-	-	-	-	-
2043	FORD	EXPLORER SUV	2014	-	-	-	24,000	-	-
2057	CHEVY	SILVERADO 1500 4X4 PICKUP	2015	-	-	-	-	25,000	-
2081	FORD	F550 BUCKET TRUCK	2015	-	-	-	-	180,000	-
2084	FREIGHTLINER	M2 TRASH TRUCK	2015	-	-	-	-	25,000	-
2129	FORD	F350 CREWCAB UTILITY TRUCK	2016	-	-	-	-	-	37,000
2163	FORD	F250 UTILITY	2017	-	-	-	-	-	-
2164	FORD	F250 UTILITY	2017	-	-	-	-	-	-
2167	FORD	ESCAPE	2017	-	-	-	-	-	-
2173	FORD	F250 EXT. CAB UTILITY	2017	-	-	-	-	-	-
2197	FORD	F250 CREWCAB PICKUP	2018	-	-	-	-	-	-
2203	FORD	F250 UTILITY	2017	-	-	-	-	-	-
2209	FORD	F250 UTILITY	2017	-	-	-	-	-	-
6166	ALLEMAND	LIGHT PLANT	1998	-	-	-	-	-	-
6193	ALLEMAND	LIGHT PLANT	1998	-	-	-	-	-	-
6357	SHOP BUILT	TRAILER (REFURB 2013)	1999	-	-	8,000	-	-	-
6375	YAHAMA	BEAR TRACKER ATV	1999	-	-	-	-	-	-
6380	ALLEMAND	LIGHT PLANT	1999	-	-	-	-	-	-
6561	ALLEMAND	LIGHT PLANT	2001	9,000	-	-	-	-	-
6613	JOHN DEERE	609 BUSHHOG ATT. (ON 6473)	2004	-	-	-	5,000	-	-
6905	ALLEMAND	LIGHT PLANT	2001	9,000	-	-	-	-	-
7983	TRIPLE CROWN	TRAILER	2003	-	-	16,000	-	-	-
8048	JOHN DEERE	GS-75 WALK BEHIND MOWER	2004	-	-	-	-	-	-
8053	JOHN DEERE	5105 BOX TRACTOR	2004	-	-	-	-	-	-
8243	JOHN DEERE	5105 TRACTOR/MOWER	2005	-	-	-	-	19,000	-
9348	CHALLENGER	MT525B TRACTOR/BATWING MOV	2012	-	-	-	-	-	-
9349	SUZUKI	UTV	2012	-	7,500	-	-	-	-
9350	SUZUKI	UTV	2012	-	7,500	-	-	-	-
9501	CATERPILLER	CB24 VIBRATORY ROLLER	2013	-	-	-	-	-	-
9526	CATERPILLER	259D SKID STEER LOADER	2013	-	-	-	-	-	-
9529	JOHN DEERE	997 Z TRAK MOWER	2014	-	-	-	18,000	-	-
9663	TOWMASTER	7.5X16 TANDEM TRAILER	2015	-	-	-	-	18,000	-
9790	FALCON	4 TON ASPHALT RECYCLER &	2015	-	-	-	-	18,000	-
9937	WANCO	T825 MESSAGE BOARD	2017	-	-	-	-	-	-
9938	WANCO	T825 MESSAGE BOARD	2017	-	-	-	-	-	-
9991	JOHN DEERE	GATOR	2017	-	-	-	-	-	-
9997	JOHN DEERE	5045E TRACTOR	2017	-	-	-	-	-	-
10119	TOWMASTER	TRAILER	2017	-	-	-	-	-	-
10124	JOHN DEERE	390 FLAIL MOWER ATTACHMENT	1999	-	-	-	-	-	-
10211	TOWMASTER	20 TON TRAILER	2017	-	-	-	-	-	-
Less: Vehicles/Equip. purchased out of PW Operating				-	-	-	-	170,000	37,000
SUB TOTAL - Public Works				185,000	180,000	24,000	47,000	115,000	-
4200 BUILDING MAINTENANCE									
1643	FORD	RANGER PICKUP	2018	-	-	-	-	-	-
2093	FORD	F150 42 REG CAP	2016	-	-	-	-	-	-
21??	FORD	F250 UTILITY	2017	-	-	-	-	-	-
21??	CHEVY	SILVERADO 1500 PICKUP	2017	-	-	-	-	-	-
SUB TOTAL - Building Maintenance				-	-	-	-	-	-
4500 VEHICLE MAINTENANCE									
1600	D 2500	3/4 TON 4X4	2001	-	-	-	-	-	-
POOL VEHICLES									
1776	FORD	FOCUS SEDAN	2006	-	-	-	-	-	-
2052	CHEVY	CRUZE SEDAN	2015	-	-	-	-	23,000	-
2079	FORD	FUSION SEDAN	2015	-	-	-	-	-	-
2097	FORD	F150 4X2 PICKUP	2016	-	-	-	-	-	23,000
2106	FORD	ESCAPE SUV	2016	-	-	-	-	-	23,000
6443	JOHN DEERE	GATOR ATV	2017	-	-	-	-	-	-
21??	FORD	ESCAPE SUV	2017	-	-	-	-	-	-
21??	CHEVY	MALIBU SEDAN	2017	-	-	-	-	-	-
SUB TOTAL - Vehicle Maintenance				-	-	-	-	23,000	46,000
6100 SOLID WASTE ADMIN.									
2075	Chevy	2500HD Ext Cab Pickup	2015	-	-	-	-	-	-
SUB TOTAL - Solid Waste Admin.				-	-	-	-	-	-
TOTAL - Public Works				185,000	180,000	24,000	47,000	138,000	46,000
GRAND TOTAL				185,000	180,000	24,000	47,000	138,000	46,000

Operational Impact: No additional operating costs are expected from this routine replacement of fleet vehicles.

**City of Port Orange, Florida
Capital Improvements Program
FY21 to FY26**



STORMWATER UTILITY

PROJECT	Project #	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Halifax River Outfall Replacements	201439	\$ 60,000	\$ -	\$ 285,430	\$ 285,430	\$ 285,430	\$ 285,430	\$ 285,430	\$ 1,487,150
Southwinds Stormwater Pond Outfall Retrofit	201441		45,000	-	680,400	680,400	-	-	1,405,800
Howes Street Stormwater Improvements	201642	1,113,641	-	-	-	-	-	-	1,113,641
White Place & Riverside Drive Drainage Impr.	201645	-	25,000	83,500	-	-	-	-	108,500
Drainage Pipe R&R	201647	670,000	350,000	350,000	350,000	350,000	350,000	350,000	2,770,000
City Center Shoreline Stabilization	201760	-	25,000	223,925	-	-	-	-	248,925
Viking Drive Stormwater Improvements	201762	-	-	-	30,000	-	-	-	30,000
Charles Street Drainage Improvements	201763	110,000	-	30,000	-	-	-	-	140,000
Storm Water Master Plan Phase II	201866	247,000	100,000	200,000	-	-	-	-	547,000
Storm Water Master Plan Phase 1 Projects	202068	-	-	-	1,500,000	1,500,000	1,500,000	-	4,500,000
Delmar and Palmas Drive	202069	-	30,000	-	125,000	-	-	-	155,000
Vehicle Replacement	FLEET	-	410,000	455,000	338,000	60,000	390,560	810,000	2,463,560
Total Stormwater Utility:		\$ 2,200,641	\$ 985,000	\$ 1,627,855	\$ 3,308,830	\$ 2,875,830	\$ 2,525,990	\$ 1,445,430	\$ 14,969,576
FY21 - FY26 Total Only:			\$ 985,000	\$ 1,627,855	\$ 3,308,830	\$ 2,875,830	\$ 2,525,990	\$ 1,445,430	\$ 12,768,935

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201439

DIP068

PROJECT NAME: Halifax River Outfall Replacements
DEPARTMENT: Stormwater Utility
LOCATION: Halifax River City-Wide

Project Manager: Ronny Buttrum
Original Plan Date: 2/27/2013
Concurrency Requirement: No

Goal / Objective: Goal 2 Objective 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

There are 14 stormwater discharge outfalls directly to the Halifax River throughout the City. Many of these outfalls are constructed of metal pipes that have corroded throughout the years due to the harsh salt water environment. These pipes need to be replaced with Reinforced Concrete Pipe; in addition, headwalls will need to be constructed or reconstructed to accommodate the reinforced concrete pipe and possibly upsized in the diameter of the pipe. Also, the storm water pipe networks associated with the outfalls are tidally influenced which allows river water to enter the networks and equalize to the tidal water level. This project presents an opportunity to install engineered tidal gates at all locations where flooding issues are caused by tidal surcharge and lack of stormwater capacity.

Component	Cost
Eng. Admin/Insp:	\$ 60,000
Construction:	1,712,580
Total Proj Cost:	\$1,772,580

Note: Project DIP068 was established in FY17 with a budget of \$60,000 for Engineering & Planning budgeted/available in the Drainage Operating Fund 412. Still being designed

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	60,000	-	-	-	-	-	-	60,000
Engineering Admin / Inspection	-	-	-	-	-	-	-	-
Construction	-	-	285,430	285,430	285,430	285,430	285,430	1,427,150
TOTAL PROJECT COSTS	60,000	-	285,430	285,430	285,430	285,430	285,430	1,487,150
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	-	-	-	-	-	-
Drainage Fund 412 - Funded	60,000	-	285,430	285,430	285,430	285,430	285,430	1,487,150
Capital Projects Fund 301	-	-	-	-	-	-	-	-
Drainage Fund 412 - Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	60,000	-	285,430	285,430	285,430	285,430	285,430	1,487,150

OPERATIONAL IMPACT

These outfalls are already in a maintenance plan, therefore, once completed, additional operating budget will not be required.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Operating Fund 412	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201441
NEED PRJ # **DIPxxx**

PROJECT NAME: Southwinds Stormwater Pond Outfall Retrofit	Project Manager: Ronny Buttrum
DEPARTMENT: Stormwater Utility	Original Plan Date: 2/27/2013
LOCATION: Southwinds Subdivision	Concurrency Requirement: No

Goal / Objective: Goal 2 Objective 2 **Priority II: Essential (Should-Do)**

DESCRIPTION/JUSTIFICATION:	
This project involves modification to the existing stormwater ponds of the Southwinds neighborhood stormwater system. Currently, the subdivision does not have a positive stormwater outfall discharge. An engineered plan will be required to design and permit an outfall.	
</	

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	45,000	-	-	-	-	-	45,000
Construction	-	-	-	680,400	680,400	-	-	1,360,800
TOTAL PROJECT COSTS	-	45,000	-	680,400	680,400	-	-	1,405,800
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Fund 412 - Funded	-	45,000	-	-	-	-	-	45,000
Drainage Fund 412 - Unfunded (Phase I)	-	-	-	680,400	-	-	-	680,400
Drainage Fund 412 - Unfunded (Phase II)	-	-	-	-	680,400	-	-	680,400
Other	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	-	45,000	-	680,400	680,400	-	-	1,405,800

OPERATIONAL IMPACT								
Once installed, the new pump system will be maintained by the city. This will include periodic testing of the pumps and replacement of damaged parts as appropriate.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Operating Fund 412	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201642

DIP069

PROJECT NAME: Howes Street Stormwater Improvements
DEPARTMENT: Stormwater Utility
LOCATION: Various

Project Manager: Ronny Buttrum
Original Plan Date: March 18, 2015
Concurrency Requirement: N/A

Goal / Objective: Goal 2 Objective 2

Priority I: Imperative (Must-Do)

DESCRIPTION/JUSTIFICATION:

Howes Street is located north of Commonwealth Boulevard and west of Ridgewood Avenue in the Allendale area of Port Orange. Howes Street experiences roadway flooding several times a year due to no drainage system to convey the stormwater runoff. Public Works has expended numerous efforts in traffic control and pumping due to the roadway flooding. The proposed solution to alleviate roadway flooding consist of constructing 25 storm inlets, +/-1,150 LF of exfiltration trenches, +/-1,610 LF of RCP pipe, and +/- 2,560 LF of curbings to collect stormwater runoff. Part of Orange Ave roadway will be re-built to eliminate low spots. The new stormwater system will be connected to the B-23 Canal at Howes Street and Westridge Avenue for discharge.

Design of this project is complete. Staff is working to secure grant funding if available.

Note: Project DIP069 was established in FY17 with a budget of \$49,000 for Engineering & Planning, budgeted/available in the Drainage Operating Fund 412.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY25	TOTAL
Engineering & Planning	49,000	-	-	-	-	-	-	49,000
Engineering Administration / Inspection	60,000	-	-	-	-	-	-	60,000
Construction	1,004,641	-	-	-	-	-	-	1,004,641
		-						
TOTAL PROJECT COSTS	1,113,641	-	-	-	-	-	-	1,113,641
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY25	TOTAL
General Operating - (001)	-	-	-	-	-	-	-	-
Drainage 412 Fund - Funded	1,113,641	-	-	-	-	-	-	1,113,641
Grant Funding-secured	277,785	-	-	-	-	-	-	277,785
Drainage 412 Fund - Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	1,391,426	-	-	-	-	-	-	1,391,426

OPERATIONAL IMPACT

No operational cost expected.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY25	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY25	TOTAL
Drainage Operating Fund 412	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201645

NEED PRJ # DIPxxx

PROJECT NAME: White Place & Riverside Drive Drainage Impr.

Project Manager: Ronny Buttrum

DEPARTMENT: Stormwater Utility

Original Plan Date:

LOCATION: White Place & Riverside

Concurrency Requirement: No

Goal / Objective: Goal 2 Objective 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

Analyze, design, and construct improvements to White Place and Riverside Drive drainage system to improve storm water storage and conveyance to reduce potential for flooding. Improvements will include the boring and installation of properly sized pipe.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	25,000	-	-	-	-	-	25,000
Construction	-	-	78,500	-	-	-	-	78,500
Permits (SJWMD)	-	-	5,000	-	-	-	-	5,000
TOTAL PROJECT COSTS	-	25,000	83,500	-	-	-	-	108,500
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	-	-	-	-	-	-
Drainage 412 Fund - Funded	-	25,000	-	-	-	-	-	25,000
Other	-	-	-	-	-	-	-	-
Drainage 412 Fund - Unfunded	-	-	83,500	-	-	-	-	83,500
TOTAL PROJECT REVENUE	-	25,000	83,500	-	-	-	-	108,500

OPERATIONAL IMPACT

No operational cost anticipated.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Operating Fund 412	-	-	-	-	-	-	-	-
	-	-	-	-	-	-		-
Total	-	-	-	-	-	-	-	

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201647
DIP078 DIP075

PROJECT NAME: Drainage Pipe R&R DEPARTMENT: Stormwater Utility LOCATION: Various Locations throughout the City	Project Manager: Ronny Buttrum Original Plan Date: Concurrency Requirement: YES
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Goal / Objective: Goal 2 Objective 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

R & R funding to replace/repair deteriorated and/or undersized corrugated metal pipes with properly sized reinforced concrete pipe or liners to improve storm water conveyance to reduce potential for flooding.

Note: Project DIP078 was established in FY19 with a budget of \$320K but it has since been closed and the funds have been moved under DIP075 Drainage Pipe R&R. DIP075 has a FY19 budget of \$154,591.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	40,000	20,000	20,000	20,000	20,000	20,000	20,000	160,000
Construction	630,000	330,000	330,000	330,000	330,000	330,000	330,000	2,610,000
TOTAL PROJECT COSTS	670,000	350,000	350,000	350,000	350,000	350,000	350,000	2,770,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	-	-	-	-	-	-
Drainage 412 Fund - Funded	670,000	350,000	350,000	350,000	350,000	350,000	350,000	2,770,000
Other	-	-	-	-	-	-	-	-
Drainage 412 Fund - Unfunded	-	-	-	-	-	-	-	-
TOTAL PROJECT REVENUE	670,000	350,000	350,000	350,000	350,000	350,000	350,000	2,770,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Operating Fund 412	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 201760
Need Prj # DIPxxx

PROJECT NAME: City Center Shoreline Stabilization DEPARTMENT: Stormwater Utility LOCATION: City Center, Port Orange	Project Manager: Ronny Buttrum Original Plan Date: July 10, 2015 Concurrency Requirement: No
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Goal / Objective: Goal 2, Objective 2 **Priority I:** IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:				
Construction to stabilize the existing lake's shoreline erosion deficiencies and to repair and improve the eroded drainage outfalls, retaining walls, and the sidewalks around the lake at City Hall for public safety. On May 20, 2016, a design for the City Center shoreline stabilization was funded and completed, However, that design will need to be updated.				
Item	Qty	Unit	Price/Unit	Price
Mobilization / Demobilization	1	LS	30,000	30,000
Construction Survey & As-Built Survey	1	LS	17,500	17,500
Environmental Compliance	1	LS	15,000	15,000
Demobilization and Hauling	1	LS	20,000	20,000
Grading and Hauling	1	LS	17,815	17,815
Fill	600	CY	12	7,200
Sidewalk	180	CY	365	65,700
Concrete Seawall Construction	50	LF	500	25,000
Endwall	1 EA			2,500
18" RCP pipe	15 LF			900
Sodding	1800 SY			6,300
Contingent				41,010
Total Construction Cost:			\$ 248,925	

PROJECT EXPENDITURES/FUNDING SOURCES:								
PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering Administration / Inspection	-	25,000	-	-	-	-	-	25,000
Construction	-	-	223,925	-	-	-	-	223,925
TOTAL PROJECT COSTS	-	25,000	223,925	-	-	-	-	248,925
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	-	-	-	-	-	-
Drainage 412 Fund - Funded	-	25,000	-	-	-	-	-	25,000
Other	-	-	-	-	-	-	-	-
Drainage 412 Fund - Unfunded	-	-	223,925	-	-	-	-	223,925
TOTAL PROJECT REVENUE	-	25,000	223,925	-	-	-	-	248,925

OPERATIONAL IMPACT								
No operational impact is anticipated.								
OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Operating Fund 412	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201762

No prj # DIPxxx

PROJECT NAME: Viking Drive Stormwater Improvements
DEPARTMENT: Stormwater Utility
LOCATION: Viking Drive, Port Orange

Project Manager: Ronny Buttrum
Original Plan Date: March 16, 2016
Concurrency Requirement: No

Goal / Objective: Goal 2 Objective 2

Priority II: ESSENTIAL (Should-Do)

DESCRIPTION/JUSTIFICATION:

Presently, Viking Drive does not have a stormwater system in place, and the localized depression area near 112 Viking Drive experiences standing water over the roadway during most rain events. This project consists of design and permitting stormwater improvements within Viking Drive area. Construction cost estimates to follow completion of the design.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	30,000	-	-	-	30,000
Construction	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	-	-	-	30,000	-	-	-	30,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	-	-	-	-	-	-
Drainage 412 Fund - Funded	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Drainage 412 Fund - Unfunded	-	-	-	30,000	-	-	-	30,000
TOTAL PROJECT REVENUE	-	-	-	30,000	-	-	-	30,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Operating Fund 412	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201763

DIP079

PROJECT NAME: Charles Street Drainage Improvements
DEPARTMENT: Stormwater Utility
LOCATION: Charles Street, Port Orange

Project Manager: Ronny Buttrum
Original Plan Date: October 21, 2015
Concurrency Requirement: No

Goal / Objective: Goal 2 Objective 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

Analysis, design, and construction for drainage between Herbert Street, Charles Street and Oceans Avenue drainage system to improve stormwater runoff conveyance, stormwater capacity, conveyances, and to reduce the potential for flooding. This will require removing the existing inadequate storm pipe between Herbert Street and Charles Street and replacing the pipe.

Note: Project DIP079 was established in FY19 with a budget of \$110,000 for Engineering & Planning, Budgeted/available in the Drainage Operating Fund 412.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	110,000		30,000	-	-	-	-	140,000
Construction	-	-	-	-	-	-	-	-
TOTAL PROJECT COSTS	110,000	-	30,000	-	-	-	-	140,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	-	-	-	-	-	-
Drainage 412 Fund - Funded	110,000	-	-	-	-	-	-	110,000
Other	-	-	-	-	-	-	-	-
Drainage 412 Fund - Unfunded	-		30,000	-	-	-	-	30,000
TOTAL PROJECT REVENUE	110,000	-	30,000	-	-	-	-	140,000

OPERATIONAL IMPACT

No operational impact by this project.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Operating Fund 412	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

201866

DIP073

PROJECT NAME: Storm Water Master Plan Phase II

Project Manager: Ronny Buttrum

DEPARTMENT: Stormwater Utility

Original Plan Date: July 1, 2016

LOCATION:

Concurrency Requirement: No

Goal / Objective: **Goal 2 Objective 2**

Priority I: **IMPERATIVE** (Must-Do)

DESCRIPTION/JUSTIFICATION:

The City's Stormwater Master Plan was initially developed in 1990 but has not been updated since. Objective 1, Policy 1.1 of the Comprehensive Plan Drainage Sub-Element states that the City shall update the drainage plan every five years. While updates have been prepared for specific basins, the system as a whole has not been updated since the plan was first created.

The update will identify corrective measures to alleviate existing deficiencies in the system and proactively plan for new improvements needed to accommodate future development. The Stormwater Master Plan will help prioritize spending for future capital drainage projects and ensure existing stormwater drainage systems are adequately and proactively maintained. The current estimated cost to update the Stormwater Master Plan is \$605,000.

Phase 1 of the plan began in Fiscal Year 2016 at a cost of \$247,340. This phase only included the Eastern Basin and the vicinity of District I and IV. Phase 2 of the plan is anticipated to begin in Fiscal Year 2022 at a cost of \$200,000.

Note: This is **project DIP073** that was established in FY18 with a budget of \$380,000. Due to a City Council approved reduction of the assessment from \$120 to \$115 per ERU this project was reduced by \$221,629 to offset the lower revenue. The remaining balance of \$158,371 was allocated by the Department to fund emergency pipe replacement project. Currently the project has \$38,371 budgeted/available in FY19.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	247,000	100,000	200,000	-	-			547,000
Construction	-	-		-	-			-
TOTAL PROJECT COSTS	247,000	100,000	200,000	-	-			547,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	-	-	-			-
Drainage 412 Fund - Funded	247,000	100,000	-	-	-			347,000
Other	-	-	-	-	-			-
Drainage 412 Fund - Unfunded	-	-	200,000	-	-			200,000
TOTAL PROJECT REVENUE	247,000	100,000	200,000	-	-			547,000

OPERATIONAL IMPACT

The Master Plan Update can be prepared by the City's engineering consultants. Staff resources will be those typically required to prepare the scope of work, administer the contract, and ensure that the work product is sufficient.

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund - (001)	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT #

202068

NEW PRJ#

DIPxxx

PROJECT NAME: Storm Water Master Plan Phase 1 Projects

Project Manager: Ronny Buttrum

DEPARTMENT: Stormwater Utility

Original Plan Date: March 8, 2019

LOCATION:

Concurrency Requirement: No

Goal / Objective: Goal 2 Objective 2

Priority I: IMPERATIVE (Must-Do)

DESCRIPTION/JUSTIFICATION:

The City's Stormwater Master Plan was initially developed in 1990. Objective 1, Policy 1.1 of the Comprehensive Plan Drainage Sub-Element states that the City shall update the drainage plan every five years. While updates have been prepared for specific basins, the system as a whole has not been updated since the plan was first created.

The review has identified corrective measures to alleviate existing deficiencies in the system and proactively plan for new improvements needed to accommodate future development. The Stormwater Master Plan has prioritized spending for future capital drainage projects and ensure existing stormwater drainage systems are adequately and proactively maintained.

Phase 1 of the plan assessed the Eastern Basin and the vicinity of District I and IV.

Note: Projects will be designed and scheduled based on the priorities determined by the SWMP Phase I assessment.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	-	-	-	-	-	-	-
Construction	-	-	-	1,500,000	1,500,000	1,500,000	-	4,500,000
TOTAL PROJECT COSTS	-	-	-	1,500,000	1,500,000	1,500,000	-	4,500,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	-	-	-	-	-	-
Drainage 412 Fund - Funded	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Drainage 412 Fund - Unfunded	-	-	-	1,500,000	1,500,000	1,500,000	-	4,500,000
TOTAL PROJECT REVENUE	-	-	-	1,500,000	1,500,000	1,500,000	-	4,500,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Fund 412 - Funded	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM DETAIL

PROJECT # 202069
New Prj # **DIPXXX**

PROJECT NAME: Delmar and Palmas Drive DEPARTMENT: Stormwater Utility LOCATION:	Project Manager: Ronny Buttrum Original Plan Date: March 8, 2019 Concurrency Requirement: No
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Goal / Objective: **Goal 2 Objective 2** **Priority I: IMPERATIVE (Must-Do)**

DESCRIPTION/JUSTIFICATION:

At the intersection of Delmar and Palmas Drive, roadway and property continually flood due to the absence of a drainage system to convey stormwater runoff. In addition, the existing grade at the intersection is much lower than the surrounding areas allowing the stormwater runoff to accumulate. The accumulation causes flooding on the roadway and adjacent residential properties. The project consists of correcting the drainage deficiencies at Delmar where it intersects with Palmas Drive. The cost of drainage easement acquisition (if required) are not included.

The design is to create a path for the stormwater runoff to drain to the exiting stormwater drainage system and prevent continued flooding of this intersection.

PROJECT EXPENDITURES/FUNDING SOURCES:

PROJECT COSTS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Engineering & Planning	-	30,000		-	-	-	-	30,000
Construction	-	-	-	125,000	-	-	-	125,000
TOTAL PROJECT COSTS	-	30,000	-	125,000	-	-	-	155,000
PROPOSED SOURCES OF FUNDS:	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
General Operating - (001)	-	-	-	-	-	-	-	-
Drainage 412 Fund - Funded	-	30,000	-	-	-	-	-	30,000
Other	-	-	-	-	-	-	-	-
Drainage 412 Fund - Unfunded	-	-	-	125,000	-	-	-	125,000
TOTAL PROJECT REVENUE	-	30,000	-	125,000	-	-	-	155,000

OPERATIONAL IMPACT

OPERATIONAL IMPACT	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Additional Revenues								
Charges for Services	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-
Less Additional Expenditures								
New Personnel	-	-	-	-	-	-	-	-
Maintenance and Other Operating	-	-	-	-	-	-	-	-
Non Operating (Debt Service)	-	-	-	-	-	-	-	-
Net Annual Impact on Operations	-	-	-	-	-	-	-	-
FUNDING SOURCES	PRIOR YEARS	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Fund 412 - Funded	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

LEASE AND REPLACEMENT FUND
FLEET REPLACEMENT SCHEDULE - Stormwater / Drainage

VEH #	MAKE	DESCRIPTION	YEAR	FY21	FY22	FY23	FY24	FY25	FY26
1800 DRAINAGE UTILITY									
6418	TRAILER	6X16 TRAILER	2000	-	-	-	-	-	-
1433	FORD	F800 5YD DUMP FY17	1996	-	-	-	-	-	-
1570	STERLING	LT7500 12YD DUMP	2001		125,000		-	-	-
1571	STERLING	LT7500 12YD DUMP	2001		-	125,000	-	-	-
1575	STERLING	LT7500 12YD DUMP	2001		-	125,000	-	-	-
1576	STERLING	LT7500 12YD DUMP	2001		-	-	-	-	-
1775	STERLING	LT7500 VACCON	2006	360,000	-	-	-	-	-
1775	VACCON	VACCON PUMP	2013	-	-	-	-	-	-
1869	CHEVY	K2500 UTILITY 4X4	2011	28,000	-	-	-	-	-
2014	CHEVY	2500HD UTILITY	2013	-	-	28,000	-	-	-
2016	CHEVY	2500HD UTILITY 4X4	2013	-	-	32,000	-	-	-
2091	FREIGHTLINER	M2-114SD VACCON	2016	-	-	-	-	-	375,000
2093	FORD	F150 4X2 PICKUP	2016	-	-	-	-	-	21,000
2103	FORD	F150 PICKUP	2016	-	-	-	-	-	23,000
2126	FORD	F250 UTILITY	2016	-	-	-	-	-	32,000
2145	FORD	F450 STAKE BODY DUMP	2017	-	-	-	-	-	-
6418	TRIPLE CROWN	6X16 TRAILER	2000	-	-	-	-	-	-
6556	JOHN DEERE	550 DOZER	2001	-	150,000	-	-	-	-
6560	CASE	721 LOADER	2001	-	170,000	-	-	-	-
8302	JOHN DEERE	544J LOADER	2005	-	-	-	-	125,000	-
8440	CATERPILLER	M318 EXCAVATOR	2005	-	-	-	-	200,000	-
9064	MENZI MUCK	WALKING EXCAVATOR	2008	-	-	-	-	-	-
9065	CHALLENGER	MT525B TRACTOR/BOOM MOWER	2009	-	-	-	-	-	-
9310	JOHN DEERE	1445 72" MOWER	2012	22,000	-	-	-	-	-
9352	JOHN DEERE	GATOR ATV	2012	-	10,000	-	-	-	-
9513	JOHN DEERE	997 Z TRAK MOWER	2014	-	-	-	20,000	-	-
9522	JOHN DEERE	997 Z TRAK MOWER	2014	-	-	-	20,000	-	-
9536	JOHN DEERE	997 Z TRAK MOWER	2014	-	-	-	20,000	-	-
9538	CUES	K2 DRAINAGE CAMERA SYSTEM	2014	-	-	-	-	59,160	-
9539	DIAMOND	8.5X16 BOX TRAILER FOR CAMERA	2014	-	-	-	-	6,400	-
9789	VENTRAC	4500Y 72" MOWER	2016	-	-	20,000	-	-	-
9797	JOHN DEERE	GATOR ATV	2016	-	-	-	-	-	9,000
9838	GRADALL	3100 4X4 EXCAVATOR	2016	-	-	-	-	-	350,000
9996	CATERPILLER	304E MINI EXCAVATOR	2017	-	-	-	-	-	-
9998	SULLAIR	185CFM AIR COMPRESSOR	2017	-	-	-	-	-	-
10202	CATERPILLER	420F IT BACKHOE LOADER	2017	-	-	-	-	-	-
10211	TOWMASTER	EQUIPMENT TRAILER	2017	-	-	-	-	-	-
6357	SHOP BUILT	TRAILER (REFURB 2013)	1999	-	-	8,000	-	-	-
TOTAL - Drainage Utility				410,000	455,000	338,000	60,000	390,560	810,000
Less: Equipment Purchased out of Drainage Fund 412:				-	-	-	-	-	-
Grand Total:				410,000	455,000	338,000	60,000	390,560	810,000
								-	-

Operational Impact: No additional operating costs are expected from this routine replacement of fleet vehicles.

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NOTICE

The City Council of the City of Port Orange, Florida will conduct a Public Hearing for the purpose of adopting the Six Year Capital Improvement Program at 6:30 P.M., or as soon thereafter as possible, on Tuesday, August 04, 2020 at the Port Orange City Hall, 1000 City Center Circle, Port Orange, Florida.

A copy of the proposed Capital Improvement Program is available for public inspection in the City Clerk's Office, 1000 City Center Circle, Port Orange City Hall, between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday.

City of Port Orange
Six Year Capital Improvement Program
FY 2021 through FY 2026
Source of Funds Summary

FUND DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Projects	828,000	1,551,000	1,142,000	980,000	800,000	800,000	6,101,000
Fire Impact Fee	110,000	-	-	-	-	-	110,000
Transportation Impact Fee	42,000	305,000	777,000	128,000	-	-	1,252,000
Water and Sewer Operating	1,340,000	1,660,000	1,735,000	2,065,000	1,905,000	1,755,000	10,460,000
Water and Sewer Renewal and Replacement	6,300,000	9,845,000	6,690,000	4,820,000	3,655,000	4,305,000	35,615,000
Water and Sewer Impact Fee	1,500,000	10,090,000	3,000,000	900,000	2,190,000	100,000	17,780,000
Stormwater Drainage Construction	575,000	636,000	636,000	636,000	636,000	636,000	3,755,000
Golf Course	25,000	40,000	-	-	-	-	65,000
Lease and Replacement	1,870,000	1,799,000	2,554,000	1,837,000	2,176,000	2,243,000	12,479,000
Building Maintenance	140,000	100,000	100,000	100,000	100,000	100,000	640,000
Recreation Impact Fee	-	100,000	-	-	-	-	100,000
Proposed Funding Sources:							
Grant and/or Debt	2,000,000	5,510,000	1,115,000	5,150,000	1,575,000	575,000	15,925,000
Developer Constructed	-	253,000	1,718,000	4,384,000	-	-	6,355,000
FDOT/ TPO Funded	640,000	3,793,000	10,862,000	3,221,000	-	-	18,516,000
	\$ 15,370,000	\$ 35,682,000	\$ 30,329,000	\$ 24,221,000	\$ 13,037,000	\$ 10,514,000	\$ 129,153,000

DEPARTMENT PROJECTS

Community Development	1,210,000	5,702,000	13,699,000	7,913,000	-	-	28,524,000
Fire and Rescue	116,000	16,000	40,000	-	-	-	172,000
Information Technology	79,000	85,000	85,000	155,000	85,000	-	489,000
Parks and Recreation	-	960,000	115,000	5,150,000	575,000	575,000	7,375,000
Public Utilities	10,630,000	25,595,000	12,425,000	7,785,000	8,750,000	6,160,000	71,345,000
Public Works	960,000	950,000	900,000	900,000	900,000	900,000	5,510,000
Drainage / Stormwater Utility	575,000	636,000	636,000	636,000	636,000	636,000	3,755,000
Cypress Head Golf Course	25,000	40,000	-	-	-	-	65,000
Fleet Vehicles/Equipment Replacement	1,775,000	1,698,000	2,429,000	1,682,000	2,091,000	2,243,000	11,918,000
	\$ 15,370,000	\$ 35,682,000	\$ 30,329,000	\$ 24,221,000	\$ 13,037,000	\$ 10,514,000	\$ 129,153,000

Mr. Michael Johansson -
City Manager

Run one time on Saturday, August 1st, 2020



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/4/2020

Consent item: No

SUBJECT: (G16) Approval of Fourth Of July Date Change and Carryover of Funding

DEPARTMENT: Parks & Recreation

GOAL:

RECOMMENDED MOTION: Move to approve the new date and authorize the Finance Department to carry forward the funds of \$38,739 for the show in a project.

SUMMARY: Due to COVID-19 the city council agreed to post pone the annual Fourth of July Celebration. Staff has been working on possible dates to hold the event and would like councils direction on the event. The following will outline possible dates and of course the Council could suggest a different date not indicated below. The show must be completed by the end of the year and a project will need to be established to carry the funding over from FY20 to FY21. Current budget for fireworks and entertainment is \$30,000 and \$ 8,215 overtime for Parks Recreation, Police, Fire, Public Works. An additional \$525.00 will be needed if VIP's are not re activated by this event. Expense breakdown by dept. attached.

Option 1 -Veterans Day - just fireworks on 11/11/20 Wednesday evening.

Option 2 Veterans Day - Full event with bands, food trucks, car show and fireworks either 11/7/20 or 11/14/20.

Option 3- Tree lighting - 12/5/20 fireworks in conjunction with current event.

Option 4 cancel event until 2021

We tossed around the idea for Family Days however with the carnival being by the ballfields and close proximity of the tents by the lake we could not meet the fall zone required.

Project Funding Account No.: Program Recreation * \$30,000 Fireworks &

No.: Entertainment * \$8,215 overtime, P&R, Fire, Police, Public Works * \$525 VIPs

Presenter: Susan Lovallo

ATTACHMENTS:

1.	July 4th Over Time costs	July 4th Over Time costs.pdf
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Susan Lovallo	Created/Initiated - 6/24/2020
Susan Lovallo	Approved - 6/24/2020
Lupe Reyna-Coffin	Approved - 6/24/2020
Scott Neils	Approved - 6/25/2020
Matthew Jones	Approved - 7/27/2020
Jake Johansson	Approved - 7/29/2020
Robin Fenwick	Final Approval - 7/30/2020

Woodman, Sandra

From: Wiggins, Teresa
Sent: Wednesday, June 24, 2020 8:36 AM
To: Woodman, Sandra
Subject: 4th of July Expenses
Attachments: City Expenses July 4th 2019.xlsx

See attached expense report for event-day staffing. Here's the breakdown:

Total City Cost \$ 8,214.97

Parks	\$ 2,806.02
Recreation	\$ 1,405.13
Public Works	\$ 541.85
Fire	\$ 83.36
Police	\$ 3,378.61

Note that Fire used mostly on-duty personnel.

This does not take into account the 8 VIPs who worked last year, which decreased the necessary Public Works or Police staffing costs to man barricades. If we are not able to use VIPs for upcoming events, I anticipate needing an additional 28 hours of staffing. At the average overtime rate for a Public Works staff member, that will cost an additional \$525.

Thank you,

Teresa Wiggins, MBA, MSBM, CPRP
Special Events Supervisor
City of Port Orange
Parks and Recreation
1395 Dunlawton Avenue
Port Orange, FL 32129
(Office) 386.506.5868
twiggins@port-orange.org
www.port-orange.org





CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/4/2020

Consent item: No

SUBJECT: (G18) Approval of the Interlocal Agreement on Local Option Fuel Tax

DEPARTMENT: City Manager

GOAL: 5 - Fiscal Sustainability

RECOMMENDED MOTION: Move to approve one-year extension of the inter local agreement for distribution of local option fuel tax.

SUMMARY: The City of Port Orange has been the beneficiary of an interlocal agreement for distribution of the 5 and 6-cent local option fuel tax since at least the mid-1980's. The current formula is a 2-tiered formula. The first \$22,170,519.32 is split between the 16 cities and Volusia County by a static percent that never changes. Port Orange's portion of this is 5.017%. The second tier splits all revenues above the \$22 million mark. Port Orange's portion of this is currently 6.172%. The second tier split changes every year and is based on our ratio of three items (1) assessed value (2) population and (3) centerline miles. Of note, the County's percentage does not change regardless of how much revenue comes in each year. They retain 57.239% either way.

By State Law, the interlocal agreement goes into effect if the cities representing the majority of the population in the county sign on to the agreement. Since 2013, the City of Port Orange has voted not to sign the agreement, however all other cities and the county have, thus we have participated in the interlocal agreement by default.

During the last 2 years, staff from different cities have been working together on a different calculation that has more of a nexus between how the money is divided and the use of the funds. While the local jurisdictions felt that the new proposed method was more fair, they did not feel like it was the right time to propose a change based on the significant reductions all local governments were facing with Covid-19.

Therefore the consensus was to recommend another 1-year extension before recommending the implementation of the new agreement in 2021.

Staff's recommendation is to sign the new interlocal agreement.

Project No.: Funding Account No.:

Presenter: Alan Rosen

ATTACHMENTS:

1.	2020 Volusia Interlocal 1 year extension	2020 Volusia Interlocal 1 year extension.pdf
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Robin Fenwick	Created/Initiated - 7/16/2020
Alan Rosen	Approved - 7/16/2020
Matthew Jones	Approved - 7/27/2020
Jake Johansson	Approved - 7/29/2020
Robin Fenwick	Final Approval - 7/30/2020

**ONE YEAR RENEWAL TO THE INTERLOCAL AGREEMENT
FOR DISTRIBUTION OF PROCEEDS OF LOCAL
OPTION FUEL TAX SEPTEMBER 1, 2020 – AUGUST 31, 2021**

THIS RENEWAL AGREEMENT is entered into between the COUNTY OF VOLUSIA, a political subdivision of the State of Florida, and the municipalities by which it is executed.

WHEREAS, the existing Interlocal Agreement governing the distribution of the local option fuel taxes expires on midnight, August 31, 2019; and

WHEREAS, the parties desire to renew the Interlocal Agreement and its distribution formula for the proceeds of the 6-Cent and 5-Cent Local Option Fuel Taxes for an additional one year.

NOW, THEREFORE, for and in consideration of the premises above, and the mutual covenants contained herein, the parties hereby agree as follows:

1. The Interlocal Agreement for Distribution of Proceeds of Local Option Fuel Tax executed on September 22, 2003, is hereby renewed for an additional one (1) year, beginning 12:01 a.m., September 1, 2020, and ending midnight, August 31, 2021.
2. All other terms and conditions of the Interlocal Agreement are hereby ratified and continue in full force and effect.
3. This Renewal Agreement shall become effective if it shall have been executed by the County and by participating municipalities representing a majority of the population of the incorporated area of the County by August 31, 2020.
4. This Renewal Agreement may be executed by the parties in counterparts, and each counterpart shall be deemed an original.

IN WITNESS WHEREOF, the parties hereto have duly executed this Renewal Agreement
on the date set forth below.

ATTEST:

COUNTY OF VOLUSIA, a political subdivision
of the State of Florida

George Recktenwald
County Manager

BY: _____
Ed Kelley
County Chair

DATE: _____

**ONE YEAR RENEWAL TO THE INTERLOCAL AGREEMENT FOR DISTRIBUTION OF PROCEEDS
OF LOCAL OPTION FUEL TAX SEPTEMBER 1, 2020 – AUGUST 31, 2021**

ATTEST:

CITY OF DAYTONA BEACH, a Florida municipal
corporation

JAMES V. CHISHOLM
City Manager

BY: _____
DERRICK L. HENRY
Mayor

LETITIA LAMAGNA
City Clerk

DATE: _____

**ONE YEAR RENEWAL TO THE INTERLOCAL AGREEMENT FOR DISTRIBUTION OF PROCEEDS
OF LOCAL OPTION FUEL TAX SEPTEMBER 1, 2020 – AUGUST 31, 2021**

ATTEST:

**CITY OF DAYTONA BEACH SHORES,
a Florida municipal corporation**

MICHAEL T. BOOKER
City Manager

BY:

NANCY MILLER
Mayor

CHERI SCHWAB
City Clerk

DATE: _____

**ONE YEAR RENEWAL TO THE INTERLOCAL AGREEMENT FOR DISTRIBUTION OF PROCEEDS
OF LOCAL OPTION FUEL TAX SEPTEMBER 1, 2020 – AUGUST 31, 2021**

ATTEST:

CITY OF DEBARY, a Florida municipal
corporation

CARMEN ROSAMONDA
City Manager

BY: _____
KAREN CHASEZ
Mayor

ANNETTE HATCH
City Clerk

DATE: _____

**ONE YEAR RENEWAL TO THE INTERLOCAL AGREEMENT FOR DISTRIBUTION OF PROCEEDS
OF LOCAL OPTION FUEL TAX SEPTEMBER 1, 2020 – AUGUST 31, 2021**

ATTEST:

CITY OF DELAND, a Florida municipal
corporation

MICHAEL PLEUS
City Manager

BY:

ROBERT F. APGAR
Mayor

JULIE HENNESSY
City Clerk

DATE: _____

**ONE YEAR RENEWAL TO THE INTERLOCAL AGREEMENT FOR DISTRIBUTION OF PROCEEDS
OF LOCAL OPTION FUEL TAX SEPTEMBER 1, 2020 – AUGUST 31, 2021**

ATTEST:

CITY OF DELTONA, a Florida municipal
corporation

MARC-ANTONIE COOPER
Interim City Manager

BY: _____
HEIDI K. HERZBERG
Mayor

JOYCE RAFTERY
City Clerk

DATE: _____

**ONE YEAR RENEWAL TO THE INTERLOCAL AGREEMENT FOR DISTRIBUTION OF PROCEEDS
OF LOCAL OPTION FUEL TAX SEPTEMBER 1, 2020 – AUGUST 31, 2021**

ATTEST:

CITY OF EDGEWATER, a Florida municipal corporation

GLENN A. IRBY
City Manager

BY: _____
MICHAEL THOMAS
Mayor

ROBIN MATUSICK
City Clerk

DATE: _____

ATTEST:

CITY OF HOLLY HILL, a Florida municipal
corporation

JOE FORTE
City Manager

BY: _____
CHRIS VIA
Mayor

VALERIE MANNING
City Clerk

DATE: _____

ATTEST:

CITY OF LAKE HELEN, a Florida municipal corporation

BECKY WITTE
City Administrator

BY: _____
DAISY RAISLER
Mayor

LAUREN OLSEN
City Clerk

DATE: _____

ATTEST:

CITY OF NEW SMYRNA BEACH, a Florida
municipal corporation

KHALID RESHEIDAT
City Manager

BY: _____
RUSS OWEN
Mayor

KELLY McQUILLEN
City Clerk

DATE: _____

ATTEST:

CITY OF OAK HILL, a Florida municipal
corporation

KOHN EVANS
City Administrator / City Clerk

BY: _____
DOUGLAS A. GIBSON
Mayor

Witness

DATE: _____

ATTEST:

CITY OF ORANGE CITY, a Florida municipal corporation

DALE ARRINGTON
City Manager

BY: _____
GARY BLAIR
Mayor

GLORIA THOMAS
City Clerk

DATE: _____

ATTEST:

CITY OF ORMOND BEACH, a Florida municipal corporation

JOYCE SHANAHAN
City Manager

BY: _____
BILL PARTINGTON
Mayor

COLBY J. CILENTO
City Clerk

DATE: _____

**ONE YEAR RENEWAL TO THE INTERLOCAL AGREEMENT FOR DISTRIBUTION OF PROCEEDS
OF LOCAL OPTION FUEL TAX SEPTEMBER 1, 2020 – AUGUST 31, 2021**

ATTEST:

TOWN OF PIERSON, a Florida municipal corporation

CARMEN M. SPELORZI
Town Administrator / Town Clerk

BY: _____
VACANT
Mayor

Witness

BY: _____
SAMUEL G. S. BENNETT
Chairman

DATE: _____

ATTEST:

TOWN OF PONCE INLET, a Florida municipal corporation

JEANEEN C. WITT
Town Manager

BY: _____
GARY L. SMITH
Mayor

KIM CHERBANO
Deputy Clerk

DATE: _____

ATTEST:

CITY OF PORT ORANGE, a Florida municipal corporation

MICHAEL JOHANSSON
City Manager

BY: _____
DONALD O. BURNETTE
Mayor

ROBIN FENWICK
City Clerk

DATE: _____

ATTEST:

CITY OF SOUTH DAYTONA, a Florida municipal
corporation

LES GILLIS
City Manager

BY: _____
WILLIAM C. HALL
Mayor

DEBBIE FITZGERALD
City Clerk

DATE: _____